



Building & Zoning Department
843-913-6111
843-913-6341 Permit & Inspection Line

TOWN of SURFSIDE BEACH
Inspection Requirements

The following must be **on site** before a **Footing Inspection** will be performed.

- Job site box
- Roster card
- Portable toilet
- String lot lines/setback pins so inspector can check setbacks
- Termite approval or sticker
- Approved construction entrance
- Silt and erosion controls – **NOTE: Silt fence must be installed and properly maintained at all times.**
- Debris control – **NOTE: Debris must be removed daily or dumpster placed on site**

If in a Flood Zone the following must be completed **before** the **1st floor framing:**

- BFE marked
- Building Under Construction Elevation Certificate (turned in to Building Dept. before rough frame inspection)

The following must be **on site** before a **Rough In Inspection** will be performed.

- Approved building and site plans
- Roster card
- Engineered roof truss plans
- Engineered floor truss plans

The following must be **completed** before a **Final/Meter Inspection** will be performed.

- Approved building and site plans
- Roof letters turned into Building Dept.
- Sewer and water sticker on meter base

The following must be **completed** before a **Final or Certificate of Occupancy Inspection** will be performed.

- Approved building and site plans
- Final Survey verifying building location, trees, impervious coverage, green space and building height turned in to Building Dept.
- Final stormwater inspection report turned into Building Dept.
- Landscaping and tree requirements completed
- Sign off of service entrance by Public Works
- Driveway confirmed per approved site plan
- Parking spaces confirmed per approved site plan
- Swimming pool deck per approved site plan
- Hurricane panels and attachments
- Completed roster card turned into Building Dept.

If in a flood zone:

- Finished Construction Elevation Certificate (**with color pictures**) turned in to Building Dept.