



**SURFSIDE BEACH MUNICIPAL ELECTION COMMISSION MEETING MINUTES  
MONDAY, DECEMBER 7, 2015 ♦ 10:00 A.M.  
TOWN COUNCIL CHAMBERS**

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6 **1. CALL TO ORDER.** Chairman Tuttle meeting to order at 10:00 a.m. Chairman Tuttle, and  
7 Commissioners Courtney and Engelhard were in attendance. A quorum was present. Others present:  
8 Town Clerk Herrmann.  
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10 **2. AGENDA APPROVAL.** The agenda was approved by consensus.  
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12 **3. BUSINESS.**  
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14 **A. Ordinance #15-0817 to Declare a Vacancy & to Conduct a Special Election to fill an**  
15 **unexpired term ending May 8, 2018.** Ms. Herrmann presented the ordinance to the commission. After  
16 a lengthy discussion, Chairman Tuttle moved to determine the successful candidate for the special  
17 election in the same manner as for the general election. Ms. Englehard seconded. All voted in favor.  
18 **MOTION CARRIED.**  
19

20 Ms. Courtney moved that a recommendation be made to Town Council that candidates may only  
21 file for one office, i.e. either the General Election *or* the Special Election. Ms. Engelhard seconded. All  
22 voted in favor. **MOTION CARRIED. Clerk's note: Subsequent to the meeting, the SC Election**  
23 **Commission informed the clerk that State Code allows town council candidates to file for both the**  
24 **General Election and Special Election, therefore, this recommendation was not presented to Town**  
25 **Council. The Municipal Election Commission was so informed.**  
26

27 **B. Advertising amended to reflect the General Notice and the Special Election.** The  
28 commission reviewed and approved the notices for the upcoming elections. The clerk was asked to  
29 publish them on the town's website as soon as possible.  
30

31 **C. Statement of Candidacy for Town Council amended to add the unexpired term ending**  
32 **May 8, 2018.** The commission reviewed and approved the revised statement of candidacy for Town  
33 Council.  
34

35 **4. Discussion –** Any other matters of discussion by the Municipal Election Commission. The  
36 upcoming election information was published in the Fall 2015 *Inside Surfside Beach* newsletter. The next  
37 meeting is the candidate certification meeting on Tuesday, January 19, 2016 at 10:00 a.m.  
38

39 Ms. Courtney said this was her first election since appointment and asked what was expected.  
40 Chairman Tuttle said the commissioners visit the two precincts throughout the day and answer questions  
41 posed by the poll clerks and managers. The most common problem is campaign literature being  
42 distributed within 200 feet of the precinct, and vehicles with campaign signs on them parked in the lots.  
43

44 **5. PUBLIC COMMENTS.** There were no public comments.  
45

46 **6. COMMISSION COMMENTS.** Chairman Tuttle thanked everyone for their service to the town.  
47

48 **7. ADJOURNMENT.** Chairman Tuttle declared the meeting adjourned at 10:37 a.m.  
49

50 Prepared and submitted by,  
51

52 \_\_\_\_\_  
53 Debra E. Herrmann, CMC, Town Clerk  
54

55 Clerk's Note: This document constitutes summary minutes of the meeting that was digitally recorded. Contact the town clerk for  
56 appointments to hear recordings. Bring a flash drive to obtain a free copy. In accordance with FOIA §30-4-80, meeting notice and  
57 the agenda were distributed to local media and subscribers on the town's email subscription list. The agenda was posted on the  
58 town website and the entry door at Town Council Chambers. Meeting notice was also posted on the Town marquee.