



SURFSIDE BEACH POLICE DEPARTMENT

Surfside Beach, South Carolina



Application For Wrecker Rotation Service

Attention Applicant: This form IS NOT an application for a Surfside Beach business license; rather, it is the application for the Police Department supervised rotation wrecker service. If you do not hold a current business license and are not located in the corporate limits of Surfside Beach, you are not eligible for wrecker service. Approval and/or denial for service is made by the Surfside Beach Town Administrator upon a review of application materials and a report from Police Department staff. Applicants must meet all requirements of Surfside Beach town ordinances which can be found on www.municode.com and are included with this application.

Owner / Operator / Business Information

Business Name _____ Location _____

Owner Name _____

Day Number _____ Night/Alt Number _____ Fax _____

Driver / Attendant Information

Name & driver's license number/state must be provided for ANY person that will be and/or might operate a wrecker while providing rotation service for the Police Department. Additionally, certified driving records for each driver must be provided with the completed application. All drivers must be legally authorized to work in the United States. Only licensed drivers will be allowed to operate/tow for the Police Department. It is the responsibility of the business to ensure drivers are licensed and must notify the Police Department if any new driver is added.

Driver Name _____ DL State / Number _____

Driver Name _____ DL State / Number _____

Driver Name _____ DL State / Number _____

Driver Name _____ DL State / Number _____

Driver Name _____ DL State / Number _____

Equipment / Structure / Lot / Insurance / Information

Specifically describe the make, model, year, weight, and type of each wrecker that will be used for rotation service. Each wrecker must meet the requirements listed in TOSB ordinance and must be licensed for operation in South Carolina and insured.

- 1) _____
- 2) _____
- 3) _____

A copy of the business's proof of insurance for vehicles and liability, as required by TOSB Ordinance, must be provided with the completed application.

Name of Insurance Company _____

Does the business have an office located within the corporate limits of Surfside Beach? Yes No

Does the business have a storage lot within the corporate limits of Surfside Beach? Yes No

Date Received: _____

Reviewed By: _____

The following ordinances contain information on the wrecker rotation service operated by the Surfside Beach Police Department.

Sec. 9-44. Wrecker and storage fees

(a) *Schedule of authorized fees for service:*

During normal business hours of 7:00 a.m. to 5:00 p.m.

Ordinary tow for car, van, pickup truck, etc. to garage or storage area (no complications)
\$100.00

Furnish dollies "extra" (price includes setting vehicle on dolly)
\$20.00

TOTAL. . . 120.00

After 5:00 p.m. and before 7:00 a.m.

Ordinary tow for a car, van, pickup truck, etc. to garage or storage area (no complications)
\$125.00

Furnish dollies "extra" (price includes setting vehicle on dollies)
\$20.00

TOTAL. . . 145.00

Winching a car, van or a pickup truck, etc. from a beach, over an embankment, etc.; or any unusual or exceptional call involving an extensive amount of time or an increased difficulty. Winching shall only be done for cause.
Maximum \$100.00

Storage per day for vehicles, car(s), van(s), boat(s), pickup truck(s), motorcycle(s), etc., per day \$30.00
**No storage charges will be incurred if a towed vehicle is removed from the storage lot within twenty-four (24) hours of the tow.

Release of towed vehicle after regular business hours, between 5:00 p.m. and 7:00 a.m. Monday through Friday and weekends, holidays
\$40.00

(b) *Rates and charges generally:*

- (1) All tow companies shall respond within thirty (30) minutes, once notified by the police dispatcher.
- (2) These rates are the maximum allowed under this article. This does not preclude the charging of lesser amounts.
- (3) No stored or impounded vehicle shall be released until proper evidence of ownership is exhibited and all towing and storage charges have been paid. The towing and storage charges shall be collected by the wrecker service.
- (4) All rates approved by the town shall be posted in a conspicuous place in each office of the wrecker service. All towing and storage charges will be itemized on an invoice or receipt when charges are paid. No charges, other than towing and storage, will be made in any vehicle without prior written approval from the owner or his agent.

Sec. 9-51. Eligibility for police requested towing

Any firm having its main business operation within the town limits shall become eligible to participate in the emergency police towing operations and may apply to the chief of police or his authorized representative to be placed on the rotational towing list. The application shall contain the following information:

(1) Business operation:

a. *Name of firm.* Indicate whether corporation or partnership, list all parties having a financial interest in the corporation or partnership, list all parties having a financial interest in the towing firm including names and addresses.

b. *Attendants and drivers.* List names and addresses of all attendants and drivers who will conduct the police towing service, as well as number of years employed, training received by those attendants and drivers and experience of the personnel in the conduct of the business.

c. *Equipment.* Describe available equipment to be used in police towing services, particularly in terms of comparative qualities or capacities as related to minimum eligibility requirements.

d. *Communications.* Describe the method of operation of the communications system between place of business and operating tow truck(s), as well as the means utilized for ensuring prompt dispatch of trucks upon receipt of a call from the police department.

e. *Other facilities and personnel available.* List all provisions for recordkeeping, backup personnel and auxiliary services which might be required to effectively carry out a high level of service to the public in the business of tow truck operations.

f. *Renewal requirements.* Operators and drivers of tow vehicles will provide a current copy of their drivers license and a copy of their motor vehicle record each year at time of renewal.

g. *Required to comply.* Those wrecker and tow companies that presently do not maintain a tow business and an impound storage lot within the incorporate limits of the town will have six (6) months or until the renewal of their present business license to conform with these ordinances after which they will be removed from the rotational list until they comply.

(2) Business location and storage lot:

a. *Primary business locations.* List location of primary business operation within the town, including dimensions and type of facilities available.

b. *Storage lot.* List location of storage lot(s), dimensions thereof, screening and maintenance provided at the lot(s), and theft insurance providing protection to the owners of the vehicles stored.

Sec. 9-53. Minimum standards for service

(a) Every emergency wrecker proposed to be used by an applicant shall be subject to inspection in a manner determined by the chief of police and every such wrecker, other than an emergency heavy duty wrecker, shall comply with the following minimum requirements:

(1) Each applicant shall have at least one (1) wrecker of not less than one (1) ton in size with dual rear wheels and booster brakes.

(2) Each wrecker shall be equipped with a power operated winch, winch line and boom, with a factory rated lifting capacity, or a town tested capacity, of not less than eight thousand (8,000) pounds, single line capacity.

(3) Each wrecker shall carry as standard equipment: Tow sling; tow bar; towing dollies; safety chains; a fire extinguisher; wrecker bar; broom; shovel and approved warning devices.

(4) Authorized wrecker/tow services personnel shall be required to remove debris from the roadway at the scene of every accident investigated by the police department.

(5) Each wrecker and all of its equipment shall be in a safe and good working condition.

(6) Each wrecker shall be equipped with a two-way radio, or a citizens band radio or a cellular phone which allows the wrecker operator(s) to contact their place of business/home while on an emergency service call.

(b) Every emergency heavy duty wrecker of not less than two and one-half (2 1/2) tons in size, shall meet the requirements in subsection (a) of this section, and in addition thereto, shall be equipped with a power operated winch, winch line and boom, with a factory rated lifting capacity, or town tested capacity, of not less than thirty-two thousand (32,000) pounds, single or double line capacity, and tow sling.

(c) Each applicant shall maintain twenty-four-hour wrecker service.

Sec. 9-54. Agreements

Approved applicants shall enter into agreement(s) with the town, executed by the town administrator or his designee, which agreements shall be binding contracts to perform services for one (1) year in accordance with this chapter on a twenty-four-hour basis.

Sec. 9-55. Insurance

(a) An applicant shall procure and keep in full force and effect a policy of public liability and property damage insurance issued by a casualty insurance company authorized to do business in this state and in the standard form approved by the insurance commissioner of the state of South Carolina, and the coverage provision insuring the public from any loss or damage that may arise to any person or property by reason of the operation of an emergency wrecker of such applicant and providing that the amount of recovery on each emergency wrecker shall be in limits of not less than three hundred thousand dollars (\$300,000.00) single limits for public liability (garage liability) and ninety thousand dollars (\$90,000.00) garagekeepers legal liability.

(b) Every policy mentioned in subsection (a) above shall contain an endorsement providing for thirty (30) days' notice to the town in the event of any material change or cancellation of the policy.

Sec. 9-56. Storage lot requirements.

(a) *Lot.* Each applicant shall have a storage lot in close proximity to the place of business and within the town limits, with adequate storage, at least fifty (50) feet by one hundred (100) feet or equivalent area either under cover or fenced with a six-foot chainlink fence topped with three (3) strands of barbed wire except that if other ordinances or regulations of the town require a fence that is opaque, the latter shall be installed. Stored vehicles and contents must be kept safe from pilfering.

(b) *Hours.* There shall be an attendant on call, capable of responding to police requests for towing twenty-four (24) hours a day, seven (7) days a week. An attendant shall also be present or available during normal business hours of 7:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays, for release of vehicles to the public.

(c) *Records.* Each garage shall keep a record of the vehicle and license number; date and time it was towed and location from which it was towed; name of the officer ordering the towing or whether the vehicle was impounded or towed at the owner's/property agent's request.

Sec. 9-57. Eligibility for police requested towing.

Any firm having its main business operation within the town shall become eligible to participate in the rotational towing service as provided in section 9-50 if it has had a valid license to do business in the town for a period of at least six (6) months and if it conforms to the rules and requirements established herein. Any deviation from the requirements of the policies established herein or failure to provide reasonable, quick and efficient service at the rates prescribed herein may result in the suspension for a specified time or termination of the contract with such company by the town administrator upon the recommendation of the chief of police. A termination shall be subject to appeal to the town council upon written request within ten (10) days after termination.