TOWN OF SURFSIDE BEACH
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PUBLIC NOTICE SPECIAL LOCATION AND DATE FOR THIS MEETING.

TOWN COUNCIL REGULAR MEETING
The Grand Theatre
301 Highway 17 South
Surfside Beach, South Carolina
MONDAY, DECEMBER 10, 2012 ◆ 6:30 p.m.

AGENDA

1. **CALL TO ORDER** – Mayor Douglas F. Samples

2. **INVOCATION AND PLEDGE OF ALLEGIANCE** Chaplain Carmen Carella, Surfside Beach Fire Department

3. **AGENDA APPROVAL**

4. **MINUTES APPROVAL**

   A. Regular Meeting November 13, 2012
   B. Regular Meeting November 27, 2012

5. **PUBLIC COMMENTS** – 3-minutes per speaker

6. **COMMUNICATIONS**

   A. Employee Recognition
      i. Willie Myers – 20-year Anniversary
      ii. Patrick Ryan – 5-year Anniversary
   B. FY Ended June 30, 2012 Comprehensive Annual Financial Report: Executive Summary, Harper Poston & Moree, Mr. Bob Harper
   C. Keep Surfside Beach Beautiful Committee Recommendation – Adopt-a-Beach Program, Mr. Ralph Magliette
   D. Proclamations
      i. #12-77 Arbor Day, Public Works Director Adair
      ii. #12-78 Congratulations Walter Spall, Retirement from US Coast Guard Auxiliary
   E. Department Reports
      i. Planning, Building & Zoning
      ii. Police
      iii. Fire
   F. Administrator's Report – Update on Current Events

7. **BUSINESS**

   A. Second Reading Ordinance #12-0727 to amend §9-16 Decals and Exemptions for Parking Decals, Councilmember Kohlmann
   B. Second Reading Ordinance #12-0732 to amend §9-7 No Parking Places, Councilmember Kohlmann
   C. Second Reading Ordinance #12-0733 to amend §2-61(b) Volunteer Advertising in Daily Newspaper and §2-61(j) Annual Committee Reports, Councilmember Dodge.
   D. Second Reading Ordinance #12-0735, to amend Business License Ordinance for the Collection of Insurance Broker's Tax, and Agreement with MASC for collection of Insurance Broker's Tax, Treasurer Hursey
   E. First Reading Ordinance #12-0736 to amend §11-5(a) Nepotism and Favoritism Policy, Administrator Fellner
   F. Resolution #12-121, to amend allowing Randy Harrison to serve
   G. Business Committee Vacancies (Deferred until after Executive Session)

8. **DISCUSSION** – Any matters of concern or information to be discussed by Town Council.

   A. Agreement and Bylaws Review – Surfside Beach Youth Sports Association, Inc., Administrator Fellner
   B. Meeting Minutes Preparation, Mayor Samples

9. **PUBLIC COMMENTS** – 5-minutes per speaker

10. **COUNCIL COMMENTS**

11. **EXECUTIVE SESSION**

    Pursuant to FOIA §30-40-70(a)(1) and pursuant to Surfside Beach Town Code of Ordinances §2-61(f) to discuss appointments to the Business Committee

12. **ADJOURNMENT**

SURFSIDE BEACH TOWN COUNCIL
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 13, 2012◆ 6:30 P.M.
TOWN COUNCIL CHAMBERS

1. **CALL TO ORDER.**

Mayor Samples called the meeting to order at 6:30 p.m. Mayor Samples, Mayor Pro Tempore Mabry, and Councilmembers Johnson, Kohlmann, Smith, and Stevens were in attendance. Councilmember Dodge was out of town. A quorum was present. Staff present: Town Administrator Fellner; Fire Chief Packard; Planning Director Morris; Interim Police Chief Keziah, and Public Works Director Adair. Also present: Town Attorney Moss and Town Clerk Herrmann.

Mayor Samples: "Good evening. Welcome to a, our regular council meeting for the Town of Surfside Beach. I've got a couple of announcements. First, I want a, say thank you to all the staff and everybody that turned out for the Veterans Day ceremony. It was a beautiful day. I also want to thank Glen Curtis personally who put a lot of time and effort into making it a success. I felt it was very, very nice. It was real nice. Tomorrow night at 6:00 p.m. we will be having a, a, an infrastructure subcommittee meeting in the chambers and everyone is welcome to attend, and I guess, before I forget it, I also want to wish everybody a happy Thanksgiving. This is the last meeting before Thanksgiving, and, and I hope everybody's gonna have a wonderful holiday. With that, I don't see Pastor Hayes, and if it's alright with everybody, I'll go ahead and do the invocation, unless somebody else would like to. Okay."

2. **INVOCATION AND PLEDGE OF ALLEGIANCE.**

Mayor Samples gave the invocation, and led the Pledge of Allegiance.

3. **AGENDA APPROVAL.**

Mayor Samples: "The next item is the agenda approval."

Mr. Smith: "Mr. Mayor, I move we approve the agenda."

Ms. Kohlmann: "Mr. Mayor." Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "I move to agend [sic] the a regular council minutes meeting, oh wait, okay I'm doing the minutes. I'm ahead of myself."

Mayor Samples: "I need a second. There's a motion to ap…there is a second."

Mr. Stevens second by hand motion.

Mayor Samples: "There is a second. All in favor say aye."

All Members: "Aye."

Mayor Samples: "Opposed? They're adopted."

4. **MINUTES APPROVAL.**

Mayor Samples: "Minutes approval. Ms. Kohlmann."

Ms. Kohlmann: "I'd like to agend [sic] the a, amend the regular council meeting minutes of October 23rd, 2012 in line 408 replace the word Popular [sic] Drive with C-3."

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Mayor Samples: "What line was that?"

Ms. Kohlmann: "408."

Mr. Stevens: "408, page 11."

Mayor Samples: "408. Does everybody understand? There's a motion."

Ms. Mabry: "Second."

Mayor Samples: "There's a second. All in favor say aye to the amended minutes. Aye."

All Members: "Aye."

Mayor Samples: "Opposed? Hearing none, the minutes are adopted. There's another set of, of minutes. Hey, for my clarification was that the public hearing minutes or was that the regular meeting?"

Several speakers: "Regular."

Mayor Samples: "Okay, can I get a motion to adopt the public hearing minutes?"

Ms. Mabry: "Mr. Mayor, I move to adopt the public hearing minutes, October 23rd, 2012."

Mayor Samples: "Is there a second?"

Mr. Stevens: "Second."

Mayor Samples: "There is a second. All in favor say aye."

All Members: "Aye."

Mayor Samples: "Opposed? The minutes are adopted."

Ms. Herrmann: "Just for the record and for the audience as information, Ms. Morris was not listed as present at [sic] the last regular meeting minutes so that was added as a scrivener's note."

Mayor Samples: "Thank you." Ms. Herrmann: "You're welcome."

5. **PUBLIC COMMENTS – AGENDA ITEMS.**

"John Ard, 612 Cypress Drive, Surfside. Mr. Mayor, Council, administrator, citizens, we have here tonight under the business section here number F down there, a decision paper, amend personnel policy manual to limit workplace audio and video recordings. I've done a lot of research on this. Is it legal to record in person conversations in South Carolina? Yes. Only one party's considered necessary for the recording of a wire or electronic or oral communication. South Carolina Code 1730, 17-30-20, 17-30-30; what this actually says is what they're trying to do is do away with like video recordings or anything like that in the workplace, any talking or anything like that, and they can also be to where it's a protection for you, and if you read up on the laws, and I don't have time to get into all of it, cause it's too in depth, but that is something right there that the town cannot do. They can't amend that ordinance. That comes under a federal and state ordinance. Under a federal or state ordinance all your municipalities, your towns, the county, everybody has to go by the federal or state, so I don't see where there's any question as to why there's any discussion at all on this. It's pretty simple. It's pretty cut and dry, and a what I would suggest is just what this thing says, you only have to have a one party consent. If you've got three people standing there in the conversation, you can ask yourself this questions, 'Do I consent to taping this conversation?' Answer: Yes. That gives you the right to tape that conversation. Now, also, the law

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further states that if anybody in a higher up position happens to get wind of this and goes to you and threatens you that if you let anybody hear that tape or that if you speak to certain people and all, you will be fired from your job. That is totally against the law. That can lead into a civil suit. Thank you."

"Guy Lanham, 1020 Hickory Drive, and I want to talk about the ordinance for sanitary service charges, the increase you're trying to make. I'm not one of your regular complainers, but I couldn't let this one go. A few months ago you gave a, you gave up a profitable source of income to the town, that being the Caro, Caropines sanitary pick up. There was about $30,000 in profit with very little increase overhead and you had an ability to get out of it at any time or at least on a short period of time, if it became unprofitable. Well after that was passed, I emailed the mayor and the council. I tried to get a rationale for this decision, and I received only two replies from the people that supported it, and by the way, I appreciate those replies. One of them was basically because we wanted to. The other one alluded to a personnel problem. Now I retired from private industry, and I will assure you that if we had a profitable business such as the Caropines situation, and we had a personnel problem, we would've solved the personnel problem. You threw the baby out with the bathwater. Now you're asking for a 25-percent increase in the charges. Now the Caropines income may not have covered the total need for the increase, but it certainly would've made it considerably less. I personally think that you made a very misguided decision based on strictly on emotions, and I may be wrong, but that's the only thing I can come up with. Thank you."

6. **COMMUNICATIONS.**

A. Department Reports

i. Planning, Building, & Zoning.

Ms. Morris: "Good evening, Mayor and Council. You have the full report in front of you, I'm sure. Staff approved three minor subdivisions in October. One on 8th Avenue North; one at Dogwood Drive South, and one at Dogwood Drive North, and minor subdivisions are basically less than five lots and they do not include new streets. The building, we issued five new residential permits. This is certainly up from last month. One on 9th Avenue South; two on Oak Drive North; one at Harbor Lights Drive, and one at 15th Avenue North. We issued a total of 104 permits in October. That's up from 65 permits issued last year. A 132 inspections were performed and we did 32 sets of plan reviews. Staff followed up on complaints and notified the owners of two homes, which we had gotten several complaints on, located at 15th Avenue South that are board up. Both had to be demo...condemned or repaired, which we did talk to the owner. He agreed that one should be, should be demolished and he's getting prices now to do that. He's also contacting a structural engineer to see if the other one can be rebuilt. We'll certainly keep you up to, up on that because several have asked about it. The building official attended the Coastal Code Enforcement Association meeting in North Charleston. He is right now in Columbia taking the building official certification class, and I passed the International Code Council zoning certification last month, and we continue code enforcement on a daily basis."

Mayor Samples: "Any questions."

Mr. Smith: "A, Mr. Mayor."

Mayor Samples: "Mr. Smith."

Mr. Smith: "River City sign is still not repaired, is there anything we can do about it?"

Ms. Morris: "Yes, sir. We have already started that process. We will a, I'll check on it."

Mayor Samples: "Thank you, any other questions? Thank you, Sabrina."

Clerk's note: A copy of the written report is on file.

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ii. Police.

Mayor Samples: "Moving along, a, the police report, Interim Chief Rodney Keziah. Rodney, how are you?"

Chief Keziah: "Good, thank you. First off, I'll give you an update on the coyote situation, and we do have a contract with Alpha Predator Company out of Conway now. They're actively pursuing the animals. No success as of yet. I talked to them just a little bit ago, and evidently we're dealing with some smart animals out there...signs are that they are still there, but no success as of yet. He's still working on it. You do have a copy of the report that was submitted and it was also on line. Calls for service have increased 7-percent since last month, so we, we were supposed to be into the shoulder season, but we are seeing an increase in calls for service, which that's the norm for the other agencies in the county also. Arrests from October of last year to this year have increased 22-percent. Personnel actions in the report, we did receive a letter of resignation from Alberto Sanabria. He was here for three years. He left to take a position with a state agency in North Carolina, moved with some family to Charlotte and he's based out of Charlotte now. We wish him the best. A lot of you might remember, he was our beach patrol officer in the truck from last year. A real good people guy; we hate to lose him. Excuse me, we had posted for applications for a dispatcher position, and we hope to have that process completed in December with some new people hired on for that. Taking applications now for the police officer position; it closes on Thursday of this week. We'll be doing the review process and trying to get a hiring pool for that also. We did hire a new police officer who's already certified. He started yesterday. He came out of Andrews. He brings over five years of experience with some very good advance training with him, so I think he'll be a great asset to the town. As far as our training, we do have an officer on staff now who's certified through the Department of Justice for Neighborhood Community Watch implementation and maintenance. So we're hoping that we can expand our efforts in the different communities. We've also started a community watch for Harbor Lights. We had our first meeting in October; had about 20 residents that attended, and we've already used the process for several calls for service that we've had out there, so it's working real well. We're looking forward to other communities getting involved so that we can get it going for them also. Another program that we're trying to roll out, it'll probably be after the first of the year, is another community based program, it's a citizens' police academy. North Myrtle Beach, Myrtle Beach, and some other agencies in the county have implemented it and have had great success. We're gonna start off with probably ten to 15 citizens that you have to go through a background check and be approved to come into the program. It's a 6-week program that deals with different aspects that the police department faces, and they'll go through that training and then have a graduation ceremony. So we're looking forward to that, also. Our annual firearms training will be in December; have two days set aside in December for that. Notable events that took place in October was our Family Festival. We had a great turn out for that. We had a booth set up, a dunking booth, and we raised over $600 for the Special Olympics of South Carolina, and we were able to deliver that to them, only to be used in South Carolina, so we're excited about that, and also, $200 of that was for me to get shot with a tazer! I thought it was a good idea to start with, but I don't think it turned out that good. *(Laughter.)* I'm not naming names, but I set a dollar figure that if they raised "x" amount of dollars, I would get shot. I didn't know that several people in the room had checkbooks ready (**) but we did get that money for me to take the hit, so we're excited about the money that we raised for special events, and I'll entertain any questions that you have."

Mayor Samples: "Thank you, Rodney. Any questions?"

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "I just, welcome."

Chief Keziah: "Thank you."

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Ms. Kohlmann: "The neighborhood watch training seminar that Officer Clark went to is great. I think it's exciting time for the people of the town to get more involved with what's happening at the police department, so I look forward to seeing that grow."

Chief Keziah: "Thank you."

Ms. Kohlmann: "I do have a strange question, or some people might think it's strange. Of the applications that you received in the police department, are any of the women? Cause I've noticed since I've been here there's no female police officers out there and I was just wondering if they just don't apply or ..."

Chief Keziah: "I was keeping this a secret, but since you brought it up..."

Ms. Kohlmann: "Alright, forget it then, I...*(Laughter.)*"

Chief Keziah: "No, I'll go ahead and answer it. We're in the process of switching a dispatcher from the dispatch position we have into a police officer slot. So she'll be going to the academy to be a female officer on the road and that's why we have the position posted on line for the dispatcher, but we have to get that dispatcher hired and trained before we can move her to a vacant slot that we have now."

Mayor Samples: "Excellent."

Ms. Kohlmann: "Thank you."

Mr. Stevens: "It's good."

Mayor Samples: "Any other questions? Thank you, sir."

Chief Keziah: "Thank you."

Clerk's note: A copy of the written report is on file.

iii. Fire.

Mayor Samples: "Now our favorite part, our favorite department, Chief Packard of the fire department."

Chief Packard: "(**) ...for $200, I can get you shot with a tazer. This gentleman standing at the back of the room, Travis comes to me during the, during the Family Fest and said we got a unique opportunity. If we can raise a $100, Rodney said he would ride the line for five seconds. Eight seconds, at least! We decided that we leave from the dunking booth and walk west on Surfside Drive stopping and demanding money from every vendor that was there, got all the way to the end, stopped the concert, had them make the announcement and money was thrown at us from the stands. The reason you got was eight was because you said a hundred dollars. We came up with $200, so I thought it was a good deal, but then I had to stand there and hold him up while he got shot."

Chief Keziah: "I didn't scream either, did I?"

Chief Packard: "He didn't! He didn't scream at all; didn't scream at all."

Mayor Samples: "Good job, we'll remember that when it's evaluation time."

Chief Packard: "I'm just afraid he'll remember me the next time he has a (**) and a flashback.

(Much laughter throughout this portion.)

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Chief Packard: "Mayor and Council, the report from the fire department for October 2012 is in front of you. If you'll look total incidents for October 2012 were 64, which is up considerably for the same report period in 2011, 2010, and up just slightly from 2009. A, additional for the month of October, we had contact with 200-plus members of the public during incidents and training, and personnel dedicated an average of 50 man hours during the month for a total of 2,000 man hours that were dedicated to training and answering calls. A, during the month of October in the training portion, of the month of October was specifically to address hydrant maintenance and hydrant flows to deal with the requirements of ISO and NFPA. A, we've been five years since our last ISO inspection. ISO is coming up with some new game plans that should take effect sometime during July 2013, and at this time we are requesting to have another evaluation in the early part of 2014 that way we'll have a full year's worth of training, a full year's worth of, of a inspections, preplans, there's some additional credit there in the next ISO plan for public education events as long as they're properly documented. So, like I said, we're looking forward to a, a, getting the folks from ISO in here again. Not saying that we're gonna make it to a two, but we're pushing in that general direction. Doesn't have a significant effect on residential, but it will have a significant effect on business, if we can keep the a, if we can keep their insurance down maybe we can get some folks to come in here and fill up some of these empty buildings that we have. They want to come here because they have good fire and good police and this is our town, and a, we don't care if they think we're a little bit snobby, we're just that good. Aren't we, Mayor? Monday, October the 29th, I had an informational class for upcoming firefighter physicals that will take place on November 19th and 20th. We're in the third year of an agreement with North Greenville Fitness to administer the physicals in accordance with NFPA, OSHA, and the Americans with Disabilities Act guidelines, and again, daily shift training for the month was specific to hydrants and the use of Akron flow test kits. The inspection report, there were 45 completed inspections, 14 pending, three public education events, and six pre-fire plans. Public education events for the month were held at the fire station as well as additional sites in town, and topics for training were discussion, were age specific, including stop, drop and roll, safe meeting places, and proper use of the 9-1-1 and exit drills in the home. Station education as well as onsite addressed 183 children and 17 adults and the Family Festival number is unknown, but estimated to be the 3,000 to 4,000 range. Staff report, the staff report, Surfside Beach fire staff remains fairly constant with the addition of one volunteer and no terminations or suspensions from service. Lieutenant Hans continues to prepare and implement training to meet the requirements of the South Carolina Fire Academy along with ISO and NFPA. Lieutenant Faulkenberry is working currently on inspections in Ocean Boulevard area by addressing this area at the current time it should alleviate additional congestion during the summer season. We don't want to be down there creating a ruckus trying to do inspections when folks are trying to check in and enjoy a week's worth of vacation here in Surfside. Facilities, a, Lieutenant Richards has addressed several issues with the maintenance at the fire station and has formulated plans and documentation to stay abreast of these issues, and all personnel are assisting with these particular projects. Captain Cimini and Assistant Chief DeGruccio continue to update and upgrade the information in the firehouse software programs that is in use for documentation and tracking of all areas of responsibility. The documentation of personnel training, equipment station maintenance, hydrants, and personal protective gear, and communications are now documented on Firehouse and are at the ready when we need to pull it up for reports or if we need to look at it on Excel spreadsheet so we know exactly where we are. Other than that, everything was pretty quiet at the firehouse this, this go around."

Mayor Samples: "Any questions for the chief? The generator, and I know it's elevated, the emergency generator."

Chief Packard: "Yes, sir."

Mayor Samples: "What is the, do you know what the elevation is?"

Chief Packard: "The elevation at the breather or the snorkel unit on the south end of the generator is about 26-feet."

Mayor Samples: "Excellent."

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Chief Packard: "We're at 20-feet and 7-inches at the inlet on the front side of the station; 21-feet and 7-inches to the entrance of the door, and then add another four and a half to five feet from the front door to the very top of the fuel portion, and I'm actually glad you asked that. I had talked to Chris the other day. The unit is a sealed unit and we have the capability as long as the water doesn't actually get into the motor portion that we can put a snorkel on top of the vent and gain an additional five or six feet of elevation and have the generator continue to run."

Mayor Samples: "Thank you. Appreciate it."

Clerk's note: A copy of the written report is on file.

C. Administrator's Report – Update on Current Events.

Mayor Samples: "Now we move along to the administrator's report, which I have a feeling it's gonna be long."

Ms. Fellner: "A little longer than usual. Good evening, Council, Mayor, residents. I have five items that require consensus of council. The first is because the mold remediation, remediation was not budgeted it requires the approval of council to award the bid. We received two bids for this work. The first was from FSA for $28,125.48, and the second was from Service Master for $47,392. The bids were reviewed and compared with regard to specifications and staff recommends awarding the bid to FSA, the low bidder. I would need a consensus of council.

Mayor Samples: "Do we have a consensus for the administrator to award to FSA?"

Mr. Smith: "Yes."

Ms. Mabry: "Yes."

Mr. Johnson: "Yes."

Mayor Samples: "Okay, very good."

Ms. Fellner: "The second is while the mold remediation is being performed, we've made arrangements for the relocation of council meetings and the court. Staff has made arrangements for council meetings to be held at the Grand Theatre at 301 Highway 17 South. The theater was not available to accommodate us on Tuesday, December 11th; however, so that meeting would need to be moved to Monday, December 10th, if council agrees, so I would need a consensus on that."

Mayor Samples: "First a, well, no one has a, nobody's got a problem with this meeting at the theater, right? I mean, we gotta meet somewhere."

Ms. Fellner: "We did try the local churches, but we did not get a positive response."

Mayor Samples: "I mean are there any concerns? Okay. Any problem with moving to the Monday night, December 10th?"

Unknown speaker: "No."

Mayor Samples: "Okay, you have a consensus."

Ms. Fellner: "Okay, thank you. Just so that the public is aware, January and February bench trials roster and jury trials will be moved to the Horry County Complex on Scipio Lane. We're just trying to nail down a few little details to make that happen. Our two court employees will be conducting business from the Floral Clubhouse during the remediation and the contractor will be scheduled to start on Monday, December 3rd. The estimated time for completion is 30 days."

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Mayor Samples: "Let me stop you there, just so everybody understands. So if people are called for jury duty, et cetera, the notification's gonna tell them to show up out at the South Strand Complex on Scipio Lane?"

Ms. Fellner: "Yes, sir, it will. There will be an explanation in there."

Mayor Samples: "Okay, very good."

Ms. Fellner: "The next thing is the pier. The bait and tackle shop will close the 30th of this month for the season and council asked me to bring back to them at this meeting a strategy for extending the hours for the fishermen. My suggestion to extend the hours without expending any additional dollars is a 7-day a week proposal which extends, which would extend from December 1 through February 13th. Public works facilities staff would open the pier at 7 a.m. and the gate would remain open and they would close it during the weekdays at 3:30 p.m. That's because if there are fishermen out there, they're gonna need to have to walk out to the end and get the fishermen back and we want them to be able to clock out on time at the end of their shift at 4 p.m. On the weekends, the grounds staff who clean the bathrooms could open the pier at 7:00 a.m. and the police could close it on Saturday and Sunday at 3:30. We would have to shut off the water to avoid rupturing of the pier, of the water tubing that brings the water out there, so if they need the water out there, they'd have to carry their own water. Police would also be asked to include this area in their patrol during those days, and I've spoken with the interim police chief and he's fine with this, and I've spoken with John about his people, and we've worked this out accordingly, and a, if council wants us to implement that, if I could get a consensus, we could start that December 1."

Mayor Samples: "Is there a consensus?"

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Councilman Stevens."

Mr. Stevens: "I would recommend that the hours be from 7 a.m. to 7 p.m., a 12-hour period that way the fishermen who have bought the, paid the good money for these passes can fish. The dog park is being closed by the police department every evening, so it can be an added thing for them."

Mayor Samples: "Any other comments?"

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Councilman Johnson."

Mr. Johnson: "I would like to see the hours extended as well. Not necessarily to seven, but I was considering five, because with the darkness and, and we are in the winter time, I don't know that there are a lot of fishermen that are out there after dark in the winter. But, I mean, I don't go down there a lot in the winter after dark."

Mayor Samples: "Any other comments?"

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Councilman Smith."

Mr. Smith: "Ms. Fellner, if we extend the hours as been suggested even to five or seven, what kind of impact would that have on the police?"

Ms. Fellner: "It would mean that the police would literally have to close it every day, because we don't have other staff here to do that, so the police would have to be responsible for that."

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Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "You're saying seven days a week the police would have to close it then, right?"

Ms. Fellner: "Yes, ma'am."

Ms. Kohlmann: "You had already said they would do it on the weekends. What does the chief think?"

Chief Keziah: "If that's the way you want to go, that's fine."

Ms. Kohlmann: "Is it doable?"

Chief Keziah: "Yes, ma'am."

Ms. Kohlmann: "I'd like to see it a little bit later than 3:30 as well, because they spent a lot of money for those fishing…"

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Councilman Stevens."

Mr. Stevens: "May remind everybody that 12-hour period gives the fishermen the chance to fish two different tides, which is good for fishing."

Mayor Samples: "Alright."

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Councilman Smith."

Mr. Smith: "One more thought. If we implement the seven to seven and a, later in December if the police are finding that nobody's on the pier after 5 o'clock, the dark, let's consider changing it, you know, and have Ms. Fellner come back with a recommendation that people are not using it after dark."

Mayor Samples: "I think that's an excellent idea. Is everybody in agreement with that?"

Several speakers: "Yes" and "Okay."

Mayor Samples: "Thank you."

Ms. Fellner: "After reviewing the RFQ responses related to, related to the equipment and in view of the strong performance history of Beach Services, Ltd. I would like the permission of council to have the attorney move forward with a new beach services franchise agreement between the town and Beach Services, Ltd. The terms proposed are for a 4-year agreement renewable for a 3-year term."

Mayor Samples: "Any comments?"

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Councilman Smith."

Mr. Smith: "And this agreement will have the nontransferable clause in it?"

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Ms. Fellner: "Yes."

Mr. Smith: "Okay."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "There were a few things when I was looking over it, the old agreement that I had concern with. I don't know how you would want to go about addressing that or it was, it's just very…"

Mayor Samples: "Yeah, you're right."

Ms. Kohlmann: "It's like (**.)"

Ms. Fellner: "If you can, if you could just bring those to me, I'd be happy; just come in and let's discuss them, and then I'll send that off to the attorney. The attorney's gonna have to…"

Ms. Kohlmann: "It's okay, it's just like safety issues when it comes to the lifeguards."

Mayor Samples: "You want to share them?"

Ms. Kohlmann: "Sure. I've noticed and I've been told by many people that sometimes the lifeguards are distracted, because they're setting up the chairs and they're setting up the umbrellas, and there are people in the ocean, and in my, my belief would be a lifeguard is strictly to be a lifeguard, not to sell chairs and umbrellas, and there could be a recommendation maybe he could have one person on each end, the north and the south, that just strictly does that for whatever time period. I just think it's a real liability for us when there are people out there and also I have a problem with cell phones on the beach, cause they're all internet, and I notice a lot of them on the cell phones when they're sitting at the a, the beach, so I think we need to put that in the agreement that are certain issues that are happening and I'm not saying all of the do it, by any means, but it is something that I think we need to talk to them about."

Mayor Samples: "Any other comments?"

Ms. Mabry: "Yes."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "I, I, as most of you know, I've lived here for 35 years and we have had a wonderful partnership with Beach Services for many, many, many of those years. Bill does a great job. We certainly don't want to be in the lifeguard business, so we're thankful that he or I'm thankful that he has stepped up to the plate and is willing to take this on again. It takes a lot off the town to have him out there."

Mayor Samples: "Any comments? Mr. Johnson."

Mr. Johnson: "I do have some concerns, but I will, I will express my concerns to Ms. Fellner later on in the week, and so a, we can get it to the attorney."

Mayor Samples: "Yeah, and, and a I agree with that. In the event there are concerns that can't be resolved, that's the word I want to use, please keep council informed."

Ms. Fellner: "Yes, sir."

Mayor Samples: "Okay."

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Ms. Fellner: "Yes, sir."

Mayor Samples: "Please keep council informed before there's any exe, execution of an agreement. Is that fair?"

Ms. Fellner: (**)

Mayor Samples: "Pardon me?"

Ms. Fellner: "(**) move forward?"

Mayor Samples: "Can we get concurrence to move forward as discussed..."

Ms. Fellner: "With the attorney, to the attorney (** *two speaking at once.*)"

Mayor Samples: "For the attorney to move forward."

Several speaking: "Yes."

Mayor Samples: "Very good, we have concurrence. Thank you."

Ms. Fellner: "Thank you. And next I just have a few quick updates and announcements. Public works has ordered a human drinking fountain for the passive park, which will be installed sometime during the off season, which I'm sure the citizens will appreciate that. And I wanted to let the public know that at the behest of the parking committee and with council's approval, except unfortunately Councilman Johnson did indicate that he had a conflict and would not be able to be present at that meeting, that we would hold a workshop on December 4th at 10 a.m. for a parking presentation by Lanier Parking Solutions and the presentation examines some of the logistical and financial components involved in outsourcing the parking function. Next I wanted to let the public know that due to the high volume of response for the chief's position, a focus group of council and staff has been formed to read and consider the applications. The group consists of me, Councilwoman Kohlmann, Mayor Pro Tempore Mabry, and Councilman Rod Smith."

Mayor Samples: "Everybody happy with that? Are we happy?"

Mr. Johnson: "Sure."

Mayor Samples: "We're happy."

Mr. Stevens: "I have one question..."

Mayor Samples: "Councilman Smith [sic,] excuse me."

Mr. Stevens: "She said the public workshop on December 4th, you said the contractor's gonna start on December 3rd."

Ms. Fellner: "We will have to meet either at the fire station or if the theater is available."

Mayor Samples: "Thank you."

Ms. Fellner: "Let's see...number four a, just a point of information to the public, our Resolution #12-122 regarding resurfacing of Highway 17, which was part of our original application to the SCDOT indicated that the estimate, estimated amount of the project was $1.3 million, and the town resolved to provide up to the 50-percent of the actual project cost. We wanted to inform the public that the SCDOT has since revised that estimate to include an additional 20-percent to cover engineering and

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contingencies. If their estimate is correct, this would increase the match portion to the town by $130,000, and council did sign a letter to support on October 2nd so that the town might remain in the running for the grant, so I'm just reporting that fact to the public in a public format."

Mayor Samples: "Thank you, and I wanted to stop and, and, offer any council person who changed their mind to publicly change their mind, if, if in fact they've had second thoughts. Hearing none, I assume everybody...there's a consensus that that letter was sent supporting the initiative. Thank you."

Ms. Fellner: "You're welcome, Mayor. Concerning pier signage, the company hired by Georgetown for their way-finding signage, way-finding signage project was Corbin Design. They were paid $85,000 for the study of what kind of signs should be placed where and to design them. The lark kiosk sign with a map was $12,000 with artwork, fabrication and for the install. The small kiosk sign were $5,750, which is, it had a number of informational items on it, where signage could be posted. The fabricator for the signs was Arch Sign Company in Norcross, Georgia, and I've emailed and called them both twice, and have not connected with a representative yet. Since our amusement area on Ocean Boulevard is the, since the, our amusement area on Ocean Boulevard is basically our only amusement area, the pier, the traditional way-finding signage might not be the right signage to, to be placed there. So, I've arranged a meeting with Seaboard Signs with Ben Neeves, and we're gonna talk about not only because they can fabricate these type of signs, so we're gonna talk about what should be where. What would be appropriate where, and we're talking about the entry way to the pier, and after the ADA compliant ramps is put in, signage there, and he has some definite thoughts that he wanted to discuss. I would also need to discuss it with, I'd be interested to get a couple of the other larger ones, and I'm meeting with them in the next week."

Mayor Samples: "Let me, let me ask you on that, because I know a couple of committees have spent some, quite a bit of time talking about pier, for instance at the pier would be nice to have a town map of some form that, that delineated what other amenities we have. We've got a number of parks. We've got the library. We got the lakes with the, the decking, and that sort of thing that, I guess what I wanted, want to say, is I don't want to lose sight that we have people who are volunteering their time who have, I think they have the skill set to help make the decisions; $85,000 to Corbin and whoever they, whoever they are for what Georgetown got, apparently they spent more money on design than they did on, on actual signage, and Georgetown's done a great job."

Ms. Fellner: "They actually have a lot more signage rolled into their project."

Mayor Samples: "They do, they do, but in addition and, and, and I want to say this delicately, but we need a sign out on 17 that lets people know we've got a pier, okay. And there are other, there are other signage opportunities is what I want to say. Unless you know where the library is, you drive up and down the highway, you haven't a clue there's a library there."

Ms. Fellner: "No, you don't."

Mayor Samples: "And so, again, there are other opportunities that we should be taking advantage as we progress, and, and so I don't have a problem with, with the efforts that you're making, and but, but, and I see you're gonna come back December 13th, I guess."

Ms. Fellner: "Yes, I'm gonna try to come back with some slides from the different people that I've spoken with and try to get a clear idea of the direction that council wants to move in."

Mayor Samples: "And, you know, it would be good and helpful to bring in the committees, the beautification group, in particular. I know special events has an interest in it also, because we do need to be able to promote our special events also. It's not just, I mentioned the map down there, but I mean, we, we have an event almost once a month and if we don't now, we probably will when we celebrate in the future."

Mr. Smith: "Mr. Mayor." Mayor Samples: "Councilman Smith."

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Mr. Smith: "I'd just like to comment that I like the idea of talking to a sign person that's local as compared to Georgia, and if at all possible, to encourage our local vendors to participate in this."

Ms. Fellner: "And we always do that. I didn't point it out with, for instance, the mold remediation bid, but we called every local vendor who was able to participate at that level. And, finally, the lawyer has completed his work on the bylaws and met this afternoon with the youth association president, Dennis Seman, regarding their articles of incorporation. And perhaps Mr. Moss would like to address the council on that for a minute."

Mayor Samples: "Thank you. Mr. Moss."

Mr. Moss: "Thank you. Indeed I did meet with Mr. Seman this afternoon and he signed off on the articles of incorporation and they're gonna be sent up to the Secretary of State tomorrow. He's already obtained a tax ID number, so hopefully by Friday the corporation will exist. I've also drafted and forwarded to the mayor and Ms. Fellner a draft contract that the town can enter into between the youth sports association and the town, and Ms. Fellner's provided comments back to me, which will be incorporated into the draft tomorrow and then forward to Mr. Seman as well for his comment. They are meeting tonight, the would-be directors of the corporation to discuss their policies and rules and regs concerning coaches, and so I expect to see some information on that, hopefully, by tomorrow, and so hopefully by the end of the week we'll have a corporation, and we'll have a draft contract that they can sit down and discuss with the council."

Mayor Samples: "Great. Any questions?"

Mr. Johnson: "No."

Mayor Samples: "Thank you. That concludes the administrator's report."

Ms. Fellner: "Yes, sir."

Mayor Samples: "Thank you."

Clerk's note: A copy of the written report is on file.

7. **BUSINESS.**

A. Second Reading Ordinance #12-0731 to amend FY2011-2012 Municipal Budget, Treasurer Hursey.

Mayor Samples: "Moving right along we move into our business section. The first item is the second reading of Ordinance 12-0731 to amend last year's budget, that is FY2011-2012 to account for the underground wiring expenditures. Can I get a motion on that?"

Mr. Smith: "Mr. Mayor, I move that we approve second reading of the ordinance."

Mayor Samples: "Is there a second?"

Ms. Mabry: "Second."

Mayor Samples: "Any discussion?"

Mr. Stevens: "Just one question."

Mayor Samples: "Councilman Stevens."

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Mr. Stevens: "Do we have a, a completion time or date for that?"

Mayor Samples: "Mr. Adair, can you speak to the a, the ongoing underground wiring on Ocean Boulevard?"

Mr. Adair: "Yes, as of approximately next Wednesday or Thursday, Lee Electric should be offsite. All their work will be done and it will be strictly the utilities pulling wire, and that shouldn't take too, too long. They're a good portion of the way up the thing right now, but they're not gonna be paving the road until March, because we want to wait until all the large trucks are off the road with their outriggers and all that before we put any new blacktop down, so March is the target date for the paving. But, everything should be done pretty well before that."

Mayor Samples: "Thank you. Any other questions? All in favor say aye."

All members: "Aye."

Mayor Samples: "Opposed? The motion is carried."

B. First Reading Ordinance #12-0727 to amend §9-16 Decals and Exemptions, Councilmember Kohlmann.

Mayor Samples: "The next item is first reading of Ordinance 12-0727 to amend Section 9-16 Decals and Exemptions, Councilmember Kohlmann.

Ms. Kohlmann: "I'd like to amend this first reading, a small amendment. There's a typo actually. The third line where it says decals allowing nonresident residential property owners to park their vehicles for it to say decals allowing residents and nonresidents residential property owners to park their vehicles. That was my..."

Mayor Samples: "I'm sorry, I missed exactly where..."

Ms. Kohlmann: "Third line, the third line where, you see the third line."

Mr. Stevens: "First paragraph."

Ms. Kohlmann: "First paragraph, third line, decals allowing nonresident residential property owners, it should say..."

Mayor Samples: "All persons residing and owning residential property is what it says now, right?"

Ms. Kohlmann: "Now it says decals allowing nonresident residential property owners."

Mr. Moss: "The very first paragraph, Mayor."

Ms. Kohlmann: "Yeah."

Ms. Herrmann: "The preamble."

Mayor Samples: "Oh, the preamble."

Ms. Herrmann: "The first paragraph of the preamble."

Mayor Samples: "Gotcha, okay, okay."

Ms. Kohlmann: "That third line."

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Mr. Stevens: "After allowing."

Mayor Samples: "Alright, there's a motion to, to amend the preamble."

Mr. Stevens: "Second."

Mayor Samples: "There's a second. Any discussion."

Mr. Smith: "Could you state again what you're gonna be changing?"

Ms. Kohlmann: "Adding the word resident before nonresident, so its resident and nonresident residential property owners."

Mayor Samples: "Okay, okay."

Mr. Smith: "Okay."

Mayor Samples: "Any other discussion? All in favor said aye."

All Members: "Aye."

Mayor Samples: "Opposed? Hearing none, the preamble is changed."

Mr. Smith: "We need a motion for the second reading."

Mayor Samples: "For the first reading."

Mr. Smith: "First reading."

Mayor Samples: "I know we do. Is there a motion to adopt the ordinance as; the ordinance actually isn't changed; it's the preamble that's changed. Is there a motion to adopt the ordinance as written."

Mr. Stevens: "Mr. Mayor, I make a motion to accept, adopt it."

Mayor Samples: "There's a motion. Is there a second?"

Ms. Kohlmann: "Second."

Mayor Samples: "Any discussion? All in favor say aye."

All Members: "Aye."

Mayor Samples: "First reading is adopted."

C. First Reading Ordinance #12-0733 to amend §2-61(b) Volunteer Advertising in Daily Newspaper and §2-61(j) Annual Committee Reports, Councilmember Dodge.

Mayor Samples: "The next item is first reading Ordinance 12-0733 to amend Section 2-61(b) volunteer advertising in daily newspaper and Section 2-61(j) annual continuing committee reports, Councilmember Dodge. Councilmember Dodge is not here. Ms. Herrmann, would you like, I think this falls in your area. Would you like to present?"

Ms. Herrmann: "Basically what this ordinance does is remove the requirement for advertising the volunteer positions in a daily newspaper, and also eliminates the need for annual reports from the standing committees, and those were brought about because we've had one person in the several years

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that I've been involved with it that actually said they saw an ad in the paper, so we're pretty much wasting the town's money, and the annual reports are unnecessary because all meeting minutes are now available online and can be read at anyone's pleasure."

Mayor Samples: "There is a, okay, does anyone want to offer a motion?"

Mr. Stevens: "I'll make a motion to adopt Ordinance Number 12-0733."

Mr. Johnson: "Second."

Mayor Samples: "There is a second. Any discussion? All in favor say aye."

All Members: "Aye."

Mayor Samples: "Any opposed? Hearing none, first reading is adopted."

D. First Reading Ordinance #12-0734 to amend §7-12 Sanitation Service Charges, and to add §7-37(g) Electronic Waste Prohibition, Public Works Director Adair.

Mayor Samples: "First reading Ordinance Number 12-0734 to amend Section 7-12 sanitation service charges and to add Section 7-37(g) electronic waste prohibition, public works director, Mr. Adair.

Mr. Adair: "Good evening, Mayor and Council. We originally brought this up in September under a discussion item as you all remember the sanitation enterprise fund is, has been reviewed and with the current expensive capital and operational expenditures over the next five years it became apparent that an increase in charges would be necessary to cover the cost of these items. We will be in the red if we don't do that, so an increase has to be made. So what we did was we looked at the anticipated revenue and expenses over the next five fiscal years. I sat down with a, Kim Hursey, our financial person, and we created a funding model and we looked at several different scenarios, and we've come up with what we think addresses the main points and leaving some things alone. So it's not across the board, the proposed increase. We've changed the ordinance to address several errors that were in the ordinance to begin with some inconsistencies and also a regulatory addition pertaining to the e-waste that we've created. The facts are Surfside Beach currently has some of the lowest sanitation fees in the county among both public and private sector. Comparisons have been made between our charges and what's in the City of Myrtle Beach, City of Conway, both public and private, Aynor, Loris on the public side of waste management, and Waste Industries has a private side. Again, I say, various scenarios have been analyzed and a plan to keep the sanitation fund healthy, in addition to still being a substantial value has been formulated. What we've come up with, which would leave us for ten years out in a very good position is an increase to the standard mobile cart service at 25-percent, from $15 to $18.75, which puts us about where Conway is right now, which, and they're looking to raise from that level, and is still under Myrtle Beach. It's lower than Waste Industries, also, which charges $28 per month for the same size cart. An increase to our 6-yard commercial container service at 25-percent from $21 to $26.25 per pick up. An increase of our 8-yard commercial service 35-percent from $23.50, which is very low, to $31.75. Almost everybody in the industry charges $34 plus, some of them $40, and an increase to our winter rollout service, the once a week rollout service in the winter from $6 to $12 per month per cart, and that's just down in the rental district. Summer service we felt should be left alone. The recycling, obviously, would be no charge. Yard and bulk would stay no charge, and the hazardous household waste and electronics drop off events would still be no charge. So this is, it covers a lot of the sector of the town without hurting any particular one badly, but it will put the fund in very good shape for we're anticipating at least ten years."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "On the first page you have no increase to the summer rental..."

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Mr. Johnson: "Mr. Mayor, I would like to make a motion to suspend the rules."

Ms. Mabry: "Second."

Mayor Samples: "Thank you. There is a motion; there's a second. All in favor say aye."

All Members: "Aye."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "Where you have on the a, the facts, the facts part of this, you have 25,25, 35, a hundred, but you said say no increase to summer rollout, when in fact it's a 150-percent increase in summer, because the summer rollout curb service was $20 and now it's $50. It's up 150-percent for the summer, so there is an increase for the summer rollout. And what used to be, and I understand that the ordinance probably wasn't written correctly the first time, but now you're gonna make it mandatory for this winter curb service. There are 510 residents using the winter rollout service. That's a lot of money to be charging when the houses aren't rented. So, in fact, they're not really utilizing services, but they're getting charged for those services. And when you do the numbers, that's a combined increase in the winter and summer of over $108,000 that people are paying for that, especially the winter rollout. I'll just say in the winter that's almost $40,000 increase for the winter rollout service and these are the people that are paying the highest taxes now, paying A-tax. I, I just think a 150-percent increase is an awful lot of money for something that used to be not mandatory and people didn't even know it wasn't mandatory, because we would just bill them and nobody's really wheeling those carts out to the curb in all honesty. There's very few people that have, that utilize that service. I don't know if you even know the exact number or not. I don't, I don't know the number, but I think we all know that it's certainly nothing compared to the summer. So I just think that's a unfair thing and a I know it was said last year by somebody, well it's only six bucks a month, they're saying what's the big deal, and when he said then you pay it, well then their answer was why should I pay for something I'm not using? So I have a hard time accepting that 150-percent increase for people that real, that's 510 people that aren't here to speak for themselves, I understand that, and I feel that I need to speak for them, and I, I think that's really a unfair hit on them."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Well, let me give Mr. Adair an opportunity to, to make sure that was factually correct."

Mr. Adair: "I just have to make two clarifications. The summer rollout was in the ordinance at $20 a month, but it really was $50. It was a typographical error that's been in the ordinance probably since 2004, but didn't really get noticed until now. The fee has been fifty all along since its inception. Additionally the winter rollout mandatory; we didn't add that. The text, it was always in there. We're not making it mandatory. It's been mandatory. I didn't add that in for this amendment."

Ms. Kohlmann: "Then how come they take it off if you call them up, if it's mandatory? That's confusing."

Mr. Adair: "You only can exempt yourself from it if you live in town and you can wheel out yourself."

Ms. Kohlmann: "No, that's not true. That wasn't the way the ordinance was written. I wish I had, I have a copy of it home. It wasn't mandatory before, because people have called up. I don't mean to make it into an argument. I just want to clarify really but..."

Mr. Adair: "I can't tell you what happened before I came."

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Ms. Kohlmann: "But, you know that people have called up your office and gotten off of, off of that rollout service last year. There was a whole group of people that did that. How were they able to do that?"

Mr. Adair: "I don't know (**.) The only one's I'm aware of are the ones that live in town that can wheel their own cart out. The ordinance says adjacent to, but even if they're in town we, we, we'll exempt them."

Ms. Kohlmann: "I have it at home, so I'll just do it with you at your office. I'll bring it and show it to you."

Mayor Samples: "First, I would like to some light, and correct me if I'm wrong, Ms. Herrmann. But, my understanding is the ordinance that is online with respect to sanitation there was an error as to what was online and, and in fact, my recollection is you produced a copy of an actual signed ordinance that related to sanitation that never got incorporated to the online Muni Code, because you shared it with me."

Ms. Herrmann: "I remember, but I don't remember the details. There's, the ordinance as is published on Municipal Code is for information. It is not to be taken as actual law. It's just for research purposes and a starting point. The, the, we've pulled the actual ordinance that was written and signed by council. That is the ordinance that applies, although there is an error in publication online, and it may not have been corrected in the code book either."

Mayor Samples: "And I'm not, and I don't even know if that muddies it or helps clarify it, but, so I'm not sure what Ms. Kohlmann is referring to in terms of the ordinance. I mean..."

Ms. Herrmann: "As far as this applies, we have to go back to the original signed ordinance and determine what was intended at that time. The codifications do have mistakes in them, and they're not always caught."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Mr. Johnson."

Mr. Johnson: "So from what I'm hearing, and, and I noticed the same thing that Ms. Kohlmann noticed, the no increase to summer rollout curb service. You're saying that they are already being billed $50 per month per cart?"

Mr. Adair: "That's correct; for many years."

Mr. Johnson: "Okay."

Mayor Samples: "What I would note is that on the a, Section 7-12, paragraph 4, where you say thirty dollars, and then parenthetically it says thirty-one seventy five; make them consistent."

Mr. Adair: "Yes, that's a typographical error."

Mayor Samples: "So, fix that. Any other comments with respect to the sanitation?"

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Mr. Stevens."

Mr. Stevens: "I, I concur with Ms. Kohlmann. This is a little bit confusing and a, reading it, I cannot support this at this time."

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Mayor Samples: "Thank you. Mr. Smith."

Mr. Smith: "Yeah, I'd like to ask what's the new revenue, the total new revenue for one year?"

Mr. Adair: "Projected revenue under this analysis would be $1,324,239."

Mr. Smith: "One year's?"

Mr. Adair: "Correct."

Mr. Smith: "That's just the increased part."

(Several speaking at once.)

Mr. Smith: "I just want to know what the increase part is."

Mr. Adair: "It's about a, $60,000 or so."

Mr. Smith: "Okay. Mr. Mayor, I won't be able to vote for this either."

Mayor Samples: "Alright."

Ms. Mabry: "Mr. Mayor."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "I, I, I do want, this did come before the finance committee, and I'm, I'm 100-percent behind it. We simply have to buy new equipment. You know that gas has gone up, doubled in four years, in eight years it has really gone up. But not only has that gone up, so has salaries, so has benefit costs, so has the number. We have six huge trucks on the road, and we haven't had an increase in eight years. An enterprise fund is self support fund. We simply have to buy more equipment. We should, should be buyering, or we should be buying large pieces of equipment every two years in order for them to last ten years. So if you keep on a good schedule, then hopefully we won't have to come back and nickel and dime everybody to death, which is something I really did not want to do. I wanted us to look the full ten years out, if possible. Now we don't have a crystal ball. We don't know what's gonna happen, but we're hoping that this plan or this, that we do have a plan. I don't think that we're being unfair, because we're still gonna offer the most services in Horry County. If Conway raises their rate, we're still gone be the lowest in the county even with the increase. I know that some people do think that us dropping Caropines was a mistake and it wouldn't have helped the coffers, but in actuality, we had to go out there three times a week. They got the same services we got. They got yard waste. They got a, a, all the rollouts. So the, one reason that I voted to do away with that was because of the cost. So this is a necessary thing. This isn't something that we just woke up one morning and decided would be a great idea. We just don't have a choice. Everything is going up and our sanitation is gonna have to go up."

Mayor Samples: "What, what I want to say is this is an enterprise fund. This fund is supposed to be self supporting. It's not just the fact that we have five a garbage trucks. We've got two boom trucks that are running around picking up yard waste, picking up, you all know, you all know we have the best service in this, of anywhere, and guess what, you gotta pay for it. You've got to pay for it. I don't like seeing things go up, but the reality is the price of fuel, the price of diesel has gone up. Now we can sit here and we can do just what was happening under the previous administration, and we can have our truck breaking down, and we can call Myrtle Beach and we can ask them to send their trucks over here. I don't think that's good leadership. I think we need to take care of ourselves. The fact of the matter is the trucks that we purchased; they're not like old trucks. Just like our automobiles, they've got all kinds of whiz-bang regulated additions to them. We used to have one mechanic, okay. We got two mechanics now. We have not raised the price of sanitation since 2006. Go back, look at the internet, pull up the

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price of the average price of fuel and then compare it to what it is today. I'm just wondering what y'all suggest."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "What y'all suggest? Ms. Kohlmann."

Ms. Kohlmann: "I'm not opposed to an increase. It was just not clear to me. Obviously if I'm looking at something that is available for me to research it and it says $20, and now this says $50, it's a 150-percent increase."

Mayor Samples: "Understand."

Ms. Kohlmann: "So I would like it to be presented neatly and completely with all the facts so that we don't make the mistake of moving on something that we're gonna come back and be sorry for. So I'm not opposed to an increase. I just would like it to be completely crystal clear of what it's gonna be. The way it is here, I can't say that."

Mayor Samples: "That's because what they're, and I appreciate that, but that, that's because what they're doing is they're cleaning up an ordinance that we're currently not following. I mean I'll be the first one to tell you, we're not following the current ordinance, because it does say $20. Don't ask me when we went to $50, maybe it was originally and maybe it's a typo. Maybe we did that in '06. But I don't really know. Okay, what I know is that for the rollout service they're charging $50 now, and he's not proposing an increase to it. What I do know, is that he's proposing to go from $15.50 to $18.75, $2.25, $3.25 more for the best service that this town provides. I like the fact that they're out there picking up garbage. But, that's just my view."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Councilman Johnson."

Mr. Johnson: "I would like to make a motion to go back into regular session."

Mayor Samples: "There's a motion."

Ms. Mabry: "Second."

Mayor Samples: "Second. All in favor?"

All Members: "Aye."

Mayor Samples: "We're back in regular session. Can I get a motion?"

Mr. Smith: "Mr. Mayor, I move that we defer this until the first meeting in January."

Mr. Stevens: "I second."

Mayor Samples: "There's a motion. There is a second. Any discussion?"

Ms. Mabry: "Yes, Mr. Mayor."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "I feel strongly that we need to a, we need to vote on this. There needs to be preparation. It, it's not gonna happen overnight. I mean even if we voted on it today, your next bill is not gonna, you know, it takes times, so I think that we do need to go ahead. We know this needs to be done.

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I don't know what the difference of deferring would make. It's still gonna have to; we're either gonna do this or we're gonna have to cut services. Now that's just the facts. So this is, to me, an easier pill to swallow. I, I'd rather give you my $3 than to have you not be able to do; but something's gonna give."

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Councilman Stevens."

Mr. Stevens: "There's an old saying, look before you leap. I haven't had a chance to really look this over, and really look at the, all the details on it, and you know, they say there's (expletive) in the details, and a, I would like to give, I would like the full council be able to sit down and fully understand this before we do actually vote on it. There's a lot of things in there I have questions about and I think deferring it to the first meeting in January that's not that long. I mean it's not like we're going five years. We're only going the first meeting in January."

Mayor Samples: "Thank you. Any other comments. That would be January 8th. All in favor say aye."

Councilmembers ~~Dodge~~, Johnson, Kohlmann, Smith and Stevens: "Aye."

Mayor Samples: "Opposed say no."

Mayor Samples and Mayor Pro Tempore Mabry: "No."

Mayor Samples: "Two no's, mayor and mayor pro tem. Okay, we will bring it back up January 8th and I would ask that any information or any assistance that any members need, I mean I want you to, I want you to understand why we're doing what we're doing, so, so please get with a John, and, and the finance people and I'm sure they'll be able to help lay out the information. Thank you, sir."

Mr. Adair: "Thank you."

Clerk's note: The consideration paper is on file.

E. Intergovernmental Agreement with Horry County – Senior Center, Town Administrator Fellner.

Mayor Samples: "The next item is intergovernmental agreement with Horry County, Senior Center, town administrator Fellner.

Ms. Fellner: "I, I think you all received in your packet the a, I think you all remember when Mr. Fontaine came and spoke before about our agreement that we currently have with Horry County regarding the senior center, and a basically what this new intergovernmental agreement does it makes it so that we won't have to keep renewing it at certain intervals be it five years or whatever. But, there is a 90-day, a 90-day written notice if either party wants to terminate. So it just keeps it being a perpetual agreement until such time as one party chooses to want to terminate it. There in yellow, and I had asked the clerk to send it at the last minute and on online I published that document and other documents. Those were two sentences in number 3 and adding a number 6 that our attorney had, had proposed that we put in there just to protect ourselves, and basically, because it is an intergovernmental agreement, council would need to vote and then the mayor could sign it."

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Councilman Smith."

Mr. Smith: "I move that we adopt the intergovernmental agreement with Horry County concerning the property where the senior center is located."

Draft

Mr. Stevens: "I second."

Mayor Samples: "There's a motion. There's a second. All in...any discussion?"

Mr. Moss: "Mr. Mayor."

Mayor Samples: "Mr. Moss."

Mr. Moss: "In the third numbered paragraph I, there's language trouble (**) I think there's a fault there because maybe it's not complete. If you look at the bottom of the first page at the third numbered paragraph the statement reads that portion of the deed that provides; I'm not sure that sentence is completed."

Mr. Stevens: "Could you repeat that, please?"

Mr. Moss: "In the third, on the first page on the third numbered paragraph it..."

Ms. Fellner: "It goes right there."

Mr. Moss: "I don't have that in mine."

Ms. Fellner: "That's because you didn't have the update."

Mr. Moss: "Okay."

Ms. Fellner: "I'm sorry. (**)"

Mr. Moss: "Okay, I'm sorry. The one I was looking at was not complete."

Mayor Samples: "Alright. Thank you, Ms. Fellner. Alright, there is a motion, there is a second. Any discussion? All in favor say aye."

All Members: "Aye."

Mayor Samples: "Opposed? Hearing none, the motion is carried."

F. Decision Paper – Amend Personnel Policy Manual to Limit Workplace Audio and Video Recordings, Town Administrator Fellner. Ms. Fellner presented the decision paper that is on file.

Mayor Samples: "Item F, decision paper, amend personnel policy manual to limit workplace audio and video recordings, town administrator Fellner."

Ms. Fellner: "No one has any bows and arrows back there do they? *(Laughter.)* Basically the subject is to amend the personnel policy manual to limit workplace audio and video recording. The reason, the purpose is that our personnel manual does not cover this topic and many municipalities are putting similar policies in place for their own protection and the protection of their employee's privacy. The facts are that digital technology has advanced and made audio and visual recording easier, affording almost everyone the capability to make workplace recordings. The town wishes to protect the privacy of its employees. In the past few years there have been a number of lawsuits involving workplace recordings and the town wishes to limit its financial exposure with regard to this. Our labor attorney in Columbia has suggested that this is an important amendment to include in our personnel policy manual, and our town attorney agrees with that position. *(tape changed)* ... because only Town Council has the right to approve amendments to the employee personnel manual. There's only two impacts, if we do not include it, that audio and video recordings will be permissible in the workplace. If we do include it, then they will be limited in the workplace. The recommendation was to amend specifically in Chapter 6 to include and I read:

Draft

> Video or audio recording in the workplace. Except as may be part of a law enforcement or code enforcement investigation, customary recordings for town council, board, commission, and committee meetings, and court trials, or without the prior written authorization of the Town Administrator, it is a violation of the policy of the Town of Surfside Beach for any employee to video or audio record personal or telephonic communications, excuse me, conversations with a tape recorder or other recording device, including a cellular telephone, while on town property, riding in a town vehicle or otherwise during the performance of his or her duties while carrying out the business of the town. Violation of this policy will result in immediate termination.

The rationale for the recommendation as I stated on the here is to satisfy the suggestion of the attorney, and that it will protect, protect the privacy of our employees and will reduce the financial exposure of the town. Now, I think there are a couple of issues that aren't really clear that are legal points and I know we have council person send me an email and I responded to the council person about that particular, those particular issues, and I guess that there is a perception that South Carolina does have a law when they actually have not populated it, but what I would rather do at this point, I'd rather let Mr. Moss, who we talked about it earlier, speak to the legality of it."

Mayor Samples: "Mr. Moss."

Mr. Moss: "Thank you, Mr. Mayor, members of Council. I've already suggested that perhaps the state may have occupied a view in this area or the federal government may have and therefore, the town can't. I found no authority for that assertion. There are statutes that deal with consent or recording without consent. In South Carolina those are in our criminal procedures statutes, and that have to do with law enforcement, and they have to do with evidentiary issues of recordings made and can they make it into a trial. In fact, the a, Mr. Ard cited two statutes and he's evidently found them as well that makes it illegal to do certain things absent consent by one of the parties involved in the conversation. Well, those again, are under criminal procedures. There's nothing in my mind or that I could find with a pretty extensive search of West Law to suggest that the State of South Carolina has occupied, occupied the field in this area. You might recall that when we had a conversation with Mrs. Dodge proposed ethics ordinance or the Myrtle Beach when they had the helmet law, they got into the situation where if the state's occupied the field then you can't really dabble in that area. I don't think that exist here. So I think the council is free to adopt an ordinance in the fashion recommended or some modification of it, if the council chooses to do that. There is a cost concern, because these, these recordings they do generate lawsuits. That's been proven. There's been multiple lawsuits in North Myrtle Beach that dealt with recordings that went on over a two year period. And so there, there's (**) that into real dollars. But there's another cost that doesn't necessarily transact into dollars, and that is that it is a real morale killer. It creates trust problems, it creates morale problems in the ranks. That cost is kind of hard to measure, but it's there, and if you have employees that don't trust their coworkers, how do you measure that? And so that is the reason that I'm, I'm very much in favor of either this ordinance or similar ordinance to prevent this, because it is a morale killer. I have seen cases from other states actually require both parties to consent to the conversation. South Carolina is not one of those states. I've seen cases in my studies that had to do with a, an employee who, and they generally were in the flavor of union cases, when an employee was denied rights, and the court was not persuaded in a positive, like this was enforceable to prohibit an employee from admitting a recording into evidence when it had to do with whether or not union laws were being violated. Haven't seen that in South Carolina. I haven't found any case that made me think that South Carolina would have any prohibition of an ordinance such as what is being considered."

Mayor Samples: "Any questions for Mr. Moss?"

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "This is just one person's opinion. I look at it differently. I look at it, it, if a, put yourself in other people's shoes and I do that often, and I think it works pretty well. There are cases where there are employees that feel threatened or they're harassed and becomes a he-said, she-said situation, and the in the state law they are entitled to the one party tape recording, and the way it protects the town is that if the, if it's a person taping others conversations, they can't do that. That's against the law. That's against federal law and state law for me to tape record you and the mayor having a conversation when I'm not part of it. However, what we must remember also is that are we really protecting the employee by not allowing that? Are we protecting the possibility of somebody who's a violator and subjecting our employees to harassment or otherwise that would become a he-said, she-said situation or more importantly, I think we should say to the people you should watch what you say to people and how you talk to people and how you treat them, cause do we want people out there working in the town that are being disrespectful, violating procedures that we already have in place, and there's no way to prove it, and if somebody feels to that extent that they're being harassed that that badly that they have to resort to that. I would definitely not, I would not go with this."

Mayor Samples: "Thank you. Any other comments?"

Ms. Mabry: "Yes, sir."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "I was gonna ask Mr. Moss a question."

Mr. Moss: "Yes."

Ms. Mabry: "Do you know of anybody, and I was doing a lot of studying, but do you know how many towns have sued and won, or if anyone has sued and won, in other words, if I recorded Mr. Samples and I took it into court and I would lose, do you know…am I saying this right? Does the employee always win when they do a recording, I guess is a better way of saying it."

Mr. Moss: "Absolutely not. As a matter of fact, your employment law firm, Gignilliat, Savitz & Bettis, they had a case that arose out of Lancaster where some police officers recorded in a, in a secret manner, or a clandestine manner as the court described it, and they were actually terminated and that was upheld. So the employees don't always benefit or, or prevail by recording those devises [sic] and in fact, in that opinion I think, it certainly was in others that I read, the actual clandestine act as these courts have called the recordings done secretly is considered harassment, and so some towns or counties have considered it as part of their anti-harassment policy in their personnel manual, and then others permit it, so it's, it is a, I think a ripe issue for this council to consider, but I think your collective wisdom is what controls and I think the message from the attorney is that there is nothing here to prevent you from adopting such a policy, if you feel this is appropriate."

Ms. Mabry: "Mr. Mayor, I wanted to go on to say that if I worked in, if I worked, well, I do work. I would feel very uncomfortable knowing that every word I said could be recorded. There are times that I want to be open and honest with that one person, but that doesn't mean I want to be open and honest with all of you, because I may not be putting my best foot forward that day, and probably wouldn't. There are times you want to go in and shut the door with the administrator and feel like you have full autonomy. You're not gonna feel that if you think there's a recording button. I could be calling my husband on the phone and being my sweet self with him, and have somebody record it. You cannot work in that environment. Are we gonna put on the application come to Surfside Beach and work, and by the way, you may be recorded every time you make a statement. You're not gonna get too many people that want to work in that environment. Not only do I believe in it, I believe in it 100-percent. Remember this, times have changed. Everybody has smart phones. I can hit a button on my phone right now and record anything anybody says. I can take that video and you'd never know it. Maybe that's a good thing, but not when I go to work every day do I want that. I want to have some kind of protection. I want to be able to be myself and do a good job for the town and I'm sure other people do, too, without being worried about being recorded."

Draft

Mr. Moss: "May I respond briefly?"

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Mr. Moss."

Mr. Moss: "I, I respect what you said, Ms. Mabry, but also I think there's some merit in what Ms. Kohlmann has said concerning protection of employees that might be subjected to inappropriate actions that are harassment and for that reason we actually included in this draft ordinance that with the permission of the town administrator the employee can do these things. So if there's a particular concern, it's brought to the administrator's attention and the administrator may authorize it."

Mayor Samples: "Councilman Stevens. Thank you."

Mr. Stevens: "This policy, the last line, says 'violation of this policy will result in immediate termination.' That to me is an intimidation factor to any woman who works in this town. If you are sexually harassed, you have a right, I know I used to be a chauvinist, but I changed in December 12th, 19 eight, December 29th, 1987 when I had a daughter. This does not allow a person to protect themselves from sexual harassment or any other type of harassment. No, what they're looking at is intermination [sic] to termination, immediate termination if they record somebody who is sexually harassing them, and I can't agree with that, and I've done some research on this, and according to, and I'm just a layman, but it says this is a violation of the 19 se, 1964 Civil Rights Act, and that a person, if it's being sexually, it gives an example, I looked up this on the internet, if a, under the Civil Rights Act, if an employee complains of sexual harassment, and in response gets fired, the employee can file a lawsuit against the former employer, and the former employer will have to pay damages to the former employee for both harassment and retaliation against the person reporting harassment. If any woman in this town was sexually harassed, I would want them to be able to report that. This, this ordinance goes way too far. I understand that I can't, for example, tape the mayor and the mayor pro tem having a conversation. That is illegal. But if, let's say I'm a woman and I'm working in the town of Surfside and I get harassed, sexually harassed, I have a right to record that by law, and I cannot pass an ordinance that would subject, possibly subject a woman to that type of treatment and not have any recourse. I cannot do it."

Ms. Mabry: "Mr. Mayor."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "Well, believe it or not, I've been a woman in the workforce for a lot of years, and there are channels you actually go through, and we have provided in this ordinance, according to Mr. Moss, if I were being harassed, well first of all, I'd probably at this stage go tell everybody I know *(laughter)*, but back in the day I would have gone to my supervisor and then I would go to the administrator, and then she would say, okay, we're gonna take of it. We've got those in place. I think Rodney could handle that. I think we've got everything in place to handle that for any woman that works in town, and let me tell you, today's woman doesn't take it too much. Most of them, they'll look right at that person, it'll come to an end at that moment, so we pretty much can take care of ourselves and we don't need any recordings to do it, and if we do, we've got some backup. So I think that is an example that a long time ago might have been a concern. But I think we've got everything in place in this ordinance to protect the worker and to protect all the other employees."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann, and, and then what I want to say is, is I would like to hear from other members if they have a view."

Ms. Kohlmann: "I'll pass, you can..."

Draft

Mayor Samples: "No, no, no, go..."

Ms. Kohlmann: "Well, you let me speak it's fine. If I feel the need I will tell you so."

Mayor Samples: "No, go ahead. Go ahead."

Ms. Kohlmann: "I think we're getting away from this a little bit, but I'm shocked to hear you even say that. There are women that do get harassed that are very strong women, extremely strong women, and I think that it's our duty as council people to protect those people and it's the law, it's the law, it's the law, and I don't, I still can't wrap my brain around this, if, if I cannot tape record two people having a conversation, but if somebody is having a conversation with me and you're only gonna find out about it if it's inappropriate, so what are we really doing here? We are going to be protecting the violator. I just don't see why this is becoming more than it is. You're trying, it obviously came up because of a reason, we all know that, so why protect the violator. This is just another source for not just women, there are cases of men that are uncomfortable in workplaces, so I, I don't, I think we're going way far beyond it. People aren't walking around, walking into each other's offices videotaping, audio tape, I would hope not, but this isn't new. Tape recorders have been around a long time, but to say if you act inappropriately, I don't care if you're having a bad day or not, you're still acting inappropriately. So behave yourself, act appropriately, treat people with respect and if you don't, you shouldn't be working here. That's..." *(applause)*

Mayor Samples: "Councilman Smith."

Mr. Smith: "I'm not comfortable with this recommendation for changes, either. But I would like to ask the a town administrator to tell us how she would go about authorizing somebody to record, let's say a, a lady or a man came to you and said yesterday I had this problem, and you didn't feel too comfortable about how you were saying it. Would you authorize them to record or would you say well, get more evidence or how would you do that?"

Ms. Fellner: "The first thing I would probably do is call the attorney."

Mr. Smith: "Okay, alright."

Ms. Fellner: "Because I think that's a fine line and you always want someone who has the legal background to make sure you're not making the wrong decision. So that would be the first thing I would do, and I would think it would have to be on a case by case basis, because there are all kinds of mitigating factors, always."

Mr. Smith: "And, and that, that's the issue, I think, with me. A lot of times let's say management doesn't necessarily agree with the employee that it's an issue, but the employee feels strongly that it is an issue, and a, would you be amenable to maybe being not quite as restrictive in that case, or whoever is in your position?"

Ms. Fellner: "I think that's why the attorney would be called, because you've always got to do that reality check to make sure, you know, you're not just making a [sic] off the cuff decision, and you're not being, maybe you know that employee and they're bringing a complaint against someone and you like that employee more, so I think that's why it's important to a involve an attorney in that kind of a situation, because they're, they don't have any dog in the fight."

Mr. Smith: "Okay, and, and Mr. Moss, are there any recommendations in this wording that would make it more explicit that an employee can seek authorization to record if he feels like he's being harassed?"

Mr. Moss: "You mean are there any in this draft, or could there be?"

Draft

Mr. Smith: "Could there be more, make it more plain that an employee could do that? It says you can get authorization from the town administrator to record, but it doesn't, I don't think it says if I feel harassed or something like that that I should go to the administrator and seek that authorization. Should we add some words like that, because that seems to be the issue, harassment and the employee feeling like he's got support of the management to do the recording to get the evidence."

Mr. Moss: "It would be pretty simple to add provisions in there that would provide that an employee can seek that permission in the case of an alleged allegation of harassment, and there's actually a harassment ordinance that the town has or that's part of the personnel manual, an harassment policy, and so that you could certainly reference that harassment policy and, and allow the employee to obtain permission from the administrator. I mean, you can be more complex if it's the administrator the allegation's being made against, I guess it could be permission obtained by the mayor, for example. So those things could be built into a draft and it wouldn't be that difficult to build them into a draft."

Mr. Smith: "I think that it would be nice to a have that kind of statements in the a policy that we're trying to change, and a, if they were plain so that somebody who feels like they're being harassed could, knew the pathway to get administrative help would be useful."

Mayor Samples: "Thank you."

Mr. Johnson: "Mr. Mayor."

Mr. Johnson: "I and those, those are, are good points. Ms. Fellner, I did miss the last meeting and I don't know if this came up, but why, my question is, why is this being presented to council? Is there a specific reason?"

Ms. Fellner: "We did have an incident involving this, and it wouldn't really be appropriate to discuss this in an open format. That would need to be discussed in executive session."

Mr. Johnson: "Okay. Mr. Mayor, based on, on my lack of information, I, I would not feel comfortable making a decision on this without further information and, and some tweaking, per se. That's just my, my opinion."

Mayor Samples: "I haven't said anything so I think I'll get a minute and say something. Clearly, we're not trying to protect people that are a, a acting inappropriately. But the fact of the matter is, is trust in the work place is a real issue. I don't want to see people running around with a bunch of tape recorders, these things, taping people. We all talk differently when we are just having casual conversations. I don't want to protect somebody who's acting inappropriately, but at the same time, I fear that we, we, we need a policy. There's no question in my mind. We need a policy, because people will tape people for a lot of different reasons. I've had experience in past jobs and I'm not gonna go into the details, but people have lost jobs, good people who were taped saying something they shouldn't have been saying that I know. I tend to think Councilman Smith's proposal is a very logical approach, as most of the time he is, and, and I think it would be worthwhile to, to have something drafted that provides an avenue for someone who feels wronged, but I will not, not, frankly, again, I don't mind saying it, I don't support just the, the, the wholesale use of tape recording devices in the workplace. It's not healthy. In the day and age in which we live, it's just more and more common, and so if, we're in discussion, aren't we? Or there was a motion? Where are we in this?"

Mr. Johnson: "Breaking the rules."

Ms. Herrmann: "Actually, this is the decision paper and Ms. Fellner presented the paper, and Ms. Fellner presented the issue and council is in discussion."

Mayor Samples: "We'll go around one, one last time, I guess, to, to insure that everybody's views are clearly expressed. Let me ask a question to clarify and move it along, are you against any policy?"

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Ms. Kohlmann: "From what I just experienced, yeah."

Mayor Samples: "Mr. Stevens."

Mr. Stevens: "I'm against this totally."

Mayor Samples: "Any policy?"

Mr. Stevens: "Any policy."

Mayor Samples: "Any policy?"

Ms. Mabry: "I'm for it 100-percent, but I do like the idea that Mr. Smith came up with a great deal. I think that gives some protection to a, just gives a path to let them know to go to the administrator and get everything set up. So yes, but I'm for this 100-percent."

Mr. Smith: "Sir, you want to hear me say it again?"

Mayor Samples: "No, no, I take it..."

Mr. Smith: "Yeah, I would be okay with it once there's a clear path to a, an employee being able to record if he feels harassed."

Mayor Samples: "Okay, and I heard ..."

Mr. Johnson: "I concur."

Mayor Samples: "Okay, so I think we have some direction tonight to y'all to prepare something and bring it back. Thank you.

8. **DISCUSSION** – Any matters of concern or information to be discussed by Town Council.

Mayor Samples: "Alright, now I will open it up for discussion for any matter of concern or information to be discussed by Town Council."

Mr. Johnson: "I have none."

Mayor Samples: "I have none. Okay, very good. Hearing none, we'll move right in to public comments."

9. **PUBLIC COMMENTS.**

"Glen Curtis, 257 Palladium, just southwest of this building. First of all, I'd like to say Ms. Ellis and her crew does a fantastic job every time we have something out on the streets. She brings in tourism. Thank her! The second thing, you a, got people with businesses cleaning up in front of their places; it's starting to look good, and excuse me, Mr. Adair got the contractor that put in sidewalks in front of our own sidewalks on Surfside Drive, and repaired them. We're showing that Surfside, our community, is doing the same as we asked, and I think that's great. The third thing, I had a problem in the workplace. I went to the district operator when I was coming in and I asked is there any trucks down, any backhoes from the night before so I could repair them. And he says, we got a few trucks down and I want everything back right away. So I says I'm gone do the best I can. Went down to the troubleshooters and I told them and I asked those guys what can I do, and they told me to get (**) trucks so they can get some lights back. The troubleshooter foreman called down there and he, and one of the guys got on the phone and kidding around, because the foreman said, hey, ask Curtis to get all them trucks back quick. We want them out there. He says hey, I got something to tell you. Curtis is a Vietnam Vet. He's crazy and he'll pull you right through this phone and choke you to death. Alright now, nothing was said. Two weeks

Draft

later, all of sudden I got called down by my foreman to the other section where the big garage was, and he says do me a favor, wait in my office. I go in and all of sudden security is in there. Guy asks me, he says did you ever tell anybody you're gonna choke them to death or anything like that? I said no, what the (**) you talking about? He says well, we got some complaints there was a note slipped under your foreman's door one night, and it said that you threatened people. I says I never threatened nobody. I said you're out of your mind. So then a day later, somebody says hey, did you pull anybody through the phone yet? I'm looking at them; I said that's where I heard it, and I went to the guy that said it and I said get your (**) up there and talk to security now, because they were gonna suspend me, they were gonna fire me with 35-years and so he said well I'm not going up there. So I went up to security and I says this is the guy, this is his name. He said you have no rights. You can't prove nothing. For the last two years I worked, I was on eggshells, because they was gonna go after me, because I didn't have any proof and my rights were being taken away. Think about these things as you give your thoughts to what was being said before, okay? The other thing is I had mentioned a bunch of meetings before this, Carol and I were going home at night after shopping. Going down where Jamin' Leather was down on 8th Avenue there was no street light all the way to Sandy Lane. It is completely dark. When you get to the stop sign, if you look to the right, maybe four lights down there is a light, but if you make a left to go to the next stop sign, there is no light. Sometimes during the summer the water park has a big light on, but it is very rare. The other night when we came home, there was kids playing in the parking lot of the old Jamin' Leather there, pitch black, and as I made my turn to the left, with no lighting, a kid came out, almost nailed him. Please think about putting a light some place in that area or before somebody does kill somebody. Thank you very much."

"I had to get up. I know I'm not supposed to get up anymore, but, Harry Kohlmann, 1610-B South Ocean Boulevard. I have to speak about this cause I've seen it happen and I don't like it, and that's sexual harassment. When I was a sergeant at a very big precinct, we had a very pretty police officer who was very friendly with everybody. Not in a sexual way, but she was outgoing, and we had a lieutenant who would systematically harass her sexually. Well, she didn't get it on a tape recorder. She should've, but she didn't. He would do it when it was unexpected and it was terrible. It caused her a lot of pain and agony, and hostile. How can you come in to work every day when you know that this person was gonna harass you? Bother you. And when she told me, we went to the commanding officer and we hoped he would do the right thing. You know what he said to her? Why don't you two just get together and kiss and make up? It was a he said, she said incident. Nobody's gonna tape anybody unless they're a kook all the time. They will do it if they're getting harassed or if they feel like they need to do it. What if this woman that's getting sexually harassed doesn't trust your administrator, and she doesn't tape, and she keeps getting harassed, or if she does, she does tape and it makes a great case and you, you fire this monster. She gets fired too, because it's in your book saying you need permission. I don't understand why you're so afraid of taping bad guys, of taping predators. We're not talking about off the key conversations between people, we're talking about sys...when a person decides to start taping somebody, it's because they've gone to their breaking point. I don't know. I really, I just can't, I can't understand why you want to protect bad people. We're not talking about off key remarks every once in a while, and if someone does that, they're not gonna get fired for doing it. They might get punished a little bit, reprimanded. But we're talking about a systematically harassing somebody and you're worry about a lawsuit, because that person was doing the wrong thing getting rid of the bad people. Thank you."

"John Ard, 612 Cypress Drive, Surfside. I'd like to say, Mr. Curtis, I share a lot of your sentiment exactly. I also am a Vietnam Veteran. I have been through a lot of what Mr. Curtis has been through. Put up with a lot of the same bull. The facts be known, I have PTSD to a very high degree. I've been accused of being crazy, being insane, and everything else in the workplace. You go to your boss with something and the first thing they do is laugh you out the dern room. They don't care whether you prove it or not. You walk around that job, just like he said, on eggshells. Just like a lot of what he said. But for some of these women that have to put up the harassment they have to put up with and they're scared to go to the boss about or whoever it may be, is a very pathetic situation. I cannot see a woman nowhere in this room that can say they're gone stand there and put up with sexual harassment and lose their job because they went to a higher authority with it and the next thing you know they get fired. Why; because, they don't have no evidence. You got you a foreman over here harassing this person over here. He's the foreman. He's gonna have the last word. He ain't gonna have nothing but a swift kick in the (**) and out

the (**) door. I advise y'all to really think about this. The ones of you that were against it. I don't think you quite know where things stand at with it. I understand some of your points exactly, but I think you better go home tonight and when you lay your head on that pillow, you ask yourself, did I make the right decision on what I had to say in that meeting tonight. How many people maybe have I costed their jobs of trying to defend their self. Can you live with that? Can anybody up there live with that? I don't think so, and I don't think you want a see it happen. As far as a tape recorder or something like that in the workplace, state and federal both says you can have it, and here we have a council here that says we don't know. Thank you very much."

10. **COUNCIL COMMENTS.**

Mr. Johnson: "Thank you, Mr. Mayor. Just a couple of brief comments; thanks everyone for coming out. We really do appreciate you. As far as the sanitation increase goes, I understand that it's a necessary evil. You know, we, we have a great service. But, I just want to remind everyone that I was the only councilmember that voted against getting rid of the Caropines service, because it was a money maker. Thank you; have a good evening."

Mr. Smith: "No comments."

Ms. Mabry: "A yes, first of all, thank everybody for coming out, and the, if you missed the Veterans Day service, try to make it next year. It was absolutely wonderful. I think it was as nice as I've ever seen it. And, I am gonna comment just one brief comment on the, the tape recording. I know very well, and I, and what happens to women in the workplace. But I also know that the times are changing and we are gonna put in there something to protect all of our employees. There's always a chain of command. We want to make sure that they go through that and they get the protection they need. But I'm never gonna support that anybody can tape you at any time making any off the cuff, because remember these tape recordings you can delete part, and the parts that you don't like, and you can make a comment sound just about any way you want to. So, I, I just, I want you to know now, cause I always like people to know exactly where I stand, I'll never support being able to video tape and record at will."

Mr. Stevens: "Thank you, Mayor Samples, and a just a comment on a couple of things. Mr. Latham, we appreciate your comments earlier in the public comments at the start of the meeting. They say hind sight is 20/20, and perhaps we did make a bad decision on Caropines. It was a, was a positive cash flow there. That being said, we did what we did, and I believe, if I'm not mistaken, Councilman Smith voted against it too. In reference to the tape this is a law that is, you know, I, I don't think we've ever had any incidents of taping in Surfside until just recently. It's never happened before, and I do have some firsthand knowledge on it, and I feel like the reason these folks taped this stuff is they were being, they felt threatened, and I will support women to be able to record something, if they are, in fact, being abused. I stand with that. It's part of the Civil Rights; it's part of state law; it's part of federal law; it's part of the whistleblowers act. I don't think we should subject a person who is a victim to being prosecuted by being terminated, and that's exactly what they're doing (**) the victim and they're being prosecuted by being terminated because of trying to protect themselves. Thank you."

Ms. Kohlmann: "You all know I worked with men in the NYPD *(New York Police Department)* and a, subjected to a lot of things, but I think I dealt pretty well with it. However, there were some workers of mine that didn't and I watched them suffer, and it's not a pleasant thing to watch, and a, it never was good for them, because they just didn't tape or, you know, like my husband had mentioned, they're told to just kiss and make up, or whatever the case may be, and I understand and respect everybody's opinion up here about it, but you have to remember, I'm not, I am not supporting walking around tape recording when people are having conversations. Again, it would be when somebody felt they couldn't go anywhere else, and what if I worked in the town, and I, Ms. Fellner and I didn't get along, or she didn't like me, or didn't believe me, then where does the person go? There is really, if you look in the personnel manual, there's really not a lot there, so maybe we need to review that and say you need to have a safety for these people, because I will not support that people cannot protect themselves. It is our responsibility and our duty to protect you all, and our employees, and if it's come up now, it's gonna come up again, so I think it needs to be addressed. It needs to be looked at, and we have to protect people, and this is not

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taking away people's rights. It's not creating a hostile work environment by tape recording. The hostile work environment is created when people make other people feel they need to tape record it, and if something is tape recorded and it shows, in fact, it's hostile...I just don't see what the issue is with that, but with that said, I would like to say everybody have a very happy Thanksgiving."

Mayor Samples: "Thank you and I know tonight it was accidental, but on a couple of occasions, I think the language, maybe we let our emotions get a little bit ahead of us, and that sort of thing. I know the clerk doesn't like to, to a..."

Ms. Herrmann: "Blame me." *(Laughter)*

Mayor Samples: "I will, I am; I'm sharing the blame."

Ms. Herrmann: "Do you want me to say it?"

Mayor Samples, "Yeah."

Ms. Herrmann: "Please don't use ugly words when you make comments."

Mayor Samples: "Yeah, yeah, that's all, and, and I know it was accidental and, and that sort of thing, but we, we do record the minutes and, and, and that sort of thing. I, too, wish everybody a happy, happy Thanksgiving."

11. **EXECUTIVE SESSION.**

Pursuant to FOIA §30-4-70(a)(1) to discuss restructuring.

Mayor Samples: "Having said that, I need a motion to enter in, to executive session pursuant to the Freedom of Information Act 30-4-70(a)(1) to discuss personnel restructuring."

Mr. Smith: "I move we go into executive session."

Ms. Mabry: "I second."

Mayor Samples: "There's a motion and second. All in favor, say aye."

All Members: "Aye."

Mayor Samples: "Opposed? We will return."

Clerk's Note: Time was 8:37 p.m.

Mr. Smith: "Mr. Mayor, I move we come out of executive session."

Mr. Johnson seconded.

Mayor Samples: "We have a motion and second. All in favor say aye."

All Members: Aye.

Mayor Samples: "All opposed? I guess we're back in session. No action was taken in executive session. Can I get a motion?"

Clerk's Note: Time was 9:12 p.m.

12. **ADJOURNMENT.**

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Mr. Smith: "Mr. Mayor, I move we adjourn."

Mr. Johnson: "Second."

Mayor Samples: "All in favor say aye."

All Members: "Aye."

Mayor Samples: "Meeting adjourned."

Clerk's Note: Time was 9:12 p.m.

Respectfully submitted,

Debra E. Herrmann, CMC, Town Clerk

Approved: December 10, 2012

Douglas F. Samples, Mayor

Mary Beth Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Clerk's Note: This document constitutes minutes of the meeting, which was audio taped. This meeting was transcribed by Town Clerk Herrmann. In accordance with FOIA, the agenda and supporting documents were distributed to media and interested parties via email. The agenda was posted on bulletin boards outside Council Chambers and in the Town Hall reception area. Meeting notice was also posted on the Town marquee. When (**) is used a section of the transcription is inaudible. All Town Council and Public Comments are transcribed verbatim without grammar corrections.

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SURFSIDE BEACH TOWN COUNCIL
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 27, 2012◆ 6:30 P.M.
TOWN COUNCIL CHAMBERS

1. CALL TO ORDER.

Mayor Samples called the meeting to order at 6:30 p.m. Mayor Samples, Mayor Pro Tempore Mabry, and Councilmembers Dodge, Johnson, Kohlmann, Smith, and Stevens were in attendance. A quorum was present. Staff present: Town Administrator Fellner; Planning Director Morris; Public Works Director Adair; Treasurer Hursey, and Recreation Supervisor Ellis. Also present: Town Attorney Moss and Town Clerk Herrmann.

Mayor Samples: "Welcome to a the Surfside Beach Town Council Meeting. Our regular meeting, the last meeting of November. A, I appreciate all of you being here. I do have a couple of announcements before we proceed with the agenda. First, I want to remind everybody that Thursday night at seven o'clock is our annual Christmas tree lighting out front. If you haven't attended, I strongly encourage you to. The young ones come from all around and it's really a nice affair. There'll be singing and no speeches, just a good time for all. There'll be light refreshments. The other thing I want to mention is that tonight is the last regular or special meeting that Town Council have in the chambers, probably for, I don't know, six, six weeks, hopefully not months, eight weeks. We'll keep you posted. We're doing some mold remediation which begins December 3rd in the chambers and we will be meeting in the Grand Theatre, which is the old Legends, and so we hope that we'll still get folks to turn out and, and participate in, in their local government. Having said that, I also need to mention the next regular council meeting will be Monday night, December 10th rather than December 11th, so again, next regular meeting two weeks almost from now, is December 10th. There will be a special council meeting December 4th at the Grand Theatre in conjunction with the parking committee a to discuss some items. That's ten o'clock, December 4th. Y'all are welcome to attend that also. Having said that, I think we're ready to move on. With that, Pastor Scott Wachter from Surfside United Methodist, who had a little accident, is gonna say the invocation for us, and then we'll do the Pledge."

2. INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Scott Wachter, Surfside United Methodist Church, gave the invocation. Mayor Samples led the Pledge of Allegiance.

3. AGENDA APPROVAL.

Mayor Samples: "Thank you, Pastor. Moving right along, the next item is agenda approval."

Mr. Smith: "Mr. Mayor, I move we approve the agenda."

Unknown Speaker: "Second."

Mayor Samples: "I have a motion and a second. All in favor say aye."

All Members: "Aye."

Ms. Herrmann: "Mr. Mayor, who offered the second?"

Mayor Samples: "Ms. Dodge."

4. MINUTES APPROVAL.

Mayor Samples: "Moving along, item number four, minutes approval, minutes for the regular meeting November 13th, 2012. Can I get a motion?"

Ms. Mabry: "I move to approve the minutes November 13th, 2012."

Mayor Samples: "There is a motion. Is there a second?"

Mr. Johnson: "Second."

Mayor Samples: "There is a second. Any discussion?"

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "Looking over the minutes for the last meeting there seems to be a lot left out of the minutes, and a I understand according to Municipal Association the minutes don't have to be verbatim transcript, however according to the association it's just that it needs to be, I'll read from their thing just so that the words don't get twisted, the minutes usefulness goes well beyond the mere satisfaction of the statutory requirements. The minutes are necessary to conform with what acted on and agreed to at the meeting and to record decisions to insure no ambigu, ambu, ambugididy [sic] in what was actually decided. Without agreed upon minutes, individual recollections of what transpired are bound to differ and they will increasedly [sic] differ over time. Now I went up and listened to the tapes because I didn't feel that the minutes were complete and accurate, and it wasn't just one or two things, there was a lot left out, and I think that for the historical purpose of this, this governing body it's important that they have as much in it as they can, and if you read these minutes, some of us sound like we're talking to ourselves in it. There's, there's no, there's like one sided to it and a I think it really is, it's an injustice to the people that can't come to the meeting, so a, I have a big problem with the way it was done."

Mayor Samples: "Alright, can I hear other comments."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "A, Mr. Johnson."

Mr. Johnson: "A, and a, a fellow resident asked me about this and I, I replied either correctly or incorrectly based a, a, upon the fact that we changed, at one point we used to do them verbatim, but from my recollection we changed that policy at some point to just do the council comments and the public comments verbatim, is that correct? Can someone answer that?"

Mayor Samples: "I believe that's correct, I don't remember when. I don't remember, frankly, I, I have to defer to the, to the clerk, I think, who probably served in over a couple different periods of time, certainly before I did, and do you remember, did we, was there a time where we did verbatim entirely?"

Ms. Herrmann: "Mr. Mayor, in researching records and going back through minutes, I have never seen where they have been done verbatim. There was never a period where the council minutes were verbatim. There have been periods over the years where certain portions were done verbatim on particular topics at the request of a councilmember. There is other times where the discussions have been very involved and the clerk actually did them verbatim with a note that due to the complexity of the discussion, these minutes, this portion is verbatim. I believe it was in 1999 or 2000 that council chose to do the public comments verbatim, and I don't know when the council comments started being done verbatim, there just have always seemed to be done that way."

Mayor Samples: "Thank you. A, I guess what I would say is, is I certainly, are there any other comments?"

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms. Dodge."

Ms. Dodge: "I agree with the clerk. I believe council comments were to be verbatim, and I think they should be because we are the rule makers so to speak, and what we have to say up here should go in those minutes. Thank you."

Mayor Samples: "Thank you. For clarification purposes, I believe the clerk was referring to the section 'Council Comments.'"

Ms. Herrmann: "I was. I'm not, during the business portion none of that has ever been verbatim by action of council. If council desires that, it certainly can be done that way. I just need to have the instruction of council."

Mayor Samples: "Any other comments?"

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Mr. Stevens."

Mr. Stevens: "I read the minutes, too, and there's a lot of stuff left out that I said, and I would've like to have known what I said, and I can't remember everything, but a, the only way you can critique yourself or the only way people can know what you're saying is for your words to be published."

Mayor Samples: "Thank you. There's certainly, there's certainly no intent, you know, I'm certain that the clerk transcribed the minutes as best she knew based on playing the tapes and the parameters which have been accepted by the council for a period of time. Now, I'm not averse, and certainly wouldn't want this council to approve minutes which they feel are in error, or misleading. And so, a, what I'm looking for is a suggestion from one of the members as to how we might resolve this quandary which we find ourselves in."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Mr. Johnson."

Mr. Johnson: "I would like to call a point of order, a, these are two separate issues. We have the minutes approval, and then we have the policy of transcribing."

Mayor Samples: "I stand corrected. There is a motion on the floor. Any other discussion with respect to the motion? All in favor say aye."

Unknown speakers: "Aye."

Mayor Samples: "All opposed?"

Unknown speakers: "No."

Mayor Samples: "I believe the minutes are not approved. I believe the..."

Ms. Herrmann: "Mr. Mayor, I need a count for the record. I don't know who voted what."

Mayor Samples: "All those who voted in favor of the minutes, raise your hand."

Mayor Samples, Mayor Pro Tem Mabry and Councilmember Johnson raised their hands.

Mayor Samples: "So, I guess that speaks for itself. Having said that, we need to revisit these minutes so that they can accurately reflect the business which took place on November 13th. What I would

suggest a, is that one or more of those who find some exception in how the minutes are transcribed address the immediate issue, the immediate issue, which is bringing these minutes back to council so they can be approved."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "I was gonna do it under discussion (**.)"

Mayor Samples: "Pardon me?"

Ms. Kohlmann: "I was going to discuss it under item eight, during discussions about the minutes."

Mayor Samples: "And, and we can do that Ms. Kohlmann, it clearly, clearly a, well, we need, the further away we get from the actual event, in my experience, and it's just my experience, the more likely of the, let me withhold any further comment. I don't have a problem sending it out to a transcriptionist, if that's the desires of the council."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "Could we either do a vote or a consensus on which should be our minutes verbatim?"

Mayor Samples: "I think it's something that we need to have a discussion first, because I would want to hear from all parties, including those who have, who are tasked and paid by the taxpayers to put those minutes together. Is that fair? I like your suggestion about discussing it in other."

Ms. Kohlmann: "That could be part of our discussion, absolutely."

Mayor Samples: "Alright, we will do so. Mr. Moss."

Mr. Moss: "Mr. Mayor, I have an observation and concern about the agenda in light of the fact that the minutes have not been approved, and that is simply this, under *Robert's Rules*, up until the point the minutes are approved from the previous meeting, any party on the prevailing side of a vote can make a motion to reconsider that vote, and so first reading for example at the last meeting would not be final until the minutes are approved. So to prevent you from going forward with the second reading tonight, until that issue's resolved."

Mayor Samples: "Any comment from members?"

Ms. Mabry: "Mr. Mayor."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "I want to make sure that everybody understands that the minutes are ten pages long. I don't anybody to think that they're three pages of a meeting that went to eleven o'clock. It was not. There's ten pages of minutes that we have gotten. Everything is on tape. Everybody knows that they can go to the town hall anytime, listen to the tape. If we're gonna change the minutes, we're gonna have to figure out who in the world is going to type a four or five hour meeting. It is impossible to ask our town clerk to do that twice a month, I mean there's just not time."

Mr. Stevens: "Point of information."

Mayor Samples: "Mr. Stevens."

Mr. Stevens: "The meeting was started at 6:30 and ended at 8:37, that's only two hours."

Ms. Mabry: "Well, sometimes they do, excuse me, I can I still continue to speak? I didn't..."

Mayor Samples: "You still have the floor."

Ms. Mabry: "Thank you. There are, there have been several times we've been out at 11 o'clock. This may not be one, if it's 8:30, it's ten pages long. Can you imagine what it's gonna be if it's 11:30 meeting? We have to be reasonable. We never want to mislead the public, but a minute is just a general overview of what happened here. It's not a detail word for word, who said what. This isn't a public political forum up here. This is simply taking care of the business at hand, and really, what I have to say, it's when I cast a vote. That's what's the most important thing."

Mayor Samples: "I take note of counsel's advice and I would recommend that, you know, to carry on the discussion later, which I think is an important discussion to have over the minutes and the structure. There are three items that we adopted first reading on at the last meeting. They are Items 7.A., 7.B., and 7.C., and I will entertain a deferral of those items until we resolve the issue so as not to, pardon me? Speak up."

Ms. Morris: "I'm sorry. 7.B. was not on the last agenda."

Mayor Samples: "Thank you, I stand corrected. I spent a couple of hours down at Doctor's Care today, so I'm doing the best I can. Thanks a lot. A and C will have to be deferred since they, first reading did take place in the meeting of the 13th which no approved record for and which we will discuss how we're going to resolve that at a later point tonight."

Ms. Herrmann: "Excuse me, B, first reading of no parking places was deferred to this meeting by the meeting of October 23rd."

Mayor Samples: "I stand corrected for the second time tonight! *(Laughter)* I'm sure it won't be the last time. Okay, so good, we're just deferring the decals, am I correct?"

Ms. Herrmann: "Let me just look at my notes and make sure."

Ms. Kohlmann: "A, C, D."

Ms. Herrmann: "No, B was done on October 23rd. These minutes were done November 13th, so D can be read, and the overlay can be read, because both of those were moved to this meeting by approved motions at a previous meeting."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Mr. Johnson"

Mr. Johnson: "I, and I may need to seek counsel on this, but Item Number D was discussed at the last meeting."

Mayor Samples: "Well, it was discussed, but no action was taken."

Mr. Johnson: "Okay."

Mayor Samples: "But no action was taken. I think counselor's point is, is that we adopted, you know, it's obvi, it should be obvious, but just to cover it for those who may not be as up to, up to date on what we're talking about. The only way that council acts is by adopting an ordinance which requires two

readings, a resolution, or a consensus. Since we're talking about adopted second reading of items, an item, which was discussed at the 13th and we do not have approved record yet for that, counsel is suggesting that it would be in our better interest to just hold off, and I don't take exception with that."

Mr. Smith: "Mr. Mayor, I move that we defer Items 7.A., and 7.C. until the minutes for November 13th meeting are approved.

Mayor Samples: "There's a motion."

Ms. Dodge: "I would second that."

Mayor Samples: "There's a second. Any discussion? All in favor say aye."

All Members: "Aye."

Mayor Samples: "Those, A and C deferred to the next meeting. We may want to have a special meeting on it just to move it along."

5. **PUBLIC COMMENTS – AGENDA ITEMS.**

Mayor Samples: "Moving along, public comments. Three minutes, please come forward, state your name and address and I always let ladies go first, so there you are."

"Okay, so that's settled. Mary Ellen Abrams, 311 13th Avenue North. This is about the design overlay ordinance. Almost two months ago when the design overlay was first proposed, there was negative and corr, incorrect information being spread around the town. Some of us private citizens took it upon ourselves to go out there and explain to people what the design overlay would do for this town to make it nicer, and not do to it as if the sky was falling. This petition that I'm going to give to the clerk reads 'the undersigned respectfully requests that Surfside Beach Town Council approve the proposed design overlay district Ordinance Number 12-0729. We view the design overlay as a benefit to the town.' End quote. Now unfortunately, the design overlay district proposal's been watered down considerably since the first reading, and I just wanted to make the point that most of these signatures were obtained based on the original proposal before anything was watered down, and some of you might want to think about the fact that several of you were recently elected by a smaller margin than the number of voters represented on these petitions, and that's all I have."

Mayor Samples: "Thank you."

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Mr. Smith."

Mr. Smith: "Could she tell us how many signatures she has?"

Ms. Abrams: "110, 111."

Mr. Smith: "Thank you."

Mayor Samples: "It keeps going up. Keeps going up. Ms. Toney."

"Amelia Toney, co-owner of Home Accents II. As we all know, we've been talking about the overlay. I think the overlay is very good. But they're still certain aspects in the overlay that affects the business owners of the community. I live in Surfside. I want Surfside to look beautiful. But, I would like to tell the council, could we just wait a little while longer. Let us have a business committee meeting again, and talk with the business community. There are things in there, not that many, we bout there, but we'd like to wait and see if the council could vote on this in January. Let us have one more meeting. There's

certain things in it; the roofing for the buildings that needs to be just changed a little bit, so it will help the business community and all. There're people willing, wanting to come to Surfside, there's businesses wanting to move into the town, and we just need to make sure that the business owners are taken care of, that we're not just, there's things in there that we need to really look at. Not that many, but there're a few things that we just to kind a change a little bit, so one more meeting. I don't think it'd hurt anything, and we can decide on a few things, look at it, offer it to the councilmen and see if, if we can all come together and move on. Thank you."

Mayor Samples: "Thank you. Any other comments? Ms. Lauer."

"Terri Lauer, 124 Harbor Lights Drive. I am in favor of creation of the overlay in Surfside Beach. My husband and I are relatively new to the area. We have been here just one year. We have looked at, and have gone to many realtors and have looked at many areas. We chose Surfside when we were told that Surfside had a lot of rules and regulations, and our idea was yes! We like rules and regulations and we like what we saw in Surfside. In our development we also have an HOA. There are rules. Rules benefit the whole, and rules of many areas help the area look nice. All of the homeowners I have talked to in the last couple of months are in favor of further beautification of our town. Now I appreciate that the business' owners don't want to have to spend any money. The economy is tough and really many of the businesses already have the regulations of an overlay as I read it, so they are up to grade with the overlay. They have things that they need and money only needs to be spent with targeting different events such as a new sale of the property, or a change in the tenant. Again, I stress that I understand that business owners are, owners not wanting to open up their pocket books, but sometimes you have to spend the money to make money, and more attractive fronts, a pleasant beautification of landscape would draw customers, not scare them away, as many of the shabby and downright ugly buildings do now. It is time to enact the overlay district, and to begin a sincere effort to improve the corridor of 17. The beautification will serve at least two purposes, one it will draw more tourists to our shops, which in turn provides revenue for the town. As the area is visibly improved, more higher bi, and businesses will be drawn to the area, businesses that will add to our community, but also provide services and quality shopping for us all. In all things, the council needs to keep the best interest of the town's people in mind. To end, to that end, I want to remind you that the majority of business owners on 17 do not live in Surfside. They are not the voters. Their interest is in the money, not the beauty of our town, and they will sometimes overlook the fact that improvement will bring more tourists and more money. The council needs to vote the will of the people, and that will says that Surfside needs to be beautified. Now, we can wait two, four, six months, but we can't put it off. If you look around at the buildings, the businesses have been here a long time. We as homeowners have regulations and we follow those guidelines. *(Time.)* Thank you."

Mayor Samples: "Thank you, Ms. Lauer. Mr. Ard."

"John Ard, 612 Cypress Drive, Surfside. Down here underneath the business section G down here, number i, to add Chapter 6, Section 6-12, Video or Audio Recording in the Workplace, as you well know, I'm totally against taking that out of the workplace. I think that a it's needed in there for a number of reasons. At the last meeting, there was a question asked about the other municipalities that were having this done and everything and there wasn't no answer as to who the municipalities were that was having this taken out the workplace, and personally, I would like to know who some of those were since there wasn't no answer available at that time. I think we deserve to know who they are, if there are any. And also here this number ii, to amend Chapter 1, Section 108 Hiring Relatives, I think that is a very bad choice to hire relatives to work in the same place, say like some of y'all are in, the administrator's in, any other person that's here. That's just asking for trouble, and so I would suggest that that don't even, that, that's a no brainer, it shouldn't even be considered, because before it's over with, you're gonna have some major problems when you've got family members working in the same place. Thank you."

Mayor Samples: "Come forward and speak or forever hold your peace!" *(Laughter.)*

"Glen Curtis, 257 a little bit south and touch west of here, a last meeting I took, talked about a streetlight where there was a bad section down at 8th Avenue, and thanks to John Adaira [sic] two days

later that light was up. There's vision down there. People ain't gonna hit you, get hit when they run out of the side there and I ain't gonna hit them, and I thank you very much. I appreciate it."

Mayor Samples: "Thank you. I think you stretched it a little bit, but I guess public works is on the agenda."

6. **COMMUNICATIONS.**

A. Department Reports

Mayor Samples: " Alright, let's move along to our next section, communications, department reports, finance, Kim Hursey."

i. Finance.

Ms. Hursey: "Good evening, Mayor and Council. Tonight we have the finance report for the October month end. Just a little recap as we usually do, we have a business license activity. We had 22 accounts in the month of October. Business license revenue is slightly lagging for last year, but nothing to be concerned about. Our current taxes, as noted in the report had not been recorded, but we did receive the deposit from Horry County for $212,000. We had hospitality and local accommodations taxes for October, $60,000 and $15,000 respectively, which is slightly down from last year, but again, nothing to be concerned about at this point. Year to date we're relatively flat to the prior year. Our enterprise funds, sanitation fund collected $81,000 in service charges, which is in line to last year. Our pier enterprise fund collected $14,000 in revenue, which is slightly lower than the $15,000 collected in the prior year. We have updates from our auditors, which are on schedule to attend the December 10th meeting to present the a audit findings, and that's about all I have. Any questions?

Mayor Samples: "Any questions?"

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms. Dodge."

Ms. Dodge: "A, new business in town and new business out of town, would you explain that?"

Ms. Hursey: "Sure. The a, well for the tot, for the month we had 22 new businesses. There were four in town. That means they were actually located in the town, you know, the gas station, restaurant, a store. If they're out of town, they are physically located out of the town, but they still have to get a license to perform, you know, their business in town. That's really for contractors and service repairs, and things like that."

Ms. Dodge: "Thank you. I thought since I kind a raised my eyebrows, thought I understood it..."

Ms. Hursey: "Um huh."

Ms. Dodge: "...others might not have understood it either. Thank you, Kim."

Ms. Hursey: "Yeah."

Mayor Samples: "Thank you. Any other questions? Ms. Kohlmann."

Ms. Kohlmann: "Kim, underneath the a hospitality taxes..."

Ms. Hursey: "Um huh."

Ms. Kohlmann: "...I don't know if you can answer this, but a it seems under the expenses police community services, last year was $2,950, and this October was $19,629. What, do you know what that..."

Ms. Hursey: "For community services?"

Ms. Kohlmann: "Yeah."

Ms. Hursey: "A, let me find, let's pause and think. Let me just check my detail."

Ms. Kohlmann: "There's actually two places on the, the a..."

Ms. Hursey: "Um huh, that was a a full quarter's worth of, of the salary allocation, and then also a the health insurance, probably the same time last year I didn't make the entry, but there is a bunch of new positions in that account, but it's not, it's not another person. It just relieves the general fund of that expenditure, and I'm trying to do that on a quarterly basis now, and I probably did not do it in the same quarter last year, but I can check that out for you."

Ms. Kohlmann: "Okay, and then on the a-tax, the accommodations tax?"

Ms. Hursey: "Same thing."

Ms. Kohlmann: "That's the same thing? That's a big..."

Ms. Hursey: "Uh huh. That's the same thing. It's a full quarter's worth salary, benefits, holiday for the budgeted position that the a accommodations tax funds pay for."

Mayor Samples: "Provide, email us all the breakdown, you know, the details, just to double check and make sure that, in fact, that is what it is.

Ms. Hursey: "Yeah."

Mayor Samples: "Okay."

Ms. Hursey: "That is what it is. I remember making the entry."

Mayor Samples: "Good."

Ms. Hursey: "But, I will."

Mayor Samples: "Good. Any other questions? The finance committee is meeting the 6th."

Ms. Hursey: "Yes."

Mayor Samples: "With the auditors?"

Ms. Hursey: "Yes."

Mayor Samples: "Okay. Anybody's welcomed to attend."

Ms. Hursey: "That will be in the Grand Theatre, also."

Mayor Samples: "The Grand Theatre or the fire station?"

Ms. Hursey: "Is it gonna be in the fire station?"

Ms. Fellner: "This is the ..."

Ms. Hursey: "Oh, just the exit conference?"

Mayor Samples and Ms. Fellner: "Yes."

Ms. Hursey: "That would just be at town hall."

Mayor Samples: "We'll make room for you. Thanks. Very good. Thank you."

Clerk's Note: A copy of the written report is on file.

ii. Recreation.

Mayor Samples: "The next item is recreation."

Ms. Ellis: "Good evening. The monthly report for November, the 5K race in memory of Nathan Black was cancelled due to Hurricane Sandy and severe weather. Plans are being made to hold it again next year. The Veterans Day service was held at the passive park at two o'clock on November 11th. Approximately 130 people attended. The speaker was Evans Kaiser with the American Legion Post 178, who did an excellent job. The American Legion Post also provided the honor guard this year. Chandler McKuhn sang the national anthem and God Bless America, and did an extremely excellent job."

Mayor Samples: "And he's 11 years old."

Ms. Ellis: "Yes, he is. I was gonna say I couldn't remember if he was 10 or 11. (**) I also wanted to let everybody know the new route for the Christmas parade this year. Lineup will be on Melody Lane. We do have a permit from DOT to use Melody Lane. The parade route will begin on Ocean Boulevard at Melody, proceed north on Ocean Boulevard to Surfside Drive, parade will turn left onto Surfside Drive and proceed west until Poplar Drive. Parade will turn left on Poplar Drive and disband in the Grand Theatre parking lot. The reviewing stand and refreshments will be on Surfside Drive in front of the library, and there will also be bleacher seating there, as well, for the public. And, the employee Christmas luncheon will be held on Friday, December the 14th at the civic center from 12 p.m. to 1 p.m. The Turkey Trot was held on Thanksgiving day, and according to their records, 700 people ran in the 5K; 400 people ran the 10K; 200 people went the 1 mile, and 50 kids participated in the Tot Trot, for a total of 1,350 people, and they're already planning for 1,700 next year. The mayor mentioned earlier the tree lighting is Thursday night at seven o'clock. The Christmas parade December the 8th, two o'clock on Ocean Boulevard and Surfside Drive, and Breakfast with Santa is Saturday, December the 15th from 9 a.m. to 10:30 at the Golden Egg restaurant for ages 10 and under and preregistration is required, and that's all I have."

Mayor Samples: "Alright, any questions?"

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Mr. Johnson."

Mr. Johnson: "Ms. Ellis, what was the thinking or the logic behind changing the parade route?"

Ms. Ellis: "To get it back on Surfside Drive, which is our main street."

Mr. Johnson: "No, I mean that, that was it? Nothing, no complaints or anything?"

Ms. Ellis: "Oh, no. No, no complaints."

Mr. Johnson: "Okay."

Mayor Samples: "There's also there's easy, correct me if I'm wrong, wasn't it easier, and I'm just thinking of the things you mentioned to me, that at the end it was easier to disband the floats and that sort of thing out of the Legends? I mean the Grand Theatre."

Ms. Ellis: "Yes, it's just a bigger area. Before we've been doing it at Holiday Inn parking lot, and it becomes a traffic jam down there with people trying to turn, people trying to go in the parking area."

Mayor Samples: "In addition, there are sidewalks on both sides of Surfside Drive where there, there are none on the north end, and we'll try it, you know, and if it doesn't work, remember to blame Debbie, okay?" *(Laughter.)*

Mr. Johnson: "The only reason I brought it up was a some residents asked me..."

Mayor Samples: "Sure."

Mr. Johnson: "...so I did not, I couldn't give them an answer, but I will now."

Mayor Samples: "Thank you. Thank you."

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms. Dodge."

Ms. Dodge: "I wanted to say thank you for the Veterans Day service. I think it was the best one that we've ever held."

Ms. Ellis: "Thank you."

Ms. Dodge: "And I was so proud and that young man did a tremendous job."

Ms. Ellis: "I'd like to thank Julie Samples for acquiring that young man to sing the national anthem, and Glen Curtis for his help with the Veterans service that day."

Mayor Samples: "We keep him in the closet. *(Laughter.)* No he's, he's a, a child from what school? St. James, St. James. Quite talented and he's been on, he's got a You Tube thing, I think, also. Thank you, Ms. Dodge, I thought it was a good ceremony also, and Glen Curtis worked hard along with Debbie and I know their committee worked hard, and y'all did, and I believe it was an improvement. I wanted to take you back to the Turkey Trot. The Turkey Trot, do we, do we, and you may or may not be able to answer this, how do we collect the cost for the Turkey Trot? I mean it's held on Thanksgiving, it's a holiday, and it's a great, great event."

Ms. Ellis: "Explain it?"

Mayor Samples: "Pardon me?"

Ms. Ellis: "You want me to explain it?"

Mayor Samples: "Collection of costs, is I'm, I'm more, I want to make sure that the town, since they're a for-profit entity..."

Ms. Ellis: "Um huh."

Mayor Samples: "...okay, they are a for-profit entity..."

Ms. Ellis: "Yes."

Mayor Samples: "...what they do is wonderful, but they, they are not a 501(C)(3) or anything like..."

Ms. Ellis: "No, they're in it to make money."

Mayor Samples: "They're in it to make money. I want to make sure that the town is not unduly subsidizing it."

Ms. Ellis: "Okay. The Festival Promotions, which is the company that conducts the race, has a business license with the town, and has had for the past three years. When mister, previous administrator was here, Mr. Duckett, he set it up for Festival Promotions pays, I mean they write a check the day of for any traffic control and I think we had 12 or 13 officers down there, so they all got paid by Festival Promotions that day, and we will also invoice them from this payroll that's going on now for three public works people who put the cones out, for myself and Mary Lynn, so they'll pay for that. It won't cost any, and ours is not overtime anyway, because it's a holiday."

Mayor Samples: "Are those rates burdened?"

Unknown Speaker: "Sorry?"

Mayor Samples: "Do they include fringe rates?"

Ms. Hursey: "Yes, we gross them up. (**)_

Mayor Samples: "They are burdened rates that capture all the costs. That's what I want to make sure of. Okay, do they, they purchase insurance?"

Ms. Ellis: "Um huh."

Mayor Samples: "Okay, thank you very much."

Ms. Ellis: "And they provide me with a copy of it, provide the town with a copy of it."

Mayor Samples: "Okay, any other questions for Debbie? We'll see you Thursday night."

Clerk's Note: A copy of the written report is on file.

iii. Public Works.

Mayor Samples: "Moving right along, Mr. John Adair is dressed so nice tonight, I've gotta compliment him. Our public works director."

Mr. Adair: "Thank you. Good evening, Mayor and Council, citizens. A the monthly public works report, in our sanitation division under residential service seven new carts were delivered, four new accounts with new COs, and three per owner requests. Under commercial service routes continue to be updated based on business needs. Four businesses have reduced service days. Three accounts required extra pickups due to overflow. Two accounts have discontinued service due to businesses closing for the season. That would be Original Benjamin's and Windhaven on Ocean Boulevard. Under recycling news 16 new carts have been delivered to residents upon requests. We received our budgeted amount that we purchased of new 65- and 95-gallon recycling carts. All the 65-gallon carts have been already distributed to the a summer service route on Ocean Boulevard, which will have a positive impact on the amount of trash that we see next summer, and overflow for that matter. A 95-gallon carts are used primarily for commercial properties, restaurants and things like that, and it certainly helps. Under e-waste, the Creative Recycling Systems removed over 4,200 pounds of electronic waste that we collected at our last drop off in October. Second pickup is forthcoming tomorrow to remove about 80 more televisions I have in my facility. It's important to let everybody know that when they drop off the appliances intact we pay less to get rid of it,

so a, broken items costs more to dispose them. So when you drop things off at public works, please make sure they're intact. Scrap metal received a check for $372.80 from Allen's Scrap Metal for loose scrap metal we collected in the month of October. In October we collected 346 tons of solid waste, almost 32 tons of mixed debris, 102 tons of yard debris, and about 34 tons of recyclables. It's kind a flat from last October, so no, no major change there. The streets and drainage division, our crews are still raking the beach one time per week, and we're picking up the trash and servicing the swashes with the backhoe as needed. We've have some unusually high tides lately, which have necessitated a lot of swash clean out, so the a, the flow continues to drain out of the lakes. Some ongoing special projects, a, we have a, we paved about seven segments of town streets a, by Boggs Paving that was completed about two weeks ago. Repairs have been made to the streetscape sidewalks over on Surfside Drive under warranty from the streetscape project, which, which completed, I believe, last April. There were some cracks that appeared and they've been repaired by Benton Concrete. We have 52 sets of new sets of blue street name signs that are being installed as time permits, and our crews are still edging Highway 17 and the frontage road, which should continue for another couple of weeks, but they're almost done. Light's at the end of that tunnel. Five reports were sent to Santee Cooper identifying street lights that were not functioning properly, and as Mr. Curtis said, a new street light was installed on 8th Avenue South Extension. Under our grounds division, the crews assisted setting up getting the Veterans Day Memorial Service underway, spruced it up and a mulched it, and it came out real nice. A new human water fountain has been installed and is working at the passive park behind the Veteran's Memorial at the beginning of the pedestrian path, and it's green powder coated and it matches the exercise station. Christmas decorations are being installed throughout town. Town hall complex, along Surfside Drive in preparation for the tree lighting and the parade. Our fleet maintenance division from October 16 through November 19th, our mechanics completed 59 repairs on town vehicles and equipment, seven vehicles had flats repaired, and three had tires replaced. Preventive and scheduled maintenance was performed on 31 additional vehicles. Under my facilities division, our renovations have been made to the a police lab and to the interrogation room at the police department. The bid for mold remediation and restoration of this very building has been awarded to FSA. Later on this week we're gonna be busy moving things out of this building in preparation for that, and new roofs are being installed dugouts at Martin Field, and that's my report if anybody has any questions, I'd be happy to answer them."

Mayor Samples: "Any questions?"

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Councilman Smith."

Mr. Smith: "Mr. Adair, how did it cost to dispose of the 4,000 pounds of electronic waste?"

Mr. Adair: "Roughly $700 was the net bill. Fortunately for us we pay 15 cents a pound for undamaged merchandise, not merchandise, undamaged items, TVs and computers. If it's been broken or pilfered or scavenged, we pay 50 cents a pound, so it's more than triple that amount, so that bill would have been closer to $2,000, if we hadn't taken care to get undamaged material out of the door. So it's a huge expense. The county's having a huge problem with it."

Mr. Smith: "And undamaged means that the a electrical cord is still attached?"

Mr. Adair: "Doesn't have to be. It's basically the screen and the insides."

Mr. Smith: "Okay."

Mr. Adair: "You know if it's a computer, it's not taken apart. The hard drive's not missing and internal components, because they salvage, this company, Creative Recycling, the reason why they have a state contract is because they are what's called "R2 Real Certified Facility," that have to dispose of this stuff properly. They have to recycle it. They have to clean all hard drives for security purposes, and that's how they have this federal certification. They were doing it for free in their last contract, they were taking the material from us. But, they just can't afford to do it anymore, so they're paying, we, we're paying

smaller rate for undamaged merchandise, but if it's scavenged already and they can't make money on it, they're gonna charge us the higher rate of 50 cents a pound, which as you can imaging for an old TV that weighs a 100 pounds, you're paying $50 to get rid of it. So, it's a huge expense, you know, for the town, maybe not so much, but the county's, they're gonna be adding a couple hundred thousand dollars to their annual budget for this very purpose."

Mr. Smith: "Thank you.

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms. Dodge."

Ms. Dodge: "I wanted to say thank you for the edging on 17 Business. It makes it look so nice. Anywhere that you do that it looks cleaner on our street. Also, I have a question. The company doing the work on Ocean Boulevard, do we have an end date for that work to be finished?"

Mr. Adair: "You mean the electrical contractor?"

Ms. Dodge: "Yes."

Mr. Adair: "You'll, we had hoped that they would be out of there this week. They've run into some problems. Some of the conduit that was installed last year has been kinked or is full of sand, and they have to blow the lines out and it's going a little slower. They had to actually redo a couple of those things that they did last year. In one case the concrete around one of the vaults cracked and it had to be dug out and re-poured, so these things are causing delays. But, we're still on target to be done by March."

Ms. Dodge: "Thank you."

Mayor Samples: "Any other questions? That's always one of the dilemmas when you break a project up into two phases that are not continue, continuous. I did want to ask you and you guys have been doing a great job as Councilwoman Dodge said, you know, 17 is looking terrific. When do we start our dune walkovers?"

Mr. Adair: "In about ten days."

Mayor Samples: "You're a good man. Don't let Christmas get in the way, okay. Thanks, John."

Mr. Adair: "Thank you."

Clerk's Note: A copy of the written report is on file.

C. <u>Administrator's Report – Update on Current Events.</u>

Mayor Samples: "Moving right along, the administrator's report and update on current events. There was a, Micki distributed a, a handout at the dais, and I hope everybody had a chance to read it."

Ms. Fellner: "Good evening, Mayor and Council and citizens. I have just a few quick updates and announcements for tonight. One is about the signage. A focus group comp, com, a focus group comprised of one or two representatives from the Keep Surfside Beach Beautiful committee, the Events and Rec [sic] committee, and the Parking committee have been formed. Possibilities with HGTC are being explored, and the group will be meeting with representatives on November 30th for a presentation of their capabilities. In addition, on December 7th two of the larger local sign companies will be meeting with the group to present some ideas and answer questions. Both meetings will be held in the second floor training room at the fire house, and they're, of course, as everything else, open to the public. The pier pile wrap project has begun and divers were in the water yesterday. Cape Romain anticipates a four to six week completion date, depending on the weather. The process involves cleaning the piles, priming them, installing the wraps, and

banding them as specified intervals. I also met with the Beach Services last week to discuss some needed changes to the franchise agreement, and I forwarded those changes along to Battle and Vaught. At this point it is in attorney review. The first draft should be to, to me by tomorrow sometime late in the day, and I anticipate having the agreement to the council for review sometime next week. The amendment to the permit for the ADA pier expansion is still at OCRM in Charleston under review. I spoke with Chris Stout from OCRM from the local office today and he spoke with Blair and a there's no movement on that as of yet. Earthworks has indicated to us that they could have the bid specifications completed by the end of the week, and I will, of course, forward a copy to council as soon as it is available. The youth association just received their articles of incorporation back from the Secretary of State. Since this effectively means they're corporation has been established, I will be emailing council a revised version of the bylaws early next week for their review. Also to date, just to mention, the contractor has had no success yet in capturing the coyotes. Lastly, I don't like to use the emergency clause for, for procurement items, but the air handler and heat pumps serving this room in council chambers has become seriously compromised, and the system when they got up there and looked at it is over 11 years old. Some of the other components, I think the handler is much older than that, and it's recommended that they be replaced, and a good time to do it would be during this remediation so we won't have to make other adjustments at a later date. The cost for the duct work, branch runs, and a five ton split unit installed with ten year warranty and a one year labor is estimated to be $13,092.17. The work would be performed by Thomas, who did an excellent job when they replaced our units in town hall a couple of years ago. Staff also called Carolina Cool, who the town uses occasionally, but their units were more costly and their parts were only guaranteed for five years. I would bid this if there were time, but we only found out last week that the problem existed, and since we did have a council meeting prior to the purchase date, I felt it would be appropriate to report this in public to the council prior to the purchase rather than after the fact, although I know the ordinance gives me leeway to just tell you in writing after the fact, but since there was a council meeting, I would rather tell you up front, and that's all I have."

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Councilman Smith."

Mr. Smith: "Ms. Fellner, does the a, what you're recommending a five ton unit and the duct work, does that include the UV lights in the duct work, you know, like we have in the a...?"

Ms. Fellner: "That does not include the UV lights."

Mr. Smith: "Could you get us a price on that..."

Ms. Fellner: "I could."

Mr. Smith: "...and get back to us."

Ms. Fellner: "I could."

Mr. Smith: "Thank you."

Mayor Samples: "What brand are they using?"

Ms. Fellner: "Trane."

Mayor Samples: "Trane."

Ms. Fellner: "Yes, sir."

Mayor Samples: "Because it's a..."

Ms. Fellner: "It's a five ton split, Trane split."

Mayor Samples: "I gotta split in a property myself, and a, you know, to be honest with you it just seems, it does seem a little high. Just a comment. If it was my money, I'd be shopping around. That's what I'm for."

Ms. Feller: "The Lennox was even higher. The Lennox is what we put in town hall. We're, we're also waiting. I, I should have informed council, we a, I just want to make sure that we're gonna be eligible for the Santee Cooper rebate on this and that we don't need to do something up front before that, and that's why we're holding off on the purchase. I've asked Mr. Adair to contact our person at Santee Cooper regarding this and to make sure that all our I's are dotted and T's crossed before we move forward."

Mayor Samples: "So what's the druthers of council?"

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Mr. Johnson."

Mr. Johnson: "Ms. Fellner, what exactly is the problem?"

Ms. Fellner: "The problem is that only a portion of it is working. It's so old, if we repair it, it's, you know the duct work is a problem anyway, because of the mold."

Mr. Johnson: "Right."

Ms. Fellner: "But if we repair, if we repair it, we're just gonna be replacing it in another year probably. It's..."

Mr. Johnson: "Well, my ques, well let me ask this, if there's mold in the duct work would that not come under the mold remediation?"

Ms. Fellner: "Well, it, I, I mean it could, and that's why it's a good time to do it. It is now, and since there's a problem with it already."

Mr. Johnson: "But that wasn't part of the..."

Ms. Fellner: "It was not part of..."

Mr. Johnson: "...bid, per se?"

Ms. Fellner: "No, this was the one that was in the, if you remember, in the budget we budgeted for an extra one because we were having problems with this one over here during the summer when it was so hot in here, and council asked us to take it out of the budget that $8,000 line item that we had. We didn't anticipate we'd need the full, all the duct work and all the that done, too, at that time."

Mr. Johnson: "I, I, I'm just still confused as to, you know, we have a mold problem. The first place you would look, I would think, would be the duct work."

Ms. Fellner: "But we, if you remember, in town hall when we had the duct work, we were able to clean that very effectively, and we didn't have to replace all the duct work downstairs. We only had to replace it upstairs. You know, you don't know until you get into, into this, this, what you have to do and unfortunately, we had an incident where it was so cold in here, then we turned the heat on and we couldn't get it warm enough, and there were various issues for some of these committees that meet in here regularly. So, you know, that was the issue, and then when they went up there to look at it and took it apart, the duct work has gotta be changed. This is not salvageable."

Mr. Johnson: "Okay."

Mayor Samples: "Any other comments? I guess you gotta do what you gotta do."

Ms. Fellner: "Thank you, Mr. Mayor."

Mayor Samples: "But, please get that warranty in writing, ten year warranty, one year parts, and make sure it gets locked up..."

Mr. Johnson: "One year labor."

Ms. Fellner: "One year labor."

Mayor Samples: "Yeah. Make sure it gets locked up in the archives and the clerk knows where to lay her hands on it. Okay, Ms. Herrmann? Thank you."

Clerk's Note: A copy of the written report is on file.

7. **BUSINESS.**

Mayor Samples: "Moving to our business section, we are doing second reading of 7.B., 7.A.?"

Mr. Smith: "7.B."

Mayor Samples: "7.B. Thank you."

A. Second Reading Ordinance #12-0727 to amend §9-16 Decals and Exemptions for Parking Decals, Councilmember Kohlmann.

Clerk's Note: No action taken because meeting minutes not approved.

B. Second Reading Ordinance #12-0729 to add Chapter 17, Article IX, Overlay District.

Mayor Samples: "7.B. is the second reading of Ordinance 12-0729 to add Chapter 17, Article IX, Overlay District."

Mr. Smith: "Mr. Mayor, I move that we sus, suspend the rules for discussion on this item."

Mayor Samples: "There is a motion."

Ms. Mabry: "I'll second."

Mayor Samples: "There is a second. All in favor say aye."

All Members: "Aye."

Mayor Samples: "The rules have been suspended."

Mr. Smith: "Mr. Mayor, I, I heard the comments from the a people who support the overlay and having it implemented right away, but I also heard the comments from the business community and I think we need to give them an opportunity to have another meeting where we can go over it in some detail and make some additional changes. I think it's getting close to being approved, but I think that would be wise to defer it until next year so that the business community, business committee can have another meeting to a go over it in detail and then a our building department have time to a update the ordinance."

Mayor Samples: "Thank you. Any other comments?"

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms. Dodge."

Ms. Dodge: "That was well put. I have had calls asking if we could defer voting on the overlay. The overlay is going to be something really good for this town, but getting it right is important, too, and if people are concerned about it, then we go a little more slowly. I agree with Councilman Smith that we consider waiting until the second meeting in January to approve it. Thank you."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "Why can't we just do it at the next meeting? I think that's a little bit, we're putting it off until next year."

Mayor Samples: "Do you wish to ask the council woman a question?"

Ms. Kohlmann: "Never mind."

Mr. Smith: "Let me answer. The question is we need the business committee to have an additional meeting. At the last business meeting they said they wanted to have another meeting and they haven't had that meeting, yet. So I think we need to give them time to do that before we bring it to council."

Ms. Kohlmann: "But they, they didn't do that. That's the only problem I have. I have no problem with the business getting together and doing that, but I think they should have done that by now."

Mayor Samples: "Can I interrupt?"

Ms. Kohlmann: "You're the mayor."

Mayor Samples: "Well, Mr. Stevens, you're a member of the committee. Why didn't they meet?"

Mr. Stevens: "A, Mr. Mayor, a, they had scheduled a meeting on the 19th. It was cancelled. Then we had an email that the meeting was gonna be held yesterday, and for some reason that did not transpire. I'm in contact, trying to get in contact with Sammy Truett and set up that meeting so we can go ahead and get the business committee to look at this one more time and let's make sure we have every T crossed, every I dotted. I personally am in favor of the overlay. I think it will pass, but I think there is a [sic] few minor things that need to be addressed. I have had some people contact me about it. There was some legal questions that were raised, and a I want to sure that we don't put ourself [sic] in any situation where we could be legally liable for anything that poss, might happen. I know there's a lot of folks that have worked hard on this, and I appreciate the work these have done. But unfortunately, sometimes government needs to move a little slower than normally. I know everybody wants to get things passed, passed, passed, but that's not the best method. I have a few questions that I want to go over with a Sabrina Morris on this, as well, and a there a few things I think the business committee would like to discuss with Sabrina and then let's make sure we've got every T crossed, every I dotted. This, I believe in my heart of hearts that this overlay will be passed before my wife's birthday, which is February 1st. "

Mayor Samples: "Any other comments?"

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Mr. Johnson."

Mr. Johnson: "Well, this is the first I heard that the business committee has not met and that's neither here nor there. They should have met, and, and considered any of the proposals prior to now. If

we keep putting this thing off, it's gonna get watered down and watered down and watered down, and if you'll notice, Horry County is doing an overlay up and down 17. I have no idea what their overlay is about, but if we keep watering this thing down, the county's overlay will be stricter than ours. I don't know that that's what we want. The residents' comments that I get are for the overlay and they want to get it over with and put it behind them, and I think that we should move forward and vote on this tonight."

Ms. Mabry: "Mr. Samples."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "Mr. Mayor, I too have been getting phone calls, but evidently it was different ones, because I'm getting from citizens that want to know why we didn't pass it already. They want it done. They've made it clear. We have had this unanim...I can't say the word, but it passed P&Z 100-percent. And then it went to beautification where it was passed, and recommended that we do this overlay. I did attend a business meeting where they all had time to sit down and, and go over each and every item, and now we have it again. At what point in time do we start listening to the citizens. They want it. They've made it clear that they want it. It will help our town 100-percent, and we, and the only people want to do is say let's meet again so they can knock something out of it. We've already got it down so watered that only half of it is even in there. We have actually compromised it just about away. So, I, I don't understand why we don't vote on this and why we have to shove it off into another committee one more time." *(Applause.)*

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Before you speak for the second time, I would like to speak for the first time. What I have heard all members say is they support the overlay district. I've heard business owners express support for the overlay district. If we adopt second reading tonight, there is nothing to prevent a councilmember to come back and suggest a change, which we would have to send to planning and zoning, but no matter what planning and zoning decides, council is the final authority. Yes, it is a complicated piece ordinance, planning and zoning as far as local governments go, they are the, in my opinion, strongest powers and authority that a local government has to control to some extent their own destinies. Now, I wanted to take time and find out when Horry County adopted their first overlay district, because this isn't it. Horry County has a number of overlay districts. Go home. Check the web. Georgetown County has a number of overlay districts that have been in place for years, and I've heard that we're rushing this. My view is, it's long overdue. We failed in the past to step up and get something done. Is this perfect? No. We're only human beings. We're trying to reach a compromise. Every bit of red *(holding up document)* though out this is change that we tweaked. We spent hours. Every member has had the opportunity to go through this with a fine tooth comb and to tweak it to identify specific issues and problems. The business committee, I have the greatest respect for the members, for the chairman. They have had the opportunity. They, too, agree something needs to be done on Business 17. Something needs to be done to move the Town of Surfside Beach forward. Is this gonna affect them? Some, it will, no question about it. This is adopted you want to build something new in town this applies to you. But the council has gone through it, and I commend the council for the careful consideration which they have given the draft document to improve it. To make it less onerous as one business owner told me it was and when I asked him if he had read it, he said no, and for a man in the legal profession to claim that something onerous and he hadn't read it tells me that he had his mind made up. There isn't anything we can do to please him. Rest assured, this is not a permanent, perfect document. But it's a heck of a lot better than what we've got now, and for those of you that are interested and you want to look at Horry County's proposed overlay district, it is available to you, and it is far, in its current form, far more restrictive than what we're proposing. I, Mr. Smith."

Mr. Smith: "I, I disagree with the point that it's been watered down. I think there've been major improvements in the document, for example, it said you had to use flat paint. Well, not everybody wants to use flat paint. It said you had to have a dark roof. Not everybody wants to have a dark roof. Those are improvements. I don't consider those watered down. I think we need to give the business community, we established a committee for them, let's let it work. Seventy percent of the money, the revenue of this town is from the business community. I don't think we want to hurt that. The citizens pay about 30-percent of

the revenues of the town. So let's give the business committee time to be happy with this document. That's the reason we established the committee. We got parking committees, beautification committees. We let them do their job. Let's let the business committee do their job. Thank you."

Mayor Samples: "Any other comments?"

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "Some of the things that are still worded in here under the Section 17-901..."

Mayor Samples: "Ms. Morris. Excuse me, Ms. Kohlmann."

Ms. Kohlmann: "Hi, Sabrina."

Ms. Morris: "Hello."

Ms. Kohlmann: "You and I have been talking an awful lot, and I did read the overlay for Horry County. We spent a lot of time going back and forth, but there's a question I have here, too, 17-901, and I think that's part of the problem, is you ask the question, but then you get another question. There are, there's a lot to this, and I'm not against an overlay."

Mayor Samples: "(**)"

Ms. Kohlmann: "Okay. I'm just stating why I think *(two speaking at once)* feel the way they feel so, and like we always say, we all agree to disagree, so let's do that, but the purple where you have all parcels or either partially or completely within the C-1 and C-2 zoned areas of the town, excluding the one on Sandy Lane, it was on the first page it takes out certain areas, and I, I know you had explained cause there's no property there..."

Ms. Morris: "(**) you're talking about the background, the issue paper? I'm sorry."

Ms. Kohlmann: "Yes."

Ms. Morris: "Yeah, the issue paper actually only removes Sandy Lane and C-3 District, which is down at the pier. We, we removed that complete road."

Ms. Kohlmann: "Which was discussed at that meeting, but there's, they removed also the area of the C-2 zoning district on the north side of 3rd Avenue South."

Ms. Morris: "That is just for landscaping, and the purpose there and it does say, and it's actually in the ordinance written that way under Section 17-903, number H, excuse me, letter H. The requirements of Section 17-911 shall not apply to areas within the C-2 zoning district on the north side of 3rd Avenue South from Poplar Drive to Floral Drive to the south side of 1st Avenue North from Poplar Drive to Floral Drive, and the 911 is landscaping requirements, and those sections of C-2, which are right down Surfside Drive and then 3rd Avenue on this side of 3rd Avenue, there are no place [sic] to put landscaping. So, we excluded the landscaping requirements out of that."

Ms. Kohlmann: "All of those businesses (**)"

Ms. Morris: "All along Surfside Drive they have nowhere to put landscaping."

Ms. Kohlmann: "And that includes like the corner of Benjamin's Bakery and ..."

Ms. Morris: "That is correct."

Ms. Kohlmann: "...the strip of roadway there."

Ms. Morris: "Yes, ma'am, because Benjamin's, that, that, that street actually on the side of Benjamin's Bagels they are completely up to their right-of-way, so they can't put anything there, and if this applied and, and God forbid, one of those buildings burned, then if they had to meet those requirements and landscaping, they couldn't put it right up to the street. They'd have to back it up, which is something I don't think we'd want in that district, because they have zero lot lines, so we want them on that lot line. That's why I removed the landscaping requirement in just that section."

Mayor Samples: "Just for point of clarification, okay, and accept what I'm gonna say and it's more about format, format of these things that we get in our packages, okay. This first page is nothing but a summary, okay. It's not the ordinance, it's not the ordinance. The ordinance begins on the second page, okay, and so I mean, and I apologize I say that because I take it for granted, you know, that we know, but we may not know. We may not know. And so, I just want to clarify. I want to clarify that page two, the first page is nice, fluffy language. That's what it is, okay, and it's good stuff, and hopefully it's persuasive. But, the second page is the real ordinance and thereafter, thereafter, and that is always the format that we use when we do issue papers, and I throw that out there."

Ms. Kohlmann: "One more question."

Mayor Samples: "You have as many as you want, I mean it."

Ms. Kohlmann: "Maybe to clarify for some of those people, the business people, the few that are here, the existing buildings, I, I think there was a lot lost in the, in the translation. If, if, if you own a, a building and you want a extend your building, you want to expand your business, and you build a building next to a building that you already own, that building has to be to compliance."

Ms. Morris: "That is correct."

Ms. Kohlmann: "If it's attached to the building, then all of it has to be up to compliance."

Ms. Morris: "The existing, because we added the..."

Ms. Kohlmann: "(**)"

Ms. Morris: "...excuse me, because council at their last, at their last, at the October meeting, exem, well, exempted the existing metal buildings, the addition would still have to meet the requirements. The existing metal building would not. It would remain as is."

Unknown Speaker: "Even if they were connected?"

Ms. Morris: "Yes."

Ms. Kohlmann: "And if the roofing, cause I seem to hear there's a big thing with the roofing, right, Mr. Smith? You at, you were, you brought a question about the roofing? Now, maybe to clarify this part, too, say I built that building and my building that I have already presently there it's a beautiful building. It's steel, and it's a flat roof or pitched slightly, because of the rain, and now you're, the new building would be brought up to compliance, which would mean a pitched roof, so my buildings wouldn't look the same."

Ms. Morris: "Yes."

Ms. Kohlmann: "Do you want me to wait?"

(Tape ended.)

Ms. Morris: "... earlier. We would, staff would recommend they go for a variance, and staff would recommend the variance."

Ms. Kohlmann: "Right."

Ms. Morris: "So, we would not go against that. Obviously, we want it to look uniform, so they certainly would have that opportunity, if it's attached. If it's not attached, obviously, it would have to meet the requirements of the at least 6:12 roof pitch."

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms., Councilwoman Dodge."

Ms. Dodge: "Since some of the business people still have some concerns, otherwise they wouldn't be calling council people, I don't see a problem waiting until January to approve it. This is something that's very important. The town needs it. We're gonna get it done, but it may not be done exactly as it is here. Maybe somebody will have a better mouse trap to offer, but I don't think council should be in a rush to get this passed, if people are still concerned about it. If that's a delaying tactic, then we can set a time where we say no more delays, if you've got anything else to say, come in and say it to council, but I believe they do have questions. I know that Sabrina is open to questions and concerns, and I think delaying it until January is not asking too much. Thank you."

Ms. Mabry: "Mr. Mayor."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "I don't ever want anybody to think that I want to rush this through, but this has been months and months. This didn't come up yesterday. We've been talking about this a long time. I think Ms. Morris has done like 11 presentations I've seen. I almost can see them in my sleep. If we don't do this, let me tell you what can happen. A big box store can come in here with no restrictions. Anything can come in here at any time, until we pass this, with no restrictions. For instance, if a Dollar General came in, they'll just be the big old ugly box that you go see. If they decide to come in after we pass this, they already have plans that fit for an overlay. They don't have to do anything but take that plan, which looks a whole lot better, if you go down to some other areas and see it. So, businesses coming into town, they don't have to do a thing, nothing until this is passed, and if we keep putting it off, then there's gonna be an opportunity for somebody to come in and be just as ugly and trashy as they want to be, and there's not one thing we can do about it, except learn to live with it."

Mayor Samples: "Mr. Stevens, when, when is the next business commit, committee meeting?"

Mr. Stevens: "I can't answer that. I'm trying to get a hold of Sammy Truett to find out when the exact date will be."

Mayor Samples: "(** *several speaking in background*) I, I know there, there's people, you know, people perceive people in a lot of different ways and I know people are saying that I'm trying to jam this through. Well, to me, it, it is a no brainer, okay. It's just plain and simple fact. It's a no brainer. But I have tried to be very patient. We met till eleven o'clock one night. There is no one, no one who can say that we have not considered the, the comments and the input; it's just not there. We changed the roof colors. She can allow parapets. Does everybody know what a parapet is? Well, I didn't. But what it is, is what you put on a flat roof building to give it a little more style. Alright, this is the 21st Century. We need to be competitive. This town has to compete with others for their tourists dollars. (*Applause.)* I heard tonight Highway 17 is looking a lot better. Why? Because we're doing something simple called edging, okay. It's a no brainer. Okay, somebody needs to bring us back in under the rules."

Mr. Smith: "I move that we come back under the rules."

Ms. Dodge: "Second."

Mayor Samples: "There's a motion. There's a second. All in favor say aye."

All Members: "Aye."

Mr. Smith: "Mr. Mayor, I move that we defer second reading of this ordinance until the second meeting in January."

Mayor Samples: "There's a motion."

Ms. Dodge: "Second."

Mayor Samples: "Any discussion? All in favor say aye."

Unknown Speakers: "Aye."

Mayor Samples: "Opposed."

Unknown Speakers: "No."

Mayor Samples: "Can we get a, a, those who voted in favor raise their hand." *Councilmembers Dodge, Kohlmann, Smith and Stevens raised their hands.*

Mayor Samples: "So be it."

Unknown Speakers: *(**multiple comments in background.)*

C. Second Reading Ordinance #12-0733 to amend §2-61(b) volunteer Advertising in Daily Newspaper, and §2-61(j) Annual Committee Reports, Councilmember Dodge.

Clerk's Note: No action taken because meeting minutes not approved.

D. First Reading Ordinance #12-0732 to amend §9-7 No Parking Places, Councilmember Kohlmann.

Mayor Samples: "Alright, moving right along, first reading Ordinance Number 12-0732 to amend Section 9-7 No Parking Places, Councilmember Kohlmann."

Ms. Kohlmann: "I have to find it. Do you want me to read the, the ordinance or just..."
Mayor Samples: "Well, give us a summary. Tell the public what it's about."

Ms. Kohlmann: "Okay."

Unknown Speaker in Audience: "Grumble, grumble."

Ms. Kohlmann: "I was gonna wait till the grumbling stops. They're entitled. This is a for no parking places. What it, what it basically is, is, is the safety of the citizens down, that go to the beach, visitors or people that live in town that pull out of the side streets toward Ocean Boulevard have a limited sight distance at times, you know, summer time, because people park right up on the curbs. They park right up to those blue beach access signs. Some of them block them, and a, it's hard to get in and out of driveways at times. It's very tricky, and keeping that in mind, people crossing the beach [sic] to go to and from the beach that are renting in the area, they can't, their, their sight is very limited. So, I'm proposing that it be unlawful at any time for a person in any vehicle or trailer to stop, stand or park in any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer or traffic control device. The ordinance already has in place at any place where official signs

prohibit parking; on any sidewalk; within thirty feet of any intersection not otherwise designated for parking. The change would be amending where it says at any place where a vehicle would block the use of a driveway or parking lot. That would be taken out and replaced with within ten feet of any beach access, driveway and entrance or exit to any parking lot, and then the rest of them remain the same well, fifteen feet from a fire hydrant or on private property without consent of the owner."

Mayor Samples: "Thank you."

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms. Dodge, Councilwoman Dodge."

Ms. Dodge: "I would approve, I would ask that we approve this amendment. It is state law, ten feet from driveways, 30 feet from parking lots, and street crossings. We should comply with state law."

Mayor Samples: "Thank you."

Ms. Mabry: "Mr. Mayor."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "I don't have a problem with it as long as we're able to put signs up at every place to make sure that people know that we, they can't park there, because we're not gonna, hopefully, have people coming up here every week yelling because they weren't [sic] ticketed when they won't have any knowledge..."

Mr. Johnson: "Point of order, Mr. Mayor. We need a second."

Mayor Samples: "Thank you, Mr. Johnson. Can I get a second?"

Mr. Stevens: "I second."

Mr. Johnson: "Now."

Mayor Samples: "Thank you, sir. Are you done?"

Ms. Mabry: "No, I (** *laughter*), I just want to know if there's anything in place to take care of that. To make sure that everyone is aware."

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms., Councilwoman Dodge."

Ms. Dodge: "There is something in place. Mr. Adair's men have put yellow markings on Ocean Boulevard to show the ten foot and the 30 foot markings, and they also have a sign that says no parking in yellow. It's visible. People should know the laws and they can follow that for sure."

Mayor Samples: "Thank you."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Councilman Johnson."

Mr. Johnson: "I appreciate Mrs. Dodge's comments, but that is already in the ordinance. My concern is the 10 feet of any beach access, driveway and entrance or exit to any parking lot. I believe that there, there may be some areas that this would not be applicable, and we, we are really restricting some

parking down there, if we do that. We don't have a plan in place to, to move those vehicles except for down the sides of the end streets and I hate, and I know people say, well, they can go to the parking lots. Well, we don't have parking lots throughout the Town of Surfside Beach, so as long as, number one, as long we can regulate it, it's fine. But, I don't see it being regulated on a regular basis based on past history, and I, I just, you know, I, I, I did a vote to approve this last meeting, but I am not going to support that this time around simply because I don't think the 10 feet should apply or will apply in all areas, down there on, on Surfside Drive."

Mayor Samples: "Thank you. Mr. Smith."

Mr. Smith: "Mr. Mayor, thank you. The reason that it hadn't been enforced is because it was so ambiguous as to what the police should enforce. This states precisely what is to be enforced; ten feet from the driveway. Ten feet from a parking lot entrance and exit, so this clarifies what needs to be enforced, and I think once it's passed, then there will be a means of preventing people from parking in those spots, plus we can a, with bushes, et cetera, plants and so I'm all in favor of, of this a, changes in this ordinance."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "I say we move to vote."

Mr. Johnson: "Mr. Mayor, may I make one last comment?"

Mayor Samples: "Yes, you may and..."

Mr. Johnson: "And I, I appreciate Mr. Smith's comments, but a, I, I know for a fact that a, the enforcement of the existing ordinances or parts of the existing ordinance have not been done and the, the continued addition of the 10 feet just adds to the a, the burden and so I, I can't support it."

Mayor Samples: "I, I, if I could, a, the a, we're adding three sections. One a, is the driveway, which obvi, it's obvious to everybody that..."

Ms. Kohlmann: "Point of Order, Mr. Mayor. I moved to vote."

Mayor Samples: "I haven't had a comment, Ms. Kohlmann."

Ms. Kohlmann: "But when you move to vote, I thought you said by *Robert's Rules,* right?"

Ms. Herrmann: "Unfortunately, she's correct, Mr. Mayor, the vote's been called. Once the vote is called discussion should end and the vote should be taken."

Mayor Samples: "The chairman challenges that and I would like a vote of council to..."

Ms. Herrmann: "Which is also allowed."

Mayor Samples: ".. to prevent me from making comments. The chairman challenges the point of order so that the chairman may make a comment. All in favor of the chairman being allowed to make a comment despite the point of order, say aye."

Mayor Samples, Mary Pro Tem Mabry, Councilmember Johnson, and others: "Aye."

Mayor Samples: "Opposed."

One Unknown Speaker: "No."

Mayor Samples: "Thank you."

Ms. Herrmann: "Who opposed? Randle, excuse me, Mr. Stevens."

Mayor Samples: "Parking is certainly a big issue, big issue. We have established a committee to bring back recommendations to the council. I suspect that this is one of the recommendations that they would support. Nevertheless, we, we don't start with a blank sheet. We don't have a blank piece of paper for Ocean Boulevard. Ocean Boulevard was developed building what I call mini-hotels with more bedrooms than adequate parking. That's a reality. We all know that. I have no doubt that this will have negative consequences on business operations on Ocean Boulevard. Once people start coming from out of town and they start getting ticketed, because that is the intent; that is the intent to have an ordinance which is clear and enforceable by our police department. As Councilman Smith made clear earlier, when he said 70-percent of the monies are generated by business, let's be clear about where that business money is generated. It's generated in the R-3 District. It's generated on Ocean Boulevard. Let's not kid ourselves. Let's now kid ourselves. We're a beach town. We live on tourism. Your taxes reflect the fact that we have a very desirable beach town in which we live in and recognize that for three months, twelve weeks, fourteen weeks out of the year we put up with some inconvenience. I think it's a mistake a to, to have beach accesses, for example, added to this since if memory serves me correctly, we've got I don't know over thirty, thirty-six beach accesses down there. Thirty-two, thank you. You're taking six hundred feet that people can't park in. We mark those beach accesses, I presume, for some reason, safety. I mean, I guess there was a reason that we put the little posts up. The mullions or whatever you call them, so that people wouldn't park there and that pedestrians could have access, golf carts could have access. I can't for it as currently written. Now, we'll call for the vote. All in favor say aye."

Multiple Speakers: "Aye."

Mayor Samples: "Opposed?"

Multiple Speakers: "No."

Mayor Samples: "Thank you."

Ms. Herrmann: "Please, to make sure the record is clear...Ms. Dodge, Mr. Smith, Ms. Kohlmann, and Mr. Smith in favor?"

Ms. Dodge: "Yes."

Mayor Samples: "Okay."

E. First Reading Ordinance #12-0735, to amend Business License Ordinance for the Collection of Insurance Broker's Tax, and Agreement with MASC for collection of Insurance Broker's Tax, Treasurer Hursey.

Mayor Samples: "Ms. Hursey, please tell us what this is all about. First reading of Ordinance #12-0735 to amend the business license ordinance..."

Ms. Hursey: "Yes."

Mayor Samples: "for the collection of insurance broker's tax and agreement with Municipal Association for collection of insurance broker's tax."

Ms. Hursey: "And we already have an agreement in place with the Municipal Association. This is just to bring us in compliance with a, a law that recently passed, which was the Dodd-Frank Act, which also included the individual brokers in these new tax collection guidelines, so it is one to bring us in compliance with the law, but also to update our agreement with the Municipal Association to include the broker's tax collections."

Mayor Samples: "I am correct this is the, they distributed this and indicated no change was to be made?"

Ms. Hursey: "Correct. The recommendation was to adopt it as written."

Mayor Samples: "As written. Any discussion?"

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Mr. Smith."

Mr. Smith: "Changes, don't change anything from Section 1 forward, is that what we're talking about?"

Ms. Hursey: "The, the ordinance as it is presented is as they recommend it to be adopted, Sections 1 through 4."

Mr. Smith: "Okay, in the, the headings, I believe the word companies is misspelled."

Ms. Hursey: "Okay, where would that be? Oh, I see."

Mr. Smith: "In the heading."

Ms. Hursey: "Oh, at the very top. Okay, that can be corrected for second reading."

Mayor Samples: "Thank you."

Mr. Smith: "And Is, is this the one that's the result of the federal law or state law being changed?"

Ms. Hursey: "Yes, that's correct."

Mr. Smith: "Was it federal?"

Ms. Hursey: "It's a federal law."

Mr. Smith: "Okay, thank you."

Mayor Samples: "Thank you, sir."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Mr. Johnson."

Mr. Johnson: "Ms. Hursey, the percentages, did they change?"

Ms. Hursey: "A, I'm not sure if the percentage changed. I mean, if I could just read here maybe this explains it.

> In response to this change in federal law, on June 29, 2012 Governor Nikki Haley signed into law legislation that designates a single tax rate of 6-percent for the broker's premium tax in South Carolina. The new state law fully complies with the new federal regulations while preserving the designation and collection of a 4-percent state tax and a 2-percent municipal broker's tax premium.

So from that reading, it did not change the tax rate; just combined them, but the cities and counties will still get their 2-percent. It will just be collected by the Municipal Association and then remitted to us."

Mr. Johnson: "Okay. Thank you."

Mayor Samples: "You said Governor Haley signed that?"

Ms. Hursey: "That's what it says."

Mayor Samples: "Okay, I just, for clarity."

Mr. Smith: "Mr. Mayor, I move that we adopt first reading of Ordinance Number 12-0735."

Ms. Mabry: "Second the motion."

Mayor Samples: "There's a motion. There's a second. Any discussion? All in favor say aye."

All Members: "Aye."

Mayor Samples: "Opposed? The motion is adopted."

F. Resolution #12-129 SCMIT Deductible for 2013, Treasurer Hursey.

Mayor Samples: "Okay, you're still up. Resolution Number 12-129 South Carolina Municipal Insurance Trust deductible for 2013, Treasurer Hursey."

Ms. Hursey: "Yes, would you like me to read the resolution or..."

Mayor Samples: "Debra, would you like Kim to read it?"

Ms. Herrmann: "It's your pleasure, Mr. Mayor."

Mayor Samples: "Have at it."

Ms. Hursey:

> To authorize the town of surfside beach to assume a claim deductible with the South Carolina Municipal Insurance Trust Workers' Compensation Fund. Whereas, the Town of Surfside Beach Town Council in chambers duly assembled in a regularly scheduled meeting held on the 27th day of November 2012; and whereas, the Town of Surfside Beach is a member of the South Carolina Municipal Insurance Trust; and whereas the Town Council of the Town of Surfside Beach believes it is in the Town's best interest to share in the risk of paying workers' compensation claims in exchange for a reduction in the premium cost of workers' compensation coverage. Now therefore, be it resolved that the Town Council of Surfside Beach hereby stipulates the following: Section 1. The Town of Surfside Beach hereby agrees to assume a deductible as shown below for each and every workers' compensation claim which may be filed and for which there is an obligation to pay in accordance with the Workers' Compensation Statutes of the State of South Carolina. Coverage type would be a workers' compensation. The amount of deductible being recommended is zero. The Town Council further acknowledges responsibility for filing all claims with the Claims Administrator for the South Carolina Municipal Insurance Trust who will adjust the claims on behalf of the town and for paying all deductible invoices on a monthly basis as costs are incurred until such time as the maximum deductible amount is satisfied. Town Council further resolves, further acknowledges that the deductible includes all claims cost, including but not limited to legal expenses, and is inclusive in the South Carolina Municipal Insurance Trust's Self-Insured Retention for reinsurance purposes.

Should the Town of Surfside Beach decide to discontinue its participation in the South Carolina Municipal Insurance Trust at some future date, Town Council acknowledges responsibility to pay its deductible for all claims arising out of the period of time coverage was in effect until such time as its obligation to pay has been satisfied or the claim file is closed. This resolution shall become effective upon approval by Town Council, as attested below, and it is agreed that the deductible requested above shall become effective at the beginning of the South Carolina Municipal Insurance Trust's next plan year and shall remain in effect until a duly authorized change is made or the Town of Surfside Beach has discontinued its participation in the Trust.

Ms. Hursey: That was very wordy! The recommendation is for zero. We were assuming a $10,000 deductible, and we had the benefit of a, a, of a credit equivalent to almost three times that on our premium, but the analysis this year based on a, they go back six years and look back, we basically would break even, so one claim would wipe out any savings. So, I'm recommending that we have a, participate with a zero deductible level."

Mayor Samples: "Any questions? Councilman Smith."

Mr. Smith: "And our premium is reduced because of this?"

Ms. Hursey: "The premium would be reduced according to the current analysis, if we were to assume a $10,000 deductible, our premium would be reduced by $10,427."

Mr. Smith: "Okay."

Ms. Hursey: "So that's why, I mean, if we have one claim that reached the $10,000 amount, we'd wipe out our entire savings for the year."

Mr. Smith: "Okay."

Ms. Hursey: "And we'd be at full risk."

Mayor Samples: "What is our current cost of workman's comp?"

Ms. Hursey: "The current cost is approximately $128,000."

Mayor Samples: "Okay. I'm just curious. Did you look at different levels?"

Ms. Hursey: "Yes. (**) They provide a chart that has a, a curvature, and it, they range from one to 12; one being the best option or the most savings. Well, the most savings would be $34,000, but that would be $100,000 deductible."

Mayor Samples: "Okay, what's the impact if we don't adopt it?"

Ms. Hursey: "Just we were, we will not get the credit."

Mayor Samples: "So, in order to get the credit, we need to adopt the resolution."

Ms. Hursey: "No, sir, I'm sorry. We have to adopt the resolution to change, because we currently have a $10,000 deductible."

Mayor Samples: "That's what I wanted to understand."

Ms. Hursey: "But we must adopt in order to a, to make a change."

Mayor Samples: "Thank you. All in favor say aye."

Ms. Herrmann: "Mr. Mayor, there is no motion."

Mr. Johnson: "Mr. Mayor, I make a motion that we approve Resolution #12-129."

Ms. Dodge: "Second."

Mayor Samples: "There's a motion. There's a second. Any discussion? All in favor say aye."

All Members: "Aye."

Mayor Samples: "Resolution is adopted."

Ms. Hursey: "Thank you."

Mayor Samples: "Thank you."

G. Decision Papers – Personnel Policy Manual Revisions, Administrator Fellner

Mayor Samples: "Alright, Ms. Fellner, decision papers, personnel policy manual revisions."

i. To add Chapter 6, Section 612, Video or Audio recording the in the Workplace.

Ms. Fellner: "(**) I've made some changes to this after speaking with a couple of councilmembers, and listening to what the counsel had to say and the input, and a basically the change would be the addition of a paragraph that says should an employee feel compelled to make a workplace recording, it must be preapproved, in writing, by the town administrator. If it involves a complaint against the town administrator, then the employee shall make a written report to the mayor who will engage the town attorney in the decision process from that point. This gives a clear path, which is I believe what I was asked last week to make plain, was a clear path for someone who felt they needed to make such a recording, such as if they were being harassed or something of that nature."

Mayor Samples: "Any comments?"

Mr. Smith: "Mr. Mayor, I..."

Mayor Samples: "Mr. Smith."

Mr. Smith: "...I struggled with this a for about a week or so, two weeks. I thought I was on board with it, but a I'm, I'm not on board now. I just don't think it's good to have a policy where you would have immediate termination for doing something and a and so I, I just can't support this. I, I don't like the idea of people just willy-nilly making recordings of people, but I just don't think that a this is a good policy."

Ms. Mabry: "Mr. Mayor."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "This is not about a harassment. This is about tape recording other employees at will. This is what this is about. That's all it's about. We have an attorney, Mr. Moss, and we have one in Columbia, our labor attorney. They think this is best for the town. This is a protection for the town. My job is to protect the town, and, and I have to agree with this, because we do want our employees to be treated fairly, rightly, all concerns brought to the pow, proper channels, we want that. But, I have to listen to the attorneys on what is best for the Town of Surfside Beach. That's my job, so I am gonna 100-percent agree with Ms. Fellner. This needs to take place. I don't want, and if it isn't, if it does not pass, then I don't see any recourse but on every application, on everything in the web, that we're gonna have to say if you work

for the Town of Surfside Beach you can be tape recorded or video recorded at any time, for any reason, by any employee."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Mr. Johnson."

Mr. Johnson: "I have to call for another Point of Order, because we're discussing an issue and there's no motion on the floor."

Mr. Smith: "Mr. Mayor, I move that we a exempt ourselves from the rules."

Mayor Samples: "There's a, a help me on this."

Ms. Mabry: "I thought we were in discussion. We could make a comment."

Mayor Samples: "Thank you, Mr. Johnson. There's motion to suspend the rules, I believe, by Mr. Smith."

Ms. Dodge: "Second."

Mayor Samples: "There's a second. All in favor say aye."

All Members: "Aye."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "The rules are suspended. Yes, Ms. Kohlmann."

Ms. Kohlmann: "I think this is not only about harassment, this is about a work environment, and like I said the last meeting, I think we were kind of getting away from it, but there are instances, and it's not only sexual harassment, it's hostile work environment, it's people that are in positions of power that abuse their power, and it does happen. That's the reality of it. You don't go into a, well North Myrtle Beach has supposedly has this (**) and I couldn't get in touch anybody because of the holidays, because by the time I got an email that said that there were places, but they weren't specific, it's kind a hard to find out who has this policy, and I still believe it's protecting the violator. You're not going to be recorded unless, I mean, what would be the purpose unless you're violating something. If, if you're acting inappropriate, or if you acting in a violation against a person, that's their defense, and, and I think taking that away from them is wrong. If somebody tape records a conversation that that you're not being abusive in or you're not being disrespectful in, then you shouldn't have anything to worry about. But if you are, then yeah, maybe you will tell those people that are doing that that it's bad, and I'm sorry, this again has come up because of a reason, and I have no way, and I have, I'm just gonna say it, I don't feel safe having one person in control of something so serious. Other places have, are afforded human resources to go to. I think it's more important that we as a council look at our policy, personnel policy, and maybe figure out a way to help people that really don't feel they have a safe place to go. That's, I think that's more important than just saying you can't do this. How bout we make it so that we can make it clear to them they, if you have a complaint, there's more than one person to go to, because, let's be real here, you might not like the person that's making the complaint, and I'm not saying you, in particular, I'm saying I'm saying in general. I'm generalizing. You might not like them. You might not believe them. Is it right? No. They should be afforded that right, and I still say this is for the violators and not for the victim."

Mayor Samples: "Thank you."

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Councilwoman Dodge."

Ms. Dodge: "I couldn't have said it better. I was in a position at one point where I was being harassed. I got no support. I did audio tape. Thought that that would be the end all of the situation. It was not. So, I resigned and moved to another agency. It shouldn't be that way. We, like Mrs. Kohlmann stated, we need to have protection for the employees when they are in a situation like that."

Ms. Mabry: "Mr. Mayor."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "One more time."

Mayor Samples: "One more time."

Ms. Mabry: "On my phone I have a button and I can record anybody at anytime. I just can. I can record half of what you're saying. You may be saying something totally different from what you mean, but you know what, I can just hit that button and get the part I want, send it to your email, your email, your email, what I want you to hear. Not the whole thing that's said. I don't trust recordings for that very reason, and I don't believe that that this is the right thing to do, and to protect the town, I just wonder what kind of notification we're gonna have to put out, because we can't, I mean, I don't want to sign a [sic] application that says and by the way, anybody anywhere can tape record you for any reason and that's what we're gonna have. That's what we're allowing if we don't pass this, and that's it."

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Mr. Stevens."

Mr. Stevens: "Just a point of information, the fact is, is, it is illegal for any person to secretly record somebody's conversation, which they are not a party to. So that law stands. I cannot record, I cannot put a recorder in a room where say, for example, the mayor and the mayor pro tem are sitting in there and record their conversation. I can be, I can be punished and that is a criminal offense. However, if somebody is harassing a woman at a job, and whether it be sexual harassment, whether it be verbal harassment, whatever type of harassment it is, and she is a party to that conversation, it is totally legal by state and federal law, 37 states and the District of Columbia allow it. So, I cannot go along with a policy that terminates a, an employee for simply doing something that is allowed by law. The only reason this came up is because there was a tape recorded conversation at one time, and that person was a party to it, and that person did hear language that she did not like, and it shouldn't a never happened. This that you're gonna punish the victim and you're gonna let the violator go, I cannot abide with that ruling. I cannot abide with this policy at all. Thank you."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Councilman Johnson."

Mr. Johnson: "I haven't said a lot on this issue, but I would, would like to point out that I was secretly recorded years ago at a job that I was at, and I had no idea that I was recorded until I was subpoenaed into a, an attorney's office, and handed the transcript, and I was asked did you state these words, and I was like I, yes I guess I did if that's what you say I, I said and you have it recorded. I felt violated. I did, but it wasn't anything against me. Another person, I won't go into specifics, but I know one person was trying to get something on another person. As it turns out, I, I did say those things, and it wasn't bad things. I didn't say anything that I shouldn't have said, but despite that, I really have no inkling as to what we should do or what we shouldn't do. I, I, I can go either way. I have no problem with it. You know, if, if you say something that you shouldn't say, well I mean you, you know, you should always speak like you're being secretly recorded. That's the bottom line, you know. You need to just keep your mouth shut. *(Laughter.)* That's the bottom line, you know, speak like a person, like a, you know. So, I mean, I, I have no problem with voting against this at all, and believe me, I, I, I've fought with this back and forth and I

wanted to say a whole lot more at the last meeting, but I didn't. I just wanted to hear what everyone else had to say."

Mayor Samples: "Well, I think council has spoken."

Mr. Smith: "Mr. Mayor, I move that we go back into regular rules."

Mayor Samples: "There's a motion."

Ms. Dodge: "Second."

Mayor Samples: "There's a second. Do you need further direction?"

Ms. Fellner: "No, I would like to just ask if it would change council's mind or have any impact on their decision if were to change the one sentence violation of this policy will result in immediate termination to discipline."

Ms. Kohlmann: "Not mine."

Ms. Dodge: "No."

Unknown Speakers: (**)

Mayor Samples: "I do think what this gets at and I'll say it again, is for the need to update the personnel manual. There was a time when the town had a grievance committee. I do know, I don't know why it was established, and I don't know why it went away, okay. But apparently, there is a perception as expressed by a majority sitting up here that the, the negatives which I think everybody acknowledges, of running around wildly with a tape recorder, that's my characterization, of having people in, in a work environment taping one or more persons which they may have a casual interaction could play havoc. I, you know, it could play havoc. Let's put it that way, and so a, to make my point, it merely underlines the need to revisit the updating of the Town of Surfside Beach Personnel Policy Manual, which has not been done since '08 or '07, or whenever it was, and I hope that the organizational committee, which I am a member of, but only one, will a move that forward, cause it'll help spread the work for the council, which was the intent of setting up the committees in the first place."

ii. To amend Chapter 1, Section 108 Hiring Relatives.

Mayor Samples: "Alright, moving along."

Ms. Fellner: "The next is a decision paper to amend the personnel policy manual in Chapter 1, Section 108, page 1-2, hiring relatives to reflect a less stringent stance on the hiring of relatives, and the purpose of this is to amend the personnel policy manual to reflect a less stringent stance in accordance with the spirit of the existing town ordinance and to make the ordinance consistent with the personnel policy manual, because they don't say the same thing right now, and technically, since ordinance overrides policy, we really don't have this what everyone thinks we have, which is in our personnel manual that really is not what we have. The ordinance always overrides that. You have to make the changes when you make them in personnel policy manual, then you have to make them in the ordinance at the same time. Otherwise, they're not law. So, and, I stated a bunch of facts for those of you who read this, the impact of success or failure of this is that with the, it will be, excuse me, if we do not amend it to reflect the less stringent stance on hiring the relatives in accordance with the spirit of the existing town ordinance, then it shall remain that no relatives of a current town employee may be considered. If we do amend it to reflect that, it would allow relatives under certain prescribed conditions to be considered eligible for hire. If council does not desire to amend the policy, then they need to amend the ordinance to include the same language used in the personnel manual, since the ordinance overrides policy and the change in the personnel policy was never made to the ordinance. So those are basically the choices. Some, something definitely has to be done. The recommendation is, and I, for those of you who, it occurs to me that the public may not have had the

time to look at this, so our existing ordinance very clearly states that a, well actually, why don't I read it, that might be better. Our existing ordinance, Section 11-5, Nepotism and Favoritism policy currently reads:

> It is the policy of the town to restrict the hiring of family members in accordance with the Ethics Act, and to further restrict the hiring of relatives within the same office, program area, or the equivalent work unit. Accordingly, no reporting party, as such term is defined in this chapter, shall cause the employment, appointment, promotion, transfer or advancement of a family member to a position in which the reporting party supervises or manages. Reporting parties may also not participate directly or indirectly in any action relating to discipline of their family members.
>
> (b) No reporting party shall seek to engage in or maintain any personal relationship with another reporting party that may lead to an actual or perceived conflict of interest in the conduct of the business of the town, wherein the town administrator may reasonably determine that favoritism has occurred or is likely to occur.

That's what we have as our ordinance right now. In the personnel policy manual, you can't have any relatives, but that's not what the ordinance says. The ordinance says you can have them if they're not in your chain of command, and if you're not reporting to them. Our personnel policy manual, again, says that if, if you are, if you are a member of the immediate family, and that is defined as spouse, parent, child, grandparent, grandchild, brother or sister, parent-in-law, grandparent-in-law, brother-in-law and sister-in law. Immediate family is considered to include step-parents, step-children, step-brothers, and step-sisters when the employee and the step-relative lived together regularly in the same household. So, it's pretty all encompassing, so the spirit of the two are in conflict, and at some point, and it was before I was here, the personnel policy manual must have been changed, but the ordinance was not updated. So, what I did to just give council further information, was I looked up what other towns and what the state does, and I included that in what I gave you, and the state is very much like our ordinance, not like what we have in the personnel policy, and I also looked up Myrtle Beach, and theirs is very similar to the state. It's almost verbatim to what the state's is, which is the, what our ordinance, how our ordinance reads now. And so that's why I'm bringing it to you, and those are the decisions that need to be made. We need to bring the personnel manual in line with the spirit of the exiting ordinance, make the ordinance and the policy consistent, and also another issue that's just recently come up with the things we've had on the website, we've had, excuse me…"

Mayor Samples: "You want some water?"

Ms. Fellner: "That would be great. Thank you. She got me one. Sorry, everyone. With the positions we've had on the website just recently, we've had three situations so far where people have called, and you know, they've been related to someone who works here, but it was like, one was a police officer, one was a public works person, and one was a fireman. So, nobody's in the same reporting chain or anything, and two of these people are town residents. So, you know, I, I'm just, I wanted to bring the facts to you and basically that's what we're trying to deal with."

Mayor Samples: "Thank you."

Mr. Smith: "Mr. Mayor, I move that we suspend the rules."

Mayor Samples: "There's a motion."

Mr. Johnson: "Second."

Mayor Samples: "There's a second. All in favor say aye."

All Members: "Aye."

Mayor Samples: "So be it. Councilman Smith."

Mr. Smith: "Mr. Mayor, I, I think it's a good idea to a make the first change which says that a relatives can be hired as long as they're not in the same division or management chain, and then the second change that you have in paragraph b, it says no relative of the town administrator can be employed by the town. I think that's good, too. But the a last part of that sentence says no, in no case shall any relatives of town councilmembers be employed as department heads. I think we need to scratch as department heads out and put by the town. I don't think any person who's a councilmember should have a relatives employed by the town. I think that's a, a conflict of interest, and according to the spirit of this a, the ordinance it, it talks about supervisors and managers, and since we are council form of government and the council is the administrator, even though we have a hired assistant to help do the town administrators [sic.] I think it's wrong for the a councilmembers to have employees [sic] in town."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "If I could, I just want to make certain that everybody understood, that I understand, so the first section, you're okay with, pretty much?"

Mr. Smith: "That's correct, yes."

Mayor Samples: "And the second section you want to make sure councilmembers don't have..."

Mr. Smith: "Relatives."

Mayor Samples: "...Relatives."

Mr. Smith: "That's correct."

Mayor Samples: "Okay."

Mr. Smith: "In other words a, a, the last three words of that paragraph deleted and be replaced with something like by the town."

Mayor Samples: "Okay. Councilman Johnson."

Mr. Johnson: "Mr. Mayor, I would concur with that. We are town employees."

Mayor Samples: "We are."

Mr. Johnson: "And, so I mean, if, if I had a son young enough to want to work on, you know, in public works or something, I, I, or in the rec [sic] department, I, I really don't, I don't see a conflict there, as long as we don't have direct contact, which councilmembers are not supposed to have direct contact with anyway. You know, I, I don't have a problem with that, with, with..."

Mayor Samples: "So you don't have a problem with the way it's written."

Mr. Johnson: "Correct."

Mayor Samples: "In, in both sections, both of these?"

Mr. Johnson: "Yes."

Mayor Samples: "Councilman Stevens, can you..."

Mr. Stevens: "I, I concur with Councilman Smith. I think the way he wrote it, a, a, keeps any conflict of interest from happening, and a, there is, there is the, the possible a, specter of an ethics violation, if a town councilmember a, fam, immediate family would work with the town."

Mayor Samples: "Okay. Any other comments?"

Ms. Mabry: "Mr. Mayor."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "Council is, I'm going just for public information, too, but council's not supposed to have any interaction with staff. We do not give direction. We can go to department heads for information gathering only. So, I, I'm gonna have to be with Mr. Johnson on that. We can't give directions to anybody and we should not be getting information from staff members. They should not be contacting council, and, and, we just don't do that. We shouldn't do that, let me rephrase."

Mayor Samples: "Any other comments? The a, I agree with Councilman Smith's reading of it. The, while we, clearly the familial relationship between a councilmember and, and a staff member, it, in my mind, it cannot help but have consequences on other staff members. They recognize that councils come and go. That we're just temporary stewards, and I can assure you, you don't want a mayor who has a, a finance director daughter. Because it's just not good business practice, because that would, under our current form, it only takes two to sign checks, and nobody is perfect, and so we need to protect the town. You know, the record will show that I spoke long and hard to implement some of these changes, but I also recognize that we are a small community, and, and that relationships exists. We're not having as many young [ones.] We're all getting old. We're all related, we're all one way or another, something or other. This prevents department heads, am I correct, department heads are specifically excluded. This will prohibit direct chain of command, direct lines, and again it's something that we could revisit if we have to. But I think the administrator's point is we haven't an inconsistency between an ordinance and a policy, and we need to reconcile those, and so we need to give the administrator some direction. There have, you know, there are three of us that have, there are five of us that have expressed a, a, a view, and in order to give direction to the administrator, if we're gonna do it tonight, we need somebody to jump off the fence, Ms. Dodge or Ms. Kohlmann."

Ms. Kohlmann: "If they don't match, you have to make them match, then that's fine. I just feel sorry for, like if there's two brothers that really want to be firemen, or two brothers that want a be cops in here, but I mean it's a small town like you said, so if we have to change it for this, make it work together. The more meetings that go on, the more I get nervous reading about all these mistakes that are in the ordinance, it's like we need to spend a lot of time looking at our ordinances, to make sure things are up, and I agree with you about the looking over the a personnel manual. So I don't have a problem."

Ms. Fellner: "This is the tip of the iceberg."

Mayor Samples: "Yeah, right. It's what happens when you let things go on. You don't, you don't keep them updated. Ms. Dodge, you can tie the vote or, or consensus, or how do you feel?"

Ms. Dodge: "I'm in agreement, although I do have a son and daughter and I would love to see them working for the Town of Surfside Beach, but now while I'm on council."

Mayor Samples: "Okay, is that clear?" not

Ms. Fellner: "It is clear, I just wanted to a, if I changed in b so it should read be employed, the last sentence, I'm sorry, be employed by the town..."

Mr. Smith: "That, that's correct."

Ms. Fellner: "...is that correct?"

Mr. Smith: "Yes."

Ms. Fellner: "And all council is fine with that?"

Unknown Speakers: "Um huh."

Mayor Samples: "And I presume you'll be bringing an ordinance back to us."

Ms. Fellner: "The ordinance remains the same then, because it becomes consistent with the ordinance we already have (**.)"

Mayor Samples: "Okay, so the ordinance currently prohibits the councilmen..."

Ms. Fellner: "It doesn't specifically do that."

Mayor Samples: "Can you do that?"

Ms. Fellner: "I can."

Mayor Samples: "Thank you."

Ms. Fellner: "I, I will."

Mayor Samples: "Let's codify that so the ordinance doesn't overrule."

Ms. Fellner: "Yes, sir. I agree."

Mayor Samples: "Thank you."

iii. To amend Chapter 6, Section 606 Anti-Harassment.

Ms. Fellner: "The next one a to, what happened is, it came up to look at this ordinance, because we were talking, people were talking about the harassment ordinance, and every time I look at another thing in the personnel policy manual, I find changes, certain changes that need to be made. The subject is to amend the personnel policy manual in section, Chapter 6, Section 606, paragraph 3, page 6 to 7, to exclude the town clerk as an authorized recipient of sexual harassment complaints from staff. The purpose is to keep recording procedures and chain of command simple and consistent for employees reporting serious workplace offenses. The facts are that the town clerk is not within the executive branch of the government, and serious personnel issues such as sexual harassment should only be handled through the operational chain of command, by the town administrator, or should the complaint be against the administrator, by the mayor with the counsel of the town labor attorney. The success or failure is if we do not include this, then the town clerk remains included as an authorized recipient of sexual harassment complaints from staff, and if we do she will be excluded as authorized recipient, and the a, what would be amended is currently there are four things in that. The first is, it says by reporting to your supervisor or to a higher level in your chain of command. I would remove complaints against the town administrator should be made to the mayor, and put that as a, in the fourth one to read complaints against the town administrator should be made to the mayor who will engage the town's labor attorney. Number two would be report the incident or incidents to the town administrator, and I would strike the third bullet currently in there, which says report to the town clerk, and take that out, and those are the changes."

Mayor Samples: "Does everybody understand?"

Mr. Smith: "Do we need to suspend the rules again?"

Mayor Samples: "Please."

Mr. Smith: "I, Mr. Mayor, I move that we suspend the rules."

Ms. Mabry: "Second."

Mayor Samples: "A motion, and a second. All in favor say aye."

All Members: "Aye."

Mayor Samples: "Please proceed."

Mr. Smith: "Mr. Mayor, all the changes that you have made I agree with, but I would just add one additional one. As a councilmember, sometimes I feel like I don't a, get notified of things that I'd like to be notified of, so I think it's probably important that we add an additional sentence, sentence about informing the town council and a, if someone reports an incident to their supervisor and it doesn't go any higher, in other words, the town administrator doesn't know about it, I don't need to know about it. But once the town administrator knows about it, or in the case of a problem with the administrator, the mayor knows about it then I think it's important that the full town council be informed of that. Not that we take action, but we need to know that there's a situation, and so I would add a line that's worded like this, the full town council will be notified within 48-hours of any incident reported to the town administrator or reported to the mayor, and that way the council is informed when these events happen."

Ms. Fellner: "You want to read that one more time."

Mr. Smith: "Yes, ma'am. The full town council will be notified within 48-hours of any incident reported to the town administrator or reported to the mayor."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Councilman Johnson."

Mr. Johnson: "Can we get council involved in this. Are we going down a slippery slope or, that's the way, my perception is, potentially."

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Yes."

Mr. Smith: "May I respond?"

Mayor Samples: "Please."

Mr. Smith: "The idea is not to get in [sic] council involved in handling the problem, to but make you aware that there is a problem."

Mr. Johnson: "Right, yeah, I understand that. I just want to make sure that that whatever we do is not against the law, or the labor laws, or whatever."

Mr. Smith: "Well, the town council is the administrative body for the town."

Mr. Johnson: "I just want to get council's opinion."

Mayor Samples: "You're, you're, Mr. Moss, in the context that I think that Councilman Smith has expressed it, merely to inform..."

Mr. Moss: "I, I don't have any concern about the town council being informed, if there's a complaint made to the administrator or to the mayor. What I do have a concern about is how the town council is gonna be advised, and I think it would be appropriate only in executive session."

Mayor Samples: "Correct."

Unknown Speaker: "I'm sorry, I didn't hear it."

Mr. Moss: "I don't have a concern about the town council being notified. My concern is how they would be notified, and I believe that should only occur in executive session."

Mayor Samples: "You may need to extend the 48-hours then, okay, because you've gotta advertise."

Ms. Kohlmann: "Well, can you do it in a, Mr. Mayor."

Mayor Samples: "Please."

Ms. Kohlmann: "Could he call, could the mayor call a special meeting?"

Mayor Samples: "Special meeting, but you gotta advertise 24-hours legally. If you get something a, early, late, mid-day, you know, the fact of the matter is a, you know, and our, our employees don't work 24-hours a day. So, you know, if you go 72-, 96-hours, would that be acceptable; 96-hours."

Mr. Smith: "Micki, how quick could you a get all the things done, would 72-hours, could you do it within 72-hours?"

Mayor Samples: "They're not here, that's all I'm saying. if they're in Columbia or something."

Ms. Fellner: "Yep, 96 we could definitely do."

Mayor Samples: "That's what I'm saying."

Mr. Smith: "Thank you. Okay, within 96, that means if you can do it better, do it."

Ms. Fellner: "Within is fine, and we would certainly do it as quickly as we could."

Mr. Smith: "Okay."

Mayor Samples: "And, I appreciate counsel a, counsel's comment. Of course, matters like this should only be, that's the purpose of executive session. Okay, to consider matters of a high and heinous crimes. Any other comments, Mark, Rod, Mary Beth?"

Ms. Mabry: "The only comment I have is, is a, once you see that in your policy, how many people are gonna want the mayor, the council, half the town, and when I tell you it doesn't stay in executive session, trust me, it doesn't stay. We're a small town. I worry that somebody's privacy, I, you know, I've said that again about the taping. I'm worried about people's privacy that works for the town, and I, you know, I, I'm sure there's a way that the attorneys can help us get this information and it not get out, but right now I don't know what it is, so I'd like to be assured that that can happen or should happen. It'd make me think twice if I thought you were gonna go to the mayor, the administrator, all the town council, that's half the town. I, I'm just saying that's just my perception."

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Mr. Stevens."

Mr. Stevens: "The way I look at this is, is real simple. You know, in reference to employees, a, I don't see any problem with the council being notified of a complaint, if it be a verbal harassment, sexual harassment, whatever it might be, whatever the complaint might be. I think the council needs to be informed, because this could become a legal matter, and we could be sitting in, in a, having to have the

attorney. As far as the a, a town administrator, let me remind the council that the administrator is hired by the council so it would be almost imperative that if something came up before, a complaint against the administrator, that the full council be aware of that because we are the people who hire the administrator."

Mayor Samples: "Thank you. Are there any further major points people want to make before we direct the administrator?"

Ms. Fellner: "I think I've got my direction."

Mayor Samples: "You do, you do. Okay, is it clear? Councilman Smith."

Mr. Smith: "Let's go back into regular session, I move we go back into regular session."

Mr. Stevens: "Second."

Mayor Samples: "You understand your direction?"

Ms. Fellner: "Absolutely."

Mayor Samples: "All in favor say aye."

All Members: "Aye."

Mayor Samples: "Thank you. You understand your direction. Thank you, you do. I appreciate that."

H. Committee Appointments (May be deferred until after Executive Session.) i. Senior Citizens – Gerald L. Miller; ii. Historical – Bob Lang, Jeffrey L. Lane, Randy Harrison; iii. Parking – Tom Dodge; iv. Recreation/Special Events – Debbie Bone.

Mayor Samples: "Moving along, the a, we have a number of committee appointments, but I also believe, we also have adequate vacancies, don't we, Ms. Herrmann, for those that have offered their services?"

Ms. Herrmann: "Yes, sir. There's one, one question that I might offer. One of the gentlemen for the historical board is not a town resident, and that committee requires a town residency. His name was submitted, because he did express interest."

Mayor Samples: "And his father was the mayor of this town."

Ms. Herrmann: "The first mayor."

Mayor Samples: "The first mayor."

Mr. Stevens: "First mayor."

Mayor Samples: "Would it be, it's a resolution that we adopted, correct?"

Ms. Herrmann: "Yes, however the town code does say that they must be resident volunteers. So it's a question for Mr. Moss' legal opinion, and council to decide."

Mayor Samples: "Well, I think you answered the question, if, if that's what the town code says, is..."

Mr. Smith: "But this is an *ad hoc* committee. This is not a standing committee."

Mayor Samples: "Is that correct?"

Ms. Herrmann: "It applies to both."

Mr. Smith: "Well, how do we have nonresidents on the business committee?"

Mayor Samples: "That's a very good question."

Several speaking at once.

Ms. Herrmann: "Your resolution stipulated, your resolutions for the recreation, excuse me Mr. Mayor, I talking out of turn."

Mayor Samples: "Yeah, because that's, I was gonna go back and try to resolve the issue of Mr. Harrison if council would go along with it, if we modify the resolution that established the historic, I would suggest that we modify the resolution which established the historic committee to allow one nonresident member to fill an existing vacancy, namely Randy Harrison. That's what I was gonna suggest, but that's up to council."

Mr. Smith: "That's a good idea."

Mr. Stevens: "I would, I would approve that."

Mayor Samples: "Would you? Well, why don't you express it in the form of a motion."

Mr. Stevens: "I'd like to make a motion that we approve Randy Harrison, even though he's a nonresident, because his father was the first mayor of Surfside and that would definitely give them some a...:

(Tape ended.)

Mayor Samples: "There is a motion."

Ms. Dodge: "I would second that."

Mayor Samples: "There is a second. All in favor, say aye."

All Members: "Aye."

Mayor Samples: "Thank you. We, okay, having said that would somebody read the a, the other volunteers that have offered their services and express in the form of a motion, I think to appoint these members."

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Mr. Stevens."

Mr. Stevens: "I would like to make a motion to nominate Gerald L. Miller to the Senior Citizens Advisory Committee; to the Historical Board, I would like to nominate Bob Lang, and Jeffrey L. Lane; to the Parking Committee, I'd like to nominate Thomas S. Dodge, and to the Recreation and Special [sic] Committee, Debbie Bone."

Mayor Samples: "There is a motion."

Ms. Dodge: "Mr. Mayor, I would second that."

Mayor Samples: "I'm gonna make you recuse yourself."

Ms. Dodge: "I'm sorry."

Mayor Samples: "That's okay, I understand. I would do the same thing."

(Two speaking at once.)

Mayor Samples: "I can't make you do that, but I know you would want to."

Mr. Johnson: "I believe Mr. Harrison's name was left off of the Historical Committee in the nominations."

(Several speaking at once.)

Mayor Samples: "He, he was appointed though."

(Several speaking at once.)

Ms. Kohlmann: "I'll second."

Mr. Johnson: "Just trying to cover."

Mayor Samples: "Listen, you've, you've made a lot of, you've helped me a lot tonight. I appreciate it. I really do. There is a motion and a second. All in favor say aye."

All Members: "Aye."

Mayor Samples: "We're done there."

8. **DISCUSSION.**

Mayor Samples: "Now we enter the section eight, discussion of any matters of concern by town council, and I, I know we talked about one earlier this evening."

Ms. Kohlmann: "Mr. Mayor. I've thought a lot about it and I'm sure that I have to move further away from Debra as I talk about this, about verbatim minutes, I might get hit, but I would like to know her opinion about it, but I'd like to talk about it a little bit and why I feel so strongly about it. After reading my minutes in my package, I thought I was losing my mind for a minute. It, it sounded like at some points some of us were talking to nothing. There was rebuttals but there wasn't something to really say what you were rebute [sic,] you were arguing about, and I just thought of people sitting in their living rooms reading the minutes going what the heck is going on, and I thought that that was kind of a strange way to read it, and so I went and I got the minutes from, and I have a lot of minutes in my house, and I started reading them and, and some of them are really detailed. I mean, I even know when Randle went to the bathroom in October, and when he came back, and I thought, wow, they, you know, and I understand why you have to do that, to show that he's not in the room, but I thought, okay, then there are certain things that people say that are important. They're historical, and I think that John Adair can, can a, and I hate to drag you into it, but you're a great example of this. He had his sanitation thing, and there were some problems with the words of the ordinance. He took a lot of time with Debra and they went back in the minutes and they found certain things that were said that helped him to explain to us why he was presenting what he was presenting. So now, those were, were words that were said, and I agree, if you say something, and we're all gonna say things that we don't want to be on record, but, it, you said it, so it's part of record. Grow up and deal with it, and, and that's what I think is important, and, and I, and I really believe historically that it's important that Massa [sic,] and I spoke to them, and it, and it just says, it says the minutes kept in sufficient detail can provide valuable insight into this legislative intent behind council's actions. It can be lost or misinterpreted, if my words aren't in there, but his are. So you're gonna hear his side of it and not mine.

You'll never know what my intent was, and I don't think that that's fair to me or to any other member up here on council, and I don't know what's this gonna, the answer is gonna be verbatim, because if it's gonna make Debra pull her hair out, I don't know. I didn't discuss it with her. I just felt this way because of having to go up there today and listen to the tapes myself. It took a lot of time, and I was at the meeting, but you know when I listened to the tapes, because I didn't have the minutes in front of me, I missed a lot, and you need to have that, and also, one more thing for people to consider is Ann Dodge was, was absent at the last council meeting. She was away. She got her package and read it. That's not the whole thing. That's only bits and pieces of it. So how is she gonna conduct business based upon bits and pieces? We all need to be informed fully in order to perform well for you. Now, I don't know where that's gonna take us, but that's my discussion part."

Mayor Samples: "Thank you. And, I, I, somebody want to jump in, please do. Go ahead."

Mr. Stevens: "Mr. Mayor."

Mayor Samples: "Mr. Stevens."

Mr. Stevens: "I, I concur with a, with a Beth Kohl [sic,] Kohlmann, Councilman Kohlmann, because I like to know what I said. I like to know what other people said, and it, it a helps us if we happen to miss it, if we're sick, and we can't come to a council meeting, it helps us if we know what went on at the council meeting we missed. Luckily, I haven't missed any council meetings, even planned my holiday to vacation to, to not miss a council, but I would still like to know and I have gone back in into council meetings and read things just so I would have information and knowledge and it's helped me a lot in the past and just as a citizen before I ever got elected to council, so to omit anything, I basically, I look at it as a, as a positive thing. We're letting the people be informed. We are completely open, because we have everything out there. That's the way it should be. A, I have no objection with what Ms. Kohlmann is saying to do. I understand that it may take a little bit more time to do the minutes, but believe me we can read back and just like for example, she mentioned Mr. Adair, he also shared the same information with me, and a, I asked for it and he said yeah, I'll give it to you, and he showed me, and I actually understand a little bit more about the sanitation fees now, and thankful that he had that information. It is helpful to have it."

Mayor Samples: "Thank you."

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms. D, Councilwoman Dodge."

Ms. Dodge: "I agree. I like the minutes. They don't, I guess verbatim is the best way, because that was what was said. Having been absent at one of the meetings, last meeting, if I want to know what was going on in that meeting, not all of it was in the minutes. I, I would say we need to have thorough minutes that reflect what was said. Thank you."

Mr. Smith: "Mr. Mayor."

Mayor Samples: "Councilman Smith."

Mr. Smith: "I, I agree with all those who spoke about having the minutes be close as possible to verbatim so that we'll know what's going on. That's it."

Mr. Johnson: "Mr. Mayor."

Mayor Samples: "Councilman Johnson."

Mr. Johnson: "I don't disagree, but a, I mean, are we gonna have every comment of the entire meeting transcribed? I mean, I, it, it doesn't matter to me, you know, just spit it out and get it."

Mayor Samples: "Thank you. I think that's what we're discussing. But, what I want to be mindful of, a, is Debra does a lot more than type and correct minutes. Now, we control the money, and I am certain in the 21st Century that there must be some whiz-bang gadget out there or two or three, whatever it takes to get it done that will record digitally for everybody to see and everybody to hear exactly what transpires in these meetings, and I for one, think that would be a good idea, and in fact, I would support allocation of monies to that effect. I would support direction to the administrator to ascertain what is available. I would take it a step further. I would put it on our website, and make it available to the whole world. Nevertheless, you're still gonna have to produce a written record, because I, too, have thought about these things. You can't go half verbatim, and half not. Okay, you're not gonna make people happy. You know, Congress did this a long time ago, and I know you all enjoy reading the Congressional record."

Mr. Johnson: "Every night." *(Laughter.)*

Mayor Samples: "And that's why I, I will not favor written verbatim minutes without a video to go along with it, okay. I won't do it. I'm not gonna allow this place to become a political written, we're gonna read stuff, we're gonna talk about what politics we're playing...uh, uh, let's put it all out there. That's my view, but I'm only one member."

Ms. Dodge: "Mr. Mayor, are you saying you think we should video tape the meetings?"

Mayor Samples: "I think digitally, we should use the tools which are available to us to convey for all those people who aren't here, who aren't here tonight, cause that's what I heard. What we're doing now is not good enough, okay, because there is some, they're not verbatim. You gotta, I'll put it to you this way, that's my view. Let's use the digital technology that we have today. You want, you want the public to know what it is we're doing. Well, if they just read it, they're not getting what we're just doing. They're getting one, some of us are better speakers. Some of us stutter. I say gonna, a lot. That's where verbatim gets you. Okay, that's my view."

Ms. Mabry: "Mr. Mayor, we could do a pod, you know we can do it digitally, put it on pod cast. You can go right on your computer just like, I mean, if we miss church, we get our sermons on pod cast. You can put it on easy, breezy, and I like that idea. I don't have a problem with it. You can, anybody wants it can just click a button. They can hear the whole thing. I think, I don't have a problem with it at all."

Mr. Johnson: "Mr. Mayor."

Ms. Mabry: "But, I think if you're gonna do it, you ought just go ahead and do the whole thing and not just have somebody type, you know, just twenty-five pages of he said, she said. I think it, I, I agree. If we can do it, it's easy. I know it has to be pretty easy. They do it at the church pretty quickly, so."

Mayor Samples: "Let me ask, and thank you, Ms. Mabry, does anyone object to going to the technology and using it?"

Ms. Dodge: "I do. I'm technology challenged."

Mayor Samples: "You don't have to use it. But, what I'm saying, the town would use it for the benefit of...no, we'll still do the written. We'll get the written..."

Ms. Dodge: "I misunderstood. Excuse me."

Mayor Samples: "There will have to be a written record in addition, but it's gonna be a lot longer."

Mr. Johnson: "Mr. Mayor, I would suggest that we direct the administrator to bring us options back."

Mayor Samples: "And, and, what I'm really, I'm concerned, my, I'm concerned about overload the clerk with clerical transcribing, okay. It doesn't, I'm not saying that what we do is perfect, but it's worked

pretty well for a while, but I also do believe, and you know, Debra, you and I have had this conversation privately, I think what we're doing is 1990s technology and this is 2000 and it's gonna be 13. We need to move forward and I think that's what people would expect us to do, is to move forward."

Mr. Smith: "Mr. Mayor, let me ask a question. Would the digital technology help the clerk transcribe verbatim?"

Mayor Samples: "I, I, I can't speak with technically, but I believe it can if you get the right equipment, and it's gonna cost you some money. It's gonna cost some money. There's no question that it's gonna cost some money, but we won't, let me rephrase it, I think it will be money well spent. Go ahead, excuse me."

Ms. Herrmann: "Insofar as the digital recording helping with transcription, it will have no impact on the actual work that I have to do. I still will have to listen to the document and, and type what I hear. May I speak just for a moment, Mayor?"

Mayor Samples: "Um, huh, um, huh."

Ms. Herrmann: "When I prepare the minutes what I try to do is put the comments by each member, and if you repeat yourself, I don't put it every time you say it. If it's said once, it's on the record. We do keep the audio tapes forever. Any one that wishes to hear what transpired in the entire meeting can come to town hall and listen to the tape. Before council adjourns this evening, I need some direction about what you want me to do with those other minutes."

Mayor Samples: "Thank you, and, and I understand that. And going back into, I wanted to make this point earlier, *Roberts Rules* is very clear. Anything that you want recorded verbatim all you have to do is state "for the record." I have done it for ten years when I wanted something recorded for the record."

Ms. Kohlmann: "Mr. Mayor."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "What about when somebody else makes a comment, and it's not, I'm not saying just, I understand what you're saying cause I watched you do it, and I, and I understand that. I'm not saying just about that. It's what about his comments. What about Mark's comment that is relevant and if he doesn't want to say it's verbatim, then it's not there. I'm not trying to make this any more than it is. The fact of the matter is, these minutes are missing very crucial statements. That's what this is about, and I don't want to argue with you..."

(T*wo speaking at once.)*

Mayor Samples: "Okay, okay, well if what you want is you want it transcribe those single minutes."

Ms. Dodge: "No, I'm sorry."

Mayor Samples: "Well, okay. I'm, I'm looking. I'm looking for the solution."

Ms. Dodge: "I think the minutes should reflect what was said during the meeting. That's what I think. All of it."

Mr. Stevens: "I would concur."

Mayor Samples: "Are you suggesting..."

Ms. Dodge: "Yes."

Mayor Samples: "...now, I want to be clear, now, you don't know what I'm gonna ask. Are you suggesting that there was some, well you weren't here..."

Ms. Dodge: "No, I wasn't."

Mayor Samples: "Are you suggesting, you're not suggesting that was intentional..."

Ms. Kohlmann: "I, I can't say if it's intentional or unintentional. All I'm saying is I'm not stupid. I was at the meeting. I was there. I listened. I took the time and the effort today to re-listen to every word that was said, and there is a substantial amount of information not in the minutes, and I have a huge problem with it. I might be the only person that has a problem with it. I personally have a problem with that."

Mayor Samples: "Well, and, and I'll, and I regret that you feel that way. I sincerely regret that you feel that way. If I could just finish, because I know of no one who would intentionally misrepresent what was said at the last meeting."

*(**Unknown speakers in background.)*

Ms. Kohlmann: "May I say something?"

Mayor Samples: "Absolutely, absolutely."

Ms. Kohlmann: "I am not saying intentional or not. It's that's a moot point. The point is we're trying to do the best we can and I think we're doing a great job, so..."

Mayor Samples: "And, and that's why I'm suggesting that..."

Ms. Kohlmann: "...and I think we owe it to them to be able to see the job we're doing, because we are doing a great job. But, show all of us engaging each other when we're up here. Show what Mark says. Show what Ann says. Show what I say. Let's just show it. That's all I'm saying. I don't, I don't understand why..."

Mayor Samples: "Okay, what would you suggest we do, Ms. Herrmann, since you're gonna be the one responsible for it?"

Ms. Herrmann: "I am here at council's pleasure. Whatever council directs, I will do. I, I cannot make that decision for you."

Mr. Smith: "Mr. Mayor, can I make a suggestion?"

Mayor Samples: "Yes."

Mr. Smith: "A that the minutes from November 13th and the night's meeting be transcribed verbatim, and with, without the ohms,"

Ms. Herrmann: "It's not verbatim, if you leave them out, Mr. Smith." *(Laughter.)*

Mr. Smith: "Well, alright, then put those in, too, and that the clerk keep a record of how much time it takes her, so that we will have a way of evaluating the usefulness of it, and according to Mark's suggestion, that the administrator come back with some information and costs, whenever she has time to get it on digital recordings and so forth."

Mayor Samples: "I like that. I like that a lot. Any disagreement?"

Mr. Stevens: "I concur with Mr. Smith."

Mayor Samples: "Okay, let's do it."

Ms. Herrmann: "Mr. Mayor, may I ask a question? When we do verbatim, that means every word from the call to order through the prayer, through the Pledge of Allegiance, that would include everything. Is that council's intention?"

Mayor Samples: "Was that your intent, Mr. Smith?"

Mr. Smith: "I, I think what we want to do is the business portion verbatim."

Ms. Herrmann: "So the intention is that public comments..."

Mr. Smith: "Just a minute, let me...I'll get to it. Public comments should be verbatim. The communications should not be verbatim, unless a specific point is raised. In other words, normally you just say that the report was presented and it's on record. But is if a councilman makes a specific point, then you need..."

Ms. Herrmann: "Council comments and all the questions and answers."

Mr. Smith: "On the communications."

Unknown Speaker: "I would like to, if, if, to be certain, I'd like everything."

Mr. Smith: "And, the business part should be verbatim."

Mayor Samples: "That's it?"

Mr. Johnson: "As well as discussion."

Mr. Smith: "Discussion should be verbatim, and then public comments, and then council comments."

Ms. Dodge: "Mr. Mayor."

Mayor Samples: "Ms. Dodge."

Ms. Dodge: "I would concur with that. That gives the important part of the meeting, and that's the part that everybody wants to know. Wants to read."

Mayor Samples: "I would, and I appreciate your comments. I would go a little further and I would say that the communications portion is also very important since it is where we are purportedly receiving information with which to make decisions on."

Mr. Smith: "Okay with me."

Ms. Mabry: "If we're gonna do it, then we're gonna do it."

Mayor Samples: "Why not? So, have we left anything out except for the Pledge of Allegiance and the call of order?"

Mr. Johnson: "Minutes approval."

Ms. Herrmann: "I have another question."

Mayor Samples: "Okay."

Ms. Herrmann: "Often times the department directors will submit a report to you, and they do not read the entire report. The report is kept on file, and that notation is made in the minutes. If the entire report is not read, do you want just what they say during the meeting?"

Mayor Samples: "I want both. They submit a written report for the record, which I know you retain. Correct?"

Ms. Herrmann: "Yes."

Mayor Samples: "And then they answer questions and they make presentations to us here, which are, which is different."

Ms. Herrmann: "So if their, their verbal report may be different from their written report; you don't want the written report included verbatim."

Mayor Samples: "For the official record, no, I don't want you, the official record which you retain in the archives; don't you retain the written reports with them?"

Ms. Herrmann: "I do."

Mayor Samples: "The answer, the official record will retain the written report. That's for purposes just for clarity sake. I don't want any misunderstanding."

Ms. Herrmann: "Okay. Neither do I, that's why I'm asking."

Mayor Samples: "What is said in chambers will be verbatim."

Ms. Herrmann: "Okay. Alright, and then we'll still reference the written report on file."

Mayor Samples: "Absolutely."

Ms. Herrmann: "Thank you."

Mayor Samples: "Any other questions? Then I really do want to see if we can move forward on the digital end. I know this is a something that's time has come. We need to research and we need to find out who's doing it. And the truth of the matter is having a video on the computer, people could get more information from that than I think than a lot of what they're gonna read."

Mr. Stevens: "Point of information."

Mayor Samples: "Just a personal opinion."

Mr. Stevens: "Myrtle Beach already does it."

Mayor Samples: "That's what I'm saying. This, this is not trail blazing, but we do need to move forward with modern technology. Okay. Alright, no need to go into any other items. Any other, anything else council would like to discuss?"

Mr. Johnson: "No."

9. **PUBLIC COMMENTS.**

Mayor Samples: "Moving right along, then it is time for public comments."

"Glen Curtis, being careful what I say. *(Laughter.)* I wanted to go to the workplace that we were talking about before on things that were said. There was a guy with 27-years without a day off, without a, a sick day or anything like that. The chief lineman, they were out on a job and an engineer and a foreman, both of them new, came out there and the chief lineman was in the bucket, and they told him to fire up the transformer on the pole. He says we can't do it. The foreman says excuse me, I'm telling you to do something. So he says well I'm trying to explain that down at, down the other end we ain't, the foreman said again, and then the engineer says, I already checked things. Don't worry about it. The chief lineman says well, please let me. Foreman says I'm telling you right now, if you don't juice up that pot, come down out of the bucket, then take the bus home. He did it. Next pot down was open on the other side. Three houses started to burn. Two weeks later, he went in, in front of the manager and a couple other people without human resources, and they told him, well why did you do it? He said because I was told I'd be fired if I didn't. The engineer checked everything. He says well, you're getting three weeks suspension. Nothing happened to the managers. I just want to leave you with that, okay, because there was nobody there to help him in wording in what was going on. Thank you."

Mayor Samples: "Thank you,"

10. **COUNCIL COMMENTS.**

Mayor Samples: "Mr. Johnson, council comments."

Mr. Johnson: "Thank you all for staying with us this evening. Thanks for coming out. Unfortunately, I will not be at the next two meetings due to work related issues, so. Have a Merry Christmas and a Happy New Year."

Mayor Samples: "Ms. Dodge."

Ms. Dodge: "I think I've talked enough in the meeting. A, I don't have any comments. I'm glad to be back, but the cruise was great."

Mayor Samples: "Mr. Smith."

Mr. Smith: "I just want to say that I, I'm gonna be making sure that the business committee works on this overlay thing so that next January things will be in order so it can get passed."

Mayor Samples: "Ms. Kohlmann."

Ms. Kohlmann: "I wanted to thank you for the Veterans Day. You did a great job. Both of you did a great job with the Veterans Day. It was great, and I think I've said plenty tonight, too."

Mayor Samples: "Councilman Stevens."

Mr. Stevens: "A, I want to thank everybody for coming out. I want to thank Ms. Ellis for the Veterans. I think we made some progress here. I will be getting with the chairman of the business committee a to see if we can't get this overlay done and finished and completed, so everybody will be happy."

Mayor Samples: "Ms. Mabry."

Ms. Mabry: "Thank you for coming out."

Mayor Samples: "Yes, thank you all for coming out. Appreciate all the hard work everybody's doing. If, for those of you that don't make our next meeting, we wish you a Merry Christmas. Hope you had a happy Thanksgiving. We are meeting a, the 4th and the 10th. We'll see you next time."

11. **ADJOURNMENT.**

Mayor Samples: "Can I get a motion?"

Mr. Smith: "Mr. Mayor, I move we adjourn."

Mayor Samples: "So moved."

Mr. Stevens: "Second."

Mayor Samples: "All in favor?"

All Members: "Aye."

Mayor Samples: "Good night."

Clerks Note: The motion to adjourn was made at 9:33 p.m.

Respectfully submitted,

_____

Debra E. Herrmann, CMC, Town Clerk

Approved: _____, 2012

_____

Douglas F. Samples, Mayor

Mary Beth Mabry, Mayor Pro Tempore	Ann Dodge, Town Council
Mark L. Johnson, Town Council	Elizabeth A. Kohlmann, Town Council
Roderick E. Smith, Town Council	Randle M. Stevens, Town Council

Clerk's Note: This document constitutes minutes of the meeting, which was audio taped. This meeting was transcribed by Town Clerk Herrmann. In accordance with FOIA, the agenda and supporting documents were distributed to media and interested parties. The agenda was posted on bulletin boards outside Council Chambers and in the Town Hall reception area. Meeting notice was also posted on the Town marquee. When (**) is used, a section of the transcription is inaudible. All Town Council Comments, Communications, and Public Comments were transcribed verbatim without grammar corrections.

Draft

Town of Surfside Beach

In recognition of

WILLIE MYERS

December 18, 1992—December 18, 2012

Today we celebrate your dedication and commitment during your 20 years of service. Thank you for all of your efforts on behalf of the Town of Surfside Beach and its citizens.

The Hon. Douglas F. Samples, Mayor

Micki Fellner, Town Administrator

Debra E. Herrmann, CMC, Town Clerk

Town of Surfside Beach

In recognition of

PATRICK RYAN

December 21, 2007—December 21, 2012

Today we celebrate your dedication and commitment during your five years of service. Thank you for all of your efforts on behalf of the Town of Surfside Beach and its citizens.

The Hon. Douglas F. Samples, Mayor

Micki Fellner, Town Administrator

Debra E. Herrmann, CMC, Town Clerk

TOWN OF SURFSIDE BEACH
SOUTH CAROLINA

EXECUTIVE SUMMARY

FOR THE FISCAL YEAR ENDED JUNE 30, 2012

HARPER,
POSTON &
MOREE, P.A.
Certified Public Accountants

"SINCE 1977"

TOWN OF SURFSIDE BEACH
SOUTH CAROLINA

EXECUTIVE SUMMARY

FOR THE FISCAL YEAR ENDED JUNE 30, 2012

HARPER,
POSTON &
MOREE, P.A.
Certified Public Accountants

"SINCE 1977"

TOWN OF SURFSIDE BEACH
SOUTH CAROLINA

EXECUTIVE SUMMARY

FOR THE FISCAL YEAR ENDED JUNE 30, 2012

TOWN OF SURFSIDE BEACH, SOUTH CAROLINA
EXECUTIVE SUMMARY
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

The Town of Surfside Beach's basic financial statements for the year ended June 30, 2012 are prepared in accordance with generally accepted accounting principles as applicable to governmental entities. Based upon our audit, we have concluded that the Town's financial statements are fairly presented in conformity with these generally accepted accounting principles and have rendered an unqualified opinion on its basic financial statements.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used, and evaluating the overall financial statement presentation.

The financial presentation for the Town meets the requirements of Governmental Accounting Standards Board (GASB) Statement No. 34 and related pronouncements. This financial statement presentation provides a comprehensive, entity-wide presentation of the Town's net assets, revenues, expenses, and changes in net assets that replaces the fund perspective previously required.

Enclosed is selected financial information which is presented to provide a summary of the Town's operations for the current fiscal year. This financial information reflects a condensed summary of financial activity and encompasses significant transactions of the Town.

TOWN OF SURFSIDE BEACH, SOUTH CAROLINA
STATEMENT OF NET ASSETS

The Statement of Net Assets presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets.

The Town's assets consist primarily of cash and investments; amounts receivable from taxpayers, sanitation customers, and other governments; and capital assets. Liabilities mainly represent accounts payable, certain accrued expenses, and long-term debt payable. Net assets, within accounting usage, is the difference between total assets and total liabilities. Theoretically, it represents the amount of cash left on hand in an entity if all assets were liquidated and converted to cash and all liabilities were paid in full.

Total assets, liabilities, and net assets as of June 30, 2012 are as follows:

ASSETS, LIABILITIES, AND NET ASSETS

		2012
Assets		
Cash and Investments	$	4,135,776
Receivables		941,768
Capital Assets, Net of Depreciation		16,813,541
Inventories and Prepaid Items		27,575
Other Assets		5,537
Total Assets	$	21,924,197
Liabilities		
Accounts Payable and Accrued Expenses	$	465,999
Bail and Drug Bonds Payable		47,144
Bonds, Capital Lease, and Compensated Absences		1,480,561
Total Liabilities	$	1,993,704
Net Assets		
Invested in Capital Assests, Net of Related Debt	$	15,742,440
Restricted for Tourism, Public Safety, and Street Improvements		1,211,314
Unrestricted		2,976,739
Total Net Assets	$	19,930,493

TOWN OF SURFSIDE BEACH, SOUTH CAROLINA
STATEMENT OF ACTIVITIES

The Statement of Activities provides information on the change in net assets during the current fiscal year. Revenues, expenditures, and expenses, where appropriate, are categorized into general revenues, program revenues, and direct expenses.

The total change in net assets for the year ended June 30, 2012 is as follows:

REVENUES, EXPENSES, AND CHANGE IN NET ASSETS

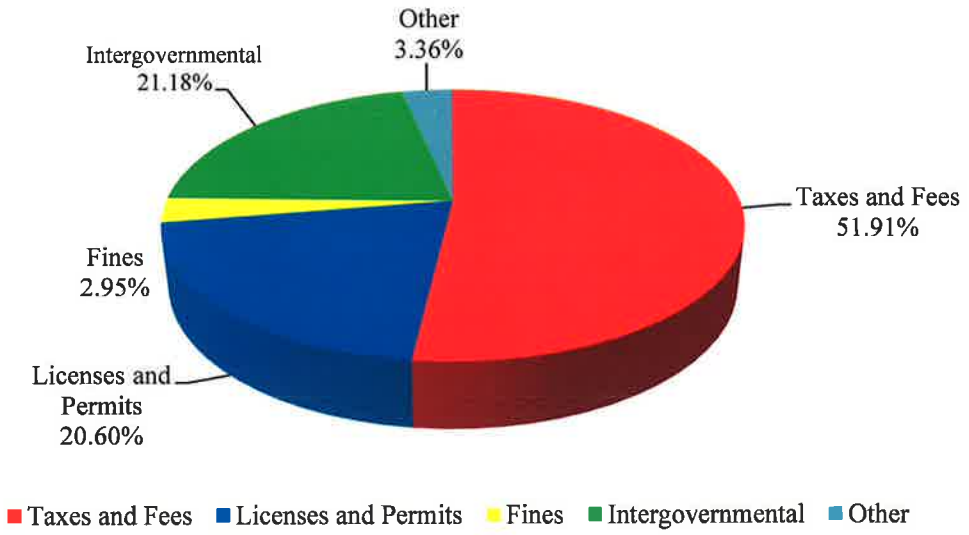
		2012
General Revenues		
Property Taxes	$	2,431,443
Local Accommodations Taxes		154,171
Business Licenses		1,352,422
Franchise Taxes		572,541
Hospitality Taxes		673,177
Unrestricted Grants and Contributions		655,172
Gain on Disposal of Capital Assets		55,635
Interest Earnings and Other Miscellaneous Revenues		46,362
Total General Revenues	$	5,940,923
Program Revenues		
Charges for Services	$	1,921,887
Operating Grants and Contributions		601,596
Capital Grants and Contributions		518,445
Total Program Revenues	$	3,041,928
Expenses		
Governmental Activities	$	6,905,925
Business-Type Activities		1,158,940
Total Expenses	$	8,064,865
Change in Net Assets	$	917,986

TOWN OF SURFSIDE BEACH, SOUTH CAROLINA
GOVERNMENTAL FUND TYPE REVENUES

The Town segregates transactions related to certain functions or activities into separate funds in order to aid financial management and demonstrate legal compliance. Governmental fund types focus on near-term inflows and outflows of spendable resources. The Town utilizes six governmental funds, one of which is the Town's General Fund. Total revenues for the combined governmental fund types are presented below:

REVENUES

		2012
Taxes and Fees	$	3,831,178
Licenses and Permits		1,520,321
Fines and Forfeitures		217,545
Intergovernmental		1,562,949
Other Revenues		248,147
Total Governmental Funds Revenues	$	7,380,140

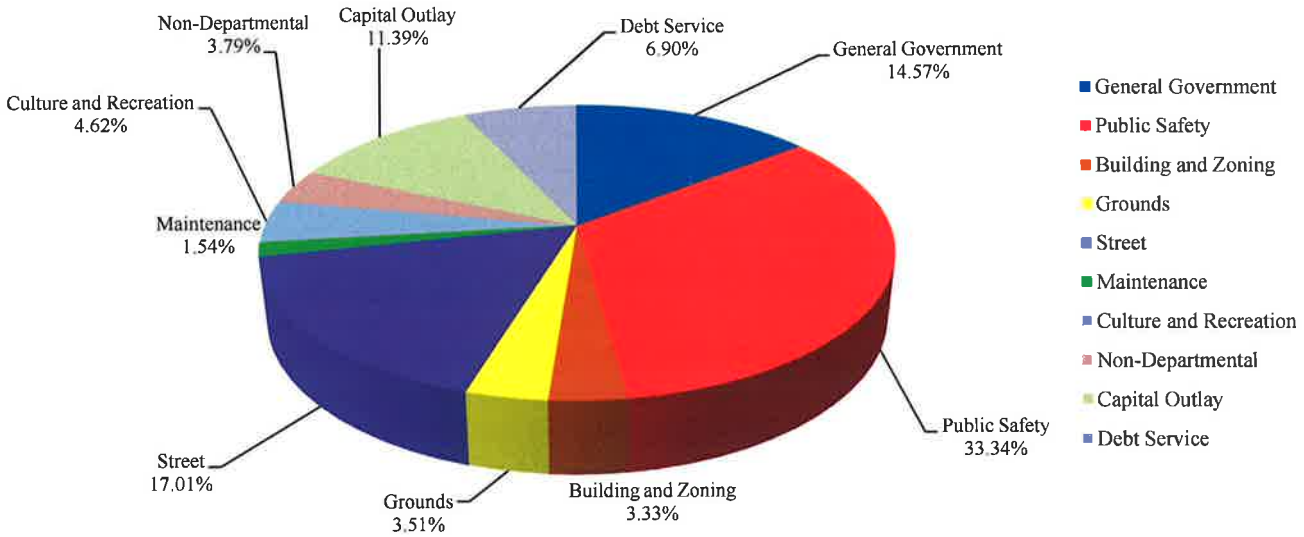


TOWN OF SURFSIDE BEACH, SOUTH CAROLINA
GOVERNMENTAL FUND TYPE EXPENDITURES

The General Fund is the general operating fund of the Town and is used to account for all operating expenditures that are not required to be paid or financed by another fund. Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Capital Projects Funds account for the acquisition and/or construction of major capital facilities, such as the Town's stormwater projects. Total departmental expenditures of the combined governmental fund types are presented below:

EXPENDITURES

		2012
General Government	$	1,092,283
Public Safety		2,499,144
Building and Zoning		249,312
Grounds		263,423
Street		1,274,684
Intragovernmental Maintenance		115,123
Culture and Recreation		345,104
Non-Departmental		284,125
Capital Outlay		853,887
Debt Service		517,286
Total Governmental Funds Expenditures	$	7,494,371



TOWN OF SURFSIDE BEACH, SOUTH CAROLINA
ENTERPRISE FUNDS

Enterprise Funds account for operations of the Town that are similar to those of businesses in the private sector. The intent is that the costs of providing goods or services are recovered through sales or reimbursements to external users or customers of the Town. Following is an analysis of operations for the year ended June 30, 2012:

ENTERPRISE FUND OPERATIONS

		2012
Revenues		
Sanitation Services	$	1,067,403
Pier Admissions and Rentals		286,761
Capital Contributions		162,500
Other Miscellaneous Revenues		20,136
Total Revenues	$	1,536,800
Expenses		
Operating Expenses - Sanitation	$	1,008,892
Operating Expenses - Pier		78,096
Interest Paid to General Fund for Pier Purchase		22,037
Transfers to Other Funds		45,095
Total Expenses	$	1,154,120
Net Income (Loss)	$	382,680

HARPER, POSTON & MOREE, P.A.
Certified Public Accountants
"SINCE 1977"

Robert D. Harper, Jr. CPA
Stacey C. Moree CPA
P. O. Box 1550
106 Wall Street, Litchfield
Pawleys Island, SC 29585
Tel (843) 237-9125
Fax (843) 237-1621
E-mail: HPM@sc.rr.com

Robin B. Poston CPA
P. O. Box 576
307 Church Street
Georgetown, SC 29442
Tel (843) 527-3413
Fax (843) 546-7277
E-mail: hpm2@sc.rr.com

December 4, 2012

CONFIDENTIAL

Mayor and Members of Town Council
Town of Surfside Beach
Surfside Beach, South Carolina

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Surfside Beach, South Carolina for the year ended June 30, 2012. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We previously communicated such information in our letter to you dated July 1, 2012. Professional standards also require that we communicate to you the following information related to our audit:

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Surfside Beach are described in Note 1 of the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year.

We noted no transactions entered into by the governmental unit during the period for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the allowance for doubtful accounts of property taxes and sanitation revenues is based on historical revenues, historical loss levels, and an analysis of the collectibility of the individual accounts. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosure of litigation and contingencies in Note 14 to the financial statements is sensitive because it involves judgments made by management and attorneys engaged by the Town in determining the effect of such litigation on the Town's financial position.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 4, 2012.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Information in Documents Containing Audited Financial Statements

The financial statements include combining and individual fund financial statements and other supplementary schedules. With respect to this supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We also compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements and to the financial statements themselves.

The financial statements also include an introductory and statistical section required by the Government Finance Officers Association for a comprehensive annual financial report. Although we read the information to determine form and content and that it does not contain any material inconsistencies with the audited financial statements, we did not audit this information and do not express any form of opinion on it.

Internal Control Matters

Internal control related matters noted during the audit of the financial statements have been communicated in our auditor's report on internal control over financial reporting and on compliance and other matters and described in the schedule of findings and responses accompanying that report.

This information is intended solely for the use of the Mayor, members of Town Council, and management of the Town of Surfside Beach and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Harper, Poston & Moree, P.A.

Harper, Poston & Moree, P.A.
Certified Public Accountants

Debra Herrmann

From: Ralph Magliette [magliet@aol.com]
Sent: Friday, November 30, 2012 10:39 AM
To: dherrmann@surfsidebeach.org
Cc: mfellner@surfsidebeach.org
Subject: ADOPT-A-BEACH Presentation-Council Meeting Monday, 10-Dec-2012 @ 6.30 PM
Attachments: Adopt-A-Beach_SignUp_Dec_2012.xlsx

Debra,
Is the ADOPT-A-BEACH presentation on the Council Agenda for Monday, 10-Dec-2012 @ 6:30 PM?
It will be very short and should take less than 5 minutes.

Here is the updated sign-up sheet for Council.

Thanks and Merry Christmas

-Ralph
Ralph Magliette
104 Harbor Lights Dr
Surfside Beach, SC 29575
Cell# 732-331-2289
Home# 843-839-2863
E-mail: magliet@aol.com

Keep Surfside Beach Beautiful Committee
ADOPT-A-BEACH (Rev. DEC 2012)

LOCATION	NAME	ADDRESS, TELEPHONE, E-MAIL
16th Ave North	Ken and Carol Harth	
15th Ave North	Ken and Carol Harth	
14th Ave North	Ken and carol Harth	
13th Ave North	Ken and carol Harth	
12th Ave North	Ralph and Patti Magliette	104 Harbor Lights, 843-839-2863, magliet@aol.com
11th Ave North	Ralph and Patti Magliette	
10th Ave North	Ralph and Patti Magliette	
9th Ave North	Eric and Nancy Weber	131 Harbor Lights, 843-839-9088, nancyjweber@gmail.com
8th Ave North	Eric and Nancy Weber	
7th Ave North	Eric and Nancy Weber	
6th Ave North	Jerry Strange	
5th Ave North	Jerry Strange	
4th Ave North	Jerry Strange	
3rd Ave North		
2nd Ave North		
1st Ave North	LOCAL BUSINESS?	
Surfside Pier	LOCAL BUSINESS?	
1st Ave South	LOCAL BUSINESS?	
2nd Ave South		
3rd Ave South		
4th Ave North		
5th Ave South		
6th Ave South		
7th Ave South		
8th Ave South		
9th Ave South		
10th Ave South		
11th Ave South		
12th Ave South		
13th Ave South		
14th Ave South	Harry Kohlmann	1601B S. Ocean Blvd, 843-750-0554, HK2624@aol.com
15th Ave South	Harry Kohlmann	
16th Ave South	Harry Kohlmann	

Beach Clean Up Monthly/Data Collection. Contact Ralph Magliette 843-839-2863 or E-mail: magliet@aol.com For More Information

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12th Ave North	Ralph and Patti Magliette	104 Harbor Lights, 843-839-2863, magliet@aol.com
11th Ave North	Ralph and Patti Magliette	N/A
10th Ave North	Ralph and Patti Magliette	N/A
9th Ave North		
8th Ave North		
7th Ave North	Jerry Strange	
6th Ave North	Jerry Strange	
5th Ave North	Jerry Strange	
4th Ave North		
3rd Ave North		
2nd Ave North		
1st Ave North		
Surfside Pier		
1st Ave South		
2nd Ave South		
3rd Ave South		
4th Ave North		
5th Ave South		
6th Ave South		
7th Ave South		
8th Ave South		
9th Ave South		
10th Ave South		
11th Ave South		
12th Ave South		
13th Ave South		
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15th Ave South	Harry Kohlmann	N/A
16th Ave South	Harry Kohlmann	N/A

Beach Clean Up Once a Month/Data Collection

Debra Herrmann

From: Ralph Magliette [[redacted]com]
Sent: Friday, November 30, 2012 10:39 AM
To: dherrmann@surfsidebeach.org
Cc: mfellner@surfsidebeach.org
Subject: ADOPT-A-BEACH Presentation-Council Meeting Monday, 10-Dec-2012 @ 6:30 PM
Attachments: Adopt-A-Beach_SignUp_Dec_2012.xlsx

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Thanks and Merry Christmas

-Ralph
Ralph Magliette
[redacted]
Surfside Beach, SC 29575
Cell# [redacted]
Home# [redacted]
E-mail: [redacted]com

Redacted for Internet Publication.

Keep Surfside Beach Beautiful Committee

ADOPT-A-BEACH (Rev. DEC 2012)

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13th Ave North	Ken and carol Harth	
12th Ave North	Ralph and Patti Magliette	[redacted], 843[redacted].com
11th Ave North	Ralph and Patti Magliette	
10th Ave North	Ralph and Patti Magliette	
9th Ave North	Eric and Nancy Weber	[redacted], 843[redacted]
8th Ave North	Eric and Nancy Weber	
7th Ave North	Eric and Nancy Weber	
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5th Ave North	Jerry Strange	
4th Ave North	Jerry Strange	
3rd Ave North		
2nd Ave North		
1st Ave North	LOCAL BUSINESS?	
Surfside Pier	LOCAL BUSINESS?	
1st Ave South	LOCAL BUSINESS?	
2nd Ave South		
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7th Ave South		
8th Ave South		
9th Ave South		
10th Ave South		
11th Ave South		
12th Ave South		
13th Ave South		
14th Ave South	Harry Kohlmann	[redacted]
15th Ave South	Harry Kohlmann	
16th Ave South	Harry Kohlmann	

Beach Clean Up Monthly/Data Collection. Contact Ralph Magliette 843-839-2863 or E-mail: magliet@aol.com For More Information

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13th Ave North	Ken and carol Harth	
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11th Ave North	Ralph and Patti Magliette	N/A
10th Ave North	Ralph and Patti Magliette	N/A
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8th Ave North		
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5th Ave North	Jerry Strange	
4th Ave North		
3rd Ave North		
2nd Ave North		
1st Ave North		
Surfside Pier		
1st Ave South		
2nd Ave South		
3rd Ave South		
4th Ave North		
5th Ave South		
6th Ave South		
7th Ave South		
8th Ave South		
9th Ave South		
10th Ave South		
11th Ave South		
12th Ave South		
13th Ave South		
14th Ave South	Harry Kohlmann	[redacted]m
15th Ave South	Harry Kohlmann	N/A
16th Ave South	Harry Kohlmann	N/A

Beach Clean Up Once a Month/Data Collection

South Carolina Department of Health and Environmental Control - www.scdhec.gov

Ocean & Coastal Resource Management (OCRM)

Marine Debris Initiative

The Adopt-A-Beach program is part of the DHEC Marine Debris Initiative and is a great way for businesses, civic clubs, school groups and neighborhood associations to make a significant contribution to the preservation of our wonderful coastal environment. Everyone who participates in a beach cleanup becomes a powerful advocate for the beach against litter.

To get involved, a representative of your organization should contact the DHEC Office of Ocean and Coastal Resource Management. We will help you find an area to adopt. We will also help publicize your group or organization by posting a sign near your adopted beach to tell everyone that your group is in charge of keeping this stretch of beach clean.

If you would like to participate, call DHEC at (843) 953-0200. We will give you all the information you need to Adopt-A-Beach and keep South Carolina's beaches beautiful! You may also download the 2010-2013 Partnership Agreement online.

- 2010-2013 Partnership Agreement (doc)
- Beach Clean Up Reporting Form* (doc)
- New: Beach Clean Up Reporting Webform

We strongly encourage partner organizations to use the new Beach Clean Up Reporting Webform. However, hard copy forms may be emailed to dan.burger@dhec.sc.gov or mailed to the address provided on the form.

Thanks to the groups that are currently working to keep our coast clean and healthy:

- The Art of Massage
- Bank of America/Merrill Lynch
- Blackbaud
- Boy Scout Troop 63
- Brianne Haven and Family
- Circular Congregational Church
- CCU CMWS Graduate Organization
- CUDA - CCU SCUBA Club
- Dataw Garden Club
- Deloitte
- Employees of DHEC-OCRM
- Douglass Family
- Friends of the ACE Basin
- Friends of Hunting Island
- Friends of Michael Houser
- Folly Beach Management Patrol
- Gennarelli Family and GS Troop 2514
- Goose Creek High School BETA Club
- Lowcountry Parrotheads
- Marriott's Oceanwatch Villas
- Marriott Vacation Club
- Myrtle Beach Humanists/Freethinkers
- Notre Dame Club of Charleston
- Pawleys Island Surf Club
- Penn State Alumni Association
- Psenka Family/The Children's Garden School
- Ripley's Aquarium
- South Carolina Aquarium
- Sullivans Island Kaliedoscope
- Surf the Earth
- Thorn Contracting
- Unitarian Universalist Congregation of the Lowcountry
- Employees of the U.S. Army Corps of Engineers - Charleston District
- Sector Beach Sweepers

- www.HANDFUND.org
- Hilton Head High School Science Dept.
- International Association of Firefighters Local 3052
- Isle of Palms Neighborhood Association
- Katie Konicki and Family
- Litchfield Beach POA
- U.S. Coast Guard DDO Myrtle Beach
- Vapor Apparel
- James Ward, CPA
- The Westin Hilton Head Island Resort

Adopt A Beach link

From: Curtis.Joyner <joynercm@dhec.sc.gov>
To: magliet <magliet@aol.com>
Subject: Adopt A Beach link
Date: Tue, Apr 24, 2012 1:23 pm

This is the link to our Adopt A Beach webpage and forms.

http://www.scdhec.gov/environment/ocrm/adopt-a-beach.htm

Please call Dan Burger at 953-0251 or myself should you have any questions.

Thanks.

Curtis

--

Curtis M. Joyner
Manager, Coastal Zone Consistency Section
Regulatory Division
SCDHEC-OCRM
843-953-0205, 843-953-0201 f
joynercm@dhec.sc.gov

D H E C

PROMOTE PROTECT PROSPER

Ocean and Coastal
Resource Management

2010-2013 Partnership Agreement Form

Please mail completed form to:
Adopt-A-Beach
SCDHEC-OCRM
1362 McMillan Avenue, Suite 400
Charleston, SC 29405

The South Carolina Department of Health and Environmental Control's Office Of Ocean and Coastal Resource Management (OCRM) and _____(organization) recognize the need and the desirability of litter-free beaches.

The Adopt-A-Beach program was established for community and civic organizations as well as private businesses and industry to contribute toward the effort of maintaining cleaner and more beautiful shorelines.

_____ (organization) is/are aware of the potential dangers associated with this effort, and agree to follow the OCRM'S safety guidelines, which are as follows: 1) do not go near potentially dangerous objects i.e. large drums; 2) be careful when handling sharp objects; 3) wear gloves; 4) stay out of dune areas; 5) don't lift anything too heavy; 5) wear sunscreen and a hat; 7) bring drinking water.

_____ (organization) has/have agreed to hold harmless OCRM, the State of South Carolina, or other sponsors for any injuries they may suffer or damages they may cause as a result of participation in the program, as indicated by their signatures on this agreement.

OCRM recognizes _____ (organization) as the adopting organization for (Beach Area – Please be specific and include nearest street names or access points):

_____

_____

in _____ County. (Please Note: In some cases, more than one organization may adopt the same stretch of beach.)

Volunteer Information

_____ (organization) volunteers accept the responsibility of picking up litter along its section of beach at least twice per year for a period of four years beginning

_____, 2010; and ending _____, 2013.

OCRM may terminate this agreement and/or remove the Adopt-A-Beach signs bearing this program participant's name or acronym if the agency determines that the terms and condition of this agreement and of the total program are not being met. A determination that this group is not meeting the terms and conditions of this agreement is a matter left to OCRM's discretion.

Signs

Please indicate number of signs desired _____.
*cost of the group sign will be incurred by the adoptee.

Because of limited spacing on the Adopt-A-Beach signs, group names may need to be abbreviated. Please write your organization's name in the spaces below as it is to appear on the sign.

_____

_____

Please allow one space after each word. Commas, colons, hyphens, etc are counted as letters.

Official Signatures

Authorized Organization Representative

_____
Signature

_____
Print name

_____
Home phone Work phone

_____
Address

_____
City Zip code

_____
Email

South Carolina DHEC's Office of Ocean & Coastal Resource Management

_____
Adopt-A-Beach Coordinator
Information: 843-953-0200

Additional Group Contacts

Name: _____ Email _____
Home Phone:_____ Work Phone: _____

Name: _____ Email _____
Home Phone:_____ Work Phone: _____

By their signatures, the following persons are acknowledging a receipt of a copy of the OCRM's Adopt-A-Beach Agreement and are agreeing to participate in two litter cleanups and to abide by the OCRM's cleanup guidelines. The parties to this agreement agree they will hold harmless the agency and/or the cleanup sponsors responsible for any injuries they may suffer or damages they may cause as a result of participation in the Adopt-A-Beach program.

Name Date

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

(Use the back if necessary. Everyone that will participate in your cleanup must sign this agreement.)

DHEC
PROMOTE PROTECT PROSPER
Ocean and Coastal Resource Management

Adopt a Beach

South Carolina Adopt-A-Beach Clean Up Reporting Form

Organization: _____ Number of participating volunteers: _____

Beach Area: _____ Date(s) of cleaning: _____

Total bags of garbage: _____ Estimated Weight Collected: _____ lbs. Estimated Time (hours): _____

ENTANGLED ANIMALS (Dead or Alive) List all entangled animals found during your cleanup. Tell us if they were dead or alive and what they were entangled in (fishing line, net, etc.)

_____

_____

DEBRIS REPORT

Please indicate how many items of each material were collected. Keep track of your collection by entering tick marks on the line and entering the total in the boxes provided.

SHORELINE AND RECREATIONAL ACTIVITIES

(Debris from beach-goers, games, litter, etc.)

	Bags _____		Food Wrappers/Containers _____
	Balloons _____		Pull Tabs _____
	Beverage Bottles(plastic) _____		6-Pack Holders _____
	Beverage Cans _____		Shotgun Shells/Wadding _____
	Clothing, Shoes _____		Straws/Stirrers _____
	Cups, Plates, Forks, Knives, Spoons _____		Toys _____
	Fireworks _____		Caps/Lids _____

SMOKING –RELATED ACTIVITIES

	Cigarettes/Cigarette Filters _____
	_____
	_____
	Butane Lighters _____
	Cigars/Tips _____
	Tobacco Packaging/Wrappers _____

DUMPING ACTIVITIES

	Appliances (refrigerators, washers, etc.) _____
	Batteries _____
	Building Materials _____
	Cars/Car Parts _____
	Large Capacity Drums _____
	Tires _____

MEDICAL/PERSONAL HYGIENE		DEBRIS ITEMS OF LOCAL CONCERN	
	Band-aids/gauze _____		_____
	Condoms _____		_____
	Diapers _____		_____
	Syringes _____		_____
	Tampons/Applicators _____		_____

Tell us the most interesting or unusual item you came across:

Did you encounter debris items that you were not able to remove? If so, please list item and its approximate location:

How far into the water did you go to remove litter items?

Please return as soon as possible after your cleaning date to joynerem@dhec.sc.gov or mail to:
Adopt-A-Beach
c/o DHEC – OCRM
1362 McMillan Ave.
Suite 400
Charleston, SC 29405

THANK YOU! Remember to Recycle Whenever Possible!

DHEC 978 (6/2010)

Proclamation

PROCLAMATION #12-77

ARBOR DAY PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the national and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoils by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal

NOW, THEREFORE, I, Douglas F. Samples, Mayor of the Town of Surfside Beach, do hereby proclaim December 7th, 2012 as

ARBOR DAY

in the Town of Surfside Beach, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

DATED this 28th day of November, 2012.

Douglas F. Samples, Mayor

Attest: Debra E. Herrmann

Debra E. Herrmann, CMC, Town Clerk

Proclamation

PROCLAMATION #12-78

CONGRATULATIONS TO WALTER SPALL
30 YEARS OF SERVICE TO THE
UNITED STATE COAST GUARD AUXILIARY

WHEREAS, Walter Spall is retiring after 30 long and fruitful years in the United States Coast Guard Auxiliary; and

WHEREAS, Walter Spall held a myriad of appointed and elected offices in the Auxiliary, including at the Flotilla Level finance, public education, material, marine safety, and operations; and

WHEREAS, Walter Spall was appointed the Division Staff Officer for Information Systems and Public Education, and in 1995, was elected Flotilla Commander of Flotilla 10-2 in Allentown, Pennsylvania, and also patrolled out of Sea Isle City in the Cape May area of the New Jersey shore; and

WHEREAS, Over the years, Walter Spall qualified as aids verifier, instructor, vessel examiner, coxswain, qualification examiner, and also earned the right to wear the coveted Operational Auxiliarist Program (AUXOP) device; and

WHEREAS, Walter Spall retired and moved to Surfside Beach, South Carolina, and transferred his service to Flotilla 12-10 in Georgetown, South Carolina, continuing to actively serve in officer positions, and on patrol; and more importantly, gaining appointment as Detachment Leader of the effort to establish a new Flotilla on the Grand Strand, and in 2010 being elected the first Flotilla Commander of Flotilla 12-04 allowing him to steer the Flotilla through its first formative year.

NOW, THEREFORE, I, Douglas F. Samples, Mayor of the Town of Surfside Beach, hereby congratulate Walter Spall on his successful completion of 30 years of service to the United States Coast Guard Auxiliary, and on behalf of the Town of Surfside Beach, its citizens, and visitors, all of whom enjoy the beautiful beaches and Atlantic Ocean that is patrolled, protected, and guarded by the Coast Guard and its Auxiliary services, here by offer

CONGRATULATIONS TO WALTER SPALL
AS HE EMBARKS ON RETIREMENT

BE IT SO PROCLAIMED this 30th day of November 2012.

Douglas F. Samples

Douglas F. Samples, Mayor

Attest: Debra E. Herrmann

Debra E. Herrmann, CMC, Town Clerk

Planning, Building & Zoning Report
December 2012

Two new residential permits were issued:

20 South Beach Drive
614 South Palmetto Way

Two Plan Reviews for Commercial Projects were submitted:

Waffle House – New Construction to be located at 608 Hwy. 17 N.
DeFalco Assoc. – Addition to rear of existing garage

A total of 98 permits were issued in November; 108 inspections were performed and 9 sets of plans were reviewed.

We've received a total of 38 complaints in November from building without permits, nuisances, structures in need of repair and general property maintenance issues. We have notified the property owners of the violations and will conduct follow up inspections to ensure the violations are resolved.

PLANNING, BUILDING & ZONING BUILDING REPORT FOR PERMIT ISSUED IN NOVEMBER 2012

PERMIT TYPE	NUMBER ISSUED
NEW RESIDENCE	2
RESIDENTIAL PLAN REVIEWS (New Const. & Additions)	5
NEW COMMERCIAL	0
ADDITIONS	1
COMMERCIAL PLAN REVIEWS (New Const. & Additions)	2
STORMWATER	4
SAFETY INSPECTIONS	6
GENERAL REPAIRS	27
MECHANICAL	8
ELECTRICAL	7
PLUMBING	1
OPEN DISPLAY/BANNERS	10
SIGNS	2
SIGN PLAN REVIEWS	2
TREE	21
MISC. (Copies, etc.)	1
TOTAL PERMITS ISSUED	**99**

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302692	717 4TH AVENUE NORTH	RES	11/01/2012	11/01/2012	04/30/2013	11/06/2012

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-15-19-004
ZONING DISTRICT:

TOTAL PAID: 30.00
TOTAL VALUE: 3,900.00
TOTAL FEE: 30.00
BALANCE: 0.00

CONTRACTOR: 14496 LEND A HAND HANDYMAN SERVICE I PHONE: (704) 650-9361
10511 MEADOW HOLLOW DR
MINT HILL, NC 28227

NOTES: REMOVE AND INSTALL ROOF SHINGLES ACCORDING TO 130MPH WIND CODE

302693 1512 CEDAR DRIVE NORTH ACCESS 11/02/2012 11/02/2012 05/01/2013

TYPE OF CONSTRUCTION: ACCESSORY BUILDING / USE OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-19-007
ZONING DISTRICT:

TOTAL PAID: 140.40
TOTAL VALUE: 40,000.00
TOTAL FEE: 140.40
BALANCE: 0.00

CONTRACTOR: 1233 DONNIE H STEWART INC PHONE: (843) 651-3434
2428 HWY 17 S BUSINESS

NOTES: REMOVE EXISTING METAL CARPORT AND ADD 26'X24' GARAGE ADDITION

302694 711 15TH AVENUE SOUTH A SAFETY 11/02/2012 11/02/2012 05/01/2013 11/05/2012

TYPE OF CONSTRUCTION: SAFETY INSPECTION OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT:

TOTAL PAID: 40.00
TOTAL VALUE: 0.00
TOTAL FEE: 40.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: SAFETY INSPECTION FOR STORAGE ONLY

302695 510 HIGHWAY 17 NORTH B TENT 11/02/2012 11/02/2012 11/12/2012

TYPE OF CONSTRUCTION: TENT OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-11-03-251
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED

NO CONTRACTOR SPECIFIED

NOTES: TENT 11/05/12 TO 12/31/12

302696 120 YAUPON DRIVE NORTH RES 11/02/2012 11/02/2012 05/01/2013
TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-11-019
ZONING DISTRICT:

TOTAL PAID: 15.00
TOTAL VALUE: 600.00
TOTAL FEE: 15.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: REPLACE FRONT STEP RAILS

302697 614 SOUTH PALMETTO WAY PLAN1 11/02/2012 11/02/2012 05/01/2013
TYPE OF CONSTRUCTION: NEW RESIDENTIAL PLAN REV OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: JACKSON, DAVID WAYNE & LISA SCATES
TAX MAP PARCEL: 191-15-10-017
ZONING DISTRICT: PD

TOTAL PAID: 708.75
TOTAL VALUE: 0.00
TOTAL FEE: 708.75
BALANCE: 0.00

CONTRACTOR: 8126 C R WALTON CONSTRUCTION INC PHONE: (843) 251-8560
735 MT GILEAD RD

NOTES: PLAN REVIEW FOR NEW SINGLE FAMILY RESIDENCE

302698 1510 HIGHWAY 17 NORTH OPEN 11/05/2012 11/05/2012 11/10/2012
TYPE OF CONSTRUCTION: OPEN DISPLAY OF MDSE OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-27-027
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OPEN DISPLAY 11/12/12 TO 11/26/12

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302699	780 HIGHWAY 17 SOUTH A	TREE0	11/05/2012	11/05/2012	05/04/2013	

TYPE OF CONSTRUCTION: TREE INSPECTION
OCCUPANCY GROUP: BUSINESS
STATUS: Pending

OWNER: OWNER
TAX MAP PARCEL: 195-03-66-005
ZONING DISTRICT: C-1

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OK TO REMOVE 10 BRADFORD PEAR TREES FROM PARKING AREA

302700	512 10TH AVENUE NORTH	TREE0	11/05/2012	11/05/2012	05/04/2013	

TYPE OF CONSTRUCTION: TREE INSPECTION
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Pending

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT:

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OK TO REMOVE 1 DEAD MAPLE TREE IN FRONT AND 1 SPRUCE ON RIGHT SIDE

302701	319 17TH AVENUE NORTH	TREE0	11/05/2012	11/05/2012	05/04/2013	

TYPE OF CONSTRUCTION: TREE INSPECTION
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Pending

OWNER: OWNER
TAX MAP PARCEL: 191-12-02-007
ZONING DISTRICT:

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OK TO REMOVE 2 DEAD TREES FROM REAR YARD

302702	780 HIGHWAY 17 SOUTH A	TREE	11/06/2012	11/06/2012	05/05/2013	

TYPE OF CONSTRUCTION: TREE REMOVAL
OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-66-005
ZONING DISTRICT: C-1

TOTAL PAID: 50.00
TOTAL VALUE: 650.00
TOTAL FEE: 50.00
BALANCE: 0.00

CONTRACTOR: 3614 M C STRICKLAND INC
264 CEDAR POINT DR

PHONE: (843) 651-4846

NOTES: REMOVE 10 BRADFORD PEAR TREES

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302703	821 SURFSIDE DRIVE	COM	11/06/2012	11/06/2012	05/05/2013	

TYPE OF CONSTRUCTION: REMODEL
OCCUPANCY GROUP: RESTAURANT
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-15-12-009
ZONING DISTRICT:

TOTAL VALUE: 500.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: CONSTRUCT ROOF OVER PER SKETCH

302704	512 SPARROW DRIVE	TREE	11/08/2012	11/08/2012	05/07/2013	

TYPE OF CONSTRUCTION: TREE REMOVAL
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-11-001
ZONING DISTRICT:

TOTAL PAID: 15.00
TOTAL VALUE: 500.00
TOTAL FEE: 15.00
BALANCE: 0.00

CONTRACTOR: 8565 ALL AMERICAN CLIMBERS
314 FLAGSTONE DR MB
PHONE: (843) 457-4306

NOTES: REMOVE 2 GUM TREES AND DISEASED TWIN OAK THAT IS 1-1/2 FEET FROM HOUSE

302705	718 7TH AVENUE NORTH	TREE	11/08/2012	11/08/2012	05/07/2013	

TYPE OF CONSTRUCTION: TREE REMOVAL
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-59-006
ZONING DISTRICT:

TOTAL VALUE: 400.00
TOTAL FEE: 0.00
BALANCE: 0.00

CONTRACTOR: 8565 ALL AMERICAN CLIMBERS
314 FLAGSTONE DR MB
PHONE: (843) 457-4306

NOTES: REMOVE 1 DYING TREE

302706	1019 SABAL PALM WAY	RES	11/08/2012	11/08/2012	05/07/2013	

TYPE OF CONSTRUCTION: ELECTRICAL
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-58-019
ZONING DISTRICT: R-3

TOTAL PAID: 40.00
TOTAL VALUE: 800.00
TOTAL FEE: 40.00
BALANCE: 0.00

CONTRACTOR: 8933 D G WALKER ELECTRIC INC
PHONE: (843) 457-8348

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
	546 WAVERLY LOOP					

NOTES: INSTALL METER PANEL, 3 LIGHTS, 2 EXHAUST FANS, POOL PUMP/POOL LIGHT

302707 310 MELODY LANE RES 11/08/2012 11/08/2012 05/07/2013
TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-07-03-001
ZONING DISTRICT:

TOTAL PAID: 35.00
TOTAL VALUE: 4,900.00
TOTAL FEE: 35.00
BALANCE: 0.00

CONTRACTOR: 9897 D & D REMODELING
STATE RD #606 HOUSE 53

PHONE: (276) 565-0217

NOTES: REMOVE AND REPLACE ROOF SHINGLES. SHINGLES AND INSTALLATION MEET 130MPH WIND CODE

302708 328 MELODY LANE TREE 11/08/2012 11/08/2012 05/07/2013
TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-07-03-008
ZONING DISTRICT:

TOTAL PAID: 100.00
TOTAL VALUE: 1,800.00
TOTAL FEE: 100.00
BALANCE: 0.00

CONTRACTOR: 8474 J & J COMPLETE TREE SERVICE LLC
208 TOBACCO LEAF LN GALIVANTS FERRY

PHONE: (843) 241-2257

NOTES: REMOVE 2 PINE TREES AND 4 OAK PER ARBORIST LETTER. TRIM LIVE OAK TREE.

302709 411 16TH AVENUE NORTH DRIVE 11/07/2012 11/07/2012 05/07/2013
TYPE OF CONSTRUCTION: DRIVEWAY,SIDEWALK,PATIO OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-20-005
ZONING DISTRICT:

TOTAL PAID: 30.00
TOTAL VALUE: 0.00
TOTAL FEE: 30.00
BALANCE: 0.00

CONTRACTOR: 10917 BECKHAM LEONARD JR
116B NICHOLS AVE MURRELLS INLET

PHONE: (843) 283-1645

NOTES: INSTALL GRAVEL DRIVEWAY

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302710	611 6TH AVENUE NORTH	RES	11/07/2012	11/07/2012	05/07/2013	

TYPE OF CONSTRUCTION: MECHANICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-50-010
ZONING DISTRICT:

TOTAL PAID: 92.50
TOTAL VALUE: 8,000.00
TOTAL FEE: 92.50
BALANCE: 0.00

CONTRACTOR: 54 THOMAS INC
1609 EXECUTIVE AVE

PHONE: ( ) 448-3222

NOTES: HVAC RETROFIT-EQUIPMENT ONLY

302711	1517 OCEAN BOULEVARD SOUTH A-	RES	11/08/2012	11/08/2012	05/07/2013	11/16/2012

TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: DUPLEX
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-07-24-012
ZONING DISTRICT:

TOTAL PAID: 20.00
TOTAL VALUE: 1,475.00
TOTAL FEE: 20.00
BALANCE: 0.00

CONTRACTOR: 10569 HARRAHS HOME IMPROVEMENTS
1803 BRAEWOOD CT

PHONE: (843) 294-5566

NOTES: REMOVE AND REPLACE APPROX. 100 SQ. FT. CEDAR SIDING AND REPLACE WITH HARDY PLANK AND PAINT ON SOUTH SIDE

302713	811 4TH AVENUE SOUTH	RES	11/08/2012	11/08/2012	05/07/2013

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: DUPLEX
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-15-10-010
ZONING DISTRICT:

TOTAL PAID: 20.00
TOTAL VALUE: 1,800.00
TOTAL FEE: 20.00
BALANCE: 0.00

CONTRACTOR: 11704 INLET CUSTOM BUILDERS & DESIGN I
760 DREAMLAND DR

PHONE: (843) 947-0701

NOTES: REMOVE AND REPLACE ROOF SHINGLES. SHINGLES AND INSTALLATION MEET 130MPH WIND CODE.

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302714	619 4TH AVENUE NORTH	TREE0	11/07/2012	11/07/2012	05/07/2013	

TYPE OF CONSTRUCTION: TREE INSPECTION OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Pending

OWNER: OWNER
TAX MAP PARCEL: 191-16-52-001
ZONING DISTRICT:

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OK TO REMOVE 1 DYING HARDWOOD FROM REAR OF PROPERTY

302715 612 16TH AVENUE NORTH TREE0 11/07/2012 11/07/2012 05/07/2013
TYPE OF CONSTRUCTION: TREE INSPECTION OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Pending

OWNER: OWNER
TAX MAP PARCEL: 191-12-01-015
ZONING DISTRICT:

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OK TO REMOVE 1 DEAD PINE TREE IN REAR AND 1 DEAD PINE TREE FRONT LEFT SIDE

302716 122 LAKE COURT DRIVE RES 11/09/2012 11/09/2012 05/08/2013
TYPE OF CONSTRUCTION: MECHANICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-55-005
ZONING DISTRICT:

TOTAL PAID: 70.00
TOTAL VALUE: 4,200.00
TOTAL FEE: 70.00
BALANCE: 0.00

CONTRACTOR: 9367 AMERICAN RESIDENTIAL SERVICES LL PHONE: (843) 566-7200
1221 HARBORTOWN DR

NOTES: REPLACE AIR HANDLER & CONDENSER

302717 721 SANDY LANE D SAFETY 11/09/2012 11/09/2012 05/08/2013 11/09/2012
TYPE OF CONSTRUCTION: SAFETY INSPECTION OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT:

TOTAL PAID: 40.00
TOTAL VALUE: 0.00
TOTAL FEE: 40.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: SAFETY INSPECTION FOR STORAGE ONLY

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302718	311 WILLOW DRIVE SOUTH	RES	11/09/2012	11/09/2012	05/08/2013	11/27/2012

TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-46-018
ZONING DISTRICT:

TOTAL PAID: 60.00
TOTAL VALUE: 10,000.00
TOTAL FEE: 60.00
BALANCE: 0.00

CONTRACTOR: 3388 WINDOW WORLD OF MB
131 CAUSEY ST

PHONE: (843) 445-9921

NOTES: REPLACE 16 WINDOWS ON 1ST FLOOR, 8 WINDOWS ON 2ND FLOOR & 1 PATIO DOOR. ALL WILL HAVE ENGINEERED HURRICANE PROTECTION.

302719	20 SOUTH BEACH DRIVE	RES	11/09/2012	11/09/2012	05/08/2013	

TYPE OF CONSTRUCTION: NEW (RESIDENTIAL) OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: SOUTH BEACH OF SC
TAX MAP PARCEL: 195-02-04-010
ZONING DISTRICT: PD

TOTAL PAID: 1,224.00
TOTAL VALUE: 217,600.00
TOTAL FEE: 1,224.00
BALANCE: 0.00

CONTRACTOR: 4882 CLK BUILDERS INC
195 PRATHER PARK DR

PHONE: (843) 236-8007

NOTES: CONSTRUCT NEW SINGLE FAMILY RESIDENCE

302720	20 SOUTH BEACH DRIVE	STORM	11/09/2012	11/09/2012	05/08/2013	

TYPE OF CONSTRUCTION: STORMWATER MANAGEMEN OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: SOUTH BEACH OF SC
TAX MAP PARCEL: 195-02-04-010
ZONING DISTRICT: PD

TOTAL PAID: 350.00
TOTAL VALUE: 0.00
TOTAL FEE: 350.00
BALANCE: 0.00

CONTRACTOR: 4882 CLK BUILDERS INC
195 PRATHER PARK DR

PHONE: (843) 236-8007

NOTES: STORMWATER

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302721	510 HIGHWAY 17 NORTH C	SAFETY	11/09/2012	11/09/2012	05/08/2013	11/09/2012

TYPE OF CONSTRUCTION: SAFETY INSPECTION OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-11-03-251
ZONING DISTRICT:

TOTAL PAID: 40.00
TOTAL VALUE: 0.00
TOTAL FEE: 40.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: SAFETY INSPECTION FOR EXERCISE/FITNESS

302722 319 17TH AVENUE NORTH TREE 11/09/2012 11/09/2012 05/08/2013

TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-02-007
ZONING DISTRICT:

TOTAL VALUE: 200.00
TOTAL FEE: 0.00
BALANCE: 0.00

CONTRACTOR: 1947 SINGLETON'S TREE SERVICE PHONE: (843) 333-5021
322 FAIRWOOD TERRACE

NOTES: REMOVE 2 DEAD TREES FROM REAR YARD

302723 828 SURFSIDE DRIVE SAFETY 11/09/2012 11/09/2012 05/08/2013 11/09/2012

TYPE OF CONSTRUCTION: SAFETY INSPECTION OCCUPANCY GROUP: RESTAURANT
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-15-13-002
ZONING DISTRICT:

TOTAL PAID: 40.00
TOTAL VALUE: 0.00
TOTAL FEE: 40.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: SAFETY INSPECTION FOR RESTAURANT

302724 800 13TH AVENUE NORTH TEMP 11/09/2012 11/09/2012 05/08/2013

TYPE OF CONSTRUCTION: OPEN LOT CHRISTMAS TREES OCCUPANCY GROUP: CHURCH
STATUS: Issued

OWNER: SURFSIDE UNITED METHODIST CHURCH
TAX MAP PARCEL: 191-12-05-001
ZONING DISTRICT:

TOTAL PAID: 100.00
TOTAL VALUE: 0.00
TOTAL FEE: 100.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: CHRISTMAS TREE SALES 11/16/12 TO 12/23/12

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302725	715 4TH AVENUE SOUTH	RES	11/09/2012	11/09/2012	05/08/2013	

TYPE OF CONSTRUCTION: ELECTRICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-15-26-003
ZONING DISTRICT:

TOTAL PAID: 100.00
TOTAL VALUE: 500.00
TOTAL FEE: 100.00
BALANCE: 0.00

CONTRACTOR: 1888 BOB WIRE ELECTRIC INC PHONE: (843) 650-0217
13 LIBERTY OAK LN

NOTES: CHANGE OF SERVICE

302726	211 HIGHWAY 17 NORTH	BAN	11/09/2012	11/09/2012	11/23/2012	

TYPE OF CONSTRUCTION: BANNER OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: FIRST FEDERAL BANK
TAX MAP PARCEL: 191-15-15-001
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: BANNER 11/13/12 TO 11/22/12

302727	801 HIGHWAY 17 SOUTH	OPEN	11/09/2012	11/09/2012	11/14/2012	

TYPE OF CONSTRUCTION: OPEN DISPLAY OF MDSE OCCUPANCY GROUP: RETAIL
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-63-003
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OPEN DISPLAY 11/10/12 TO 12/31/12

302728	217 HOLLYWOOD DRIVE SOUTH	RES	11/13/2012	11/13/2012	05/12/2013	

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-31-009
ZONING DISTRICT:

TOTAL PAID: 30.00
TOTAL VALUE: 3,100.00
TOTAL FEE: 30.00
BALANCE: 0.00

CONTRACTOR: 10879 ROOF DOCTOR OF THE CAROLINAS IN PHONE: (843) 251-2772
822 3RD AVE S

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED

NOTES: REMOVE AND REPLACE ROOF SHINGLES. SHINGLES AND INSTALLATION TO MEET 130MPH WIND CODE.

302729 619 4TH AVENUE NORTH TREE 11/13/2012 11/13/2012 05/12/2013
TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-52-001
ZONING DISTRICT:

TOTAL VALUE: 250.00
TOTAL FEE: 0.00
BALANCE: 0.00

CONTRACTOR: 3440 MASTERCARE CONTRACTING INC
3531 QUEENS HARBOUR BLVD
PHONE: (843) 215-3211

NOTES: REMOVE 1 DISEASED TREE FROM REAR OF PROPERTY

302730 323 13TH AVENUE SOUTH TREE 11/13/2012 11/13/2012 05/12/2013
TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-07-06-002
ZONING DISTRICT: R-2

TOTAL PAID: 80.00
TOTAL VALUE: 275.00
TOTAL FEE: 80.00
BALANCE: 0.00

CONTRACTOR: 3440 MASTERCARE CONTRACTING INC
3531 QUEENS HARBOUR BLVD
PHONE: (843) 215-3211

NOTES: REMOVE 2 OAKS AT RIGHT FRONT CORNER OF PROPERTY LEANING TOWARDS HOUSE

302731 601 HIGHWAY 17 NORTH COM 11/13/2012 11/13/2012 05/12/2013
TYPE OF CONSTRUCTION: RENOVATION OCCUPANCY GROUP: RETAIL
STATUS: Issued

OWNER: CVS PHARMACY #5515
TAX MAP PARCEL: 191-15-17-002
ZONING DISTRICT:

TOTAL PAID: 272.00
TOTAL VALUE: 52,500.00
TOTAL FEE: 272.00
BALANCE: 0.00

CONTRACTOR: 14442 FORTNEY & WEYGANDT INC
31269 BRADLEY ROAD
NORTH OLMSTED, OH 44070
PHONE: (440) 716-4000

NOTES: ADA FIXES FOR PARKING, RESTROOMS & CUSTOMER COUNTERS

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302732	513 4TH AVENUE SOUTH A	TREE	11/13/2012	11/13/2012	05/12/2013	

TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-31-016
ZONING DISTRICT:

TOTAL PAID: 80.00
TOTAL VALUE: 275.00
TOTAL FEE: 80.00
BALANCE: 0.00

CONTRACTOR: 11768 MR D'S TREES AND LANDSCAPING SEI PHONE: (843) 340-2492
418 WALLINGFORD CIR

NOTES: REMOVE 1 BRADFORD PEAR CLOSEST TO HOUSE AND 1 MAPLE ON LEFT SIDE WITH ROOTS ABOVE GROUND

302733	119 8TH AVENUE SOUTH	RES	11/13/2012	11/13/2012	05/12/2013	11/30/2012

TYPE OF CONSTRUCTION: MECHANICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-49-008
ZONING DISTRICT:

TOTAL PAID: 62.50
TOTAL VALUE: 3,862.00
TOTAL FEE: 62.50
BALANCE: 0.00

CONTRACTOR: 8870 AIRECO INC PHONE: (843) 238-3838
680 SANDY LN-B

NOTES: REPLACE AIR HANDLER AND H/P ON BOTTOM FLOOR.

302734	517 SEASIDE DRIVE SOUTH	PLAN5	11/13/2012	11/13/2012	05/12/2013	

TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-15-001
ZONING DISTRICT:

TOTAL PAID: 55.00
TOTAL VALUE: 0.00
TOTAL FEE: 55.00
BALANCE: 0.00

CONTRACTOR: 7192 DERRICK FRENCH REMODELING CONT PHONE: (843) 655-9030
5005 KRYSTAL LN

NOTES: PLAN REVIEW TO REBUILD DUNE WALKOVER AND REPLACE 20 WINDOWS WITH IMPACT GLASS

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302735	824 3RD AVENUE SOUTH	SIGN	11/13/2012	11/13/2012	05/12/2013	

TYPE OF CONSTRUCTION: SIGN INSTALLATION OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT:

TOTAL PAID: 15.00
TOTAL VALUE: 300.00
TOTAL FEE: 15.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OWNER TO INSTALL 31 SQ. FT. WALL SIGN

302736 601 HIGHWAY 17 NORTH COM 11/13/2012 11/13/2012 05/12/2013
TYPE OF CONSTRUCTION: PLUMBING OCCUPANCY GROUP: RETAIL
STATUS: Issued

OWNER: CVS PHARMACY #5515
TAX MAP PARCEL: 191-15-17-002
ZONING DISTRICT:

TOTAL PAID: 100.00
TOTAL VALUE: 8,900.00
TOTAL FEE: 100.00
BALANCE: 0.00

CONTRACTOR: 14511 BEACON PLUMBING CO LLC
15 COVINGTON RD
GREENVILLE, SC 29617

PHONE:

NOTES: RECONFIGURE PLUMBING FIXTURES TO MEET ADA COMPLIANCE

302737 1512 HOLLYWOOD DRIVE SOUTH A- TREE 11/14/2012 11/14/2012 05/13/2013
TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: DUPLEX
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-07-02-001
ZONING DISTRICT:

TOTAL PAID: 75.00
TOTAL VALUE: 150.00
TOTAL FEE: 75.00
BALANCE: 0.00

CONTRACTOR: 5167 TURNERS REPAIRS
111 MISTY PINE DR

PHONE: (843) 650-7674

NOTES: REMOVE 1/2 OF OAK IN FRONT YARD

302738 623 16TH AVENUE SOUTH TREE 11/14/2012 11/14/2012 05/13/2013
TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-06-12-006
ZONING DISTRICT: R-2

TOTAL VALUE: 200.00
TOTAL FEE: 0.00
BALANCE: 0.00

CONTRACTOR: 5167 TURNERS REPAIRS
111 MISTY PINE DR

PHONE: (843) 650-7674

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED

NOTES: REMOVE 1 DEAD TREE IN FRONT YARD

302739 714 7TH AVENUE NORTH TREE0 11/13/2012 11/13/2012 05/13/2013
TYPE OF CONSTRUCTION: TREE INSPECTION OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Pending

OWNER: OWNER
TAX MAP PARCEL: 191-16-59-008
ZONING DISTRICT:

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OK TO REMOVE 1 TREE IN FRONT AND 1 TREE IN REAR

302740 613 14TH AVENUE SOUTH #34 TREE0 11/13/2012 11/13/2012 05/13/2013
TYPE OF CONSTRUCTION: TREE INSPECTION OCCUPANCY GROUP: SINGLE FAM ATTACHED
STATUS: Pending

OWNER: OWNER
TAX MAP PARCEL: 195-03-60-037
ZONING DISTRICT:

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OK TO REMOVE 1 WAX MYRTLE BETWEEN UNITS 34 & 35

302741 612 16TH AVENUE NORTH TREE 11/14/2012 11/14/2012 05/13/2013
TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-01-015
ZONING DISTRICT:

TOTAL PAID: 5.00
TOTAL VALUE: 0.00
TOTAL FEE: 5.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OWNER TO REMOVE 1 PINE IN FRONT LEFT SIDE AND 1 DEAD PINE IN REAR

302742 601 HIGHWAY 17 NORTH COM 11/14/2012 11/14/2012 05/13/2013
TYPE OF CONSTRUCTION: ELECTRICAL OCCUPANCY GROUP: RETAIL
STATUS: Issued

OWNER: CVS PHARMACY #5515
TAX MAP PARCEL: 191-15-17-002
ZONING DISTRICT:

TOTAL PAID: 47.50
TOTAL VALUE: 1,500.00
TOTAL FEE: 47.50
BALANCE: 0.00

CONTRACTOR: 14514 DIAMOND ELECTRIC INC
PO BOX 23702

PHONE: (423) 892-7739

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
	CHATTANOOGA, TN 37422					
	NOTES: INSTALL 2 HAND DRYERS AND SWITCH					
302743	11 OCEAN BOULEVARD SOUTH A	SIGN	11/14/2012	11/14/2012	05/13/2013	

TYPE OF CONSTRUCTION: SIGN INSTALLATION OCCUPANCY GROUP: TOWN PROPERTY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-09-001
ZONING DISTRICT: TOWN

TOTAL PAID: 25.00
TOTAL VALUE: 2,800.00
TOTAL FEE: 25.00
BALANCE: 0.00

CONTRACTOR: 981 HAYNES SIGN CO LIMITED
11015 TOURNAMENT BLVD MI
PHONE: ( ) 651-0700

NOTES: WALL SIGN

302744 813 SURFSIDE DRIVE PLAN6 11/14/2012 11/14/2012 05/13/2013

TYPE OF CONSTRUCTION: SIGN PLAN REVIEW OCCUPANCY GROUP: RESTAURANT
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-15-12-015
ZONING DISTRICT: C-2

TOTAL PAID: 10.00
TOTAL VALUE: 0.00
TOTAL FEE: 10.00
BALANCE: 0.00

CONTRACTOR: 981 HAYNES SIGN CO LIMITED
11015 TOURNAMENT BLVD MI
PHONE: ( ) 651-0700

NOTES: SIGN PLAN REVIEW

302745 714 7TH AVENUE NORTH TREE 11/14/2012 11/14/2012 05/13/2013

TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-59-008
ZONING DISTRICT:

TOTAL PAID: 10.00
TOTAL VALUE: 0.00
TOTAL FEE: 10.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OWNER TO REMOVE 1 TREE IN FRONT AND 1 TREE IN REAR

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302746	614 SOUTH PALMETTO WAY	RES	11/14/2012	11/14/2012	05/13/2013	

TYPE OF CONSTRUCTION: NEW (RESIDENTIAL) OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: JACKSON, DAVID WAYNE & LISA SCATES
TAX MAP PARCEL: 191-15-10-017
ZONING DISTRICT: PD

TOTAL PAID: 1,417.50
TOTAL VALUE: 252,000.00
TOTAL FEE: 1,417.50
BALANCE: 0.00

CONTRACTOR: 8126 C R WALTON CONSTRUCTION INC
735 MT GILEAD RD
PHONE: (843) 251-8560

NOTES: CONSTRUCT NEW SINGLE FAMILY RESIDENCE

302747	614 SOUTH PALMETTO WAY	STORM	11/14/2012	11/14/2012	05/13/2013	

TYPE OF CONSTRUCTION: STORMWATER MANAGEMEN OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: JACKSON, DAVID WAYNE & LISA SCATES
TAX MAP PARCEL: 191-15-10-017
ZONING DISTRICT: PD

TOTAL PAID: 350.00
TOTAL VALUE: 0.00
TOTAL FEE: 350.00
BALANCE: 0.00

CONTRACTOR: 8126 C R WALTON CONSTRUCTION INC
735 MT GILEAD RD
PHONE: (843) 251-8560

NOTES: STORMWATER

302748	311 HOLLYWOOD DRIVE SOUTH	DRIVE	11/15/2012	11/15/2012	05/14/2013	

TYPE OF CONSTRUCTION: DRIVEWAY,SIDEWALK,PATIO OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT:

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES:

302749	518 WILLOW DRIVE SOUTH	RES	11/16/2012	11/16/2012	05/15/2013	

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-38-010
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 2,750.00
TOTAL FEE: 25.00
BALANCE: 0.00

CONTRACTOR: 6555 O'LEARY ROOFING INC
336 CAMERON CIR
PHONE: (843) 236-1356

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED

NOTES: REMOVE AND REPLACE ROOF SHINGLES TO MEET 130MPH WIND CODE

302750 SURFSIDE DRIVE STREETSCAPE TOWN 11/01/2012 11/01/2012 11/01/2012 11/13/2012
TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: TOWN PROPERTY
STATUS: Issued

OWNER: TOWN OF SURFSIDE BEACH
TAX MAP PARCEL:
ZONING DISTRICT:
TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

CONTRACTOR: 11049 BENTON CONCRETE & UTLILITIES PHONE: (843) 369-2872
3442 MT PIGSAH CEMETERY RD

NOTES: SIDEWALK REPAIRS

302751 819 SURFSIDE DRIVE SAFETY 11/16/2012 11/16/2012 05/15/2013
TYPE OF CONSTRUCTION: SAFETY INSPECTION OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-15-12-008
ZONING DISTRICT:
TOTAL PAID: 40.00
TOTAL VALUE: 0.00
TOTAL FEE: 40.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: SAFETY INSPECTION FOR RENTAL/REAL ESTATE OFFICE

302752 312 OAK DRIVE NORTH PLAN1 11/16/2012 11/16/2012 05/15/2013
TYPE OF CONSTRUCTION: NEW RESIDENTIAL PLAN REV OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: FOERSTER, RICHARD E. & LINDA
TAX MAP PARCEL: 191-16-33-017
ZONING DISTRICT: R-3
TOTAL PAID: 805.50
TOTAL VALUE: 0.00
TOTAL FEE: 805.50
BALANCE: 0.00

CONTRACTOR: 8126 C R WALTON CONSTRUCTION INC PHONE: (843) 251-8560
735 MT GILEAD RD

NOTES: PLAN REVIEW TO CONSTRUCT NEW SINGLE FAMILY RESIDENCE

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302753	312 OAK DRIVE NORTH	PLAN7	11/16/2012	11/16/2012	05/15/2013	

TYPE OF CONSTRUCTION: STORMWATER PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: FOERSTER, RICHARD E. & LINDA
TAX MAP PARCEL: 191-16-33-017
ZONING DISTRICT: R-3

TOTAL PAID: 350.00
TOTAL VALUE: 0.00
TOTAL FEE: 350.00
BALANCE: 0.00

CONTRACTOR: 8126 C R WALTON CONSTRUCTION INC
735 MT GILEAD RD
PHONE: (843) 251-8560

NOTES: STORMWATER PLAN REVIEW

302754	112 12TH AVENUE NORTH B	RES	11/19/2012	11/19/2012	05/18/2013	

TYPE OF CONSTRUCTION: ELECTRICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-19-031
ZONING DISTRICT: R-3

TOTAL PAID: 40.00
TOTAL VALUE: 1,000.00
TOTAL FEE: 40.00
BALANCE: 0.00

CONTRACTOR: 959 PRUITT ELECTRICAL CO
610 SANDY LN
PHONE: (843) 238-0113

NOTES: INSTALL ELECTRICAL SERVICE TO HOT TUB

302755	112 YAUPON DRIVE NORTH	RES	11/19/2012	11/19/2012	05/18/2013	

TYPE OF CONSTRUCTION: ELECTRICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-10-023
ZONING DISTRICT:

TOTAL PAID: 47.50
TOTAL VALUE: 1,100.00
TOTAL FEE: 47.50
BALANCE: 0.00

CONTRACTOR: 959 PRUITT ELECTRICAL CO
610 SANDY LN
PHONE: (843) 238-0113

NOTES: INSTALL SWITCH AND RECEPTICLES FOR BEDROOM

302756	1011 OCEAN BOULEVARD SOUTH	COPY	11/19/2012	11/19/2012	11/19/2012	

TYPE OF CONSTRUCTION: COPIES OF DOCUMENTS OCCUPANCY GROUP: 5 OR + UNITS
STATUS: Issued

OWNER: FESTIVA MANAGEMENT GROUP LLC
TAX MAP PARCEL:
ZONING DISTRICT:

TOTAL PAID: 57.00
TOTAL VALUE: 0.00
TOTAL FEE: 57.00
BALANCE: 0.00

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
	NO CONTRACTOR SPECIFIED					
	NOTES: 19 COPIES OF PLANS					
302757	1611 OCEAN BOULEVARD SOUTH	RES	11/19/2012	11/19/2012	05/18/2013	11/20/2012

TYPE OF CONSTRUCTION: ELECTRICAL
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-07-24-013
ZONING DISTRICT:

TOTAL PAID: 100.00
TOTAL VALUE: 600.00
TOTAL FEE: 100.00
BALANCE: 0.00

CONTRACTOR: 1888 BOB WIRE ELECTRIC INC
13 LIBERTY OAK LN
PHONE: (843) 650-0217

NOTES: ELECTRIC CHANGE OF SERVICE

302758	801 HIGHWAY 17 SOUTH	BAN	11/19/2012	11/19/2012	12/03/2012

TYPE OF CONSTRUCTION: BANNER
OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-63-003
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: BANNER 11/20/12-11/29/12

302759	801 HIGHWAY 17 SOUTH	BAN	11/19/2012	11/19/2012	12/03/2012

TYPE OF CONSTRUCTION: BANNER
OCCUPANCY GROUP: RETAIL
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-63-003
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: BANNER 11/30/12-12/09/12

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302760	801 HIGHWAY 17 SOUTH	BAN	11/19/2012	11/19/2012	12/03/2012	

TYPE OF CONSTRUCTION: BANNER OCCUPANCY GROUP: RETAIL
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-63-003
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: BANNER 12/10/12 TO 12/19/12

302761 801 HIGHWAY 17 SOUTH BAN 11/19/2012 11/19/2012 12/03/2012
TYPE OF CONSTRUCTION: BANNER OCCUPANCY GROUP: RETAIL
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-63-003
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: BANNER 12/20/12-12/29/12

302762 114 HIGHWAY 17 NORTH B OPEN 11/19/2012 11/19/2012 11/24/2012
TYPE OF CONSTRUCTION: OPEN DISPLAY OF MDSE OCCUPANCY GROUP: RETAIL
STATUS: Issued

OWNER: FAMILY DOLLAR STORE
TAX MAP PARCEL: 191-15-06-002
ZONING DISTRICT:

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: OPEN DISPLAY 11/21/12 TO 11/25/12

302763 417 PINE DRIVE RES 11/20/2012 11/20/2012 05/19/2013
TYPE OF CONSTRUCTION: MECHANICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-35-004
ZONING DISTRICT:

TOTAL PAID: 47.50
TOTAL VALUE: 1,847.00
TOTAL FEE: 47.50
BALANCE: 0.00

CONTRACTOR: 2919 AIR COMFORT HEATING & COOLING PHONE: (843) 828-4445
812 POPLAR DR S 5

NOTES: REPLACE 1-1/2 TON AIR HANDLER ONLY

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302764	415 5TH AVENUE SOUTH A-B	PLAN5	11/20/2012	11/20/2012	05/19/2013	

TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW OCCUPANCY GROUP: DUPLEX
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-40-005
ZONING DISTRICT: R-2

TOTAL PAID: 25.00
TOTAL VALUE: 0.00
TOTAL FEE: 25.00
BALANCE: 0.00

CONTRACTOR: 1233 DONNIE H STEWART INC PHONE: (843) 651-3434
2428 HWY 17 S BUSINESS

NOTES: PLAN REVIEW TO ENCLOSE 6'X12' OPEN PORCH TO ENLARGE DINING AREA AND TO ADD A 10'X10' SECTION ONTO EXISTING 10'X17' STORAGE ROOM UNDER HOUSE.

302765	22 SEASIDE DRIVE NORTH A	RES	11/21/2012	11/21/2012	05/20/2013	

TYPE OF CONSTRUCTION: INSPECT OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-10-007
ZONING DISTRICT:

TOTAL PAID: 40.00
TOTAL VALUE: 6,000.00
TOTAL FEE: 40.00
BALANCE: 0.00

CONTRACTOR: 9209 CAROLINA CARPENTRY & REMODELIN PHONE: (843) 293-6899
872 FOLLY RD

NOTES: REMOVE ALL ALUMINUM FACIA BOARDS & REPLACE WITH AZEK COMPOSITE BOARDS. REPLACE VINYL ON PORCH CEILINGS WITH NEW VINYL

302766	121 9TH AVENUE SOUTH	RES	11/21/2012	11/21/2012	05/20/2013	

TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-07-23-009
ZONING DISTRICT: R-3

TOTAL PAID: 105.00
TOTAL VALUE: 18,500.00
TOTAL FEE: 105.00
BALANCE: 0.00

CONTRACTOR: 9209 CAROLINA CARPENTRY & REMODELIN PHONE: (843) 293-6899
872 FOLLY RD

NOTES: REMOVE VINYL SIDING & REPLACE WITH HARDIPLANK. REPLACE WINDOWS ON 1ST FLOOR WITH DP50 & OSB FOR PROTECTION AND IMPACT WINDOWS ON 2ND FLOOR.

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302768	712 MYRTLE DRIVE NORTH	PLAN5	11/26/2012	11/26/2012	05/25/2013	

TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-45-002
ZONING DISTRICT:

TOTAL PAID: 17.50
TOTAL VALUE: 5,000.00
TOTAL FEE: 17.50
BALANCE: 0.00

CONTRACTOR: 14507 MOORE JOHN
PO BOX 117
ELLOREE, SC 29047

PHONE: (803) 747-6786

NOTES:

302769	1412 OCEAN BOULEVARD NORTH	RES	11/26/2012	11/26/2012	05/25/2013	

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-21-002
ZONING DISTRICT:

TOTAL PAID: 35.00
TOTAL VALUE: 4,400.00
TOTAL FEE: 35.00
BALANCE: 0.00

CONTRACTOR: 1190 SPANN ROOFING & SHEET METAL
459 ALLIED DRIVE
CONWAY, SC 29526

PHONE: (843) 347-2220

NOTES: REMOVE AND REPLACE ROOF MEMBRANE TO MEET BUILDING CODE.

302770	415 5TH AVENUE SOUTH A-B	RES	11/26/2012	11/26/2012	05/25/2013	

TYPE OF CONSTRUCTION: REMODEL OCCUPANCY GROUP: DUPLEX
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-40-005
ZONING DISTRICT: R-2

TOTAL PAID: 50.00
TOTAL VALUE: 8,000.00
TOTAL FEE: 50.00
BALANCE: 0.00

CONTRACTOR: 1233 DONNIE H STEWART INC
2428 HWY 17 S BUSINESS

PHONE: (843) 651-3434

NOTES: ENCLOSING OPEN PORCH TO ENLARGE DINING ROOM. AND 10 BY 10 STROAGE AREA TO EXISTING AREA.

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302771	11 SOUTH BEACH DRIVE	RES	11/26/2012	11/26/2012	05/25/2013	

TYPE OF CONSTRUCTION: REMODEL
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-02-04-014
ZONING DISTRICT: R-3

TOTAL PAID: 20.00
TOTAL VALUE: 2,000.00
TOTAL FEE: 20.00
BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE PHONE:

NOTES: CONVERT EXSITING PARKING TO ENCLOSED GARAGE

302772	517 SEASIDE DRIVE SOUTH	RES	11/26/2012	11/26/2012	05/25/2013	

TYPE OF CONSTRUCTION: REMODEL
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-15-001
ZONING DISTRICT:

TOTAL PAID: 420.00
TOTAL VALUE: 19,753.07
TOTAL FEE: 420.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: REPLACE 20 WINDOWS WITH IMPACT GLASS AND REPLACE RAILS AND DECKING ON DUNE WALKOVER.

302773	417 SEASIDE DRIVE SOUTH	RES	11/26/2012	11/26/2012	05/25/2013	

TYPE OF CONSTRUCTION: REMODEL
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-14-001
ZONING DISTRICT:

TOTAL PAID: 55.00
TOTAL VALUE: 0.00
TOTAL FEE: 55.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: INSTALL NEW RIDGEE VENTS, BOOTS ON VENTS, COVER LOUVER VENTS ON SOUTH END.

302774	510 HIGHWAY 17 NORTH C	SIGN	11/26/2012	11/26/2012	05/25/2013	

TYPE OF CONSTRUCTION: SIGN PLAN REVIEW
OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-11-03-251
ZONING DISTRICT:

TOTAL PAID: 12.50
TOTAL VALUE: 2,846.00
TOTAL FEE: 12.50
BALANCE: 0.00

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED

NO CONTRACTOR SPECIFIED

NOTES: PLAN REVIEW FOR REPLACEMENT FACE OF SIGNS.

302775 819 SURFSIDE DRIVE SIGN 11/26/2012 11/26/2012 05/25/2013
TYPE OF CONSTRUCTION: SIGN PLAN REVIEW OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-15-12-008
ZONING DISTRICT:

TOTAL PAID: 10.00
TOTAL VALUE: 1,750.00
TOTAL FEE: 10.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: PLAN REVIEW TO REPLACE FACES OF SIGNS

302777 608 HIGHWAY 17 NORTH COM 11/27/2012 11/27/2012 05/26/2013
TYPE OF CONSTRUCTION: NEW COMMERCIAL PLAN REV OCCUPANCY GROUP: RESTAURANT
STATUS: On Hold

OWNER: OWNER
TAX MAP PARCEL: 191-00-01-132
ZONING DISTRICT: C-1

TOTAL VALUE: 231,600.00

BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES:

302778 700 HIGHWAY 17 SOUTH B SAFETY 11/27/2012 11/27/2012 05/26/2013
TYPE OF CONSTRUCTION: SAFETY INSPECTION OCCUPANCY GROUP: RETAIL
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT:

TOTAL PAID: 40.00
TOTAL VALUE: 0.00
TOTAL FEE: 40.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: SAFTEY INSPECTION FOR RETAIL BUSINESS

302780 310 3RD AVENUE NORTH RES 11/27/2012 11/27/2012 05/26/2013
TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Pending

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT:

TOTAL VALUE: 0.00
TOTAL FEE: 35.00
BALANCE: 35.00

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED

NO CONTRACTOR SPECIFIED

NOTES: REMOVE AND REPLACE HANDRAIL ON BACK OF BUILDING

302781 712 OCEAN BOULEVARD SOUTH A RES 11/27/2012 11/27/2012 05/26/2013
TYPE OF CONSTRUCTION: MECHANICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-50-003
ZONING DISTRICT:

TOTAL PAID: 100.00
TOTAL VALUE: 9,000.00
TOTAL FEE: 100.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: REPLACEMENT OF 2 SPLIT HEAT PUMPS

302782 712 MYRTLE DRIVE NORTH RES 11/27/2012 11/27/2012 05/26/2013
TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-45-002
ZONING DISTRICT:

TOTAL PAID: 30.00
TOTAL VALUE: 4,000.00
TOTAL FEE: 30.00
BALANCE: 0.00

CONTRACTOR: 14507 MOORE JOHN
PO BOX 117
ELLOREE, SC 29047

PHONE: (803) 747-6786

NOTES: REPAIR OF FLOOR WITH ADDITIONAL SUPPORTS.

302783 812 OCEAN BOULEVARD NORTH PLAN1 11/28/2012 11/28/2012 05/27/2013
TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW OCCUPANCY GROUP: 5 OR + UNITS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT:

TOTAL PAID: 175.00
TOTAL VALUE: 68,000.00
TOTAL FEE: 175.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: REMOVE SIDING AND INSTALL NEW CONCRETE SIDING. HANDRAILS ON DECK.

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302784	653 4TH AVENUE NORTH	RES	11/28/2012	11/28/2012	05/27/2013	

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-56-004
ZONING DISTRICT:

TOTAL PAID: 65.00
TOTAL VALUE: 10,145.00
TOTAL FEE: 65.00
BALANCE: 0.00

CONTRACTOR: 9550 MONARCH CONSTRUCTION
4843 LUSTER LEAF CIR UNIT 403
PHONE: (843) 333-2415

NOTES: REMOVE AND REPLACE ROOF

302785 115 HIGHWAY 17 NORTH TOWN 11/29/2012 11/29/2012 05/28/2013
TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: TOWN PROPERTY
STATUS: Issued

OWNER:
TAX MAP PARCEL: 191-15-14-002
ZONING DISTRICT: C-1

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: MOLD REMOVAL. NO FEE

302786 812 OCEAN BOULEVARD SOUTH RES 11/30/2012 11/30/2012 05/29/2013
TYPE OF CONSTRUCTION: MECHANICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-49-004
ZONING DISTRICT:

TOTAL PAID: 62.50
TOTAL VALUE: 4,000.00
TOTAL FEE: 62.50
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: INSTALL 2 TON SPLIT HEAT PUMP UNIT

302787 107 OAK DRIVE NORTH RES 11/30/2012 11/30/2012 05/29/2013
TYPE OF CONSTRUCTION: MECHANICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-11-050
ZONING DISTRICT: R-3

TOTAL PAID: 85.00
TOTAL VALUE: 6,800.00
TOTAL FEE: 85.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: INSATLL NEW AIR HANDLER AND CONDENSERS

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED
302788	109 OAK DRIVE NORTH	RES	11/30/2012	11/30/2012	05/29/2013	

TYPE OF CONSTRUCTION: MECHANICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-11-035
ZONING DISTRICT: R-3

TOTAL PAID: 85.00
TOTAL VALUE: 0.00
TOTAL FEE: 85.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: INSTALL NEW AIR HANDLERS AND CONDENSERS

302789 913 OCEAN BOULEVARD NORTH A RES 11/30/2012 11/30/2012 05/29/2013
TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-04-003
ZONING DISTRICT:

TOTAL PAID: 50.00
TOTAL VALUE: 0.00
TOTAL FEE: 50.00
BALANCE: 0.00

CONTRACTOR: 4849 BOB CROUT PAINTING PHONE: (843) 333-7706
406 GARDEN DR

NOTES: REPLACE WOOD SIDING ON FRONT WITH CONCRETE SHAKES AND PAINT

302790 411 OCEAN BOULEVARD SOUTH C RES 11/30/2012 11/30/2012 05/29/2013
TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-14-006
ZONING DISTRICT:

TOTAL PAID: 10.00
TOTAL VALUE: 0.00
TOTAL FEE: 10.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: REMOVE 2 BRADFORD PEAR TREES

302791 510 HIGHWAY 17 NORTH C COM 11/30/2012 11/30/2012 05/29/2013
TYPE OF CONSTRUCTION: ELECTRICAL OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-11-03-251
ZONING DISTRICT:

TOTAL PAID: 62.50
TOTAL VALUE: 4,000.00
TOTAL FEE: 62.50
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

PERMIT NO	ADDRESS	PERMIT CLASS	DATE APPLIED	DATE ISSUED	DATE EXPIRED	DATE COMPLETED

NOTES: REMOVE OLD SWITCHES AND INSTALL NEW FANS AND DISCO BALLS. EMERGENCY LIGHTING TO BE INSTALLED.

302792 317 17TH AVENUE NORTH TREE 11/30/2012 11/30/2012 05/29/2013
TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-02-008
ZONING DISTRICT:

TOTAL PAID: 5.00
TOTAL VALUE: 0.00
TOTAL FEE: 5.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: REMOVE ONE BRADFORD PEAR TREE

302794 635 HIGHWAY 17 SOUTH COM 11/28/2012 11/28/2012 05/27/2013
TYPE OF CONSTRUCTION: NEW COMMERCIAL PLAN REV OCCUPANCY GROUP: BUSINESS
STATUS: Applied

OWNER: DEFALCO ASSOCIATES INC
TAX MAP PARCEL: 191-15-09-024
ZONING DISTRICT: C-1

TOTAL VALUE: 75,000.00
TOTAL FEE: 792.00
BALANCE: 792.00

NO CONTRACTOR SPECIFIED

NOTES:

302808 635 HIGHWAY 17 SOUTH STORM 11/28/2012 11/28/2012 06/04/2013
TYPE OF CONSTRUCTION: STORMWATER PLAN REVIEW OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: DEFALCO ASSOCIATES INC
TAX MAP PARCEL: 191-15-09-024
ZONING DISTRICT: C-1

TOTAL PAID: 1,800.00
TOTAL VALUE: 0.00
TOTAL FEE: 1,800.00
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: STORMWATER REVIEW FOR ADDITION TO GARAGE

TOTAL NUMBER OF PERMITS:	99
TOTAL VALUATION:	1,112,028.07
TOTAL FEES CHARGED:	11,919.65

RODNEY KEZIAH
Chief of Police (Interim)

DOUGLAS F. SAMPLES
Mayor

SURFSIDE BEACH POLICE DEPARTMENT
811 Pine Drive
Surfside Beach, SC 29575

Monthly Activity Report
NOV 2012
(5-NOV – 4-DEC 12)

Prepared by Rodney Keziah

INTRODUCTION:

November stats show our first month of a noticeable decrease in calls for service. Calls for service have decreased 11% from last month; however our arrests for November increased by 20% over the same period last year.

As always, these numbers will be detailed for you in the Workload / Performance Metrics section of the report.

PERSONNEL ACTIONS:

SBPD initiated no disciplinary actions during this reporting period. We also received no formal complaints against employees.

As stated in last month's report Matthew Hoffer was hired to fill a vacant Police Officer position. He has now completed his Field Training Program and is released to full duty.

The application period for Police Officer has now closed. The hiring panel is now in the process of going through the applications, setting up interviews, and compiling a hiring eligibility list. The application period for Dispatcher closes on DEC 6.

We have made a Conditional Offer of Employment for Police Officer to Nicole Soloranzo, one of our full time dispatchers. She has accepted the offer and will be transferred into a Police position as soon as a replacement dispatcher is hired.

We have completed our Corporal Promotional Process to fill a vacant Patrol Supervisor position. Due to the results of the process, PTL Brian Clark has been promoted to the rank of Corporal and will assume his supervisory duties on DEC 6.

HIGH RISK LAW ENFORCEMENT ACTIVITIES:

SBPD officers conducted no vehicle or foot pursuits during this reporting period.

SBPD officers used a reportable level of force on three occasions during this reporting period (standard handcuffing, escort holds, etc. do not require additional reporting beyond our Uniform Crime Report – see following table for summary). The uses of force resulted in no injury to officers or staff, and no injuries to suspects occurred.

SBPD - HIGH RISK LAW ENFORCEMENT ACTIVITIES (NOV 2012 Reporting Period)						
DATE	ACTIVITY TYPE	OFFENSE	OFFICERS	ARREST	INJURIES	PROP. DAMAGE
18 NOV	Use of Force	Domestic Violence/, Assault on LE Officer	Hoffer / Bailey / Black Byrd	Yes	None	None
Officers were attempting to take the suspect into custody for Criminal Domestic Violence of High and Aggravated Nature. The suspect ultimately took a swing and attempted to strike SGT Bailey. Bailey was able to deflect the blow, and a TASER was deployed on the suspect by PTL Hoffer. The suspect was taken into custody without any injury.						
22 NOV	Use of Force	Stolen Vehicle	King	Yes	None	None
This reporting is for the pointing and presenting of an agency firearm at a suspect. CPL King initiated a High Risk Traffic Stop on a stolen vehicle that had two occupants. Both occupants were taken into custody without further incident.						
1 DEC	Use of Force	Assault 3rd	Amundsen / Brode	Yes	None	None
Officers were called to the jail to assist SC Highway Patrol with an uncooperative prisoner. The inmate ultimately assaulted PTL Amundsen by kicking him. An approved iron wrist lock was administered to each of her arms, and she was escorted into the jail cell without any further incident.						

TRAINING:

As always, officers maintained their Class 1 Law Enforcement licenses via online training provided by the SC Criminal Justice Academy, and continued to receive their mandated in-service hours through the SC Criminal Justice Academy online.

PTL Amundsen and PTL Ridgeway attended the South Carolina Law Enforcement Officers Association Conference in Myrtle Beach on November 11-14, 2012. This conference concluded with an awards banquet in which three other officers attended.

WORKLOAD / PERFORMANCE METRICS:

As usual, we've included our Monthly Activity Report (along with the same period last year spreadsheet for comparison purposes). Also included are the usual supplemental reports: the Criminal Investigations log and the USMS Fugitive Task Force report. Our Beach Services and Parking Enforcement operations have ceased for the season.

As mentioned in the introduction, the service volume data from this reporting period represented a twenty percent increase over the same period last year, and is in line with the general increases being seen countywide.

This month, SBPD officers issued 73 written warnings in lieu of Uniform Traffic Tickets or to record vehicles stopped for non-traffic related reasons (these are not reflected in our database totals).

NOTABLE EVENTS / INFORMATION:

CPL Lee Black received a commendation from a victim thanking him for his help and professionalism shown during the investigation of an auto burglary case. See document in the attachment section of this report.

Officers set up a static display and passes out safety information at a community event held at Journey Church on November 3. Please see the attached letter contained in the attachment section of this report.

On November 22, 13 officers conducted traffic control and security for the annual 5K and 10K Turkey Trot. There were over 1350 participants in the event. This was a very successful event, with great weather for running or walking.

On November 30, officers participated in the 15th Judicial Circuit Law Enforcement Network Checkpoint held in Myrtle Beach. During the business meeting SBPD received a very nice plaque recognizing our efforts for traffic safety, and the commitment to the Law Enforcement Network.

On December 2, officers participated in a commercial shoot in conjunction with C.A.S.T. (Community Action for a Safer Tomorrow). This commercial was an effort to target and reduce underage drinking. The commercial is set to run on local area stations throughout the holiday season.

On December 2, 2012 Officers also assisted with a Christmas Toy Drive and Car Show held in the Piggly Wiggly Shopping Center parking lot. This was a very successful event, and officers were able to interact well with members of the community.

I would like to thank you for your continued support of our efforts during this transition period in our administration. Please feel free to contact me at any time if you have any further questions about the information contained in this report, or our operations in general.

SURFSIDE BEACH POLICE DEPARTMENT

Monthly Activity Report
NOV 2012
(5 NOV – 4 DEC 12)

ATTACHMENTS

AND

SUPPORTING MATERIALS

Surfside Beach Police Department - Patrol Division

Monthly Activity Report - NOVEMBER 2011

Calls for Service / Field Activities		Charges and Arrests	
911 Hang-Ups	2	Accessory to Felony	
Abandoned Property		Allow Unauthorized Operation of Motor Veh	
Abandoned Vehicle	2	Animal at Large	
Accident (injuries)	3	Armed Robbery	
Accident property damage only)	17	Assault / Battery (1st degree)	1
Alarm Calls	44	Assault / Battery (2nd degree)	
Alcohol Violation		Assault / Battery (3rd degree)	
Animal Calls	26	Bank Fraud	
Armed Subject		Bicycle Violations	
Assault	4	Blackmail / Extortion	
Assisting other Agencies	12	Breach of Trust	1
Bomb Threat		Breaking & Entering Motor Vehicle	3
Booking (non-SBPD)		Burglary 1st Degree / attempt	
Breach of Trust	2	Burglary 2nd Degree / attempt	
Burglary Attempt		Burglary 3rd Degree / attempt	
Burglary Business/Building	3	Careless Operation	1
Burglary Residence	2	Child Neglect	
Burglary Vehicle	10	Child Restraint Violation	
Check Forgery	1	Criminal Domestic Violence	6
Child Abuse		Criminal Domestic Violence High & Agg.	
City Ordinance Violation	3	Criminal Sexual Conduct	
Civil Matter	12	Defrauding Cab	
Credit Card Abuse		Disorderly Conduct	7
Criminal Sexual Conduct		Driver's License Violations / Restrictions	2
Death Investigation	1	Driving Under Suspension	28
Debit Card Abuse		Driving Under the Influence	9
Decoy Car / Operation		Driving Wrong Side of Highway	
Defraud Check	1	Equipment Violation	2
Defraud Food/Gas Bill	1	Failure to Stop for Blue Lights	
Defraud Innkeeper		Failure to Surrender DL	
Defraud Wrecker		Failure to Yield Right of Way	1
Disabled Vehicle/Motorist	2	False Information to Law Enforcement	2
Disorderly Subjects	4	Following Too Closely	
Disturbances	4	Forgery	2
Domestic Dispute	10	Fugitive from Justice	
Embezzlement		Golf Cart Violation	
Escorts	3	Grand Larceny	
Fight	10	Handicap Violation	
Fireworks	4	Helmet Law Violation	
Foot Patrol	4	Hitchhiking	
Found Property / Article	7	Improper Lights	3
Harassment Calls	2	Improper Turn	
Hit and Run Accidents	2	Kidnapping	
Identitiy Theft		Leaving Scene of Accident	
Improper Parking	3	Liquor with Broken Seal	
Incorrigible Juvenile	6	Littering	1
Indecent Exposure			
Information	24	Loud Noise	
Intoxicated Driver	2	Malicious Damage to Property	3
Intoxicated Pedestrian	7	Minor Possession Alcohol	
Kidnapping		Minor Possession Cigarettes	

Surfside Beach Police Department - Patrol Division

Monthly Activity Report - NOVEMBER 2011

Calls for Service / Field Activities		Charges and Arrests	
Littering		MOPED Violations	
Lost/Found Property		Moving Violation (other)	2
Mail Tampering		No DL in Possession	
Malicious Damage to Auto		No Motorcycle DL	1
Malicious Damage to Business	2	No Proof of Insurance	13
Malicious Damage to Property	3	No SC Driver's License	9
Medical Calls/Assisting Fire Dept	2	Noise violation (animal)	
Mentally Ill Subject	1	Open Container	4
Message Delivery		Operating Uninsured Vehicle	9
Misc Beach Problems		Petit Larceny	1
Open Door Business	1	Possession Cocaine / Crack / Ice	
Open Door Residence	1	Possession Controlled Substance	3
Open Door Town Property		Possession Criminal Tools or Implements	
Open Door Vehicle	1	Possession Heroin	
Other	43	Possession of Weapon during Crime	1
Premises Check	15	Possession Stolen Goods < $2000	
Prowler	3	Possession Stolen Goods > $2000	
Public Assist	19	Possession Stolen Vehicle	
Radar/Traffic Control		Possession with Intent to Dist Marijuana	
Repossessions/Towed Vehicles	2	Possession with Intent to Dist Other	
Sanitation Problem		Prostitution	
Sex Crimes/Vice		Reckless Driving	1
Shoplifting	1	Registration Violations	44
Smoking Ordinance Violation		Resisting Arrest	
Stolen Property	13		
Stolen Tag		Seatbelt Violation	5
Stolen Vehicle	2	Shoplifting	
Stolen Vehicle (recovered)		Simple Possession Marijuana	4
Street Department Problem		Smoking Violation	
Strong Armed Robbery		Speeding (17 corridor)	7
Suicide Attempt		Speeding (residential)	6
Suspicious Circumstances	20	Stop Sign Violation	4
Suspicious Person(s)/Vehicle(s)	100	Striking Fixtures on Highway	
Towed Vehicle		Strongarm Robbery	
Traffic Complaints/Hazards	5	Supply Alcohol to Minor	
Traffic Stops	274	Trespassing	1
Transport for Bond Hearing	39	Unlawful Carrying of Weapon	
Trespassing	4	Unlawful Use of Telephone	
Unknown Call Type		Vehicle on Beach	
Utility Problem		Wipers / No Lights	
Vandalism	1	Check Forgery	
Vehicle Accidents		TOTAL	187
Warrant Service	12		
Water/Street/Utility Problems		USE OF DETENTION FACILITY	
Welfare Concern	6	Horry County Police Department	43
		SC Highway Patrol / other agency	6
		Surfside Beach Police Department	61
TOTAL	810	TOTAL	110

SBPD Prisoners Trans. to County Jail **49**

Surfside Beach Police Department - Patrol Division

Monthly Activity Report - NOVEMBER 2012

Calls for Service / Field Activities		Charges and Arrests	
911 Hang-Ups		Accessory to Felony	
Abandoned Property		Allow Unauthorized Operation of Motor Veh	
Abandoned Vehicle		Animal at Large	1
Accident (injuries)	4	Armed Robbery	
Accident (property damage only)	14	Assault / Battery (1st degree)	
Alarm Calls	68	Assault / Battery (2nd degree)	
Alcohol Violation		Assault / Battery (3rd degree)	4
Animal Calls	28	Bank Fraud	1
Armed Subject		Bicycle Violations	
Assault	6	Blackmail / Extortion	
Assisting other Agencies	10	Breach of Trust	1
Bomb Threat		Breaking & Entering Motor Vehicle	1
Booking (non-SBPD)		Burglary 1st Degree / attempt	
Breach of Trust	1	Burglary 2nd Degree / attempt	
Burglary Attempt	1	Burglary 3rd Degree / attempt	
Burglary Business/Building	1	Careless Operation	6
Burglary Residence	9	Child Neglect	
Burglary Vehicle	4	Child Restraint Violation	
Check Forgery	1	Criminal Domestic Violence	3
Child Abuse		Criminal Domestic Violence High & Agg.	1
City Ordinance Violation	2	Criminal Sexual Conduct	
Civil Matter	6	Defrauding Cab	
Credit Card Abuse	2	Disorderly Conduct	12
Criminal Sexual Conduct		Driver's License Violations / Restrictions	2
Death Investigation	1	Driving Under Suspension	20
Debit Card Abuse	1	Driving Under the Influence	11
Decoy Car / Operation		Driving Wrong Side of Highway	
Defraud Check	1	Equipment Violation	
Defraud Food/Gas Bill		Failure to Stop for Blue Lights	
Defraud Innkeeper		Failure to Surrender DL	1
Defraud Wrecker		Failure to Yield Right of Way	
Disabled Vehicle/Motorist	5	False Information to Law Enforcement	4
Disorderly Subjects	2	Following Too Closely	2
Disturbances	7	Forgery	
Domestic Dispute	12	Fugitive from Justice	1
Embezzlement		Golf Cart Violation	
Escorts	5	Grand Larceny	
Fight	3	Handicap Violation	
Fireworks	3	Helmet Law Violation	
Foot Patrol	20	Hitchhiking	
Found Property / Article	5	Improper Lights	
Harassment Calls	10	Improper Turn	
Hit and Run Accidents	2	Kidnapping	
Identitiy Theft		Leaving Scene of Accident	1
Improper Parking	2	Liquor with Broken Seal	
Incorrigible Juvenile		Littering	
Indecent Exposure			
Information	37	Loud Noise	
Intoxicated Driver	3	Malicious Damage to Property	1
Intoxicated Pedestrian	4	Minor Possession Alcohol	6
Kidnapping		Minor Possession Cigarettes	1

Surfside Beach Police Department - Patrol Division

Monthly Activity Report - NOVEMBER 2012

Calls for Service / Field Activities		Charges and Arrests	
Littering		MOPED Violations	1
Lost/Found Property		Moving Violation (other)	9
Mail Tampering		No DL in Possession	3
Malicious Damage to Auto	1	No Motorcycle DL	
Malicious Damage to Business		No Proof of Insurance	12
Malicious Damage to Property	1	No SC Driver's License	7
Medical Calls/Assisting Fire Dept	6	Noise violation (animal)	
Mentally Ill Subject	1	Open Container	3
Message Delivery		Operating Uninsured Vehicle	11
Misc Beach Problems		Petit Larceny	3
Open Door Business	1	Possession Cocaine / Crack / Ice	
Open Door Residence		Possession Controlled Substance	6
Open Door Town Property		Possession Criminal Tools or Implements	
Open Door Vehicle		Possession Heroin	
Other	53	Possession of Weapon during Crime	
Premises Check	40	Possession Stolen Goods < $2000	
Prowler	1	Possession Stolen Goods > $2000	
Public Assist	16	Possession Stolen Vehicle	2
Radar/Traffic Control	1	Possession with Intent to Dist Marijuana	
Repossessions/Towed Vehicles		Possession with Intent to Dist Other	2
Sanitation Problem		Prostitution	
Sex Crimes/Vice	1	Reckless Driving	5
Shoplifting	5	Registration Violations	30
Smoking Ordinance Violation		Resisting Arrest	2
Stolen Property	13		
Stolen Tag		Seatbelt Violation	2
Stolen Vehicle	1	Shoplifting	2
Stolen Vehicle (recovered)	1	Simple Possession Marijuana	8
Street Department Problem	2	Smoking Ord Violation	
Strong Armed Robbery		Speeding (17 corridor)	11
Suicide Attempt		Speeding (residential)	13
Suspicious Circumstances	15	Stop Sign Violation	9
Suspicious Person(s)/Vehicle(s)	70	Striking Fixtures on Highway	
Towed Vehicle		Strongarm Robbery	
Traffic Complaints/Hazards	17	Supply Alcohol to Minor	
Traffic Stops	290	Trespassing	1
Transport for Bond Hearing	27	Unlawful Carrying of Weapon	
Trespassing	6	Unlawful Use of Telephone	3
Unknown Call Type		Vehicle on Beach	
Utility Problem		Wipers/No Lights	
Vandalism			
Vehicle Accidents		TOTAL	225
Warrant Service	19		
Water/Street/Utility Problems		USE OF DETENTION FACILITY	
Welfare Concern	5	Horry County Police Department	64
		SC Highway Patrol / other agency	10
		Surfside Beach Police Department	71
TOTAL	873	TOTAL	145

SBPD Prisoners Trans. to County Jail 41

Surfside Beach Police Department - General Criminal Investigations

Monthly Activity Report - November 2012

CASE #	TITLE	OPENED	STATUS	Warrants
12008775	Vandalism	8/18/2012	Active	
12008776	Vandalism	8/18/2012	Active	
12008777	Vandalism	8/18/2012	Active	
12008778	Vandalism	8/18/2012	Active	
12008786	Vandalism	8/18/2012	Active	
12008792	Vandalism	8/18/2012	Active	
12008793	Vandalism	8/18/2012	Active	
12010743	Kidnapping	10/10/12	Active	
12010953	Burglary (Linked)	10/18/2012	Active	
12009131	Grand Larceny Auto	8/25/2012	Closed	
12011001	Leaving scene accident	10/18/2012	Active	
12002729	**Filing false report (felony)**	**3/29/2012**	**Arrest**	**1**
12010939	Breach of trust	10/17/2012	Active	
12010311	**B/E Auto**	**9/30/2012**	**Arrest**	**1**
12011236	Larceny	10/26/12	Active	
12011270	Larceny	10/27/2012	Closed	
12011316	**Burglary (Linked)**	**10/30/12**	**Pending**	**CODUS results**
12011321	Burglary (Linked)	10/30/12	Closed	
12011322	**Burglary (Linked)**	**10/29/31**	**Pending**	**CODUS results**
12011371	**B/E Auto**	**11/02/12**	**Pending**	**AFIS results**
12011494	**Burglary**	**11/05/12**	**Pending**	**AFIS results**
12011501	B/ E Auto	11/05/12	Active	
12010939	**Bank Fraud**	**10/17/2012**	**Arrest**	**1**
12011516	**MIPP**	**11/3/2012**	**Arrest**	**6**
12011406	**Larceny**	**10/31/12**	**Warrant**	**1**
12011757	Burglary	11/11/12	Closed	
12011557	B/E Auto	11/15/12	Closed	
12011591	**Larceny**	**11/06/12**	**Pending**	**AFIS Results**
12011585	**Forgery/ Bank Fraud**	**11/06/12**	**Internet**	**Scam**
12011796	**Burglary**	**11/13/12**	**Pending**	**AFIS Results**
12011970	FTC- Fraud	11/19/12	Active	
12012004	Petit Larceny	11/19/12	Active	
12012006	Informational	11/20/12	Active	
12012140	FTC- Theft	11/24/12	Active	
			TOTAL:	
				10

Surfside Beach Police Department - USMS Fugitive Task Force

Monthly Activity Report - NOV 2012

Arrests	Bond	Date	Arrested (location)
FTA DUS 2nd	$313.76	11/02/2012	Horry County
FTA Improper Vehicle License	$237.50	11/05/2012	Horry County
FTA DUS 1st	$652.50	11/05/2012	Horry County
FTA Operating Uninsured	$445.00	11/05/2012	Horry County
FTA Disorderly Conduct	$81.88	11/06/2012	Myrtle Beach
FTA Resisting Arrest	$262.50	11/06/2012	Myrtle Beach
FTA Operating Uninsured	$445.00	11/08/2012	Surfside Beach
FTA DUS 1st	$652.50	11/08/2012	Surfside Beach
FTA Failure to Surrender Drivers License	$445.00	11/08/2012	Surfside Beach
FTA DUS 1st	$652.50	11/08/2012	Surfside Beach
FTA Driving Without A License	$237.50	11/09/2012	Surfside Beach
FTA Unsafe Equipment	$133.75	11/09/2012	Surfside Beach
FTA Reckless Driving	$445.00	11/09/2012	Darlington County
FTA Possession of More Than One DL	$237.50	11/13/2012	Surfside Beach
FTA No Moped License	$133.75	11/13/2012	Surfside Beach
FTA Golf Cart Violation	$237.50	11/13/2012	Horry County
FTA DUS 1st	$652.50	11/13/2012	Horry County
FTA Fireworks Violation	$76.00	11/16/2012	Virginia
FTA DUS 1st	$652.50	11/17/2012	Surfside Beach
FTA Operating Uninsured	$355.00	11/17/2012	Surfside Beach
Violation Of Court Order Of Protection	Pending	11/18/2012	Myrtle Beach
FTA Failure to Return Suspended Plate	$237.50	11/21/2012	Myrtle Beach
FTA Operating Uninsured	$237.50	11/21/2012	Myrtle Beach
DUS 2nd	$1,275.00	11/21/2012	Myrtle Beach
Unlawful Use Of Telephone	Pending	11/28/2012	Horry County
Harassment 1st Degree	Pending	11/28/2012	Horry County
FTA DUI 1st	$997.00	11/30/2012	Surfside Beach
Bank Fraud	Pending	11/30/2012	Surfside Beach
Unlawful Use Of Telephone	Pending	11/30/2012	Horry County

Surfside Beach Police Department - USMS Fugitive Task Force

Monthly Activity Report - NOV 2012

Arrests	Bond	Date	Arrested (location)
TOTAL	$10,096.14		29

journeychurch
"real people, real needs, real help"

November 16, 2012

Chief Rodney Keziah
115 Highway 17 North
Surfside Beach, SC 29575

Dear Cheif Keziah,

I want to take a moment to say thanks for working with us to get a police car on the property for our Rock the Block Party. It was a nice touch of community and I appreciate the time and commitment that it took to bring it out.

Thanks Again,

Pastor Tom Wallace
Lead pastor, journeychurch

301 hwy 17 south, surfside beach, sc, 29575 -- po box 51445 myrtle beach, sc, 29579 -- phone 843.357.2100
journeychurchmb.com and grandtheatre.us

Rodney Keziah

From: Arron Miller <amiller@surfsidebeach.org>
Sent: Thursday, November 08, 2012 10:11 AM
To: mblack@surfsidebeach.org; dsliker@surfsidebeach.org
Cc: 'Rodney Keziah'
Subject: compliment

Lee,

You worked an auto break case at the Flea Market (12010282); one of the victims, Mr. Hicks, came in to talk to Lauren (VA) and was very complimentary of your help and professionalism.

Not only was Mr. Hicks a victim but he is also a former LEO.

Thank you for your professionalism (a constant by the way) in this case.

CC:
Keziah
file

Arron B. Miller, Captain
Surfside Beach Police Department
811 Pine Drive
Surfside Beach, SC
843.913.6345 (ofc)
843.238.1882 (fax)
amiller@surfsidebeach.org

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Surfside Beach Fire Department

Town Council Report

December 10, 2012

The following is an activity report of the operations of the Fire Department from November 1, 2012 to November 30, 2012

Fire Runs

Fire (1)

Mutual Aid	0
Cooking Fire, Confined to container	0
Mobile Property, Vehicle fire	0
Brush, brush/grass mixture	1
Outside Equipment fire	0

Rescue/Emergency Medical Incident (35)

Rescue/EMS other	1
Medical Assist, assist EMS Crew	31
Motor Vehicle Accident/no injuries	2
Motor Vehicle Accident/with injuries	1

Hazardous Condition (2)

Arcing Electrical Equipment	2

Service Call (4)

Water or Steam Leak	1
Smoke or Odor Removal	1
Assist Invalid	1
Cover Assignment/Move-up/standby	1

Good Intent Call (1)

Wrong Location/Another Municipality	1

False Alarm/False Call (4)

Smoke Detector Activation/malfunction	1
Smoke Detector Activation/no fire	2
Detector Activation/no fire	1

Lost Estimates and Total Incidents

No Dollar Loss for this reporting period

Total Incidents for November 2012 {47}

Additional information for November 2012

Contact was made with 150 plus residents, visitors and business owners during incidents, public education events and training.

Personnel dedicated an average of 45 man hours during the month for a total of 1,750 man hours.

The department completed the ISO required night drills with all members participating 100%

Turn-out Gear inspection was completed per NFPA Requirements.

Hydrant testing is on going and will be completed in December with a report to council at the January meeting.

Fire Inspections

Completed Inspections	16
Pending Inspections	8
Public Education Events	3
Plans Review	0
Pre Fire Plans	6

Public Education is on going in the Town of Surfside Beach with new ideas being worked on to improve the Fire Prevention Awareness of the communities, residence and business owners.

The Lieutenant of Fire Prevention has begun development of a smoke detector give-a-way program and will be targeting residences that do not have smoke detectors and or those that are not properly equipped with adequate

The program will offer residence free smoke detectors and fire prevention training. The department has received 210 detectors from Home Depot to be used in residential properties in Surfside Beach.

Fire Training

During the month of November all members attended three Monday nigh drills {"Live Burns"} at the Murrells Inlet Fire Department training grounds and also participated in a company drill on Saturday November 10th. All the required ISO drills were conducted to the requirements as set forth by the Insurance Service Organization, South Carolina Fire Academy, National Fire Protection Association {NFPA}, and the Surfside Beach Fire Department SOG's.

Monday evening November 19th all members of the department under went physicals administered by North Greenville fitness in accordance with NFPA 1582, OSHA 1910.156, 1910.134, 1910.120 and ADA {Americans with Disabilities Act} guidelines.

Career personnel received additional training during the month in apparatus operations, pump and aerial operations as well as pre-plan review.

Staff Report

Surfside Beach Fire Department staff remains fairly constant with the addition of one volunteer and no terminations or suspensions from service.

Lt. Mike Hans **{Training}** continues to prepare and implement training classes for fire department personnel to meet ISO and NFPA requirements. He is undertaking a project to create a training program that will target the weakness's of the volunteer firefighters to have them meet the requirements of Firefighter levels 1 & 2. This program will improve the quality of the training classes and drills. The intent is to make the classes interesting and to improve the skill sets of each member of the department.

Lt. Faulkenberry **{Inspections}** continues to work on inspections and plan reviews and with the help of the Captain has implemented a plan to have all inspections and pre-plans completed in the off season which will allow the businesses to be ready for the opening of the new season in the spring and will keep them from interruptions during their busy time. This will also keep the department vehicles off the busy streets during the summer months which will aid in less congestion and quicker responses to emergencies.

During the month Lt. Faulkenberry attended the South Carolina Fire Academy to attend a Fire Officer 1 class which he is waiting on the results of the final exam.

Lt. Richards **{Facilities}** has been doing a good job with maintenance of the fire station and has been working on a plan to insure that all problems are addressed in a timely fashion. He is also designing a preventative maintenance program that will keep him on top of the various components within the fire station.

Engineer Sacra continues to be a good employee and is working on getting his Fire Marshal Certification and continues to further his education. He oversees the pre-plan drawings and is working on an apparatus inventory project that has been assigned to him.

Engineer Drew continues to complete his assignments and is working hard each shift to strengthen his firefighter skills. He has been given the responsibility to over see the two support vehicles to insure their operational status and cleanliness.

Engineer Zimpleman continues to be a good employee who is always looking for something to work on. He is currently taking the South Carolina Fire Academy course for Fire Instructor 1 and in January will be attending the academy to complete the Fire Marshal Certification class.

Assistant Chief DeGruccio continues to update and upgrade the information in the Fire House software program that is in use for documentation and tracking of all incidents, volunteer hours, hydrant testing, and pump testing programs. He is overseeing hydrant testing and pump testing both will be completed by the end of December.

Captain Cimini has been serving as the acting fire chief since November 20th due to Chief Packard being injured that required surgery. Captain Cimini besides acting in the capacity of fire chief is responsible to maintain the Master Plan, oversee apparatus repairs and maintenance, turn-out gear inspections, equipment inventories, and preparation of all ISO forms and information gathering for the next inspection sometime in 2013.

December 10, 2012

Communications:

1. **Administrator's Report**
   a. *Coyotes:*
      i. Our contract with Alpha Predator Removal Service has expired without any successful captures.
      ii. They believe the coyotes have moved
      iii. A dollar figure for our expenditure to date is $3,589
      iv. We have not received any notification from the public recently regarding sightings of the creatures

   b. *Pier Enhancement Bid:*
      i. Last Thursday I sent council a copy of the proposed bid packet for the pier enhancements
      ii. If there are no changes staff would like to proceed with posting the bid.

Ordinance No. 12-0727
First Reading: 11/13/2012
Second Reading: 12/10/2012

STATE OF SOUTH CAROLINA) **)** **COUNTY OF HORRY)** **)** **TOWN OF SURFSIDE BEACH)**	**AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH TO AMEND SECTION 9-16 DECALS AND EXEMPTIONS FOR PARKING DECALS RELATING TO NONRESIDENT RESIDENTIAL PROPERTY OWNERS, AND COMMERCIAL BUSINESSES GOLF CART OPERATION**

WHEREAS, the Mayor and Town Council of the Town of Surfside Beach, in council duly assembled desire to establish a policy relating to the issuance of parking decals allowing **resident and** **(added by approved motion 11/13/2012)** nonresident residential property owners to park their vehicles and golf carts in metered spaces when available without charge; and

WHEREAS, the Mayor and Town Council desire to establish that commercially owned golf carts rented for profit shall be identified as such by decals and operators there of shall be required to park in metered spaces and make appropriate payment

NOW, THEREFORE, Section 9-16, Decals and Exemptions of the Code of Ordinances of the Town of Surfside Beach, South Carolina, is hereby amended to read as follows:

Sec. 9-16. – Decals and exemptions

(a) *Resident and Nonresident Residential Property Owner Parking Decals.* Decals issued for full time resident and non-resident residential property owner vehicles ~~not~~ including golf carts. All persons residing or owning residential property within the corporate limits of the town shall be entitled to one (1) free decal per vehicle, to be issued by the town, upon verification of current vehicle registration or verification of proof of residential property ownership. Such decal will be placed on the vehicle pursuant to instructions given by town hall staff when obtaining the decal. The decal shall be valid for the calendar year in which issued. Said decal will show: (1) decal number issued, and (2) year for which decal is valid. Such decal shall allow a resident and residential property owner to park free of charge in metered or pay station areas when space is available.

(b) ~~Decal issued for non-resident residential owner vehicles not including golf carts. All non-resident residential property owners within the corporate limits are entitled to purchase one (1) decal per vehicle for the sum of forty dollar ($40.00) each, upon verification of proof of property ownership. Such decal will be placed on the vehicle pursuant to instructions given by town hall staff when obtaining the decal. The decal shall be valid for the calendar year in which issued. Said decal will show (1) decal number issued, and (2) year for which decal is valid. Such decal shall allow a non-resident property owner to park free of charge in metered or pay station areas when space is available.~~

(b) ***Golf Cart Registration Required.*** Registration decals shall be issued for golf carts. All persons and businesses owning golf carts within the corporate limits of town, including those entities which may lease, lend, borrow, or purchase golf carts for the purpose of renting to the public, shall register golf carts with the town police department. Proof of ownership and liability insurance is required.

(i) Residents and nonresident residential property owners shall pay a fee of two dollars ($2.00) per golf cart. Decals shall be distinguished by blue lettering on white background. Decals shall allow residents and nonresident property owners to park in golf cart parking, and "permit only" parking areas and in metered spaces without charge when space is available.

(ii) Commercially owned golf carts shall be charged a fee of five dollars ($5.00) for each golf cart. Decals shall be distinguished by white lettering on a red background. The registration decal shall state "Pay Parking Only," meaning that operators of commercial golf carts must park in metered spaces and pay applicable fees for parking.

This paragraph separated as stated above for clarity. ~~This fee will include a decal, blue lettering on white background for residents and non-resident residential property owners and white lettering on red background for commercially owned, that is valid for two (2) years from the date of issue and will be placed on the golf cart by police staff. The registration decal affixed to commercially owned golf carts shall be clearly marked "Pay Parking Only" for the purposes of parking at municipally-owned pay parking lots and will not allow these golf carts to park for free in golf cart only designated parking areas. Such decal shall allow registered golf carts to park free in golf cart only designated parking areas.~~

Decals shall be placed by police staff in such a manner that will enable the registration decal to be clearly visible to the operator of the golf cart ***while being operated***. The issued decal will show: (1) registration number; (2) years for which decal is valid, and (3) all applicable ~~G~~golf cart rules.

SEVERABILITY. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, that invalidity shall not affect the other provisions of this article, which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

EFFECT OF SECTION HEADINGS. The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

REPEAL AND EFFECTIVE DATE. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this 10th day of December 2012.

_____
Douglas F. Samples, Mayor

_____
Mary Beth Mabry, Mayor Pro Tempore

_____
Ann Dodge, Town Council

_____
Mark L. Johnson, Town Council

_____
Elizabeth A. Kohlmann, Town Council

_____
Roderick E. Smith, Town Council

_____
Randle M. Stevens, Town Council

Attest:

_____
Debra E. Herrmann, CMC, Town Clerk

Draft

Ordinance No. 12-0732
First Reading: 11/27/2012
Second Reading: 12/10/2012

STATE OF SOUTH CAROLINA)	**AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH**
)	
COUNTY OF HORRY)	**TO AMEND SECTION 9-7, NO PARKING SPACES**
)	
TOWN OF SURFSIDE BEACH)	

(submitted by Councilmember Kohlmann):

WHEREAS, the Mayor and Town Council of the Town of Surfside Beach, in council duly assembled desire to amend Section 9-7, No Parking Places; and

WHEREAS, the Parking Committee made a recommendation to Town Council at its October 9th regular meeting to prohibit parking 10-feet from driveways, and 30-feet from street ends; and

WHEREAS, Motion made by Councilmember Kohlmann, seconded by Councilmember Stevens and was duly adopted by Town Council at the said October 9th regular meeting to add a business item to the next meeting agenda, a parking prohibition 10-feet from a driveway and 30-feet from an intersection along Ocean Boulevard;

NOW, THEREFORE, Section 9-7 No Parking Places of the Code of Ordinances of the Town of Surfside Beach, South Carolina, is hereby amended to read as follows:

Sec. 9-7 – No parking places.

It shall be unlawful at any time for a person to any vehicle or trailer to stop, stand, or park in any of the following places, except when necessary to avoid conflict with other traffic, or in compliance with the direction of a police officer or traffic control device:

1) At any place where official signs prohibit parking.
2) On any sidewalk.
3) Within thirty (30) feet of any intersection not otherwise designated for parking.
4) ~~At any place where a vehicle would block the use of a driveway or parking lot.~~ Amend to read – Within ten (10) feet of any beach access, driveway and entrance or exit to any parking lot.
5) On any private property without consent of the owner.
6) Within fifteen (15) feet of a fire hydrant.

The provisions of this section shall apply to all off-street parking facilities owned or operated by the town.

SEVERABILITY. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person or circumstances shall be held

invalid, that invalidity shall not affect the other provisions of this article, which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

EFFECT OF SECTION HEADINGS. The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

REPEAL AND EFFECTIVE DATE. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this 10th day of December 2012.

Douglas F. Samples, Mayor

Mary Beth Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC, Town Clerk

Draft

Ordinance No. 12-0733
First Reading: 11/13/2012
Second Reading: 12/10/2012

STATE OF SOUTH CAROLINA)	**AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH TO AMEND ARTICLE III BOARDS, COMMITTEES, COMMISSIONS, §2-61(b) TO DELETE DAILY NEWSPAPER ADVERTISING, AND §2-61(j) TO DELETE ANNUAL REPORTS FROM CONTINUING BOARDS, COMMISSIONS AND COMMITTEES**
)	
COUNTY OF HORRY)	
)	
TOWN OF SURFSIDE BEACH)	

WHEREAS, the Mayor and Town Council of the Town of Surfside Beach, in council duly assembled desire to amend Chapter 2, Article III Boards, Committees and Commissions, Paragraphs (b) and (j); and

WHEREAS, the Mayor and Town Council have determined that advertising in a daily newspaper has not proven to be beneficial in notifying the public of openings on boards, commissions, and committees; and

WHEREAS, the Mayor and Town Council have determined that all continuing and *ad hoc* boards, commissions and committees meeting minutes are published on the town website making them available for reading at any time, which eliminates the need for annual reports.

NOW, THEREFORE, Section 2-61(b) and Section 2-16(j) of the Code of Ordinances of the Town of Surfside Beach, South Carolina, are hereby amended to read:

Section 2-61(b). All regular boards, commissions and committees and special committees including ad hoc committees shall be appointed by the town council. Upcoming vacancies on any board, commission, or committee shall be publicly advertised and include contact information for interested volunteers on the town website ~~and in a local daily newspaper of general circulation in the town and/or local news website at least thirty~~ on town bulletin boards, and on the town's social media at least (30) days prior to appointment of new members. Councilmembers shall have the opportunity to nominate candidates for any current or upcoming vacancy on any board, commission or committee. Subject to the Freedom of Information Act, SC Code 1976, §30-4-70(a)(1) town council may adjourn to executive session to discuss the nominees. Appointment shall be made in the public meeting by duly adopted motion.

Section 2-61(j) ~~All continuing boards, commissions and committees of town government with the exception of ad hoc committees shall present to the town council in January of each year a written annual report of activities along with recommendations for improvements or changes desired All reports and recommendations.~~ Minutes for all continuing and *ad hoc* boards, commissions and committees shall be published on the town website. Any board, commission or committee shall submit its recommendations for improvements or desired changes ~~shall be submitted~~ to the town administrator so that necessary recommendations may be prepared ~~concerning implementation by~~ for consideration by town council. Ad hoc committees shall present meeting minutes transcribed by an appointed secretary soon after each meeting

to the town clerk ~~to prepare for presentation to town council~~ **for publication on the town website.** ~~Town Council may also require ad hoc committees to submit reports.~~ **Town Council may, at its pleasure, require reports to be made at council meetings by any board, commission or committee.**

All other portions of Section 2-61 shall remain in full force and effect and are unchanged.

SEVERABILITY. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, that invalidity shall not affect the other provisions of this article, which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

EFFECT OF SECTION HEADINGS. The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

REPEAL AND EFFECTIVE DATE. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this 10th day of December 2012.

_____
Douglas F. Samples, Mayor

_____
Mary Beth Mabry, Mayor Pro Tempore

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Ann Dodge, Town Council

_____
Mark L. Johnson, Town Council

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Elizabeth A. Kohlmann, Town Council

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Roderick E. Smith, Town Council

_____
Randle M. Stevens, Town Council

Attest:

_____
Debra E. Herrmann, CMC, Town Clerk

Draft

Ordinance No. 12-0735
First Reading: 11/27/2012
Second Reading: 12/10/2012

STATE OF SOUTH CAROLINA)	**AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH**
)	**TO REPEAL AND REPLACE IN THEIR ENTIRETY CHAPTER**
COUNTY OF HORRY)	**4 – BUSINESS LICENSES, PERMITS, AND REGULATIONS**
)	**ARTICLE IV. INSURANCE COMPANIES AMD BROKERS**
TOWN OF SURFSIDE BEACH)	

WHEREAS, the Mayor and Town Council of the Town of Surfside Beach, in council duly assembled on the 27th day of November 2012; and

WHEREAS, the South Carolina General Assembly, in order to ensure consistency with the federal Non-admitted and Reinsurance Reform Act of 2010 ("NRRA"), ratified an act (Rat# 283) on June 28, 2012, amending S.C. Code §§ 38-7-16 and 38-45-10 through 38-45-195; and

WHEREAS, the act establishes a blended broker's premium tax rate of 6 percent comprised of a 4 percent state broker's premium tax and a 2 percent municipal broker's premium tax; and

WHEREAS, the act states a municipality may not impose on brokers of non-admitted insurance in South Carolina an additional license fee or tax based upon a percentage of premiums; and

WHEREAS, the act authorizes the Municipal Association of South Carolina to act as the municipal agent for purposes of distributing to municipalities the municipal broker's tax collected by the South Carolina Department of Insurance; and

WHEREAS, it is necessary to amend the Business License Ordinance to conform to the State law as amended;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Surfside Beach that the Business License Ordinance is repealed and replaced for insurance companies as follows:

SECTION 1.

SIC CODE or	NAICS CODE	
63	5241	Insurance Companies: Except as to fire insurance, "gross premiums" means gross premiums written for policies for property or a risk located within the municipality. In addition, "gross premiums" shall include premiums written for policies that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by (1) the insurance company's office located in the municipality, (2) the insurance company's employee conducting business within the municipality, or (3) the office of the insurance company's licensed or appointed producer (agent) conducting business within the municipality, regardless of where the property or risk is located, provided no tax has

been paid to another municipality in which the property or risk is located based on the same premium.

Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute conducting business within the municipality, regardless of whether or not an office is maintained in the municipality.

As to fire insurance, "gross premiums" means gross premiums (1) collected in the municipality, and/or (2) realized from risks located within the limits of the municipality.

Gross premiums shall include all business conducted in the prior calendar year.

Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums or deposit.

Declining rates shall not apply.

631-632	52411	Life, Health and Accident	0.75% of Gross Premiums
633-635	524126	Fire and Casualty	2% of Gross Premiums
636	524127	Title Insurance	2% of Gross Premiums

SECTION 2.

Notwithstanding any other provisions of this ordinance, license taxes for insurance companies shall be payable on or before May 31 in each year without penalty. The penalty for delinquent payments shall be 5% of the tax due per month, or portion thereof, after the due date until paid.

SECTION 3.

Any exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

SECTION 4.

Pursuant to S.C. Code Ann. §§ 38-45-10 and 38-45-60, the Municipal Association of South Carolina is designated the municipal agent for purposes of administration of the municipal broker's premium tax. The agreement with the Association for administration and collection of current and delinquent license taxes from insurance companies as authorized by S.C. Code § 5-7-300 and administration of the municipal broker's premium tax in the form attached hereto is approved, and the Mayor is authorized to execute it.

SEVERABILITY. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, that invalidity shall not affect the other provisions of this article, which can be given effect without the invalid

provision or application, and to this end the provisions of this article are declared to be severable.

EFFECT OF SECTION HEADINGS. The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

REPEAL AND EFFECTIVE DATE. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this 10th day of December 2012.

Douglas F. Samples, Mayor

Mary Beth Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC, Town Clerk

Draft

Ordinance No. 12-0736
First Reading: 12/10/2012
Second Reading: _____

STATE OF SOUTH CAROLINA)	**AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH**
)	
COUNTY OF HORRY)	**TO AMEND SECTION 11-5 (a) NEPOTISM AND**
)	
TOWN OF SURFSIDE BEACH)	**FAVORITISM POLICY, PARAGRAPH (a)**

WHEREAS, the Mayor and Town Council of the Town of Surfside Beach, in council duly assembled desire to amend Section 11-5, Nepotism and Favoritism Policy, Paragraph (a); and

WHEREAS, the Mayor and Town Council have determined that the ordinance and personnel manual need to be consistent; and

WHEREAS, the Mayor and Town Council have determined that the ordinance and personnel manual need to clearly identify any and all exceptions to the "Nepotism and Favoritism" policy; and

WHEREAS, the Mayor and Town Council have determined that this amendment will make it consistent and serve to clarify all hiring ambiguities that might otherwise arise; and

NOW, THEREFORE, Section 11-5 (a) of the Code of Ordinances of the Town of Surfside Beach, South Carolina, is hereby amended to read as follows: (set out new provisions)

Sec. 11-5. - Nepotism and favoritism policy.

(a) It is the policy of the town to restrict the hiring of family members in accordance with the Ethics Act, and to further restrict the hiring of relatives within the same office, program area, or the equivalent work unit. Accordingly, no reporting party (as such term is defined in this chapter) shall cause the employment, appointment, promotion, transfer or advancement of a family member to a position in which the reporting party supervises or manages. Reporting parties may also not participate directly or indirectly in any action relating to discipline of their family members. In no case shall relatives of the town administrator or town councilmembers be considered eligible for employment with the town.

(b) No reporting party shall seek to engage in or maintain any personal relationship with another reporting party that may lead to an actual or perceived conflict of interest in the conduct of the business of the town, wherein the town administrator may reasonably determine that favoritism has occurred or is likely to occur.

SEVERABILITY. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, that invalidity shall not affect the other provisions of this article, which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

EFFECT OF SECTION HEADINGS. The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

REPEAL AND EFFECTIVE DATE. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this ___ day of _____ 2012.

_____
Douglas F. Samples, Mayor

_____
Mary Beth Mabry, Mayor Pro Tempore

_____
Ann Dodge, Town Council

_____
Mark L. Johnson, Town Council

_____
Elizabeth A. Kohlmann, Town Council

_____
Roderick E. Smith, Town Council

_____
Randle M. Stevens, Town Council

Attest:

_____
Debra E. Herrmann, CMC, Town Clerk

State of South Carolina)
County of Horry)
Town of Surfside Beach)

Resolution #12-121
Amended 12/10/2012

To Create SURFSIDE BEACH HISTORICAL BOARD

***WHEREAS,* Town Council unanimously approved amending this resolution at its November 27, 2012 meeting to allow Randy Harrison, the son of the town's first mayor, The Hon. T. J. Harrison, to serve as a board member of the Surfside Beach Historical Board,**

***NOW, THEREFORE,* Resolution 12-121 to Create Surfside Beach Historical Board is hereby amended and shall henceforth state:**

WHEREAS, the Town of Surfside Beach Town Council in chambers duly assembled in a regularly scheduled meeting held on the 14th day of August 2012; and

WHEREAS, the Town of Surfside Beach will celebrate its 50th Anniversary in the year 2014, and there is no corporate effort to document the town's history in a manner that would be beneficial to citizens, researcher, and the general population; and

NOW, THEREFORE, the Town Council of the Town of Surfside Beach hereby establishes the **Surfside Beach Historical Board** which shall serve to collect and preserve the history of the Town of Surfside Beach through collection of records, documents, photographs, artifacts, memorabilia, and other means, and to promote and provide access to the town's history for current and future generations, and

BE IT FURTHER RESOLVED, that the Surfside Beach Historical Board shall have five (5) directors whom shall be appointed by Town Council and shall serve pursuant to town code, whom shall direct the affairs of the board by approval of the general membership; and

***BE IT FURTHER RESOLVED,* that Randy Harrison, son of the town's first mayor, The Hon. T. J. Harrison, shall be allowed to serve as a member of the Surfside Beach Historical Board for a 4-year term, said term to be renewed at Town Council's pleasure; and**

BE IT FURTHER RESOLVED, that general membership in the Surfside Beach Historical Board shall be open to all citizens who share an interest in the mission of the board.

BE IT FURTHER RESOLVED, in the event the Surfside Beach Historical Board shall dissolve, that all records, documents, photographs, artifacts, memorabilia, and other items collected to preserve the town's history shall become property of the Town of Surfside Beach for placement in its archives.

Draft

BE IS SO RESOLVED, this 10th day of December 2012.

Douglas F. Samples, Mayor

Mary M. Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC, Town Clerk

Draft

Certainly if any of you have any questions I would be happy to discuss them with you.

** Please note that my email address has changed **

Kenneth R. Moss
Wright, Worley ,Pope, Ekster & Moss, PLLC
PO Box 250
Little River SC 29566
Tel: 843/ 281-9901
Fax: 843/ 281-9903
wwpemlaw.com

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ATHLETIC BOOSTER CLUB AGREEMENT

The within Athletic Booster Club Agreement (hereinafter this or the "Agreement") is entered into by and between THE TOWN OF SURFSIDE BEACH, a political subdivision of the State of South Carolina, whose Administrative Office is at 115 Highway 17 North, Surfside Beach, SC 29575 (hereinafter "**Town**"); and The Surfside Beach Youth Sports Association, a South Carolina non-profit corporation, whose administrative office is at 633 Menlo Park Lane Myrtle Beach 29588 (mailing address) (hereinafter "**SBYSA**").

This Agreement is dated this _____ day of _____, 2012, and shall have an Effective Date of the _____ day of _____, 2012 (the "**Effective Date**").

Purpose of Agreement

1. PURPOSE AND ACKNOWLEDGMENTS

1.1 SBYSA acknowledges that the Town is a municipal government that is responsible for promoting the health, safety and welfare of its citizens and residents and that Town has organized, staffed and funded a recreation department to in part promote the health and welfare of the youth residing in within the Town.

1.2 Town acknowledges and recognized that SBYSA is a South Carolina non-profit corporation organized by volunteers within the Surfside Beach area for charitable purposes including to promote, encourage, direct, and operate athletic programs for the youth of the Surfside Beach, SC area, and shall strive to promote ideals of good citizenship, as well as sportsmanship, through its athletic programs and activities for the benefit of the community.

1.3 The parties have stipulated and agreed that it would be in the best interest of the youth who reside in the Surfside Beach area, and financially advantageous to the Surfside Beach taxpayers, if the parties collaborate and cooperate with each other to operate the Town's facilities and the youth sports activities within the town of Surfside Beach.

1.4 The parties have negotiated, stipulated and agreed to the within terms upon which the Town will support the efforts of SBYSA to promote, encourage, direct, and operate athletic programs for the youth of the Surfside Beach, SC area and the parties wish to memorialize their agreements and understandings herein.

2. TERM

This Agreement shall commence with the Effective Date hereof and shall remain in force and effect indefinitely, unless and until cancelled by either party pursuant to the provisions of this Agreement.

3. SCOPE OF SERVICES TO BE PROVIDED BY SBYSA

3.1 Without incurring any costs for the Town, SBYSA shall promote, encourage, direct, and operate athletic programs for the youth of the Surfside Beach, SC area and shall promote and offer at a minimum programs for the following sports: baseball and softball.

3.2 Without incurring any costs for the Town, SBYSA shall undertake to market for, screen and select coaches, assistant coaches, referees, umpires and all other officials necessary to the operation of a youth sports program within Surfside Beach (hereinafter collectively "Officials").

3.3 SBYSA shall promulgate minimum standards and qualifications for the selection of Officials and shall promulgate rules and regulations to which all Officials shall contractually consent.

3.4 The standards and qualifications for the selection of Officials shall include a requirement that all Officials selected shall be the subject of a national criminal background check undertaken by the Town pursuant to Section 4.2 of this Agreement, and that each individual, in order to serve as an Official, must pass the criminal background check to the satisfaction of both the Town and SBYSA.

3.5 The rules and regulations promulgated by SBYSA shall include the following:

> To further protect our youth participants, as well as our coaches, officials and volunteers, we strongly advise that no adult person allow him/herself to be alone with a child or with any group of children during sponsored activities. In particular, we recommend that coaches or other adult members of this organization:
>
> a. Not drive alone with a child participant in the car
> b. Not take a child alone to the bathroom, locker room or any other private room
> c. Not provide one-on-one training or individual coaching except with the assistance of another adult or the child's buddy.
> d. If you must have a private conversation with a youth participant, do it within view of others, on the field, instead of in a private office
> e. Coaches and other adult members of this organization should not socialize individually with the participants outside of sponsored activities

3.6 SBYSA shall undertake to organize and administer: all schedules of events; team rosters and assignments; registration; tryouts / evaluations; Team drafts; Selection of Coaches (subject to the Town's consent); Schedules for practices and games;

Selection of all-star coaches and teams; Scheduling of Umpires and scorekeepers and fees incurred; and Any and all league and franchise fees. SBYSA shall also be responsible for any and all promoting and fundraising activities, from which SBYSA shall retain all funds.

4. SCOPE OF SUPPORT TO BE PROVIDED BY TOWN

4.1 The Town shall nominate and appoint town officials who are employees of the Town to coordinate with the SBYSA to provide the support pledged by the Town herein.

4.2 The Town shall undertake to conduct a national criminal background check on each and every individual nominated to serve as an Official by the SBYSA. The Town will not unnecessarily make the results of any such criminal background check public, but will share the results with a designated official of the SBYSA.

4.3 The Town shall maintain the following facilities to such standard and condition deemed appropriate by Town, and shall license and does hereby license SBYSA to utilize the below listed facilities on a non-exclusive basis for the purpose of promoting, encouraging, directing and operating athletic programs for the youth of the Surfside Beach, SC area.

a. Huckabee Recreational Complex including fields and downstairs equipment room.

b. Martin Field

4.4 Notwithstanding that the license to utilize the above facilities granted to SBYSA herein is non-exclusive, it is stipulated and agreed that the programs and schedules

organized and operated by SBYSA shall be given priority status over all other uses of the facilities.

4.5 The Town shall pay for all public utilities provided to the facilities such as electricity, water, sewer, telephone and cable, however, the Town shall not be required by this Agreement to install any utilities not currently installed.

4.6 The Town has inventoried and does hereby license possession and use to SBYSA the Town's below listed sports equipment:

151 - baseball/softball helmets
5 dz - adult softballs
4 dz - Dixie boys baseballs
5 dz - Dixie youth baseballs
22 dz - Dixie softballs
4 dz - t-balls
6 dz - practice balls
56 chest protectors
18 pr shin guards
90 - catcher's masks
9 - gloves
9 pr -cleats (various sizes)
546 - baseball/softball pants (various sizes)
Miscellaneous - scorebooks, all-star shirts, socks, chin straps, etc.)
1 - pitching machine
184 - baseball/softball bats (various sizes)

5. ACCOUNTING FOR PUBLIC FUNDS / ACCESS TO RECORDS

5.1 It is acknowledged by and between the parties that while SBYSA is not a public entity, the Town is a public entity and has committed to support the SBYSA with public facilities and assets. Accordingly, the parties do hereby stipulate and agree that SBYSA shall make available to the Town, and to any auditor, attorney, accountant or professional nominated by the Town, all books and records of SBYSA upon reasonable written notice of at least seven (7) days.

5.2 It is further stipulated and agreed that the Town may disclose any and all information obtained concerning the books and records of SBYSA to the public and may include copies of or references to any information obtained in the Town's financial records.

6. GENERAL TERMS OF CONTRACT

6.1. **Headings**: Headings to paragraphs in this Agreement shall not interpret or alter the meaning of the words in the respective paragraph, nor any other provision of this Agreement.

6.2 **Time of Performance**: The timely performance by SBYSA of the services described in this Agreement is of the essence, and shall commence on the Effective Date. Failure to perform timely, except for cause occasioned by an Act of God, shall permit Town to declare this Agreement void and of no further effect.

6.3. **Arbitration**: This Agreement is not subject to arbitration.

6.4. **Dispute Resolution**: If the parties hereto cannot settle any difference arising between them without litigation, any such litigation shall take place in the South Carolina Circuit Court in Conway, South Carolina.

6.5. **Merger, Amendment, and Waiver**: This Agreement contains all the terms of all agreements, oral or written, between the parties, and is the only document containing all such terms. This Agreement merges all prior contracts, agreements, and understandings between Town and SBYSA concerning the scope of undertakings described herein. The Scope of Services described in this Agreement,

and all other terms of this Agreement, shall not be amended or varied except by a written instrument signed by a duly authorized signatory of Town and SBYSA. Forbearance by Town from enforcing the strict terms of this Agreement shall not be a waiver of any other term of this Agreement, nor shall such forbearance entitle SBYSA to rely upon such forbearance in the event of another similar breach by SBYSA of the terms of this Agreement. Any variance to the terms of this Agreement shall be attached as an Exhibit hereto, and shall have effect as from the effective date thereof as set forth on such Exhibit.

6.6. **Compliance with EEOC and other State and Federal Laws**: To the extent relevant and set forth in the respective statutes, SBYSA shall comply with the provisions of:

6.6.1. Title VII of the Civil Rights Act of 1964;
6.6.2. Age Discrimination in Employment Act of 1967;
6.6.3. Title I of the Americans with Disabilities Act of 1990;
6.6.4. Equal Pay Act of 1963;
6.6.5. Fair Labor Standards Act of 1938;
6.6.6. Immigration Reform and Control Act of 1986; and
6.6.7. South Carolina Wages Act, S.C. Code § 37-10-10 *et seq.*

6.7. By entering into this Agreement, SBYSA affirmatively warrants that SBYSA has not violated such laws, and further warrants that during the term of this Agreement, SBYSA shall remain in compliance therewith.

7. WARRANTIES OF SBYSA AND TOWN:

7.1. Town warrants that Town has the lawful authority required under State law and Town's Ordinances to enter into and perform this Agreement;

7.2. SBYSA warrants that SBYSA has:

a. All necessary licenses and consents required for SBYSA to enter into and fully perform the Scope of Services set forth herein; and is in good standing in the State of South Carolina;

b. All required insurances as set forth in Section 7.3 of this Agreement, including Workman's Compensation Insurance and General Liability Insurance, to indemnify Town against any and all claims arising under or as a result of the performance of this Agreement;

c. No conflict of interest with any other contract with a third party that might cause a claim to arise against Town by the entry into or performance of this Agreement by SBYSA.

7.3. SBYSA warrants that SBYSA shall throughout the term of this Agreement:

a. Maintain policies of workmen's compensation and general liability insurance, in those amounts as may be required by the Town's Administrator, provided that all policies of general liability insurance shall be in a minimum amount of One Millions Dollars ($1,000,000.00). Further, all policies of insurance shall be underwritten through a company holding at minimum an "A" rating and the Town shall be named as an additional insured and a certificate holder upon all policies of insurance.

b. Properly withhold from all wages, commissions, salaries, and fees paid by SBYSA to third parties or employees, agents, or sub-contractors of SBYSA, all amounts required by State or Federal law to be withheld for or on account of taxes, social security payments, or other withholdings mandated by law or regulation;

c. Ensure that any third party, employee, agent, or sub-contractor of SBYSA shall comply with the terms of this Agreement concerning employment discrimination, insurances, and withholdings, so far as concerns this Agreement;

d. Comply with all lawful demands made pursuant to the South Carolina Freedom of Information Act, S.C. Code § 30-4-10 *et seq.,* or the Federal Freedom of Information Act, 5 U.S.C.S. § 552;

8. OWNERSHIP OF SUBJECT MATTER: Unless otherwise agreed between Town and SBYSA, and approved by Town's attorney:

8.1. All plans, reports, surveys, forms, rosters schedules and work product of SBYSA concerning this Agreement (but not internal working files, drafts, and memoranda) shall become the property of Town during and at the completion or termination of this Agreement;

8.2. All materials and equipment supplied or loaned by Town to SBYSA during the term of this Agreement shall remain the property of Town;

8.3. All intellectual property provided to Town by SBYSA and originating from this Agreement shall become and remain the property of Town, and SBYSA shall not,

without the written consent and license from Town, use such intellectual property for another purpose.

9. EARLY TERMINATION OF CONTRACT

9.1 Town shall have the right, upon thirty (30) days written notice to SBYSA, to terminate this Agreement and any and all licenses granted herein, and thereafter Town shall retake possession of any and all sports equipment and resume responsibility for promoting, encouraging, directing, and operating athletic programs for the youth of Surfside Beach, SC.

9.2 SBYSA shall have the right, upon one hundred eighty days written notice to Town, to terminate this Agreement, upon which termination SBYSA shall relinquish all licenses granted herein surrender all sports equipment held by it to Town. However, SBYSA may not terminate this Agreement such that any effective date of termination would occur during a season of any sport program.

10. NOTICES TO PARTIES: All notices to each party to this Agreement, except routine notices of performance of the Scope of Services during the Contract term, shall be in writing, and sent as follows:

10.1. **If, To Town**:

Town Administrator
Town of Surfside Beach
115 Highway 17 North
Surfside Beach SC 29575

10.2. **If, To SBYSA**:

Surfside Beach Youth Sports Association, Inc.
633 Menlo Park Lane
Myrtle Beach SC 29588

10.3. **Form of Notice**: All notices required or permitted under this Agreement shall be effective:

10.3.1. On the third (3rd) business day after mailing by depositing the notice in the United States Mail, first class postage prepaid, addressed as set forth above; or on the day of receipt of such notice (whether by mail, courier, hand delivery, or otherwise), whichever is the earlier date of receipt; or

10.3.2. On the first day after receipt of a facsimile transmission of the written notice, with delivery confirmed, provided that such notice is also thereafter sent by first class mail as set forth above.

IN WITNESS WHEREOF, the parties have executed this Agreement in three (3) originals, each of which shall be deemed to be an original on the Effective Date first above written.

SBYSA: _____

By: Dennis Seman, President

Witness: _____

Town: _____

By: Micki Fellner, Town Administrator

Witness: _____

BY-LAWS OF

SURFSIDE BEACH YOUTH SPORTS ASSOCIATION, INC.

SURFSIDE BEACH, SOUTH CAROLINA

PREAMBLE

The Surfside Beach Youth Sports Association, Inc. (also referred to herein as "SBYSA" or "the Association") does hereby set forth the following by-laws to govern its operations.

ARTICLE I

Name

Section 1 – The name of this organization shall be the "Surfside Beach Youth Sports Association, Inc." and the organization may also be referred to herein and elsewhere as "SBYSA" and /or "the Association".

ARTICLE II

Purpose

Section 1 – The SBYSA shall be a South Carolina eleemosynary corporation, organized for charitable purposes including to promote, encourage, direct, and operate athletic programs for the youth of the Surfside Beach, SC area, and shall strive to promote ideals of good citizenship, as well as sportsmanship, through its athletic programs and activities for the benefit of the community:

Section 2 – SBYSA shall at all times observe all federal, state and local laws that are applicable to non-profit corporations, as defined by the Internal Revenue Code 501(c)(3).

ARTICLE III

Membership / Registration Fees

Section 1 – Any persons having a child that participates in SBYSA activities are eligible for membership, however, membership in the Association shall not be limited to persons with a child that participates in SBYSA activities. The Board of Directors may also accept as a member any person or entity deemed by the Board to be a suitable member of the Association, always remaining cognizant of the purpose of the Association. A annual membership fee, as established from time to time by the Board of Directors and upon terms such terms as the Board shall deem appropriate, shall be assessed to all Members.

Section 2 – The Board of Directors shall have the power to refuse to accept a member, or to expel a member of the Association any person or persons whose activities might be detrimental to, or inconsistent

or contrary to: the purpose of the Association, these By-Laws, The Association's Articles of Organization, or any applicable provision of federal, state or local laws.

Section 3 – The Association shall assess an annual membership fee to all Members, the amount of which shall be established by the Board of Directors from time to time. All membership fees collected from all programs and /or activities shall be deposited into the Association's General Fund

Section 4 – A registration fee shall be charged for participation in each sport and / or activity at the rate specified by the Board of Directors. All registration fees collected from all programs and /or activities shall be deposited into the Association's General Fund.

Section 5 – The Association shall accept requests for a waiver of fees, "Financial Hardship Waivers", which requests shall be submitted to the Board of Directors for approval or denial, in the discretion of the Board of Directors, and on a case by case basis. The review by the Board of Directors of request for Financial Hardship Waivers may be undertaken in an executive session and any information provided by an application for a Financial Hardship Waiver may be deemed information that is not publically available.

ARTICLE IV

Board of Directors

Section 1 – The property and affairs of the SBYSA shall be managed and controlled by a Board of Directors (also referred to as "the Board") each member being a "Director". The duties of the Board shall be to carry out the stated purposes of the organization. Two or Members of the same immediate family may not serve simultaneously at Directors. Each Director shall serve on a volunteer basis and without any compensation, provided however, that each Director may be reimbursed his or her actual out of pocket expenses.

Section 2 – Any person(s) desiring to serve as a Board member of the Association shall be subjected to a national criminal background check and may not serve as a Board Member if the results of the background check reveal any felony convictions or misdemeanor convictions involving a crime of moral turpitude.

Section 3 – The Board shall consist of seven (7) Directors of which, (4) Directors shall be appointed by the incorporator for a two (2) year term that expires on the 2nd annual meeting of the Members and three (3) Directors shall be appointed by the incorporator for a term that expires on the 1st annual meeting. Each Board member shall be entitled to cast one vote for each Director's position, and cumulative voting shall not be permitted.

Section 4 – At each annual meeting, Directors shall be elected for two (2) year terms, each term to end on the date on which the relevant annual meeting is held. If no quorum is had in the annual meeting, each Board Member whose term would ordinarily expire shall continue to serve until such time as an annual meeting is held for which the requisite quorum is had.

Section 5 – The Board shall meet bimonthly during the second week of June, August, October, December, February and April of each year, at a time and place designated by the Board. Special meetings may be called by the Chairperson of the Board, or in his/her inability to act, by an officer of the association, or by the written request of four (4) Members of the Board.

Section 6 – Meetings of the Directors shall be open to the public, provided that nothing in this section may serve to prevent the Board of Directors from meeting in executive session for the purposes that would be permissible if the Association were a public body and entitled to meet in private pursuant to the South Carolina Freedom in Information Act, SC Code 20-4-10 est. seq.

Section 7 – The Chairperson of the Board shall preside at all meetings, if available. In the absence or inability of the Chairperson, the Vice-Chairperson shall preside over the meeting.

Section 8 – For any meeting of the Board of Directors, a quorum shall consist of a minimum of four (4) Directors. The Board of Directors, provided that a quorum is present shall act by majority vote. A written report of the business transacted at each Board meeting shall be made by the Secretary of the Association.

Section 9 – The Board of Directors, by a vote of two-thirds (2/3) of the Directors may remove an officer of the Association and may expel any member of the Association for the reasons set forth in Article III hereof. The Board of Directors, by a vote of at least three-fourths (3/4) of the Directors, may remove a Director of the Association, if in their collective judgment the best interest of the Association will be served by the removal of a Director.

Section 10 – Upon the death, incapacity, resignation, removal of a Director, or in the event of a vacancy in the Board of Directors occasioned by any reason, the unexpired term of the vacant Director position shall be filled by a Member of the Association upon appointment by the Board of Directors.

Section 11 – The Board of Directors shall appoint the officers of the Association.

ARTICLE V

Officers

Section 1 – The officers of the Association shall be a President, a Secretary, and a Treasurer, each of whom shall be appointed by the Board of Directors. The Chairman of the Board of Directors shall also serve as the President. Such other officers and assistant officers as may be deemed necessary, including any Vice-Presidents, may be appointed by the Board of Directors. If specifically authorized by the Board of Directors, an officer may appoint one or more officers or assistant officers. The same individual may not simultaneously hold more than one office in the Corporation.

Section 2 – Terms of office shall be for two (2) years. Officers may be re-elected, but no one person may serve more than two consecutive terms in the same office. The Officers shall be elected by majority vote of the Members of the Board.

The current Chairperson shall convene the Board immediately following the Annual Meeting to allow the election of officers to assume office on the first of the month that follows the Annual Meeting. The Board's Nominating Committee will prepare a slate of officers to be presented for nomination. Nominations may also be made from the floor.

Other business may also be conducted if there is a need to do so.

Section 3 – The duties of the officers shall be as follows:

President

1. The President shall be the principal executive officer of the Association and, subject to the control of the Board of Directors, shall in general supervise and control all of the business and affairs of the Association. He shall, when present, preside at all meetings of the Members and of the Board of Directors. He may sign, with the Secretary or any other proper officer of the Corporation thereunto authorized by the Board of Directors, certificates for membership of the Association and any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these By-Laws to some other officer or agent of the Association, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

2. The President shall preside at all meetings of the Board of Directors.

3. The President shall work with the Board, the Surfside Beach Town Council and other public and private entities, to plan, promote, and execute programs to meet the needs of the Association.

4. The President may serve as co-signer of checks, as needed and must sign in person any check of twenty-five hundred dollars or more ($2,500.00) along with the Treasurer.

Vice President

1. The Vice President shall assist the President of the Association and, subject to the control of the Board of Directors, shall in the absence or inability of the President, in general supervise and control all of the business and affairs of the Association. He shall, when the President is not present and able, preside at all meetings of the Members and of the Board of Directors. He may sign, with the Secretary or any other proper officer of the Corporation thereunto authorized by the Board of Directors, certificates for membership of the Association and any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these By-Laws to some other officer or agent of the Association, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of Vice President and such other duties as may be prescribed by the Board of Directors from time to time.

2. The President shall preside at all meetings of the Board of Directors in which the President is not present and able to preside.

3. The Vice President shall work with the Board, the Surfside Beach Town Council and other public and private entities, to plan, promote, and execute programs to meet the needs of the Association.

4. The Vice President may serve as co-signer of checks, as needed.

Secretary

1. The Secretary shall: (a) keep the minutes of the proceedings of the members and of the Board of Directors in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these By-Laws or as required by law; (c) be custodian of the corporate records and of any seal of the Association and if there is a seal of the Association see that it is affixed to all documents the execution of which on behalf of the Association under its seal is duly authorized; (d) when requested or required, authenticate any records of the Association; (e) keep a register of the post office address of each member which shall be furnished to the Secretary by such member; (f) sign with the President, or a Vice-President, certificates for membership in the Association, the issuance of which shall have been authorized by resolution of the Board of Directors; (g) have general charge of the membership rolls of the Corporation; and (h) in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to the Secretary by the President or by the Board of Directors.

2. The Secretary shall assist the President and the Board of Directors in the planning, promoting/execution of duties.

3. The Secretary shall carry out other duties assigned by President or the Board of Directors.

4. The Secretary may serve as co-signer of checks, as needed.

Treasurer

1. The Treasurer shall: (a) have charge and custody of and be responsible for all funds and securities of the Association (b) receive and give receipts for moneys due and payable to the Association from any source whatsoever and deposit all such moneys in the name of the Association in such banks, trust companies or other depositaries as shall be selected by the Board of Directors; and (c) in general perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the President or by the Board of Directors. If required by the Board of Directors, the Treasurer shall give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board of Directors shall determine.

2. The Secretary may serve as co-signer of checks, as needed and must sign in person any check of twenty-five hundred dollars or more ($2,500.00) along with the President.

3. Attend meeting when necessary with funding source representatives OR Auditors along with the Executive Director.

4. To be responsible as one co-signer of designated agency checks.

5. To make recommendations as to possible sources of funding and methods of financing the organization.

Section 4 – Removal of Officers. Any officer or agent may be removed by the Board of Directors at any time, with or without cause. Such removal shall be without prejudice to the contract rights, if any, of the person so removed. Appointment of an officer or agent shall not of itself create contract rights.

Section 5 – Salaries. The salaries of the officers shall be fixed from time to time by the Board of Directors.

ARTICLE VI

Meetings

Section 1 – An annual meeting of the Members shall be held during the first week of July or August of each year for the purpose of electing new Board Members for the next calendar year, should Board vacancies occur, and for conducting other necessary business.

Section 2 – Special Meetings of the Members may be called for any lawful purpose upon: the petition of a minimum of ten (10) active Members in good standing, the request by any officer of the Association, or by the Board of Directors.

Section 3 – For any annual or special meeting of the Members, a quorum shall consist of ten (10) Members, excluding any Members that may hold an office in the Association or that is a Board member.

Section 4 – In addition to the annual meeting of the Members, and the scheduled meetings of the Board, other meetings of the Members may be called as deemed necessary by the Board.

Section 3 – All meetings of the Members, Board, and Committee shall be conducted in accordance with the most current edition of Roberts Rules of Order.

Section 4 – All meetings of the Board of Directors shall be publicly announced according to FOIA rules, and at least 72 hours in advance.

ARTICLE VII

Committees

Section 1 – The Board shall have the power to establish all Committees as are deemed necessary to carry out the functions of the Board and appointed by the Board. The Chairperson of the Board shall serve as ex-officio member of all committees except the Nominating Committee.

Section 2 – There shall be Nominating Committee composed of a minimum of three (3) persons and a maximum of five (5) persons to submit nominations for Board Members at the Annual Meetings. Nominating Chairperson and two other Board Members will be selected by the Chairperson of the Board of Directors. The committee may include two (2) persons from the general membership. Nominations may be made from the floor with previous consent of the nominee.

ARTICLE VIII

Legal Instruments / Open Books and Records

Section 1 – All checks or drafts drawn upon any account of the Association must bear the signatures of at least two (2) officers of the Association.

Section 2 – Any debt or lease obligation of the Association must be approved a minimum of a three-fourths (3/4) vote of the Directors.

Section 3 – Whether or not the Association can be considered a "public body" as the term is defined in SC Code 30-4-20, the Association's meetings, books and records shall be open to public review by any member of the public upon reasonable inquiry and request. However, in order that the Association cannot be unduly burdened, the Association's officers may establish policies and procedures by which requests for information must be made and by which the Association may charge reasonable costs to requesting parties in order to reimburse the Association for the time and resources expended in responding to any requests for the Associations books and records.

ARTICLE IX

Dissolution

Section 1 – Not withstanding any other provision of the articles, this corporation shall not carry on any other activities not permitted to be carried on by (a) a corporation exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Codes of 1954 of the corresponding provision of any future United States Internal Revenue Law or (b) a corporation contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 of any other corresponding provision of any future United Stated Internal Revenue Law.

Section 2 – The existence of the Corporation shall be in perpetuity. In the event that it should be dissolved or terminated, the last Board shall distribute all of the remaining funds and property of the Association to the Town of Surfside Beach. In the event that any tender of the remaining funds and property of the Corporation are not accepted by the Town of Surfside Beach, the same shall be distributed to some other charitable tax-exempt organization, which holds a tax exempt rating in accordance with the Internal Revenue Code 501 (c) of the Internal Revenue Code of 1954, or the corresponding provisions of any prior or future Internal Revenue Code, or to the Federal, State, or Local Government for exclusive public use.

ARTICLE X

Amendments

Section 1 – These By-Laws may be amended by any regular or special meeting of the Members by two-thirds vote of active Members attending or voting, provided previous notice of such amendments has been sent to the Members, in writing, at least seven (7) days prior to the Annual Meeting and notice of any proposed amendments is given to the Town of Surfside Beach at least thirty (30) days prior to the Annual Meeting.

AFTICLE XI

Adoption

Section 1 – These By-Laws are hereby adopted by the Incorporator with the effective date being identical to the date the Company's Articles were filed with the Secretary of State.

_____
Dennis Seaman, Incorporator

Dated: _____, 2012

INCORPORATOR'S APPOINTMENT OF DIRECTORS

SURFSIDE BEACH YOUTH SPORTS ASSOCIATION, INC.

SURFSIDE BEACH, SOUTH CAROLINA

Pursuant to Article IV, Section 3 of the By-Laws for Surfside Beach Youth Sports Association, Inc., the Incorporator hereby appoints the following listed individuals to serve as Directors of the Corporation for the respective terms shown:

Two Year Appointments: The following Directors are hereby appointed for a term of approximately two (2) years, which term shall expire at the conclusion of the 2nd annual meeting of the Members.

Monty Parker
613 Broad River Road
Myrtle Beach, SC 29588
843-457-8134
mparker260@aol.com

Mark Bartholomey
4069 Grousewood Drive
Myrtle Beach, SC 29588
843-997-7277
marksellsthebeach@gmail.com

Tony Hoffman
212 Eleventh Avenue South
Surfside Beach, SC 29575
561-729-3571
tjd213njst@yahoo.com

Three Year Appointments: The following Directors are hereby appointed for a term of approximately three (3) years, which term shall expire at the conclusion of the 3rd annual meeting of the Members.

Dennis Seman
633 Menlo Park Lane
Myrtle Beach, SC 29588
843-855-4019
d.seman@yahoo.com

Dan Flood
116 Seventh Avenue South
Surfside Beach, SC 29575
843-222-5118
flooddan@aol.com

Will Rabon
611 Sandy Lane
Surfside Beach, SC 29575
843-241-8540
will@rabonconstruction.com

Chris Sullivan, Treasurer
5868 Friendship Lane
Myrtle Beach, SC 29588
843-340-8740
irrigate@sc.rr.com

The Incorporator hereby appoints the Directors with the effective date being identical to the date the Company's Articles were filed with the Secretary of State.

_____
Dennis Seaman, Incorporator

DIRECTOR'S RESOLUTION AND APPOINTMENT OF OFFICERS

SURFSIDE BEACH YOUTH SPORTS ASSOCIATION, INC.

SURFSIDE BEACH, SOUTH CAROLINA

The undersigned, being the initial Directors of the Surfside Beach Youth Sports Association, Inc., in an organization meeting have made and adopted the within Resolution and Appointment of Officers as of the date shown below, with the effective date being identical to the date the Company's Articles were filed with the Secretary of State.

Be it resolved that the actions of the Incorporator to organize the Corporation, to adopt the By-Laws for the Corporation, to obtain a federal tax identification number for the Corporation and to open a bank account for the Corporation are hereby ratified and accepted by the Corporation.

Be it further resolved that the following individuals are hereby elected to serve as an Officer of the Corporation and specifically to the respective office shown:

Mr. Dennis Seaman is appointed to serve as the **President** of the Corporation.

Mr. Dan Flood is appointed to serve as the **Vice President** of the Corporation.

Mr. Will Rabon is appointed to serve as the **Secretary** of the Corporation.

Mr. Chris Sullivan is appointed to serve as the **Treasurer** of the Corporation.

Be it further resolved that the Mr. Dennis Seman, a President of the Corporation is authorized and directed to execute on behalf of the Corporation the Athletic Booster Club Agreement negotiated with the Town of Surfside Beach.

The within resolutions and appointments are certified by the undersigned this _____ day of _____, 2012.

_____	_____
Dennis Seman, Director	Dan Flood, Director
_____	_____
Will Rabon, Director	Chris Sullivan, Director
_____	_____
Monty Parker, Director	Mark Bartholomey, Director
_____	
Tony Hoffman, Director	

SURFSIDE BEACH YOUTH SPORTS ASSOCIATION
Contract Points for Ken Moss

REGISTRATION

- Association is building a website.
- Association will handle registration and keep 100% of the fees.
- Association will determine registration fees.
- Association will provide a monetary reduction for town residents.
- Money from county (≈$16,600 per annum) will be used to offset the expenses of maintaining the fields and any amount left over would be given to the association.

FIELDS

- Town will maintain all fields in all aspects.
- Town will maintain trash upkeep and emptying of receptacles.
- There is no support available after 3 PM during late spring and summer and after 4 PM all other seasons.
- Association must request by noon, on days when rain may prove to be an issue, that field relining equipment be place in their storage area downstairs at Huckabee.

PRESSBOXES

- Association will have complete use of press boxes.
- Town will perform upkeep and maintenance of press boxes.
- Association will replace or repair any damaged equipment.

SCOREBOARDS

- Association will have complete use of scoreboards.
- Association will replace or repair scoreboards as necessary.

CONCESSION STAND

- Town will allow use of the concession stand and existing equipment.
- Town will maintain upkeep and repair of concession stand.
- Association will operate concession stand and retain all monies.
- Association will repair or replace any damaged equipment.

HUCKABEE COMPLEX BUILDING

- Town will retain all offices located upstairs in the office building.
- Association will take possession of the storage area downstairs in the building.
- The town will not provide a gator or golf cart to the association.

EQUIPMENT

- Association will take over possession of all equipment pertaining to athletics
- Association will purchase all equipment necessary for programs in the future.
- Association will purchase all uniforms necessary for programs.

SPONSOR SIGNS

- Association will take control of obtaining and maintaining all sponsor signs for fields.
- Association will retain all monies obtained from sponsor signs.

FIELD UTILITIES

- Association will be responsible for all field utilities and repair and maintenance of lights.
- Town agrees to mount a motion sensor security light on both the pay side of the concession stand and also on the back side.

AUDIT

- Association will be responsible for providing any and all necessary paperwork for the audit conducted by the Town each year.

PROGRAMS

- Town will be responsible for all coach and board members background checks, including fees incurred for same
- Association will conduct and be responsible for all athletic programs as follows:
    1. Registration
    2. Tryouts/evaluations
    3. Team drafts
    4. Selection of coaches
    5. Schedules for practice and games
    6. Selection of all star coaches and teams
    7. Financing of any travel for all star teams
    8. Scheduling of umpires and scorekeepers and fees incurred
    9. Any and all league franchise fees

TOURNAMENTS

- Association will be responsible for scheduling any and all outside tournaments.
- Association will retain all monies incurred from outside tournaments (≈$8,000 - $10,000 per annum).

CERTIFIED TO BE A TRUE AND CORRECT COPY
AS TAKEN FROM AND COMPARED WITH THE
ORIGINAL ON FILE IN THIS OFFICE

NOV 15 2012

SECRETARY OF STATE OF SOUTH CAROLINA

STATE OF SOUTH CAROLINA
SECRETARY OF STATE

ARTICLES OF INCORPORATION
Nonprofit Corporation - Domestic
Filing Fee $25.00

TYPE OR PRINT CLEARLY IN BLACK INK

Pursuant to S.C. Code of Laws §33-31-202, the undersigned corporation submits the following information:

1. The name of the nonprofit corporation is Surfside Beach Youth Sports Association, Inc.

2. The initial registered office (registered agent's address in SC) of the nonprofit corporation is

633 Menlo Park Lane
Street Address

Myrtle Beach	Horry	SC	29588
City	County	State	Zip Code

The name of the registered agent of the nonprofit corporation at that office is

Dennis Seman
Print Name

I hereby consent to the appointment as registered agent of the corporation.

Agent's Signature

3. Check "a", "b", or "c" whichever is applicable. Check only one box.
   a. [ ] The nonprofit corporation is a public benefit corporation.
   b. [ ] The nonprofit corporation is a religious corporation.
   c. [X] The nonprofit corporation is a mutual benefit corporation.

4. Check "a" or "b", whichever is applicable.
   a. [X] This corporation will have members.
   b. [ ] This corporation will not have members.

5. The address of the principal office of the nonprofit corporation is

633 Menlo Park Lane
Street Address

Myrtle Beach	Horry	SC	29588
City	County	State	Zip Code

121116-0060 FILED: 11/15/2012
SURFSIDE BEACH YOUTH SPORTS ASSOCIATION, INC.
Filing Fee: $50.00 ORIG

Mark Hammond South Carolina Secretary of State

6. If this nonprofit corporation is either a **public benefit** or **religious corporation** complete either "a" or "b", whichever is applicable, to describe how the remaining assets of the corporation will be distributed upon dissolution of the corporation. **If you are going to apply for 501(c)(3) status, you must complete section "a."**

a. [ ] Upon dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future Federal tax code, or shall be distributed to the Federal government, or to a state or local government, for a public purpose. Any such asset not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

[ ] If you choose to name a specific 501(c)(3) entity to which the assets should be distributed, please indicate the name of the selected entity.

_____

OR

b. [ ] If the dissolved corporation is not described in Section 501(c)(3) of the Internal Code, upon dissolution of the corporation, the assets shall be distributed to one or more public benefit or religious corporations or to one or more of the entities described in (a.) above.

[ ] If you chose to name a specific public benefit, religious corporation or 501(c)(3) entity to which the assets should be distributed, please indicate the name of the selected entity.

_____

7. If the corporation is a **mutual benefit corporation** complete either "a" or 'b", whichever is applicable, to describe how the (remaining) assets of the corporation will be distributed upon dissolution of the corporation.

a. [ ] Upon dissolution of the mutual benefit corporation, the (remaining) assets shall be distributed to its members, or if it has no members, to those persons to whom the corporation holds itself out as benefiting or serving.

b. [X] Upon dissolution of the mutual benefit corporation, the (remaining) assets, consistent with the law, shall be distributed to

The Town of Surfside Beach, or to another 501(s) tax exempt corporation

8. The optional provisions which the nonprofit corporation elects to include in the articles of incorporation are as follows (See S.C. Code of Laws §33-31-202(c)).

The books and records of the nonprofit corporation shall be made available to the public upon request in conformity with the bylaws of the corporation.

Name of Corporation Surfside Beach Youth Sports Association,

9. The name and address of each incorporator is as follows (**only one is required, but you may have more than one**).

Name	Address	Zip Code
Dennis Seman	633 Menlo Park Lane Myrtle Beach SC	29588

10. Each original director of the nonprofit corporation must sign the articles but only if the directors are named in these articles.

Name (only if named in articles) Signature of director

Name (only if named in articles) Signature of director

Name (only if named in articles) Signature of director

11. Each incorporator listed in #9 **must** sign the articles.

Signature of incorporator

Signature of incorporator

Signature of incorporator

12. If the document is not to be effective upon filing by the Secretary of State, the delayed effective date/time is _____

Filing Checklist

- Articles of Incorporation (in duplicate)
- $25.00 made payable to the SC Secretary of State - Political Associations must also submit CL-1 form and additional $25.00 fee
- Self-Addressed, Stamped Return Envelope
- Return all documents to: South Carolina Secretary of State's Office
  Attn: Corporate Filings
  1205 Pendleton Street, Suite 525
  Columbia, SC 29201

CERTIFIED TO BE A TRUE AND CORRECT COPY
AS TAKEN FROM AND COMPARED WITH THE
ORIGINAL ON FILE IN THIS OFFICE

NOV 15 2012

SECRETARY OF STATE OF SOUTH CAROLINA

Surfside Beach Youth Sports Association, Inc.
Name of Corporation

501(c)(3) Attachment

If your nonprofit is applying for 501(c)(3) Tax Exempt status with the Internal Revenue Service, you must include this attachment with your Articles of Incorporation. Incorporating as a nonprofit in South Carolina does not ensure tax exempt status. A determination of tax exempt status can only be made by the Internal Revenue Service upon submission of an Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code (Form 1023).

I. Purpose of the Nonprofit Corporation

Notwithstanding any other provisions of these articles, the purposes for which the corporation is organized and operated are exclusively for one or more of the following purposes (you may check as many as are applicable):

- ✓ Charitable
- ____ Religious
- ✓ Educational
- ____ Literary
- ____ Scientific
- ____ Testing for Public Safety
- ____ Fostering National or International Amateur Sports Competition
- ____ Prevention of Cruelty to Animals or Children

II. Prohibited Activities

Notwithstanding any other provisions of these articles, no part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article 1 above. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for political office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or by (b) a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

III. Distributions Upon Dissolution

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code (See Article I above), or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed shall be disposed of by a Court of competent jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

The State of South Carolina

Office of Secretary of State Mark Hammond

Certificate of Existence, Non-Profit Corporation

I, Mark Hammond, Secretary of State of South Carolina Hereby certify that:

SURFSIDE BEACH YOUTH SPORTS ASSOCIATION, INC., a Non-Profit Corporation duly organized under the laws of the State of South Carolina on November 15th, 2012, has as of the date hereof filed as a non-profit corporation for religious, educational, social, fraternal, charitable, or other eleemosynary purpose, and has paid all fees, taxes and penalties owed to the Secretary of State, that the Secretary of State has not mailed notice to the company that it is subject to being dissolved by administrative action pursuant to section 33-31-1404 of the South Carolina code and that the non-profit corporation has not filed articles of dissolution as of the date hereof.

Given under my Hand and the Great Seal of the State of South Carolina this 20th day of November, 2012.

Mark Hammond

Mark Hammond, Secretary of State

CONFIDENTIAL – NOT FOR PUBLIC VIEW – 5 Pages

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ORIGINAL ON FILE IN THIS OFFICE

NOV 15 2012

SECRETARY OF STATE OF SOUTH CAROLINA

STATE OF SOUTH CAROLINA
SECRETARY OF STATE

ARTICLES OF INCORPORATION
Nonprofit Corporation - Domestic
Filing Fee $25.00

TYPE OR PRINT CLEARLY IN BLACK INK

Pursuant to S.C. Code of Laws §33-31-202, the undersigned corporation submits the following information:

1. The name of the nonprofit corporation is Surfside Beach Youth Sports Association, Inc.

2. The initial registered office (registered agent's address in SC) of the nonprofit corporation is

633 Menlo Park Lane
Street Address

Myrtle Beach	Horry	SC	29588
City	County	State	Zip Code

The name of the registered agent of the nonprofit corporation at that office is

Dennis Seman
Print Name

I hereby consent to the appointment as registered agent of the corporation.

Agent's Signature

3. Check "a", "b", or "c" whichever is applicable. Check only one box.
   a. [ ] The nonprofit corporation is a public benefit corporation.
   b. [ ] The nonprofit corporation is a religious corporation.
   c. [X] The nonprofit corporation is a mutual benefit corporation.

4. Check "a" or "b", whichever is applicable.
   a. [X] This corporation will have members.
   b. [ ] This corporation will not have members.

5. The address of the principal office of the nonprofit corporation is

633 Menlo Park Lane
Street Address

Myrtle Beach	Horry	SC	29588
City	County	State	Zip Code

121116-0060 FILED: 11/15/2012
SURFSIDE BEACH YOUTH SPORTS ASSOCIATION, INC.
Filing Fee: $50.00 ORIG
Mark Hammond South Carolina Secretary of State

6. If this nonprofit corporation is either a **public benefit** or **religious corporation** complete either "a" or "b", whichever is applicable, to describe how the remaining assets of the corporation will be distributed upon dissolution of the corporation. **If you are going to apply for 501(c)(3) status, you must complete section "a."**

a. [ ] Upon dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future Federal tax code, or shall be distributed to the Federal government, or to a state or local government, for a public purpose. Any such asset not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

[ ] If you choose to name a specific 501(c)(3) entity to which the assets should be distributed, please indicate the name of the selected entity.

_____

OR

b. [ ] If the dissolved corporation is not described in Section 501(c)(3) of the Internal Code, upon dissolution of the corporation, the assets shall be distributed to one or more public benefit or religious corporations or to one or more of the entities described in (a.) above.

[ ] If you chose to name a specific public benefit, religious corporation or 501(c)(3) entity to which the assets should be distributed, please indicate the name of the selected entity.

_____

7. If the corporation is a **mutual benefit corporation** complete either "a" or 'b", whichever is applicable, to describe how the (remaining) assets of the corporation will be distributed upon dissolution of the corporation.

a. [ ] Upon dissolution of the mutual benefit corporation, the (remaining) assets shall be distributed to its members, or if it has no members, to those persons to whom the corporation holds itself out as benefiting or serving.

b. [X] Upon dissolution of the mutual benefit corporation, the (remaining) assets, consistent with the law, shall be distributed to

The Town of Surfside Beach, or to another 501(s) tax exempt corporation

8. The optional provisions which the nonprofit corporation elects to include in the articles of incorporation are as follows (See S.C. Code of Laws §33-31-202(c)).

The books and records of the nonprofit corporation shall be made available to the public upon request in conformity with the bylaws of the corporation.

Name of Corporation Surfside Beach Youth Sports Association,

9. The name and address of each incorporator is as follows (**only one is required, but you may have more than one**).

Name	Address	Zip Code
Dennis Seman	633 Menlo Park Lane Myrtle Beach SC	29588

10. Each original director of the nonprofit corporation must sign the articles but only if the directors are named in these articles.

Name (only if named in articles) Signature of director

Name (only if named in articles) Signature of director

Name (only if named in articles) Signature of director

11. Each incorporator listed in #9 **must** sign the articles.

Signature of incorporator

Signature of incorporator

Signature of incorporator

12. If the document is not to be effective upon filing by the Secretary of State, the delayed effective date/time is _____

Filing Checklist

- Articles of Incorporation (in duplicate)
- $25.00 made payable to the SC Secretary of State - Political Associations must also submit CL-1 form and additional $25.00 fee
- Self-Addressed, Stamped Return Envelope
- Return all documents to: South Carolina Secretary of State's Office
  Attn: Corporate Filings
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NOV 15 2012

SECRETARY OF STATE OF SOUTH CAROLINA

Surfside Beach Youth Sports Association, Inc.
Name of Corporation

501(c)(3) Attachment

If your nonprofit is applying for 501(c)(3) Tax Exempt status with the Internal Revenue Service, you must include this attachment with your Articles of Incorporation. Incorporating as a nonprofit in South Carolina does not ensure tax exempt status. A determination of tax exempt status can only be made by the Internal Revenue Service upon submission of an Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code (Form 1023).

I. Purpose of the Nonprofit Corporation

Notwithstanding any other provisions of these articles, the purposes for which the corporation is organized and operated are exclusively for one or more of the following purposes (you may check as many as are applicable):

- ✓ Charitable
- ____ Religious
- ✓ Educational
- ____ Literary
- ____ Scientific
- ____ Testing for Public Safety
- ____ Fostering National or International Amateur Sports Competition
- ____ Prevention of Cruelty to Animals or Children

II. Prohibited Activities

Notwithstanding any other provisions of these articles, no part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article 1 above. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for political office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or by (b) a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

III. Distributions Upon Dissolution

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code (See Article I above), or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed shall be disposed of by a Court of competent jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

The State of South Carolina

Office of Secretary of State Mark Hammond

Certificate of Existence, Non-Profit Corporation

I, Mark Hammond, Secretary of State of South Carolina Hereby certify that:

SURFSIDE BEACH YOUTH SPORTS ASSOCIATION, INC., a Non-Profit Corporation duly organized under the laws of the State of South Carolina on November 15th, 2012, has as of the date hereof filed as a non-profit corporation for religious, educational, social, fraternal, charitable, or other eleemosynary purpose, and has paid all fees, taxes and penalties owed to the Secretary of State, that the Secretary of State has not mailed notice to the company that it is subject to being dissolved by administrative action pursuant to section 33-31-1404 of the South Carolina code and that the non-profit corporation has not filed articles of dissolution as of the date hereof.

Given under my Hand and the Great Seal of the State of South Carolina this 20th day of November, 2012.

Mark Hammond

Mark Hammond, Secretary of State

Memorandum

To: Town Council
From: Debra E. Herrmann, CMC, Town Clerk
Date: December 6, 2012
Re: Discussion – Meeting Minutes Preparation

Transcription of the October 23rd meeting minutes took 8 hours and 27 minutes. (11 pages. In October, daily activities were tracked for a few days to see where I could improve time management.)

Enhancing the November 13th minutes by adding verbatim comments to announcements, communications, and business took an additional 8 hours and 59 minutes. (First draft was 10 pages; enhanced draft is 32 pages.)

Transcribing the November 27th minutes verbatim took 18 hours and 15 minutes. (50 pages draft.)

Times stated do not include time spent copying, filing, scanning, and emailing these documents.

EXECUTIVE SESSION – NOT FOR PUBLIC

To: Surfside Beach Town Council
From: Sammy Truett, Chairman, Surfside Business Committee
Date: December 5, 2012
RE: Declaration of Vacancies

Please be advised that members Donna Nathlar and Chance Hall have not attended four business committee meetings, so I hereby request that Town Council declare two vacancies and proceed to appoint replacement members.

Memorandum

To: All *Ad Hoc* Committee Members
From: Doug Samples, Mayor
Date: December ___, 2012
Re: Committee Meeting Schedules and Location

First, let me thank each of you once again for your efforts to support and improve the Town of Surfside Beach! Your efforts are making a big, positive difference!

The Freedom of Information Act requires that the public receive notice of all meetings. To allow staff time to prepare and publish notices, beginning January 1st, meetings must be scheduled by 5 p.m. on Thursdays prior to the week during which you want to meet. If your committee has standing meeting dates, this will not be a problem. If you have not already adopted a standing meeting date or dates, please consider doing so.

Beginning January 1st, all *ad hoc* committee meetings that are scheduled during regular business hours will be held at the Surfside Beach Fire Station Conference Room that is located on the second floor. An elevator is available. *Ad hoc* committee meetings that are scheduled during evening hours will also be held in the fire station conference room. Availability will be confirmed as requests are made. Monday evenings are when the fire department performs drills, so the conference room is always in use on Monday evenings.

Frankly, these adjustments (i.e. Fire Station Conference Room and regular meeting dates) will make it far simpler for staff to ensure the Town is compliant with FOIA, that public notices are accurate, avoid schedule conflicts, and also that interested members of the public are familiar with where the committees regularly meet.

Personally, and on behalf of the Town, thank you again. Thank you for working with us and believe me you have Town Council's full support!

Draft

Ad Hoc Committee Recommendation Process

Many questions have been asked about the correct procedure to get committee recommendations approved. Generally, the process is:

Step 1. Committee members bring a recommendation for a project, event, or other improvement to the membership, which includes the process, design recommendations, anticipated costs (supplies, staff, signage, etc.), and/or other pertinent information.

Step 2. Committee considers, discusses, and by formal motion approves recommendation – move to step 3.

Step 3. Committee chairman presents details of the approved recommendation to the Town Administrator.

Step 4. Town Administrator reviews recommendation. (Town Administrator may ask for additional information.)

Step 5. Town Administrator presents recommendation to Town Council during a regular business meeting. (Committee Chair or designated representative should be prepared to provide information to Town Council.)

Step 6. Town Council approves or denies recommendation.

Step 7. If approved by Town Council, committee may move forward to develop or implement the recommendation.

Step 8. If denied by Town Council, no further action may be made on the recommendation.

If committees or members have specific questions concerning the general steps or other matters of importance to the committee, please feel free to contact Town Administrator Micki Fellner at 843.839.8337.

Draft

TOWN OF SURFSIDE BEACH
115 US Highway 17 North, Surfside Beach, SC 29575
Web: www.surfsidebeach.org
☏ (843) 913-6111 🖷 (843) 238-5432

PUBLIC NOTICE SPECIAL LOCATION AND DATE FOR THIS MEETING.

TOWN COUNCIL REGULAR MEETING
The ~~Theatre~~ Grand Theatre
301 Highway 17 South
Surfside Beach, South Carolina
MONDAY, DECEMBER 10, 2012 ◆ 6:30 p.m.

AGENDA

1. **CALL TO ORDER** – Mayor Douglas F. Samples

2. **INVOCATION AND PLEDGE OF ALLEGIANCE** Chaplain Carmen Carella, Surfside Beach Fire Department

3. **AGENDA APPROVAL**

4. **MINUTES APPROVAL**

   A. ✓ Regular Meeting November 13, 2012
   B. ✓ Regular Meeting November 27, 2012

5. **PUBLIC COMMENTS** – 3-minutes per speaker

6. **COMMUNICATIONS**

   A. Employee Recognition
      i. ✓ Willie Myers - 20 year anniversary on 12/18/12
      ii. ✓ Patrick Ryan - 5 year anniversary on 12/21/12
   B. ✓ FY Ended June 30, 2012 Comprehensive Annual Financial Report: Executive Summary, Harper Poston & Moree, Mr. Bob Harper
   C. ✓ Keep Surfside Beach Beautiful Committee Recommendation – Adopt-a-Beach Program, Mr. Ralph Magliette
   D. Proclamations
      i. ✓ #12-77 Arbor Day, Public Works Director Adair
      ii. ✓ #12-78 Congratulations Walter Spall, Retirement from US Coast Guard Auxiliary
   E. Department Reports
      i. Planning, Building & Zoning
      ✓ ii. Police
      ✓ iii. Fire
   F. Administrator's Report – Update on Current Events

7. **BUSINESS**

A. ✓ Second Reading Ordinance #12-0727 to amend §9-16 Decals and Exemptions for Parking Decals, Councilmember Kohlmann

B. ✓ Second Reading Ordinance #12-0732 to amend §9-7 No Parking Places, Councilmember Kohlmann

C. ✓ Second Reading Ordinance #12-0733 to amend §2-61(b) Volunteer Advertising in Daily Newspaper and §2-61(j) Annual Committee Reports, Councilmember Dodge.

D. ✓ Second Reading Ordinance #12-0735, to amend Business License Ordinance for the Collection of Insurance Broker's Tax, and Agreement with MASC for collection of Insurance Broker's Tax, Treasurer Hursey

E. ✓ First Reading Ordinance #12-0736 to amend §11-5(a) Nepotism and Favoritism Policy, Administrator Fellner

F. ✓ Resolution #12-121, to amend allowing Randy Harrison to serve

G. ✓ Business Committee Vacancies (Deferred until after Executive Session)

8. **DISCUSSION** – Any matters of concern or information to be discussed by Town Council.

A. Agreement and Bylaws Review – Surfside Beach Youth Sports Association, Inc., Administrator Fellner

B. ✓ Meeting Minutes Preparation, Mayor Samples

9. **PUBLIC COMMENTS** – 5-minutes per speaker

10. **COUNCIL COMMENTS**

11. **EXECUTIVE SESSION**

Pursuant to FOIA §30-40-70(a)(1) and pursuant to Surfside Beach Town Code of Ordinances §2-61(f) to discuss appointments to the Business Committee

12. **ADJOURNMENT**

√= copied pdf

TOWN OF SURFSIDE BEACH
115 US Highway 17 North, Surfside Beach, SC 29575
Web: www.surfsidebeach.org
☎ (843) 913-6111 🖷 (843) 238-5432

updated

TOWN COUNCIL REGULAR MEETING
The ~~Theatre~~ Grand Theatre
301 Highway 17 South
Surfside Beach, South Carolina
MONDAY, DECEMBER 10, 2012 ◆ 6:30 p.m.

draft

AGENDA

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   A. ✓ Regular Meeting November 13, 2012
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   C. ✓ Keep Surfside Beach Beautiful Committee Recommendation – Adopt-a-Beach Program, Mr. Ralph Magliette
   D. ~~E.~~ Proclamations
      i. ✓ #12-77 Arbor Day, Public Works Director Adair
      ii. ✓ #12-78 Congratulations Walter Spall, Retirement from US Coast Guard Auxiliary
   E. Department Reports
      i. Planning, Building & Zoning
      ii. ✓ Police
      iii. ✓ Fire - ~~Dan sending new file for web 4:01pm.~~
   F. ~~G.~~ Administrator's Report – Update on Current Events

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   A. ✓ Second Reading Ordinance #12-0727 to amend §9-16 Decals and Exemptions for Parking Decals, Councilmember Kohlmann.
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D. Second Reading Ordinance #12-0735, to amend Business License Ordinance for the Collection of Insurance Broker's Tax, and Agreement with MASC for collection of Insurance Broker's Tax, Treasurer Hursey

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B. Meeting Minutes Preparation, Mayor Samples

Micki to provide

9. **PUBLIC COMMENTS** – 5-minutes per speaker

10. **COUNCIL COMMENTS**

11. **EXECUTIVE SESSION**

Pursuant to FOIA §30-40-70(a)(1) and pursuant to Surfside Beach Town Code of Ordinances §2-61(f) to discuss appointments to the Business Committee

12. **ADJOURNMENT**

Draft

Reminders

Administration
Pier Signage Presentation, Administrator Fellner (per Micki 12/05/2012)

B&Z
→copy of draft land use element to town council when available 06/11/2012
→list of all addresses that change on the final zoning maps (05/10/2012)

Finance
→breakdown of staff time and costs for town events (08/28/2012)

Planning Dept.
→identify issues and permitting fee relating to docks

Public Works
→Mr. Samples asked Mr. Adair for a list of the streets and estimated costs for the repairs that need to be done. (Budget Meeting 03/08/12)

Recreation
→evaluate staff time and town costs for Guy Daniels surf off (08/28/2012)

TOWN OF SURFSIDE BEACH
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1st draft

TOWN COUNCIL REGULAR MEETING
The ~~Theatre~~ Grand Theatre
301 Highway 17 South
Surfside Beach, South Carolina
MONDAY, DECEMBER 10, 2012 ◆ 6:30 p.m.

AGENDA

1. **CALL TO ORDER** – Mayor Douglas F. Samples

2. **INVOCATION AND PLEDGE OF ALLEGIANCE** l/m for Pastor Thornell @ 650.9711 12/5 @ 10:25 a.m.

3. **AGENDA APPROVAL**

4. **MINUTES APPROVAL** –

   A. Regular Meeting November 13, 2012
   B. Regular Meeting November 27, 2012

5. **PUBLIC COMMENTS** – 3-minutes per speaker

6. **COMMUNICATIONS**
   A. Employee Recognition
      i. Willie Myers - 20 year anniversary on 12/18/12
      ii. Patrick Ryan - 5 year anniversary on 12/21/12
   B. FY Ended June 30, 2012 Comprehensive Annual Financial Report: Executive Summary, Harper Poston & Moree, Mr. Bob Harper
   C. ~~Town Magazine Proposal – The Hon. P. L. Mabry~~
   D. Keep Surfside Beach Beautiful Committee Recommendations – Adopt-a-Beach program, Mr. Ralph Magliette
   E. Proclamations
      i. #12-77 Arbor Day, Public Works Director Adair
      ii. #12-78 Congratulations Walter Spall, Retirement from US Coast Guard Auxiliary
   F. Department Reports
      i. Planning, Building & Zoning
      ii. Police
      iii. Fire
   G. Administrator's Report – Update on Current Events

7. **BUSINESS**

 Monday Dec 10

A. Second Reading Ordinance #12-0727 to amend §9-16 Decals and Exemptions for Parking Decals, Councilmember Kohlmann.
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C. Second Reading Ordinance #12-0732 to amend §9-7 No Parking Places, Councilmember Kohlmann
D. Second Reading Ordinance #12-0735, to amend Business License Ordinance for the Collection of Insurance Broker's Tax, and Agreement with MASC for collection of Insurance Broker's Tax, Treasurer Hursey
E. First Reading Ordinance #12-0725 to amend §6-27 Trustees of the Firemen's Insurance & Inspection Fund, Fire Chief Packard (PER MICKI) #1-2013
F. First Reading Ordinance #12-0736 to amend §11-5(a) Nepotism and Favoritism Policy, Administrator Fellner
G. ~~Pier Signage Presentation, Administrator Fellner~~
E. Contract ~~H~~ Surfside Beach Youth Sports Association, Inc., Administrator Fellner (Executive Session) Mission & By Laws Review
F. Business Committee Vacancies (Deferred until after Executive Session)

8. **DISCUSSION** – Any matters of concern or information to be discussed by Town Council. Meeting Minutes Preparation, Mayor Samples

9. **PUBLIC COMMENTS** – 5-minutes per speaker

10. **COUNCIL COMMENTS**

11. **EXECUTIVE SESSION**
Pursuant to FOIA §30-4-70(a)(2) to discuss negotiations with Surfside Beach Youth Sports Association (is the entity an LLC or and INC????)

Pursuant to FOIA §30-40-70(a)(1) and pursuant to Surfside Beach Town Code of Ordinances §2-61(f) to discuss appointments to the Business Committee

12. **ADJOURNMENT**

Reminders

B&Z
→copy of draft land use element to town council when available 06/11/2012
→list of all addresses that change on the final zoning maps (05/10/2012)

Finance
→breakdown of staff time and costs for town events (08/28/2012)

Planning Dept.
→identify issues and permitting fee relating to docks

Public Works

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Recreation
→evaluate staff time and town costs for Guy Daniels surf off (08/28/2012)

Draft

PHPLIST

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phplist | logout

main page
help
about

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good morning Surfside Beach Info

logout

English

back to the list of messages
Send this message to a different list

edit this message

id	80
subject	Public Notice - 12/10/2012 Town Council Meeting
from field	Surfside Beach Info mailinglist@surfsidebeach.org
to field	
reply to	
message	The December 10, 2012 Town Council meeting agenda and supporting documents are attached, and are also are published at http://www.surfsidebeach.org/agenda-2012.html; a printed copy is available in the town clerk's office for public inspection prior to the meeting. This Town Council meeting is being held at **The Grand Theatre, 301 Highway 17 South, Surfside Beach,** because Council Chambers is undergoing mold remediation. To accommodate The Grand Theatre's schedule, the meeting is being held on **Monday, December 10th** and begins at 6:30 p.m. Town Council only meets one time in December pursuant to Town Code §2-36. The public is invited to attend all meetings. Time is allotted at all regular meetings for public comments on agenda items and general comments.

This transmission is pursuant to the Freedom of Information Act §30-4-80.

Holiday Sanitation Schedules

Monday, December 24. Scheduled commercial collection and residential garbage collection will be performed on the north end of town. No residential yard debris collection.

Tuesday, December 25. No service.

Monday, December 31. Scheduled commercial collection and residential garbage collection will be performed on the north end of town. No residential yard debris collection.

Tuesday, January 1. No service.

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repeatuntil	2012-12-07 08:16:51
status	sent
userselection	
sent	2012-12-07 09:30:48
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sendformat	HTML
template	0
processed	560
as text	527
as html	33
as pdf	0
as text and pdf	0
viewed	0
bounce count	0
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Attachments for this message	
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Description:	
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Filename:	12102012_tc_agenda_8b_discussion_minutes_preparation.pdf
Size:	39Kb
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Description:	
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3	Surfside

Send this (same) message to (a) new list(s):

- ☐ Media, Agenda Distribution (List is not Active)

Resend

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Debra Herrmann

From: Kenneth Moss [KennethMoss@wwpemlaw.com]
Sent: Monday, December 10, 2012 12:48 PM
To: Debra Herrmann (dherrmann@surfsidebeach.org)
Subject: FW: proposed By-Laws and contract with the Surfside Beach Youth Sports Association
Attachments: Town SBYSA Contract v3.pdf; SBYSA Bylaws draft v5.pdf; Final Booster MOU Points.pdf; SBYSA Artilces.pdf

Debra,

Fyi, the below and the attached.

** Please note that my email address has changed **

Kenneth R. Moss
Wright, Worley ,Pope, Ekster & Moss, PLLC
PO Box 250
Little River SC 29566
Tel: 843/ 281-9901
Fax: 843/ 281-9903
wwpemlaw.com

CIRCULAR 230 DISCLOSURE: To comply with Treasury Department regulations, we inform you that, unless otherwise expressly indicated, any tax advice contained in this communication (including any attachments) is not intended or written to be used, and cannot be used, for the purpose of (i) avoiding penalties that may be imposed under the Internal Revenue Code or any other applicable tax law, or (ii) promoting, marketing or recommending to another party any transaction, arrangement, or other matter.

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If you have received this communication in error or are not sure whether it is privileged, please immediately notify us by return e-mail and destroy any copies, electronic, paper or otherwise, which you may have of this communication.

Please consider the environment before printing this email.

From: Kenneth Moss
Sent: Monday, December 10, 2012 10:04 AM
To: dougsamples@surfsidebeach.org; marybethmabry@gmail.com; Mark L. Johnson (surfsidemark@frontier.com); 'markjohnson@surfsidebeach.org'; Ann Dodge (anndodge@surfsidebeach.org); Rod Smith (rodsmith@surfsidebeach.org); randle stevens (als122987@gmail.com); Kohlmann Beth (Bk374@aol.com)
Cc: 'Micki Fellner'; d.seman@yahoo.com
Subject: proposed By-Laws and contract with the Surfside Beach Youth Sports Association

Council members,

After several iterations, I have attached the most recent versions of the By-Laws for the Surfside Beach Youth Sports Association, Inc. The Articles for the corporation are also attached. I have also attached the most recent version of a contact form that could be utilized to memorialize the Town's agreement with the SBYSA, subject of course to approval of the agreement by the Town.

Lastly, there is attached a document entitled "Final Booster MOU Points.pdf". I have addressed many but not all of the issued in the MOU. I have tried to address the points where I felt that I understood the wishes of the Council. However, I would very much appreciate it if you would review that list of points as well.