



Planning, Building & Zoning Department  
 115 Highway 17 North  
 Surfside Beach, SC 29575  
 843-913-6341

## How are we doing with the permit process?

You recently had contact with our department, your feedback is important. Please take a few minutes to fill out this survey on the timeliness, knowledge and quality of the service you received today. The Planning, Building & Zoning Department welcomes your feedback. Thank you for your participation.

### Primary Reason for Visit

- Building Permit Application Submittal/Pick up    Sign Permit Application Submittal/Pick up    Tree Permit  
 New Business    Other: \_\_\_\_\_

### How many projects have you submitted in the last year?

- 1-5    6-10    10 or more

### How many times have you visited the department within the last year?

- 1-5    6-10    10 or more

### ➤ Permit Application Process

#### How long did you wait at the Planning, Building & Zoning Department before you received service?

- 0-5 minutes    5-10 minutes    15-30 minutes    30-45 minutes    more than 45 minutes

Comments: \_\_\_\_\_

#### Who assisted you? (Please check all that apply)

<input type="checkbox"/> Tina Mazzo Permit Technician	<input type="checkbox"/> Scott Henrick Stormwater Plan Reviewer/Enforcement	<input type="checkbox"/> Mike Farria Building Official	<input type="checkbox"/> Steve Heleine Code Enforcement Officer	<input type="checkbox"/> Sabrina Morris Director of Planning, Building & Zoning
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Comments: \_\_\_\_\_

#### Did staff exhibit the correct skills needed to help you through the application process?

- Exceptional                       Unacceptable

Comments: \_\_\_\_\_

#### Did staff clearly explain what items you needed to submit with your application?   Yes | No

Comments: \_\_\_\_\_

*(Over)*

