



TOWN OF SURFSIDE BEACH  
115 US Highway 17 North, Surfside Beach, SC 29575  
[www.surfsidebeach.org](http://www.surfsidebeach.org)  
☎ (843) 913-6111 📠 (843) 238-5432

**PUBLIC NOTICE - Tuesday, December 10, PUBLIC HEARING at 5:30 p.m. Pursuant to §6-1-330 to hear comments from the public on the proposed Planning, Building and Zoning fee increases.**

**PUBLIC NOTICE:** Pursuant to Town Code §2-36 there is only one Town Council Meeting in December, which will be held on the December 10<sup>th</sup> at 6:30 p.m.

**SURFSIDE BEACH TOWN COUNCIL  
REGULAR MEETING AGENDA  
COUNCIL CHAMBERS  
TUESDAY, DECEMBER 10, 2013 ♦ 6:30 P.M.**

1. **CALL TO ORDER** – Mayor Douglas F. Samples
2. **INVOCATION AND PLEDGE OF ALLEGIANCE** Pastor David Lyle, Journey Church
3. **AGENDA APPROVAL**
4. **MINUTES APPROVAL** - Regular Meeting November 26, 2013
5. **PUBLIC COMMENTS – Agenda Items Only.** (3-minutes per speaker)
6. **COMMUNICATIONS**
  - A. Comprehensive Annual Financial Report June 30, 2013, Harper, Poston, & Moree, PA, CPA
  - B. Proclamation #13-88, Arbor Day – December 6, 2013
  - C. Department Reports
    - i. Planning, Building & Zoning
    - ii. Police
    - iii. Fire
  - D. Administrator's Report - Update on Current Events
7. **BUSINESS**
  - A. **Second Reading**
    - i. #13-0767 to adopt 2013 Comprehensive Plan, Director Morris
    - ii. #13-0764 to amend §§13-52, 13-57, 13-60 & 13-61 Planning, Building & Zoning Fees, Director Morris
  - B. Stormwater Committee (May be deferred until after executive session.)
    - i. Resignation: Ken Harbin
    - ii. Volunteer: Heather Hertel
8. **DISCUSSION** – Any matters of concern or information to be discussed by Town Council.



9. **PUBLIC COMMENTS – General Comments.** (5-minutes per speaker)

10. **COUNCIL COMMENTS**

11. **EXECUTIVE SESSION**

Pursuant to FOIA §30-4-70(a)(1) to discuss the appointment of a person to a public body (See Business Item 7.B)

12. **ADJOURNMENT**



**SURFSIDE BEACH TOWN COUNCIL  
REGULAR COUNCIL MEETING MINUTES  
NOVEMBER 26, 2013 ♦ 6:30 P.M.  
TOWN COUNCIL CHAMBERS**

**1. CALL TO ORDER.**

Mayor Samples called the meeting to order at 6:30 p.m. Mayor Samples, Mayor Pro Tempore Mabry, and Councilmembers Dodge, Johnson, Kohlmann, Smith, and Stevens were in attendance. A quorum was present. Others present: Town Administrator Fellner; Finance Director King; Planning Director Morris; Public Works Director Adair; Recreation Supervisor Ellis, and Town Clerk Herrmann.

Mayor Samples reminded everyone that the Christmas Tree Lighting would be Thursday, December 5<sup>th</sup> at seven o'clock in front of town hall. He hoped everyone would attend.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE.**

Missionary Jack Narvel with Youth with a Mission gave the invocation. Mayor Samples lead the Pledge.

**3. AGENDA APPROVAL.**

Mr. Smith moved to approve the agenda with an amendment to defer Business Item 7.A.i. second reading of Ordinance #13-0764 Planning Building and Zoning Fees until the December 10<sup>th</sup> meeting. Ms. Mabry seconded. Mr. Smith explained that second reading should be held after the public hearing. All voted in favor. **MOTION CARRIED.**

**4. MINUTES APPROVAL.**

Ms. Dodge moved to approve the minutes of the November 12, 2013 meeting as submitted. Mr. Johnson seconded. All voted in favor. **MOTION CARRIED.**

**5. PUBLIC COMMENTS – Agenda Items (3 minutes.)**

There were no public comments on agenda items.

**6. COMMUNICATIONS.**

**A. Employee Recognition – James Behrens, 5 years.**

Mayor Samples presented Mr. Behrens with a certificate, service pin, and check. Mr. Behrens, who works in the public works grounds division, received a standing ovation.

**B. Department Reports.**

**i. Finance.**

Ms. King presented the written report, a copy of which is on file. In general funds property collections were over last year by \$78,000. Much of that was due to four mils being allocated to general fund, instead of the capital projects fund. This year only one mil is allocated to capital projects. There were 42 new business licenses, which includes new owners for existing businesses. There were eight brand new businesses: a dentist; a hairdresser; a lawyer; a masseuse; a marketing firm; a sales company, and a new owner for an existing restaurant. There were ten out of town companies; eight new rentals, and 16 contractors. Funds were transferred from accommodations tax and local accommodations tax to the general fund, which is scheduled quarterly after monies were received from the state. Reimbursement for underground utilities was \$177,000, which was received from Santee

57 Cooper and Lee Electric; \$14,500 is still due from Verizon, which is now known as Frontier. DDC  
58 Engineers was asked to help the town get payment, because DDC was the project engineer. General  
59 fund expenditures exceeded last year by \$78,000, which was mostly due to transfers of salaries and  
60 parking expenditures that were previously charged to hospitality funds. Capital projects fund has  
61 expenditures year-to-date of \$41,000 for water quality and the 6<sup>th</sup> Avenue South pond project. An  
62 accommodations tax check was received from the state in the amount of \$336,000, which was \$80,000  
63 more than last year. Some of the excess was for money owed to the town that the state is slowly paying.  
64 Ms. King explained that some of the excess may have to be returned to the state during the next quarter,  
65 because they state was paying the town for some of its neighbors, i.e. Plantation Resort. State staff was  
66 contacted and asked to correct its records to avoid the overpayments. Local accommodations taxes and  
67 hospitality were ahead of last year by \$17,650. Payments in the month of October were for the months of  
68 July, August, and September. This would be the last big payment for this revenue. Both of the enterprise  
69 funds were higher than last year. Sanitation had a rate increase, and the pier fund now receives its share  
70 of the parking revenue. Under the accounting rules, when a monthly financial statement was reported, a  
71 statement of the beginning and ending fund balances was required for each fund so that it would conform  
72 to the comprehensive financial report at year end. That change was implemented beginning with this  
73 report.  
74

75 Mayor Samples said to ensure that everyone understood that the monthly reports were now  
76 consistent with the audit requirements for reporting. The monthly reports track along with the annual  
77 audit. Heretofore, they were not prepared that way. The reports now show a 'real picture' following  
78 certified rules, because the fund balances could be tracked monthly instead of annually. Ms. King said  
79 those numbers would be most accurate on the quarter, because the town booked depreciation quarterly.  
80

81 Ms. King proceeded to highlight various portions of the reports –  
82

- 83 • General fund - quarterly payments received from Time Warner Cable, and the monthly payment  
84 Grand Strand Water & Sewer, and \$301 from HTC for the cable at Harbor Lights, quarterly local  
85 aid to subdivisions payment, and the Horry County quarterly road maintenance fee payment, and  
86 Lanier, \$11,000, Lee Electric, \$177,000
- 87 • Capital Projects – Expenses exceed revenue by \$30,000
- 88 • Accommodations Tax, Local Accommodations Tax & Hospitality funds - \$336,000 was received  
89 for the quarter from the state. The Chamber of Commerce receives 30-percent of that amount  
90 pursuant to state code, which totals \$93,000 and will show next month as an expenditure.  
91 General fund receives \$25,000, also pursuant to state code.
- 92 • Pier fund – Revenue equals \$190,000 year-to-date and expenses of \$65,000, netting \$124,000
- 93 • Sanitation fund – net positive \$131,000
- 94 • Lanier Parking fund – seasonal meter revenue receipts equal \$226,000. Lanier has outstanding  
95 citations that will continue to generate revenue during the next few months. Charges were  
96 estimated at \$9,000, but the invoice was received today for \$12,000. Based on this report, Lanier  
97 has charged the town \$109,000 so the amount after that payment would be \$156,000. Other  
98 expenditures were made in the amount of \$7,500, so the net to the town is \$148,000. The  
99 parking season is over, so very little revenue would be received during the coming months. She  
100 expected Lanier to charge the town between \$5 and \$6 thousand for November and December.  
101 The \$137,000 estimate was probably fairly accurate when the \$7,500 other charges were  
102 deducted.  
103

104 Ms. Kohlmann referred to page 5 and asked for an explanation of the police \$61,621 expenditure.  
105 Ms. King said that was to purchase two police vehicles during October.  
106

107 Mr. Smith asked if the fund balances were the beginning of the fiscal year or the beginning of the  
108 month. Ms. King said that was the number that would be the audited fund balance number in the financial  
109 report. Mr. Smith asked over what period of time.  
110

111 Mayor Samples said the beginning of the fiscal year. Ms. King said yes, July 1<sup>st</sup>.  
112

113 Mr. Smith asked about the ending fund balance. Ms. King said it was year-to-date as of the end  
114 of the report, October 31<sup>st</sup>. Mr. Smith asked why the budget was the same as the year-to-date number.  
115 Ms. King said the budget was the same as the beginning balance, because the goal was to make your  
116 budget number be what the end of the year balance would be. Mr. Smith asked if there were eight new  
117 businesses. Ms. King said there were eight new licenses; one of the restaurants in town changed  
118 owners, so it was not technically a new business.  
119

120 Mayor Samples said last year the town had already received about \$100,000 from the Municipal  
121 Association business license revenue. Less than \$2,000 was received this year. Ms. King said that was  
122 because that money was actually due in June of the prior fiscal year and was paid late. It was  
123 erroneously counted in last year's budget; the \$111,000 was a non-recurring item. Business license fees  
124 were due in June, but some paid late. Mayor Samples hoped that councilmembers understood the  
125 report more clearly. The contents were more comprehensive than it had been in the past. He  
126 appreciated staff's efforts very, very much.  
127

## 128 ii. Recreation.

129 Ms. Ellis presented the written report, a copy of which is on file. The Nathan Black Memorial 5K  
130 race was held on November 26<sup>th</sup>; 57 runners participated. Ms. Diane Smith sent a very nice thank you  
131 card for the town's support and participation. The Veterans Day service was November 11<sup>th</sup>. About 100  
132 people attended. It was a wonderful service. She thanked the grounds crew who prepared the memorial  
133 park and got it looking great. Christmas decorations were being put up. The annual Christmas tree  
134 lighting would be December 5<sup>th</sup>. Mr. Behrens did a great job hanging tree lights. Highway 17 will be  
135 decorated the week of December 9<sup>th</sup>. Lakewood Elementary Chorus and Steel Band will provide  
136 entertainment at the tree lighting along with Low Country Community Church Praise Team and the  
137 Socastee Bravettes. Children from Gateway Academy will distribute programs and candy canes.  
138 Invitations to march in the parade were sent to 17 high schools; St. James High School and Hemingway  
139 High School will march. To date there were 55 parade entrants. The Turkey Trot would be Thursday at  
140 eight o'clock at the pier parking lot. It happens that that is going to be the coldest day of the year! The  
141 Christmas parade is December 14<sup>th</sup> at two o'clock. The employee Christmas luncheon is Friday,  
142 December 20<sup>th</sup> at noon. Breakfast with Santa is December 21<sup>st</sup> from 9:00 a.m. to 10:30 a.m. at the  
143 Golden Egg.  
144  
145

146 Mayor Samples asked if councilmembers agreed to have a float again this year. **There were no**  
147 **objections.**  
148

149 Ms. Dodge said the Veterans Day services were always good, but she thought this year's  
150 Veterans Day service was exceptional. Mr. Howard Barnard's comments were wonderful. She really  
151 appreciated it.  
152

153 Mr. Smith asked what time council should assemble for the parade. Ms. Ellis said a message  
154 would be sent to Town Council with the details. The float has benches this year. Mr. Smith asked if there  
155 were cushions, too. Ms. Ellis said cushions could be added, if council wanted them. Mr. Smith thought  
156 the Veterans Day service was very good. He also thought the monument looked very nice. He thanked  
157 Mr. Adair and Ms. Ellis for their work.  
158

159 Mr. Johnson commented that the Breakfast with Santa time was 9:00 to 10:30 a.m. Ms. Ellis said  
160 that was correct.  
161

162 Mayor Samples said there is a volunteer appreciation drop in on December 6<sup>th</sup> at the civic center  
163 from 2:00 to 4:00 p.m. Ms. Ellis was helping with the event. He hoped everyone would participate.  
164

## 165 iii. Public Works.

166 Mr. Adair presented the written report, a copy of which is on file. Sanitation crews removed eight  
167 Moby carts; five accounts were no longer active and three no longer had overflow. Commercial service  
168

169 routes continued to be updated based on business needs. Five accounts reduced service days. The  
170 supervisor explained the commercial service schedule to two new business owners, Southern Auto Mart  
171 and US Marine Marketing. Pelican Pass replaced its dumpster with a new one. Ocean Garden Buffet  
172 closed and cancelled its account. Thanksgiving week recycling will be collected on Friday, November  
173 29<sup>th</sup>, instead of Thursday. Once a week winter rollout in the R-3 and C-3 districts began September 11<sup>th</sup>  
174 and will continue until May 8<sup>th</sup>; 14 accounts opted out. The September household hazardous/e-waste  
175 collection received 2,810 pounds of electronic waste that was properly disposed by Creative Recycling.  
176 The town received a Solid Waste Grant that will pay the \$237.05 cost. October collections include 327.9  
177 tons of solid waste; 38 tons of mixed debris; 160 tons of yard debris, and 41.4 tons of recyclables. Street  
178 and drainage crews continue to rake the beach and empty the trash and recycling cans. Swashes were  
179 dug out as needed. Landscaping, decks and seating upgrades at 16<sup>th</sup> Avenue North were completed at  
180 the Magnolia lake outfall. Work was almost completed on the 6<sup>th</sup> Avenue South pond filling and green  
181 space restoration project. Trimming trees and removal of overhanging branches continue throughout  
182 town. Winterization of the beach shower towers started and should be completed by mid-December.  
183 Street sweeping continues on Mondays and Fridays, weather permitting. Seven reports were sent to  
184 Santee Cooper identifying improperly working street lights. Grounds crews continue to remove trees that  
185 pose safety hazards; pruning was completed in the passive park. Crews were installing Christmas  
186 decorations at town hall and around town. Winter rye grass seeding was completed on most town  
187 properties. Fleet maintenance completed 54 repairs on town vehicles and equipment; 29 vehicles had  
188 preventive maintenance performed. Facilities crew installed a new welcome sign and lighting at the  
189 intersection of Melody Lane and US Highway 17. The new sign is constructed of high-density urethane  
190 that would not rot and should last 20 to 30 years or longer. Lights were repaired at the town hall flag pole,  
191 so the flag are properly lit. Hanging flower baskets at the pier were replanted with winter flowers by the  
192 beautification committee. Updated decorative lighting continues to be installed at the pier, in addition to  
193 path lighting for the handicapped ramp. Mr. Adair said in addition to Mr. Behrens' completing five years of  
194 service, he also serves as a volunteer firefighter for the town, and he and his wife just welcomed their first  
195 baby. Mr. Adair welcomed Mr. Bert Power, the new mechanic. Public works office will be closed  
196 Thursday and Friday to observe Thanksgiving holidays.

197  
198 Ms. Dodge asked if the town was paid for the work employees did on the Turkey Trot. Mr. Adair  
199 believed the vendor reimbursed the town.

200  
201 Mr. Smith asked if any work was done for the Nathan Black race. Ms. Ellis said only she and  
202 police officers were involved; they donated their time. Mr. Smith congratulated Mr. Adair on the quote in  
203 *RecyclonomicsSC* magazine. That was great. Recycling was a big thing in our town. He had a problem  
204 recycling small batteries, AAA to D sizes, and asked if any accommodations could be made to collect  
205 them in advance of the semi-annual events. Mr. Adair said plans were underway to provide a collection  
206 station at the town hall complex. Alkaline batteries were recyclable, and the Solid Waste Authority would  
207 accept them. Mr. Smith asked if a collection place could be made to accept small fluorescent light bulbs.  
208 Mr. Adair said those type bulbs were part of the hazardous household waste stream. They could not be  
209 stored safely, and would have to be held until a drop-off event.

210  
211 Ms. Kohlmann asked if lights could be placed at the welcome sign on the north side of town. Mr.  
212 Adair said there was no power near that sign. He could contact Santee Cooper to install a meter, but it  
213 would be an additional monthly cost of about \$25. He would be happy to move forward as council  
214 directed. Ms. Kohlmann suggested that councilmembers view the sign at night and bring their opinions.  
215 The sign was so dark that drivers could not see it at night.

216  
217 Mr. Johnson agreed with Ms. Kohlmann. Since the signs were being upgraded, he believed up-  
218 lighting was needed on the sign. He was in favor of identifying funding.

219  
220 Mayor Samples asked if there was any objection to having Mr. Adair bring the matter back for  
221 consideration as a business item.

222  
223 Mr. Smith wanted Mr. Adair to present costs. Mr. Adair said if Santee Cooper had a pole nearby,  
224 it should not be too difficult to connect.

225  
226 Ms. Kohlmann asked if accommodations or hospitality revenue could be used to pay for the  
227 lighting, since the town is a tourist destination.  
228

229 Mayor Samples said that could be checked and Mr. Adair could present recommendations for  
230 funding with the cost information.  
231

232 **There were no objections.**  
233

234 **C. Administrator's Report – Update on Current Events.**  
235

236 **i. Update on Current Events.**  
237

238 Ms. Fellner reported:  
239

- 240 • Magazine production – ad base sales had not increased since the last meeting and are still at  
241 \$19,852.
- 242 • Winter street paving projects were delayed due to weather and are scheduled for the coming  
243 week, weather permitting. New flyers were being delivered to affected residents to inform them of  
244 the new schedule. Streets involved are 14<sup>th</sup> Avenue South from Dogwood Drive to Highway 17;  
245 Oak Drive North from 1<sup>st</sup> Avenue to Myrtle North, and 13<sup>th</sup> Avenue North from Ocean Boulevard  
246 to Cedar Drive North.
- 247 • The bid for the pier parking lot ADA (Americans with Disabilities) enhancements would be  
248 awarded to the low bidder, J. W. Hardee for \$38,000. The budget was \$43,500; the town will not  
249 to spend \$5,500 of what was budgeted. The only other responsive bidder was Coastal Asphalt  
250 with a bid of \$43,620.84.  
251

252 Mayor Samples asked if this was the bid that was rebid. Ms. Fellner said it was. The previous  
253 bid was \$48,000, so the town saved \$10,000 by rebidding the project. Mayor Samples said thank you, for  
254 the record.  
255

- 256 • The parking committee would meet on December 2 at 10:00 a.m. at the fire house to review  
257 some additional scenarios that staff will provide. Council will, of course, receive copies of all  
258 information presented. When the parking committee makes formal recommendations for council  
259 review, a workshop would need to be scheduled, but it was premature at this time.  
260

261 Mayor Samples asked if the committee recommendations could be heard during a regular  
262 meeting instead of scheduling a workshop. Ms. Fellner said it could be done in a regular meeting. Mayor  
263 Samples asked that the meeting time be published on the marquee. Unless there was objection, a  
264 workshop would be postponed until the committee made its formal recommendations. **There were no**  
265 **objections.**  
266

- 267 • A passage in the November 12<sup>th</sup> minutes was confusing to some public readers. Beginning at  
268 Line 713, "Ms. Kohlmann said a business license was required for the company, and asked if an  
269 additional license was purchased for the race." Ms. Fellner explained they were discussing the  
270 Turkey Trot. "Mr. McKnight said no additional license was purchased for the specific race."  
271 Some readers were unsure if the additional license referenced a business license for the current  
272 year, or some other type of license. Just to be clear for the record, there was only one type of  
273 license required by the town for event promoters, and that was a business license. Festival  
274 Promotions had paid a business license fee for each year since 2011, including this year.
- 275 • Correspondence was received from the SCDOT (South Carolina Department of Transportation)  
276 that the town will receive an additional \$152,252 back from the cancellation of the Highway 17  
277 resurfacing project. This will mean that the town recouped everything except \$17,748. A  
278 breakdown of those expenditures was available, if anyone was interested in seeing those.
- 279 • On behalf of herself and all town employees, Ms. Fellner wished Town Council and all citizens a  
280 safe and happy Thanksgiving holiday.

281  
282 Mayor Samples asked if Town Council could be provided with a list of in-town businesses that  
283 had purchased ads in the magazine. He said members know various business owners in town, and might  
284 be successful marketing the magazine advertising. He continued to be concerned that it was not  
285 adequately marketed. Ms. Fellner agreed; folders were prepared with ad copies, statistics, and the  
286 magazine cover that would be distributed to councilmembers to show business owners. She suggested  
287 that contractors and Brandon Advertising could be approached. Mayor Samples asked Ms. Fellner to  
288 provide in-town advertising rates. He hoped that councilmembers would take time to visit in-town  
289 businesses to give them an opportunity to participate, because he could hear comments once the sales  
290 end, "nobody told me about it." Mayor Samples was certain the business committee knew about the  
291 magazine, and was curious to know how many of those businesses were participating.  
292

293 Mr. Johnson asked for the information as quickly as possible, because of the deadline. Ms.  
294 Fellner said the deadline was moved. Everything was prepared; she was waiting for the list from the  
295 Chamber, which she expected soon. Mayor Samples said he would call Mr. Dean, if the information was  
296 not received as expected.  
297

298 Mayor Samples reciprocated holiday greetings and wished the administrator and staff, happy  
299 holidays.  
300

## 301 **7. BUSINESS.**

### 302 **A. Second Readings of Ordinances.**

#### 303 **i. #13-0764 to amend §§13-52, 13-57, 13-60 & 13-61 Planning, Building and Zoning Fees,** 304 **Director Morris.**

305 This item deferred until the December 10, 2013 regular meeting. Please see Item 3, Agenda  
306 Approval, hereinabove.  
307

#### 308 **ii. #13-0768 to amend Flood Ordinance, Director Morris.**

309 Ms. Morris presented the ordinance explaining that first reading was approved at the last meeting.  
310 Changes were made to comply with the state code model ordinance. The proposed ordinance includes  
311 changes required by FEMA (Federal Emergency Management Agency.) A certified copy of the approved  
312 ordinance has to be sent to FEMA prior to December 9<sup>th</sup> to show that the town was in compliance.  
313

314 Mr. Smith moved to adopt second reading of Ordinance #13-0768 Flood Ordinance. Mr. Stevens  
315 seconded. All voted in favor. **MOTION CARRIED.**  
316

317 Mr. Johnson moved to suspend rules to allow discussion. Ms. Mabry seconded. All voted in  
318 favor. **MOTION CARRIED.**  
319

320 Mayor Samples said the latest on the Bigger Waters legislation according to the *Post and Courier*  
321 out of Charleston is that the congressional leadership had no interest in delaying implementation of  
322 Bigger Waters. We happen to live in an area that will be significantly impacted by the increase to flood  
323 insurance premiums. Mayor Samples agreed philosophically that flood insurance should not be  
324 subsidized, which was essentially one of the major pieces of the legislation, i.e. to remove all subsidies.  
325 The problem was that system that developed over years and years had always been subsidized. There  
326 was no doubt that it would have a chilling effect on property sales, unless the market adjusts the value of  
327 those properties. By that, Mayor Samples meant decreases the value of property that had flood  
328 insurance. He believed that would have a ripple impact on everything back from the coast. There did not  
329 seem to be much to do about it, since it was the law of the land. He believed it was important for  
330 members to understand a little about the Act. Summaries were available on line. This would be a big  
331 change; council had to be very careful about its actions that it did control, because council had no control  
332 over the Bigger Waters.  
333  
334  
335  
336

337  
338 Mr. Johnson said he was in the insurance business. He did not fully understand everything  
339 happening. That was sad, because if he did not fully understand it, then the resident property owners  
340 may or may not understand it. The first implementation was for secondary homes and rental property. It  
341 would hit the owners like an "atom bomb." The increases would be incremental, but again, the bottom  
342 line was the government would no longer subsidize the premiums. It would be residents living in an AE,  
343 VE, or any type flood zone paying extremely high premiums for flood insurance, whether they wanted to  
344 or not. It would be a matter of affording flood insurance premiums, which would perhaps be higher than  
345 the mortgage payments. Mayor Samples was right; there does not seem to be any concern to do  
346 anything about it on the state or national levels.

347  
348 Mayor Samples said initial implementation was on second homes, but primary residences would  
349 be phased in when they were sold. That would have a chilling effect on potential buyers.

350  
351 Ms. Mabry was going to attend a conference at Coastal Carolina University on December 5<sup>th</sup>  
352 where FEMA representatives would be present. Selling a home here would be "mighty difficult." The  
353 town has an overlay district with triggers. Buying and selling is the number one trigger. You cannot get  
354 an extension. No one knows what the actual premiums will be on investment property, because they  
355 have not been published. The town is fortunate to have some FEMA regulations in place. Many homes  
356 are built on stilts. It was fortunate that previous councils saw fit to implement some guidelines after  
357 Hurricane Hugo, which may help some. The one thing the town can do is work on the CRS (Community  
358 Rating System) to try to get the flood insurance down as much as possible. The better rating may not  
359 help a lot, but when premiums are \$8 to \$10 thousand, a 5- or 6-percent savings would help. Big cities  
360 are having trouble getting CSR ratings that give the maximum 10-percent discount, so she did not expect  
361 that in town. The town had to start changing the way that it did business.

362  
363 Mr. Johnson moved to reconvene regular session. Mr. Smith seconded. All voted in favor.

364 **MOTION CARRIED.**

365  
366 **B. Surfside Pier Roofing Bid Award, Administrator Fellner.**

367  
368 Ms. Fellner said this was a non-budgeted expenditure that was originally planned to be done as  
369 an emergency expenditure, and it needed Town Council approval. She presented the bid information for  
370 the Surfside Pier roofing repair. Six bids were submitted and were published on the town website. Ms.  
371 Fellner explained that even though Thompson Roofing was not the lowest bidder, she recommended that  
372 the bid be awarded to Thompson for the following reasons:

- 373  
374
- 375 • Thompson Roofing was a local company with an impeccable reputation
  - 376 • It would be easy to schedule any future work against the 20-year guarantee with a local company
  - 377 • Thompson Roofing can meet the work commencement scheduling requirements (the first two  
378 weeks in December)
  - 379 • Thompson Roofing is a certified FiberTite installer as specified in the bid package, (the low bidder  
380 was not a certified installer, which would void the 20-year manufacturer's warranty)
  - 381 • The bid was only \$3,800 over the lowest bid

382  
383 Mr. Smith moved to award the bid for replacement of the pier roof to Thompson Roofing in the  
384 amount of \$24,750. Mr. Stevens seconded. Mr. Smith asked if the money for this award would come out  
385 of the pier fund. Ms. Fellner said that was correct. All voted in favor. **MOTION CARRIED.**

386 **8. DISCUSSION – Any matters of concern or information to be discussed by Town**  
387 **Council.**

388  
389 Mr. Smith said since it was the season to install Christmas decorations, when the lights were  
390 installed on the palm trees on Surfside Drive he wanted to keep those on all year long. Mr. Smith wanted  
391 Mr. Adair to consider the possibility of keeping the lights on all year, and give Mr. Adair a chance to  
392 present any reasons why that should not be done before council made a decision. Mayor Samples said

393 this was an item that was agreed to by council during the team building retreat when a volunteer took  
394 minutes. Ms. Kohlmann said that was already agreed to, and it did not have to come back to council (\*\*)  
395 formal motion. Ms. Mabry said costs had to be considered. Mayor Samples said absolutely; that was  
396 what Mr. Smith was asking. Mr. Smith said it was always best to ask staff for facts so that Town Council  
397 made informed decisions. Mayor Samples asked Mr. Adair to bring information for council's  
398 consideration.  
399

400 **9. PUBLIC COMMENTS – General Comments (5 minutes.)**

401  
402 “Melodye Lane-Laveglia, 1510 Cedar Drive North. Just wanted to thank you for bringing up the  
403 Bigger Waters issue, because it is huge. I don't know how many citizens are aware of what's going on. I,  
404 I sell real estate, so it's my livelihood. I live in town right now in the flood zone X, where I'm not required  
405 to have flood insurance right now. However, this time next year when the new maps come out, it's very  
406 possible that many of our homes are gonna be in a different zone. We just don't know, and it can have a  
407 huge impact on our economy, not just in the prices of our homes, but it could have a huge impact on our  
408 economy. So, I thank you guys for bringing it up, and for being aware of it. You can, and I hope that  
409 everybody will, email your senators and your congressmen. We are; real estate agents are emailing our  
410 congressmen like crazy right now, because we are at a crucial time. Right now they are deciding whether  
411 they are going to delay things or not. There hasn't been an impact study. There were supposed to have  
412 done an impact study, a feasibility study, and it has not been done. So, it is a huge issue so much bigger  
413 than most of us realize. There was a home on the inlet in Murrells Inlet, and some of you may have read  
414 about it in the newspaper, that just recently sold. A couple of days before closing the new buyers found  
415 out that the flood insurance that the current owners had been paying \$1,300 a year for went to \$16,000;  
416 \$16,000. Now, you know that house had the correct elevation, but it had cement piers instead of wood  
417 driven pilings. So, there are all kinds of things that can and will impact what your flood insurance is  
418 gonna be. So, I appreciate your bringing it up and I hope that we'll stay on top of it. Thanks.”  
419

420 **10. COUNCIL COMMENTS.**

421  
422 Ms. Mabry: “I want everybody to have the best holiday, and we'll see you back on the 10<sup>th</sup> of  
423 December. We have only one meeting that month, so, have a great Thanksgiving. If you're travelling,  
424 stay safe.”  
425

426 Mr. Stevens: “I wish everybody a happy Thanksgiving. May all your neighbors, and friends, and  
427 relatives come visit you, and enjoy Thanksgiving. Thank you.”  
428

429 Ms. Kohlmann: “Ralph and Patti aren't here tonight, but I wanted to just let everybody know,  
430 cause he's not gonna talk about what he does. So, they did an amazing job at South Strand Helping  
431 Hand feeding over 200 people just as of this afternoon, and they're not done yet. They'll be there all day  
432 tomorrow, and Thanksgiving he's also feeding families separately. I asked him who was cooking at his  
433 house, but they're taking care of other people, and a big part of what they did at Helping Hand was done  
434 with staff of our town. The fire department set up bins in their lobby. They collected toys and food, and  
435 delivered it, and it's just really important that the town, people in this town know what Helping Hand is and  
436 where it is, and it's a great place. So, if you have time to stop in there, because really, honestly, any one  
437 of us could end up in a situation like that, and that's what it's there for, and the people that are there  
438 really, really care about doing it; so with that said, happy Thanksgiving everybody. When you see Ralph  
439 and Patti, just say thank you to them, because really, they are amazing.”  
440

441 Mr. Smith: “Happy Thanksgiving, and thank you for coming out in the rain.”  
442

443 Ms. Dodge: “Happy Thanksgiving from the Dodge household to your household. Also, wanted to  
444 remind you Ms. Anna Johnson, as far as I know, is still in the hospital. Am I right?” Ms. Kohlmann:  
445 “She's home today.” Ms. Dodge: “Then, somebody go see her. I will. Also, I'm going to wish, I already  
446 did. I also wanted to talk about how we honor our employees. I think the town does a really good job.  
447 We have outstanding employees. We recognize them for that, and I think it is so important for morale to

448 do that, so thank you as citizens, because you tell them what a good job they're doing, and thank you,  
449 councilmembers. I think it's a great idea. Happy Thanksgiving."  
450

451 Mr. Johnson: "Thank you, Mr. Mayor. God bless you all for coming out. I sincerely hope that you  
452 have a wonderful holiday season, if I don't get to see you again, and Melodye just reminded me that we  
453 really do need to contact our legislators on this flood issue. Some names come to mind. All of our local  
454 guys, Tim Scott, Lindsay Graham, Tom Rice, James Clyburn; let 'em all know, all the way up, you know,  
455 as high as you can go, because you know, they don't know that it's an issue unless we tell them about it.  
456 So, I, I just urge you all to, to do that, and good night, and have a safe trip home."  
457

458 Mayor Samples: "Well, I think it's all been said. So, have a happy Thanksgiving. God bless you  
459 all. Be safe."  
460

461 **11. ADJOURNMENT.**  
462

463 Mr. Smith moved to adjourn the meeting at 7:35 p.m. Ms. Mabry seconded. All voted in favor.  
464 **MOTION CARRIED.**  
465

466 Prepared and submitted by,  
467

468 \_\_\_\_\_  
469 Debra E. Herrmann, CMC, Town Clerk

470 Approved: December 10, 2013  
471

472 \_\_\_\_\_  
473 Douglas F. Samples, Mayor  
474

475 \_\_\_\_\_  
476 Mary Beth Mabry, Mayor Pro Tempore  
477

478 \_\_\_\_\_  
479 Ann Dodge, Town Council  
480

481 \_\_\_\_\_  
482 Mark L. Johnson, Town Council  
483

484 \_\_\_\_\_  
485 Elizabeth A. Kohlmann, Town Council  
486

487 \_\_\_\_\_  
488 Roderick E. Smith, Town Council  
489

490 \_\_\_\_\_  
491 Randle M. Stevens, Town Council  
492

486 *Clerk's Note: This document constitutes minutes of the meeting that was audio taped. These are*  
487 *detailed minutes documenting each member's comments. Appointments to hear audio tapes may be*  
488 *scheduled with the town clerk. In accordance with FOIA, meeting notice and the agenda were distributed*  
489 *to local media and interested parties. The agenda was posted on the town website, the entry door at*  
490 *Town Council Chambers, and in the Town Hall reception area. Meeting notice was also posted on the*  
491 *Town marquee. Public Comments and Town Council Comments are transcribed as close to verbatim as*  
492 *possible. When (\*\*) is used a section of the tape is inaudible.*

**TOWN OF SURFSIDE BEACH**  
*SOUTH CAROLINA*

**EXECUTIVE SUMMARY**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**HARPER,**  
**POSTON &**  
**MOREE, P.A.**  
Certified Public Accountants



  
"SINCE 1977"

**TOWN OF SURFSIDE BEACH**  
*SOUTH CAROLINA*

**EXECUTIVE SUMMARY**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
EXECUTIVE SUMMARY  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

The Town of Surfside Beach's basic financial statements for the year ended June 30, 2013 are prepared in accordance with generally accepted accounting principles as applicable to governmental entities. Based upon our audit, we have concluded that the Town's financial statements are fairly presented in conformity with these generally accepted accounting principles and have rendered an unqualified opinion on its basic financial statements.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used, and evaluating the overall financial statement presentation.

The financial presentation for the Town meets the requirements of Governmental Accounting Standards Board (GASB) Statement No. 34 and related pronouncements. This financial statement presentation provides a comprehensive, entity-wide presentation of the Town's net position, revenues, expenses, and changes in net position that replaces the fund perspective previously required.

Enclosed is selected financial information which is presented to provide a summary of the Town's operations for the current fiscal year. This financial information reflects a condensed summary of financial activity and encompasses significant transactions of the Town.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
STATEMENT OF NET POSITION**

The Statement of Net Position presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position.

The Town's assets consist primarily of cash and investments; amounts receivable from taxpayers, sanitation customers, and other governments; and capital assets. Liabilities mainly represent accounts payable, certain accrued expenses, and long-term debt payable. Net position, within accounting usage, is the difference between total assets and total liabilities. Theoretically, it represents the amount of cash left on hand in an entity if all assets were liquidated and converted to cash and all liabilities were paid in full.

Total assets, liabilities, and net position as of June 30, 2013 are as follows:

**ASSETS, LIABILITIES, AND NET POSITION**

		<u>2013</u>
<b>Assets</b>		
Cash and Investments	\$	3,381,252
Receivables		2,020,226
Capital Assets, Net of Depreciation		17,027,634
Inventories and Prepaid Items		<u>150,744</u>
<b>Total Assets</b>	<b>\$</b>	<b><u>22,579,856</u></b>
 <b>Liabilities</b>		
Accounts Payable and Accrued Expenses	\$	760,316
Bail and Drug Bonds Payable		33,525
Capital Lease and Compensated Absences Payable		<u>996,471</u>
<b>Total Liabilities</b>	<b>\$</b>	<b><u>1,790,312</u></b>
 <b>Net Position</b>		
Net Investment in Capital Assets	\$	16,442,459
Restricted for Tourism, Public Safety, and Street Improvements		1,040,331
Unrestricted		<u>3,306,754</u>
<b>Total Net Position</b>	<b>\$</b>	<b><u>20,789,544</u></b>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
STATEMENT OF ACTIVITIES**

The Statement of Activities provides information on the change in net position during the current fiscal year. Revenues, expenditures, and expenses, where appropriate, are categorized into general revenues, program revenues, and direct expenses.

The total change in net position for the year ended June 30, 2013 is as follows:

**REVENUES, EXPENSES, AND CHANGE IN NET POSITION**

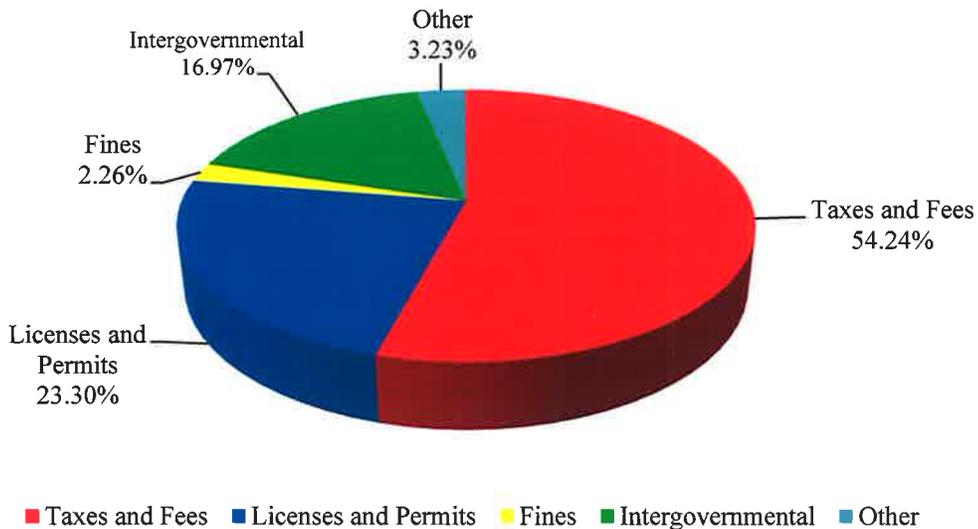
	2013
General Revenues	
Property Taxes	\$ 2,436,542
Local Accommodations Taxes	150,517
Business Licenses	1,535,250
Franchise Taxes	586,016
Hospitality Taxes	667,065
State Accommodations Taxes	614,905
State Shared Revenues	170,323
Gain on Disposal of Capital Assets	20,879
Interest Earnings and Other Miscellaneous Revenues	47,235
Total General Revenues	\$ 6,228,732
Program Revenues	
Charges for Services	\$ 1,918,393
Operating Grants and Contributions	296,602
Capital Grants and Contributions	296,415
Total Program Revenues	\$ 2,511,410
Expenses	
Governmental Activities	\$ 6,678,064
Business-Type Activities	1,187,128
Total Expenses	\$ 7,865,192
Change in Net Position	\$ 874,950

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
GOVERNMENTAL FUND TYPE REVENUES**

The Town segregates transactions related to certain functions or activities into separate funds in order to aid financial management and demonstrate legal compliance. Governmental fund types focus on near-term inflows and outflows of spendable resources. The Town utilizes six governmental funds, one of which is the Town’s General Fund. Total revenues for the combined governmental fund types are presented below:

**REVENUES**

	2013
Taxes and Fees	\$ 3,850,207
Licenses and Permits	1,653,590
Fines and Forfeitures	160,154
Intergovernmental	1,204,567
Other Revenues	229,198
<b>Total Governmental Funds Revenues</b>	<b>\$ 7,097,716</b>

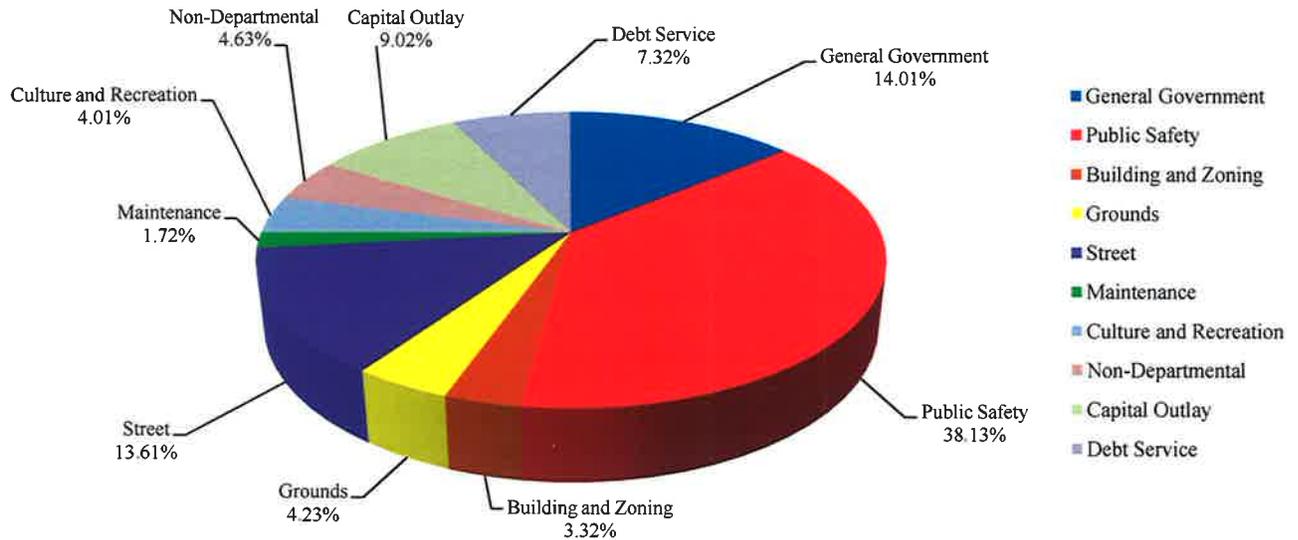


**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
GOVERNMENTAL FUND TYPE EXPENDITURES**

The General Fund is the general operating fund of the Town and is used to account for all operating expenditures that are not required to be paid or financed by another fund. Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Capital Projects Funds account for the acquisition and/or construction of major capital facilities, such as the Town’s stormwater projects. Total departmental expenditures of the combined governmental fund types are presented below:

**EXPENDITURES**

	<u>2013</u>
General Government	\$ 994,020
Public Safety	2,704,284
Building and Zoning	235,210
Grounds	299,839
Street	964,627
Intragovernmental Maintenance	121,971
Culture and Recreation	284,250
Non-Departmental	328,211
Capital Outlay	639,709
Debt Service	518,499
Total Governmental Funds Expenditures	<u>\$ 7,090,620</u>



**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
ENTERPRISE FUNDS**

Enterprise Funds account for operations of the Town that are similar to those of businesses in the private sector. The intent is that the costs of providing goods or services are recovered through sales or reimbursements to external users or customers of the Town. Following is an analysis of operations for the year ended June 30, 2013:

**ENTERPRISE FUND OPERATIONS**

		2013
Revenues		
Sanitation Services	\$	1,171,778
Pier Admissions and Rentals		288,298
Transfers from Other Funds		375,000
Other Miscellaneous Revenues		2,860
Total Revenues	\$	1,837,936
Expenses		
Operating Expenses - Sanitation	\$	994,438
Operating Expenses - Pier		120,243
Interest Paid to General Fund for Pier Purchase		25,564
Loss on Disposal of Assets		8,111
Transfers to Other Funds		130,477
Total Expenses	\$	1,278,833
Net Income (Loss)	\$	559,103

# **Town of Surfside Beach**

*"The Family Beach ... It's ALL Right Here!"*

**Comprehensive Annual Financial Report**

**For The Fiscal Year Ended June 30, 2013**



**Surfside Beach, South Carolina**

*Dedicated people providing quality and responsive service to our community.*



**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**FOR THE YEAR ENDED JUNE 30, 2013**

Prepared By:

Finance Department

Diana H. King, Finance Director



## **INTRODUCTORY SECTION**



**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
 COMPREHENSIVE ANNUAL FINANCIAL REPORT  
 Year Ended June 30, 2013**

**TABLE OF CONTENTS**

**INTRODUCTORY SECTION**

Page

Table of Contents.....	i
Principal Officials.....	iii
Organizational Chart.....	iv
Letter of Transmittal.....	v
Certificate of Achievement for Excellence in Financial Reporting.....	xii

**FINANCIAL SECTION**

<b>Independent Auditors' Report</b> .....	1
<b>Management's Discussion and Analysis</b> .....	3

**Basic Financial Statements**

Government-Wide Financial Statements:	
Statement of Net Position .....	12
Statement of Activities .....	13
Fund Financial Statements:	
Balance Sheet - Governmental Funds.....	15
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position .....	19
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds .....	20
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities .....	22
Statement of Net Position - Proprietary Funds .....	23
Statement of Revenues, Expenses and Changes in Fund Net Position - Proprietary Funds.....	24
Statement of Cash Flows - Proprietary Funds .....	25
Statement of Fiduciary Net Position - Agency Fund.....	27
Notes to Financial Statements .....	28

**Required Supplementary Information**

Schedules of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual:	
General Fund .....	45
Accommodations Tax Fund.....	46
Hospitality Fund .....	47
Local Accommodations Tax Fund.....	48
Notes to Required Supplementary Information .....	49

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
 COMPREHENSIVE ANNUAL FINANCIAL REPORT  
 Year Ended June 30, 2013**

**TABLE OF CONTENTS (continued)**

<b>FINANCIAL SECTION (continued)</b>	<u>Page</u>
<b>Individual Fund Statement</b>	
Statement of Changes in Assets and Liabilities - Firemen’s Fund.....	50
<b>Other Supplementary Information</b>	
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - Capital Projects Fund.....	51
Schedule of Revenues, Expenses and Changes in Fund Net Position - Budget and Actual - Sanitation Fund.....	52
Pier Fund.....	53
Schedule of Fines, Assessments and Surcharges .....	54
 <b>STATISTICAL SECTION</b>	
Net Position by Component.....	55
Changes in Net Position.....	56
Governmental Activities Tax Revenue by Source.....	58
Fund Balances of Governmental Funds.....	59
Changes in Fund Balances of Governmental Funds Balances.....	60
General Governmental Tax Revenues by Source.....	62
Assessed Value and Estimated Actual Value of Taxable Property .....	63
Property Tax Rates .....	64
Principal Property Taxpayers .....	65
Property Tax Levies and Collections.....	66
Ratios of Outstanding Debt by Type .....	67
Ratios of General Bonded Debt Outstanding .....	68
Direct and Overlapping Governmental Activities Debt.....	69
Legal Debt Margin Information.....	70
Demographics and Economics .....	71
Principal Employers.....	72
Full-time Equivalents Town Government Employees by Function/Program.....	73
Operating Indicators by Function .....	74
Capital Assets Statistics.....	75
 <b>INDEPENDENT AUDITORS’ OTHER REPORT SECTION</b>	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i> .....	76
Schedule of Findings and Responses.....	78

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**PRINCIPAL OFFICIALS**

**June 30, 2013**

**ELECTED**

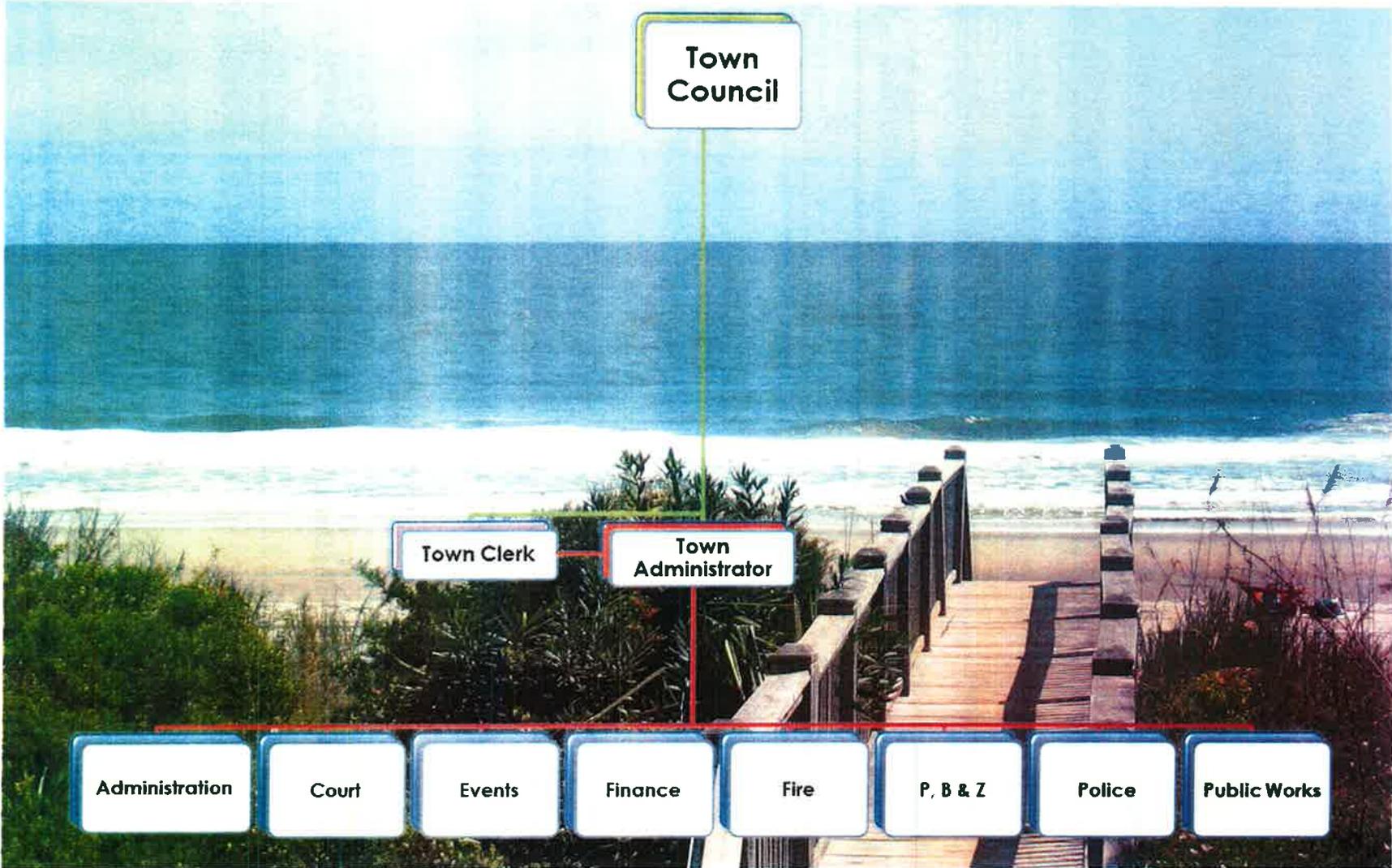
Mayor ..... Douglas F. Samples  
Mayor Pro Tem..... Mary Beth Mabry  
Town Councilwoman ..... Ann F. Dodge  
Town Councilman ..... Mark L. Johnson  
Town Councilwoman ..... Elizabeth A. Kohlmann  
Town Councilman ..... Roderick E. Smith  
Town Councilman ..... Randle M. Stevens

**APPOINTED**

Town Administrator ..... Micki C. Fellner, CGCIO  
Finance Director ..... Diana H. King  
Town Clerk..... Debra E. Herrmann  
Police Chief.....Rodney L. Keziah  
Fire Chief..... Daniel J. Cimini  
Planning, Building and Zoning Director ..... Sabrina T. Morris  
Public Works Director..... John G. Adair

# Town of Surfside Beach Organizational Chart as of June 30, 2013

-iv-





## **Town of Surfside Beach**

December 5, 2013

To Town Council, Town Citizens, and Friends of Surfside Beach, South Carolina:

The Comprehensive Annual Financial Report of the Town of Surfside Beach for the fiscal year ended June 30, 2013, is hereby submitted for your review and information and to meet the requirements of South Carolina Law.

The responsibility for the accuracy of all presented data, the completeness, and the fairness of the presentation, including all disclosures, rests with the town. To the best of our knowledge and belief, the information is accurate in all material respects and is reported based on a comprehensive framework of internal controls that have been established for this purpose.

The financial statements of the Town of Surfside Beach consist only of all the departments and funds of the town. There are no separate governmental units or agencies combined to form the reporting entity since the town is not financially accountable for any other separate organizations. The cost of internal control should not exceed anticipated benefits; the objective is to provide reasonable rather than absolute assurance that the financial statements are free of any material misstatement.

Harper, Poston, & Moree, P.A., Certified Public Accountants, have issued an unqualified opinion on the Town of Surfside Beach's financial statements for the year ended June 30, 2013. The independent auditor's report is located at the front of the financial statement section of this report.

Generally Accepted Accounting Principles (GAAP) requires management to provide a narrative introduction, overview and analysis to the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The town's MD&A begins on page 3.

### **Profile of the Government**

The Town of Surfside Beach is located in the southeastern area of Horry County, between the Atlantic Ocean, to the east, and the Intracoastal Waterway, six miles to the west. The northern municipal limits of the town are four miles south of Myrtle Beach, South Carolina, and approximately 20 miles from Conway, South Carolina, the county seat. The town is two miles long and one mile wide and approximately 90 percent developed.

*Dedicated people providing quality and responsive service to our community.*

The Town of Surfside Beach was incorporated in 1964 and operates under the council form of government as authorized under state law. Legislative authority is vested in the Mayor and six Council Members, who are elected at large to serve four-year overlapping terms of office. The Mayor is the presiding officer of Town Council.

The Council appoints an Administrator to serve as the chief executive and administrative officer to oversee the day-to-day operations of the town. The Administrator is responsible for implementing the policies and ordinances of Town Council. The Administrator is assisted by several staff departments including planning, building and zoning, finance, police, fire, parks and grounds, recreation, athletics, and special events, a municipal court, and a public works division.

The Town of Surfside Beach provides a full range of services, including police and fire protection, sanitation service, repair and maintenance of town roads and infrastructure, building regulation, planning, zoning, and code enforcement, stormwater management, recreation and cultural activities.

The Town of Surfside Beach maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Town Council. Activities of the General Fund, Special Revenue Funds, Capital Projects Fund and Enterprise Funds are included in the annual appropriated budget, which is prepared using Generally Accepted Accounting Principles (GAAP) in all material respects. The level of budgetary control, the level at which expenditures cannot legally exceed the appropriated amount, is at the fund level. All appropriations lapse at the end of each year.

## **Local Economy**

The Town of Surfside Beach has grown dramatically since incorporation when there were just 880 residents. The most recent Census in 2010 now reports that there are 3,837 permanent residents and the town's population swells to over 40,000 during the summer season. Significant growth and development have taken place along the town's oceanfront in the last decade. In addition, commercial development continues to rise along the town's business district on Surfside Drive and along US Highway 17 Business. The Town of Surfside Beach is heavily dependent on the tourism industry as related businesses pay a vast majority of the taxes and fees used to provide services to the residents. The town's beach location continues to promote tourism-related business and redevelopment.

Tourism, South Carolina's largest industry, is the element that keeps the northern coastal area of the state financially solvent. The Town of Surfside Beach, like the rest of Horry County and much of Georgetown County to the south, is dominated by tourist-related businesses, which include accommodations, food and beverage establishments, retail, golf, fishing piers, amusement and water parks, and many other attractions. The area supports numerous live entertainment theaters that feature various musical artists, comedians, and Broadway-type shows. The town currently has three major hotels, a multitude of condominiums and second-home properties, of which most are low-density, single-family residences, classified as transient rentals (i.e., short-term rentals to visitors).

*Dedicated people providing quality and responsive service to our community.*

The retail industry has expanded tremendously in recent years due to the advancement of tourism. The South Strand area, in which the Town of Surfside Beach is located, offers everything from conventional malls and outlets to outdoor complexes that combine specialty shops and dining along lakesides and waterways. The beaches in Horry and Georgetown counties account for more than 40 percent of the state's tourism revenue.

The tourism industry contributes revenue to the Town of Surfside Beach through the collection of Hospitality and Accommodations Taxes. In the past ten years these special revenues have increased by over \$435,000. These taxes are used to cover the escalating costs of public safety due to the high percentage of tourists in the area. The town's expenditures relating to public safety are 39% of total expenditures.

Business license and building permit revenue have been a significant revenue source over the past ten years due to the demands of tourism and housing, the Municipal Association of South Carolina's tax collection programs and the development of the beach area. Currently, business licensing and permitting contribute 32% to general fund revenue. The Town Council is committed to promoting new and established businesses in town and last year completed work on the redevelopment of the downtown area. The Town Council recently approved the formation of a Business Committee which worked diligently this year with the town's Planning, Building and Zoning Department to create a business-friendly, overlay district aimed at enhancing the aesthetic appeal of the commercial districts. It is expected that our local economy will continue to support our local businesses, restaurants, property development and new rental properties, which will sustain business license and building permit revenues.

### **Long-Term Financial Planning**

For the fiscal year ended June 30, 2011 the Town of Surfside Beach implemented GASB Statement No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions". GASB is the Governmental Accounting Standards Board. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications. The classifications describe the relative strength of the spending constraints placed on the purposes for which the town's resources can be used. Unassigned fund balance in the general fund stands at 25% of total general fund revenues. Unassigned fund balance consists of amounts that are available for any purpose. The general fund is the only fund that reports unassigned fund balance. Town Council has not set a formal fund balance policy.

Four years ago the Town Council approved an advance from its general fund to its newly formed pier enterprise fund, for the purchase of the Surfside Beach Fishing Pier. In 2011 The Town Council elected to defer two (2) years principal re-payment of this advance. In 2013 the Council elected to pay the two deferred payments as well as the payment for 2013. The pier enterprise is expected to pay interest and make on time principal payments over the remaining five year repayment period.

The Town Council has decided to construct and maintain the town's stormwater infrastructure and comply with the Clean Water Act without incurring additional debt. A 5 mill tax transfer levy for stormwater improvements and water quality maintenance has been used to fund such projects. The 5 mill tax transfer fund accumulated over \$500,000 from 2003 through 2012 for

*Dedicated people providing quality and responsive service to our community.*

future projects. In 2013 the Town Council reduced the tax levy to 1 mill and began construction of the final phase of stormwater projects.

## **Relevant Financial Policies**

The town's investment policy is to minimize risks while maintaining a competitive yield on its funds; accordingly, cash available for investing during the year was primarily managed using an IDC money market sweep arrangement with the town's principal banking institution, First Federal Bank which has merged with SCBT Financial Corporation. Each night the town's funds on deposit were evaluated and funds in excess of FDIC amount are re-invested in increments not to exceed the FDIC, which is currently \$250,000.

The town transfers most of its risk exposure related to tort, auto liability and property damage through insurance contracts with the South Carolina Municipal Insurance Reserve Fund. A separate policy is held with Moore and Associates of Surfside and underwritten by RSUI Indemnity Corporation for the town's fishing pier. Employee benefits such as workers compensation, medical, dental, vision, and life insurance coverage are provided through contracts with the South Carolina Municipal Insurance Trust, Blue Cross Blue Shield of South Carolina, and Guardian. Unemployment coverage is through the South Carolina Employment Security Commission. The town does not offer any post-retirement employee benefits. COBRA benefits for our medical plans are handled by Blue Cross Blue Shield of South Carolina. COBRA benefits for our Dental and Vision plans are provided through Guardian and are handled by the Town of Surfside Beach.

## **Major Initiatives – Year in Review**

### **Major Items**

Major initiatives completed this year included scheduled paving throughout the town, outsourcing of the parking function to Lanier Parking Solutions, the purchase of new meters and pay stations, completion of the underground wiring project in the pier area on Ocean Boulevard (i.e., 3<sup>rd</sup> Avenue North to 3<sup>rd</sup> Avenue South), a major mold remediation in the Council Chamber/Court building, pier enhancements, including a deck and ADA ramp, the completion of ADA restrooms at the Huckabee Sports Complex, the installation of security cameras on a number of beach accesses and key commercial areas within the town, and the rebuilding and enhancement of four dune walkovers.

The Town of Surfside Beach continues to use road fees, collected from vehicle taxes and other Horry County Transportation Committee monies funded by the state gasoline tax and dispersed by the state for the paving of roads, creation and maintenance of sidewalks, and other street-related improvements. This past year we continued with the town's paving schedule throughout the town, completing approximately 2.25 miles.

The overall management of the pay to park function from Dogwood Drive extending east to the beach was outsourced via a contract with Lanier Parking Solutions, which included equipment maintenance and violation enforcement. Although the contract term is five years, the agreement is subject to review after each season to ensure that the profitability of the parking function

*Dedicated people providing quality and responsive service to our community.*

remains financially viable. New equipment was purchased by the town which allows parking fees to be paid by cash or credit card. A merchant validation program was also offered to local businesses on a voluntary basis which allowed them to take advantage of flexible and extended parking fee payments for their patrons.

The Town Council Chamber was refurbished in 2012 due to the presence of mold and air quality concerns. The walls and the HVAC system were replaced and ultraviolet lights were installed in the air ducts to impede the growth of microorganisms. A number of additional repairs and improvements to the roof and outside of the structure, aimed at inhibiting mold growth, were also made.

Other projects completed this year included renovating the restrooms at H. Blue Huckabee Complex to be ADA compliant for the athletes and guests using the facilities. The new facilities have proven to be a welcome addition to our disabled patrons and Surfside Beach remains proactive in meeting the needs of the physically challenged population.

Surfside Beach is ever mindful of the need to protect the wellbeing of our citizens and preserve the peaceful lifestyle engendered by the efforts of our local law enforcement. To that end, the Surfside Beach Police Department has recently installed security cameras in several beach accesses and placed a number of others in specific commercial areas to aid in crime prevention and loss. They are also currently engaged in the bid process for a new and comprehensive evidence management system which was approved in the budget for the FY 2013-2014.

In an effort to maintain and preserve our greatest asset, the beach, this year we continued to improve our dune walkovers. This year we completed major rebuilds of three walkovers located at 14<sup>th</sup> Avenue North, 6<sup>th</sup> Avenue North and 16<sup>th</sup> Avenue South. In addition, a smaller-scale rebuild and enhancement of the walkover at 9<sup>th</sup> Avenue South was also completed.

The Town of Surfside Beach purchased the Surfside Beach fishing pier and properties in October of 2008 and this year completed the construction of an ADA access ramp and the expansion of the pier on the ocean side of the restaurant adding seating for the enjoyment of the public. In addition, pole lighting fixtures were replaced as needed and will serve to improve the aesthetic appeal for patrons. The town's ongoing investment in the pier is supported by the Comprehensive Plan and ensures that it will remain a focal point of the town and continue to promote tourism. This year marked our fourth annual July 4<sup>th</sup> Celebration which included a grand fireworks display held at the pier. It is estimated that over 45,000 people were in attendance.

The Town of Surfside Beach provides stormwater relief and education to its citizens. The town continues its partnership with Coastal Carolina University's (CCU) water quality monitoring program. This program uses citizen volunteers that have been trained to collect water samples throughout the town. These samples, once collected, are tested and monitored by CCU. The town also participates in the Coastal Waccamaw Stormwater Education Consortium which helps local governments meet their NPDES Phase II requirements for stormwater education and public involvement. NPDES stands for the National Pollutant Discharge Elimination System and is considered a recommended practice for stormwater management and water quality maintenance.

*Dedicated people providing quality and responsive service to our community.*

The town's Grounds Department continues to maintain the lakes and stormwater retention areas in the town in an effort to enhance the quality of life for its citizens and those who visit the Town of Surfside Beach. This fall an enhancement was added to the north end of Magnolia Lake. It included the addition of a wooden deck over the weir, indigenous plantings and bench seating for the public to enjoy. In addition, this past fall saw the completion of the engineering project to repair the erosion occurring on and under the banks of the tidal channel at 3<sup>rd</sup> Avenue South. This effort, scheduled for completion in the spring of 2014, will help stabilize the banks of the outfall and protect the property of those who reside on the south side of the channel. Improvements to the north end stormwater basin are scheduled to begin in early 2014.

## **Major Initiatives for the Future**

The Town of Surfside Beach continues to plan for and provide both essential and recreational facilities for its citizens and friends. The town continues to use road fees, collected from vehicle taxes and other Horry County Transportation Committee funds dispersed from the state gasoline tax, for paving roads, sidewalks, and other street-related improvements. It is anticipated that 2.5 miles of roads will be resurfaced in the coming year.

In an effort to maintain and preserve our greatest asset, the beach, next year we will continue to improve our dune walkovers. In this coming year major rebuilds are scheduled for the walkovers at 12<sup>th</sup> Avenue North and 12<sup>th</sup> Avenue South. A smaller-scale rebuild and enhancement of the walkover at 1<sup>st</sup> Avenue South is also scheduled.

The town's ongoing investment in the pier is supported by the Comprehensive Plan and ensures that it will remain a focal point of the town and continue to promote tourism. This year the town will make ADA improvements and aesthetic enhancements to the pier parking lot. This will include the paving and addition of pervious spaces to the easternmost end of the pier parking lot. The relocation of handicap parking spaces adjacent to the new pier ramp and a landscaping end cap to comply with the town's new commercial overlay will be part of the enhancement.

The town continues to promote and provide for stormwater. Water quality and stormwater education continue to be a focus of our Clean Water Act/NPDES compliance. The town will begin its eighth (8th) year of participation in both the Coastal Waccamaw Stormwater Education Consortium and Coastal Carolina University's volunteer monitoring program for water quality testing. Improvements to the north end stormwater basin are scheduled to begin in early 2014. In addition, this past fall saw the completion of the engineering project to repair the erosion occurring on and under the banks of the tidal channel at 3<sup>rd</sup> Avenue South. This effort which will help stabilize the banks of the outfall and protect the property of those who reside on the south side of the channel is scheduled for completion in the spring of 2014. On the south end, the filling in of the 6<sup>th</sup> Avenue retention pond will be completed utilizing Street Department staff.

In an effort to maximize the life of our existing fleet of emergency fire vehicles, the town engages in a refurbishment effort. This year the overhaul of Engine 58 will move forward with repairs to the pump, striping and lettering, new seats, mounting equipment, emergency lighting, and some additional lighting upgrades. These repairs will bring Engine 58 into NFPA compliance which should help to keep the town's insurance rating low. The estimated completion date for all repairs is mid-February 2014.

*Dedicated people providing quality and responsive service to our community.*

In addition, the Fire Department volunteers have been working to make the 1920 antique American La France engine road ready. With funds from SAFER the fire department has been able to purchase needed parts and use in-house labor from various volunteers to ensure the engine will be ready for the annual Christmas Parade.

The 50<sup>th</sup> Anniversary Committee is continuing to prepare for the town's sesquicentennial anniversary celebration in 2014. Several events including a Founder's Day Weekend Celebration with fireworks are being planned for the entire community to enjoy. In addition a commemorative book and magazine will be published to detail the growth and changes in Surfside Beach over the past 50 years.

### **Awards and Acknowledgments**

The Comprehensive Annual Financial Report has been prepared following the guidelines recommended by the Government Finance Officers Association (GFOA) of the United States and Canada. The GFOA awards a Certificate of Achievement for Excellence in Financial Reporting to those governments whose annual financial reports are judged to conform substantially to the high standards of public financial reporting, including generally accepted accounting principles promulgated by the Governmental Accounting Standards Board.

The GFOA awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Surfside Beach for its comprehensive annual financial report for the fiscal year ended June 30, 2012, which was the twenty fourth (24) consecutive year the town received the award. A Certificate of Achievement is valid for a period of one year only. We believe our current report continues to conform to the Certificate of Achievement Program requirements, and are submitting it to GFOA to determine its eligibility for another certificate.

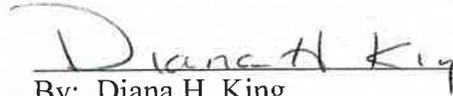
The preparation of the Comprehensive Annual Financial Report on a timely basis was made possible by the dedicated service of the town's auditing firm; Harper, Poston, & Moree, P.A., the town's Finance Department, as well as the town's department directors and staff. Each department member has our sincere appreciation for contributions made in the preparation of this report. We also extend a thank you to all Surfside Beach Town Councilmembers for their support.

Respectfully Submitted,

### **TOWN OF SURFSIDE BEACH**



By: Micki C. Fellner, CGCIO  
Its Town Administrator



By: Diana H. King  
Its Finance Director



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Town of Surfside Beach  
South Carolina**

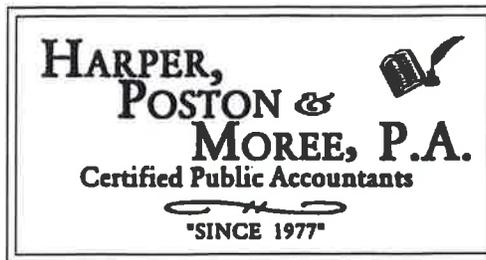
For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2012**

Executive Director/CEO

## **FINANCIAL SECTION**





Robert D. Harper, Jr. CPA  
Stacey C. Moree CPA  
P. O. Box 1550  
106 Wall Street, Litchfield  
Pawleys Island, SC 29585  
Tel (843) 237-9125  
Fax (843) 237-1621  
E-mail: HPM@sc.rr.com

Robin B. Poston CPA  
P. O. Box 576  
307 Church Street  
Georgetown, SC 29442  
Tel (843) 527-3413  
Fax (843) 546-7277  
E-mail: HPM2@sc.rr.com

## INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and  
Members of Town Council  
Town of Surfside Beach, South Carolina

### *Report on the Financial Statements*

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Surfside Beach, South Carolina, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate

remaining fund information of the Town of Surfside Beach, South Carolina, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 11 and 45 through 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The introductory section, individual fund financial statement, other supplementary information, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund financial statement and other supplementary information are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2013 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

*Harper, Poston & Moree, P.A.*

Harper, Poston & Moree, P.A.  
Certified Public Accountants

Pawleys Island, South Carolina  
December 4, 2013

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Year Ended June 30, 2013**

Our discussion and analysis of the Town of Surfside Beach, South Carolina's (the Town) financial performance provides an overview of the Town's financial activities for the year ended June 30, 2013. Please read it in conjunction with the transmittal letter on page v and the Town's financial statements, which begin on page 12.

**Financial Highlights**

- The Town's fiscal reporting period is July 1 to June 30.
- The assets of the Town exceeded its liabilities at the close of the most recent fiscal period by \$20,789,544 (net position). Of this amount, \$3,306,754 (unrestricted net position) may be used to meet the Town's ongoing obligations to citizens and creditors.
- The Town's total net position increased by \$874,950. This is a result of an increase in net position of our business-type activities of \$523,873, and an increase in net position of our governmental activities of \$351,077.
- The Town's total revenues amounted to \$8,740,142 during the year ended June 30, 2013. Revenues and transfers of governmental activities totaled \$7,029,141, and revenues and transfers of our business-type activities were \$1,711,001.
- During the year ended June 30, 2013, the Town's total expenses amounted to \$7,865,192. Expenses of governmental activities totaled \$6,678,064, and expenses of our business-type activities were \$1,187,128.
- At June 30, 2013, the Town's governmental funds reported combined fund balances of \$4,537,393, a decrease of \$209,644 in comparison to the prior year.
- There was a decrease in the Town's investment in capital assets for the current fiscal year of \$123,308 for governmental activities and an increase of \$337,401 for our business-type activities. The increase in business-type activities is due to the purchase of a new sanitation truck and improvements to the pier.
- At June 30, 2013, the Town has paid off the outstanding general obligation bonds.

**Using This Annual Report**

This annual report consists of a series of financial statements. The statement of net position and the statement of activities (on pages 12 - 14) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements start on page 15. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The fiduciary fund financial statement on page 27 provides financial information about an activity for which the Town acts as an agent on behalf of the Town's firemen. The notes to the financial statements are an integral part of the financial statements and begin on page 28. This report also contains other information in addition to the basic financial statements.

## ***Reporting the Town as a Whole***

Our analysis of the Town as a whole begins on page 5. One of the most important questions asked about the Town's finances is, "Is the Town as a whole better off or worse off as a result of the year's activities?" The statement of net position and the statement of activities report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. In accrual based accounting, all of the current period's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and changes in them. You can think of the Town's net position, which is the difference between assets and liabilities, as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the Town's property tax base and the condition of the Town's infrastructure, to assess the overall health of the Town.

In the statement of net position and the statement of activities, we have divided the Town into two kinds of activities:

- *Governmental Activities* - Most of the Town's basic services are reported here, including general government, public safety, building and zoning, grounds, street, culture and recreation, and interest and fiscal charges. Property taxes, local accommodations taxes, business license taxes, franchise taxes, and hospitality fees and grants, finance the majority of these activities.
- *Business-Type Activities* - The Town charges a fee to customers to help it cover all or most of the cost of certain services it provides. The Town's sanitation activities and fishing pier and properties are reported here.

## ***Reporting the Town's Funds***

Our analysis of the Town's funds begins on page 8. The fund financial statements begin on page 15 and provide detailed information about the funds, not the Town as a whole. The Town Council establishes funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money. The Town's two kinds of funds, governmental and proprietary, use different accounting approaches.

- *Governmental Funds* - Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called the "modified accrual basis of accounting", which measures cash and all other financial assets that can readily be converted to cash. This is also known as the financial resource measurement focus. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship between governmental activities (reported in the statement of net position and the statement of activities) and governmental funds in a reconciliation following each governmental fund financial statement.
- *Proprietary Funds* - When the Town charges customers for the services it provides, these activities are generally reported in proprietary funds. Proprietary funds are reported in the

same way that all activities are reported in the statement of net position and the statement of activities. These funds are reported using an accounting method called the accrual basis of accounting; this is also known as the economic resource measurement focus. Proprietary funds report all assets, liabilities and net position for a long-term financial view. In fact, the Town's enterprise funds (a component of proprietary funds) are the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for each proprietary fund.

### ***The Town as an Agent***

The Town is an agent, or fiduciary, for certain funds held on behalf of the Town's firemen. The fiduciary fund financial statement can be found on page 27 of this report. Fiduciary or agency funds account for assets held by the Town for another entity. Agency funds are custodial in nature; assets equal liabilities, and do not measure the results of operation. We exclude this activity from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in this fund are used for their intended purposes.

### ***Notes to the Financial Statements***

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements begin on page 28.

### ***Other Information***

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning budgetary information beginning on page 45. An individual fund statement and other supplementary information can be found on pages 50 - 54.

### **The Town as a Whole**

Condensed statements of net position at June 30, 2013 and June 30, 2012 are shown below.

#### **THE TOWN'S NET POSITION**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Current and Other Assets	\$ 5,743,242	\$ 5,456,422	\$ (191,020)	\$ (345,766)	\$ 5,552,222	\$ 5,110,656
Capital Assets (Net)	<u>13,489,551</u>	<u>13,612,859</u>	<u>3,538,083</u>	<u>3,200,682</u>	<u>17,027,634</u>	<u>16,813,541</u>
Total Assets	<u>\$19,232,793</u>	<u>\$19,069,281</u>	<u>\$3,347,063</u>	<u>\$ 2,854,916</u>	<u>\$22,579,856</u>	<u>\$21,924,197</u>
Long-Term Liabilities	\$ 768,374	\$ 833,175	\$ 12,151	\$ 14,785	\$ 780,525	\$ 847,960
Other Liabilities	<u>936,590</u>	<u>1,067,754</u>	<u>73,197</u>	<u>77,990</u>	<u>1,009,787</u>	<u>1,145,744</u>
Total Liabilities	<u>\$ 1,704,964</u>	<u>\$ 1,900,929</u>	<u>\$ 85,348</u>	<u>\$ 92,775</u>	<u>\$ 1,790,312</u>	<u>\$ 1,993,704</u>
Net Position:						
Invested in Capital Assets	\$12,904,376	\$12,541,758	\$3,538,083	\$ 3,200,682	\$16,442,459	\$15,742,440
Restricted	1,040,331	1,211,314			1,040,331	1,211,314
Unrestricted	<u>3,583,122</u>	<u>3,415,280</u>	<u>(276,368)</u>	<u>(438,541)</u>	<u>3,306,754</u>	<u>2,976,739</u>
Total Net Position	<u>\$17,527,829</u>	<u>\$17,168,352</u>	<u>\$3,261,715</u>	<u>\$ 2,762,141</u>	<u>\$20,789,544</u>	<u>\$19,930,493</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The Town's combined net position at June 30, 2013 was \$20,789,544, an increase of \$859,051 or 4.3%, from our last fiscal year end or twelve months ago. This is mainly attributable to the reduction of long-term liabilities of our governmental activities, which were reduced by \$488,147 for debt service payments.

A portion of the Town's net position, currently 79.0%, reflects its investment in capital assets less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net position, currently \$1,040,331 or 5.0% represents resources that are subject to external restrictions on how they may be used. The remaining balance, unrestricted net position, in the amount of \$3,306,754 is currently 16.0% of total net position. Unrestricted Net Position may be used to meet the Town's ongoing obligations to citizens and creditors.

Consistent with the prior fiscal period, as of the end of the current fiscal year, the Town is able to report positive balances in all categories of net position, for governmental activities.

Changes in the Town's net position during the years ended June 30, 2013 and June 30, 2012 are shown below.

#### THE TOWN'S CHANGES IN NET POSITION

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
<b>Revenues:</b>						
<b>Program Revenues:</b>						
Charges for Services	\$ 458,317	\$ 567,723	\$ 1,460,076	\$ 1,354,164	\$ 1,918,393	\$ 1,921,887
Operating Grants and Contributions	296,602	593,738		7,858	296,602	601,596
Capital Grants and Contributions	296,415	355,945		162,500	296,415	518,445
<b>General Revenues:</b>						
Property Taxes	2,436,542	2,431,443			2,436,542	2,431,443
Local Accommodations Taxes	150,517	154,171			150,517	154,171
Business License Taxes	1,535,250	1,352,422			1,535,250	1,384,337
Franchise Taxes	586,016	572,541			586,016	572,541
Hospitality Taxes	667,065	673,177			667,065	673,177
Grants and Contributions						
Not Restricted to						
Specific Programs	785,228	655,172			785,228	655,172
Investment Earnings	32,445	31,938	2,860	3,749	35,305	35,687
Gain on Disposal						
Of Capital Assets	17,337	47,106	3,542	8,529	20,879	55,635
Other General Revenues	11,930	10,675			11,930	10,675
<b>Total Revenues</b>	<b>\$ 7,273,664</b>	<b>\$ 7,446,051</b>	<b>\$ 1,466,478</b>	<b>\$ 1,536,800</b>	<b>\$ 8,740,142</b>	<b>\$ 8,982,851</b>
<b>Expenses:</b>						
General Government	\$ 1,560,174	\$1,574,344	\$	\$	\$ 1,560,174	\$1,574,344
Public Safety	2,996,133	2,871,037			2,996,133	2,871,037
Building and Zoning	235,281	252,842			235,281	252,842
Grounds	351,443	291,739			351,443	291,739

**THE TOWN'S CHANGES IN NET POSITION (continued)**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Street	1,189,910	1,483,694			1,189,910	1,483,694
Culture and Recreation	312,600	380,666			312,600	380,666
Interest and Fiscal Charges	32,523	51,603			32,523	51,603
Sanitation			1,029,668	1,058,807	1,029,668	1,058,807
Pier			157,460	100,133	157,460	100,133
Total Expenses	<u>\$ 6,678,064</u>	<u>\$ 6,905,925</u>	<u>\$ 1,187,128</u>	<u>\$ 1,158,940</u>	<u>\$ 7,865,192</u>	<u>\$ 8,064,865</u>
Change in Net Position Before Transfers	\$ 595,600	\$ 540,126	\$ 279,350	\$ 377,860	\$ 874,950	\$ 917,986
Transfers	<u>(244,523)</u>	<u>45,095</u>	<u>244,523</u>	<u>(45,095)</u>		
Change in Net Position	<u>351,077</u>	<u>585,221</u>	<u>523,873</u>	<u>332,765</u>	<u>874,950</u>	<u>917,986</u>
Net Position – Beginning	<u>\$17,168,352</u>	<u>\$16,583,131</u>	<u>\$ 2,762,141</u>	<u>\$ 2,429,376</u>	<u>\$19,930,493</u>	<u>\$19,012,507</u>
Adjustment to Net Position \$ (Note 17)	8,400		(24,299)		(15,899)	
Net Position - Ending	<u>\$17,527,829</u>	<u>\$17,168,352</u>	<u>\$3,261,715</u>	<u>\$ 2,762,141</u>	<u>\$20,789,544</u>	<u>\$19,930,493</u>

The Town's total revenues amounted to \$8,740,142 for the twelve months ended June 30, 2013. This is a decrease of \$242,709 or 2.7%. The total cost of all programs and services was \$7,865,192 which decreased by \$199,673 or 2.5%. The decrease in both revenue and expenses is mainly attributable to governmental activities.

***Governmental Activities***

The Town's net position from governmental activities increased \$351,077, accounting for 40.1% of the total growth in net position of the Town. Unrestricted net position, the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements, increased from \$3,415,280 at June 30, 2012 to \$3,583,122 at the end of this year. This is a 4.9% increase.

The Town's programs for governmental activities include general government, public safety, building and zoning, grounds, street, culture and recreation, and interest and fiscal charges. Total revenues from the Town's governmental activities decreased by 2.3% or \$172,387, and total expenditures decreased 3.3% or \$227,861. The decreased revenues were mainly attributable to operating and capital grants and contributions. Operating grants decreased by \$297,136 due to the reimbursement of expense from an underground utility wiring project and reimbursement for storm water projects that were received during the prior year and not current year. The decreased expenditures were mainly attributable to the costs associated with the underground wiring utility project and the Horry County storm water projects that were spent during the prior fiscal year and not current, these expenditures were realized prior year in the street department function.

The cost of all governmental activities this year was \$6,678,064. However, as shown in the statement of activities beginning on page 13, the amount that our taxpayers ultimately financed for these activities was only \$5,626,730 because some of the cost was paid by those who directly benefited from the programs (\$458,317) or by other governments and organizations that subsidized certain programs with grants and contributions (\$593,017). Overall, the Town's governmental program revenues were \$1,051,334. The Town paid for the

remaining “public benefit” portion of governmental activities with general revenues and transfers from the business-type activities, some of which could only be used for certain programs, totaling \$5,977,807.

### ***Business-Type Activities***

The Town’s business-type activities relate to the provision of sanitation collection services to the residents and businesses of the Town and the Surfside Beach fishing pier and properties which the Town purchased in 2008. The Town’s net position from our business-type activities increased \$499,574, which accounts for 59.9% of the total increase in the Town’s net position. The change in net position of our business-type activities is mainly attributable to contributions of \$375,000 from the Hospitality Fund.

Total revenue from the Town’s business-type activities decreased by 4.6%, or \$70,322 for the year ended June 30, 2013.

The cost of our business-type activities this year was \$1,187,128. As shown in the statement of activities which starts on page 13, the amounts paid by users was \$1,460,076, investment earnings were \$2,860, the gain on disposal of capital assets was \$3,542, and general transfers totaled \$244,523.

### **The Town’s Funds**

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### ***Governmental Funds***

The focus of the Town’s governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town’s financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town’s governmental funds reported combined fund balances of \$4,537,393 a decrease of (\$209,644) in comparison with the prior period. Approximately 28.7% of this total (\$1,301,738) constitutes unassigned fund balance, which is available for spending at the Town’s discretion. The General Fund is the only fund that can report unassigned fund balance. The remainders of the Town’s fund balances are classified as Nonspendable, Restricted, Committed, or Assigned.

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$1,301,738 while the total general fund balance amounted to \$3,362,128. The General Fund’s fund balance decreased by (\$104,004) during the current year. The decrease is attributable to a deficiency in revenues over expenditures.

In the Accommodations Tax Fund, fund balance increased by \$81,256 to \$142,276 at fiscal year end. The increase in fund balance is attributable to greater than anticipated State Accommodations Taxes received during the period of \$164,905. Approximately 9.1% of total fund balance is classified nonspendable for prepaid items (\$12,911). The remaining fund balance is restricted.

Total fund balance of the Hospitality Fund was \$369,888 at June 30, 2013, a decrease of \$453,297 from the prior year. Of this total \$148,001 is restricted for tourism promotion and support, the remaining fund balance of \$221,887 is assigned for parking, land acquisition, other capital improvements and beach renourishment. The decrease is attributable to transfers of \$816,880 made to other funds.

The Local Accommodations Tax Fund, fund balance increased by \$14,811 to \$46,685 at June 30, 2013. The Town has elected to transfer all local accommodations taxes collected to the General Fund to support public safety.

The Capital Projects Fund has a fund balance of \$596,668 at year end, an increase of \$246,754 from the prior year. The increase is attributable to the delay of a storm water project planned for this year. Town Council has committed the entire fund balance for storm water management, maintenance and improvement projects, as well as Clean Water Act compliance.

### ***Proprietary Funds***

The Town's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the Town's Sanitation Fund at year end amounted to \$656,648. The increase in net position of the Sanitation Fund was \$82,984; this is attributable to operating income before transfers of \$182,984. Unrestricted net position of the Town's Pier Fund at year end amounted to (\$764,468). Although total net position of this fund is \$2,084,888, the Pier fund has an advance due to the General Fund of \$815,000, which was used to finance the purchase of the pier and pier properties. The increase in net position of the Pier Fund was \$476,119.

### ***General Fund Budgetary Highlights***

The original budget was amended during the fiscal year. Revenues available for appropriation were \$97,495 greater than budgeted amounts. Revenues were greater than anticipated due to prior year contested revenues that were not received until current year. The actual charges to appropriations (expenditures) were \$251,723 less than the final budgeted amounts. The most significant positive variances are directly attributable to the following programs; general government \$67,895, public safety \$71,660, streets \$37,123, culture and recreation \$42,182, and building and zoning \$24,635.

During the fiscal year, there was an increase in appropriations of \$355,930 between the original and final budget. This increase is mainly attributable to additional capital outlay of \$271,000 for the underground utility wiring project.

Budget to actual comparisons for the General Fund can be found on page 45.

## **Capital Asset and Debt Administration**

### ***Capital Assets***

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2013 amounted to \$17,027,634 net of accumulated depreciation. This investment in capital assets includes land and improvements, buildings and improvements, machinery, equipment, vehicles and infrastructure. The change in the Town's investment in capital assets for the current fiscal year was a decrease \$123,308 or 0.9%, for governmental activities and an increase of \$337,401 or 10.5%, for our business-type activities.

A schedule of the Town's capital assets (net of accumulated depreciation) for the fiscal years ended June 30, 2013 and June 30, 2012 follows:

**THE TOWN'S CAPITAL ASSETS  
(Net of Accumulated Depreciation)**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Land	\$ 2,375,722	\$ 2,375,722	\$ 1,508,771	\$ 1,508,771	\$ 3,884,493	\$ 3,884,493
Land Improvements	1,153,157	991,645			1,153,157	991,645
Buildings and Improvements	3,015,464	3,076,253	1,340,075	1,038,350	4,355,539	4,114,603
Machinery, Equipment And Vehicles	2,289,709	2,277,088	689,237	499,924	2,978,946	2,777,012
Infrastructure	4,655,499	4,892,151			4,655,499	4,892,151
Construction-in-Progress	<u>0</u>	<u>0</u>	<u>0</u>	<u>153,637</u>	<u>0</u>	<u>153,637</u>
	<u>\$13,489,551</u>	<u>\$ 13,612,859</u>	<u>\$ 3,538,083</u>	<u>\$ 3,200,682</u>	<u>\$17,027,634</u>	<u>\$16,813,541</u>

More detailed information about the Town's capital assets is presented in Note 8 to the financial statements.

Major capital asset additions during the current year ended June 30, 2013, included the following:

2013 Mack Truck	262,462
Street Resurfacing	214,363
Pier ADA Ramp	148,021
Pier Piling	145,652
9 Pay Stations	133,094
Pier Pile Wrap	86,489
Courthouse Mold Remediation	41,582
Parking Meters	40,026
2013 Ford Interceptor	30,742
2009 Chevy Trailblazer	21,667
2012 John Deere	20,593
2-John Deere Gators	20,304
2010 Ford Fusion	18,735
Wildfire Camera System	18,174
2010 Ford Fusion	14,207

**Debt**

At fiscal year end, the Town had \$0 in outstanding general obligation bonds.

**THE TOWN'S OUTSTANDING DEBT  
Bonds Payable**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
General Obligation Bonds	\$ <u>0</u>	\$ <u>415,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>415,000</u>
Total Long-Term Debt	\$ <u>0</u>	\$ <u>415,000</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>415,000</u>

The Town maintains a credit rating of AAA for general obligation bonded debt. Under current state statutes, the Town's general obligation debt issuances are subject to a legal limitation base of 8% of total assessed value. General obligation debt issued pursuant to referendum is not subject to the limitations. As of June 30, 2013, the amount of new debt, which could be issued without referendum, was \$4,715,063.

Other long-term obligations of the Town include a capital lease for financing the acquisition of a fire truck, \$585,175 and compensated absences of \$384,182. More detailed information about the Town's long-term liabilities is presented in Note 10 to the financial statements.

### **Economic Factors and Next Year's Budgets and Rates**

The Town's elected and appointed officials considered many factors when setting the fiscal year 2014 budget, 2013 tax rates and fees that will be charged for our business-type activities.

Some of the factors that were considered this year were the economy, tourism trends, and cost of fuel and inflation rates. These indicators were taken into account when adopting the General Fund budget for fiscal year 2014. Revenues and transfers available for appropriation in the General Fund budget are \$5,848,636, an increase of \$26,249 over the final fiscal year 2013 budget of \$5,822,387. The Town remains conservative in its revenue estimates due to the economy and its reliance on tourism. The increase in revenue appropriations for the general fund is due to increasing governmental transfers from Hospitality revenues. Budgeted expenditures are expected to decrease to \$5,557,932 from \$6,366,130 in fiscal year 2013; the decrease of \$808,198 is directly attributable to the completion of the underground wiring utility project. The Town has added no major new programs or initiatives to the fiscal year 2014 general fund budget.

As for the Town's business-type activities, the base rates for sanitation collection service for our residential and commercial customers in town and for our fishing pier for fiscal year 2014 will remain at the level set by Town Council in February 2013. Revenues available for appropriation in the Sanitation and Pier Fund budgets are \$1,142,800, and \$377,500 respectively. The Town will use these revenues to finance the sanitation services programs we currently offer and to finance the repairs and maintenance of the fishing pier to the effect that we expect inflation to have on such costs. Budgeted operating expenses of the Sanitation and Pier Funds are \$1,170,186 and \$207,810 respectively in fiscal year 2014.

### **Contacting the Town's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, visit the Town's website [www.surfsidebeach.org](http://www.surfsidebeach.org), contact the Town's Finance Department at 115 Highway 17 North, Surfside Beach, South Carolina 29575, phone (843) 913-6336 or email [finance@surfsidebeach.org](mailto:finance@surfsidebeach.org).



## **BASIC FINANCIAL STATEMENTS**



**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**STATEMENT OF NET POSITION**  
**June 30, 2013**

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 2,816,677	\$ 531,050	\$ 3,347,727
Receivables (Net of Allowance)	1,771,663	248,563	2,020,226
Internal Balances	983,548	(983,548)	
Inventories	373		373
Prepaid Assets	137,456	12,915	150,371
Restricted Cash and Cash Equivalents	33,525		33,525
Land	2,375,722	1,508,771	3,884,493
Other Capital Assets (Net)	11,113,829	2,029,312	13,143,141
<b>Total Assets</b>	<b>\$ 19,232,793</b>	<b>\$ 3,347,063</b>	<b>\$ 22,579,856</b>
<b>LIABILITIES</b>			
Accounts Payable and Accrued Expenses	\$ 573,834	\$ 58,234	\$ 632,068
Accrued Salaries	117,035		117,035
Accrued Interest Payable	11,213		11,213
Liabilities Payable From Restricted Assets	33,525		33,525
Noncurrent Liabilities:			
Due Within One Year	200,983	14,963	215,946
Due in More Than One Year	768,374	12,151	780,525
<b>Total Liabilities</b>	<b>\$ 1,704,964</b>	<b>\$ 85,348</b>	<b>\$ 1,790,312</b>
<b>NET POSITION</b>			
Net Investment In Capital Assets	\$ 12,904,376	\$ 3,538,083	\$ 16,442,459
Restricted For Tourism Promotion and Support	336,962		336,962
Restricted For Public Safety and Drug Enforcement	45,284		45,284
Restricted For Street Improvements	658,085		658,085
Unrestricted	3,583,122	(276,368)	3,306,754
<b>Total Net Position</b>	<b>\$ 17,527,829</b>	<b>\$ 3,261,715</b>	<b>\$ 20,789,544</b>

The accompanying notes are an integral part of the financial statements.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**STATEMENT OF ACTIVITIES**  
**Year Ended June 30, 2013**

<u>Functions/Programs</u>	Program Revenues			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<b>Governmental Activities:</b>				
General Government	\$ 1,560,174	\$ 126,223	\$	\$
Public Safety	2,996,133	192,608	26,921	
Building and Zoning	235,281	116,410		
Grounds	351,443			
Street	1,189,910		248,974	296,415
Culture and Recreation	312,600	23,076	20,707	
Interest and Fiscal Charges	32,523			
Total Governmental Activities	\$ 6,678,064	\$ 458,317	\$ 296,602	\$ 296,415
<b>Business-Type Activities:</b>				
Sanitation	\$ 1,029,668	\$ 1,171,778	\$	\$
Pier	157,460	288,298		
Total Business-Type Activities	\$ 1,187,128	\$ 1,460,076	\$	\$
<b>Total</b>	<b>\$ 7,865,192</b>	<b>\$ 1,918,393</b>	<b>\$ 296,602</b>	<b>\$ 296,415</b>

General Revenues:

- Property Taxes
- Local Accommodations Taxes
- Business Licenses Taxes
- Franchise Taxes
- Hospitality Taxes
- Grants and Contributions not Restricted to Specific Programs
- Investment Earnings
- Gain on Disposal of Capital Assets
- Other General Revenues

Transfers

Total General Revenues and Transfers

**Change in Net Position**

**Net Position - Beginning**

Adjustment to Beginning Net Position (Note 16)

**Net Position - Ending**

The accompanying notes are an integral part of the financial statements.

Net (Expense) Revenue and  
Changes in Net Position

Governmental Activities	Business-Type Activities	Total
\$ (1,433,951)	\$	\$ (1,433,951)
(2,776,604)		(2,776,604)
(118,871)		(118,871)
(351,443)		(351,443)
(644,521)		(644,521)
(268,817)		(268,817)
(32,523)		(32,523)
<u>\$ (5,626,730)</u>	<u>\$</u>	<u>\$ (5,626,730)</u>

\$	\$ 142,110	\$ 142,110
	130,838	130,838
<u>\$</u>	<u>\$ 272,948</u>	<u>\$ 272,948</u>
<u>\$ (5,626,730)</u>	<u>\$ 272,948</u>	<u>\$ (5,353,782)</u>

\$ 2,436,542	\$	\$ 2,436,542
150,517		150,517
1,535,250		1,535,250
586,016		586,016
667,065		667,065
785,228		785,228
32,445	2,860	35,305
17,337	3,542	20,879
11,930		11,930
(244,523)	244,523	
<u>\$ 5,977,807</u>	<u>\$ 250,925</u>	<u>\$ 6,228,732</u>

\$ 351,077	\$ 523,873	\$ 874,950
17,168,352	2,762,141	19,930,493
8,400	(24,299)	(15,899)
<u>\$ 17,527,829</u>	<u>\$ 3,261,715</u>	<u>\$ 20,789,544</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**June 30, 2013**

	<u>General Fund</u>	<u>Accommodations Tax Fund</u>	<u>Hospitality Fund</u>
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 1,748,714	\$ 57,827	\$ 375,950
Receivables (Net):			
Property Taxes	104,833		
Hospitality Taxes			114,187
Local Accommodations Taxes			
Business Licenses	32,480		
Intergovernmental	1,315,617	174,440	
Inventories	373		
Prepaid Assets	124,545	12,911	
Due From Other Funds	81,500		
Advances To Other Funds	733,500		
Restricted Cash and Cash Equivalents	26,176		
	<u>4,167,738</u>	<u>245,178</u>	<u>490,137</u>
Total Assets	\$ 4,167,738	\$ 245,178	\$ 490,137

The accompanying notes are an integral part of the financial statements.

<u>Local Accommodations Tax Fund</u>	<u>Capital Projects Fund</u>	<u>Other Governmental Fund</u>	<u>Total Governmental Funds</u>
\$ 16,626	\$ 597,812	\$ 19,748	\$ 2,816,677
			104,833
			114,187
30,106			30,106
			32,480
			1,490,057
			373
			137,456
			81,500
			733,500
		7,349	33,525
<u>\$ 46,732</u>	<u>\$ 597,812</u>	<u>\$ 27,097</u>	<u>\$ 5,574,694</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**June 30, 2013**

	General Fund	Accommodations Tax Fund	Hospitality Fund
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts Payable and Accrued Expenditures	\$ 349,492	\$ 102,902	\$ 120,249
Accrued Salaries	117,035		
Compensated Absences Payable	18,069		
Payable From Restricted Assets:			
Bail Bonds	26,176		
Drug Funds			
Deferred Revenue	294,838		
Total Liabilities	\$ 805,610	\$ 102,902	\$ 120,249
Fund Balances:			
Nonspendable:			
Inventories	\$ 373		\$
Prepaid Items	124,545	12,911	
Advances	733,500		
Restricted for:			
Victim's Advocate Program	25,536		
Street Improvements	658,085		
Tourism Promotion and Support		129,365	148,001
Drug Enforcement Program			
Assigned to:			
Capital Replacements	518,351		
Land, Meters, and Parking Purposes			148,169
Beach Renourishment			73,718
Storm Water Projects			
Unassigned	1,301,738		
Total Fund Balances	\$ 3,362,128	\$ 142,276	\$ 369,888
Total Liabilities and Fund Balances	\$ 4,167,738	\$ 245,178	\$ 490,137

The accompanying notes are an integral part of the financial statements.

<u>Local Accommodations Tax Fund</u>	<u>Capital Projects Fund</u>	<u>Other Governmental Fund</u>	<u>Total Governmental Funds</u>
\$ 47	\$ 1,144	\$	\$ 573,834
			117,035
			18,069
			26,176
		7,349	7,349
			294,838
<u>\$ 47</u>	<u>\$ 1,144</u>	<u>\$ 7,349</u>	<u>\$ 1,037,301</u>
\$	\$	\$	\$ 373
			137,456
			733,500
			25,536
			658,085
46,685			324,051
		19,748	19,748
			518,351
			148,169
			73,718
	596,668		596,668
			1,301,738
<u>\$ 46,685</u>	<u>\$ 596,668</u>	<u>\$ 19,748</u>	<u>\$ 4,537,393</u>
<u>\$ 46,732</u>	<u>\$ 597,812</u>	<u>\$ 27,097</u>	<u>\$ 5,574,694</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF NET POSITION**  
**June 30, 2013**

Total Fund Balances - Total Governmental Funds	\$	4,537,393
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		13,489,551
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.		294,838
The vehicle maintenance department is used by management to account for unallocated direct costs that serve multiple functions of the government. This cumulative adjustment allocates a portion of such costs to business-type activities.		168,548
Long-term liabilities, including bonds and leases payable, are not due and payable in the current period and, therefore, are not reported in the funds.		<u>(962,501)</u>
<b>Net Position of Governmental Activities</b>	<b>\$</b>	<b><u><u>17,527,829</u></u></b>

The accompanying notes are an integral part of the financial statements.



**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
Year Ended June 30, 2013**

	General Fund	Accommodations Tax Fund	Hospitality Fund
<b>REVENUES</b>			
Property Taxes	\$ 2,143,555	\$	\$
Franchise Fees	586,016		
Hospitality Taxes			667,065
Local Accommodations Taxes			
Licenses and Permits	1,653,590		
Fines and Forfeitures	160,154		
Intergovernmental	578,606	614,905	4,000
Other	84,729	3,938	139,311
Total Revenues	\$ 5,206,650	\$ 618,843	\$ 810,376
<b>EXPENDITURES</b>			
Current:			
General Government	\$ 994,020	\$	\$
Public Safety	2,399,955	85,475	208,223
Building and Zoning	235,210		
Grounds	235,527	10,640	31,857
Street	878,574	50,579	
Intragovernmental Maintenance	121,971		
Culture and Recreation	211,138	61,612	11,500
Non-Departmental	110,571	217,640	
Capital Outlay	363,942	57,146	218,621
Debt Service:			
Principal	488,147		
Interest	29,352		
Agent Fees	1,000		
Total Expenditures	\$ 6,069,407	\$ 483,092	\$ 470,201
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (862,757)	\$ 135,751	\$ 340,175
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers In	\$ 762,778	\$	\$ 19,519
Transfers Out	(19,519)	(54,495)	(816,880)
Proceeds From Sale of Capital Assets	15,494		3,889
Total Other Financing Sources (Uses)	\$ 758,753	\$ (54,495)	\$ (793,472)
<b>Net Change in Fund Balances</b>	\$ (104,004)	\$ 81,256	\$ (453,297)
<b>Beginning Fund Balance</b>	3,466,132	89,739	794,466
Adjustment to Beginning Fund Balance (Note 16)	_____	(28,719)	28,719
<b>Ending Fund Balance</b>	\$ 3,362,128	\$ 142,276	\$ 369,888

The accompanying notes are an integral part of the financial statements.

Local Accommodations Tax Fund	Capital Projects Fund	Other Governmental Fund	Total Governmental Funds
\$	\$ 303,054	\$	\$ 2,446,609
			586,016
			667,065
150,517			150,517
			1,653,590
			160,154
		7,056	1,204,567
220	989	11	229,198
<u>\$ 150,737</u>	<u>\$ 304,043</u>	<u>\$ 7,067</u>	<u>\$ 7,097,716</u>
\$	\$	\$	\$ 994,020
		10,631	2,704,284
			235,210
	21,815		299,839
	35,474		964,627
			121,971
			284,250
			328,211
			639,709
			488,147
			29,352
			1,000
<u>\$</u>	<u>\$ 57,289</u>	<u>\$ 10,631</u>	<u>\$ 7,090,620</u>
<u>\$ 150,737</u>	<u>\$ 246,754</u>	<u>\$ (3,564)</u>	<u>\$ 7,096</u>
\$	\$	\$	\$ 782,297
(135,926)			(1,026,820)
			19,383
<u>\$ (135,926)</u>	<u>\$</u>	<u>\$</u>	<u>\$ (225,140)</u>
\$ 14,811	\$ 246,754	\$ (3,564)	\$ (218,044)
31,874	349,914	14,912	4,747,037
		8,400	8,400
<u>\$ 46,685</u>	<u>\$ 596,668</u>	<u>\$ 19,748</u>	<u>\$ 4,537,393</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
Year Ended June 30, 2013**

Net Change in Fund Balances - Total Governmental Funds	\$	(218,044)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets are allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.		(121,262)
In the statement of activities, only the gain or loss on the sale of capital assets is reported, whereas in the governmental funds, the proceeds from the sales increase financial resources. Thus, the change in net position differs from the change in fund balances by the book value of the capital assets sold or otherwise disposed of.		(2,046)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		158,611
The vehicle maintenance department is used by management to account for unallocated direct costs that serve multiple government functions. This adjustment allocates a portion of current governmental expenditures to business-type activities.		35,230
Repayment of principal of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of activities.		488,147
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.		<u>10,441</u>
<b>Change in Net Position of Governmental Activities</b>	<b>\$</b>	<b><u><u>351,077</u></u></b>

The accompanying notes are an integral part of the financial statements.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**June 30, 2013**

	<u>Sanitation Enterprise Fund</u>	<u>Pier Enterprise Fund</u>	<u>Total Enterprise Funds</u>
<b>ASSETS</b>			
Current Assets:			
Cash and Cash Equivalents	\$ 460,575	\$ 70,475	\$ 531,050
Accounts Receivables (Net)	236,427	12,136	248,563
Prepaid Assets	12,915		12,915
Total Current Assets	<u>\$ 709,917</u>	<u>\$ 82,611</u>	<u>\$ 792,528</u>
Noncurrent Assets:			
Land	\$ 688,727	\$ 1,508,771	\$ 1,508,771
Other Capital Assets (Net)	688,727	1,340,585	2,029,312
Total Noncurrent Assets	<u>\$ 688,727</u>	<u>\$ 2,849,356</u>	<u>\$ 3,538,083</u>
Total Assets	<u>\$ 1,398,644</u>	<u>\$ 2,931,967</u>	<u>\$ 4,330,611</u>
<b>LIABILITIES</b>			
Current Liabilities:			
Accounts Payable and Accrued Expenses	\$ 26,155	\$ 32,079	\$ 58,234
Compensated Absences	14,963		14,963
Due To Other Fund		81,500	81,500
Total Current Liabilities	<u>\$ 41,118</u>	<u>\$ 113,579</u>	<u>\$ 154,697</u>
Noncurrent Liabilities:			
Compensated Absences	\$ 12,151	\$	\$ 12,151
Advances From Other Fund		733,500	733,500
Total Noncurrent Liabilities	<u>\$ 12,151</u>	<u>\$ 733,500</u>	<u>\$ 745,651</u>
Total Liabilities	<u>\$ 53,269</u>	<u>\$ 847,079</u>	<u>\$ 900,348</u>
<b>NET POSITION</b>			
Invested in Capital Assets	\$ 688,727	\$ 2,849,356	\$ 3,538,083
Unrestricted	<u>656,648</u>	<u>(764,468)</u>	<u>(107,820)</u>
Total Net Position	<u>\$ 1,345,375</u>	<u>\$ 2,084,888</u>	<u>\$ 3,430,263</u>
Adjustment to reflect vehicle maintenance allocation from governmental activities.			<u>(168,548)</u>
Net Position of Business-Type Activities			<u>\$ 3,261,715</u>

The accompanying notes are an integral part of the financial statements.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**STATEMENT OF REVENUES, EXPENSES AND**  
**CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**Year Ended June 30, 2013**

	Sanitation Enterprise Fund	Pier Enterprise Fund	Total Enterprise Funds
<b>OPERATING REVENUES</b>			
Charges for Services	\$ 1,171,778	\$ 288,298	\$ 1,460,076
<b>OPERATING EXPENSES</b>			
Personnel Service and Related Expenses	\$ 501,783	\$ 3,230	\$ 505,013
Maintenance and Service Contracts	367,801	11,527	379,328
Materials and Supplies	13,445	4,994	18,439
Repairs and Maintenance	557	5,669	6,226
Depreciation	81,946	83,495	165,441
Other Operating Expenses	28,906	11,328	40,234
Total Operating Expenses	\$ 994,438	\$ 120,243	\$ 1,114,681
Operating Income (Loss)	\$ 177,340	\$ 168,055	\$ 345,395
<b>NONOPERATING REVENUES</b>			
Interest Earnings	\$ 2,102	\$ 758	\$ 2,860
Interest Expense		(25,564)	(25,564)
Gain (Loss) on Disposal of Assets	3,542	(11,653)	(8,111)
Total Nonoperating Revenues	\$ 5,644	\$ (36,459)	\$ (30,815)
Income (Loss) Before Transfers	\$ 182,984	\$ 131,596	\$ 314,580
Transfers In		375,000	375,000
Transfers Out	(100,000)	(30,477)	(130,477)
<b>Change in Net Position</b>	\$ 82,984	\$ 476,119	\$ 559,103
<b>Total Net Position - Beginning</b>	1,286,690	1,608,769	
Adjustment to Beginning Net Position (Note 16)	(24,299)		
<b>Total Net Position - Ending</b>	\$ 1,345,375	\$ 2,084,888	
Adjustment to reflect vehicle maintenance allocation from governmental activities.			(35,230)
Change in Net Position of Business-Type Activities			\$ 523,873

The accompanying notes are an integral part of the financial statements.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**Year Ended June 30, 2013**

	Sanitation Enterprise Fund	Pier Enterprise Fund	Total Enterprise Funds
	<u>          </u>	<u>          </u>	<u>          </u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Customers	\$ 1,115,008	\$ 295,305	\$ 1,410,313
Payments to Suppliers	(429,048)	(31,288)	(460,336)
Payments to Employees	(506,016)	(3,230)	(509,246)
Net Cash and Cash Equivalents Provided by Operating Activities	<u>\$ 179,944</u>	<u>\$ 260,787</u>	<u>\$ 440,731</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>			
Transfers In	\$	\$ 375,000	\$ 375,000
Transfers Out	(100,000)	(30,477)	(130,477)
Net Cash and Cash Equivalents Provided (Used) by Noncapital Financing Activities	<u>\$ (100,000)</u>	<u>\$ 344,523</u>	<u>\$ 244,523</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Purchase of Capital Assets	\$ (262,462)	\$ (253,143)	\$ (515,605)
Proceeds from Disposal of Capital Assets	3,542	1,110	4,652
Repayment of Interfund Loan to General Fund		(489,000)	(489,000)
Interest Paid on Interfund Loan to General Fund		(25,564)	(25,564)
Net Cash and Cash Equivalents (Used) by Capital and Related Financing Activities	<u>\$ (258,920)</u>	<u>\$ (766,597)</u>	<u>\$ (1,025,517)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest Received	<u>\$ 2,102</u>	<u>\$ 758</u>	<u>\$ 2,860</u>
Net Cash and Cash Equivalents Provided by Investing Activities	<u>\$ 2,102</u>	<u>\$ 758</u>	<u>\$ 2,860</u>
<b>Net Increase in Cash and Cash Equivalents</b>	\$ (176,874)	\$ (160,529)	\$ (337,403)
<b>Cash and Cash Equivalents - Beginning</b>	<u>637,449</u>	<u>231,004</u>	<u>868,453</u>
<b>Cash and Cash Equivalents - Ending</b>	<u><u>\$ 460,575</u></u>	<u><u>\$ 70,475</u></u>	<u><u>\$ 531,050</u></u>

The accompanying notes are an integral part of the financial statements.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**Year Ended June 30, 2013**

	<u>Sanitation Enterprise Fund</u>	<u>Pier Enterprise Fund</u>	<u>Total Enterprise Funds</u>
<b>Reconciliation of Operating Income (Loss) to Net Cash and Cash Equivalents Provided by Operating Activities</b>			
Operating Income (Loss)	\$ 177,340	\$ 168,055	\$ 345,395
Adjustments to Reconcile Operating Income (Loss) to Net Cash and Cash Equivalents Provided by Operating Activities:			
Depreciation	81,946	83,495	165,441
(Increase) Decrease in Accounts Receivable (Net)	(56,770)	7,007	(49,763)
(Increase) Decrease in Prepaid Assets	(12,915)		(12,915)
Increase (Decrease) in Accounts Payable and Accrued Expenses	(6,399)	2,230	(4,169)
Increase (Decrease) in Compensated Absences	<u>(3,258)</u>		<u>(3,258)</u>
Net Cash and Cash Equivalents Provided by Operating Activities	<u>\$ 179,944</u>	<u>\$ 260,787</u>	<u>\$ 440,731</u>

The accompanying notes are an integral part of the financial statements.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**STATEMENT OF FIDUCIARY NET POSITION**  
**AGENCY FUND**  
**June 30, 2013**

**ASSETS**

Cash and Cash Equivalents	\$ <u>22,918</u>
---------------------------	------------------

**LIABILITIES**

Due to Firemen's Association	\$ <u>22,918</u>
------------------------------	------------------

The accompanying notes are an integral part of the financial statements.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Town of Surfside Beach, South Carolina (Town) was incorporated in 1964 as a municipal corporation and as such possesses all the general powers granted by the Constitution and laws of South Carolina to municipal corporations.

The Town operates under the Council-Administrator form of government. The Town Council is composed of six members and the Mayor, who serves as presiding officer. The Town Council is the legislative body of the Town and has the major responsibility of determining the policies and direction of the municipal government. The Town Administrator is appointed by Town Council, and serves as the chief administrative officer of the Town, and, as such administers the daily operations of the Town through appointed department heads.

The Town's financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Town applies all relevant GASB pronouncements.

The more significant accounting policies of the Town are described below:

**A. Reporting Entity**

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP, based on Statement No. 14 of the GASB, as amended by GASB Statement No. 61. The concept underlying the definition of the financial reporting entity is that elected officials are accountable to their constituents; it follows that an accountability perspective should provide the basis for defining the financial reporting entity. In accordance with that concept, the Town financial reporting entity consists only of all of the departments and funds of the Town, the primary government; no other separate entities have been included in the reporting entity (and these financial statements) because the Town is not financially accountable for any other separate organizations, and there are no other organizations for which the nature and significance of their relationship with the Town is such that exclusion would cause the financial statements to be misleading.

**B. Government-Wide Financial Statements**

The Town implemented the provisions of GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* during the current year. The reader will note a change in the terminology from "net assets" to "net position"; otherwise, the implementation of this statement does not have any impact on the Town's financial statements.

The Town's government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of its nonfiduciary activities. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2013**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include a) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Internally dedicated resources are also reported as general revenues.

The government-wide financial statement focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current period's activities.

**C. Fund Financial Statements**

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements. The Town uses the following fund types:

Governmental Funds

The focus of the governmental funds' measurement, in the fund statements, is upon determination of financial position and changes in financial position (sources, uses and balances of financial resources) rather than upon net income. The following is a description of the Town's governmental funds:

1. General fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.
2. Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
3. Capital projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary fund).

Proprietary Funds

The focus of the proprietary funds' measurement is upon determination of operating income, changes in net position, financial position and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary funds of the Town:

1. Enterprise funds are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

Fiduciary Fund

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net position and changes in net position and is reported using accounting principles similar to proprietary funds.

The emphasis in the fund financial statements is on the major funds in either the governmental or business-type activities categories. GASB Statement No. 34 sets forth minimum criteria (percentages of assets, liabilities, revenues, or expenditures/expenses) for the determination of major funds.

The Town reports the following major governmental funds:

The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Accommodations Tax Fund* is a special revenue fund that is used to account for monies received from the State, representing the Town's share of special taxes collected on rentals of transient accommodations, for the purpose of tourism related expenditures.

The *Hospitality Fund* is a special revenue fund that is used to account for a 1% tax imposed on accommodations, paid places of amusement and food and beverages served by a food facility for the purpose of beach maintenance, public beach accesses, transportation improvements, public park facilities, and capital facilities and equipment necessary for the provision of public safety services.

The *Local Accommodations Tax Fund* is a special revenue fund that is used to account for a ½% tax levied on rentals of transient accommodations for the purpose of tourism related buildings; beach accesses and maintenance; highways, roads, streets and bridges; promotion of tourism; water and sewer infrastructure; and the operation and maintenance of the above, including public safety operations directly attendant to the facilities.

The *Capital Projects Fund* is used to account for the acquisition or construction of major capital facilities.

The Town reports the following major proprietary funds:

The *Sanitation Fund* is an enterprise fund that is used to account for the provision of sanitation collection services to the residents and businesses of the Town.

The *Pier Fund* is an enterprise fund that is used to account for admissions to the pier from the general public and rentals from businesses that operate on the pier.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The Town's agency fund is presented in the fiduciary fund financial statement. Since these assets cannot be used to address activities or obligations of the Town, the agency fund is not incorporated into the government-wide financial statements. The Town's agency fund is as follows:

The *Firemen's Fund* is used to account for resources held by the Town for its firemen in an agency capacity.

Additionally, the Town reports the Seized Drug Fund as a non-major governmental fund. This fund is used to account for property seized and forfeited to the Town in conjunction with the police department's drug enforcement activities. Expenditures of these resources are restricted by federal and state laws, which require that they be used specifically for certain law enforcement purposes.

**D. Measurement Focus and Basis of Accounting**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. The Town's fiduciary funds consist only of agency funds which have no measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Town considers property taxes, franchise taxes, business licenses, hospitality taxes, local accommodations taxes, intergovernmental revenues and interest to be susceptible to accrual. Major revenues that are determined not to be susceptible to accrual because they are either not available soon enough to pay liabilities of the current period or are not objectively measurable include permits, fines and forfeitures.

**E. Cash and Investments**

Cash and cash equivalents include cash on hand, demand deposits and short-term investments with original maturities of three months or less.

Investments are stated at fair value. Changes in the fair value of investments are included as a component of investment income. The Town uses quoted market prices to determine the fair value of investments.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**F. Receivables**

Receivables are presented in the financial statements net of allowances for doubtful accounts. Allowances for doubtful accounts are based upon historical trends and the periodic aging of receivables.

**G. Interfund Activity**

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Interfund activity is classified as either loans (advances), services provided, reimbursements or transfers.

Loans are referred to as “due to/from other funds” (i.e., the current portion) or “advances to/from other funds” (i.e., the noncurrent portion). Advances between funds are offset by a fund balance reserve in the governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources. Any residual balances outstanding between governmental and business-type activities are reported in the government-wide financial statements as “internal balances.” Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefitting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

**H. Inventories**

Inventories are valued at cost, primarily on a first-in/first-out (FIFO) basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

**I. Prepaid Assets**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid assets in both the government-wide and fund financial statements.

**J. Restricted Assets**

Restricted assets include cash and cash equivalents that are legally restricted as to their use. When both restricted and unrestricted resources are available for use, it is the Town’s policy to use restricted resources first, then unrestricted resources as they are needed.

**K. Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., streets, drainage systems, etc.), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Purchased capital assets are recorded at historical cost or estimated historical cost. Donated capital assets are recorded at estimated fair value on the date of donation.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The costs of normal maintenance and repairs, which neither materially add to the value of an asset nor prolong its life, are charged to expense as incurred. Interest incurred during the construction phase of capital assets of business-type activities is reflected in the capitalized value of the assets constructed, net of interest earned on the invested proceeds over the same period.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Land	N/A
Land Improvements	20 - 30
Buildings and Improvements	10 - 40
Machinery, Equipment and Vehicles	5 - 20
Infrastructure	20 - 30

The Town has elected not to retroactively report infrastructure acquired prior to April 1, 2003.

**L. Compensated Absences**

As of April 1, 2009, it is the Town's policy to permit employees to accumulate earned but unused paid time off (PTO) benefits. Unused PTO may be accumulated to a maximum of 640 hours. Upon separation from Town service, an employee is entitled to reimbursement of accumulated PTO hours. PTO pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

**M. Long-Term Obligations**

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activity or proprietary fund statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

**N. Equity Classifications**

In the government-wide financial statements and proprietary fund financial statements, equity is classified as net position and is displayed in the following components:

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

*Net Investment in Capital Assets* – Consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, notes or other borrowings, and deferred outflows and/or inflows of resources that are attributable to the acquisition, construction or improvement of those assets.

*Restricted Net Position* – Consists of net position with constraints placed on their use by (a) third parties such as creditors, grantors, contributors or laws or regulations of other governments or (b) law through constitutional provisions or enabling legislation.

*Unrestricted Net Position* – Any remaining balance of net position that does not meet the definition of restricted or net investment in capital assets.

In the governmental fund financial statements, equity is classified as fund balance. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

*Nonspendable Fund Balance* – Consists of amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.

*Restricted Fund Balance* – Consists of amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

*Committed Fund Balance* – Consists of amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint.

*Assigned Fund Balance* – Consists of amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.

*Unassigned Fund Balance* – Consists of amounts that are available for any purpose; positive amounts are reported only in the general fund.

Town Council establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance. Assigned fund balance is established by Town Council through resolution or by delegated assignment authority to the Town's administrator, but retains the right to undo any assignments created by Town personnel. When fund balance resources are available for a specific purpose in more than one classification, it is the Town of Surfside Beach's policy to use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed.

Stabilization arrangements exist when a government formally sets aside fund balances to be used in emergencies or when revenue shortages arise. Town Council has the authority to establish stabilization arrangements and has adopted the following by Town resolution:

*Cash Flow Requirements Fund* – A \$300,000 stabilization fund which is to be used when necessary during months when operating expenses exceed operating revenues.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

*Emergency Contingency Fund* – A \$100,000 stabilization fund which is to be used for emergency situations arising out of natural disasters for the protection of the public safety, health, and welfare of Town residents.

The Town’s stabilization arrangements are reported with unassigned fund balances in the general fund.

**O. Revenues and Expenses**

Real property and all personal property other than vehicles are assessed for property tax purposes as of January 1<sup>st</sup> of each year. All taxable property is assessed in proportion to its value on that date. The basis for the value of taxable property within the Town is taken from the records of the Horry County Auditor. Taxes are payable between October 1<sup>st</sup> and January 15<sup>th</sup> following their levy on October 1<sup>st</sup>. The lien date is January 15<sup>th</sup> and unpaid amounts after this date are considered to be delinquent and are subject to penalties for late payment.

New vehicle property taxes are assessed and levied within 120 days of the registration date of the vehicle and payment is due upon receipt of the property tax notice. Other vehicle property taxes are assessed and levied in the month the vehicle is scheduled for license renewal with the South Carolina Highway Department and payment is due before the end of the month of the scheduled renewal.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the Town’s proprietary funds are charges to customers for services/admissions and rentals. Operating expenses include the costs of the services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

In accordance with GASB Statement No. 33, the Town recognizes grant revenues and receivables when the applicable eligibility requirements, including time requirements, are met. Resources received before the eligibility requirements are met are reported as deferred revenue.

In proprietary fund financial statements, capital contributions, which consist of contributed capital assets and grant revenues restricted to capital purposes, are reported as nonoperating revenues based on GASB Statement No. 33.

**Note 2 - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

The governmental funds balance sheet is followed by a reconciliation between total fund balances - total governmental funds and net position of governmental activities as reported in the government-wide statement of net position. The details of the element in the reconciliation that relates to long-term liabilities (\$962,501) follows:

Capital Leases Payable	\$	(585,175)
Compensated Absences		(366,113)
Accrued Interest Payable		(11,213)
Total	\$	<u>(962,501)</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 2 - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**  
(continued)

The governmental funds statement of revenues, expenditures and changes in fund balances is followed by a reconciliation between net change in fund balances - total governmental funds and change in net position of governmental activities as reported in the government-wide statement of activities. One element of the reconciliation that relates to capital outlays (\$121,262) is comprised of the following:

Depreciation Expense	\$	(760,971)
Capital Outlay, Net of Trade-In Allowance		<u>639,709</u>
Total	\$	<u><u>(121,262)</u></u>

Another element of the reconciliation that relates to expenses that do not require the use of current financial resources (\$10,441) is comprised of the following:

Compensated Absences	\$	12,612
Accrued Interest		5,587
Amortization of Bond Issuance Costs		(5,537)
Amortization of Bond Premium		2,411
Amortization of Loss on Advance Refunding		<u>(4,632)</u>
Total	\$	<u><u>10,441</u></u>

**Note 3 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Excess of Expenditures Over Appropriations**

The legal level of budget control is at the fund level. Thus, expenditures may not legally exceed appropriations, including supplemental appropriations, for an individual fund. For the year ended June 30, 2013, expenditures did not exceed appropriations for any of the Town's individual funds.

**B. Deficit Fund Equity**

At June 30, 2013, none of the Town's individual funds have fund equity deficits.

**Note 4 - DEPOSITS AND INVESTMENTS**

**A. Deposits**

At June 30, 2013, the carrying amount of the Town's deposits with financial institutions was \$3,401,145 and the corresponding bank balance was \$3,556,081. Cash on hand was \$3,025.

*Custodial Credit Risk* - For deposits, this is the risk that, in the event of a bank failure, the Town's deposits might not be recovered. The Town does not have a policy for custodial credit risk, but follows the investment policy statutes of the State of South Carolina. As of June 30, 2013, none of the Town's bank balances were exposed to custodial credit risk.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 4 - DEPOSITS AND INVESTMENTS (continued)**

**B. Investments**

State statutes authorize the Town to invest in obligations of the United States and agencies thereof, general obligations of the State of South Carolina or any of its political units, savings and loan associations to the extent that the same are insured by an agency of the federal government, certificates of deposit where the certificates are collaterally secured by securities of the type described above, or deposit accounts with banking institutions. The statutes provide that all authorized investments shall have maturities consistent with the time or times when the invested monies will be needed in cash. Statutes also allow the State Treasurer to assist local governments in investing funds. The Town is under no contractual agreements that restrict investment alternatives.

**Note 5 - RECEIVABLES**

Receivables at June 30, 2013 for individual major funds and non-major funds in the aggregate, including applicable allowances for uncollectible accounts, are as follows:

	<u>General Fund</u>	<u>A-Tax Fund</u>	<u>Hospitality Fund</u>	<u>Local A-Tax Fund</u>	<u>Totals</u>
Governmental Activities:					
Property Taxes	\$ 200,378	\$	\$	\$	\$ 200,378
Hospitality Taxes			114,187		114,187
Local A-Taxes				30,106	30,106
Business Licenses	32,480				32,480
Intergovernmental	<u>1,315,617</u>	<u>174,440</u>			<u>1,490,057</u>
	\$ 1,548,475	\$ 174,440	\$ 114,187	\$ 30,106	\$ 1,867,208
Allowance	<u>(95,545)</u>				<u>(95,545)</u>
Net Receivables	<u>\$ 1,452,930</u>	<u>\$ 174,440</u>	<u>\$ 114,187</u>	<u>\$ 30,106</u>	<u>\$ 1,771,663</u>
			<u>Sanitation Fund</u>	<u>Pier Fund</u>	<u>Totals</u>
Business-Type Activities:					
Customer Accounts			\$ 237,927	\$ 12,136	\$ 250,063
			\$ 237,927	\$ 12,136	\$ 250,063
Allowance			<u>(1,500)</u>		<u>(1,500)</u>
Net Receivables			<u>\$ 236,427</u>	<u>\$ 12,136</u>	<u>\$ 248,563</u>

On November 19, 2001, the Town entered into a sanitation collection billing agreement with Grand Strand Water & Sewer Authority (GSWSA). The agreement requires GSWSA to administer the Town's sanitation billing and collection process. The Town is charged \$1.25 per account each month for this service and receives the amounts collected by GSWSA monthly.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 6 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

Outstanding balances between funds result mainly from the time lag between the dates the (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made. At June 30, 2013, interfund receivables and payables from interfund transactions were as follows:

	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>	<u>Advances To Other Funds</u>	<u>Advances From Other Funds</u>
General Fund	\$ 81,500	\$	\$ 733,500	\$
Pier Fund		<u>81,500</u>		<u>733,500</u>
Total	<u>\$ 81,500</u>	<u>\$ 81,500</u>	<u>\$ 733,500</u>	<u>\$ 733,500</u>

The balance due from the Pier Fund to the General Fund represents a long-term loan to finance the purchase of the Surfside Pier. The loan was authorized by Town Council in September of 2008 to be repaid over a term of ten years in annual installments of \$163,000 plus interest at 2.00%. On June 14, 2011, the Town adopted a resolution to defer principal repayment for the next two years and resume payments as scheduled after this period. During the current year, the Town repaid the deferred principal payments and also paid the 2013 annual installment. The amount expected to be paid within one year is \$81,500.

Transfers are used to move certain revenues to finance various program costs that the government must account for in other funds in accordance with budgetary authorizations, including administrative allocations. A schedule of interfund transfers is as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 762,778	\$ 19,519
Accommodations Tax Fund		54,495
Hospitality Fund	19,519	816,880
Local Accommodations Tax Fund		135,926
Sanitation Fund		100,000
Pier Fund	<u>375,000</u>	<u>30,477</u>
Total	<u>\$ 1,157,297</u>	<u>\$ 1,157,297</u>

**Note 7 - RESTRICTED CASH AND CASH EQUIVALENTS**

The Town's restricted cash and cash equivalents consisted of the following at June 30, 2013:

	<u>General Fund</u>	<u>Non-Major Governmental Fund</u>	<u>Totals</u>
Governmental Activities:			
Bail Bonds	\$ 26,176	\$	\$ 26,176
Drug Funds		<u>7,349</u>	<u>7,349</u>
Total	<u>\$ 26,176</u>	<u>\$ 7,349</u>	<u>\$ 33,525</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 8 - CAPITAL ASSETS**

The Town's capital asset activity for the year ended June 30, 2013 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities:</b>				
<b>Capital Assets not Depreciated:</b>				
Land	\$ 2,375,722	\$	\$	\$ 2,375,722
	<u>\$ 2,375,722</u>	<u>\$</u>	<u>\$</u>	<u>\$ 2,375,722</u>
 <b>Capital Assets Being Depreciated:</b>				
Land Improvements	\$ 1,374,876	\$ 229,932	\$	\$ 1,604,808
Building Improvements	3,909,527	48,082		3,957,609
Machinery, Equipment & Vehicles	4,565,443	372,995	(158,346)	4,780,092
Infrastructure	6,000,798			6,000,798
	<u>\$ 15,850,644</u>	<u>\$ 651,009</u>	<u>\$ (158,346)</u>	<u>\$ 16,343,307</u>
 <b>Less Accumulated Depreciation for:</b>				
Land Improvements	\$ (383,231)	\$ (68,420)	\$	\$ (451,651)
Building Improvements	(833,274)	(108,871)		(942,145)
Machinery, Equipment & Vehicles	(2,288,355)	(347,028)	145,000	(2,490,383)
Infrastructure	(1,108,647)	(236,652)		(1,345,299)
	<u>\$ (4,613,507)</u>	<u>\$ (760,971)</u>	<u>\$ 145,000</u>	<u>\$ (5,229,478)</u>
<b>Capital Assets (Net)</b>	<u>\$ 13,612,859</u>	<u>\$ (109,962)</u>	<u>\$ (13,346)</u>	<u>\$ 13,489,551</u>
 <b>Business-Type Activities:</b>				
<b>Capital Assets not Depreciated:</b>				
Land	\$ 1,508,771	\$	\$	\$ 1,508,771
Construction in Progress	153,637	226,524	(380,161)	
	<u>\$ 1,662,408</u>	<u>\$ 226,524</u>	<u>\$ (380,161)</u>	<u>\$ 1,508,771</u>
 <b>Capital Assets Being Depreciated:</b>				
Buildings	\$ 1,255,743	\$ 380,161	\$	\$ 1,635,904
Machinery, Equipment and Vehicles	1,102,410	289,081	(69,346)	1,322,145
	<u>\$ 2,358,153</u>	<u>\$ 669,242</u>	<u>\$ (69,346)</u>	<u>\$ 2,958,049</u>
 <b>Less Accumulated Depreciation for:</b>				
Buildings	\$ (217,393)	\$ (78,436)	\$	\$ (295,829)
Machinery, Equipment and Vehicles	(602,486)	(87,005)	56,583	(632,908)
	<u>\$ (819,879)</u>	<u>\$ (165,441)</u>	<u>\$ 56,583</u>	<u>\$ (928,737)</u>
<b>Capital Assets (Net)</b>	<u>\$ 3,200,682</u>	<u>\$ 730,325</u>	<u>\$ (392,924)</u>	<u>\$ 3,538,083</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 8 - CAPITAL ASSETS (continued)**

Depreciation expense was charged to functions/programs of the Town as follows:

Governmental Activities:	
General Government	\$ 226,149
Public Safety	289,288
Building and Zoning	2,463
Grounds	40,195
Street	177,817
Culture and Recreational	<u>25,059</u>
Total	<u>\$ 760,971</u>
Business-Type Activities:	
Sanitation	\$ 81,946
Pier	<u>83,495</u>
Total	<u>\$ 165,441</u>

**Note 9 - DEFERRED REVENUE**

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At June 30, 2013, various components of deferred revenue and unearned revenue reported in the governmental funds were as follows:

	<u>General Fund</u>
Unavailable:	
Property Taxes	\$ 95,254
Underground Wire Revenues	<u>199,584</u>
Total Unavailable	<u>\$ 294,838</u>
Total Deferred Revenue	<u>\$ 294,838</u>

**Note 10 - LONG-TERM LIABILITIES**

**A. Governmental Activities – General Obligation Bonds**

General obligation bonds issued for governmental activities and currently outstanding at June 30, 2013, are as follows:

	<u>Original Issue</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Outstanding</u>
General Obligation Bonds:				
Refunding Series 2004	\$ 3,165,000	2.0 - 3.0%	03/01/13	\$ -

General obligation bonds are direct obligations and pledge the full faith and credit of the Town. The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are to be repaid with property tax revenues.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 10 - LONG-TERM LIABILITIES** (continued)

**B. Governmental Activities – Capital Leases**

Capital leases entered into for governmental activities and currently outstanding at June 30, 2013, are as follows:

	<u>Original Issue</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Outstanding</u>
Capital Leases:				
Fire Truck Lease Purchase (2010)	\$ 731,469	2.52%	10/01/20	\$ 585,175

The Town has entered into a lease agreement as lessee for financing the acquisition of a fire truck. This lease agreement qualifies as a capital lease for accounting purposes and therefore, has been recorded at the net present value of future minimum lease payments. The gross amount of the asset recorded under the capital lease at June 30, 2013 for governmental activities is \$738,532 with corresponding accumulated depreciation of \$113,174. This asset is classified as machinery, equipment and vehicles in the financial statements. Annual debt service requirements to maturity for capital leases are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year Ending June 30,			
2014	\$ 73,147	\$ 14,951	\$ 88,098
2015	73,147	13,082	86,229
2016	73,147	11,213	84,360
2017	73,147	9,370	82,517
2018	73,147	7,476	80,623
2019 - 2020	<u>219,440</u>	<u>11,219</u>	<u>230,659</u>
Total	<u>\$ 585,175</u>	<u>\$ 67,311</u>	<u>\$ 652,486</u>

**C. Changes in Long-Term Liabilities**

The Town's long-term liability activity for the year ended June 30, 2013 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Bonds Payable:					
General Obligation	\$ 415,000		\$ (415,000)		\$
Premium	2,411		(2,411)		
Loss on Refunding	<u>(4,632)</u>		<u>4,632</u>		
Total Bonds Payable	\$ 412,779		\$ (412,779)		\$
Capital Leases	658,322		(73,147)	585,175	73,147
Compensated Absences	<u>379,088</u>	<u>140,225</u>	<u>(135,131)</u>	<u>384,182</u>	<u>127,836</u>
Total	<u>\$ 1,450,189</u>	<u>\$ 140,225</u>	<u>\$ (621,057)</u>	<u>\$ 969,357</u>	<u>\$ 200,983</u>
Business-Type Activities:					
Compensated Absences	<u>\$ 30,372</u>	<u>\$ 25,767</u>	<u>\$ (29,025)</u>	<u>\$ 27,114</u>	<u>\$ 14,963</u>

Other long-term liabilities, such as compensated absences, are generally liquidated by the General Fund and Sanitation Fund.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 11 - OPERATING LEASE**

In January of 2012, the Town entered into a non-cancelable operating lease agreement as lessor of building (restaurant) facilities on the pier. The lease is for a period of five (5) years with an option to extend for three consecutive periods of five (5) years each. As part of the agreement, the lessee receives a prorated annual credit of the total cost of capital leasehold improvements made to the property of \$162,500.

The original cost and related improvements of the restaurant facilities are included with building and improvements of the Pier Enterprise Fund of \$1,205,186 with accumulated depreciation of \$253,855.

The rental income recognized for the lease for the current fiscal year was \$24,774. Future minimum lease payments to be received on the lease for the first five (5) year term is as follows.

Year Ending June 30,			
2014		\$	29,774
2015			34,774
2016			39,774
2017			<u>21,308</u>
Total		\$	<u><u>125,630</u></u>

**Note 12 - RETIREMENT PLANS**

**A. Plan Description**

Town employees participate in either the South Carolina Police Officers Retirement System (PORS) or the South Carolina Retirement System (SCRS) depending on their duties. Both plans are administered by the South Carolina Retirement Systems and are classified as cost-sharing multiple-employer defined benefit public employee retirement systems (PERS). Each plan provides retirement, disability and death benefits to plan members and beneficiaries. Benefit provisions are established under authority of Title 9 of the South Carolina Code of Laws. The South Carolina Retirement Systems issue a Comprehensive Annual Financial Report which discloses detailed information regarding benefit provisions and actuarial information. That report is available to the public and may be obtained by writing to South Carolina Retirement Systems, Post Office Box 11960, Capital Station, Columbia, South Carolina 29211-1960 or by accessing their website at [www.retirement.sc.gov](http://www.retirement.sc.gov).

**B. Funding Policy**

Members of the PORS and SCRS are required to contribute at rates of 7.00% of their covered wages. The Town is required to contribute at actuarially determined rates, currently 12.10 % of PORS member wages and 10.60% of SCRS member wages which includes group life contributions of .20% and .15%, respectively. The contribution requirements of plan members and the Town are established and may be amended by the South Carolina Retirement Systems. The Town's contributions to the PORS for the fiscal periods ended June 30, 2013, June 30, 2012, and June 30, 2011 were \$149,592, \$144,582, and \$122,690, respectively. The Town's contributions to the SCRS for the fiscal periods ended June 30, 2013, June 30, 2012, and June 30, 2011 were \$185,042, \$178,619, \$159,250, respectively. The contributions made by the Town to the PORS and SCRS, as shown above, were equal to the required contributions for each period.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 13 - RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. In order to protect against these losses, the Town purchases insurance. There were no significant reductions in insurance coverage from the previous year. Settled claims have not exceeded insurance coverage for the past three fiscal periods ended June 30, 2013, June 30, 2012, and June 30, 2011. The Town also acquires insurance for job related injury and illness (workers' compensation) for its employees. Workers' compensation is insured under a retrospectively rated policy where premiums paid are estimated throughout the year and adjusted subsequent to the policy period based on actual experience.

**Note 14 - LITIGATION AND CONTINGENCIES**

The Town is a defendant in various lawsuits. The outcome of these lawsuits is not presently determinable; however, the Town does not believe the settlement of these matters will have a material effect on the financial condition of the Town. The Town also participates in federal and/or state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. Any disallowed claims, including amounts already collected, may constitute a liability of the Town. The Town expects such amounts, if any, to be immaterial.

**Note 15 - NET POSITION RESTRICTIONS**

The Town has restricted net position in the amount of \$336,962 for tourism promotion and support. Of this amount, \$194,686 has been restricted through enabling legislation to be financed by the Town's local hospitality and accommodations taxes.

**Note 16 - NET POSITION/FUND BALANCE RESTATEMENTS**

During the current year, the following errors were discovered. These errors were corrected by restating net position and fund balances as follows:

	<u>Governmental</u> <u>Net Position</u>	<u>Governmental</u> <u>Fund Balances</u>
As Originally Reported	\$ 17,168,352	\$ 4,747,037
Grant Revenues Incorrectly Recognized in A-Tax Fund	(28,719)	(28,719)
Grant Revenues Not Recognized in Hospitality Fund	28,719	28,719
Unrecognized Revenue of Seized Drug Fund	<u>8,400</u>	<u>8,400</u>
As Restated	<u>\$ 17,176,752</u>	<u>\$ 4,755,437</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2013**

**Note 16 - NET POSITION/FUND BALANCE RESTATEMENTS (continued)**

The effect of these errors understated the changes in net position of governmental activities and the change in fund balances of governmental funds for the year ended June 30, 2012 by \$8,400.

	Business-Type Net Position	Proprietary Net Position
As Originally Reported	\$ 2,762,141	\$ 2,895,459
Overstatement of Accounts Receivable in Sanitation Fund	(24,299)	(24,299)
As Restated	\$ 2,737,842	\$ 2,871,160

The effect of this error overstated the changes in net position of business-type activities and the change in net position of proprietary funds for prior years by \$24,299.

## **REQUIRED SUPPLEMENTARY INFORMATION**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - BUDGET AND ACTUAL**  
**GENERAL FUND**  
**Year Ended June 30, 2013**

	Budgeted Amounts		Actual	Variance With
	Original	Final	Amounts	Final Budget
				Positive
				(Negative)
<b>REVENUES</b>				
Property Taxes	\$ 2,184,000	\$ 2,184,000	\$ 2,143,555	\$ (40,445)
Franchise Fees	584,600	584,600	586,016	1,416
Licenses and Permits	1,493,000	1,493,000	1,653,590	160,590
Fines and Forfeitures	195,000	195,000	160,154	(34,846)
Intergovernmental	547,720	547,720	578,606	30,886
Other	104,835	104,835	84,729	(20,106)
Total Revenues	\$ 5,109,155	\$ 5,109,155	\$ 5,206,650	\$ 97,495
<b>EXPENDITURES</b>				
Current:				
General Government	\$ 1,048,415	\$ 1,061,915	\$ 994,020	\$ 67,895
Public Safety	2,407,785	2,471,615	2,399,955	71,660
Building and Zoning	258,345	259,845	235,210	24,635
Grounds	248,097	250,097	235,527	14,570
Street	912,697	915,697	878,574	37,123
Intragovernmental Maintenance	123,193	123,793	121,971	1,822
Culture and Recreation	252,820	253,320	211,138	42,182
Non-Departmental	109,805	109,805	110,571	(766)
Capital Outlay	85,500	356,500	363,942	(7,442)
Debt Service:				
Principal	488,147	488,147	488,147	-
Interest	29,316	29,316	29,352	(36)
Agent Fees	1,080	1,080	1,000	80
Total Expenditures	\$ 5,965,200	\$ 6,321,130	\$ 6,069,407	\$ 251,723
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (856,045)	\$ (1,211,975)	\$ (862,757)	\$ 349,218
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	\$ 713,232	\$ 713,232	\$ 762,778	\$ 49,546
Transfers Out	(45,000)	(45,000)	(19,519)	25,481
Proceeds From Sale of Capital Assets			15,494	15,494
Total Other Financing Sources (Uses)	\$ 668,232	\$ 668,232	\$ 758,753	\$ 90,521
Net Change in Fund Balances	\$ (187,813)	\$ (543,743)	\$ (104,004)	\$ 439,739
Fund Balances - Beginning	3,466,132	3,466,132	3,466,132	
Fund Balances - Ending	\$ 3,278,319	\$ 2,922,389	\$ 3,362,128	\$ 439,739

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - BUDGET AND ACTUAL**  
**ACCOMMODATIONS TAX FUND**  
**Year Ended June 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ 450,000	\$ 450,000	\$ 614,905	\$ 164,905
Other			3,938	3,938
<b>Total Revenues</b>	<u>\$ 450,000</u>	<u>\$ 450,000</u>	<u>\$ 618,843</u>	<u>\$ 168,843</u>
<b>EXPENDITURES</b>				
Current:				
Public Safety	\$ 90,730	\$ 93,830	\$ 85,475	\$ 8,355
Grounds	12,413	12,413	10,640	1,773
Street	50,125	52,825	50,579	2,246
Culture and Recreation	72,871	72,871	61,612	11,259
Non-Departmental	175,020	224,495	217,640	6,855
Capital Outlay	25,000	83,875	57,146	26,729
<b>Total Expenditures</b>	<u>\$ 426,159</u>	<u>\$ 540,309</u>	<u>\$ 483,092</u>	<u>\$ 57,217</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ 23,841</u>	<u>\$ (90,309)</u>	<u>\$ 135,751</u>	<u>\$ 226,060</u>
<b>OTHER FINANCING (USES)</b>				
Transfers Out	<u>\$ (46,250)</u>	<u>\$ (54,500)</u>	<u>\$ (54,495)</u>	<u>\$ 5</u>
<b>Net Change in Fund Balances</b>	<u>\$ (22,409)</u>	<u>\$ (144,809)</u>	<u>\$ 81,256</u>	<u>\$ 226,065</u>
<b>Fund Balances - Beginning</b>	89,739	89,739	89,739	
Adjustment to Fund Balance			<u>(28,719)</u>	<u>(28,719)</u>
<b>Fund Balances - Ending</b>	<u>\$ 67,330</u>	<u>\$ (55,070)</u>	<u>\$ 142,276</u>	<u>\$ 197,346</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - BUDGET AND ACTUAL**  
**HOSPITALITY FUND**  
**Year Ended June 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Hospitality Taxes	\$ 625,000	\$ 625,000	\$ 667,065	\$ 42,065
Intergovernmental			4,000	4,000
Other	125,000	125,000	139,311	14,311
<b>Total Revenues</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>	<b>\$ 810,376</b>	<b>\$ 60,376</b>
<b>EXPENDITURES</b>				
Current:				
Public Safety	\$ 210,094	\$ 233,344	\$ 208,223	\$ 25,121
Grounds	22,500	32,500	31,857	643
Culture and Recreation	28,600	28,600	11,500	17,100
Capital Outlay	100,000	223,000	218,621	4,379
<b>Total Expenditures</b>	<b>\$ 361,194</b>	<b>\$ 517,444</b>	<b>\$ 470,201</b>	<b>\$ 47,243</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<b>\$ 388,806</b>	<b>\$ 232,556</b>	<b>\$ 340,175</b>	<b>\$ 107,619</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	\$ 45,000	\$ 45,000	\$ 19,519	\$ (25,481)
Transfers Out	(441,880)	(816,880)	(816,880)	
Proceeds from Sale of Capital Assets			3,889	3,889
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (396,880)</b>	<b>\$ (771,880)</b>	<b>\$ (793,472)</b>	<b>\$ (21,592)</b>
<b>Net Change in Fund Balances</b>	<b>\$ (8,074)</b>	<b>\$ (539,324)</b>	<b>\$ (453,297)</b>	<b>\$ 86,027</b>
<b>Fund Balances - Beginning</b>	794,466	794,466	794,466	
Adjustment to Fund Balance			28,719	28,719
<b>Fund Balances - Ending</b>	<b>\$ 786,392</b>	<b>\$ 255,142</b>	<b>\$ 369,888</b>	<b>\$ 114,746</b>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - BUDGET AND ACTUAL**  
**LOCAL ACCOMMODATIONS TAX FUND**  
**Year Ended June 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Local Accommodations Taxes	\$ 140,000	\$ 140,000	\$ 150,517	\$ 10,517
Other			220	220
Total Revenues	<u>\$ 140,000</u>	<u>\$ 140,000</u>	<u>\$ 150,737</u>	<u>\$ 10,737</u>
<b>OTHER FINANCING (USES)</b>				
Transfers Out	\$ (140,000)	\$ (140,000)	\$ (135,926)	\$ 4,074
<b>Net Change in Fund Balances</b>	\$	\$	\$ 14,811	\$ 14,811
<b>Fund Balances - Beginning</b>	<u>31,874</u>	<u>31,874</u>	<u>31,874</u>	
<b>Fund Balances - Ending</b>	<u><u>\$ 31,874</u></u>	<u><u>\$ 31,874</u></u>	<u><u>\$ 46,685</u></u>	<u><u>\$ 14,811</u></u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**June 30, 2013**

**Note 1 - BUDGETS AND BUDGETARY ACCOUNTING**

The Town utilizes the following procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to June 1<sup>st</sup>, the Town Administrator submits to Town Council a proposed operating budget for the fiscal year commencing July 1<sup>st</sup>. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comment.
3. Prior to June 30<sup>th</sup>, the budget is legally enacted through passage of an ordinance.
4. The Town Administrator is authorized to transfer budgeted amounts between departments within any fund; however, revisions that alter the total expenditures of any fund must be approved by Town Council. Thus, the legal level of control is at the fund level.
5. The Town employs formal budgetary integration as a management control device and generally adopts an annual appropriated budget for all funds other than fiduciary funds. The budgets are adopted on a basis consistent with generally accepted accounting principles.
6. Appropriations lapse at the end of each fiscal year.

**Note 2 - SUPPLEMENTAL APPROPRIATIONS**

The legal level of budget control is at the fund level. Thus, expenditures may not legally exceed appropriations, including supplemental appropriations, for an individual fund. For the year ended June 30, 2013, expenditures did not exceed appropriations for any of the Town's individual funds which are presented as required supplementary information. Supplemental funds were appropriated for expenditures during the year ended June 30, 2013 as follows:

General Fund	\$	355,930
Accommodations Tax Fund	\$	114,150
Hospitality Fund	\$	156,250

**Note 3 - PRESENTATION**

The budgetary comparison schedule presents the general fund and each major individual special revenue fund for which an annual budget is legally adopted. The Seized Drug Fund is reported as a non-major special revenue fund and does not have a legally adopted budget; therefore, it has been excluded from the budgetary comparison presentation.

## **INDIVIDUAL FUND STATEMENT**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**STATEMENT OF CHANGES IN ASSETS AND LIABILITIES**  
**FIREMEN'S FUND**  
**Year Ended June 30, 2013**

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>ASSETS</b>				
Cash and Cash Equivalents	\$ <u>73,469</u>	\$ <u>47,692</u>	\$ <u>98,243</u>	\$ <u>22,918</u>
<b>LIABILITIES</b>				
Due to Firemen's Association	\$ <u>73,469</u>	\$ <u>47,692</u>	\$ <u>98,243</u>	\$ <u>22,918</u>

## **OTHER SUPPLEMENTARY INFORMATION**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - BUDGET AND ACTUAL**  
**CAPITAL PROJECTS FUND**  
**Year Ended June 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Property Taxes	\$ 268,750	\$ 268,750	\$ 303,054	\$ 34,304
Other			989	989
Total Revenues	<u>\$ 268,750</u>	<u>\$ 268,750</u>	<u>\$ 304,043</u>	<u>\$ 35,293</u>
<b>EXPENDITURES</b>				
Current:				
Grounds	\$ 20,500	\$ 22,500	\$ 21,815	\$ 685
Street	32,875	35,500	35,474	26
Total Expenditures	<u>\$ 53,375</u>	<u>\$ 58,000</u>	<u>\$ 57,289</u>	<u>\$ 711</u>
<b>Net Change in Fund Balances</b>	<b>\$ 215,375</b>	<b>\$ 210,750</b>	<b>\$ 246,754</b>	<b>\$ 36,004</b>
<b>Fund Balances - Beginning</b>	<u>349,914</u>	<u>349,914</u>	<u>349,914</u>	
<b>Fund Balances - Ending</b>	<u><u>\$ 565,289</u></u>	<u><u>\$ 560,664</u></u>	<u><u>\$ 596,668</u></u>	<u><u>\$ 36,004</u></u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**SCHEDULE OF REVENUES, EXPENSES AND CHANGES**  
**IN FUND NET POSITION - BUDGET AND ACTUAL**  
**SANITATION FUND**  
**Year Ended June 30, 2013**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>OPERATING REVENUES</b>				
Charges for Services	\$ 1,064,135	\$ 1,064,135	\$ 1,171,778	\$ 107,643
Total Revenues	<u>\$ 1,064,135</u>	<u>\$ 1,064,135</u>	<u>\$ 1,171,778</u>	<u>\$ 107,643</u>
<b>OPERATING EXPENSES</b>				
Personnel Service and Related Expenses	\$ 522,764	\$ 522,764	\$ 501,783	\$ 20,981
Maintenance and Service Contracts	372,487	372,487	367,801	4,686
Materials and Supplies	15,000	15,000	13,445	1,555
Repairs and Maintenance	1,500	1,500	557	943
Depreciation	125,000	125,000	81,946	43,054
Other Operating Expenses	33,061	33,061	28,906	4,155
Total Operating Expenses	<u>\$ 1,069,812</u>	<u>\$ 1,069,812</u>	<u>\$ 994,438</u>	<u>\$ 75,374</u>
Operating Income (Loss)	<u>\$ (5,677)</u>	<u>\$ (5,677)</u>	<u>\$ 177,340</u>	<u>\$ 183,017</u>
<b>NONOPERATING REVENUES</b>				
Interest Earnings	\$ 1,500	\$ 1,500	\$ 2,102	\$ 602
Gain (Loss) on Disposal of Assets			3,542	3,542
Total Nonoperating Revenues	<u>\$ 1,500</u>	<u>\$ 1,500</u>	<u>\$ 5,644</u>	<u>\$ 4,144</u>
Income (Loss) Before Transfers	\$ (4,177)	\$ (4,177)	\$ 182,984	\$ 187,161
Transfers Out	<u>(54,625)</u>	<u>(100,000)</u>	<u>(100,000)</u>	
<b>Change in Net Position</b>	<u>\$ (58,802)</u>	<u>\$ (104,177)</u>	<u>\$ 82,984</u>	<u>\$ 187,161</u>
<b>Total Net Position - Beginning</b>	1,286,690	1,286,690	1,286,690	
Adjustment to Net Position			<u>(24,299)</u>	<u>(24,299)</u>
<b>Total Net Position - Ending</b>	<u>\$ 1,227,888</u>	<u>\$ 1,182,513</u>	<u>\$ 1,345,375</u>	<u>\$ 162,862</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**SCHEDULE OF REVENUES, EXPENSES AND CHANGES**  
**IN FUND NET POSITION - BUDGET AND ACTUAL**  
**PIER FUND**  
**Year Ended June 30, 2013**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>OPERATING REVENUES</b>				
Charges for Services	\$ 280,000	\$ 304,773	\$ 288,298	\$ (16,475)
Total Revenues	<u>\$ 280,000</u>	<u>\$ 304,773</u>	<u>\$ 288,298</u>	<u>\$ (16,475)</u>
<b>OPERATING EXPENSES</b>				
Personnel Service and Related Expenses	\$ 3,526	\$ 3,526	\$ 3,230	\$ 296
Maintenance and Service Contracts	0	12,000	11,527	473
Materials and Supplies	0	4,500	4,994	(494)
Repairs and Maintenance	7,500	7,500	5,669	1,831
Depreciation	66,125	83,500	83,495	5
Other Operating Expenses	9,230	10,965	11,328	(363)
Total Operating Expenses	<u>\$ 86,381</u>	<u>\$ 121,991</u>	<u>\$ 120,243</u>	<u>\$ 1,748</u>
Operating Income (Loss)	<u>\$ 193,619</u>	<u>\$ 182,782</u>	<u>\$ 168,055</u>	<u>\$ (14,727)</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>				
Interest Earnings	\$	\$	\$ 758	\$ 758
Interest Expense	(18,335)	(25,565)	(25,564)	1
Gain (Loss) on Disposal of Assets	<u>                    </u>	<u>                    </u>	<u>(11,653)</u>	<u>(11,653)</u>
Total Nonoperating Revenues (Expenses)	<u>\$ (18,335)</u>	<u>\$ (25,565)</u>	<u>\$ (36,459)</u>	<u>\$ (10,894)</u>
Income (Loss) Before Transfers	\$ 175,284	\$ 157,217	\$ 131,596	\$ (25,621)
Transfers In			375,000	375,000
Transfers Out	<u>(30,477)</u>	<u>(30,477)</u>	<u>(30,477)</u>	<u>                    </u>
<b>Change in Net Position</b>	\$ 144,807	\$ 126,740	\$ 476,119	\$ 349,379
<b>Total Net Position - Beginning</b>	<u>1,608,769</u>	<u>1,608,769</u>	<u>1,608,769</u>	<u>                    </u>
<b>Total Net Position - Ending</b>	<u>\$ 1,753,576</u>	<u>\$ 1,735,509</u>	<u>\$ 2,084,888</u>	<u>\$ 349,379</u>

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA  
SCHEDULE OF FINES, ASSESSMENTS AND SURCHARGES  
Year Ended June 30, 2013**

**COURT FINES**

Court Fines Collected	\$ 120,839
Court Fines Retained by Town	(120,839)
Court Fines Remitted to the State Treasurer	<u>\$</u>

**COURT ASSESSMENTS**

Court Assessments Collected	\$ 144,943
Court Assessments Retained by Town	(15,934)
Court Assessments Remitted to the State Treasurer	<u>\$ 129,009</u>

**COURT SURCHARGES**

Court Surcharges Collected	\$ 42,904
Court Surcharges Retained by Town	(7,951)
Court Surcharges Remitted to the State Treasurer	<u>\$ 34,953</u>

**COURT DPS PULLOUTS**

Court DPS Pullouts Collected	\$ 8,835
Court DPS Pullouts Retained by Town	
Court DPS Pullouts Remitted to the State Treasurer	<u>\$ 8,835</u>

**VICTIMS SERVICES**

Court Assessments Allocated to Victim Services	\$ 15,934
Court Surcharges Allocated to Victim Services	7,951
Total Funds Allocated to Victim Services	<u>\$ 23,885</u>
Victim Services Expenditures	(18,615)
Prior Year Carryforward	20,266
Funds Available for Carryforward	<u>\$ 25,536</u>



## **STATISTICAL INFORMATION**

## STATISTICAL SECTION

This part of the Town of Surfside Beach's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

<b>Contents</b>	<b>Page</b>
<b>Financial Trends</b>	
These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.	55-62
<b>Revenue Capacity</b>	
These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.	63-66
<b>Debt Capacity</b>	
These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.	67-70
<b>Demographic and Economic Information</b>	
These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.	71-72
<b>Operating Information</b>	
These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.	73-75

*Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.*

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**NET POSITION BY COMPONENT  
Last Ten Fiscal Years  
(Accrual Basis of Accounting)**

	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
<b>Governmental activities</b>										
Net investment in capital assets	\$ 12,904,376	\$ 12,541,758	\$ 11,910,207	\$ 10,932,103	\$ 8,196,888	\$ 6,919,553	\$ 5,344,522	\$ 4,046,028	\$ 3,839,574	\$ 2,138,699
Restricted	1,040,331	1,211,314	882,459	406,066	1,867,568	2,093,153	1,536,378	1,558,229	1,431,687	1,813,481
Unrestricted	3,583,122	3,415,280	3,790,465	4,394,241	4,227,369	5,006,855	5,618,178	5,139,727	3,769,262	3,234,283
Total governmental activities net position	<u>\$ 17,527,829</u>	<u>\$ 17,168,352</u>	<u>\$ 16,583,131</u>	<u>\$ 15,732,410</u>	<u>\$ 14,291,825</u>	<u>\$ 14,019,561</u>	<u>\$ 12,499,078</u>	<u>\$ 10,743,984</u>	<u>\$ 9,040,523</u>	<u>\$ 7,186,463</u>
<b>Business-type activities</b>										
Net investment in capital assets	\$ 3,538,083	\$ 3,200,682	\$ 3,034,135	\$ 3,078,498	\$ 3,103,276	\$ 724,808	\$ 410,834	\$ 352,927	\$ 371,668	\$ 304,001
Unrestricted	(276,368)	(438,541)	(604,759)	(855,355)	(1,263,645)	120,043	317,139	96,446	69,340	111,154
Total business-type activities net position	<u>\$ 3,261,715</u>	<u>\$ 2,762,141</u>	<u>\$ 2,429,376</u>	<u>\$ 2,223,143</u>	<u>\$ 1,839,631</u>	<u>\$ 844,851</u>	<u>\$ 727,973</u>	<u>\$ 449,373</u>	<u>\$ 441,008</u>	<u>\$ 415,155</u>
<b>Primary Government</b>										
Net investment in capital assets	\$ 16,442,459	\$ 15,742,440	\$ 14,944,342	\$ 14,010,601	\$ 11,300,164	\$ 7,644,361	\$ 5,755,356	\$ 4,398,955	\$ 4,211,242	\$ 2,442,700
Restricted	1,040,331	1,211,314	882,459	406,066	1,867,568	2,093,153	1,536,378	1,558,229	1,431,687	1,813,481
Unrestricted	3,306,754	2,976,739	3,185,706	3,538,886	2,963,724	5,126,898	5,935,317	5,236,173	3,838,602	3,345,437
Total primary government activities net position	<u>\$ 20,789,544</u>	<u>\$ 19,930,493</u>	<u>\$ 19,012,507</u>	<u>\$ 17,955,553</u>	<u>\$ 16,131,456</u>	<u>\$ 14,864,412</u>	<u>\$ 13,227,051</u>	<u>\$ 11,193,357</u>	<u>\$ 9,481,531</u>	<u>\$ 7,601,618</u>

Notes: Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**CHANGES IN NET POSITION  
Last Ten Fiscal Years  
(Accrual Basis of Accounting)**

	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
<b>Expenses</b>										
Governmental activities:										
General Government	\$ 1,560,174	\$ 1,574,344	\$ 1,481,098	\$ 1,936,037	\$ 1,487,967	\$ 1,372,244	\$ 1,518,483	\$ 1,095,556	\$ 1,041,351	\$ 1,120,580
Public Safety	2,996,133	2,871,037	2,682,300	3,189,927	2,460,933	2,371,314	2,015,991	2,072,616	1,885,525	1,723,611
Building and Zoning	235,281	252,842	216,665	322,102	244,152	282,304	238,278			
Grounds	351,443	291,739	278,869	485,100						
Street	1,189,910	1,483,694	904,504	1,072,451	1,111,069	1,178,169	732,622	711,466	577,946	500,730
Culture and Recreation	312,600	380,666	399,827	476,660	558,936	483,391	479,222	398,886	418,413	424,559
Interest and Fiscal Charges	32,523	51,603	57,244	69,814	66,482	88,181	85,049	87,255	93,271	157,207
Total governmental activities expense	<u>6,678,064</u>	<u>6,905,925</u>	<u>6,020,507</u>	<u>7,552,091</u>	<u>5,929,539</u>	<u>5,775,603</u>	<u>5,069,645</u>	<u>4,365,779</u>	<u>4,016,506</u>	<u>3,926,687</u>
Business-type activities:										
Sanitation	1,029,668	1,058,807	993,535	1,228,154	962,936	1,072,194	929,637	915,909	858,613	818,329
Pier	157,460	100,133	142,786	183,658	107,370					
Total business-type activities	<u>1,187,128</u>	<u>1,158,940</u>	<u>1,136,321</u>	<u>1,411,812</u>	<u>1,070,306</u>	<u>1,072,194</u>	<u>929,637</u>	<u>915,909</u>	<u>858,613</u>	<u>818,329</u>
Total primary government expenses	<u>\$ 7,865,192</u>	<u>\$ 8,064,865</u>	<u>\$ 7,156,828</u>	<u>\$ 8,963,903</u>	<u>\$ 6,999,845</u>	<u>\$ 6,847,797</u>	<u>\$ 5,999,282</u>	<u>\$ 5,281,688</u>	<u>\$ 4,875,119</u>	<u>\$ 4,745,016</u>
<b>Program Revenues</b>										
Governmental activities:										
Charges for services:										
General Government	\$ 126,223	\$ 112,164	\$ 131,404	\$ 165,942	\$ 126,601	\$ 153,714	\$ 95,322	\$ 104,791	\$ 94,636	\$ 91,525
Public Safety	192,608	239,369	249,878	337,573	311,218	273,900	223,656	511,478	402,749	338,202
Building and Zoning	116,410	165,269	113,222	177,453	130,110	160,393	271,658			
Culture and Recreation	23,076	50,921	69,045	60,815	52,928	53,763	59,487	54,251	62,254	68,337
Operating Grants and Contributions	296,602	593,738	159,946	207,765	212,262	69,271	83,425	52,633	70,524	33,263
Capital Grants and Contributions	296,415	355,945	243,738	303,818	197,101	298,645	94,350	75,959	413,238	409,324
Total governmental activities program revenues	<u>1,051,334</u>	<u>1,517,406</u>	<u>967,233</u>	<u>1,253,366</u>	<u>1,030,220</u>	<u>1,009,686</u>	<u>827,898</u>	<u>799,112</u>	<u>1,043,401</u>	<u>940,651</u>
Business-type activities:										
Charges for Services										
Sanitation	1,171,778	1,067,403	1,103,958	1,409,891	1,148,643	1,164,391	1,141,924	925,145	865,325	802,599
Pier	288,298	286,761	323,092	447,731	85,314					
Operating Grants and Contributions		7,858							17,405	
Capital Grants and Contributions		162,500								
Total business-type activities program revenues	<u>1,460,076</u>	<u>1,524,522</u>	<u>1,427,050</u>	<u>1,857,622</u>	<u>1,233,957</u>	<u>1,164,391</u>	<u>1,141,924</u>	<u>925,145</u>	<u>882,730</u>	<u>802,599</u>
Total primary government revenues	<u>\$ 2,511,410</u>	<u>\$ 3,041,928</u>	<u>\$ 2,394,283</u>	<u>\$ 3,110,988</u>	<u>\$ 2,264,177</u>	<u>\$ 2,174,077</u>	<u>\$ 1,969,822</u>	<u>\$ 1,724,257</u>	<u>\$ 1,926,131</u>	<u>\$ 1,743,250</u>

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**CHANGES IN NET POSITION  
Last Ten Fiscal Years  
(Accrual Basis of Accounting)**

	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Net (expense) revenue										
Governmental activities	\$ (5,626,730)	\$ (5,388,519)	\$ (5,053,274)	\$ (6,298,725)	\$ (4,899,319)	\$ (4,765,917)	\$ (4,241,747)	\$ (3,566,667)	\$ (2,973,105)	\$ (2,986,036)
Business-type activities	272,948	365,582	290,729	445,810	163,651	92,197	212,287	9,236	24,117	(15,730)
Total primary government net expense	\$ (5,353,782)	\$ (5,022,937)	\$ (4,762,545)	\$ (5,852,915)	\$ (4,735,668)	\$ (4,673,720)	\$ (4,029,460)	\$ (3,557,431)	\$ (2,948,988)	\$ (3,001,766)
<b>General Revenues and Other Changes in Net Position</b>										
Governmental activities										
Property Taxes	\$ 2,436,542	\$ 2,431,443	\$ 2,392,569	\$ 2,437,909	\$ 2,316,688	\$ 2,208,501	\$ 2,146,666	\$ 2,088,116	\$ 1,979,199	\$ 1,919,558
Local Accomodations Taxes	150,517	154,171	138,892	159,761	139,549	146,587	136,914	116,393	106,475	97,211
Business Licenses Taxes	1,535,250	1,352,422	1,384,337	2,628,551	1,455,823	1,548,915	1,331,700	1,192,406	1,018,750	944,899
Franchise Taxes	586,016	572,541	577,845	745,808	526,406	518,911	496,568	469,622	446,194	463,956
Hospitality Taxes	667,065	673,177	654,897	804,000	669,304	721,269	674,718	615,341	588,603	560,257
Unrestricted Grants and Contributions	785,228	655,172	618,106	811,567	759,823	759,845	686,736	617,989	586,771	544,689
Investment Earnings	32,445	31,938	38,327	53,572	122,639	357,720	373,855	209,305	82,684	65,317
Gain on Disposal of Capital Assets	17,337	47,106			6,717		29,494	7,551	8,489	
Other General Revenues	11,930	10,675	2,654	9,397	4,634	4,652	63,542			
Transfers	(244,523)	45,095	96,368	62,500	(830,000)	20,000	16,648	9,618	10,000	10,000
Total governmental activities	5,977,807	5,973,740	5,903,995	7,713,065	5,171,583	6,286,400	5,956,841	5,326,341	4,827,165	4,605,887
Business-type activities										
Investment Earnings	2,860	3,749	2,845	202	541	6,929	7,286	2,567	625	956
Gain on Disposal of Capital Assets	3,542	8,529	9,027		588	37,752	75,675	11,820	11,111	
Transfers	244,523	(45,095)	(96,368)	(62,500)	830,000	(20,000)	(16,648)	(9,618)	(10,000)	(10,000)
Total business-type activities	250,925	(32,817)	(84,496)	(62,298)	831,129	24,681	66,313	4,769	1,736	(9,044)
Total primary government	\$ 6,228,732	\$ 5,940,923	\$ 5,819,499	\$ 7,650,767	\$ 6,002,712	\$ 6,311,081	\$ 6,023,154	\$ 5,331,110	\$ 4,828,901	\$ 4,596,843
<b>Changes in Net Position</b>										
Governmental activities	\$ 351,077	\$ 585,221	\$ 850,721	\$ 1,414,340	\$ 272,264	\$ 1,520,483	\$ 1,715,094	\$ 1,759,674	\$ 1,854,060	\$ 1,619,851
Business-type activities	523,873	332,765	206,233	383,512	994,780	116,878	278,600	14,005	25,853	(24,774)
Total primary government	\$ 874,950	\$ 917,986	\$ 1,056,954	\$ 1,797,852	\$ 1,267,044	\$ 1,637,361	\$ 1,993,694	\$ 1,773,679	\$ 1,879,913	\$ 1,595,077

Notes: (1) Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.  
(2) Grounds department was not separately presented prior to fiscal period 2010. Building and Zoning was not separately budgeted and presented prior to fiscal year 2007.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE**  
**Last Ten Fiscal Years**  
**(Accrual Basis of Accounting)**

Fiscal Year	Property Taxes	Local Accommodations Taxes	Business Licenses Taxes	Franchise Taxes	Hospitality Taxes	Total
2004	\$ 1,919,558	\$ 97,211	\$ 944,899	\$ 463,956	\$ 560,257	3,985,881
2005	1,979,199	106,475	1,018,750	446,194	588,603	4,139,221
2006	2,088,116	116,393	1,192,406	469,622	615,341	4,481,878
2007	2,146,666	136,914	1,331,700	496,568	674,718	4,786,566
2008	2,208,501	146,587	1,548,915	518,911	721,269	5,144,183
2009	2,316,688	139,549	1,455,823	526,406	669,304	5,107,770
2010	2,437,909	159,761	2,628,551	745,808	804,000	6,776,029
2011	2,392,569	138,892	1,384,337	577,845	654,897	5,148,540
2012	2,431,443	154,171	1,352,422	572,541	673,177	5,183,754
2013	2,436,542	150,517	1,535,250	586,016	667,065	5,375,390

Notes: Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.

UNAUDITED

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**FUND BALANCES OF GOVERNMENTAL FUNDS**

**Last Ten Fiscal Years**

**(Modified Accrual Basis of Accounting)**

	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
<b>General Fund</b>										
Nonspendable	\$ 858,418	\$ 1,319,075	\$ 1,404,264	\$	\$	\$	\$	\$	\$	\$
Restricted	683,621	576,299	453,759							
Assigned	518,351	484,506	399,930							
Unassigned	1,301,738	1,086,252	1,672,042							
Reserved				1,356,711	1,546,373	91,008	93,072	75,261	33,315	35,182
Unreserved - designated				1,633,961	1,650,115	1,680,447	1,865,981	2,279,217	2,084,519	2,033,345
Unreserved - undesignated				1,572,656	1,142,666	2,751,641	2,451,112	1,901,664	1,394,656	942,261
<b>Total General Fund</b>	<b>\$ 3,362,128</b>	<b>\$ 3,466,132</b>	<b>\$ 3,929,995</b>	<b>\$ 4,563,328</b>	<b>\$ 4,339,154</b>	<b>\$ 4,523,096</b>	<b>\$ 4,410,165</b>	<b>\$ 4,256,142</b>	<b>\$ 3,512,490</b>	<b>\$ 3,010,788</b>
<b>All Other Governmental Funds</b>										
Nonspendable	\$ 12,911	\$ 12,500	\$ 17,716	\$	\$	\$	\$	\$	\$	\$
Restricted	343,799	615,810	378,058							
Assigned	818,555	652,595	477,758							
Reserved, reported in:										
Special Revenue Funds				12,500						
Unreserved - designated, reported in:										
Special Revenue Funds				189,954	222,124	804,042	806,388	867,860	797,982	731,586
Capital Projects Fund				138,635	3,452	508,918	1,427,988	869,854	274,872	249,670
Unreserved - undesignated, reported in:										
Special Revenue Funds				10,826	1,616,882	1,274,687	720,641	685,407	633,705	1,081,895
<b>Total All Other Governmental Funds</b>	<b>\$ 1,175,265</b>	<b>\$ 1,280,905</b>	<b>\$ 873,532</b>	<b>\$ 351,915</b>	<b>\$ 1,842,458</b>	<b>\$ 2,587,647</b>	<b>\$ 2,955,017</b>	<b>\$ 2,423,121</b>	<b>\$ 1,706,559</b>	<b>\$ 2,063,151</b>

Note: Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.

The Town implemented GASB 54 during the year ended June 30, 2011 which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. Information prior to 2011 has not been restated.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**Last Ten Fiscal Years**  
**(Modified Accrual Basis of Accounting)**

	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
<b>Revenues</b>										
Property Taxes	\$ 2,446,609	\$ 2,431,289	\$ 2,366,075	\$ 2,492,969	\$ 2,303,879	\$ 2,201,127	\$ 2,138,888	\$ 2,089,430	\$ 1,977,665	\$ 1,904,727
Franchise Taxes	586,016	572,541	577,845	745,808	526,406	518,911	496,568	469,622	446,194	463,956
Hospitality Taxes	667,065	673,177	654,897	804,000	669,304	721,269	674,718	615,341	588,603	560,257
Local Accommodations Taxes	150,517	154,171	138,892	159,761	139,549	146,587	136,914	116,393	106,475	97,211
Licenses and Permits	1,653,590	1,520,321	1,500,594	2,808,169	1,574,633	1,701,548	1,603,205	1,538,253	1,308,524	1,152,481
Fines and Forfeitures	160,154	217,545	232,464	274,998	263,399	235,078	200,389	143,450	112,289	120,975
Intergovernmental	1,204,567	1,562,949	1,011,326	1,300,921	1,176,874	1,087,759	846,261	733,381	1,061,879	902,418
Other	229,198	248,147	266,273	362,411	383,701	634,161	639,085	406,158	248,914	238,482
<b>Total Revenues</b>	<b>7,097,716</b>	<b>7,380,140</b>	<b>6,748,366</b>	<b>8,949,037</b>	<b>7,037,745</b>	<b>7,246,440</b>	<b>6,736,028</b>	<b>6,112,028</b>	<b>5,850,543</b>	<b>5,440,507</b>
<b>Expenditures</b>										
General Government	994,020	1,092,283	962,978	1,355,349	1,002,468	806,707	800,304	698,260	665,268	604,629
Public Safety	2,704,284	2,499,144	2,377,915	2,915,763	2,259,819	2,155,183	1,810,943	1,916,226	1,714,933	1,574,263
Building and Zoning	235,210	249,312	214,470	318,462	239,729	273,739	231,620			
Grounds	299,839	263,423	260,442	465,993						
Street	964,627	1,274,684	724,004	861,717	969,183	967,011	647,018	582,603	464,442	451,789
Intragovernmental Maintenance	121,971	115,123	92,047	97,548	78,084	85,651	83,768	106,545	78,784	83,011
Culture and Recreation	284,250	345,104	363,725	430,820	512,760	437,305	447,773	362,944	387,278	409,503
Non-Departmental	328,211	284,125	258,792	320,706	284,405	479,198	599,589	331,733	313,716	359,923
Capital Outlay	639,709	853,887	2,139,536	3,103,565	1,394,126	1,693,092	1,110,855	281,261	1,719,032	1,196,761
Debt Service:										
Principal	488,147	473,147	375,000	370,000	345,000	562,789	320,000	310,000	300,000	346,347
Interest	29,352	43,139	35,700	45,875	54,500	79,961	69,150	73,350	88,129	75,698
Agent Fees	1,000	1,000	827	1,310	1,060	1,060	998	780	780	540
<b>Total Expenditures</b>	<b>7,090,620</b>	<b>7,494,371</b>	<b>7,805,436</b>	<b>10,287,108</b>	<b>7,141,134</b>	<b>7,541,696</b>	<b>6,122,018</b>	<b>4,663,702</b>	<b>5,732,362</b>	<b>5,102,464</b>
Excess (Deficiency) of Revenues										
Over (Under) Expenditures	7,096	(114,231)	(1,057,070)	(1,338,071)	(103,389)	(295,256)	614,010	1,448,326	118,181	338,043

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**Last Ten Fiscal Years**  
**(Modified Accrual Basis of Accounting)**

	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
<b>Other Financing Sources (Uses)</b>										
Transfers In	782,297	401,252	480,337	355,941	431,146	299,861	639,976	691,133	1,208,199	1,064,446
Transfers Out	(1,026,820)	(365,592)	(383,969)	(293,441)	(1,261,146)	(279,861)	(619,976)	(681,133)	(1,198,199)	(1,054,446)
Issuance of Debt			731,469							
Proceeds Sale of Capital Assets	19,383	22,081	117,517	9,202	4,258	20,817	11,909	5,487	16,929	
Total Financing Sources (Uses)	<u>(225,140)</u>	<u>57,741</u>	<u>945,354</u>	<u>71,702</u>	<u>(825,742)</u>	<u>40,817</u>	<u>31,909</u>	<u>15,487</u>	<u>26,929</u>	<u>10,000</u>
Net Change in Fund Balances	<u>\$ (218,044)</u>	<u>\$ (56,490)</u>	<u>\$ (111,716)</u>	<u>\$ (1,266,369)</u>	<u>\$ (929,131)</u>	<u>\$ (254,439)</u>	<u>\$ 645,919</u>	<u>\$ 1,463,813</u>	<u>\$ 145,110</u>	<u>\$ 348,043</u>
Debt Service as a Percentage of										
Noncapital Expenditures	8.02%	7.77%	7.26%	5.81%	6.97%	11.07%	7.78%	8.82%	9.69%	10.82%

Notes: (1) Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.  
(2) Grounds department was not separately presented prior to fiscal period 2010. Building and Zoning was not separately budgeted and presented prior to fiscal year 2007.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE**

**Last Ten Fiscal Years**

**(Modified Accrual Basis of Accounting)**

<u>Fiscal Year</u>	<u>Property Taxes</u>	<u>Local Accomodations Taxes</u>	<u>Business Licenses Taxes</u>	<u>Franchise Taxes</u>	<u>Hospitality Taxes</u>	<u>Total</u>
2004	\$ 1,904,727	\$ 97,211	\$ 944,899	\$ 463,956	\$ 560,257	3,971,050
2005	1,977,665	106,475	1,018,750	446,194	588,603	4,137,687
2006	2,089,430	116,393	1,192,406	469,622	615,341	4,483,192
2007	2,138,888	136,914	1,331,700	496,568	674,718	4,778,788
2008	2,201,127	146,587	1,548,915	518,911	721,269	5,136,809
2009	2,303,879	139,549	1,455,823	526,406	669,304	5,094,961
2010	2,492,969	159,761	2,628,551	745,808	804,000	6,831,089
2011	2,366,075	138,892	1,384,337	577,845	654,897	5,122,046
2012	2,431,289	154,171	1,352,422	572,541	673,177	5,183,600
2013	2,446,609	150,517	1,535,250	586,016	667,065	5,385,457

Note: Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY  
Last Ten Fiscal Years**

<u>Fiscal Year End</u>	<u>Tax Year</u>		<u>Real Property Assessed Value</u>	<u>Personal Property Assessed Value</u>	<u>Less: Tax Exempt Real Property</u>	<u>Total Taxable Assessed Value</u>	<u>Tax Millage</u>	<u>Estimated Actual Taxable Value</u>	<u>Assessed Value as a Percentage of Actual Value</u>
3/31/04	2003	\$	30,751,725	\$ 4,649,722	\$ 586,434	\$ 34,815,013	55.0	\$ 600,801,524	5.79%
3/31/05	2004		32,130,479	4,850,437	577,570	36,403,346	55.0	627,652,298	5.80%
3/31/06	2005	(1)	42,282,679	4,783,074	564,764	46,500,989	44.0	814,836,264	5.71%
3/31/07	2006		43,396,201	5,254,120	573,840	48,076,481	44.0	840,608,661	5.72%
3/31/08	2007		44,678,414	5,134,590	585,990	49,227,014	44.0	862,011,196	5.71%
3/31/09	2008		48,963,006	4,770,448	857,314	52,876,140	44.0	933,969,993	5.66%
6/30/10	2009		50,572,855	4,355,394	864,733	54,063,516	44.0	957,529,121	5.65%
6/30/11	2010	(1)	55,418,462	4,400,570	996,779	58,822,253	40.0	1,044,622,518	5.63%
6/30/12	2011		56,357,844	3,827,860	889,942	59,295,762	40.0	1,054,238,321	5.62%
6/30/13	2012		57,234,458	2,405,418	928,442	58,711,434	40.0	1,052,111,618	5.58%

The above data was provided by the Horry County Tax Assessor and the Horry County Auditor.

Note: Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th.

(1) Tax years 2005 and 2010 were Horry County Property Tax Reassessment years.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**PROPERTY TAX RATES  
DIRECT AND OVERLAPPING GOVERNMENTS  
Last Ten Fiscal Years**

Tax Year	Town of Surfside Beach			Overlapping Rates						Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Town Millage	County			School District			
				Operating Millage	Debt Service Millage	Total County Millage	Operating Millage	Debt Service Millage	Total School Millage	
2003	55.0		55.0	44.7	6.2	50.9	108.4	22.0	130.4	236.3
2004	55.0		55.0	44.7	6.2	50.9	108.4	22.0	130.4	236.3
2005	44.0		44.0	41.0	5.3	46.3	101.7	28.0	129.7	220.0
2006	44.0		44.0	41.0	5.3	46.3	107.3	28.0	135.3	225.6
2007	44.0		44.0	42.0	5.3	47.3	115.3	28.0	143.3	234.6
2008	44.0		44.0	42.0	5.3	47.3	115.3	28.0	143.3	234.6
2009	44.0		44.0	42.0	5.3	47.3	119.3	20.0	139.3	230.6
2010	40.0		40.0	39.9	5.0	44.9	118.2	14.0	132.2	217.1
2011	40.0		40.0	40.2	5.0	45.2	120.2	10.0	130.2	215.4
2012	40.0		40.0	40.2	5.0	45.2	120.2	10.0	130.2	215.4

Note: Each mill represents .1% per \$1,000 of assessed valuation.

Data for overlapping jurisdictions was provided by the Horry County Auditor's Office.

Tax years 2005 and 2010 were Horry County Property Tax Reassessment years.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**PRINCIPAL PROPERTY TAXPAYERS**

**June 30, 2013**

Taxpayer	2013			2004		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Surfside Beach Resort, LLC	\$ 436,398	1	0.74%			
Columbia II Surfside Commons	420,000	2	0.72%			
Surfside Dev Partners, LLC	246,000	3	0.42%			
Bonnie Jean Hammond-Robinson	199,722	4	0.34%	219,735	5	0.63%
William M. McKown	166,809	5	0.28%			
Deerfield Myrtle Beach, LLC	156,918	6	0.27%			
River City Café Holdings, LLC	155,544	7	0.26%			
Surfside Shopping Center	155,130	8	0.26%	171,165	6	0.49%
Blue Whale, LLC	145,152	9	0.25%			
Tebele Investment Group	144,810	10	0.25%	159,195	8	0.46%
Surfside Pier Hotel, LTD				526,493	1	1.51%
Jefferson Pilot Life Insurance				372,705	2	1.07%
IMPAC Hotels, Inc.				351,293	3	1.01%
James Calhoun, III				238,951	4	0.69%
Hosp Corp of America				167,903	7	0.48%
RMP, LLC				148,238	9	0.43%
AHP Corporation				143,018	10	0.41%
	<u>\$ 2,226,483</u>		<u>3.79%</u>	<u>\$ 2,498,696</u>		<u>7.18%</u>

Source: Horry County Treasurer's Office.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**PROPERTY TAX LEVIES AND COLLECTIONS  
Last Ten Fiscal Years**

Fiscal Year Ended	Total Tax Levy (1)	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years (2)	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
3/31/04	\$ 2,067,642	\$ 1,806,967	87.39%	\$ 70,332	\$ 1,877,299	90.79%
3/31/05	2,135,702	1,885,402	88.28%	87,761	1,973,163	92.39%
3/31/06	2,230,238	1,985,077	89.01%	82,723	2,067,800	92.72%
3/31/07	2,002,191	1,906,087	95.20%	93,644	1,999,731	99.88%
3/31/08	2,087,362	1,977,059	94.72%	98,908	2,075,967	99.45%
3/31/09	2,315,577	2,082,049	89.91%	220,929 (3)	2,302,978	99.46%
6/30/10	2,276,552	2,145,810	94.26%	127,575	2,273,385	99.86%
6/30/11	2,256,797	2,090,348	92.62%	128,073	2,218,421	98.30%
6/30/12	2,271,449	2,174,776	95.74%	139,935	2,314,711	101.90%
6/30/13	2,379,213	2,312,936	97.21%		2,312,936	97.21%

(1) Total tax levy includes the original tax levy adjusted by all additional tax levies and abatements.

(2) Reflects collection of delinquent taxes by year, excluding vehicles, adjusted for cash abatements.

(3) Fiscal period June 30, 2010 is a fifteen month period.

The above data is based on information provided by the Horry County Treasurer, who collects property taxes as an agent for the Town.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**RATIOS OF OUTSTANDING DEBT BY TYPE  
Last Ten Fiscal Years**

Fiscal Year Ended	Governmental Activities			Total Primary Government	Percentage of Personal Income (1)	Per Capita (1)
	General Obligation Bonds	Note Payable	Capital Leases			
3/31/04	\$ 3,165,000	\$	\$	\$ 3,165,000	2.93%	\$ 684
3/31/05	2,865,000			2,865,000	2.65%	597
3/31/06	2,555,000			2,555,000	2.36%	512
3/31/07	2,235,000	232,789		2,467,789	2.28%	476
3/31/08	1,905,000			1,905,000	1.76%	353
3/31/09	1,560,000			1,560,000	1.44%	278
6/30/10	1,190,000			1,190,000	1.10%	204
6/30/11	815,000		731,469	1,546,469	0.99%	403
6/30/12	415,000		658,322	1,073,322	0.68%	280
6/30/13			585,175	585,175	0.37%	153

Notes: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th.

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**RATIOS OF GENERAL BONDED DEBT OUTSTANDING**

**Last Ten Fiscal Years**

<u>Fiscal Year</u>	<u>General Obligation Bonds</u>	<u>Less: Amounts Available in Debt Service Fund</u>	<u>Total</u>	<u>Percentage of Estimated Actual Taxable Value of Property (1)</u>	<u>Per Capita (2)</u>
3/31/04	\$ 3,165,000	\$	\$ 3,165,000	0.53%	\$ 684
3/31/05	2,865,000		2,865,000	0.46%	597
3/31/06	2,555,000		2,555,000	0.31%	512
3/31/07	2,235,000		2,235,000	0.27%	431
3/31/08	1,905,000		1,905,000	0.22%	353
3/31/09	1,560,000		1,560,000	0.17%	278
6/30/10	1,190,000		1,190,000	0.12%	204
6/30/11	815,000		815,000	0.08%	212
6/30/12	415,000		415,000	0.04%	108
6/30/13	-		-	-	-

Notes: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th.

(1) See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

(2) Population data can be found in the Schedule of Demographic and Economic Statistics.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT**  
**June 30, 2013**

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable (1)	Estimated Share of Overlapping Debt
Debt repaid with property taxes: County	\$ 347,635,000	2.90%	\$ 10,081,415
Debt repaid with property taxes: School District	357,575,000	2.90%	<u>10,369,675</u>
Subtotal, overlapping debt			20,451,090
Town of Surfside Beach Direct Debt			<u>585,175</u>
Total Direct and Overlapping Debt			<u>\$ 21,036,265</u>

Source: Assessed value data used to estimate applicable percentages provided by the Horry County Treasurer's Office. Debt outstanding provided by the Finance Departments of Horry County and the Horry County School District. Data for overlapping jurisdictions reports amounts outstanding at June 30, 2013.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the town. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Town of Surfside Beach. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

(1) The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the County and School District's taxable assessed value that is within the government's boundaries and dividing it by the County and School District's total taxable assessed value.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**LEGAL DEBT MARGIN INFORMATION  
Last Ten Fiscal Years**

	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Debt Limit	\$ 4,715,063	\$ 4,761,809	\$ 4,723,928	\$ 4,343,229	\$ 4,248,239	\$ 3,956,309	\$ 3,864,266	\$ 3,738,227	\$ 2,930,416	\$ 2,803,349
Total Net Debt Applicable to Limit	<u>-</u>	<u>415,000</u>	<u>534,733</u>	<u>553,460</u>	<u>571,938</u>	<u>589,169</u>	<u>605,649</u>	<u>621,630</u>	<u>637,112</u>	<u>652,095</u>
Legal Debt Margin	<u>\$ 4,715,063</u>	<u>\$ 4,346,809</u>	<u>\$ 4,189,195</u>	<u>\$ 3,789,769</u>	<u>\$ 3,676,301</u>	<u>\$ 3,367,140</u>	<u>\$ 3,258,617</u>	<u>\$ 3,116,597</u>	<u>\$ 2,293,304</u>	<u>\$ 2,151,254</u>
Total net debt applicable to the limit as a percentage of debt limit	0.00%	8.72%	11.32%	12.74%	13.46%	14.89%	15.67%	16.63%	21.74%	23.26%

**Legal Debt Margin Calculation for Fiscal Year 2013**

Assessed value	\$ 58,711,434
Exempt Merchants Inventory (1987 Valuation)	<u>226,850</u>
Total	<u>58,938,284</u>
Debt limit (8% of total assessed value)	4,715,063
Debt applicable to limit:	
General obligation bonds	<u>-</u>
Legal debt margin	<u>\$ 4,715,063</u>

Notes: Under state law, the Town's outstanding general obligation debt shall not exceed eight percent (8%) of total assessed property value unless approved by a majority vote of qualified electors of the political subdivision voting in a referendum authorized by law.

Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**DEMOGRAPHIC AND ECONOMIC STATISTICS  
Last Ten Fiscal Years**

<u>Fiscal Year</u>	<u>Population (1)</u>	<u>Personal Income (1) (amounts expressed in thousands)</u>	<u>Per Capita Personal Income (1)</u>	<u>Median Age (1)</u>	<u>School Enrollment (1)</u>	<u>Unemployment Rate (2)</u>
3/31/04	4,630	\$ 108,169	\$ 23,363	44.5	680	5.60%
3/31/05	4,795	108,169	22,559	44.5	680	5.70%
3/31/06	4,986	108,169	21,695	44.5	680	5.50%
3/31/07	5,185	108,169	20,862	44.5	680	5.40%
3/31/08	5,392	108,169	20,061	44.5	680	5.80%
3/31/09	5,608	108,169	19,288	44.5	680	12.80%
6/30/10	5,832	108,169	18,547	44.5	680	10.30%
6/30/11	3,837	156,781	40,860	50.5	525	10.50%
6/30/12	3,837	156,781	40,860	50.5	525	10.10%
6/30/13	3,837	156,781	40,860	50.5	525	8.60%

Note: Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.

(1) U.S. Census Bureau, 2010 Census. Population amounts for 2003 - 2010 are calculated using growth rates of the previous years. Due to the decrease of the 2010 Census, the Town has elected to remain constant for 2012.

(2) U.S. Department of Labor & S.C. Employment Security Commission. Unemployment rates are based on the Metropolitan Statistical Area as a whole. Information is not available individually for the Town.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**PRINCIPAL EMPLOYERS  
Current and Nine Years Ago**

Employer	2013			2004		
	Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment
Crabby Mike's	130	1	Unavailable	Unavailable	1	Unavailable
BiLo, Inc.	87	2	Unavailable	Unavailable	2	Unavailable
Town of Surfside Beach	77	3	Unavailable	Unavailable	3	Unavailable
Piggly Wiggly	65	4	Unavailable	Unavailable	4	Unavailable
Surfside Realty Co, Inc.	64	5	Unavailable	Unavailable	5	Unavailable
Surfside Beach Resort	60	6	Unavailable	Unavailable	6	Unavailable
Lane's Pest Elimination	54	7	Unavailable	Unavailable	7	Unavailable
Dagwoods Deli & Sports Bar	45	8	Unavailable	Unavailable	8	Unavailable
Lodgian Hotels	42	9	Unavailable	Unavailable	9	Unavailable
Original Benjamin's Calabash	<u>33</u>	10	<u>Unavailable</u>	<u>Unavailable</u>	10	<u>Unavailable</u>
	<u>657</u>		<u>Unavailable</u>	<u>Unavailable</u>		<u>Unavailable</u>

Source: Finance department and each employer.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**FULL TIME EQUIVALENT TOWN GOVERNMENT EMPLOYEES BY FUNCTION  
Last Ten Fiscal Years**

Function	Full-time Equivalent Employees as of Year End									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
General Government	11	10	13	13	13	11	12	11	11	12
Public Safety										
Police										
Officers	21	21	22	22	21	20	20	20	20	15
Communications/Office	6	6	6	6	6	7	7	7	5	6
Fire										
Firefighters and Officers	7	7	7	6	5	5	5	5	5	5
Building and Zoning	3	3	3	3	3	4	4	5	5	4
Grounds	4	4	4	7						
Public Works										
Streets	10	10	10	7	7	11	11	10	10	10
Facilities Maintenance	2	2								
Vehicle Maintenance	2	2	2	1	1	2	2	2	2	2
Culture and Recreation	2	2	2	2	9	5	5	6	6	6
Sanitation	9	9	9	9	8	12	12	12	12	11
<b>Total</b>	<b>77</b>	<b>76</b>	<b>78</b>	<b>76</b>	<b>73</b>	<b>77</b>	<b>78</b>	<b>78</b>	<b>76</b>	<b>71</b>

- Notes: (1) Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.  
(2) Grounds department was not separately presented prior to fiscal period 2010.  
(3) Facilities Maintenance department was not separately presented prior to fiscal period 2012. The facilities function has been moved from general government to public works.

Source: Town budget.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**OPERATING INDICATORS BY FUNCTION  
Last Ten Fiscal Years**

Function	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Police										
Physical arrests	857	911	548	676	506	528	310	750	517	527
Parking violations	2,320	1,797	3,934	3,677	2,872	2,730	2,168	2,673	Unavailable	Unavailable
Traffic violations	2,716	3,058	2,028	4,129	3,946	3,676	1,794	3,435	2,352	1,910
Fire										
Number of calls answered	781	685	633	675	756	729	514	663	609	656
Building and Zoning										
New construction permits	21	35	20	19	22	47	84	115	87	130
Culture and Recreation										
Events held	18	21	23	27	16	19	20	19	13	12
Sanitation										
Refuse collected (tons)	6,812	6,710	6,737	8,873	6,977	7,618	7,715	7,435	7,350	7,109
Recyclables collected	510	533	534	626	383	312	300	308	312	307
Pier										
Admissions	55,881	58,441	58,618	80,787	8,699					
Fishing	11,533	12,773	11,837	18,264	2,197					

Source: Various government departments.

- Notes: (1) Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.  
(2) The Pier was purchased by the Town on September 30, 2008; therefore, fiscal year 2009 statistical information on the Pier is for a partial year of October 2008 through March 2009.

**UNAUDITED**

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**

**CAPITAL ASSET STATISTICS BY FUNCTION  
Last Ten Fiscal Years**

Function	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Public Safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	19	19	21	21	21	21	19	19	14	14
Fire stations	1	1	1	1	1	1	1	1	1	1
Highways and Streets										
Streets (miles)	39	39	39	39	39	39	39	36	34	34
Streetlights	518	518	518	518	518	518	518	518	492	492
Traffic signals	3	3	3	3	3	3	3	3	3	3
Culture and Recreation										
Parks acreage	32	32	32	30	30	30	30	30	30	30
Parks	8	8	8	6	5	5	5	5	5	5
Tennis courts	1	1	1	1	1	1	1	1	1	1
Community centers	2	2	2	2	2	2	2	2	2	2
Sanitation										
Collection trucks	7	7	7	7	7	7	9	8	8	7
Pier										
Fishing Pier	1	1	1	1	1					

Source: Various government departments.

Notes: (1) No capital asset indicators are available for the general government function.

(2) Beginning April 1, 2009, the Town changed its fiscal reporting period to June 30th. Therefore, the amounts provided in the schedule herein for 2010 include a fifteen month period.

(3) The Pier was purchased by the Town on September 30, 2008.

**UNAUDITED**



**INDEPENDENT AUDITORS' OTHER  
REPORT SECTION**





Robert D. Harper, Jr. CPA  
Stacey C. Moree CPA  
P. O. Box 1550  
106 Wall Street, Litchfield  
Pawleys Island, SC 29585  
Tel (843) 237-9125  
Fax (843) 237-1621  
E-mail: HPM@sc.rr.com

Robin B. Poston CPA  
P. O. Box 576  
307 Church Street  
Georgetown, SC 29442  
Tel (843) 527-3413  
Fax (843) 546-7277  
E-mail: HPM2@sc.rr.com

**INDEPENDENT AUDITOR'S REPORT  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and  
Members of Town Council  
Town of Surfside Beach, South Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Surfside Beach, South Carolina as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements and have issued our report thereon dated December 4, 2013.

***Internal Control Over Financial Reporting***

In planning and performing our audit, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies

and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses that we consider to be significant deficiencies in internal control. This deficiency is listed as item 13-B1.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Auditee's Response to Findings***

The Town's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The Town's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

***Purpose of the Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Harper, Poston & Moree, P.A.*

Harper, Poston & Moree, P.A.  
Certified Public Accountants

Pawleys Island, South Carolina  
December 4, 2013

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**SCHEDULE OF FINDINGS AND RESPONSES**  
**Year Ended June 30, 2013**

**A. Summary of Audit Results**

1. The auditor's report expresses unqualified opinions on the basic financial statements.
2. One significant deficiency was disclosed during the audit of the basic financial statements. This deficiency is not reported as a material weakness.
3. No instances of noncompliance were disclosed during the audit of the basic financial statements.
4. The Town did not fall under the requirements of OMB Circular A-133; therefore, no control deficiencies were disclosed for major federal award programs.
5. The Town did not fall under the requirements of OMB Circular A-133; therefore, no auditor's report on compliance for major federal award programs was issued.
6. The Town did not fall under the requirements of OMB Circular A-133; therefore, no audit findings relative to major federal award programs are disclosed in the following schedule.
7. No federal award programs were tested as major programs.
8. The Town did not fall under the requirements of OMB Circular A-133; therefore, there was no threshold for distinguishing between Types A and B programs.
9. Risk relative to major federal award programs was not required to be assessed.

**B. Findings - Financial Statement Audit**

***13-B1 Financial Statement Preparation***

Control Deficiency: The Town's accounting staff does not prepare its financial statements and related note disclosures.

Criteria: Controls over the preparation of financial statements are necessary in preventing and detecting misstatements that could occur in the financial statements.

Cause: Management turnover, as well as time constraints, prevented the Town's finance department from preparing the financial statements.

Effect: Errors or misstatements could occur and not be detected by management.

Recommendation: Management should take steps towards preparing its financial statements.

**TOWN OF SURFSIDE BEACH, SOUTH CAROLINA**  
**SCHEDULE OF FINDINGS AND RESPONSES**  
**Year Ended June 30, 2013**

**B. Findings - Financial Statement Audit (continued)**

*13-B1 Financial Statement Preparation (continued)*

Management's Response: Although we did not prepare the financial statements, we reviewed and approved them prior to issuance to ensure every possible step was taken to detect misstatements. The Town's position on controls maintains that; the cost of internal control should not exceed anticipated benefits; the objective is to provide reasonable rather than absolute assurance that the financial statements are free of any material misstatement. The Town's management does believe that the additional costs of software and training outweigh the cost of external preparation.

**C. Findings - Federal Award Program Audit**

Not applicable.







# Proclamation

PROCLAMATION #13-88

## ARBOR DAY PROCLAMATION

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoils by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

**WHEREAS**, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal

**NOW, THEREFORE**, I, Douglas F. Samples, Mayor of the Town of Surfside Beach, do hereby proclaim December 6<sup>th</sup>, 2013 as

## ARBOR DAY

in the Town of Surfside Beach, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

**FURTHER**, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

**DATED** this 10<sup>th</sup> day of December 2013.

\_\_\_\_\_  
s/  
Douglas F. Samples, Mayor

Attest: s/\_\_\_\_\_  
Debra E. Herrmann, CMC, Town Clerk

(SEAL)

## **Planning, Building & Zoning Report November 2013**

132 permits were issued in November compared to 91 issued last November. We performed 69 inspections and reviewed 20 building plan reviews as well as 2 stormwater reviews. Numerous signs were removed from the right of ways across the entire town.

The department received notification from the International Code Council (ICC) that we are 100% certified. ICC recognizes departments with technical requirements and their commitment to safety. Because the staff has obtained the 100% certification we are also entered in a drawing to win \$1,100.00 credit for ICC educational offerings to continue advancing staff's commitment to professionalism and building safety. A department picture will be posted to the ICC website showing the entire staff is certified.

The Director of PB&Z completed training /exams and has now earned the CPTED Professional Certification. This program, as explained during a recent council meeting will assist residents and commercial properties alike to make improvements to their properties to prompt crime prevention before it happens. The Police Department and PB&Z will plan a workshop in order to fully explain the program to the Council as well as the general public early next year.

Attached is the complete report for the Planning, Building and Zoning Department for your review.

# *National Institute of Crime Prevention*

This is to certify that

*Sabrina Morris*

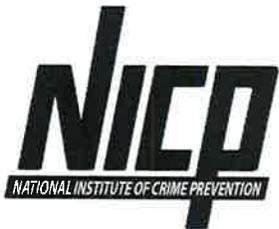
Has completed all requirements to earn the

**Crime Prevention Through Environmental Design**

**Professional Designation**

**CPD**

*In Greenville, SC on This 5<sup>th</sup> Day of December, 2013*



A handwritten signature in black ink, appearing to read "Art Hushen", is written over a horizontal line.

Art Hushen

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

303620	117 SEASIDE DRIVE NORTH A	PLAN4	11/04/2013	11/04/2013	05/03/2014	
--------	---------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: POOL PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-04-11-041

ZONING DISTRICT: R-3

TOTAL PAID: 50.00

TOTAL VALUE: 25,000.00

TOTAL FEE: 50.00

BALANCE: 0.00

CONTRACTOR: 1186 THE POOL COMPANY

812 POPLAR DR

PHONE: (843) 238-0538

NOTES: INSTALL NEW POOL UNDER HOME. WILL START WHERE DRIVEWAY STOPS. WATERS  
EDGE WILL BE 12" IN - PLAN REVIEW.

304214	812 OCEAN BOULEVARD SOUTH	RES	11/01/2013	11/01/2013	04/30/2014	
--------	---------------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: ELECTRICAL OCCUPANCY GROUP: 5 OR + UNITS

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-03-49-003

ZONING DISTRICT: R-3

TOTAL PAID: 20.00

TOTAL VALUE: 200.00

TOTAL FEE: 20.00

BALANCE: 0.00

CONTRACTOR: 964 WRIGHT ELECTRIC

208 ASHLEY RIVER RD

PHONE: (843) 215-4650

NOTES: RECONNECT 8 DISCONNECT UNITS TO HEAT PUMPS DUE TO SIDING REPLACEMENT.

304215	115 HIGHWAY 17 NORTH	COPY	11/01/2013	11/01/2013	11/01/2013	
--------	----------------------	------	------------	------------	------------	--

TYPE OF CONSTRUCTION: COPIES OF DOCUMENTS OCCUPANCY GROUP: TOWN PROPERTY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-15-14-002

ZONING DISTRICT: C-2

TOTAL PAID: 1.60

TOTAL VALUE: 0.00

TOTAL FEE: 1.60

BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE

PHONE:

NOTES: PERMIT REPORT FOR CONSTRUCTION WEEK.

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304216	500 SANDY LANE K	SAFETY	11/01/2013	11/01/2013	04/30/2014	
TYPE OF CONSTRUCTION: SAFETY INSPECTION		OCCUPANCY GROUP: BUSINESS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 40.00			
TAX MAP PARCEL: 191-15-07-004			TOTAL VALUE: 0.00			
ZONING DISTRICT: C-1			TOTAL FEE: 40.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
.						
NOTES: SAFETY INSPECTION FOR STORAGE						

---

304217	317 13TH AVENUE SOUTH	TREE	11/01/2013	11/01/2013	04/30/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 300.00			
TAX MAP PARCEL: 195-07-06-030			TOTAL FEE: 0.00			
ZONING DISTRICT: R-2			BALANCE: 0.00			
CONTRACTOR: 2271 CHIPMAN'S TREE SERVICE			PHONE: ( ) 365-8918			
300 CANNIS LUPUS LN						
NOTES: REMOVAL OF TWO (2) DEAD OAKS FROM SIDE AND BACK YARD						

---

304218	1609 DOGWOOD DRIVE NORTH	RES	11/01/2013	11/01/2013	04/30/2014	
TYPE OF CONSTRUCTION: ADDITION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 20.00			
TAX MAP PARCEL: 192-09-03-023			TOTAL VALUE: 2,000.00			
ZONING DISTRICT: R-3			TOTAL FEE: 20.00			
			BALANCE: 0.00			
CONTRACTOR: 9112 ISLAND PREFERRED			PHONE: (843) 238-8144			
615 8TH AVE S						
NOTES: CONSTRUCT STORAGE UNDER HOME (9X8)						

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304219	311 15TH AVENUE SOUTH B	RES	11/01/2013	11/01/2013	04/30/2014	
--------	-------------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR      OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 195-07-04-036  
ZONING DISTRICT: R-2

TOTAL PAID: 20.00  
TOTAL VALUE: 1,134.00  
TOTAL FEE: 20.00  
BALANCE: 0.00

CONTRACTOR: 14681 WHITEHEAD CHADWICK  
12060 HWY 17 BYPASS  
MURRELLS INLET, SC 29576

PHONE: (843) 855-5511

NOTES: REMOVE AND REPLACE ROOF - TO BE INSTALLED PER CODE (130MPH WINDS & 6 NAILS PER SHINGLES)

---

304220	327 13TH AVENUE SOUTH	FINE	11/04/2013	11/04/2013	05/03/2014	
--------	-----------------------	------	------------	------------	------------	--

TYPE OF CONSTRUCTION: FINE      OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 195-07-06-025  
ZONING DISTRICT: R-2

TOTAL PAID: 200.00  
TOTAL VALUE: 0.00  
TOTAL FEE: 200.00  
BALANCE: 0.00

CONTRACTOR: 1177 LEONARD BUILDINGS & TRUCK COVE  
1206 HWY 501 BYPASS CONWAY

PHONE: (803) 347-6300

NOTES: INSTALLING ACCESSORY BUILDING PRIOR TO PERMIT APPROVAL FROM REVIEW BEING ISSUED.

---

304221	17 PINWOOD DRIVE SOUTH	TREE	11/04/2013	11/04/2013	05/03/2014	
--------	------------------------	------	------------	------------	------------	--

TYPE OF CONSTRUCTION: TREE REMOVAL      OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 195-04-09-017  
ZONING DISTRICT: R-3

TOTAL PAID: 10.00  
TOTAL VALUE: 0.00  
TOTAL FEE: 10.00  
BALANCE: 0.00

CONTRACTOR: 10134 FOX CHASE BUILDERS LLC  
1010 DOGWOOD DR N

PHONE: (843) 233-9090

NOTES: REMOVAL OF TWO 2 TREES

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304222	315 6TH AVENUE SOUTH	RES	11/04/2013	11/04/2013	05/03/2014	
--------	----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: ELECTRICAL

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 195-03-45-014  
ZONING DISTRICT: R-1

TOTAL PAID: 100.00  
TOTAL VALUE: 1,200.00  
TOTAL FEE: 100.00  
BALANCE: 0.00

CONTRACTOR: 959 PRUITT ELECTRICAL CO  
610 SANDY LN

PHONE: (843) 238-0113

NOTES: CHANGE OF ELECTRICAL SERVICE - OLD POLE FALLING DOWN.

---

304223	357 HIGHWAY 17 NORTH	SAFETY	11/04/2013	11/04/2013	05/03/2014	
--------	----------------------	--------	------------	------------	------------	--

TYPE OF CONSTRUCTION: SAFETY INSPECTION

OCCUPANCY GROUP: BUSINESS

STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL:  
ZONING DISTRICT: C-1

TOTAL PAID: 40.00  
TOTAL VALUE: 0.00  
TOTAL FEE: 40.00  
BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE

PHONE:

NOTES: SAFETY INSPECTION FOR NEW BUSINESS (PINK PINEAPPLE)

---

304224	117 SEASIDE DRIVE NORTH A	POOL	11/05/2013	11/06/2013	05/04/2014	
--------	---------------------------	------	------------	------------	------------	--

TYPE OF CONSTRUCTION: POOL INSTALLATION

OCCUPANCY GROUP: DUPLEX

STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 195-04-11-041  
ZONING DISTRICT: R-3

TOTAL PAID: 250.00  
TOTAL VALUE: 25,000.00  
TOTAL FEE: 250.00  
BALANCE: 0.00

CONTRACTOR: 8103 POOL COMPANY INC  
647 N CREEKSIDE MI

PHONE: (843) 458-3582

NOTES: INSTALL NEW POOL UNDER HOME. WILL START WHERE DRIVEWAY STOPS. WATERS  
EDGE WILL BE 12" IN.

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304225	1210 OCEAN BOULEVARD NORTH	RES	11/05/2013	11/05/2013	05/04/2014	
TYPE OF CONSTRUCTION: PAINT		OCCUPANCY GROUP: 5 OR + UNITS				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 5,700.00			
TAX MAP PARCEL: 191-16-19-009			TOTAL FEE: 0.00			
ZONING DISTRICT: R-3			BALANCE: 0.00			
CONTRACTOR: 10904 PAINTING AND DESIGN BY NICOLE			PHONE: (843) 283-5908			
1356 GLENNS BAY RD H-206						
NOTES: PAINTING EXTERIOR OF BUILDING						

---

304226	12 DOGWOOD DRIVE SOUTH	RES	11/05/2013	11/05/2013	05/04/2014	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 70.00			
TAX MAP PARCEL: 195-04-09-015			TOTAL VALUE: 5,000.00			
ZONING DISTRICT: C-3			TOTAL FEE: 70.00			
			BALANCE: 0.00			
CONTRACTOR: 1105 AIR MECHANICAL INC.			PHONE: (843) 293-2052			
101 FOLLY RD						
NOTES: REPLACING A 3-TON 13SEER TRANE UNIT - UNIT MUST BE RAISED 1' ABOVE THE BFE.						

---

304227	113 HOLLYWOOD DRIVE NORTH	RES	11/05/2013	11/05/2013	05/04/2014	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 77.50			
TAX MAP PARCEL: 191-16-38-008			TOTAL VALUE: 5,475.00			
ZONING DISTRICT: R-2			TOTAL FEE: 77.50			
			BALANCE: 0.00			
CONTRACTOR: 9367 AMERICAN RESIDENTIAL SERVICES LL			PHONE: (843) 566-7200			
1221 HARBORTOWN DR						
NOTES: REPLACE EXISTING 3TON HVAC UNIT - WITH NEW 3TON 13SEER RHEEM SPLIT HEAT PUMP IN SAME LOCATION AS EXISTING.						

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304228	121 HARBOR LIGHTS DRIVE	RES	11/05/2013	11/05/2013	05/04/2014	
--------	-------------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: DECK  
OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 191-12-30-012  
ZONING DISTRICT: R-1  
TOTAL PAID: 60.00  
TOTAL VALUE: 9,400.00  
TOTAL FEE: 60.00  
BALANCE: 0.00

CONTRACTOR: 14368 J & M BEACH CONSTRUCTION  
125 HARBOR LIGHTS DR  
SURFSIDE BEACH, SC 29575  
PHONE: (843) 685-9323

NOTES: REPAIR AND ADD TO THE BACK DECK.  
PERGOLA TO BE INSTALLED ON PART OF DECK.  
ROUNDED CONCRETE PAD TO BE POURED.

304229	116 PINWOOD DRIVE SOUTH	ACCESS	11/05/2013	11/05/2013	05/04/2014	
--------	-------------------------	--------	------------	------------	------------	--

TYPE OF CONSTRUCTION: ACCESSORY BUILDING / USE  
OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 195-04-08-032  
ZONING DISTRICT:  
TOTAL PAID: 25.00  
TOTAL VALUE: 3,000.00  
TOTAL FEE: 25.00  
BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE  
PHONE:

NOTES: ALTERATION TO EXISTING CONCRETE BLOCK FENCE TO INCREASE HIGHT TO 8' AND  
ADD OUTDOOR FIREPLACE (VENTLESS)

304230	1519 PALMETTO DRIVE NORTH	PLAN3	11/05/2013	11/05/2013	05/04/2014	
--------	---------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: ADDITION PLAN REVIEW  
OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 191-12-26-010  
ZONING DISTRICT: R-1  
TOTAL PAID: 62.56  
TOTAL VALUE: 5,000.00  
TOTAL FEE: 62.56  
BALANCE: 0.00

CONTRACTOR: 6727 MOORE SERVICES  
5848 CREEKSIDE DR  
PHONE: (843) 421-6658

NOTES: INSTALL STORAGE UNDER HOME (15'8"X17'6 1/2") - PLAN REVIEW

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304231	520 1ST AVENUE NORTH	RES	11/05/2013	11/05/2013	05/04/2014	
--------	----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR      OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 40.00
TAX MAP PARCEL: 191-16-38-010	TOTAL VALUE: 5,800.00
ZONING DISTRICT: R-2	TOTAL FEE: 40.00
	BALANCE: 0.00
CONTRACTOR: 5824 MACKLEN CONSTRUCTION INC	PHONE: (843) 215-0096
7755 MOSS CREEK BLVD	

NOTES: INSTALL NEW FELT OVER EXISTING SHINGLES AND NEW 40 YEAR MASTERRIB METAL ROOF - TO BE INSTALLED PER CODE.

---

304232	OCEAN PINES II	TREE	11/06/2013	11/06/2013	05/05/2014	
--------	----------------	------	------------	------------	------------	--

TYPE OF CONSTRUCTION: TREE REMOVAL      OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 5.00
TAX MAP PARCEL:	TOTAL VALUE: 650.00
ZONING DISTRICT:	TOTAL FEE: 5.00
	BALANCE: 0.00
CONTRACTOR: 11768 MR D'S TREES AND LANDSCAPING SEI	PHONE: (843) 340-2492
418 WALLINGFORD CIR	

NOTES: REMOVAL OF ONE 1 TREE.

---

304233	812 OCEAN BOULEVARD SOUTH	RES	11/06/2013	11/06/2013	05/05/2014	
--------	---------------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: GENERAL REPAIRS      OCCUPANCY GROUP: 5 OR + UNITS  
STATUS: Issued

OWNER: OWNER	TOTAL VALUE: 8,500.00
TAX MAP PARCEL: 195-03-49-003	TOTAL FEE: 0.00
ZONING DISTRICT: R-3	BALANCE: 0.00
CONTRACTOR: 6825 RCB CONSTRUCTION CO INC	PHONE: (843) 455-8833
117 ASHLEY RIVER RD	

NOTES: REMOVING AND INSTALLING NEW CARPETS IN WALKWAYS OF I & J UNITS.

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304234	640 HIGHWAY 17 SOUTH E	SAFETY	11/06/2013	11/06/2013	05/05/2014	
--------	------------------------	--------	------------	------------	------------	--

TYPE OF CONSTRUCTION: SAFETY INSPECTION OCCUPANCY GROUP: BUSINESS  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 40.00
TAX MAP PARCEL: 191-15-08-018	TOTAL VALUE: 0.00
ZONING DISTRICT: C-1	TOTAL FEE: 40.00
	BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE PHONE:

NOTES: SAFETY INSPECTION FOR NEW BUSINESS (ALIGN CHIROPRACTIC & MASSAGE)

---

304235	423 3RD AVENUE SOUTH	RES	11/06/2013	11/06/2013	05/05/2014	
--------	----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: REMODEL OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 40.00
TAX MAP PARCEL: 195-03-41-011	TOTAL VALUE: 5,800.00
ZONING DISTRICT: R-2	TOTAL FEE: 40.00
	BALANCE: 0.00

CONTRACTOR: 10794 THE ENGLISH CRAFTSMAN PHONE: (843) 340-5995  
205 STONEBRIDGE DR

NOTES: REMODEL BATH - REPLACE TUB, TILE, FLOORS & WALLS. NEW VANITY TOP & W/C  
NEW DOORS AND TRIM.

---

304236	212 DOGWOOD DRIVE SOUTH	PLAN1	11/06/2013	11/06/2013	05/05/2014	
--------	-------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: NEW RESIDENTIAL PLAN REV OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 877.73
TAX MAP PARCEL: 195-04-07-019	TOTAL VALUE: 200,000.00
ZONING DISTRICT: R-3	TOTAL FEE: 877.73
	BALANCE: 0.00

CONTRACTOR: 9189 BUCHANAN CONSTRUCTION PHONE: (843) 458-2676  
317 WOODCREEK DR

NOTES: NEW RESIDENTIAL BUILD - PLAN REVIEW

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304237	212 DOGWOOD DRIVE SOUTH	PLAN7	11/06/2013	11/06/2013	05/05/2014	
--------	-------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: STORMWATER PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-04-07-019

ZONING DISTRICT: R-3

TOTAL PAID: 350.00

TOTAL VALUE: 200,000.00

TOTAL FEE: 350.00

BALANCE: 0.00

CONTRACTOR: 9189 BUCHANAN CONSTRUCTION  
317 WOODCREEK DR

PHONE: (843) 458-2676

NOTES: STORMWATER - PLAN REVIEW

---

304238	19 PALMAS DRIVE	RES	11/07/2013	11/07/2013	05/06/2014	
--------	-----------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: MECHANICAL OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-15-24-037

ZONING DISTRICT: PD

TOTAL PAID: 77.50

TOTAL VALUE: 6,000.00

TOTAL FEE: 77.50

BALANCE: 0.00

CONTRACTOR: 6523 J & J AIR LLC  
2310 HWY 9 EAST-STE 106

PHONE: (843) 281-9595

NOTES: REPLACE EXISTING 3TON 13SEER HEAT PUMP.

---

304239	720 2ND AVENUE NORTH	RES	11/07/2013	11/07/2013	05/06/2014	
--------	----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-15-20-007

ZONING DISTRICT: R-1

TOTAL PAID: 25.00

TOTAL VALUE: 2,967.00

TOTAL FEE: 25.00

BALANCE: 0.00

CONTRACTOR: 6976 MORO-MOORE ROOFING & SHEET MET  
151 PRATHER PARK DR

PHONE: (843) 236-8278

NOTES: REMOVE & REPLACE EXISTING SHINGLES AT FRONT ROOF AND INSTALL NEW SHINGLES (APPROX 900 SQ. FT.) - TO BE INSTALLED PER CODE - 130MPH WINDS & 6 NAILS PER SHINGLE

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304240	513 8TH AVENUE NORTH	TREE0	11/07/2013	11/07/2013	05/06/2014	
	TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY			
		STATUS: Issued				

OWNER: OWNER  
 TAX MAP PARCEL: 191-16-45-005  
 ZONING DISTRICT: R-1

TOTAL VALUE: 0.00  
 TOTAL FEE: 0.00  
 BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: TREE INSPECTION

---

304241	1416 POPLAR DRIVE SOUTH	TREE0	11/07/2013	11/07/2013	05/06/2014	
	TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY			
		STATUS: Issued				

OWNER: OWNER  
 TAX MAP PARCEL: 195-02-03-008  
 ZONING DISTRICT: C-1

TOTAL VALUE: 0.00  
 TOTAL FEE: 0.00  
 BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: TREE INSPECTION

---

304242	1310 CEDAR DRIVE NORTH	TREE0	11/07/2013	11/07/2013	05/06/2014	
	TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY			
		STATUS: Issued				

OWNER: OWNER  
 TAX MAP PARCEL: 191-12-17-007  
 ZONING DISTRICT: R-1

TOTAL VALUE: 0.00  
 TOTAL FEE: 0.00  
 BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: TREE INSPECTION

---

304243	710 HOLLYWOOD DRIVE NORTH	TREE0	11/07/2013	11/07/2013	05/06/2014	
	TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY			
		STATUS: Issued				

OWNER: OWNER  
 TAX MAP PARCEL: 195-03-16-001  
 ZONING DISTRICT: R-1

TOTAL VALUE: 0.00  
 TOTAL FEE: 0.00  
 BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: TREE INSPECTION

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304244	713 7TH AVENUE SOUTH	TREE0	11/07/2013	11/07/2013	05/06/2014	
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 0.00			
TAX MAP PARCEL: 195-03-04-016			TOTAL FEE: 0.00			
ZONING DISTRICT: R-1			BALANCE: 0.00			
NO CONTRACTOR SPECIFIED						
NOTES: TREE INSPECTION						

---

304245	720 HIGHWAY 17 NORTH C	SAFETY	11/07/2013	11/07/2013	05/06/2014	
TYPE OF CONSTRUCTION: SAFETY INSPECTION		OCCUPANCY GROUP: BUSINESS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 40.00			
TAX MAP PARCEL: 191-00-01-138			TOTAL VALUE: 0.00			
ZONING DISTRICT: C-1			TOTAL FEE: 40.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
NOTES: SAFETY INSPECTION FOR NEW BUSINESS (DAVID ALLEN DESIGNS)						

---

304246	710 HOLLYWOOD DRIVE NORTH	TREE	11/07/2013	11/07/2013	05/06/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: TOWN PROPERTY				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 0.00			
TAX MAP PARCEL: 191-16-48-005			TOTAL FEE: 0.00			
ZONING DISTRICT: R-1			BALANCE: 0.00			
CONTRACTOR: 8565 ALL AMERICAN CLIMBERS			PHONE: (843) 457-4306			
314 FLAGSTONE DR MB						
NOTES: REMOVAL OF TREES FROM RIGHT-OF-WAY						

---

304247	SURFSIDE DRIVE SOUTH	TREE	11/07/2013	11/07/2013	05/06/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: TOWN PROPERTY				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 0.00			
TAX MAP PARCEL:			TOTAL FEE: 0.00			
ZONING DISTRICT:			BALANCE: 0.00			
CONTRACTOR: 8565 ALL AMERICAN CLIMBERS			PHONE: (843) 457-4306			

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
	314 FLAGSTONE DR MB					

NOTES: REMOVAL OF DEAD OAK IN PARK

---

304248	1310 CEDAR DRIVE NORTH	TREE	11/07/2013	11/07/2013	05/06/2014	
	TYPE OF CONSTRUCTION: TREE REMOVAL				OCCUPANCY GROUP: SINGLE FAMILY	
					STATUS: Issued	

OWNER: OWNER  
TAX MAP PARCEL: 191-12-17-007  
ZONING DISTRICT: R-1

TOTAL PAID: 75.00  
TOTAL VALUE: 400.00  
TOTAL FEE: 75.00  
BALANCE: 0.00

CONTRACTOR: 1947 SINGLETONS TREE SERVICE  
322 FAIRWOOD TERRACE

PHONE: (843) 333-5021

NOTES: REMOVAL OF 1 MAPLE THAT IS OBSTRUCTING POWER LINES

---

304249	310 16TH AVENUE NORTH	TREE	11/08/2013	11/08/2013	05/07/2014	
	TYPE OF CONSTRUCTION: TREE REMOVAL				OCCUPANCY GROUP: SINGLE FAMILY	
					STATUS: Issued	

OWNER: OWNER  
TAX MAP PARCEL: 191-12-02-015  
ZONING DISTRICT: R-1

TOTAL PAID: 10.00  
TOTAL VALUE: 0.00  
TOTAL FEE: 10.00  
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: REMOVE 2 PEAR TREES

---

304250	710 HOLLYWOOD DRIVE NORTH	TREE	11/08/2013	11/08/2013	05/07/2014	
	TYPE OF CONSTRUCTION: TREE REMOVAL				OCCUPANCY GROUP: SINGLE FAMILY	
					STATUS: Issued	

OWNER: OWNER  
TAX MAP PARCEL: 195-03-16-001  
ZONING DISTRICT: R-1

TOTAL PAID: 150.00  
TOTAL VALUE: 0.00  
TOTAL FEE: 150.00  
BALANCE: 0.00

CONTRACTOR: 3440 MASTERCARE CONTRACTING INC  
3531 QUEENS HARBOUR BLVD

PHONE: (843) 215-3511

NOTES: PERMIT TO REMOVE 1 DYING OAK AND 2 LIVE OAKS

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304251	337 13TH AVENUE SOUTH	RES	11/08/2013	11/08/2013	05/07/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 15.00			
TAX MAP PARCEL: 195-07-06-020			TOTAL VALUE: 0.00			
ZONING DISTRICT: R-2			TOTAL FEE: 15.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
.						
NOTES: REPAIR STEPS TO HOUSE						

---

304252	12 DOGWOOD DRIVE SOUTH	RES	11/08/2013	11/08/2013	05/07/2014	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 15.00			
TAX MAP PARCEL: 195-04-09-015			TOTAL VALUE: 600.00			
ZONING DISTRICT: C-3			TOTAL FEE: 15.00			
			BALANCE: 0.00			
CONTRACTOR: 14926 ROBERTS LEE			PHONE: (843) 455-2776			
455 SUNNEHANNA DR. #392						
MYRTLE BEACH, SC 29588						
NOTES: ENCLOSE DUCTWORK						

---

304253	633 SPARROW DRIVE E	RES	11/12/2013	11/12/2013	05/11/2014	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 70.00			
TAX MAP PARCEL: 195-03-61-036			TOTAL VALUE: 4,500.00			
ZONING DISTRICT: R-2			TOTAL FEE: 70.00			
			BALANCE: 0.00			
CONTRACTOR: 3636 ELLIS HEATING & AIR			PHONE: ( ) 448-9929			
6515 ANTIOCH RD						
NOTES: REPLACE EXISTING 2TON 13SEER HVAC UNIT WITH NEW.						

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304254	620 15TH AVENUE SOUTH #88	RES	11/12/2013	11/12/2013	05/11/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 20.00			
TAX MAP PARCEL:			TOTAL VALUE: 1,879.00			
ZONING DISTRICT: PD			TOTAL FEE: 20.00			
			BALANCE: 0.00			
CONTRACTOR: 14953 MCMULLEN TERRANCE			PHONE: (843) 855-6127			
717 BUCKLIN LOOP						
MYRTLE BEACH, SC 29579						
NOTES: REPLACE 3 FRONT SLIDING GLASS DOORS						

---

304255	10 OAK DRIVE NORTH	RES	11/12/2013	11/12/2013	05/11/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: 5 OR + UNITS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 25.00			
TAX MAP PARCEL: 195-04-10-039			TOTAL VALUE: 2,900.00			
ZONING DISTRICT: C-3			TOTAL FEE: 25.00			
			BALANCE: 0.00			
CONTRACTOR: 3388 WINDOW WORLD OF MB			PHONE: (843) 445-9921			
131 CAUSEY ST						
NOTES: REPLACE 2 PATIO DOORS.						

---

304256	801 HIGHWAY 17 SOUTH	OPEN	11/12/2013	11/12/2013	11/26/2013	
TYPE OF CONSTRUCTION: OPEN DISPLAY OF MDSE		OCCUPANCY GROUP: BUSINESS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 25.00			
TAX MAP PARCEL: 195-03-63-003			TOTAL VALUE: 0.00			
ZONING DISTRICT: C-1			TOTAL FEE: 25.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
.						
NOTES: BANNER (TEMP SIGN) FOR DAYS - NOVEMBER 12 - DECEMBER 26 2013.						

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304257	21 MYRTLE DRIVE SOUTH	RES	11/12/2013	11/12/2013	05/11/2014	
--------	-----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: ELECTRICAL      OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 20.00
TAX MAP PARCEL: 195-04-01-068	TOTAL VALUE: 300.00
ZONING DISTRICT: PD	TOTAL FEE: 20.00
	BALANCE: 0.00
CONTRACTOR: 3607 WIRE RIGHT ELECTRIC CO INC	PHONE: (843) 423-0575
4013 DEERVIEW CT	

NOTES: REMODEL BATH - CHANGE OUT EXISTING RECESS CAN TO 4 MINI CANS, ADD EXHAUST FAN, ADD 4 CANS BEDROOM USING EXISTING SWITCH LEG.

---

304258	718 16TH AVENUE NORTH	RES	11/12/2013	11/12/2013	05/11/2014	
--------	-----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: MECHANICAL      OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 70.00
TAX MAP PARCEL: 191-12-01-046	TOTAL VALUE: 4,500.00
ZONING DISTRICT: R-1	TOTAL FEE: 70.00
	BALANCE: 0.00
CONTRACTOR: 26 CAROLINA COOL INC	PHONE: (843) 238-5805
1294 SURFSIDE IND PARK	

NOTES: REMOVE EXISTING HEAT PUMP SYSTEM. INSTALL NEW CARRIER 3TON 13SEER SPLIT HEAT PUMP SYSTEM IN SAME LOCATION. CONDENSER ON THE GROUND.

---

304259	612 8TH AVENUE SOUTH	PLN10	11/12/2013	11/12/2013	05/11/2014	
--------	----------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: ACCESSORY PLAN REVIEW      OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 10.00
TAX MAP PARCEL: 195-03-16-011	TOTAL VALUE: 1,500.00
ZONING DISTRICT: R-1	TOTAL FEE: 10.00
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: ACCESSORY BUILDING - ZONING REVIEW

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304260	800 13TH AVENUE NORTH	BAN	11/12/2013	11/14/2013	11/26/2013	
--------	-----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: BANNER

OCCUPANCY GROUP: CHURCH

STATUS: Issued

OWNER: SURFSIDE UNITED METHODIST CHURCH  
TAX MAP PARCEL: 191-12-05-001  
ZONING DISTRICT: C-1

TOTAL PAID: 25.00  
TOTAL VALUE: 0.00  
TOTAL FEE: 25.00  
BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE

PHONE:

NOTES: BANNER (TEMP. SIGN) - 11/17/13 - 11/26/13

---

304261	620 16TH AVENUE NORTH	RES	11/13/2013	11/13/2013	05/12/2014	
--------	-----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: GENERAL REPAIRS

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 191-12-01-011  
ZONING DISTRICT: R-1

TOTAL PAID: 90.00  
TOTAL VALUE: 15,785.00  
TOTAL FEE: 90.00  
BALANCE: 0.00

CONTRACTOR: 3388 WINDOW WORLD OF MB  
131 CAUSEY ST

PHONE: (843) 445-9921

NOTES: 28 REPLACEMENT WINDOWS - ALL DP-50+  
1 REPLACEMENT STORM DOOR

---

304262	513 8TH AVENUE NORTH	TREE	11/13/2013	11/13/2013	05/12/2014	
--------	----------------------	------	------------	------------	------------	--

TYPE OF CONSTRUCTION: TREE REMOVAL

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 191-16-45-005  
ZONING DISTRICT: R-1

TOTAL PAID: 40.00  
TOTAL VALUE: 1,650.00  
TOTAL FEE: 40.00  
BALANCE: 0.00

CONTRACTOR: 11768 MR D'S TREES AND LANDSCAPING SEI  
418 WALLINGFORD CIR

PHONE: (843) 340-2492

NOTES: REMOVAL OF 8 PINES

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304263	117 SEASIDE DRIVE NORTH A	PLN10	11/13/2013	11/13/2013	05/12/2014	
--------	---------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: ACCESSORY PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 195-04-11-041  
ZONING DISTRICT: R-3

TOTAL PAID: 12.50  
TOTAL VALUE: 3,000.00  
TOTAL FEE: 12.50  
BALANCE: 0.00

CONTRACTOR: 945 RICHARDSON BUILDERS  
821 SURFSIDE DR

PHONE: (843) 796-1888

NOTES: REPLACE BEAM AND KNEE BRACE AND REPAIR STEPS

---

304264	118 PINWOOD DRIVE NORTH	TREE	11/13/2013	11/13/2013	05/12/2014	
--------	-------------------------	------	------------	------------	------------	--

TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 195-04-11-033  
ZONING DISTRICT: R-3

TOTAL PAID: 75.00  
TOTAL VALUE: 1,850.00  
TOTAL FEE: 75.00  
BALANCE: 0.00

CONTRACTOR: 8565 ALL AMERICAN CLIMBERS  
314 FLAGSTONE DR MB

PHONE: (843) 457-4306

NOTES: REMOVAL OF TWO (2) DYING OAKS AND ONE (1) OAK CAUSING FOUNDATION &  
ROOF DAMAGE - 1 LEAD

---

304265	518 13TH AVENUE NORTH	RES	11/13/2013	11/13/2013	05/12/2014	
--------	-----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 191-12-17-011  
ZONING DISTRICT: R-1

TOTAL PAID: 55.00  
TOTAL VALUE: 2,310.61  
TOTAL FEE: 55.00  
BALANCE: 0.00

CONTRACTOR: 6586 AMERIGAS PROPANE LP  
1407 3RD AVE CONWAY

PHONE: (843) 248-4279

NOTES: INSTALL 120GAL. ABOVE GROUND PROPANE TANK, GAS LINES & VENT-FREE  
FIREPLACE.

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304266	806 HIGHWAY 17 SOUTH	COM	11/13/2013	11/13/2013	05/12/2014	
TYPE OF CONSTRUCTION: REMODEL		OCCUPANCY GROUP: RETAIL				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 300.00			
TAX MAP PARCEL:			TOTAL VALUE: 59,645.00			
ZONING DISTRICT: C-1			TOTAL FEE: 300.00			
			BALANCE: 0.00			
CONTRACTOR: 5340 COMMERCIAL CONSULTANTS			PHONE: (843) 240-8096			
6320 CHOPPEE ROAD						
GEORGETOWN, SC 29440						
NOTES: ADDITION INSIDE BUSINESS - DIVIDING WALLS, BATHROOMS, OFFICE, SMALL KITCHEN AREA.						

---

304267	1003 HIGHWAY 17 NORTH	PLAN5	11/14/2013	11/14/2013	05/13/2014	
TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW		OCCUPANCY GROUP: RESTAURANT				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 154.00			
TAX MAP PARCEL: 191-12-08-006			TOTAL VALUE: 62,000.00			
ZONING DISTRICT: C-1			TOTAL FEE: 154.00			
			BALANCE: 0.00			
CONTRACTOR: 3551 PADDY-SON DEVELOPMENT			PHONE: ( ) 448-2281			
728 8TH AVE N MB						
NOTES: REMOVE AWNING & TRUSS - INSTALL NEW WITH RUBBER ROOF AND METAL EXTERIOR - PLAN REVIEW						

---

304268	801 HIGHWAY 17 SOUTH	BAN	11/14/2013	11/14/2013	11/28/2013	
TYPE OF CONSTRUCTION: BANNER		OCCUPANCY GROUP: BUSINESS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 25.00			
TAX MAP PARCEL: 195-03-63-003			TOTAL VALUE: 0.00			
ZONING DISTRICT: C-1			TOTAL FEE: 25.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
NOTES: BANNER: 11/14 11/23, 11/24-12/3, 12/4-12/13, 12/14-12/23.						

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304269	327 13TH AVENUE SOUTH	RES	11/14/2013	11/14/2013	05/13/2014	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 92.50			
TAX MAP PARCEL: 195-07-06-025			TOTAL VALUE: 8,000.00			
ZONING DISTRICT: R-2			TOTAL FEE: 92.50			
			BALANCE: 0.00			
CONTRACTOR: 9811 OMNI SERVICES OF SOUTH CAROLINA			PHONE: (843) 347-0788			
1709 POCONO ST CONWAY						
NOTES: INSTALLING GENERATOR AND TRANSFER SWITCH - CHANGE OF SERVICE						

---

304270	327 13TH AVENUE SOUTH	RES	11/14/2013	11/14/2013	05/13/2014	
TYPE OF CONSTRUCTION: ELECTRICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 100.00			
TAX MAP PARCEL: 195-07-06-025			TOTAL VALUE: 3,600.00			
ZONING DISTRICT: R-2			TOTAL FEE: 100.00			
			BALANCE: 0.00			
CONTRACTOR: 9811 OMNI SERVICES OF SOUTH CAROLINA			PHONE: (843) 347-0788			
1709 POCONO ST CONWAY						
NOTES: CHANGE OF SERVICE						

---

304271	120 PINWOOD DRIVE NORTH	RES	11/14/2013	11/14/2013	05/13/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 35.00			
TAX MAP PARCEL: 195-04-11-031			TOTAL VALUE: 4,300.00			
ZONING DISTRICT: R-3			TOTAL FEE: 35.00			
			BALANCE: 0.00			
CONTRACTOR: 14336 METZEL HOME IMPROVEMENTS LLC			PHONE: (843) 855-6480			
181 CHAPEL RIDGE CIRCLE						
MYRTLE BEACH, SC 29588						
NOTES: REMOVE ALL EXISTING VINYL RAILING STRUCTURE BUILD NEW PT WOOD RAILING.						

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304272	17 MYRTLE DRIVE SOUTH	RES	11/14/2013	11/14/2013	05/13/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 20.00			
TAX MAP PARCEL: 195-04-01-057			TOTAL VALUE: 2,000.00			
ZONING DISTRICT: PD			TOTAL FEE: 20.00			
			BALANCE: 0.00			
CONTRACTOR: 9289 N L JOHNSTON CONSTRUCTION CO			PHONE: (843) 828-4126			
114 WILLOW DR S						
NOTES: FIX ROTTEN PLYWOOD ON EXTERIOR						

---

304273	419 15TH AVENUE NORTH	RES	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: ADDITION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 170.00			
TAX MAP PARCEL: 191-12-21-002			TOTAL VALUE: 32,000.00			
ZONING DISTRICT: R-1			TOTAL FEE: 170.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
NOTES: PLAN REVIEW FEE FOR FIRST FLOOR MASTER BED.BATH W/ WALK-IN CLOSET & STUDY. ADD ONE CAR GARAGE TO EXISTING CAR GARAGE.						

---

304274	117 SEASIDE DRIVE NORTH A	RES	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 25.00			
TAX MAP PARCEL: 195-04-11-041			TOTAL VALUE: 3,000.00			
ZONING DISTRICT: R-3			TOTAL FEE: 25.00			
			BALANCE: 0.00			
CONTRACTOR: 945 RICHARDSON BUILDERS			PHONE: (843) 796-1888			
821 SURFSIDE DR						
NOTES: REPLACE BEAM AND KNEE BRACE AND REPAIR STEPS						

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304275	630 16TH AVENUE SOUTH	RES	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: ELECTRICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 40.00			
TAX MAP PARCEL: 195-02-06-005			TOTAL VALUE: 900.00			
ZONING DISTRICT: R-2			TOTAL FEE: 40.00			
			BALANCE: 0.00			
CONTRACTOR: 964 WRIGHT ELECTRIC			PHONE: (843) 215-4650			
208 ASHLEY RIVER RD						
NOTES: INSTALL NEW SUB-PANEL FOR ACCESSORY BUILDING - 240 VOLT						
INSTALL FIVE (5) DUPLEX RECEPTACLES, ONE (1) 20AMP 240VOLT & TWO (2)						
LIGHTING OUTLETS.						

---

304276	115 HIGHWAY 17 NORTH	COPY	11/15/2013	11/15/2013	11/15/2013	
TYPE OF CONSTRUCTION: COPIES OF DOCUMENTS		OCCUPANCY GROUP: TOWN PROPERTY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 2.00			
TAX MAP PARCEL: 191-15-14-002			TOTAL VALUE: 0.00			
ZONING DISTRICT: C-2			TOTAL FEE: 2.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
NOTES: COPY OF PERMIT REPORT - 20 PAGES						

---

304277	803 HIGHWAY 17 SOUTH C	BAN	11/15/2013	11/15/2013	11/29/2013	
TYPE OF CONSTRUCTION: BANNER		OCCUPANCY GROUP: BUSINESS				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 0.00			
TAX MAP PARCEL: 195-03-63-002			TOTAL FEE: 0.00			
ZONING DISTRICT: C-1			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
NOTES: BANNER FOR GRAND OPENING: 11/20 - 11/29						

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304278	121 8TH AVENUE NORTH	SUBMIN	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: MINOR SUBDIVISION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER  
 TAX MAP PARCEL:  
 ZONING DISTRICT: R-3

TOTAL PAID: 30.00  
 TOTAL VALUE: 0.00  
 TOTAL FEE: 30.00  
 BALANCE: 0.00

CONTRACTOR: 10134 FOX CHASE BUILDERS LLC  
 1010 DOGWOOD DR N

PHONE: (843) 233-9090

NOTES: MINOR SUBDIVISION

---

304279	318 OAK DRIVE NORTH	RES	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: NEW (RESIDENTIAL)		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER  
 TAX MAP PARCEL:  
 ZONING DISTRICT: R-1

TOTAL PAID: 2,165.40  
 TOTAL VALUE: 481,200.00  
 TOTAL FEE: 2,165.40  
 BALANCE: 0.00

CONTRACTOR: 8126 C R WALTON CONSTRUCTION INC  
 735 MT GILEAD RD

PHONE: (843) 251-8560

NOTES: NEW RESIDENTIAL BUILD

---

304280	630 16TH AVENUE SOUTH	RES	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: PLUMBING		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER  
 TAX MAP PARCEL: 195-02-06-005  
 ZONING DISTRICT: R-2

TOTAL PAID: 47.50  
 TOTAL VALUE: 2,000.00  
 TOTAL FEE: 47.50  
 BALANCE: 0.00

CONTRACTOR: 10286 GREYS PLUMBING & DRAIN  
 721 7TH AVE S

PHONE: (843) 238-5729

NOTES: ROUGH-IN PLUMBING FOR BATHROOM WITH PVC WASTE LINES AND PEC'S WATER LINES.

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304281	714 7TH AVENUE SOUTH	TREE	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 0.00			
TAX MAP PARCEL: 195-03-03-018			TOTAL FEE: 0.00			
ZONING DISTRICT: R-1			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE					PHONE:	
NOTES: TRIM UP DEAD BRANCHES ON TREE FOR SAFETY.						

---

304282	651 5TH AVENUE NORTH	RES	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 70.00			
TAX MAP PARCEL: 191-16-57-002			TOTAL VALUE: 11,100.00			
ZONING DISTRICT: R-1			TOTAL FEE: 70.00			
			BALANCE: 0.00			
CONTRACTOR: 9940 COMPASS DESIGNS LLC					PHONE: (843) 455-2587	
1311 YACHT DR						
NOTES: REMOVE AND REPLACE SHINGLES - TO BE INSTALLED PER CODE (130MPH WINDS & 6 NAILS PER SHINGLE)						

---

304283	713 7TH AVENUE SOUTH	TREE	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 150.00			
TAX MAP PARCEL: 195-03-04-016			TOTAL VALUE: 200.00			
ZONING DISTRICT: R-1			TOTAL FEE: 150.00			
			BALANCE: 0.00			
CONTRACTOR: 1947 SINGLETONS TREE SERVICE					PHONE: (843) 333-5021	
322 FAIRWOOD TERRACE						
NOTES: REMOVAL OF ONE (1) OAK, LEFT OF DRIVEWAY - PROTECTED ~ DOUBLE FEE FOR REMOVAL WITHOUT PERMIT						

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304284	619 7TH AVENUE SOUTH	TREE	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 150.00			
TAX MAP PARCEL: 195-03-16-005			TOTAL VALUE: 0.00			
ZONING DISTRICT: R-1			TOTAL FEE: 150.00			
			BALANCE: 0.00			
CONTRACTOR: 1947 SINGLETONS TREE SERVICE			PHONE: (843) 333-5021			
322 FAIRWOOD TERRACE						
NOTES: TRIM OAK ON PROPERTY - PROTECTED ~ DOUBLE FEE FOR TRIMMING WITHOUT A PERMIT						

---

304285	712 HOLLYWOOD DRIVE NORTH	TREE	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 5.00			
TAX MAP PARCEL: 191-16-48-006			TOTAL VALUE: 100.00			
ZONING DISTRICT: R-1			TOTAL FEE: 5.00			
			BALANCE: 0.00			
CONTRACTOR: 1947 SINGLETONS TREE SERVICE			PHONE: (843) 333-5021			
322 FAIRWOOD TERRACE						
NOTES: REMOVAL OF ONE (1) TREE LEFT OF DRIVEWAY DAMAGING NEIGHBORING SHED.						

---

304286	519 10TH AVENUE SOUTH	TREE0	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 0.00			
TAX MAP PARCEL: 195-03-11-008			TOTAL FEE: 0.00			
ZONING DISTRICT: R-2			BALANCE: 0.00			
NO CONTRACTOR SPECIFIED						
NOTES: TREE INSPECTION						

---

304287	714 7TH AVENUE SOUTH	TREE0	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 0.00			
TAX MAP PARCEL: 195-03-03-018			TOTAL FEE: 0.00			
ZONING DISTRICT: R-1			BALANCE: 0.00			

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
	NO CONTRACTOR SPECIFIED					
	NOTES: TREE INSPECTION					

---

304288	510 HIGHWAY 17 NORTH	CODE	11/15/2013	11/15/2013	11/22/2013	
	TYPE OF CONSTRUCTION: CODE ENFORCEMENT					OCCUPANCY GROUP: BUSINESS
						STATUS: Issued
	OWNER: OWNER					
	TAX MAP PARCEL: 191-11-03-251					TOTAL VALUE: 0.00
	ZONING DISTRICT: C-1					BALANCE: 0.00
	NO CONTRACTOR SPECIFIED					
	NOTES: RESPONDED TO FIRE IN A RESIDENCE INSIDE OF COMMERCIAL BUILDING.					

---

304289	915 OCEAN BOULEVARD SOUTH	PLAN3	11/15/2013	11/15/2013	05/14/2014	
	TYPE OF CONSTRUCTION: ADDITION PLAN REVIEW					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued
	OWNER: OWNER					TOTAL PAID: 32.50
	TAX MAP PARCEL: 195-07-28-003					TOTAL VALUE: 10,500.00
	ZONING DISTRICT: R-3					TOTAL FEE: 32.50
						BALANCE: 0.00
	CONTRACTOR: 14959 MICHAEL A NORDSTROM					PHONE: (843) 240-1026
	3308 KINGS RIVER RD					
	PAWLEYS ISLAND, SC 29585					
	NOTES: ADDITION OF ROOF OVER DECK (NO IMPERVIOUS CHANGES)					

---

304290	915 OCEAN BOULEVARD SOUTH	RES	11/15/2013	11/15/2013	05/14/2014	
	TYPE OF CONSTRUCTION: GENERAL REPAIRS					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued
	OWNER: OWNER					TOTAL PAID: 40.00
	TAX MAP PARCEL: 195-07-28-003					TOTAL VALUE: 5,500.00
	ZONING DISTRICT: R-3					TOTAL FEE: 40.00
						BALANCE: 0.00
	CONTRACTOR: 14959 MICHAEL A NORDSTROM					PHONE: (843) 240-1026
	3308 KINGS RIVER RD					
	PAWLEYS ISLAND, SC 29585					
	NOTES: CHANGING OUT WINDOWS (DP-50+) & BRINGING DECK RAILING UP TO CODE.					

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304291	412 8TH AVENUE SOUTH	RES	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 70.00			
TAX MAP PARCEL: 195-03-36-008			TOTAL VALUE: 5,000.00			
ZONING DISTRICT: R-1			TOTAL FEE: 70.00			
			BALANCE: 0.00			
CONTRACTOR: 7935 EAST COAST AIR LLC			PHONE: (843) 997-5579			
475 SANDY LN UNIT E						
SURFSIDE BEACH, SC 29575						
NOTES: REPLACE 2½TON 14SEER HEAT PUMP (NO DUCT WORK) - TO BE ELEVATED ABOVE THE BFE.						

---

304292	417 7TH AVENUE SOUTH	ZONING	11/15/2013	11/15/2013	05/14/2014	
TYPE OF CONSTRUCTION: DRIVEWAY,SIDEWALK,PATIO		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 35.00			
TAX MAP PARCEL: 195-03-36-004			TOTAL VALUE: 6,000.00			
ZONING DISTRICT: R-1			TOTAL FEE: 35.00			
			BALANCE: 0.00			
CONTRACTOR: 14961 RIZZEN SON PAVING STONES & CONC			PHONE: (843) 222-9208			
4408 BARCELLONA LN						
LITTLE RIVER, SC 29566						
NOTES: INSTALL PAVERS OVER EXISTING DRIVEWAY - ENCROACHING ON TOWN ROAD						

---

304293	519 10TH AVENUE SOUTH	TREE	11/18/2013	11/18/2013	05/17/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 5.00			
TAX MAP PARCEL: 195-03-11-008			TOTAL VALUE: 300.00			
ZONING DISTRICT: R-2			TOTAL FEE: 5.00			
			BALANCE: 0.00			
CONTRACTOR: 3440 MASTERCARE CONTRACTING INC			PHONE: (843) 215-3511			
3531 QUEENS HARBOUR BLVD						
NOTES: REMOVAL OF ONE (1) GUM TREE						

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304294	112 YAUPON DRIVE NORTH	RES	11/18/2013	11/18/2013	05/17/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 30.00			
TAX MAP PARCEL: 195-04-10-023			TOTAL VALUE: 3,800.00			
ZONING DISTRICT: R-3			TOTAL FEE: 30.00			
			BALANCE: 0.00			
CONTRACTOR: 1714 BROWN BUILDERS AND REPAIR INC			PHONE: ( ) 650-0195			
6629 ENTERPRISE RD						
NOTES: INSTALLATION OF VINYL RAILINGS (REMOVING OLD WOOD RAILINGS)						

---

304295	910 HIGHWAY 17 SOUTH	COM	11/18/2013	11/18/2013	05/17/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: BUSINESS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 125.00			
TAX MAP PARCEL: 195-00-01-017			TOTAL VALUE: 22,600.00			
ZONING DISTRICT: PD			TOTAL FEE: 125.00			
			BALANCE: 0.00			
CONTRACTOR: 14964 SOUTH CAROLINA TEL-CON INC			PHONE: (864) 292-0817			
86 BEECO RD						
GREER, SC 29650						
NOTES: REMOVE 6 EXISTING CELL ANTENNAS AND REPLACE WITH 3 NEW ANTENNAS; REMOVE AND REPLACE COAX CABLE; RETROFIT EXISTING CABINET.						

---

304296	800 13TH AVENUE NORTH	COM	11/18/2013	11/18/2013	05/17/2014	
TYPE OF CONSTRUCTION: TENT		OCCUPANCY GROUP: CHURCH				
STATUS: Issued						
OWNER: SURFSIDE BEACH METHODIST CHURCH			TOTAL PAID: 100.00			
TAX MAP PARCEL: 191-12-05-001			TOTAL VALUE: 0.00			
ZONING DISTRICT: C-1			TOTAL FEE: 100.00			
			BALANCE: 0.00			
NO CONTRACTOR SPECIFIED						
NOTES: ZONING - CHRISTMAS TREE SALES						

---

304297	913 POPLAR DRIVE SOUTH	RES	11/18/2013	11/18/2013	05/17/2014	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 77.50			
TAX MAP PARCEL: 195-03-06-009			TOTAL VALUE: 5,865.00			
ZONING DISTRICT: R-2			TOTAL FEE: 77.50			
			BALANCE: 0.00			

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
	CONTRACTOR: 26 CAROLINA COOL INC 1294 SURFSIDE IND PARK			PHONE: (843) 238-5805		

NOTES: REMOVE EXISTING HEAT PUMP SYSTEM & INSTALL NEW CARRIER 2½-TON 13SEER PACKAGED HEAT PUMP SYSTEM IN SAME LOCATION.

---

304298	327 13TH AVENUE SOUTH	RES	11/18/2013	11/18/2013	05/17/2014
	TYPE OF CONSTRUCTION: ZONING PERMIT		OCCUPANCY GROUP: SINGLE FAMILY		
		STATUS: Issued			

OWNER: OWNER	TOTAL PAID: 175.00
TAX MAP PARCEL: 195-07-06-025	TOTAL VALUE: 0.00
ZONING DISTRICT: R-2	TOTAL FEE: 175.00
	BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE      PHONE:

NOTES: VARIANCE REQUEST - GENERATOR OUTSIDE SETBACKS.

---

304299	327 13TH AVENUE SOUTH	ACCESS	11/18/2013	11/18/2013	05/17/2014
	TYPE OF CONSTRUCTION: ACCESSORY BUILDING / USE		OCCUPANCY GROUP: SINGLE FAMILY		
		STATUS: Issued			

OWNER: OWNER	TOTAL PAID: 100.00
TAX MAP PARCEL: 195-07-06-025	TOTAL VALUE: 7,202.00
ZONING DISTRICT: R-2	TOTAL FEE: 100.00
	BALANCE: 0.00

CONTRACTOR: 1177 LEONARD BUILDINGS & TRUCK COVE      PHONE: (803) 347-6300  
 1206 HWY 501 BYPASS CONWAY

NOTES: REMOVE 10X12 BUILDING & REPLACE WITH 12X20 VINYL STORAGE - DOUBLE FEE FOR INSTALL WITHOUT PERMIT

---

304301	714 HOLLYWOOD DRIVE NORTH	TREE0	11/18/2013	11/18/2013	05/17/2014
	TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY		
		STATUS: Issued			

OWNER: OWNER	TOTAL VALUE: 0.00
TAX MAP PARCEL: 191-16-48-008	TOTAL FEE: 0.00
ZONING DISTRICT:	BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: INSPECTION TO REMOVE TREE

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304302	1602 HIGHWAY 17 NORTH	FINE	11/18/2013	11/18/2013	05/17/2014	
TYPE OF CONSTRUCTION: FINE		OCCUPANCY GROUP: HEALTHCARE				
		STATUS: Issued				
OWNER: OWNER		TOTAL PAID: 200.00				
TAX MAP PARCEL: 191-08-06-020		TOTAL VALUE: 0.00				
ZONING DISTRICT: C-1		TOTAL FEE: 200.00				
		BALANCE: 0.00				
CONTRACTOR: 14266 ASL SERVICES SC		PHONE: (843) 748-0411				
901 HWY 17 S						
SURFSIDE BEACH, SC 29575						
NOTES: FINE - INSTALLING SIGN WITHOUT A PERMIT.						

---

304303	1602 HIGHWAY 17 NORTH	SIGN	11/18/2013	11/18/2013	05/17/2014	
TYPE OF CONSTRUCTION: SIGN INSTALLATION		OCCUPANCY GROUP: HEALTHCARE				
		STATUS: Issued				
OWNER: OWNER		TOTAL PAID: 50.00				
TAX MAP PARCEL: 191-08-06-020		TOTAL VALUE: 700.00				
ZONING DISTRICT: C-1		TOTAL FEE: 50.00				
		BALANCE: 0.00				
CONTRACTOR: 14266 ASL SERVICES SC		PHONE: (843) 748-0411				
901 HWY 17 S						
SURFSIDE BEACH, SC 29575						
NOTES: PERMIT FOR SIGN INSTALL - DOUBLE FINE FOR INSTALL WITHOUT A PERMIT.						

---

304304	336 16TH AVENUE SOUTH	RES	11/19/2013	11/19/2013	05/18/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
		STATUS: Issued				
OWNER: OWNER		TOTAL PAID: 25.00				
TAX MAP PARCEL: 195-07-04-010		TOTAL VALUE: 2,800.00				
ZONING DISTRICT: R-2		TOTAL FEE: 25.00				
		BALANCE: 0.00				
CONTRACTOR: 2775 TIMOTHY ENTERPRISES INC		PHONE: (843) 238-0330				
9729 SMALLS DR						
NOTES: - REPLACE TWO (2) EXTERIOR FRENCH DOORS						
- SHEETROCK REPAIR & PAINT						
- CEILING TEXTURE & PAINTING						

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304305	1607 DOGWOOD DRIVE NORTH	PLAN4	11/19/2013	11/19/2013	05/18/2014	
TYPE OF CONSTRUCTION: POOL PLAN REVIEW		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 50.00			
TAX MAP PARCEL:			TOTAL VALUE: 23,000.00			
ZONING DISTRICT: R-3			TOTAL FEE: 50.00			
			BALANCE: 0.00			
CONTRACTOR: 9402 PAWLEYS POOLS			PHONE: (843) 237-1784			
274 HAGLEY DR						
NOTES: POOL PLAN REVIEW						

---

304306	513 PINE DRIVE	RES	11/19/2013	11/19/2013	05/18/2014	
TYPE OF CONSTRUCTION: NEW (RESIDENTIAL)		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 864.00			
TAX MAP PARCEL: 191-16-38-003			TOTAL VALUE: 130,000.00			
ZONING DISTRICT: R-2			TOTAL FEE: 864.00			
			BALANCE: 0.00			
CONTRACTOR: 14851 MORRIS JASON D			PHONE: (843) 455-7119			
879 INLET SQUARE DR- C						
MURRELLS INLET, SC 29576						
NOTES: NEW HOUSE						

---

304307	513 PINE DRIVE	RES	11/19/2013	11/19/2013	05/18/2014	
TYPE OF CONSTRUCTION: STORMWATER MANAGEMEN		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 350.00			
TAX MAP PARCEL: 191-16-38-003			TOTAL VALUE: 0.00			
ZONING DISTRICT: R-2			TOTAL FEE: 350.00			
			BALANCE: 0.00			
NO CONTRACTOR SPECIFIED						
NOTES: STORMWATER PERMIT						

---

304308	314 MELODY LANE	TREE	11/20/2013	11/20/2013	05/19/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 10.00			
TAX MAP PARCEL: 195-07-03-003			TOTAL VALUE: 250.00			
ZONING DISTRICT: R-2			TOTAL FEE: 10.00			
			BALANCE: 0.00			
CONTRACTOR: 3440 MASTERCARE CONTRACTING INC			PHONE: (843) 215-3511			

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
	3531 QUEENS HARBOUR BLVD					

NOTES: REMOVED TWO (2) PINES

304309	620 16TH AVENUE NORTH	RES	11/20/2013	11/20/2013	05/19/2014	
	TYPE OF CONSTRUCTION: MECHANICAL					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 191-12-01-011  
ZONING DISTRICT: R-1

TOTAL PAID: 47.50  
TOTAL VALUE: 1,200.00  
TOTAL FEE: 47.50  
BALANCE: 0.00

CONTRACTOR: 959 PRUITT ELECTRICAL CO  
610 SANDY LN

PHONE: (843) 238-0113

NOTES: INSTALL SIXTEEN 120V OUTLETS IN HOME AND IN SHED

304310	1214 CHERRY DRIVE NORTH	PLAN1	11/20/2013	11/20/2013	05/19/2014	
	TYPE OF CONSTRUCTION: NEW RESIDENTIAL PLAN REV					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL:  
ZONING DISTRICT:

TOTAL PAID: 661.28  
TOTAL VALUE: 288,410.00  
TOTAL FEE: 661.28  
BALANCE: 0.00

CONTRACTOR: 14891 R S PARKER HOMES LLC  
3835 SOCASTEE BLVD  
MYRTLE BEACH, SC 29588

PHONE: (843) 293-4445

NOTES: PLAN REVIEW FOR SINGLE FAMILY RESIDENCE

304311	317 OCEAN BOULEVARD SOUTH	RES	11/20/2013	11/20/2013	05/19/2014	
	TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR					OCCUPANCY GROUP: 5 OR + UNITS
						STATUS: Issued

OWNER: OWNER  
TAX MAP PARCEL: 195-07-24-026  
ZONING DISTRICT: R-3

TOTAL PAID: 40.00  
TOTAL VALUE: 0.00  
TOTAL FEE: 40.00  
BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: REMOVE AND REPLACE ROOF. LETTER WILL BE MAILED.

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304312	714 HOLLYWOOD DRIVE NORTH	TREE	11/21/2013	11/21/2013	05/20/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
		STATUS: Issued				
OWNER: OWNER		TOTAL PAID: 75.00				
TAX MAP PARCEL: 191-16-48-008		TOTAL VALUE: 300.00				
ZONING DISTRICT:		TOTAL FEE: 75.00				
		BALANCE: 0.00				
CONTRACTOR: 1947 SINGLETONS TREE SERVICE		PHONE: (843) 333-5021				
322 FAIRWOOD TERRACE						
NOTES: REMOVAL OF ONE (1) OAK - PROTECTED						

---

304313	806 HIGHWAY 17 SOUTH	SAFETY	11/21/2013	11/21/2013	05/20/2014	
TYPE OF CONSTRUCTION: SAFETY INSPECTION		OCCUPANCY GROUP: BUSINESS				
		STATUS: Issued				
OWNER: OWNER		TOTAL PAID: 40.00				
TAX MAP PARCEL:		TOTAL VALUE: 0.00				
ZONING DISTRICT: C-1		TOTAL FEE: 40.00				
		BALANCE: 0.00				
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE		PHONE:				
NOTES: SAFETY INSPECTION						

---

304314	520 HIGHWAY 17 SOUTH	OPEN	11/21/2013	11/21/2013	11/26/2013	
TYPE OF CONSTRUCTION: OPEN DISPLAY OF MDSE		OCCUPANCY GROUP: SINGLE FAMILY				
		STATUS: Issued				
OWNER: OWNER		TOTAL PAID: 25.00				
TAX MAP PARCEL: 191-15-07-026		TOTAL VALUE: 0.00				
ZONING DISTRICT: C-1		TOTAL FEE: 25.00				
		BALANCE: 0.00				
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE		PHONE:				
NOTES: OPEN DISPLAY - 11/22/2013 - 12/1/2013						

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304315	1602 HIGHWAY 17 NORTH	COM	11/21/2013	11/21/2013	05/20/2014	
--------	-----------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: ELECTRICAL

OCCUPANCY GROUP: BUSINESS

STATUS: Issued

OWNER: OWNER  
 TAX MAP PARCEL: 191-08-06-020  
 ZONING DISTRICT: C-1

TOTAL PAID: 40.00  
 TOTAL VALUE: 550.00  
 TOTAL FEE: 40.00  
 BALANCE: 0.00

CONTRACTOR: 1291 PEACHTREE ELECTRICAL  
 196-A STONEBRIDGE DR

PHONE: (843) 293-8209

NOTES: INSTALL NEW 120 VAULT POWER SOURCE FOR SIGN.

---

304316	1019 POPLAR DRIVE SOUTH	PLAN3	11/21/2013	11/21/2013	05/20/2014	
--------	-------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: ADDITION PLAN REVIEW

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER  
 TAX MAP PARCEL: 195-03-07-017  
 ZONING DISTRICT: R-2

TOTAL PAID: 40.50  
 TOTAL VALUE: 20,000.00  
 TOTAL FEE: 40.50  
 BALANCE: 0.00

CONTRACTOR: 1233 DONNIE H STEWART INC  
 2428 HWY 17 S BUSINESS

PHONE: (843) 651-3434

NOTES: BUILD AN ADDITION ON THE BACK OF HOME (CAROLINA ROOM) - PLAN REVIEW

---

304317	1019 POPLAR DRIVE SOUTH	STORM	11/21/2013	11/21/2013	05/20/2014	
--------	-------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: STORMWATER MANAGEMEN

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER  
 TAX MAP PARCEL: 195-03-07-017  
 ZONING DISTRICT: R-2

TOTAL PAID: 350.00  
 TOTAL VALUE: 0.00  
 TOTAL FEE: 350.00  
 BALANCE: 0.00

CONTRACTOR: 1233 DONNIE H STEWART INC  
 2428 HWY 17 S BUSINESS

PHONE: (843) 651-3434

NOTES: STORMWATER - PLAN REVIEW

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304318	1022 BAY DRIVE	TREE	11/22/2013	11/22/2013	05/21/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
		STATUS: Issued				
OWNER: OWNER		TOTAL PAID: 10.00				
TAX MAP PARCEL: 195-03-07-014		TOTAL VALUE: 460.00				
ZONING DISTRICT: R-2		TOTAL FEE: 10.00				
		BALANCE: 0.00				
CONTRACTOR: 3440 MASTERCARE CONTRACTING INC		PHONE: (843) 215-3511				
3531 QUEENS HARBOUR BLVD						
NOTES: REMOVAL OF TWO (2) TREES ON RIGHT SIDE OF HOME - DAMAGING FOUNDATION.						

---

304319	18 SOUTH BEACH DRIVE	TREE	11/22/2013	11/22/2013	05/21/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
		STATUS: Issued				
OWNER: OWNER		TOTAL PAID: 10.00				
TAX MAP PARCEL: 195-02-04-009		TOTAL VALUE: 500.00				
ZONING DISTRICT: PD		TOTAL FEE: 10.00				
		BALANCE: 0.00				
CONTRACTOR: 3440 MASTERCARE CONTRACTING INC		PHONE: (843) 215-3511				
3531 QUEENS HARBOUR BLVD						
NOTES: REMOVAL OF TWO (2) PINES FROM BACK OF PROPERTY.						

---

304320	16 SOUTH BEACH DRIVE	TREE	11/22/2013	11/22/2013	05/21/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
		STATUS: Issued				
OWNER: OWNER		TOTAL PAID: 10.00				
TAX MAP PARCEL: 195-02-04-008		TOTAL VALUE: 550.00				
ZONING DISTRICT: PD		TOTAL FEE: 10.00				
		BALANCE: 0.00				
CONTRACTOR: 3440 MASTERCARE CONTRACTING INC		PHONE: (843) 215-3511				
3531 QUEENS HARBOUR BLVD						
NOTES: REMOVAL OF TWO (2) PINES FROM BACK OF PROPERTY.						

---

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304321	115 HIGHWAY 17 NORTH	COPY	11/22/2013	11/22/2013	11/22/2013	
--------	----------------------	------	------------	------------	------------	--

TYPE OF CONSTRUCTION: COPIES OF DOCUMENTS      OCCUPANCY GROUP: SINGLE FAMILY  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 1.40
TAX MAP PARCEL: 191-15-14-002	TOTAL VALUE: 0.00
ZONING DISTRICT: C-2	TOTAL FEE: 1.40
	BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE      PHONE:

NOTES: COPY OF PERMIT REPORT

---

304322	1015 SURFPINE DRIVE	SAFETY	11/22/2013	11/22/2013	05/21/2014	
--------	---------------------	--------	------------	------------	------------	--

TYPE OF CONSTRUCTION: SAFETY INSPECTION      OCCUPANCY GROUP: BUSINESS  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 40.00
TAX MAP PARCEL: 191-15-04-014	TOTAL VALUE: 0.00
ZONING DISTRICT: C-1	TOTAL FEE: 40.00
	BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE      PHONE:

NOTES: SAFETY INSPECTION (WAYNE E FUSSARO CPA)

---

304323	1115 OCEAN BOULEVARD SOUTH	RES	11/22/2013	11/22/2013	05/21/2014	
--------	----------------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: GENERAL REPAIRS      OCCUPANCY GROUP: 5 OR + UNITS  
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 245.00
TAX MAP PARCEL:	TOTAL VALUE: 46,692.00
ZONING DISTRICT:	TOTAL FEE: 245.00
	BALANCE: 0.00

CONTRACTOR: 14933 SACHEL CONSTRUCTION LLC      PHONE: (843) 608-5508  
3075 B ASHLEY PHOSPHATE RD  
NORTH CHARLESTON, SC 29418

NOTES: REPAIRS MADE TO STRUCTURES CURTAIN WALLS (NEW HORIZONTAL SIDING),  
POOL DECK TOPPING, ALUMINUM FENCE & RE-CONSTRUCT THE DUNE WALKOVER  
IN THE SAME LOCATION AS THE SAME SIZE.

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304324	15 OAK DRIVE NORTH	PLAN4	11/22/2013	11/22/2013	05/21/2014	
--------	--------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: POOL PLAN REVIEW      OCCUPANCY GROUP: SINGLE FAMILY  
 STATUS: Issued

OWNER: OWNER	TOTAL PAID: 50.00
TAX MAP PARCEL: 195-04-10-103	TOTAL VALUE: 0.00
ZONING DISTRICT: R-3	TOTAL FEE: 50.00
	BALANCE: 0.00
CONTRACTOR: 8103 POOL COMPANY INC	PHONE: (843) 458-3582
647 N CREEKSIDE MI	

NOTES: NEW POOL INSTALL - PLAN REVIEW

---

304325	212 DOGWOOD DRIVE SOUTH	RES	11/22/2013	11/22/2013	05/21/2014	
--------	-------------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: NEW (RESIDENTIAL)      OCCUPANCY GROUP: SINGLE FAMILY  
 STATUS: Issued

OWNER: OWNER	TOTAL PAID: 1,755.45
TAX MAP PARCEL: 195-04-07-019	TOTAL VALUE: 390,100.00
ZONING DISTRICT: R-3	TOTAL FEE: 1,755.45
	BALANCE: 0.00
CONTRACTOR: 9189 BUCHANAN CONSTRUCTION	PHONE: (843) 458-2676
317 WOODCREEK DR	

NOTES: NEW RESIDENTIAL BUILD.

---

304326	212 DOGWOOD DRIVE SOUTH	STORM	11/22/2013	11/22/2013	05/21/2014	
--------	-------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: STORMWATER MANAGEMEN'      OCCUPANCY GROUP: SINGLE FAMILY  
 STATUS: Issued

OWNER: OWNER	TOTAL PAID: 350.00
TAX MAP PARCEL: 195-04-07-019	TOTAL VALUE: 390,100.00
ZONING DISTRICT: R-3	TOTAL FEE: 350.00
	BALANCE: 0.00
CONTRACTOR: 9189 BUCHANAN CONSTRUCTION	PHONE: (843) 458-2676
317 WOODCREEK DR	

NOTES: STORMWATER MANAGEMENT

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
------------------	----------------	---------------------	---------------------	--------------------	---------------------	-----------------------

304327	1317 OCEAN BOULEVARD SOUTH	COMPL	11/22/2013	11/22/2013	05/21/2014	
--------	----------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: COMPLAINT

OCCUPANCY GROUP: 5 OR + UNITS

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-07-24-026

ZONING DISTRICT: R-3

TOTAL VALUE: 0.00

BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: COMPLAINT OF NO HOT WATER IN UNIT 105 FOR 4 DAYS.

---

304328	715 OCEAN BOULEVARD SOUTH A	RES	11/25/2013	11/25/2013	05/24/2014	
--------	-----------------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: GENERAL REPAIRS

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-03-51-003

ZONING DISTRICT: R-3

TOTAL PAID: 35.00

TOTAL VALUE: 5,000.00

TOTAL FEE: 35.00

BALANCE: 0.00

CONTRACTOR: 10151 JERRY BAKER CONSTRUCTION  
 3166 FIRST AVE SOUTH

PHONE: (843) 385-7877

NOTES: REPLACE DECKING BOARDS WITH TREX. NO STRUCTURAL WORK. HOUSE IS ELEVATED.

---

304329	217 HOLLYWOOD DRIVE SOUTH	PLAN5	11/25/2013	11/25/2013	05/24/2014	
--------	---------------------------	-------	------------	------------	------------	--

TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-03-31-009

ZONING DISTRICT:

TOTAL PAID: 55.00

TOTAL VALUE: 20,000.00

TOTAL FEE: 55.00

BALANCE: 0.00

CONTRACTOR: 14277 TRAIL WILLIAM  
 521 7TH AVE N  
 SURFSIDE BEACH, SC 29575

PHONE:

NOTES: REMODEL OF STRUCTURE PLAN REVIEW

---

304330	510 OCEAN BOULEVARD NORTH	RES	11/25/2013	11/25/2013	05/24/2014	
--------	---------------------------	-----	------------	------------	------------	--

TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-16-13-001

ZONING DISTRICT: R-3

TOTAL PAID: 25.00

TOTAL VALUE: 2,761.00

TOTAL FEE: 25.00

BALANCE: 0.00

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
	CONTRACTOR: 14830 MONARCH COMPANY LLC 3931 MEGA DR UNIT 4 MYRTLE BEACH, SC 29588					PHONE: (843) 333-2415
	NOTES: ROOF RETROFIT					

---

304331	318 OAK DRIVE NORTH	RES	11/25/2013	11/25/2013	05/24/2014	
	TYPE OF CONSTRUCTION: GENERAL REPAIRS					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued
	OWNER: OWNER TAX MAP PARCEL: ZONING DISTRICT: R-1					TOTAL PAID: 260.00 TOTAL VALUE: 50,000.00 TOTAL FEE: 260.00 BALANCE: 0.00
	CONTRACTOR: 14968 REGIONAL CONSTRUCTION 1560 UNIT C HWY 9 EAST LONGS, SC 29568					PHONE: (843) 390-1111
	NOTES: REMOVE/REPLACE WINDOW/DOOR UNITS, EXTERIOR SIDING & TRIM, EXTERIOR DECKING AND RAILINGS					

---

304332	915 OCEAN BOULEVARD SOUTH	RES	11/25/2013	11/25/2013	05/24/2014	
	TYPE OF CONSTRUCTION: ADDITION					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued
	OWNER: OWNER TAX MAP PARCEL: 195-07-28-003 ZONING DISTRICT: R-3					TOTAL PAID: 65.00 TOTAL VALUE: 10,500.00 TOTAL FEE: 65.00 BALANCE: 0.00
	CONTRACTOR: 14959 MICHAEL A NORDSTROM 3308 KINGS RIVER RD PAWLEYS ISLAND, SC 29585					PHONE: (843) 240-1026
	NOTES: ADD ROOF OVER EXISTING DECK (NO IMPERVIOUS CHANGES)					

---

304333	1011 OCEAN BOULEVARD SOUTH	CONSUL	11/25/2013	11/25/2013	05/24/2014	
	TYPE OF CONSTRUCTION: CONSULTATION					OCCUPANCY GROUP: 5 OR + UNITS
						STATUS: Issued
	OWNER: OWNER TAX MAP PARCEL: 191-16-03-009 ZONING DISTRICT: R-3					TOTAL VALUE: 0.00  BALANCE: 0.00
	NO CONTRACTOR SPECIFIED					
	NOTES: MET WITH CONTRACTOR ABOUT WORK THAT WILL BE STARTED AGAIN ON TOWER. PLANS TO BE SUBMITTED.					

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304334	116 HIGHWAY 17 NORTH A	COMPL	11/25/2013	11/25/2013	05/24/2014	
TYPE OF CONSTRUCTION: COMPLAINT		OCCUPANCY GROUP: BUSINESS				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 0.00			
TAX MAP PARCEL: 191-15-06-002						
ZONING DISTRICT: C-1			BALANCE: 0.00			
NO CONTRACTOR SPECIFIED						
NOTES: FOLLOWING UP ON A COMPLAINT FROM THE FIRE DEPARTMENT THAT SOMEONE WAS LIVING IN THE REAR OF THIS BUSINESS.						

---

304335	319 HIGHWAY 17 NORTH B	SAFETY	11/25/2013	11/25/2013	05/24/2014	
TYPE OF CONSTRUCTION: SAFETY INSPECTION		OCCUPANCY GROUP: MISCELLANEOUS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 40.00			
TAX MAP PARCEL: 191-15-16-006			TOTAL VALUE: 0.00			
ZONING DISTRICT: C-1			TOTAL FEE: 40.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
NOTES: SAFETY INSPECTION FOR UNIT TO BE USED AS STORAGE UNIT.						

---

304336	1200 GLENNS BAY ROAD	SAFETY	11/26/2013	11/26/2013	05/25/2014	
TYPE OF CONSTRUCTION: SAFETY INSPECTION		OCCUPANCY GROUP: MISCELLANEOUS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 40.00			
TAX MAP PARCEL: 191-15-06-031			TOTAL VALUE: 0.00			
ZONING DISTRICT: C-1			TOTAL FEE: 40.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
NOTES: SAFETY INSPECTION FOR POWER IN UNIT TO BE USED FOR PERSONAL USE.						

---

304337	1003 HIGHWAY 17 NORTH	COM	11/26/2013	11/26/2013	05/25/2014	
TYPE OF CONSTRUCTION: RENOVATION		OCCUPANCY GROUP: RESTAURANT				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 308.00			
TAX MAP PARCEL: 191-12-08-006			TOTAL VALUE: 62,000.00			
ZONING DISTRICT: C-1			TOTAL FEE: 308.00			
			BALANCE: 0.00			

FY 2013-2014

TOWN OF SURFSIDE BEACH  
PERMIT REPORT BY PERMIT NUMBER

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
	CONTRACTOR: 3551 PADDY-SON DEVELOPMENT 728 8TH AVE N MB					PHONE: ( ) 448-2281

NOTES: PLACE NEW TRUSSES ON BUILDING AND NEW RUBBER ROOF

---

304338	114 16TH AVENUE NORTH	RES	11/26/2013	11/26/2013	05/25/2014	
	TYPE OF CONSTRUCTION: MECHANICAL					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued
	OWNER: OWNER					TOTAL PAID: 77.50
	TAX MAP PARCEL: 192-09-03-009					TOTAL VALUE: 0.00
	ZONING DISTRICT: R-3					TOTAL FEE: 77.50
						BALANCE: 0.00
	CONTRACTOR: 26 CAROLINA COOL INC 1294 SURFSIDE IND PARK					PHONE: (843) 238-5805

NOTES: R AND R HEAT PUMP 1.5 TON AND ELECTRIC PANEL CHANGE OUT

---

304339	811 16TH AVENUE NORTH LOT 37	RES	11/26/2013	11/26/2013	05/25/2014	
	TYPE OF CONSTRUCTION: MECHANICAL					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued
	OWNER: OWNER					TOTAL PAID: 70.00
	TAX MAP PARCEL: 191-12-03-001					TOTAL VALUE: 0.00
	ZONING DISTRICT: MP					TOTAL FEE: 70.00
						BALANCE: 0.00
	CONTRACTOR: 26 CAROLINA COOL INC 1294 SURFSIDE IND PARK					PHONE: (843) 238-5805

NOTES: R AND R HEAT PUMP SYSTEM

---

304340	1025 WILLOW DRIVE SOUTH	TREE	11/26/2013	11/26/2013	05/25/2014	
	TYPE OF CONSTRUCTION: TREE REMOVAL					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued
	OWNER: OWNER					TOTAL PAID: 10.00
	TAX MAP PARCEL: 195-07-09-004					TOTAL VALUE: 0.00
	ZONING DISTRICT: R-2					TOTAL FEE: 10.00
						BALANCE: 0.00
	CONTRACTOR: 3440 MASTERCARE CONTRACTING INC 3531 QUEENS HARBOUR BLVD					PHONE: (843) 215-3511

NOTES: REMOVAL OF TWO PINES

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304342	616 SOUTH PALMETTO WAY	PLAN1	11/26/2013	11/26/2013	05/25/2014	
TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 708.76			
TAX MAP PARCEL: 191-15-10-018			TOTAL VALUE: 315,000.00			
ZONING DISTRICT:			TOTAL FEE: 708.76			
			BALANCE: 0.00			
CONTRACTOR: 10134 FOX CHASE BUILDERS LLC			PHONE: (843) 233-9090			
1010 DOGWOOD DR N						
NOTES: PLAN REVIEW FOR NEW HOUSE						

---

304343	119 8TH AVENUE NORTH A	PLAN1	11/26/2013	11/26/2013	05/25/2014	
TYPE OF CONSTRUCTION: NEW RESIDENTIAL PLAN REV		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 636.98			
TAX MAP PARCEL: 191-16-15-020			TOTAL VALUE: 283,100.00			
ZONING DISTRICT:			TOTAL FEE: 636.98			
			BALANCE: 0.00			
CONTRACTOR: 10134 FOX CHASE BUILDERS LLC			PHONE: (843) 233-9090			
1010 DOGWOOD DR N						
NOTES: PLAN REVIEW FOR NEW HOUSE.						

---

304344	119 8TH AVENUE NORTH A	PLAN7	11/26/2013	11/26/2013	05/25/2014	
TYPE OF CONSTRUCTION: STORMWATER PLAN REVIEW		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 350.00			
TAX MAP PARCEL: 191-16-15-020			TOTAL VALUE: 0.00			
ZONING DISTRICT:			TOTAL FEE: 350.00			
			BALANCE: 0.00			
CONTRACTOR: 10134 FOX CHASE BUILDERS LLC			PHONE: (843) 233-9090			
1010 DOGWOOD DR N						
NOTES: STORMWATER PLAN REVIEW						

---

TOWN OF SURFSIDE BEACH  
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

11/01/2013 TO 11/30/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304345	17 SOUTH BEACH DRIVE	STORM	11/26/2013	11/26/2013	05/25/2014	
TYPE OF CONSTRUCTION: STORMWATER MANAGEMEN						
OCCUPANCY GROUP: SINGLE FAMILY						
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 350.00			
TAX MAP PARCEL: 195-02-04-015			TOTAL VALUE: 0.00			
ZONING DISTRICT: PD			TOTAL FEE: 350.00			
			BALANCE: 0.00			
CONTRACTOR: 4882 CLK BUILDERS INC			PHONE: (843) 236-8007			
195 PRATHER PARK DR						
NOTES: STORM WATER PERMIT						

---

304346	357 HIGHWAY 17 NORTH	SIGN	11/26/2013	11/26/2013	05/25/2014	
TYPE OF CONSTRUCTION: SIGN INSTALLATION		OCCUPANCY GROUP: RESTAURANT				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 15.00			
TAX MAP PARCEL:			TOTAL VALUE: 550.00			
ZONING DISTRICT: C-1			TOTAL FEE: 15.00			
			BALANCE: 0.00			
CONTRACTOR: 14416 ED'S SIGNS			PHONE: (843) 340-7988			
353 HWY 17 N-B & C						
SURFISDE BEACH, SC 29575						
NOTES: INSTALL SIGN ON PYLON AND CANOPY						

---

TOTAL NUMBER OF PERMITS:	132
TOTAL VALUATION:	3,340,635.61
TOTAL FEES CHARGED:	16,102.16
TOTAL FEES PAID:	16,102.16

**OPEN DISPLAYS, BANNERS & TENTS · 2013**

<b>Name</b>	<b>Address</b>	<b>Open Display</b>	<b># of Days</b>	<b>Tent</b>	<b># of Days</b>	<b>Banner/Temp Sign</b>	<b># of Days</b>
Bargain Beachwear	1310 Highway 17 South			5/10/13 - 5/27/13	20		
				<b>Total:</b>	<b>20</b>		
Bargain Beachwear	1111 Highway 17 North			5/13/13 - 5/27/13	15		
				7/29/13 - 8/24/13	30		
				<b>Total:</b>	<b>45</b>		
Burke's Outlet	120 Highway 17 North	1/17/13 - 1/21/13	5			2/15/13 - 2/18/13	5
		3/15/13 - 3/18/13	5				
		4/19/13 - 4/22/13	5				
		5/24/13 - 5/28/13	5				
		6/12/13 - 6/21/13	10				
		<b>Total:</b>	<b>30</b>			<b>Total:</b>	<b>5</b>
Carolina Pickers	510 Highway 17 North · A			5/10/13 - 5/19/13	10		
				5/25/13 - 6/3/13	10		
				6/15/13 - 6/29/13	15		
				7/1/13 - 7/15/13	15		
				7/26/13 - 8/4/13	10		
				<b>Total:</b>	<b>60</b>		
Carolina Wholesale	801 Highway 17 South	5/14/13 - 5/28/13	15			11/14/13 - 11/23/13	10
		11/12/13 - 11/26/13	15			11/24/13 - 12/3/13	10
		11/27/13 - 11/11/13	15			12/4/13 - 12/13/13	10
		11/12/13 - 12/26/13	15			12/14/13 - 12/23/13	10
		<b>Total:</b>	<b>60</b>			<b>Total:</b>	<b>40</b>
Charz Family Grill	355 Highway 17 North · B			5/16/13 - 6/4/13	20		
				<b>Total:</b>	<b>20</b>		
Dollar General	1513 Highway 17 South	7/3/13 - 9/3/13	60				
		<b>Total:</b>	<b>60</b>				
Eternal Waves	837 Surfside Drive	6/18/13 - 6/27/13	10				
		6/27/13 - 7/7/13	10				
		7/18/13 - 7/27/13	10				
		7/28/13 - 8/6/13	10				
		<b>Total:</b>	<b>40</b>				
Family Dollar	114 Highway 17 North	4/30/13 - 5/6/13	10			8/26/13 - 8/4/13	10
		6/24/13 - 7/8/13	15				
		<b>Total:</b>	<b>25</b>			<b>Total:</b>	<b>10</b>
First Baptist Church	711 16th Avenue North					6/17/13 - 6/21/13	5
						<b>Total:</b>	<b>5</b>
First Federal Bank	211 Highway 17 North					2/04/13 - 2/13/13	10
						<b>Total:</b>	<b>10</b>
Fitness-N-Friendz	353 Highway 17 North B					01/04/13 - 1/14/13	10

Name	Address	Open Display	# of Days	Tent	# of Days	Banner/Temp Sign	# of Days
						<b>Total:</b>	<b>10</b>
Giants	1001 Highway 17 North			5/13/13 - 5/27/13	15		
				9/30/13 - 10/9/13	10		
				<b>Total:</b>	<b>25</b>		
Golden Egg	415 Highway 17 North					5/9/13 - 5/19/13	10
						<b>Total:</b>	<b>10</b>
Island Surf & Paddle	520 Highway 17 South			11/22/13 - 12/1/13	10	11/22/13 - 12/1/13	10
						12/2/13 - 12/11/13	10
						12/12/13 - 12/21/13	10
						12/22/13 - 12/31/13	10
				<b>Total:</b>	<b>10</b>	<b>Total:</b>	<b>40</b>
Miller & Associates Family Dentistry	1602 Highway 17 North					10/11/13 - 10/20/13	10
						10/21/13 - 10/30/13	10
						10/31/13 - 11/9/13	10
						11/10/13 - 11/19/13	10
						<b>Total:</b>	<b>40</b>
Owl's Nest Furniture	410 Highway 17 North - A	9/3/13 - 9/7/13	5			8/31/13 - 9/9/13	10
		9/10/13 - 9/14/13	5			9/11/13 - 9/20/13	10
		9/17/13 - 9/21/13	5			9/22/13 - 10/1/13	10
		9/24/13 - 9/28/13	5			10/3/13 - 10/12/13	10
		10/8/13 - 10/12/13	5			10/14/13 - 10/23/13	10
		10/15/13 - 10/19/13	5			10/25/13 - 11/3/13	10
		10/22/13 - 10/26/13	5				
		10/29/13 - 11/2/13	5				
		11/5/13 - 11/9/13	5				
		11/12/13 - 11/16/13	5				
		11/19/13 - 11/23/13	5				
		12/26/13 - 12/30/13	5				
		<b>Total:</b>	<b>60</b>			<b>Total:</b>	<b>60</b>
Rite Aid	118 Highway 17 North					5/22/13 - 5/31/13	10
						7/2/13 - 7/11/13	10
						<b>Total:</b>	<b>10</b>
Storesmart	610 Highway 17 North					5/10/13 - 5/29/13	20
						6/1/13 - 6/20/13	20
						6/22/13 - 7/11/13	20
						<b>Total:</b>	<b>60</b>
Surf Diner	11 Ocean Boulevard South					7/30/13 - 8/9/13	10
						10/3/13 - 10/12/13	10
						<b>Total:</b>	<b>20</b>
Surfside Freddie's	1507 Highway 17 South			5/9/13 - 5/24/13	15	5/13/13 - 5/22/13	10
				10/1/13 - 10/10/13	10	9/30/13 - 10/9/13	10



RODNEY KEZIAH  
Chief of Police



DOUGLAS F. SAMPLES  
Mayor

**SURFSIDE BEACH POLICE DEPARTMENT**  
811 Pine Drive  
Surfside Beach, SC 29575

**Monthly Activity Report**  
**NOV 2013**  
**(1-NOV-30-NOV 13)**  
*Prepared by Rodney Keziah*

**INTRODUCTION:**

November 2013 statistics show a 5.2% increase in calls for service from last month (890 to 937). Arrest and Citation data between November 2012 and November 2013 showed a 9.7% increase (225 to 247).

As always, these numbers will be detailed for you in the Workload / Performance Metrics section of the report.

**PERSONNEL ACTIONS:**

Michael Manemeit has been hired as a Part-Time Police Officer, and started the Criminal Justice Academy in Columbia on December 1, 2013.

Joseph Carcich has also been hired as a Full-Time Police Officer. Joe is currently awaiting an academy date, but should be early January.

No other personnel actions were taken during this reporting period.

**HIGH RISK LAW ENFORCEMENT ACTIVITIES:**

SBPD officers used one reportable levels of force and no vehicle pursuit during this reporting period (standard handcuffing, escort holds, etc. do not require additional reporting beyond our Uniform Crime Report – see following table for summary).

<b>SBPD - HIGH RISK LAW ENFORCEMENT ACTIVITIES (NOV 2013 Reporting Period)</b>						
DATE	ACTIVITY TYPE	OFFENSE	OFFICERS	ARREST	INJURIES	PROP. DAMAGE
7 NOV	Use of Force	DUS 2 <sup>nd</sup> / Resisting Arrest	PTL Lavender	Yes	None	None
This was the use of a drive stun from TASER during the arrest of an individual. No injuries or damage, suspect complied after TASER deployment.						

**TRAINING:**

As always, officers maintained their Class 1 Law Enforcement licenses via online training provided by the SC Criminal Justice Academy, and continued to receive their mandated in- service hours through the SC Criminal Justice Academy online.

Nov 4-15, LT Hofmann attended Basic Instructor Development at the Criminal Justice Academy. This two week training certifies him as a State Certified Instructor.

Nov 4-6, PTL Solorzano attended RADAR (Speed Measurement) certification class at Myrtle Beach Police training facility.

Nov 5, PTL Lavender attended Datamaster certification training at the Criminal Justice Academy in Columbia.

November 19 and 21, Officers completed their mandatory weapons training and recertification. This training was held at the Georgetown County Sheriff's Office firing range.

November 25-26, PTL's Knight and Lavender attended Advanced Roadside Impairment Training at North Myrtle Beach.

Officers also completed on-line risk management training. The block this month was Managing Traffic Stops. These training modules are provided by the Municipal Association.

## **WORKLOAD / PERFORMANCE METRICS:**

As usual, we've included our Monthly Activity Report (along with the same period last year spreadsheet for comparison purposes). Also included are the usual supplemental reports: the Criminal Investigations log and the USMS Fugitive Task Force report.

Sgt. Bailey's participation in the US Marshalls Task Force assisted our agency in clearing 21 of our outstanding warrants and collecting \$8,974 in bond and fine money.

This month, SBPD officers issued 53 written warnings in lieu of Uniform Traffic Tickets or to record vehicles stopped for non-traffic related reasons (these are not reflected in our database totals).

## **NOTABLE EVENTS / INFORMATION**

On November 12, I received an e-mail from a resident on 7<sup>th</sup> Ave S commending the outstanding service provided by Cpl. Ziolkowski during her recent contact with him. Please see the e-mail in the attachments section.

The Wildfire camera system installation is now complete, and they are fully operational. The system has already been instrumental in two separate arrests.

On Nov 29, SBPD hosted the C.A.S.T. enforcement event in town. Community Action for a Safer Tomorrow is a county-wide enforcement effort in which other agencies assist in conducting safety checkpoints and saturation efforts. This is made possible by a federal grant, in which all overtime for officers are reimbursed to the town. During this event 48 charges were made with 13 physical arrests, and 4 DUI arrests.

Thank you for your continued support of our efforts. Please feel free to call if you have any further questions concerning the monthly report.

**SURFSIDE BEACH POLICE DEPARTMENT**

**Monthly Activity Report  
NOV 2013  
(1 NOV – 30 NOV 13)**

**ATTACHMENTS**

**AND**

**SUPPORTING MATERIALS**



Surfside Beach Police Department - Patrol Division



Monthly Activity Report - NOVEMBER 2012

Calls for Service / Field Activities		Charges and Arrests	
911 Hang-Ups		Accessory to Felony	
Abandoned Property		Allow Unauthorized Operation of Motor Veh	
Abandoned Vehicle		Animal at Large	1
Accident (injuries)	4	Armed Robbery	
Accident (property damage only)	14	Assault / Battery (1st degree)	
Alarm Calls	68	Assault / Battery (2nd degree)	
Alcohol Violation		Assault / Battery (3rd degree)	4
Animal Calls	28	Bank Fraud	1
Armed Subject		Bicycle Violations	
Assault	6	Blackmail / Extortion	
Assisting other Agencies	10	Breach of Trust	1
Bomb Threat		Breaking & Entering Motor Vehicle	1
Booking (non-SBPD)		Burglary 1st Degree / attempt	
Breach of Trust	1	Burglary 2nd Degree / attempt	
Burglary Attempt	1	Burglary 3rd Degree / attempt	
Burglary Business/Building	1	Careless Operation	6
Burglary Residence	9	Child Neglect	
Burglary Vehicle	4	Child Restraint Violation	
Check Forgery	1	Criminal Domestic Violence	3
Child Abuse		Criminal Domestic Violence High & Agg.	1
City Ordinance Violation	2	Criminal Sexual Conduct	
Civil Matter	6	Defrauding Cab	
Credit Card Abuse	2	Disorderly Conduct	12
Criminal Sexual Conduct		Driver's License Violations / Restrictions	2
Death Investigation	1	Driving Under Suspension	20
Debit Card Abuse	1	Driving Under the Influence	11
Decoy Car / Operation		Driving Wrong Side of Highway	
Defraud Check	1	Equipment Violation	
Defraud Food/Gas Bill		Failure to Stop for Blue Lights	
Defraud Innkeeper		Failure to Surrender DL	1
Defraud Wrecker		Failure to Yield Right of Way	
Disabled Vehicle/Motorist	5	False Information to Law Enforcement	4
Disorderly Subjects	2	Following Too Closely	2
Disturbances	7	Forgery	
Domestic Dispute	12	Fugitive from Justice	1
Embezzlement		Golf Cart Violation	
Escorts	5	Grand Larceny	
Fight	3	Handicap Violation	
Fireworks	3	Helmet Law Violation	
Foot Patrol	20	Hitchhiking	
Found Property / Article	5	Improper Lights	
Harassment Calls	10	Improper Turn	
Hit and Run Accidents	2	Kidnapping	
Identity Theft		Leaving Scene of Accident	1
Improper Parking	2	Liquor with Broken Seal	
Incorrigible Juvenile		Littering	
Indecent Exposure			
Information	37	Loud Noise	
Intoxicated Driver	3	Malicious Damage to Property	1
Intoxicated Pedestrian	4	Minor Possession Alcohol	6
Kidnapping		Minor Possession Cigarettes	1



Surfside Beach Police Department - Patrol Division



Monthly Activity Report - NOVEMBER 2012

Calls for Service / Field Activities		Charges and Arrests	
Littering		MOPED Violations	1
Lost/Found Property		Moving Violation (other)	9
Mail Tampering		No DL in Possession	3
Malicious Damage to Auto	1	No Motorcycle DL	
Malicious Damage to Business		No Proof of Insurance	12
Malicious Damage to Property	1	No SC Driver's License	7
Medical Calls/Assisting Fire Dept	6	Noise violation (animal)	
Mentally Ill Subject	1	Open Container	3
Message Delivery		Operating Uninsured Vehicle	11
Misc Beach Problems		Petit Larceny	3
Open Door Business	1	Possession Cocaine / Crack / Ice	
Open Door Residence		Possession Controlled Substance	6
Open Door Town Property		Possession Criminal Tools or Implements	
Open Door Vehicle		Possession Heroin	
Other	53	Possession of Weapon during Crime	
Premises Check	40	Possession Stolen Goods < \$2000	
Prowler	1	Possession Stolen Goods > \$2000	
Public Assist	16	Possession Stolen Vehicle	2
Radar/Traffic Control	1	Possession with Intent to Dist Marijuana	
Repossessions/Towed Vehicles		Possession with Intent to Dist Other	2
Sanitation Problem		Prostitution	
Sex Crimes/Vice	1	Reckless Driving	5
Shoplifting	5	Registration Violations	30
Smoking Ordinance Violation		Resisting Arrest	2
Stolen Property	13		
Stolen Tag		Seatbelt Violation	2
Stolen Vehicle	1	Shoplifting	2
Stolen Vehicle (recovered)	1	Simple Possession Marijuana	8
Street Department Problem	2	Smoking Ord Violation	
Strong Armed Robbery		Speeding (17 corridor)	11
Suicide Attempt		Speeding (residential)	13
Suspicious Circumstances	15	Stop Sign Violation	9
Suspicious Person(s)/Vehicle(s)	70	Striking Fixtures on Highway	
Towed Vehicle		Strongarm Robbery	
Traffic Complaints/Hazards	17	Supply Alcohol to Minor	
Traffic Stops	290	Trespassing	1
Transport for Bond Hearing	27	Unlawful Carrying of Weapon	
Trespassing	6	Unlawful Use of Telephone	3
Unknown Call Type		Vehicle on Beach	
Utility Problem		Wipers/No Lights	
Vandalism			
Vehicle Accidents			
Warrant Service	19	<b>TOTAL</b>	<b>225</b>
Water/Street/Utility Problems		<b>USE OF DETENTION FACILITY</b>	
Welfare Concern	5	Horry County Police Department	64
		SC Highway Patrol / other agency	10
		Surfside Beach Police Department	71
<b>TOTAL</b>	<b>873</b>	<b>TOTAL</b>	<b>145</b>



## Surfside Beach Police Department Monthly Report - October 2013

Calls for Service / Field Activities		Charges and Arrests	
911 HANG-UP	5	ACCESSORY TO FELONY	
ABANDONED PROPERTY		ALLOW UNAUTHORIZED OPERATION OF MOTOR VEH	
ABANDONED VEHICLE		ANIMAL AT LARGE	
ACCIDENT W/ INJURIES	3	ARMED ROBBERY	
ACCIDENT W/ PROPERTY DAMAGE	13	ASSAULT/BATTERY (1ST DEGREE)	
ACCIDENT W/ TOWN PROPERTY	2	ASSAULT/BATTERY (2ND DEGREE)	
AGENCY ASSIST	9	ASSAULT/BATTERY (3RD DEGREE)	5
ALARM BUSINESS	26	ASSAULT/BATTERY BY MOB	
ALARM RESIDENCE	25	ATTEMPTED MURDER	
ALARM VEHICLE		BANK FRAUD	
ALCOHOL VIOLATION		BICYCLE VIOLATIONS	
ANIMAL CALL GENERAL	19	BODILY FLUIDS ON AN OFFICER/JAILER	
ANIMAL CRUELTY	2	BOMB/POSS. MANUF. TRANSPORT DESTRUCTIVE DEVICE	
ARMED ROBBERY (STRONG)		BREACH OF TRUST	
ARMED SUBJECT		BREAKING & ENTERING MOTOR VEHICLE	
ASSAULT GENERAL	6	BURGLARY 1ST DEGREE/ATTEMPT	2
ASSAULT VERBAL		BURGLARY 2ND DEGREE/ATTEMPT	3
BEACH PATROL		BURGLARY 3RD DEGREE/ATTEMPT	
BOMB THREAT		CARELESS OPERATION	11
BOOKING MISC AGENCIES	18	CHILD ENDANGERMENT	
BREACH OF TRUST	1	CHILD NEGLECT	
BURGLARY ATTEMPTED		CHILD RESTRAINT VIOLATION	
BURGLARY BUILDING		CLINGING TO VEHICLES PROHIBITED	
BURGLARY BUSINESS		CRIMINAL CONSPIRACY	
BURGLARY RESIDENCE	2	CRIMINAL DOMESTIC VIOLENCE	2
BURGLARY VEHICLE	1	CRIMINAL DOMESTIC VIOLENCE HIGH & AGGRAVATED	
CHECK FORGERY		CRIMINAL SEXUAL CONDUCT	
CHILD ABUSE		CROSSING MEDIAN	
CITY ORDINANCE VIOLATION		DEFRAUDING CAB/INNKEEPER	
CIVIL MATTER	11	DEFRAUDING RESTAURANT	2
CREDIT CARD ABUSE	1	DISORDERLY CONDUCT/PUBLIC INTOX	15
CRIMINAL SEXUAL CONDUCT		DISPLAY OF OBSCENE BUMPER STICKER	
DEATH INVESTIGATION		DRIVER'S LICENSE VIOLATIONS/RESTRICTIONS	1
DEBIT CARD ABUSE		DRIVING ACROSS PROPERTY/TRAFFIC CONTROL	
DECOY CAR		DRIVING LEFT OF CENTER	
DEFRAUD CHECK		DRIVING ON SIDEWALK	
DEFRAUD FOOD BILL		DRIVING UNDER SUSPENSION	18
DEFRAUD GAS		DRIVING UNDER THE INFLUENCE	14
DEFRAUD INNKEEPER		DRIVING WITH DOORS OPEN	
DEFRAUD WRECKER		DRIVING WITH UNLAWFUL ALCOHOL CONTENT	1
DISABLED VEHICLE	3	DRIVING WRONG SIDE OF HIGHWAY	
DISORDERLY SUBJECT	5	EQUIPMENT VIOLATION	4
DISPATCH TRAINING		ESCAPE	
DISTURBANCE DOMESTIC	13	EXPLOITATION OF A VUNERABLE ADULT	
DISTURBANCE MUSIC	1	FAILURE TO DIM HEADLIGHTS	
DISTURBANCE NOISE	7	FAILURE TO GIVE PROPER SIGNAL	



## Surfside Beach Police Department Monthly Report - October 2013

Calls for Service / Field Activities		Charges and Arrests	
DRUG LAW VIOLATION	1	FAILURE TO RENDER AID	
EMBEZZLEMENT		FAILURE TO STOP FOR BLUE LIGHTS	1
ESCORT	2	FAILURE TO SURRENDER DRIVER'S LICENSE	
ESCORT BUSINESS		FAILURE TO YIELD RIGHT OF WAY	3
ESCORT FUNERAL		FALSE INFORMATION TO LAW ENFORCEMENT	2
EXPLOSION		FELONY DRIVING UNDER THE INFLUENCE	
FAILURE TO RETURN RENTED PROPERTY		FEROCIOUS/VICIOUS DOGS	
FIGHT		FILING FALSE POLICE REPORT	
FIRE CALL ASSIST		FINANCIAL TRANSACTION CARD FRAUD	
FIREWORKS	5	FINANCIAL TRANSACTION CARD THEFT	
FOLLOW UP	48	FIREWORKS	
FOOT PATROL	16	FOLLOWING TOO CLOSELY	1
FOUND ARTICLE	6	FORGERY	
FOUND BIKE		FUGITIVE FROM JUSTICE	
HARASSMENT	2	GOLF CART VIOLATION	
HARASSMENT PHONE	3	GRAND LARCENY	1
HARASSMENT/STALKING	1	HABITUAL OFFENDER	
HIT/RUN W/INJURIES		HANDICAP VIOLATION	
HIT/RUN W/PROPERTY DAMAGE	2	HARASSMENT	
HORRY COUNTY BOOKING	49	HARBORING RUNAWAY	
IDENTITY THEFT		HELMET LAW VIOLATION	1
IMPROPER PARKING	5	ILL TREATMENT OF ANIMALS	
INCORRIGIBLE JUVENILE	1	IMPROPER BACKING	
INDECENT EXPOSURE		IMPROPER EXIT FROM AN ALLEY	
INFORMATION	15	IMPROPER LANE CHANGE	
INTOXICATED DRIVER	7	IMPROPER LIGHTS	4
INTOXICATED PEDESTRIAN	11	IMPROPER PARKING	
KIDNAPPING		IMPROPER START	
LASER DEVICES		IMPROPER TURN	
LITTERING		INDECENT EXPOSURE	
LOST ARTICLE	2	INTERFER WITH POLICE/EMS/FIRE	2
LOST CHILD ON THE BEACH		KIDNAPPING	
MAIL TAMPERING		LARCENY OF A BICYCLE	
MALICIOUS DAMAGE TO AUTO	1	LEAVING THE SCENE (ATTENDED/UNATTENDED/PROP)	1
MALICIOUS DAMAGE TO BUSINESS	1	LIQUOR WITH BROKEN SEAL	1
MALICIOUS DAMAGE TO PROPERTY	1	LITTERING	
MALICIOUS DAMAGE TO RESIDENCE		LOUD NOISE	
MEDICAL EMERGENCY	5	LOUD NOISE/BARKING DOG	1
MENTALLY ILL SUBJECT		MALICIOUS DAMAGE TO PLACE OF WORSHIP	
MESSAGE DELIVERY	1	MALICIOUS DAMAGE TO PROPERTY	3
MISC BEACH PROBLEM	1	MANUFACTURING METH	
MISC CORRECT LATER		MINOR POSSESSION ALCOHOL	1
MISSING JUVENILE		MINOR POSSESSION TOBACCO	
MISSING PERSON		MOPED VIOLATIONS	2
OPEN DOOR BUSINESS		MOTORCYCLE GOGGLES VIOLATION	
OPEN DOOR RESIDENCE	1	NO BUSINESS LICENSE	



## Surfside Beach Police Department Monthly Report - October 2013

Calls for Service / Field Activities		Charges and Arrests	
OPEN DOOR TOWN PROPERTY		NO DRIVER'S LICENSE IN POSSESSION	1
OPEN DOOR VEHICLE		NO MOTORCYCLE DRIVER'S LICENSE	2
PREMISE CHECK	24	NO PROOF OF INSURANCE	6
PROPERTY FOR DESTRUCTION	1	NO SC DRIVER'S LICENSE	15
PROWLER		NOISE VIOLATION (ANIMAL)	
PUBLIC ASSIST	9	OBTAIN SIGN/PROPERTY UNDER FALSE PRETENSE	
RADAR/TRAFFIC CONTROL	17	OPEN CONTAINER (BEER/WINE)	2
REPOSSESSION	3	OPERATING UNINSURED VEHICLE	8
ROAD BLOCK		OPERATING UNSAFE VEHICLE	
SANITATION PROBLEM		PEEPING TOM	
SEX CRIMES/VICE		PETIT LARCENY	2
SHOOTING VICTIM		POINT/PRESENT FIREARM	
SHOPLIFTING	4	POSSESSION OF COCAINE/CRACK/ICE	2
SMOKING ORDINANCE VIOLATION		POSSESSION OF CONTROLLED SUBSTANCE (MEDS)	
SOLICITATION (RELIGIOUS)		POSSESSION OF CRIMINAL TOOLS/IMPLEMENTS	2
STABBING VICTIM		POSSESSION OF DRUG PARAPHERNALIA	7
STOLEN PROPERTY/LARCENY	10	POSSESSION OF FAKE ID	
STOLEN TAG		POSSESSION OF HEROIN	
STOLEN VEHICLE	2	POSSESSION OF STOLEN GOODS < \$2000	2
STOLEN VEHICLE LOCATED		POSSESSION OF STOLEN GOODS > \$2000	
STREET DEPT PROBLEM		POSSESSION OF STOLEN VEHICLE	
SUICIDE ATTEMPT		POSSESSION OF WEAPON DURING CRIME	
SUSPICIOUS CIRCUMSTANCES	22	POSSESSION WITH INTENT TO DIST MARIJUANA	
SUSPICIOUS PERSON(S)	30	POSSESSION WITH INTENT TO DIST OTHER	
SUSPICIOUS VEHICLE(S)	34	POSSESSION WITH INTENT NEAR A SCHOOL/PARK	
TOWED VEHICLE	1	PROSTITUTION	
TRAFFIC COMPLAINT	6	PURSE SNATCHING	
TRAFFIC HAZARD	4	RECKLESS DRIVING	9
TRAFFIC STOP	320	REGISTRATION VIOL (EXPIRED TAG/NO REG POSS/ETC)	29
TRANSPORT	19	RESISTING ARREST	1
TRESPASSING		SEATBELT VIOLATION	5
UNKNOWN CALL TYPE		SEXUAL EXPLOITATION OF A MINOR	
UTILITY PROBLEM		SHOPLIFTING	2
VANDALISM GENERAL		SIMPLE POSSESSION OF MARIJUANA	7
WARRANT SERVICE	17	SMOKING ORDINANCE VIOLATION	
WATER DEPT PROBLEM		SPEEDING (17 CORRIDOR)	10
WEATHER RELATED ISSUE		SPEEDING (RESIDENTIAL)	8
WELFARE CONCERN	7	STALKING	
<b>TOTAL</b>	<b>890</b>	STOP SIGN/LIGHT VIOLATION	2
		STOPPING/STANDING ON HIGHWAY 17	
		STRONGARM ROBBERY	
		SUPPLYING ALCOHOL TO MINOR	
		THEFT OF CONTROLLED SUBSTANCE	
		THREAT OF A PUBLIC OFFICIAL	
		TOO FAST FOR CONDITIONS	3
		TRAFFICKING	



## Surfside Beach Police Department Monthly Report - October 2013

Calls for Service / Field Activities	Charges and Arrests
TRESPASSING	
UNLAWFUL CARRY OF WEAPON	
UNLAWFUL USE OF TELEPHONE	
USE/POSSESSION OF ANOTHERS DRIVER'S LICENSE	
USE OF VEHICLE W/O PERMISSION	1
VEHICLE ON BEACH	
VIOLATION OF ALCOHOL ON PREMISES	
VIOLATION OF PROTECTION ORDER	
WEARING MASK VIOLATION	
WINDOW TINT VIOLATION	2
WIPERS WITHOUT LIGHTS	
<b>TOTAL</b>	<b>230</b>
<b>USE OF DETENTION FACILITY</b>	
Surfside Beach Police Department	57
Horry County Police Department	50
SC Highway Patrol / other agency	16
<b>TOTAL</b>	<b>123</b>
<b>SBPD Prisoners Trans. to County Jail</b>	<b>53</b>



## Surfside Beach Police Department Monthly Report - November 2013

Calls for Service / Field Activities		Charges and Arrests	
911 HANG-UP	3	ACCESSORY TO FELONY	
ABANDONED PROPERTY		ALLOW UNAUTHORIZED OPERATION OF MOTOR VEH	1
ABANDONED VEHICLE		ANIMAL AT LARGE	
ACCIDENT W/ INJURIES	2	ARMED ROBBERY	
ACCIDENT W/ PROPERTY DAMAGE	19	ASSAULT/BATTERY (1ST DEGREE)	2
ACCIDENT W/ TOWN PROPERTY	1	ASSAULT/BATTERY (2ND DEGREE)	
AGENCY ASSIST	18	ASSAULT/BATTERY (3RD DEGREE)	3
ALARM BUSINESS	25	ASSAULT/BATTERY BY MOB	
ALARM RESIDENCE	29	ATTEMPTED MURDER	
ALARM VEHICLE		BANK FRAUD	
ALCOHOL VIOLATION		BICYCLE VIOLATIONS	
ANIMAL CALL GENERAL	18	BODILY FLUIDS ON AN OFFICER/JAILER	
ANIMAL CRUELTY		BOMB/POSS. MANUF. TRANSPORT DESTRUCTIVE DEVICE	
ARMED ROBBERY (STRONG)		BREACH OF TRUST	
ARMED SUBJECT		BREAKING & ENTERING MOTOR VEHICLE	
ASSAULT GENERAL	2	BURGLARY 1ST DEGREE/ATTEMPT	
ASSAULT VERBAL	1	BURGLARY 2ND DEGREE/ATTEMPT	
BEACH PATROL	1	BURGLARY 3RD DEGREE/ATTEMPT	
BOMB THREAT		CARELESS OPERATION	3
BOOKING MISC AGENCIES	19	CHILD ENDANGERMENT	
BREACH OF TRUST	1	CHILD NEGLECT	
BURGLARY ATTEMPTED		CHILD RESTRAINT VIOLATION	
BURGLARY BUILDING		CLINGING TO VEHICLES PROHIBITED	
BURGLARY BUSINESS		CRIMINAL CONSPIRACY	
BURGLARY RESIDENCE		CRIMINAL DOMESTIC VIOLENCE	1
BURGLARY VEHICLE	2	CRIMINAL DOMESTIC VIOLENCE HIGH & AGGRAVATED	
CHECK FORGERY	1	CRIMINAL SEXUAL CONDUCT	
CHILD ABUSE		CROSSING MEDIAN	
CITY ORDINANCE VIOLATION	4	DEFRAUDING CAB/INNKEEPER	
CIVIL MATTER	6	DEFRAUDING RESTAURANT	2
CREDIT CARD ABUSE		DISORDERLY CONDUCT/PUBLIC INTOX	11
CRIMINAL SEXUAL CONDUCT		DISPLAY OF OBSCENE BUMPER STICKER	
DEATH INVESTIGATION		DRIVER'S LICENSE VIOLATIONS/RESTRICTIONS	1
DEBIT CARD ABUSE		DRIVING ACROSS PROPERTY/TRAFFIC CONTROL	
DECOY CAR		DRIVING LEFT OF CENTER	
DEFRAUD CHECK	2	DRIVING ON SIDEWALK	
DEFRAUD FOOD BILL	2	DRIVING UNDER SUSPENSION	23
DEFRAUD GAS	1	DRIVING UNDER THE INFLUENCE	6
DEFRAUD INNKEEPER		DRIVING WITH DOORS OPEN	
DEFRAUD WRECKER		DRIVING WITH UNLAWFUL ALCOHOL CONTENT	
DISABLED VEHICLE	4	DRIVING WRONG SIDE OF HIGHWAY	
DISORDERLY SUBJECT	4	EQUIPMENT VIOLATION	2
DISPATCH TRAINING	2	ESCAPE	
DISTURBANCE DOMESTIC	7	EXPLOITATION OF A VUNERABLE ADULT	
DISTURBANCE MUSIC	2	FAILURE TO DIM HEADLIGHTS	
DISTURBANCE NOISE	3	FAILURE TO GIVE PROPER SIGNAL	



## Surfside Beach Police Department Monthly Report - November 2013

Calls for Service / Field Activities		Charges and Arrests	
DRUG LAW VIOLATION		FAILURE TO RENDER AID	
EMBEZZLEMENT		FAILURE TO STOP FOR BLUE LIGHTS	
ESCORT	7	FAILURE TO SURRENDER DRIVER'S LICENSE	3
ESCORT BUSINESS		FAILURE TO YIELD RIGHT OF WAY	2
ESCORT FUNERAL		FALSE INFORMATION TO LAW ENFORCEMENT	3
EXPLOSION		FELONY DRIVING UNDER THE INFLUENCE	
FAILURE TO RETURN RENTED PROPERTY		FEROCIOUS/VICIOUS DOGS	
FIGHT	1	FILING FALSE POLICE REPORT	
FIRE CALL ASSIST		FINANCIAL TRANSACTION CARD FRAUD	
FIREWORKS		FINANCIAL TRANSACTION CARD THEFT	
FOLLOW UP	45	FIREWORKS	
FOOT PATROL	6	FOLLOWING TOO CLOSELY	1
FOUND ARTICLE	3	FORGERY	1
FOUND BIKE	2	FUGITIVE FROM JUSTICE	
HARASSMENT	2	GOLF CART VIOLATION	
HARASSMENT PHONE	2	GRAND LARCENY	
HARASSMENT/STALKING		HABITUAL OFFENDER	
HIT/RUN W/INJURIES		HANDICAP VIOLATION	
HIT/RUN W/PROPERTY DAMAGE	1	HARASSMENT	
HORRY COUNTY BOOKING	60	HARBORING RUNAWAY	
IDENTITY THEFT		HELMET LAW VIOLATION	
IMPROPER PARKING	5	ILL TREATMENT OF ANIMALS	
INCORRIGIBLE JUVENILE	1	IMPROPER BACKING	
INDECENT EXPOSURE		IMPROPER EXIT FROM AN ALLEY	
INFORMATION	14	IMPROPER LANE CHANGE	1
INTOXICATED DRIVER	2	IMPROPER LIGHTS	1
INTOXICATED PEDESTRIAN	6	IMPROPER PARKING	
KIDNAPPING		IMPROPER START	1
LASER DEVICES		IMPROPER TURN	1
LITTERING	2	INDECENT EXPOSURE	1
LOST ARTICLE	2	INTERFER WITH POLICE/EMS/FIRE	
LOST CHILD ON THE BEACH		KIDNAPPING	
MAIL TAMPERING		LARCENY OF A BICYCLE	
MALICIOUS DAMAGE TO AUTO		LEAVING THE SCENE (ATTENDED/UNATTENDED/PROP)	
MALICIOUS DAMAGE TO BUSINESS		LIQUOR WITH BROKEN SEAL	1
MALICIOUS DAMAGE TO PROPERTY	1	LITTERING	1
MALICIOUS DAMAGE TO RESIDENCE		LOUD NOISE	
MEDICAL EMERGENCY	7	LOUD NOISE/BARKING DOG	
MENTALLY ILL SUBJECT	2	MALICIOUS DAMAGE TO PLACE OF WORSHIP	
MESSAGE DELIVERY	3	MALICIOUS DAMAGE TO PROPERTY	2
MISC BEACH PROBLEM		MANUFACTURING METH	
MISC CORRECT LATER		MINOR POSSESSION ALCOHOL	2
MISSING JUVENILE		MINOR POSSESSION TOBACCO	
MISSING PERSON	2	MOPED VIOLATIONS	
OPEN DOOR BUSINESS		MOTORCYCLE GOGGLES VIOLATION	
OPEN DOOR RESIDENCE		NO BUSINESS LICENSE	



## Surfside Beach Police Department Monthly Report - November 2013

Calls for Service / Field Activities		Charges and Arrests	
OPEN DOOR TOWN PROPERTY		NO DRIVER'S LICENSE IN POSSESSION	5
OPEN DOOR VEHICLE		NO MOTORCYCLE DRIVER'S LICENSE	
PREMISE CHECK	34	NO PROOF OF INSURANCE	12
PROPERTY FOR DESTRUCTION		NO SC DRIVER'S LICENSE	20
PROWLER		NOISE VIOLATION (ANIMAL)	
PUBLIC ASSIST	18	OBTAIN SIGN/PROPERTY UNDER FALSE PRETENSE	
RADAR/TRAFFIC CONTROL	19	OPEN CONTAINER (BEER/WINE)	6
REPOSSESSION	3	OPERATING UNINSURED VEHICLE	17
ROAD BLOCK		OPERATING UNSAFE VEHICLE	2
SANITATION PROBLEM		PEEPING TOM	
SEX CRIMES/VICE	1	PETIT LARCENY	1
SHOOTING VICTIM		POINT/PRESENT FIREARM	
SHOPLIFTING	3	POSSESSION OF COCAINE/CRACK/ICE	
SMOKING ORDINANCE VIOLATION		POSSESSION OF CONTROLLED SUBSTANCE (MEDS)	
SOLICITATION (RELIGIOUS)	1	POSSESSION OF CRIMINAL TOOLS/IMPLEMENTS	
STABBING VICTIM		POSSESSION OF DRUG PARAPHERNALIA	6
STOLEN PROPERTY/LARCENY	4	POSSESSION OF FAKE ID	
STOLEN TAG		POSSESSION OF FALSE INSURANCE DOCUMENT(S)	1
STOLEN VEHICLE	2	POSSESSION OF HEROIN	
STOLEN VEHICLE LOCATED		POSSESSION OF STOLEN GOODS < \$2000	
STREET DEPT PROBLEM		POSSESSION OF STOLEN GOODS > \$2000	
SUICIDE ATTEMPT		POSSESSION OF STOLEN VEHICLE	
SUSPICIOUS CIRCUMSTANCES	30	POSSESSION OF WEAPON DURING CRIME	
SUSPICIOUS PERSON(S)	32	POSSESSION WITH INTENT TO DIST MARIJUANA	
SUSPICIOUS VEHICLE(S)	41	POSSESSION WITH INTENT TO DIST OTHER	
TOWED VEHICLE	1	POSSESSION WITH INTENT NEAR A SCHOOL/PARK	
TRAFFIC COMPLAINT	5	PROSTITUTION	
TRAFFIC HAZARD	6	PURSE SNATCHING	
TRAFFIC STOP	343	RECKLESS DRIVING	1
TRANSPORT	15	REGISTRATION VIOL (EXPIRED TAG/NO REG POSS/ETC)	42
TRESPASSING	2	RESISTING ARREST	1
UNKNOWN CALL TYPE		SEATBELT VIOLATION	16
UTILITY PROBLEM		SEXUAL EXPLOITATION OF A MINOR	
VANDALISM GENERAL	1	SHOPLIFTING	
WARRANT SERVICE	15	SIMPLE POSSESSION OF MARIJUANA	6
WATER DEPT PROBLEM		SMOKING ORDINANCE VIOLATION	
WEATHER RELATED ISSUE		SPEEDING (17 CORRIDOR)	11
WELFARE CONCERN	6	SPEEDING (RESIDENTIAL)	12
<b>TOTAL</b>	<b>937</b>	STALKING	
		STOP SIGN/LIGHT VIOLATION	5
		STOPPING/STANDING ON HIGHWAY 17	
		STRONGARM ROBBERY	
		SUPPLYING ALCOHOL TO MINOR	
		THEFT OF CONTROLLED SUBSTANCE	
		THREAT OF A PUBLIC OFFICIAL	
		TOO FAST FOR CONDITIONS	1



## Surfside Beach Police Department Monthly Report - November 2013

Calls for Service / Field Activities	Charges and Arrests
TRAFFICKING	
TRESPASSING	
UNLAWFUL CARRY OF WEAPON	
UNLAWFUL USE OF TELEPHONE	
USE/POSSESSION OF ANOTHERS DRIVER'S LICENSE	1
USE OF VEHICLE W/O PERMISSION	
VEHICLE ON BEACH	
VIOLATION OF ALCOHOL ON PREMISES	
VIOLATION OF PROTECTION ORDER	
WEARING MASK VIOLATION	
WINDOW TINT VIOLATION	5
WIPERS WITHOUT LIGHTS	
<b>TOTAL</b>	<b>247</b>
<b>USE OF DETENTION FACILITY</b>	
Surfside Beach Police Department	68
Horry County Police Department	60
SC Highway Patrol / other agency	17
<b>TOTAL</b>	<b>145</b>
<b>SBPD Prisoners Trans. to County Jail</b>	
<b>49</b>	





## Surfside Beach Police Department

### USMS Fugitive Task Force NOVEMBER 2013

CHARGE	BOND	DATE	ARREST LOCATION
Total Fines Collected: \$8,974.50 Total Warrants Cleared: 21			



## Rodney Keziah

---

**From:** Cathy Church [REDACTED]  
**Sent:** Tuesday, November 12, 2013 8:04 AM  
**To:** rkeziah@surfsidebeach.org  
**Subject:** Officer Appreciation

Good morning Chief Keziah:

This email is exceptionally late; however, I wanted to commend one of your officers and your department. I bought a vacation home down there in August and, as luck would have it, locked myself out about two weeks later. Needless to say, I had not hid a spare key and could not get back in the house by any means. Luckily, I did have my cell phone with me and after wasted calls to local locksmiths in the area, I obtained the non-emergency number to your department.

I did not get the man's name that answered my call, but he knew that one of your officers (actually, I believe he is a Corporal?) was pretty good at getting into houses. Within five minutes of my call, Julian and another officer arrived at my house. Julian tried and tried to get into the house and was initially unsuccessful. After another wasted call to the locksmith I understand your department utilizes, Julian tried one last time to get into the house and succeeded!

Words cannot express how thankful I am to Julian for the patience and persistence he displayed when no one else seemed to care. Julian made it a point to make sure that I felt welcome in Surfside Beach and told me not to hesitate to contact the department if I ever need assistance again.

What I have not mentioned, Chief, is that I am a 23-year veteran with the Charlotte-Mecklenburg Police Department. It is very refreshing to know that there are still some departments out there that treat fellow officers as family. I knew buying a house at Surfside Beach was the right decision when I did it and the actions of your officers confirmed my belief.

Thank you for your time in reading this and for representing a department with such outstanding officers.

With heartfelt thanks,

Cathy Church  
[REDACTED]



# **Surfside Beach Fire Department**

## **Town Council Report**

**December 10, 2013**

**Submitted By**

**Daniel J. Cimini  
Fire Chief**

**The following is an activity report of the operations of the Fire Department from November 1, 2013 to November 30, 2013**

### **Fire Runs**

Mutual Aid	4
Building Fire	2
Cooking Fire, Confined to container	0
Mobile Property, Vehicle Fire	1
Arcing Wirers	1
Brush, brush/grass mixture	0
Dumpster, Rubbish, Other	0
Fire Other	2
<b>Total</b>	<b>10</b>

### **Rescue/Emergency Medical Incident**

Rescue/EMS other	1
Medical Assist, assist EMS Crew	24
Emergency Medical	1
Motor Vehicle Accident/no injuries	1
Motor Vehicle Accident/with injuries	2
Motor Vehicle Accident/with Entrapment	0
<b>Total</b>	<b>29</b>

### **Hazardous Condition / No Fire**

Power line Down	0
Vehicle Accident, General Cleanup	1
Hazardous Condition	1
Gas Leak {Natural – Propane}	1
<b>Total</b>	<b>3</b>

### **Service Call**

Smoke or Odor Removal	0
Oil or Other Combustible	1
Person in Distress, other	0
Swimmer in Distress	1
Assist Invalid	1
Service Call, other	1
Unauthorized Burning	0
Cover Assignment, Stand By, / Move-up	1
Elevator Rescue	0
<b>Total</b>	<b>5</b>

### **Good Intent Call**

Dispatched & Cancelled en-route	3
Other	2
Assist Police Other	1
<b>Total</b>	<b>6</b>

### **False Alarm/False Call**

Alarm System Activation, No Fire	0
False Alarm or False Call, No Fire	4
System Malfunction	1
Smoke Detector Activation	2
Assist Police	1
No Incident Found	2
<b>Total</b>	<b>10</b>

### **Lost Estimates and Total Incidents**

No Dollar Loss for this reporting period

**Total Incidents for November {63}**

## **Additional information for November**

All SCBA's {Self Contained Breathing Apparatus} monthly tests per NFPA requirements and repairs were made, adjustments and batteries were completed.

Monthly Turn-out Gear inspection was completed per NFPA Requirements.

All apparatus equipment was checked and inventories verified for compliance to ISO and NFPA requirements.

Surfside Beach Fire Department Volunteer staffing levels have remained the same as last month, however, we lost two volunteers who moved away or changed jobs and they were replaced by the 2 that were waiting on clearance. We have 3 new applicants who have put in applications to become Volunteers. Their applications are pending waiting on background checks.

## **Fire Prevention Activities**

Completed Inspections	15
Pending Re-Inspections	32
Public Education Events	8
Plans Review	1
Pre Fire Plans {New}	1
Pre-Plans Revised / Up-Dated	1
Fire Station Visits	3

## **Total Fire Prevention Activities for December {61}**

During the month the new businesses were inspected in accordance with ISO and ICC codes.

## **Training**

Volunteer and Career personnel dedicated 308 hours to training and 242 hours responding to calls during the month.

During the month of November, Captain Williams held a positive pressure ventilation class for the department. The class identified the effects of positive pressure ventilation and how it helps the contents inside of a building by removing the smoke and heat gases out quickly. By removing the smoke, the visibility is much clearer and you're able to conduct a proper search for occupants in a building.

Career personnel have completed the Municipal Association of South Carolina (Risk Management Services on-line training) to receive an additional 5 hours of training during the month.

All career personnel continue to do the Centre Learn training {Horry County Fire Rescue System} to keep up their skills and knowledge to stay up of the national trends as a First

Responder. There are several different classes each month taken for additional 2-4 hours training.

The career and volunteer personnel who have successfully completed the class room portion of the National Registry First Responder training have taken the National Registry test to complete the process. We now have seven {7} nationally recognize First Responders and four {4} Emergency Medical Technician {EMT's} as members of the Surfside Beach Fire Department.

## **Staff Report**

**Captain Mike Hans:** will be retiring as of January 1, 2014 and is taking some vacation time until his retirement date. We have a hiring list still in place and will be setting interviews up for the Town Manager to select the next captain. It is nice to report that all the personnel on the list are either current career personnel or volunteer members of Surfside Beach Fire Department.

**Captain Prentice Williams:** continues to do an outstanding job in developing education programs that are interesting and informative. The program titled "**Neighbors Saving Neighbors**" had its first CPR classes held on November 14<sup>th</sup> & 21<sup>st</sup>. We had five people to participate in the classes. He will continue the CPR classes every Month. The December classes will be held on the 5<sup>th</sup> & 19<sup>th</sup> at 1:00pm and 7:00pm.

Captain Williams continues to research training needs for our career and volunteer members and has been working with the area departments on joint training. In the Month of February 2014 Surfside Beach Fire will host a class that helps identify the problems that every department in the country is having, it will cover "**Limited staffing how to effectively utilize the personnel you have at an emergency scene**".

**Captain Robert Packard:** continues to work on up-dating our inventories of fire hose, SCBA's, nozzles, fire gear and other small equipment in the department. Captain Packard played a significant part in developing the identification and labeling system for the equipment in the department. With the identification and labeling system in place we will be able to identify the location of all the equipment, when it was purchased, and have a replacement schedule available for budget preparation.

Captain Packard continues the preparation for the radio re-banding requirements that are being put in place by Horry County Communications and the FCC.

**Engineer Ted Sacra:** has been the team leader for the auto extrication equipment. He and the committee have looked at many different types of rescue equipment to see what would work best for Surfside Beach Fire Department.

He and his committee have submitted their recommendation of what extrication equipment will work best for our department. Along with several other firefighters and officers he is developing a strategic plan and placement of the equipment for the rescue truck. He is a modeled employee who strides to make improvement and is always willing to take on assignments.

**Engineer Tom Zimpleman:** continues to be a good employee, he has been assisting Captain Packard on several different projects that include station inventories, equipment placement on the apparatus and facilities maintenance.

Tom was the mechanical team leader of the 1920 American LaFrance fire truck. Tom has made great strides on the engine work on the 1920, and has devoted a tremendous amount of time and effort to have the antique fire truck ready for the annual Christmas parade. The unit has been detailed and has been going through some test drives and fine tuning so it will be ready for the parade on the 7<sup>th</sup> of December.

He continues to be a steady hardworking employee, the kind you really enjoy having around.

**Engineer Larry Carter:** continues to work on building a data base for the building department and fire department to utilize. Using the information gather during inspections and tactical surveys we are able to contact the owners of a business directly about a problem without having to go through dispatch.

He continues to help with the rescue equipment and equipment placement on the rescue truck with the other engineers.

He has assumed the position of Acting Captain until the position is filled.

**Chief Daniel Cimini:** I hope that Mayor and Council had a pleasant and Happy Thanksgiving.

The month of November went by quickly with a lot of work being completed on the reports that had to be submitted to the State and to the National Fire Reporting System {NIFRS}.

Specifications for the Turnout Gear were completed. Bids have been prepared for Firefighting Nozzles, additional items needed for the Refurb of Engine 58, and the Fit Test Machine.

During the month I attended the Horry Georgetown Fire Chiefs meeting, the Horry County Fire Rescue planning meeting for a mass casualty disaster drill planned for February. I also attended the State Fire Chief's in-service training class in Columbia during the month.

I wish to remind everyone that the Christmas Holiday season is fast approaching and it is a dangerous time for fires. Please make sure your real trees are kept outside and wet until they are ready to be brought in and decorated. Make sure all decorative light wiring is free of any breaks or pinches. The use of extension cords should be kept to a minimum and make sure they can handle the load you are placing on them.

Please make sure that candles are not left unattended and are extinguished before going to bed or leaving the room.

Thank you for giving me the opportunity to work with a great group of Volunteers, Career Firefighters and a Great Town Staff.

**Have a very safe and Happy Holiday Season.**

*Daniel J. Cimini*

**Fire Chief  
Surfside Beach Fire Department**

# Decision Paper

**Written By:** Sabrina Morris, Director of Planning, Building & Zoning

1. **SUBJECT:** Ordinance Number 13-0768, Second Reading December 10, 2013
2. **FOR:** A request to adopt the 2013 Town of Surfside Beach Comprehensive Plan
3. **PURPOSE:** By law, municipalities with zoning must have a comprehensive plan to guide public and private development within the jurisdiction.
4. **ASSUMPTIONS:** N/A
5. **FACTS: Section 6-29-510 (E) of the SC Code of Laws state:** The local planning commission shall review the comprehensive plan or elements of it as often as necessary, but not less than once every five years, to determine whether changes in the amount, kind, or direction of development of the area or other reasons make it desirable to make additions or amendments to the plan. The comprehensive plan, including all elements of it, must be updated at least every ten years. The comprehensive plan, including all the elements of the plan, must be updated at least every 10 years. The planning commission must prepare and recommend a new plan and the governing body must adopt a new comprehensive plan every 10 years.
6. **IMPACT OF SUCCESS OR FAILURE: The local government must adopt the community facilities element before adopting subdivision or other land development regulations. S.C. Code § 6-29-1130(A)** - If the town fails to adopt the community facilities element the Land Development Regulations approved by the town cannot be enforced.  
**The local government must adopt the land use element before adopting a zoning ordinance. S.C. Code § 6-29-720 (A).** - If the town fails to adopt the community facilities element the Land Development Regulations approved by the town cannot be enforced.
7. **RECOMMENDATION:** Adopt the 2013 Town of Surfside Beach Comprehensive Plan
8. **RATIONALE FOR RECOMMENDATION:** Required by SC Code of Laws **Section 6-29-510** that the Comprehensive Plan **must** be updated every 10 years.
9. **PROPOSED CHANGES:** Mr. Smith submitted numerous changes that he believes should be made in the plan. Copies of those were distributed to Town Council for consideration. Any amendments made to the plan, either from Mr. Smith's recommendations, or other councilmember's recommendations, will be incorporated into the final document for publication.

STATE OF SOUTH CAROLINA ) AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH  
 )  
COUNTY OF HORRY ) TO ADOPT THE 2013 TOWN OF SURFSIDE BEACH  
 )  
TOWN OF SURFSIDE BEACH ) COMPREHENSIVE PLAN

**WHEREAS**, the Mayor and Town Council of the Town of Surfside Beach, in council duly assembled adopted the 2005 Town of Surfside Beach Comprehensive Plan, and

**WHEREAS**, the Mayor and Town Council of the Town of Surfside Beach desire to repeal the 2005 Surfside Beach Comprehensive Plan, and adopt the 2013 Surfside Beach Comprehensive Plan; and

**WHEREAS**, the 2013 Town of Surfside Beach Comprehensive Plan is a revision of the Surfside beach Comprehensive Plan approved in 2005, which not only identifies the challenges, but also focuses on the plans, solutions, vision, and opportunities available in Surfside Beach. Merely maintaining the existing quality of life is not acceptable. The Town of Surfside Beach must be committed to improve its quality of life and overall ambiance; improving public services to a broader base of residents, and dramatically advancing the Surfside Beach *Family Beach* persona. Success lies in an equal commitment and partnering among all stakeholders, including residents, the businesses, and Town Government. The Comprehensive Plan is divided into nine elements: population, economic, natural resources, cultural resources, community facilities, housing, land use, transportation and priority. Each element includes an overview of existing conditions, goals, and objectives.

**NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS THAT THE** 2005 Surfside Beach Comprehensive Plan is hereby repealed; and

**BE IT FURTHER KNOWN** that the 2013 Surfside Beach Comprehensive Plan is hereby adopted by reference as if fully set forth herein.

**SEVERABILITY.** If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, that invalidity shall not affect the other provisions of this article, which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

**EFFECT OF SECTION HEADINGS.** The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

**REPEAL AND EFFECTIVE DATE.** All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect

immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

**BE IT ORDERED AND ORDAINED** by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this 10<sup>th</sup> day of December 2013.

\_\_\_\_\_  
Douglas F. Samples, Mayor

\_\_\_\_\_  
Mary Beth Mabry, Mayor Pro Tempore

\_\_\_\_\_  
Ann Dodge, Town Council

\_\_\_\_\_  
Mark L. Johnson, Town Council

\_\_\_\_\_  
Elizabeth A. Kohlmann, Town Council

\_\_\_\_\_  
Roderick E. Smith, Town Council

\_\_\_\_\_  
Randle M. Stevens, Town Council

Attest:

\_\_\_\_\_  
Debra E. Herrmann, CMC, Town Clerk

Draft

**From:** [Sabrina Morris](#)  
**To:** [dougsamples@surfsidebeach.org](mailto:dougsamples@surfsidebeach.org); [AnnDodge@surfsidebeach.org](mailto:AnnDodge@surfsidebeach.org); [BethKohlmann@surfsidebeach.org](mailto:BethKohlmann@surfsidebeach.org); [MarkJohnson@surfsidebeach.org](mailto:MarkJohnson@surfsidebeach.org); [Mary Beth Mabry](#); [Randle Stevens](#); [Randle M Stevens](#); [rodsmith@surfsidebeach.org](mailto:rodsmith@surfsidebeach.org)  
**Cc:** [mfellner@surfsidebeach.org](mailto:mfellner@surfsidebeach.org); [dhermann@surfsidebeach.org](mailto:dhermann@surfsidebeach.org)  
**Subject:** Mr. Smith's Proposed Changes to the Comp. Plan  
**Date:** Monday, December 02, 2013 11:59:25 AM  
**Attachments:** [Comprehensive Plan 2013\(Smith\).pdf](#)

---

Honorable Council Members:

I hope you all had a wonderful Thanksgiving. I have attached the proposed changes requested by Mr. Smith to the 2013-2022 Comprehensive Plan for your review. I will be happy to insert the changes by amendment at the next Town Council meeting with a majority vote of council.

If you should have any questions or comments, please do not hesitate to let me know.

Thank you!

*Sabrina Morris, CFM*

Director of Planning, Building & Zoning  
Town of Surfside Beach  
115 U.S. Highway 17 North  
Surfside Beach, SC 29575  
843-913-6354 (Office)  
843-238-5432 (fax)



*One hundred percent of the Planning, Building & Zoning staff have earned professional certifications from the [International Code Council \(ICC\)](#).*

Disclaimer:

This e-mail transmission, in its entirety and including all attachments, is intended solely for the use of the person or entity to whom it is addressed and may contain sensitive information which is privileged, confidential, and the disclosure of which is governed by applicable law. If you are not the intended recipient, you are hereby notified that disclosing, distributing, copying, or taking any action in relation to this e-mail is STRICTLY PROHIBITED. If you have received this e-mail in error, please notify the sender immediately and destroy the related message and any attachments.

WARNING: All e-mail correspondence to and from this address may be subject to public disclosure under the South Carolina Freedom of Information Act (FOIA), §30-410 SC Code of Laws.

# Comprehensive Plan 2013-2022

## Current Wording

## Mr. Smith's recommended Changes

<p><b>Page 9:</b> Annexation can play a role in increasing the overall population and altering the demographic characteristics of the town. It is estimated that seven thousand people live within one mile of the current town limits and opportunities may exist for strategic annexation. Annexations should be carefully examined as the costs associated with annexing and subsequently servicing residential properties can often outweigh potential benefits (see also Goal 8 the Land Use Element). Regardless, the town has approached annexation with caution in the past and it is believed that this cautious approach will continue. As such, it is not anticipated that annexation will play a significant role in altering the town's overall population.</p>	<p><b>Page 9:</b> Annexation can play a role in increasing the overall population and altering the demographic characteristics of the town. It is estimated that seven thousand people live within one mile of the current town limits and opportunities may exist for strategic annexation. <del>Annexations should be carefully examined as the costs associated with annexing and subsequently servicing residential properties can often outweigh potential benefits (see also Goal 8 the Land Use Element).</del> Regardless, the town has approached annexation with caution in the past and it is believed that this cautious approach will continue. As such, it is not anticipated that annexation will play a significant role in altering the town's overall population. <b><i>Annexation is a very low priority with this council, but staff will be ready if directed by the town council to pursue an opportunity.</i></b></p>
<p><b>Page 10: Household Size.</b> The decline in the number of persons per housing unit appears to be moderating for Surfside Beach and the surrounding area; however, because the town's population continues to age, future decreases in household size can be expected. As with age, the average long-term household size will depend on the influence of new residents.</p>	<p><b>Page 10: Household Size.</b> The decline in the number of persons per housing unit appears to be moderating for Surfside Beach and the surrounding area; however, because the town's population continues to age, future decreases in household size can be expected. As with age, the average long-term household size will depend on the <del>influence</del> <b><i>influx</i></b> of new residents.</p>
<p><b>Page 16:</b> This evaluation also provides an assessment of community needs which enables the town to develop viable and sustainable economic policies. The economic development element concludes with a discussion of policy goals and objectives designed to encourage economic growth.</p>	<p><b>Page 16</b> This evaluation also provides an assessment of community needs which enables the town to develop viable <del>and sustainable</del> economic policies. The economic development element concludes with a discussion of policy goals and objectives designed to encourage economic growth.</p>
<p><b>Page 26: Economic Development Goal 4:</b> <i>Foster sustainable growth in the tourism industry while preserving the local family-oriented neighborhood culture of Surfside Beach.</i></p>	<p><b>Page 26: Economic Development Goal 4:</b> <i>Foster sustainable growth in the tourism industry while preserving the local family-oriented neighborhood culture of Surfside Beach.</i></p>
<p><b>Page 26: Objectives and Implementation Activities: 4B:</b> Within the tourism industry, there are several distinct sectors, such as cultural tourism, sports tourism, ecotourism, etc. Explore new tourism opportunities for Surfside Beach and assess the</p>	<p><b>Page 26: Objectives and Implementation Activities: 4B:</b> Within the tourism industry, there are several distinct sectors, such as cultural tourism, sports tourism, ecotourism, etc. Explore new tourism opportunities for Surfside Beach and assess the</p>

<p>costs/benefits of developing and promoting new niche areas.</p>	<p>costs/benefits of developing and promoting new niche areas. <b>Encourage rental of Huckabee Park and Martin Park. Advertise and promote usage.</b></p>																								
<p><b>Page 27: 5D:</b> Develop programs that will make the pier a hub of activity throughout the year, not just during peak tourism seasons. Surfside Beach should develop an area(s) that has ongoing community activities; otherwise, the town will always be identified as a seasonal beach community.</p>	<p><del>Page 27: 5D:</del> Develop programs that will make the pier a hub of activity throughout the year, not just during peak tourism seasons. Surfside Beach should develop an area(s) that has ongoing community activities; otherwise, the town will always be identified as a seasonal beach community.</p>																								
<p><b>Page 27: Objectives and Implementation Activities:</b> With the limited number of large undeveloped parcels within Surfside Beach, future growth is somewhat limited. Consideration should be given to annexing land when clearly in the economic and strategic interest of the town. Objectives include (see also the Land Use Element):</p> <p><b>6A:</b> Investigate and, where feasible, pursue the annexation of commercial areas adjacent to town. Research has indicated that annexing commercial property generally provides greater economic benefits for a community.</p> <p><b>6B:</b> Ensure the complementary zoning of newly annexed areas.</p> <p><b>6C:</b> When possible, pursue annexation prior to development.</p>	<p><del>Page 27: Objectives and Implementation Activities:</del> With the limited number of large undeveloped parcels within Surfside Beach, future growth is somewhat limited. Consideration should be given to annexing land when clearly in the economic and strategic interest of the town. Objectives include (see also the Land Use Element):</p> <p><del>6A:</del> Investigate and, where feasible, pursue the annexation of commercial areas adjacent to town. Research has indicated that annexing commercial property generally provides greater economic benefits for a community.</p> <p><del>6B:</del> Ensure the complementary zoning of newly annexed areas.</p> <p><del>6C:</del> When possible, pursue annexation prior to development.</p>																								
<table border="1"> <thead> <tr> <th><b>Month</b></th> <th><b>Name of Event</b></th> </tr> </thead> <tbody> <tr> <td><i>March</i></td> <td>St. Patrick's Day Dance Bar-B-Q Festival</td> </tr> <tr> <td><i>April</i></td> <td>Surfside Beach Rotary 10K/5K Road Race Pet Fair</td> </tr> <tr> <td><i>May</i></td> <td>Beach Music Party Memorial Day Cookout Memorial Day Service</td> </tr> <tr> <td><i>July</i></td> <td>4<sup>th</sup> of July Celebration Kids Fair</td> </tr> <tr> <td><i>August</i></td> <td></td> </tr> </tbody> </table>	<b>Month</b>	<b>Name of Event</b>	<i>March</i>	St. Patrick's Day Dance Bar-B-Q Festival	<i>April</i>	Surfside Beach Rotary 10K/5K Road Race Pet Fair	<i>May</i>	Beach Music Party Memorial Day Cookout Memorial Day Service	<i>July</i>	4 <sup>th</sup> of July Celebration Kids Fair	<i>August</i>		<table border="1"> <thead> <tr> <th><b>Month</b></th> <th><b>Name of Event</b></th> </tr> </thead> <tbody> <tr> <td><i>March</i></td> <td>St. Patrick's Day Dance Bar-B-Q Festival</td> </tr> <tr> <td><i>April</i></td> <td>Surfside Beach Rotary 10K/5K Road Race Pet Fair</td> </tr> <tr> <td><i>May</i></td> <td>Beach Music Party Memorial Day Cookout Memorial Day Service</td> </tr> <tr> <td><i>June</i></td> <td><b>Movies After Dark</b></td> </tr> <tr> <td><i>July</i></td> <td>4<sup>th</sup> of July Celebration Kids Fair</td> </tr> </tbody> </table>	<b>Month</b>	<b>Name of Event</b>	<i>March</i>	St. Patrick's Day Dance Bar-B-Q Festival	<i>April</i>	Surfside Beach Rotary 10K/5K Road Race Pet Fair	<i>May</i>	Beach Music Party Memorial Day Cookout Memorial Day Service	<i>June</i>	<b>Movies After Dark</b>	<i>July</i>	4 <sup>th</sup> of July Celebration Kids Fair
<b>Month</b>	<b>Name of Event</b>																								
<i>March</i>	St. Patrick's Day Dance Bar-B-Q Festival																								
<i>April</i>	Surfside Beach Rotary 10K/5K Road Race Pet Fair																								
<i>May</i>	Beach Music Party Memorial Day Cookout Memorial Day Service																								
<i>July</i>	4 <sup>th</sup> of July Celebration Kids Fair																								
<i>August</i>																									
<b>Month</b>	<b>Name of Event</b>																								
<i>March</i>	St. Patrick's Day Dance Bar-B-Q Festival																								
<i>April</i>	Surfside Beach Rotary 10K/5K Road Race Pet Fair																								
<i>May</i>	Beach Music Party Memorial Day Cookout Memorial Day Service																								
<i>June</i>	<b>Movies After Dark</b>																								
<i>July</i>	4 <sup>th</sup> of July Celebration Kids Fair																								

<p>September Beach Sweep Skyhoundz Disc Contest</p> <p>October Surfside Beach Family Festival</p> <p>November Veterans Day Service</p> <p>December Christmas Tree Lighting Christmas Parade Breakfast with Santa</p>	<p><i><b>Movies After Dark</b></i></p> <p>August <i><b>Guy Daniels Surf off Movies After Dark</b></i></p> <p>September Beach Sweep Skyhoundz Disc Contest</p> <p>October Surfside Beach Family Festival</p> <p>November Veterans Day Service <i><b>Turkey Trout</b></i></p> <p>December Christmas Tree Lighting Christmas Parade Breakfast with Santa</p>
<p><b>Page 58:</b> The council is the town’s legislative body and is responsible for passing ordinances, establishing town policy, and appointing key personnel such as the administrator, town clerk, and town attorney. Perhaps most importantly, the council is responsible for adopting a budget that funds town services.</p>	<p><b>Page 58:</b> The council is the town’s legislative <i><b>and administrative</b></i> body and is responsible for passing ordinances, establishing town policy, and appointing key personnel such as the administrator, town clerk, and town attorney. Perhaps most importantly, the council is responsible for adopting a budget that funds town services.</p>
<p><b>Page 59:</b> The Surfside Beach Finance Department is located within town hall. The finance department is responsible for the issuance of business licenses, the collection of taxes and fees accounts payable and payroll. In addition to maintaining the financial records of the town, the department assists the administrator in the development of the town’s yearly budget and preparing financial reports for council.</p>	<p><b>Page 59:</b> The Surfside Beach Finance Department is located within town hall. The finance department is responsible for the issuance of business licenses, the collection of taxes and fees, accounts payable and payroll. In addition to maintaining the financial records of the town, the department assists the administrator in the development of the town’s yearly budget and preparing financial reports for council.</p>
<p><b>Page 65: Cable Television</b> In 2006, Time Warner Cable entered into a franchise agreement with the town to provide residents with cable television service. Time Warner Cable provides a local office just one mile south of town on US Hwy 17. HTC (Horry Telephone Company) also has cable within the town available in limited areas.</p> <p><b>Phone and Internet Service</b> Horry Telephone Cooperative (HTC), the nation’s largest telephone cooperative, has a franchise agreement with the town to provide landline telephone service. HTC offices are located in Murrells Inlet on US 17 (Bypass).</p> <p>HTC, along with Time Warner Cable and others, provide the</p>	<p><b>Page 65: Cable Television</b> In 2006, Time Warner Cable entered into a franchise agreement with the town to provide residents with cable television service. Time Warner Cable provides a local office just one mile south of town on US Hwy 17. HTC (Horry Telephone Company) and <i><b>Frontier</b></i> also has cable within the town available in limited areas.</p> <p><b>Phone and Internet Service</b> Horry Telephone Cooperative (HTC), the nation’s largest telephone cooperative, has a franchise agreement with the town to provide landline telephone service. HTC offices are located in Murrells Inlet on US 17 (Bypass).</p> <p>HTC, along with Time Warner Cable, <i><b>Frontier</b></i> and others,</p>

<p>town with internet services. Free WI-FI services are available through the town’s library; otherwise, WI-FI availability remains sporadic throughout town.</p>	<p>provide the town with internet services. Free WI-FI services are available through the town’s library; otherwise, WI-FI availability remains sporadic throughout town.</p>
<p><b>Page 68:</b></p>	<p><b>Page 68: Senior Center</b>  <i>Horry County Council on Aging, Inc. is a private 501(c)(3) non-profit corporation founded in 1975 to provide senior care services throughout Horry County. HCCOA was created in accordance with the Older Americans Act of 1965 to provide in home services, senior care services, and senior activities for members in our community. The Surfside Beach Senior Center is located at 1032 10thAve.North Surfside Beach, SC 29575</i></p>
<p><b>Page 69: 1C:</b> Upgrade equipment and facilities as budget constraints permit.</p> <ul style="list-style-type: none"> <li>○ Perform a facilities study to explore the construction of a new facility or the expansion and retrofit of the current facility.</li> <li>○ Replace fleet vehicles according to current capital replacement plan.</li> <li>○ Complete uniform transition.</li> </ul>	<p><b>Page 69: 1C:</b> Upgrade equipment and facilities as budget constraints permit.</p> <ul style="list-style-type: none"> <li>○ Perform a facilities study to explore the construction of a new facility or the expansion and retrofit of the current facility.</li> <li>○ Replace fleet vehicles according to current capital replacement plan.</li> <li>○ Complete uniform transition.</li> </ul>
<p><b>Page 69: 1D:</b> Increase fire staffing to four per shift to meet “two in-two out” requirements.</p>	<p><b>Page 69: 1D:</b> Increase fire staffing to four per shift to meet “two in-two out” requirements using <b>on call personnel.</b></p>
<p><b>Page 69: 1G:</b> A Full Time Fire Prevention/Public Education Officer</p>	<p><b>1G:</b> A Full Time Fire Prevention/Public Education Officer</p>
<p><b>Page 69: Community Facilities Goal 3:</b>  <i>Promote annexation policies that ensure the timely provision of municipal services while protecting the town’s financial position (see the Population, Economic Development, and Land Use elements).</i></p>	<p><del><b>Page 69: Community Facilities Goal 3:</b>  <i>Promote annexation policies that ensure the timely provision of municipal services while protecting the town’s financial position (see the Population, Economic Development, and Land Use elements).</i></del></p>
<p><b>Page 71: 6C:</b> Evaluate the feasibility of a year-round, indoor health and fitness center.</p>	<p><del><b>Page 71: 6C:</b> Evaluate the feasibility of a year round, indoor health and fitness center.</del></p>
<p><b>Page 71: 7F:</b> Encourage the expansion of high speed internet and wireless capabilities throughout the town. Explore grants and other funding opportunities to expand wireless services.</p>	<p><del><b>7F:</b> Encourage the expansion of high speed internet and wireless capabilities throughout the town. Explore grants and other funding opportunities to expand wireless services.</del></p>
<p><b>Page 71: 7C:</b> Support the joint efforts of the town, Santee Cooper, and other utility providers to place infrastructure underground. Continued prioritization (for retrofit) should be given to the beachfront, Surfside Drive, and other areas where</p>	<p><del><b>Page 71: 7C:</b> Support the joint efforts of the town, Santee Cooper, and other utility providers to place infrastructure underground. Continued prioritization (for retrofit) should be given to the beachfront</del> <b>Ocean Boulevard</b>, Surfside Drive, and</p>

<p>the cost-benefit justify placement.</p>	<p>other areas where the cost-benefit justify placement.</p>
<p><b>Page 72: 8C:</b> Examine facility needs and plan for the eventual replacement or renovation/expansion of the town hall building.</p>	<p><b>Page 72: 8C:</b> Examine facility needs and plan for the <del>eventual replacement or renovation/expansion of the town hall building.</del></p>
<p><b>Page 127:</b> The design width of the East Coast Greenway corridor through Surfside Beach has already been approved and finalized. The final step to officially recognize the East Coast Greenway segment through Surfside Beach is to install signage and formally designate the trail route. Once this has been achieved, the Town of Surfside Beach can begin to promote the use of the East Coast Greenway and install greenway enhancements to suit the interest and needs of local users. The current proposed route of the East Coast Greenway passes through the Town of Surfside Beach along Ocean Boulevard. Below is a map that displays the East Coast Greenway route through the South Grand Strand area:</p>	<p><b>Page 127: In April of 2003 the town council passed Resolution #03-032 in support of the East Coast Greenway. The resolution did not designate a final route, but attached to the resolution were two options. Option 1 starts at the northern town limits on the frontage road of Hwy 17 Business, continues south to 5th Ave N at the signal light, then turn east on 5th Ave N to Ocean Blvd, at that point continues south on Ocean Blvd to the town limits at Melody Lane. Option 1 is not a feasible route because of the narrow road width between 3rd Ave N and 3rd Ave S. There is just no room for a designated bike path as required by SCDOT. Option 2 starts at the northern town limits on the frontage road of Hwy 17 Business and continues south on the frontage road to the southern town limits at Melody Lane. This is the most desirable route because there is sufficient road width to accommodate a bike path. In the future when Hwy 17 Business is widened by one lane in each direction there will be no need for the frontage road. At that point the frontage road could be converted into the East Coast Greenway. The intersection at Glenns Bay Road would have to accommodate the Greenway and Hwy 17 Business beyond the Flea Market would require modifications to allow for the Greenway at the time when the road is widened by one lane in each direction. This option could connect to the proposed Greenway in Garden City by going east on Melody Lane to Waccamaw Drive. Below is a map that shows the two options through the Town of Surfside Beach. (see Map Inserts Below): (Insert Options 1 &amp; 2)</b></p>

**Page 131:**  
**9A:** Solicit input from residents and specific stakeholder groups to generate ideas on meeting the transportation service needs and demands of the senior population.  
**9B:** Invest in the sidewalk and bike lane infrastructure to make Surfside Beach an attractive, healthy, and active retirement community.  
**9C:** Conduct an inventory of handicap accessible parking spaces and other related community amenities and draft a community-wide needs assessment.

**Page 131:**  
**9A:** Solicit input from residents and specific stakeholder groups to generate ideas on meeting the transportation service needs and demands of the senior population.  
**9B:** Invest in the sidewalk and bike lane infrastructure to make Surfside Beach an attractive, healthy, and active retirement community.  
**9C:** Conduct an inventory of handicap accessible parking spaces and other related community amenities and draft a community-wide needs assessment.

**9D: Use Large letters with lights on Street Signs at Major Intersections within the town.**



**Page 140: Fire Department Projects**  
 Additional Firefighters  
 Additional Fire Prevention/Public Education Officer

**Page 140: Fire Department Projects**  
 Additional Firefighters *Why?*  
 Additional Fire Prevention/Public Education Officer *Why?*

**Page 140:**  
 New Town Hall 2015 - 2017

**Page 140:**  
 New Town Hall *2018 - 2022*

**Page 140:**  
 Police Station Expansion/Reconstruction

**Page 140:**  
 Police Station *Renovation*/Reconstruction

**Page 143: Unfunded Capital Project Needs**

**Page 143: Unfunded Capital Project Needs**  
*Add Out Fall Pipes at swashes*

**Page 147:**  
**3C:** Investigate the need to fund a full-time grant writer position.

**Page 147:**  
**3C:** Investigate the need to fund a full-time grant writer position.

# Decision Paper

**Written By:** Sabrina Morris, Director of Planning, Building & Zoning

1. **SUBJECT:** Ordinance Number 13-0764, second reading
2. **FOR:** The Town Code of Ordinances Sections 13-52, 13-57, 13-60 and 13-61 be amended adopting and enacting new revisions to the Planning, Building and Zoning Fee schedules.
3. **PURPOSE:** To be more in line with the surrounding county & municipalities. Staff reviewed the fees and charges and have now made recommendations to the adjustments as necessary to assist in the administration of the code.
4. **ASSUMPTIONS:**
  - a. Amended fees will help assist in the administration of the codes that are required by state law and local law to be enforced and correct.
  - b. Increasing the fees will allow the town to be more in line with fees within the area.
5. **FACTS:**
  - a. Fees have not been revised in the surrounding areas in several years.
  - b. It was stated while making calls to other agencies that their fees are in the process of being reviewed and revised.
  - c. The proposed increases still fall behind the surrounding areas. However, we feel the increase will help with cost without discouraging development in our area.
  - d. Staff has now established a true “One Stop” permitting process where all plans are submitted and reviewed in house. This process takes a shorter amount of time and citizens and contractors alike seem to enjoy the benefits.
6. **IMPACT OF SUCCESS OR FAILURE:** The impact would be additional revenue and help with the cost of required reviews, permits and approvals. This would also help the general fund, as all fees collected go into the general fund.
7. **RECOMMENDATION:**
  - a. Approve the proposed ordinance as presented.
  - b. **RATIONALE FOR RECOMMENDATION:** The proposed increases still fall behind the surrounding areas but are more in line that the existing fees. Staff feels the increase will help with cost without discouraging development in our area.

STATE OF SOUTH CAROLINA )  
 )  
 COUNTY OF HORRY )  
 )  
 TOWN OF SURFSIDE BEACH )      **AN ORDINANCE OF THE TOWN OF SURFSIDE BEACH  
 PROVIDING THAT TOWN CODE OF ORDINANCES  
 SECTIONS 13-52, 13-57, 13-60 AND 13-61 BE AMENDED  
 ADOPTING AND ENACTING NEW REVISIONS TO THE  
 PLANNING, BUILDING AND ZONING FEES**

**WHEREAS**, the Mayor and Town Council of the Town of Surfside Beach, in council duly assembled on October 8, 2013 desire to amend Sections 13-52, 13-57, 13-60 and 13-61 of the Town Code of Ordinances; and

**WHEREAS**, the Town of Surfside Beach reviews its fees and charges and make adjustments as necessary to assist in the administration of the code ; and

**WHEREAS**, the Mayor and Town Council deem the new and revised schedule of fees to be reasonable and in order.

**NOW, THEREFORE**, Sections 13-52, 13-57, 13-60 and 13-1 of the Code of Ordinances of the Town of Surfside Beach, South Carolina, is hereby amended to:

**Sec. 13-52. - Building permit and review fees.**

- (a) *New residential construction building permits and fees.* New residential construction permits shall be based upon the total square footage, including heated and unheated square footage at a rate of forty-five cents (\$0.45) per square foot. Residential plan review fees shall be based upon the total square footage, including heated and unheated square footage, at a rate of twenty-two and one-half cents (0.225) per square foot.
- (b) *New commercial construction building permits and fees.* New commercial construction permits shall be based upon the total square footage, including heated and unheated square footage at a rate of thirty-five cents (\$0.35) per square foot. Commercial plan review fees shall be based upon the total square footage, including heated and unheated square footage at a rate of twenty-seven and one-half cents (\$0.275) per square foot. New commercial fees are for building permits only. All mechanical contractors must purchase separate permits under the mechanical permit fee schedule.
- (c) *Renovations, repairs, and remodeling building permits and fees.* Unless otherwise specified, permits required by this code involving structure remodeling, renovations, or repairs shall use the following fee schedule (Table 13-52c). Separate permits are required for electrical, plumbing, mechanical, pools, and signs. This section specifically applies to work that is not defined as ordinary minor repairs (section 13-50).

Table 13-52c FEE SCHEDULE	
Total Valuation*	Permit Fee
\$0 to \$4000.	\$50.00 minimum fee
\$4,001.00 to \$49,999.	\$50.00 for the first \$1,000.00, plus \$5.00 for each additional \$1,000.00 or fraction thereof
\$50,000.00 to \$99,999.	\$295.00 for the first \$50,000.00, plus \$4.50 for each additional \$1,000.00 or fraction thereof
\$100,000.00 to	\$520.00 for the first \$100,000.00, plus \$3.50 for each additional \$1,000.00

\$499,999.99	or fraction thereof
\$500,000.00 and up	\$1,920.00 for the first \$500,000.00, plus \$3.00 for each additional \$1,000.00 or fraction thereof

**\*Valuations for new construction, additions, renovations, repairs, or remodeling.**  
Valuations for additions renovations, repairs, or remodeling shall be determined by the use of 2012 International Building Code or the latest adopted edition thereof on a total square foot basis.  
Valuations for new construction shall be determined by Sec. 13-52 (a) or (b) whichever is applicable.

*Plan review.* When a plan is required to be submitted, a plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fee shall be equal to fifty (50) percent of the building permit fee as set forth herein. The plan review fee is in addition to the building permit fee. When a plan requires corrections or changes by the Building Official an additional fee shall be paid as follows:

Second review: \$100.00  
Third and subsequent reviews: \$75.00

- (d) *Specific permit types.* Specific permit types are set out herein below. For other types of permits that require inspections and are not specifically listed herein refer to subsection 13-52(c) above for applicable fees:
  - (1) *Foundations (special permit).* Use fee schedule in subsection 13-52(c) above.
  - (2) *Electrical (except meter box replacement), plumbing, fire protection system, alarm systems, mechanical (HVAC), and gas systems.* Unless otherwise specified, permits required by this chapter involving electrical, plumbing, fire protection systems, alarm systems, mechanical (HVAC), and gas systems shall use the following fee schedule (Table 13-52c) above.
  - (3) *Electrical meter boxes.* Electrical meter box replacement or change of service fee: One hundred dollars (\$100.00).
  - (4) *Swimming pools.* Residential and commercial fee: Two hundred fifty dollars (\$250.00). Plan review for swimming pool fee: Fifty dollars (\$50.00). In protected coastal areas this permit may be subject to approval by SCDHEC-Office of Coastal Resource Management. For pool repair permit fees, refer to subsection 13-52(c) above.
  - (5) *Awnings.* Refer to subsection 13-52(c) above. Awnings shall conform to town zoning restrictions.
  - (6) *Business inspection (commercial).* Any safety inspection of electrical or plumbing connections and/or the inspection of the condition of a building prior to the restoration of electrical power for occupancy. Fee: Seventy five dollars (\$75.00).
  - (7) *Marine construction.* Fishing piers, bulkheads, and dune-walkovers, refer to subsection 13-52(c) above for permit fees. These structures may require approval by SCDHEC-Office of Coastal Resource Management as a condition to issue and shall comply with town zoning codes.
  - (8) *Manufactured home fee.* Manufactured homes are allowed in the manufactured home park district (MH). Fee: one hundred dollars (\$100.00). The fee includes inspections for one (1) unit set up, supporting foundation, tie downs, and electrical, gas, water, sanitary connections, and any exterior HVAC unit. Permits for accessory decks are subject to the fees prescribed by subsection 13-52(c). Screened enclosures, room additions, and accessory structures are subject to the fees prescribed by subsection 13-52(a).

- (9) *Temporary occupancy permit fee.* One hundred dollars (\$100.00). The building official may issue a temporary occupancy permit before the completion of the entire work covered by the permit, provided that such portion or portions shall be occupied safely. The temporary occupancy shall be for a period of not more than thirty (30) days, and can be renewed for cause with approval of the building official.
- (10) *New certificate of occupancy.* When the occupancy of any building or structure is changed or when a building or structure has been condemned by town council, fee: seventy-five dollars (\$75.00), unless a building permit for renovations or remodeling exceeding fifteen thousand dollars (\$15,000.00) in construction cost is issued.
- (11) *Re-inspection fees for all types of construction.* When the building official or his duly authorized agent finds upon inspection of completed work that the same does not conform to or comply with the provisions of the applicable standard codes or ordinances of the town, he shall notify the permit holder of the corrections to be made. The work shall be inspected one (1) additional time without further charge to insure the corrections were properly made. However, if the inspector determines that extra inspections are necessary for any reason including the following, re-inspection fees shall be paid in advance prior to each additional re-inspection. Fee: seventy five dollars (\$75.00).

Extra inspections may be necessitated when a) A building or improvement is not ready for inspection; b) Previously cited violations not corrected; c) Approved plans not on site; and/or d) Access is blocked by locks, ladders, equipment, or other impediments, etc.

- (12) *Building board appeal.* Fee for an appeal to the building board of appeals: One hundred seventy-five dollars (\$175.00).

**Sec. 13-57. - Subdivision filing and review fees.**

Fees for the filing and review of subdivision plats are established by chapter 15 of this Code and are provided, in summary, by Table 13-57a below. For additional fees and general requirements, reference should be made to chapter 15:

Table 13-57a Subdivision Plat Fees	
Plat/Survey Type	Fee
<b>Preliminary: (Zoning)</b>	
Major Subdivision	\$175.00 plus \$10.00 per lot
Minor Subdivision	\$45.00
<b>Preliminary: (Public Works)</b>	
Major Subdivision	\$100.00
<b>Final (Zoning)</b>	
Major Subdivision	\$175.00
Minor Subdivision	\$40.00
<b>Final (Public Works)</b>	
Major Subdivision	\$100.00
<b>Surveys:</b>	
"As Built" Survey	\$35.00

Combination Survey	\$35.00
--------------------	---------

When the plat and/or survey requires corrections or changes and additional fee shall be calculated as follows:

Second review: \$30.00  
 Third: \$25.00

Fourth and any subsequent reviews: \$20.00

**Sec. 13-60. - Board and commission review fees.**

Pursuant to section 17-212, fees provided in Table 13-60a are established to partially defray costs incurred in the administration of the zoning provisions of this Code:

Table 13-60a Board and Commission Review Fees	
Application or Review Type	Fee
Board of Zoning Appeals Applications	
Special Exception	\$200.00
Variance	\$200.00
Appeal	\$200.00
Planning Commission Applications	
Zoning Map and/or text Amendment	\$250.00
Planned Development (PD)	\$350.00**
Planned Development Amendment	\$350.00**
**Subdivision plat fees may also apply (See Table 13-57a).	

**Sec. 13-61. - Administrative review and zoning permit fees.**

Pursuant to section 17-212, fees provided in Table 13-61a are established to partially defray costs incurred in the administration of the zoning provisions of this Code:

Table 13-61a Zoning Permits, Certificates and Other Review Fees	
Application or Permit Type	Fees
Zoning Permit (General): (See note 1)	\$25.00
Zoning Permit (Specific Activity):	
Zoning Permit (demolition of structure)	\$150.00
Zoning Permit (sidewalks, patios) private property	\$30.00
Zoning Permit (grading, site development, landscaping, and irrigation)	Fee is based on the valuation of improvements. Use Table 13-52c.
Zoning Permit (Right of Way Encroachment Permit)	\$50.00 (See Note 4)
Zoning Permit (fences)	\$25.00 for fences six (6) feet in height or less; fences

**Ordinance No. 13-0764**  
**First Reading: November 11/12/2013**  
**Second Reading: 12/10/2013**

	exceeding six (6) feet in height use Table 13-52c. A fence, regardless of height, to be placed within the shore protection line or area requiring a permit by SCDHEC-OCRM (See chapter 17, article 8).
Zoning Permit (manufactured home placement)	\$50.00 plus building permit/inspection fee. See section 13-52(d) (9).
Zoning Permit (moving any building or structure excluding manufactured home placement)	\$225.00 plus building permit fee (Building permit to be based on valuation of new foundation or other regulated improvement on the new site using Table 13-52c).
Zoning Permit (parking lot construction)	\$50.00
Zoning Permit (Signs excluding portable, special event, and other temporary signs)	Fee based on valuation of structure or improvement. Use Table 13-52c.
Zoning Permit (Tree Removal):	
Removal of Required or Regulated Tree	\$75.00. In cases where a required or regulated tree is determined to be dead or diseased, there is no fee for removal. (See note 2)
Thinning or removal of non-required or non-regulated trees (4" DBH or greater)	\$5 per tree not to exceed \$50 per lot. In cases where a non-required or non-regulated tree is determined to be dead or diseased, there is no fee for removal. (See note 2)
Pruning (limbs over 4" in diameter)	No fee
Zoning Permit (water well allowed only for landscaping and non-consumption purposes).	\$20.00
Certification of Zoning Compliance (General)	\$50.00 (See note 3)
Temporary Certificates of Zoning Compliance (See section 17-208)	
Carnival, circus, or fair	\$500.00
Use of tent, open display, special event signs, portable signs, and/or other temporary signs	\$30.00 There is no fee if the permit is issued for the grand opening of a new business.
Open lot sales for Christmas trees	\$100.00
Temporary real estate office	\$100.00
Contractor's office and equipment sheds	\$100.00
Manufactured or modular units used as temporary business establishments during construction of permanent structure	\$100.00
Certificate of Zoning Compliance (re-inspection fee)	\$50.00
Zoning Plan Review Fees:	
Commercial Plan Review	\$75.00
Residential Plan Review	\$50.00

<b>Zoning Re-inspection fee</b>	
Extra inspections may be necessitated when a) An building or improvement is not ready for inspection; b) Previously cited violations not corrected; c) Approved plans not on site	\$75.00.
<p><b>Note 1:</b> The zoning permit (general) fee applies to activities listed in section 17-203. Where a zoning permit fee is provided for a specific activity, the zoning permit (specific) fee shall apply.</p> <p><b>Note 2:</b> Where the tree removal is in conjunction with a project requiring a building permit and a building permit has been issued, there is no additional fee for the tree removal permit.</p> <p><b>Note 3:</b> Where a zoning permit is required for a project and a zoning permit has been issued, there is no additional fee for the certificate of occupancy.</p> <p><b>Note 4:</b> All right of way encroachment permits must be approved by the Public Works Director or his designee prior to issuance.</p>	

**SEVERABILITY.** If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, that invalidity shall not affect the other provisions of this article, which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

**EFFECT OF SECTION HEADINGS.** The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

**REPEAL AND EFFECTIVE DATE.** All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

**BE IT ORDERED AND ORDAINED** by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this 10th day of December 2013.

\_\_\_\_\_  
Douglas F. Samples, Mayor

\_\_\_\_\_  
Mary Beth Mabry, Mayor Pro Tempore

\_\_\_\_\_  
Ann Dodge, Town Council

\_\_\_\_\_  
Mark L. Johnson, Town Council

\_\_\_\_\_  
Elizabeth A. Kohlmann, Town Council

\_\_\_\_\_  
Roderick E. Smith, Town Council

\_\_\_\_\_  
Randle M. Stevens, Town Council

Attest:

\_\_\_\_\_  
Debra E. Herrmann, CMC, Town Clerk



# Memorandum

---

To: Town Council  
From: Debra E. Herrmann, CMC, Town Clerk  
Date: December 5, 2013  
Re: Stormwater Committee Appointment

**Stormwater Committee.** (1 vacancy) Members of this committee discuss and make recommendations to Town Council about the town's stormwater system and related projects. Town residency is required.

Mr. Ken Harbin resigned at the October 29, 2013 stormwater committee meeting. Town Council is asked to accept this resignation and appoint a new member pursuant to Town Code of Ordinances Section 2-61.

Advertising to fill the vacancy was started on October 30<sup>th</sup>, and published on the town website, the town Facebook page, the town clerk Facebook page, and weekly notices that are now delivered to 603 email addresses.

Stormwater Committee Volunteer Submissions:

Heather Hertel

## Resignation from Stormwater Committee

October 29, 2013

Due to family obligations it is necessary for me to submit my resignation from the Stormwater Committee. Regretfully, it has become increasingly harder to be a contributing member of the committee and the town would be better served having another citizen filling my seat.

Thank you

  
Ken Harbin

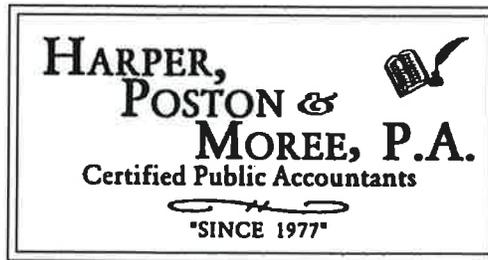
**Debra Herrmann**

---

**From:** Heather Hertel [REDACTED]  
**Sent:** Friday, November 01, 2013 2:37 PM  
**To:** dherrmann@surfsidebeach.org  
**Subject:** Storm water com

Hello, I would like to submit my name for the committee, Sandy Elliot referred me. My name is Heather Hertel, I live a [REDACTED] 5th ave N, Surfside Beach, [REDACTED] [Heather.hertel@\[REDACTED\]](mailto:Heather.hertel@[REDACTED]); [REDACTED] n. Thank you

Sent from my iPad=



**CONFIDENTIAL**

Robert D. Harper, Jr. CPA  
Stacey C. Moree CPA  
P. O. Box 1550  
106 Wall Street, Litchfield  
Pawleys Island, SC 29585  
Tel (843) 237-9125  
Fax (843) 237-1621  
E-mail: HPM@sc.rr.com

Robin B. Poston CPA  
P. O. Box 576  
307 Church Street  
Georgetown, SC 29442  
Tel (843) 527-3413  
Fax (843) 546-7277  
E-mail: HPM2@sc.rr.com

December 4, 2013

Mayor and Members of Town Council  
Town of Surfside Beach  
Surfside Beach, South Carolina

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Surfside Beach, South Carolina for the year ended June 30, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We previously communicated such information in our letter to you dated July 1, 2013. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town are described in Note 1 to the financial statements. As described in Note 1, the Town adopted GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position" during the current year. The reader will note a change in terminology from "net assets" to "net position"; otherwise, the implementation of this statement does not have any impact on the Town's financial statements.

We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the allowance for doubtful accounts of property taxes and sanitation revenues is based on historical revenues, historical loss levels, and an analysis of the collectability of the individual accounts. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.

We believe that overall the financial statement disclosures are neutral, consistent, and clear to users.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such statements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

#### *Disagreements with Management*

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated December 4, 2013.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to

determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

*Other Information in Documents Containing Audited Financial Statements*

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

The financial statements also include an introductory and statistical section required by the Government Finance Officers Association for a comprehensive annual financial report. Although we read the information to determine form and content and that it does not contain any material inconsistencies with the audited financial statements, we did not audit this information and do not express any form of opinion on it.

*Internal Control Matters*

Internal control related matters noted during the audit of the financial statements have been communicated in our auditor's report on internal control over financial reporting and on compliance and other matters and described in the schedule of findings and responses accompanying this report.

This information is intended solely for the use of the Mayor, members of Town Council, and management of the Town of Surfside Beach and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Harper, Poston & Moree, P.A.*

Harper, Poston & Moree, P.A.  
Certified Public Accountants



# Memorandum

---

To: Town Council  
From: Debra E. Herrmann, CMC, Town Clerk  
Date: December 5, 2013  
Re: Stormwater Committee Appointment

**Stormwater Committee.** (1 vacancy) Members of this committee discuss and make recommendations to Town Council about the town's stormwater system and related projects. Town residency is required.

Mr. Ken Harbin resigned at the October 29, 2013 stormwater committee meeting. Town Council is asked to accept this resignation and appoint a new member pursuant to Town Code of Ordinances Section 2-61.

Advertising to fill the vacancy was started on October 30<sup>th</sup>, and published on the town website, the town Facebook page, the town clerk Facebook page, and weekly notices that are now delivered to 603 email addresses.

Stormwater Committee Volunteer Submissions:

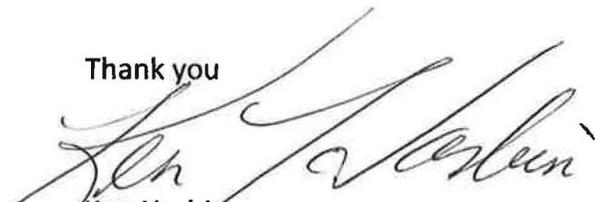
Heather Hertel

## Resignation from Stormwater Committee

October 29, 2013

Due to family obligations it is necessary for me to submit my resignation from the Stormwater Committee. Regretfully, it has become increasingly harder to be a contributing member of the committee and the town would be better served having another citizen filling my seat.

Thank you



Ken Harbin

**Debra Herrmann**

---

**From:** Heather Hertel [heather.hertel@hotmail.com]  
**Sent:** Friday, November 01, 2013 2:37 PM  
**To:** dherrmann@surfsidebeach.org  
**Subject:** Storm water com

Hello, I would like to submit my name for the committee, Sandy Elliot referred me. My name is Heather Hertel, I live at 520 5th ave N, Surfside Beach, 843-712-1721.  
[Heather.hertel@hotmail.com](mailto:Heather.hertel@hotmail.com). Thank you

Sent from my iPad=