



TOWN OF SURFSIDE BEACH
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SURFSIDE BEACH TOWN COUNCIL
Regular Meeting Agenda
Council Chambers ♦ Tuesday, January 14, 2014 ♦ 6:30 p.m.

1. **CALL TO ORDER** – Mayor Douglas F. Samples
2. **INVOCATION AND PLEDGE OF ALLEGIANCE** – Pastor Tom Wallace, Journey Church
3. **AGENDA APPROVAL**
4. **MINUTES APPROVAL**
 - A. Public Hearing December 10, 2013
 - B. Regular Meeting December 10, 2013
5. **PUBLIC COMMENTS – Agenda Items Only.** (3-minutes per speaker)
6. **COMMUNICATIONS**
 - A. Department Reports
 - i. Planning, Building & Zoning
 - ii. Police
 - iii. Fire
 - B. Administrator’s Report - Update on Current Events
7. **BUSINESS**
 - A. First Readings of Ordinances
 - i. #13-0766 to amend §17-417 to allow Docks, and to add §17-418 Penalties for Violation, Councilmember Smith
 - ii. #14-0769 to amend §9-50 Wrecker and Tow Services, Chief Keziah
 - B. Resolution #14-140 to name Poplar Park the T. J. ‘Bill’ Harrison Park, Administrator Fellner
 - C. Fixed Asset Inventory, Mayor Samples and Councilmember Stevens
 - D. Committee Recommendations, Administrator Fellner
 - i. Keep Surfside Beach Beautiful Committee – Hanging Baskets
 - ii. Parking Committee
 - E. Accommodations Tax Committee *(May be deferred until after executive session.)*
 - i. Resignation – Tony Daniell
 - ii. Appointment – Melodye Lane-Laveglia
8. **DISCUSSION** – Any matters of concern or information to be discussed by Town Council.



9. PUBLIC COMMENTS – General Comments. (5-minutes per speaker)

10. COUNCIL COMMENTS

11. EXECUTIVE SESSION

- A. Pursuant to FOIA §30-4-70(a)(2) to discuss proposed contractual arrangements, Administrator Fellner
- B. Pursuant to FOIA §30-4-70(a)(1) to discuss appointment of a person to a public body (See Business Item 7.F.)

12. ADJOURNMENT



**SURFSIDE BEACH TOWN COUNCIL
PUBLIC HEARING MINUTES
DECEMBER 10, 2013 ♦ 5:30 P.M.
TOWN COUNCIL CHAMBERS**

CALL TO ORDER.

Mayor Samples called the public hearing to order at 5:30 p.m. Mayor Samples, and Councilmembers Dodge, Kohlmann, Smith, and Stevens were in attendance. Mayor Pro Tempore Mabry and Councilmembers Johnson were absent. A quorum was present. Others present: Town Administrator Fellner; Planning Director Morris, and Town Clerk Herrmann.

PUBLIC HEARING.

Mayor Samples declared the public hearing open at 6:30 and asked Ms. Morris to present the ordinance.

Ms. Morris explained that fees had not been updated since 2007 or 2008. Even though the fees were increasing, they would still be lower than any other municipality in the area and lower than the county fees. The planning commission held hearings on the proposed increases, and this hearing was for Town Council to hear public comments. The goal was to increase fees, but not discourage growth.

Mayor Samples opened the floor for public comments. There were no public comments, even though Mayor Samples held the hearing open for approximately ten minutes to allow late arrivals to speak if they wished.

Ms. Dodge thanked Ms. Morris saying she appreciated the efforts of the planning commission and staff. They did an excellent job. Ms. Morris said thank you.

Mayor Samples asked if any fees were being raised to higher amounts than those charged by Horry County. Ms. Morris said there were no fees that would be higher than the county charges. Mayor Samples also expressed appreciation for the hard work done by staff and the planning commission.

Mr. Stevens said the business committee did not discuss these particular fees, but it did support the increases proposed by the fire department, because they would receive a discount on their insurance premiums based on the information presented by Chief Cimini.

Ms. Kohlmann, who attended the business committee meeting, said the committee did not discuss the planning, building and zoning fees at all.



**SURFSIDE BEACH TOWN COUNCIL
REGULAR COUNCIL MEETING MINUTES
DECEMBER 10, 2013 ♦ 6:30 P.M.
TOWN COUNCIL CHAMBERS**

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8 **1. CALL TO ORDER.**
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10 Mayor Samples called the meeting to order at 6:30 p.m. Mayor Samples, and Councilmembers
11 Dodge, Kohlmann, Smith, and Stevens were in attendance. Mayor Pro Tempore Mabry and
12 Councilmember Johnson were absent. A quorum was present. Others present: Town Administrator
13 Fellner; Planning Director Morris; Police Chief Keziah; Fire Chief Cimini; Fire Captain Williams, and Town
14 Clerk Herrmann.

15
16 Mayor Samples explained that the absent councilmembers were out because of travelling and
17 medical issues.

18
19 **2. INVOCATION AND PLEDGE OF ALLEGIANCE.**
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21 Pastor David Lyle from Journey Church was unable to attend. Mayor Samples gave the
22 invocation and then lead the Pledge.

23
24 **3. AGENDA APPROVAL.**
25

26 Mr. Smith moved to approve the agenda with an amendment to add a presentation by the Guy
27 Daniels Memorial Foundation immediately after Item 6.A. and before Item 6.B. Mr. Stevens seconded.
28 All voted in favor. **MOTION CARRIED.**
29

30 **4. MINUTES APPROVAL.**
31

32 Mr. Smith moved to approve the minutes of the November 26, 2013 meeting as submitted. Mr.
33 Stevens seconded. All voted in favor. **MOTION CARRIED.**
34

35 **5. PUBLIC COMMENTS – Agenda Items (3 minutes.)**
36

37 “Sandra Elliott, 5th Avenue North. My item is Comprehensive Plan. I’m looking at Mr. Smith’s
38 recommended changes, and there’s been great thought put into it, and we thank you. I’m not gonna
39 speak as the planning commission; just gonna speak as a citizen. On the very first one where you have
40 everything crossed off on page nine at the very end you have annexation is very low priority for this
41 council, that staff will be ready, blah, blah, blah. Actually, I don’t think anybody in town really wants
42 annexation, but this is, this plan is for the future. No one knows what’s gonna happen in the future, but
43 also the way it’s worded, it seems like you’re gonna be on council for ten years, all of you, and your, your
44 term’s only four years. I think the wording is incorrect, and then on, on, down to page 26C where we want
45 to increase our tourism industry, I question that because when we go to page 27, we’re completely
46 crossing out attracting people to our town for our businesses or using the pier as a hub throughout this,
47 throughout the year. If we cross out throughout the year, how are we gonna attract tourists for our
48 businesses? I have a couple of more. Page 71, 7(f), now 23-percent of our citizens are seniors, but
49 there’s 77-percent that are still working people and children. Why are we not trying to explore the grants
50 and other funding to expand, expand wireless services that’s being crossed out? I mean, that doesn’t
51 make sense to me, and my last thing is I have to say, Mr. Stevens [sic,] outfall pipes at swashes is a very
52 good idea. I’ve been working with North Myrtle Beach on that for the last several months, but it’s a very
53 expensive project, but it’s a long term goal that I think we all should reach for. Thank you.”
54
55
56

57
58 **6. COMMUNICATIONS.**
59

60 **A. Comprehensive Annual Financial Report (CAFR) June 30, 2013, Harper, Poston, &**
61 **Moree, PA, CPA.**
62

63 Bob Harper presented the CAFR Executive Summary, a copy of which is on file. Highlights were:
64

65 **Page 1 – Audit Completed**
66

- 67 • Harper, Poston, & Moree did, in fact, prepare the audit report in accordance with *Government*
- 68 *Auditing Standards*.
- 69 • The town received a clean opinion. There were no qualifications in the opinion, which is the
- 70 best opinion that the town could have.
- 71

72 **Page 2 - Statement of Net Position** is a change in terminology, which addresses the town's
73 assets, liabilities, and net position.
74

- 75 • Total assets equal \$22,579,856, most of which are capital assets like buildings, police and
- 76 fire vehicles, and sanitation equipment. Capital assets represent \$17,027,634 of the total
- 77 assets.
- 78 • Liabilities equal \$1,790,312.
- 79 • The Total Net Position is \$20,789,544, of which \$16,442,459 represents capital assets, and
- 80 \$1,040,331 is restricted assets primarily related to accommodations taxes and hospitality
- 81 funds received that were earmarked for specific expenditures.
- 82 • Unrestricted assets total \$3,306,754.
- 83

84 **Page 3 - Statement of Activities** of the town identifying revenues
85

- 86 • General revenues totaling \$6,228,732
- 87 • Program revenues (charges for services), \$1,918,393
- 88 • Operating Grants \$296,602
- 89 • Capital Grants and contributions of \$296,415.
- 90 • Direct Expenditures for Governmental Activities \$6,678,064
- 91 • Direct Expenditures for Business-type Activities \$7,865,192
- 92 • Change in Net Position \$874,950, which was a positive change in position
93

94 **Page 4 - Statement of Revenues**
95

96 • Category	Percentage	Dollar Amount
97 • Taxes and Fees	54.24	\$3,850,207
98 • Licenses and Permits	23.30	1,653,590
99 • Intergovernmental	16.97	1,204,567
100 • Other	3.20	229,198
101 • Fines	2.26	160,154
102 • Total Revenue		<u>\$7,097,716</u>

103
104 **Page 5 - Statement of Expenditures**
105

106 • Category	Percentage	Dollar Amount
107 • Public Safety	38.13	\$2,704,284
108 • General Government	14.01	994,020
109 • Street	13.61	964,627
110 • Capital Outlay	9.02	639,709
111 • Debt Service	7.32	518,499

112	• Non-Departmental	4.63	328,211
113	• Grounds	4.23	299,839
114	• Culture and Recreation	4.01	284,250
115	• Building & Zoning	3.32	235,210
116	• Maintenance	1.72	<u>121,971</u>
117	• Total Expenditures		<u>\$7,090,620</u>

Page 6 – Enterprise Fund Operations (Sanitation and Pier funds)

122	• Revenue:		
123	• Category		Dollar Amount
124	• Sanitation Services		\$1,171,778
125	• Pier Admissions and Rentals		299,298
126	• Transfers from other funds		375,000
127	• Other miscellaneous revenues		<u>2,860</u>
128	• Total Revenue		<u>\$1,837,936</u>

130	• Expenses:		
131	• Category		Dollar Amount
132	• Operating Expenses – Sanitation		\$994,438
133	• Operating Expenses – Pier		120,243
134	• Interest Paid to General Fund for Pier		
135	Purchase		25,564
136	• Loss on Disposal of Assets		8,111
137	• Transfers to other funds		<u>130,477</u>
138	• Total Expenses		<u>\$1,278,833</u>
139	NET INCOME (Loss)		<u>\$ 559,103</u>

142 Mr. Harper explained that the highlights gave an overview of the town’s revenue sources and
143 expenditures.

145 Mayor Samples asked for an explanation of compensated absences set out on page 35 of the
146 CAFR, personal time off (PTO) a liability in the amount \$366,113; he asked if that amount represented
147 earned leave that personnel had not used, and if it was a future liability. Ms. Moree responded from the
148 floor saying that was correct and it was based on the rate of pay as of June 30, 2013. Mr. Harper said
149 that would be liability if everyone cashed out today. Mayor Samples said the personnel policy manual
150 allows PTO accrual up to 640 hours, which represented roughly three months.

152 Mr. Smith referred to page 33 on the same subject, paragraph L Compensated Absences, the last
153 sentence states “A liability for these amounts is reported in governmental funds only if they have
154 matured,” and asked for an explanation. Ms. Moree replied from the floor that the liability accrued at the
155 fund level only when an employee resigns or retires within 60 days of year-end. However, in the
156 Government Wide Statements and proprietary statements required by accounting rules, the entire
157 compensated balance is reflected. The fund balance statements only reflect liability that would be paid
158 within the 60-day resignation or retirement. Mr. Harper said this was a very complicated issue and the
159 number that Town Council should focus on was the \$366,133 as that was the “real number.” Ms. Moree
160 said that was the true liability. (**)

162 Mayor Samples said the finance committee discussed reconciliation of fixed assets because of
163 changes to the software package that was employed by the town. He asked Mr. Stevens if he would like
164 to speak on that.

166 Mr. Stevens said during the finance committee meeting on December 5th they discussed
167 problems with the financial accounting computer software that specifically deals with fixed assets. During
168 the meeting, Mr. Harper said that the problem had forced him to rely on handwritten projections, which
169 may not be accurate or precise. Mr. Stevens said Mr. Harper also said that the problem was identified as
170 a software issue that he had identified in our town, as well as other public entities after the latest CSI
171 updates. Mr. Stevens said CSI is the town's accounting computer software. The mayor and administrator
172 said during the meeting that a manual asset inventory had not been prepared in the past seven years.
173 Everyone present thought it would be a good time to do a complete inventory of fixed assets to drop old
174 items off the list and to correct other anomalies. The administrator said the inventory should be done at
175 department levels, which would give the town a better starting point from which to make assumptions on
176 how the computer software was failing and take steps with the computer programmers to make
177 corrections.

178
179 Mr. Harper said Mr. Stevens' summary was "dead on point," and he believe the point was that
180 clearly the software package the town has was periodically updated. As packages were updated,
181 sometimes the pool of information was different, which resulted in errors that show up in the course of
182 printing the report. CSI is a standard software package that many governmental agencies use, and
183 similar problems have been identified in other users throughout the state.

184
185 Mayor Samples said the committee agreed that Town Council should direct the administrator to
186 conduct a complete, transparent audit of equipment that meets the threshold and reconcile the physical
187 inventory with the CSI report.

188
189 Mr. Stevens said the committee believed it would be in the best interest of the town to present the
190 matter as a business item on the next council meeting agenda as a consensus item so that council could
191 direct the administrator to proceed with a manual fixed asset inventory to be completed prior to the first
192 budget meeting next year. In his opinion, this would correct the problem and also help current
193 councilmembers and any new councilmembers that might be elected to make well informed decisions on
194 any budget matters that may come before council in the way of purchasing or disposing of town assets.

195
196 Mayor Samples agreed. He asked if council wished to have the matter presented as a
197 consensus item. **COUNCIL CONCURRED.**

198
199 Ms. Kohlmann referred to page 74 regarding the pier revenue and said it appeared that 2010 was
200 a banner year, because the receipts were much higher than any other year. Mr. Harper explained that
201 2010 was a 15-month year when the town changed its fiscal year.

202
203 Mayor Samples explained that the then administrator recommended to council to change its fiscal
204 year from April 1 to March 31 to coincide with the state's fiscal year of July 1 to June 30. There have
205 been discussions in the finance committee regarding the fiscal year. The town's revenue is received
206 mainly during the summer season. Under the current structure, that revenue is split between two fiscal
207 years. The same happens with business license revenue to some extent, because of late payments.
208 Under the old schedule, April 1 to March 30, set up by the town's founders, it seemed to work better.
209 Mayor Samples said the finance committee wanted to bring this to Town Council's attention. He believed
210 that the finance director concurred that the nature of the town's revenue cycle is more conducive with the
211 old fiscal year schedule.

212
213 Mr. Stevens agreed with Mayor Samples. The town is a tourist town. The bulk of revenue was
214 received beginning in April through October. Right now, all the revenue was split between two different
215 fiscal years. Mr. Stevens said it definitely made sense.

216
217 Mayor Samples said personally and on behalf of Town Council, thank you to Ms. Moree and Mr.
218 Harper for the presentation stating the town had a "clean bill of health" and also for their work on the
219 audit. The work done by the finance department and administrator was also appreciated.

220

221 **Guy Daniels Memorial Foundation, Mr. Mikey Pruitt.**
222

223 Mr. Pruitt presented the town with an appreciation plaque for being one of the biggest supporters
224 of the foundation and its efforts to support local students through scholarships. During the past 13 years,
225 the foundation awarded over \$60,000 in scholarships to Horry and Georgetown county students. The
226 foundation established an endowment fund so the community contributions would live perpetually. Mr.
227 Pruitt said thank you to Town Council and the town for its past and future help. *(Applause)*
228

229 Mayor Samples said it was great to live in a community where people really care. The town
230 appreciated the recognition very, very much.
231

232 **B. Proclamation #13-88, Arbor Day – December 6, 2013.**
233

234 Mayor Samples presented the proclamation declaring December 6, 2013 as Arbor Day in the
235 Town of Surfside Beach.
236

237 **C. Department Reports.**
238

239 **ii. Planning, Building & Zoning.**
240

241 Ms. Morris presented the written report, a copy of which is on file. Ms. Morris said 132 permits
242 were issued in November compared to 91 in November 2012; 69 inspections were performed; 20 building
243 plan reviews were completed, and 2 stormwater reviews were completed. The department received
244 notification from the International Code Council (ICC) that it is 100-percent certified. ICC recognizes
245 departments with technical requirements and a commitment to safety. Because the department is 100-
246 percent certified it was entered into a drawing for \$1,100 in credit for ICC educational offerings to
247 continue the education process. A department's picture will be posted on the ICC website showing the
248 entire department's staff is certified. Police Chief Keziah, Police Lieutenant Hofmann, and she completed
249 the training, exam, and earned the CPTED (Crime Prevention through Environmental Design)
250 Professional Certification. She believed this would be very helpful for the community, and they were
251 excited about the program. The police chief and she discussed making a presentation to Town Council
252 and the community after the first of the year.
253

254 Ms. Kohlmann congratulated Ms. Morris for completing the CPTED program, because she knew it
255 was difficult for non-police personnel. She looked forward to seeing the presentation.
256

257 **iii. Police**
258

259 Chief Keziah presented the written report, a copy of which is on file. The November statistics
260 were up 5.2-percent from last month and also up from November 2012. Arrest and citation data
261 increased 9.7-percent. Much of that had to do with the town's participation in the state's initiative, Target
262 Zero, which is a goal of zero fatalities. Unfortunately, there was a fatality on Highway 17 Bypass this
263 afternoon. Michael Manemeit started police academy last week. He will work part time and complete
264 academy and field training. A full time officer plans to retire in September; Officer Manemeit will be
265 prepared to take that position. He was selected class leader for his section on his first day at academy,
266 which says a lot about the quality of candidates the town sends for training. Joe Carcich, a previous
267 employee, found out it was too cold in New Jersey, so he moved back and has returned to the
268 department. He will attend academy beginning January 5th, and he will be ready for the summer season.
269 There was one use of force that involved a minimal taser deployment. There were no injuries.
270 Mandatory weapons training was completed on the 19th and 21st. Staff was recertified on all weaponry.
271 Staff is taking risk management training through the Municipal Association of South Carolina (MASC).
272 These are new classes offered online that apply to law enforcement, and some staff have taken additional
273 classes for extra credit. Sergeant Bailey continues to participate in the US Marshal Task Force; 21
274 outstanding warrants were cleared and \$8,974 in bond and fine money was collected for the town. Chief
275 Keziah said the US Marshal Task Force is a good resource and explained that participation costs the

276 town a minimal amount of money. Sergeant Bailey is federally certified to participate in the task force.
277 There were two high profile arrests just this morning as a result of participation. Around 5:30 a.m., an
278 arrest was made in town of a suspect for check fraud and forgeries. The arrest cleared several in-town
279 incidents. As it turned out, this suspect was part of a bigger ring that hit victims in Columbia, Charleston,
280 North Charleston, and North Myrtle Beach. A suspect was located in town who was wanted for murder in
281 Connecticut. It was a cold case and the detectives were able to find DNA (deoxyribonucleic acid) that
282 matched the individual. A warrant was issued and the suspect was arrested at 14th Avenue South this
283 afternoon. The detectives are on their way to pick him up from J. Rueben Long Detention Center. One
284 phone call to the US Marshals had five officers here within an hour to make the arrest. These are two
285 examples of how worthwhile those contacts are and how important it is that the town continues its
286 participation in the task force, because it helps solve high profile cases. Chief Keziah said the Wildfire
287 camera system was operational. Two arrests were made off video surveillance; one was in progress
288 where a perpetrator jumped the fence to gain access to the pier. The dispatchers saw the activity as they
289 monitored the cameras; officers were dispatched to the scene where they made the arrest. On
290 December 29th the department participated in a CAST (Community Action for a Safer Tomorrow)
291 checkpoint, which is a county-wide enforcement effort targeting impaired drivers and underage drinking
292 drivers. A federal grant funds CAST, and it was operated through Shoreline Behavioral Consultants in
293 Conway. There were 15 officers at the checkpoint; 4 driving under the influence arrests were made; 13
294 physical arrests for other charges, and there were 48 total charges during the approximate 6-hour event.
295

296 Mayor Samples said Chief Keziah was doing a great job.
297

298 Mr. Stevens asked for updates on the citizens watch and the citizens police academy. Chief
299 Keziah said the new citizens police academy will be in late January or early February. It was being
300 launched in conjunction with the new "Coffee with Cops" program discussed during the January meeting,
301 which is an informal program where citizens may interact with officers to explain their concerns and ask
302 questions. Lieutenant Hofmann will attend a training class being offered by the state for the Coffee with
303 Cops program. Mr. Stevens asked what efforts would be made over the holidays to curb drunk driving.
304 Chief Keziah said there is a special enforcement group through the Law Enforcement Group in which the
305 town participates. Extra officers will be on the streets. Sober or Slammer and other special enforcement
306 programs run from just before Christmas until the first week of January. Mr. Stevens asked if any citizens
307 were offering sober rides. Chief Keziah said a cab company in Myrtle Beach offers free rides and they
308 usually advertise that closer to Christmas. Mr. Stevens asked when crime watch would be instituted.
309 Chief Keziah said the initial meetings were held; as soon as the community gets organized and ready to
310 launch the program staff is ready. Mr. Stevens thanked the chief and said he was doing a great job.
311

312 Ms. Kohlmann said she hoped everyone noticed the statistics, because in November last year
313 there were nine burglaries, and there were none this year. She believed everyone should thank the chief
314 and police officers for that. She asked if there was anything special being done to eliminate burglaries.
315 Chief Keziah wanted to think it was great leadership (laughter), but officers were doing some community
316 efforts. The two new SUVs (sports utility vehicles) approved in this year's budget were now on patrol.
317 They patrol the beach three or four times a night when the tide is low. The last couple of times they
318 arrested burglary suspects in town, they told them they should have known better; the word on the street
319 was do not go into Surfside Beach. He believed it was a matter of officers doing the best job they could
320 to curb burglary activity.
321

322 **i. Fire.**
323

324 Chief Cimini presented the written report, a copy of which is on file. Statistics for November were
325 10 fire runs; 29 rescue and emergency medical incidents; 3 hazardous conditions with no fire; 5 service
326 calls; 6 good intent calls; 10 false alarms, for a grand total of 63. There was no dollar loss during
327 November. Routine inspections continued throughout the month. Fire prevention activities were 15
328 completed inspections; 32 pending re-inspections; 8 public education events; 1 plan review; 1 new pre-
329 fire plan review; 1 revised pre-plan review; 3 fire station visits, for a total of 61 activities. Volunteers and
330 career personnel dedicated 308 hours to training and 242 hours responding to calls during the month.

331 Career personnel completed the MASC Risk Management Services on-line training to receive an
332 additional five hours of training. All career personnel are actively using Centre Learn between two and
333 four hours weekly, which is the Horry County Fire and Rescue System training system, to keep skills and
334 knowledge current, and to stay up to date with the national trends as first responders. There are now
335 seven nationally recognized first responders and four emergency medical EMTs (emergency medical
336 technicians) who are members of the town's department. Captain Hans will retire January 1st; he is taking
337 vacation time in the meanwhile. There is a pool of candidates that the town administrator will meet with to
338 fill the position he is vacating. Chief Cimini was pleased that the candidates who were either career
339 personnel or volunteers in the department. November passed quickly with a lot of work being completed
340 on the State of South Carolina and NIFRS (National Fire Reporting System) reports, which were required
341 to be recognized as a fire fighting unit. Specifications were completed for turnout gear; bids were
342 prepared for firefighting nozzles, additional items for refurbishing Engine 58 and the fit test machine.
343 Chief Cimini reminded everyone that the holiday season was quickly approaching. This was the most
344 dangerous time of the year for fires. He asked everyone to make sure their real trees were kept outside
345 and wet until they are ready to be brought inside and decorated. Make sure all decorative lighting wires
346 were free of any breaks or pinches. Extension cord use should be kept to a minimum, and make sure the
347 extension cords can handle the load you place on them. If the extension cord is warm to the touch, it is
348 overloaded. Please make sure candles are not left unattended and are extinguished before leaving the
349 room. Many residents are using space heaters. He recommended using ceramic heaters that have
350 automatic shutoffs if they are knocked over, and timers to prevent them from staying on overnight. The
351 space heater should be at least three feet from any object or furniture.
352

353 Mr. Stevens asked for an update on the chief's presentation to the business committee about the
354 proposed inspection fees. Chief Cimini said the concept was presented to the business committee at the
355 direction of Town Council. His impression was that the business committee believed it was a good idea
356 and he believed the committee would send a recommendation to council to proceed with the project. Mr.
357 Stevens said the business committee met with the chief. The business committee believes the small fee
358 would result in a large savings on insurance premiums; a \$50 fee with a \$200 savings.
359

360 C. Administrator's Report – Update on Current Events.

361 Ms. Fellner reported:

- 362 • Magazine production has been postponed until after the first of the year. Advertising sales now
363 total \$23,452.
- 364 • The winter street paving projects were delayed due to the rain and cold weather. The projects
365 were deferred until February. Letters were delivered today to residents in the affected areas.
366 The information was also posted on the website. The streets involved are 14th Avenue South
367 from Dogwood Drive to Highway 17; Oak Drive North from 1st Avenue North to Myrtle Drive North,
368 and 13th Avenue North from Ocean Boulevard to Cedar Drive North.
- 369 • Staff met with the engineer and the contractor with regard to the improvements at the pier parking
370 lot. It was decided at the preconstruction meeting that the excavation and paving would need to
371 include an additional area that is damaged and would compromise new infrastructure and would
372 not facilitate the improvements to the stormwater runoff. To ensure that council was aware of the
373 scope and cost of the project, Ms. Fellner explained that the original bid for the pier parking lot
374 ADA (Americans with Disabilities Act) enhancements was \$38,000 by J. W. Hardee. The
375 expenditure to include the additional damaged area is change order number 1 in the amount of
376 \$6,957.50. The project was budgeted for \$43,500; with change order number 1, cost would be
377 approximately \$1,457.50 over budget. Work on the project started with excavation of pervious
378 materials and sand. The project will close only half of the pier parking lot and will last
379 approximately two weeks, depending on the weather. The contractor hopes to have it completed
380 by Christmas.
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- A preconstruction meeting to discuss the pier roof is scheduled Friday, December 13th. The project, weather permitting, is scheduled to commence next week. Materials were ordered. Thompson believes that it should not take longer than four days to complete, depending on the weather.
 - Staff will begin work tomorrow on the 12th Avenue South dune walkover. When completed, it will measure 12-feet by 12-feet with increased seating, approximately doubling its size.
 - Interviewing for the battalion captain position will conclude tomorrow. As mentioned by Chief Cimini, the position was open due to retirement of Mike Hans.
 - Staff started on the budget process and will be working diligently on the budget over the next few months.
 - Work on the employee manual is on-going.
 - At the last meeting, Ms. Fellner reported that SCDOT (South Carolina Department of Transportation) would send additional \$162,252 from cancellation of the Highway 17 resurfacing project. A check was received in that amount and was deposited.
 - On behalf of herself and all town employees, she wished Town Council and all local citizenry a safe and happy holiday season.

410 Mr. Smith asked if the restaurant must close during the roof repair. Ms. Fellner said yes, and staff was working closely with the owners who also will attend the preconstruction meeting.

411

412 **7. BUSINESS.**

413

414 **A. Second Readings of Ordinances**

415

416 **I. #13-0767 to adopt 2013 Comprehensive Plan, Director Morris.**

417

418 Ms. Morris said a public hearing was held at the last council meeting. Town Council also approved first reading at the last council meeting. It was requested at that meeting that councilmembers get in touch with staff to propose their recommended changes and corrections. She appreciated councilmembers that made recommendations and corrections; a list of recommended amendments was presented in the package.

422

423

424 Ms. Morris recommended that on the title page under the list of councilmembers that Ann Dodge be changed to Anna F. Dodge.

425

426

427 Mr. Smith moved to approve second reading of Ordinance #13-0767 to adopt 2013 Comprehensive Plan. Ms. Dodge seconded.

428

429

430 Mr. Smith moved to amend the Comprehensive Plan "to include the suggestions by Councilman Smith, that's me, and these have been given to councilmembers by way of email and also, I think they were on the website." Mr. Stevens seconded. All voted in favor. **MOTION TO AMEND CARRIED.**

431

432

433

434 Mr. Smith moved to amend the Comprehensive Plan title page as recommended by Ms. Morris to change Ann Dodge to Anna F. Dodge.

435

436

437 Mayor Samples asked Ms. Dodge if that change was agreeable. Ms. Dodge said she suggested the change.

438

439

440 Ms. Kohlmann seconded. All voted in favor. **MOTION TO AMEND CARRIED.**

441 Ms. Kohlmann asked if the Comprehensive Plan could be amended in the future. Ms. Morris said
442 that was correct.
443
444

445 Mayor Samples believed Ms. Kohlmann's question was relevant. This is a plan, and like all
446 plans, is subject to change.
447

448 Mayor Samples called for vote on the primary motion as amended. All voted in favor. **MOTION**
449 **CARRIED AS AMENDED.**
450

451 **ii. #13-0764 to amend §§13-52, 13-57, 13-60 & 13-61 Planning, Building & Zoning Fees,**
452 **Director Morris.**
453

454 Ms. Morris said the department fees had not been updated for several years. Town Council
455 directed staff during the budget meetings to evaluate fees and make recommendations, which were
456 incorporated into the ordinance. The fees were comparable to surrounding area fees, but still remained
457 lower than amounts charged by others. The fee structure promotes economic development, while
458 improving revenue.
459

460 Mr. Smith moved to adopt second reading of Ordinance #13-0764, Planning, Building and Zoning
461 Fees. Mr. Stevens seconded.
462

463 Mayor Samples asked again whether any individual fees were greater than the amounts charged
464 by Horry County. Ms. Morris said there were no fees higher than the county's.
465

466 All voted in favor. **MOTION CARRIED.**
467

468 **B. Stormwater Committee Resignation and Appointment (may be deferred until after**
469 **executive session.)**
470

471 **i. Resignation: Ken Harbin.**
472

473 **ii. Volunteer: Heather Hertel.**
474

475 This item deferred until after executive session.
476

477 **8. DISCUSSION – Any matters of concern or information to be discussed by Town**
478 **Council.**
479

480 Mr. Smith said the 50th Anniversary Focus Group chairman, Bob Childs, recommended that the
481 town's first mayor, T. J. "Bill" Harrison be recognized by naming the park on Poplar Drive in his honor.
482 Mr. Smith recommended that the administrator be directed to bring a resolution to the first meeting in
483 January to accomplish the recommendation. The resolution should state the reason and what specifically
484 would be done to accomplish the recommendation.
485

486 Mayor Samples agreed with Mr. Smith.
487

488 Mr. Stevens concurred with Mr. Smith.
489

490 Ms. Kohlmann also agreed.
491

492 **COUNCIL CONCURRED.** Mayor Samples said the administrator had council's direction.
493
494

495 **9. PUBLIC COMMENTS – General Comments (5 minutes.)**

496
497 "Ron Ott, 7th Avenue North. If I remember correctly, Terry Cooper passed away (**) we were
498 gonna name a street after him and this, the council which the mayor now resides on, voted never to name
499 anything after a person. (**) Did we forget that? I guess we did. Wasn't that made into an ordinance?"
500

501 Mayor Samples asked to interrupt and ask that time be stopped to allow Mr. Ott his comment
502 time. Mayor Samples said to answer Mr. Ott's question, and he apologized for failing to do so during the
503 discussion, there was a policy adopted to prohibit naming infrastructure or buildings after individuals,
504 because there was a feeling that someone always had hurt feelings. It was a policy and was never
505 codified as an ordinance. In this particular instance, he believed that council all agreed that the first
506 mayor should be recognized. The Harrison family had been very involved in the community since the
507 town's inception. 'North Poplar Park' just was not a suitable name, and it was due time that former mayor
508 Harrison was recognized.
509

510 Mr. Ott: "Mr. Mayor, a policy is a policy. We don't like it out there when we want it, and then hide
511 it when we don't want it."
512

513 Mayor Samples said that was why it was a policy, not an ordinance.
514

515 Mr. Ott: "(** if the council voted for a policy, and I'm sorry, I, I, I don't mind (**) and it should have
516 a name. We did do something."
517

518 Mayor Samples said the council passed a policy.
519

520 Mr. Ott: "Yes, you did. I don't remember everything, but I do remember some things. I
521 remember that, because there was a lot of squawking going on. I wanna remind myself that I, I moved
522 here and everybody said how nice the town is. It's a beautiful town. I moved here because of the people.
523 The people are nice, and that you can't get away from, and I would try to help you remind ourselves that
524 we need to remember our neighbors and our neighbors are our greatest asset. The people that are
525 around us who can help; they help each other and we should all stand behind everybody. I'm sorry I had
526 to bring that up, but I, (**) you know, I just wanted to make that known. You know, if one person can't
527 have it, (**) can't have it on everybody. I want to thank everybody and have a happy, Merry Christmas
528 and a Happy New Year. Thank you very much for your service everybody.
529

530 "Ralph Magliette, Harbor Lights Drive. I'm here for, to represent the South Strand Helping Hand.
531 Just want to thank everyone in town, everyone in administration, the fire department, police department,
532 administrator, all the council people for all the wonderful work and generosity you have shown to South
533 Strand Helping Hand, and I'm here just to thank you and to say that from my perspective it has been
534 miraculous. We had gone into the Thanksgiving season wondering if we were gonna have resources to
535 provide 250 meals for our clients, which was a frozen turkey, all the fixings and dessert, because of our
536 monetary problems, but we were able to provide 262 complete meals to people. In fact, the nice thing
537 and the blessing about the kind of work that we do is that we had walk-ins come in and we had sufficient
538 to be able to provide walk-ins actual Thanksgiving meals that came in on Wednesday, so it's truly a
539 blessing and I'm honored to represent them, and to live in a town where we have such loving,
540 compassionate and caring people. Secondly, we are also doing the Christmas toys for South Strand
541 Helping Hand and it's the same thing. When we had first looked at it and our member churches, because
542 of the way the economy is and some problems, we had thought that maybe we could support and be able
543 to provide 450 Christmas toys and clothing to children this year. But again, you know I'm a believer in
544 miracles, and I asked God for help. You've heard me say before, and this is the truth that I pray on it, and
545 being an engineer that's one of the most difficult things for me to do is to give it up to the Lord, because
546 as an engineer I need to define it and control the process, and so it is extremely difficult for me to pray
547 and my faith weeble-wobbles and sometimes I get very angry with the Lord, but having said that to date
548 we've been able to provide a minimum of 500 toys to children. We keep getting donations in every day
549 and checks from people and probably will exceed 600 toys and clothing for children, which is a
550 remarkable achievement to everybody who lives in Surfside Beach and the general area, so God bless

551 you all for a wonderful thing that you've done, and the positive difference that you make. On a separate
552 issue very quickly, since I volunteer at the South Strand Senior Center, Jackie Willis couldn't be here, but
553 she wanted me to thank everybody for the wonderful donations and help that you provided the Senior
554 Center and some of the events that were made possible through donations from people. Many of these
555 donations are invisible. People just come and say that we, we're gonna donate money, or they're gonna
556 donate time, or whatever it is, but I have a list here that she had given me just to thank everybody for the
557 events that were made possible through your donations to the South Strand Senior Center. We had a
558 social tea. We had a barbeque. We had a hula Hawaiian party. We had a disco dancing [sic.] We had a
559 Halloween party, a Thanksgiving meal, a Christmas meal. We're gonna have a New Year's Eve party,
560 and we also had a pier visit. None of these could have been possible without the donations from people
561 and the volunteer efforts of people within this town, because many of the people who go to the senior
562 center have a limited income and they're relatively old, and so we need to have the support of the town
563 and the volunteers here to make it happen. So, thank everyone for remembering our aged, and helping
564 South Strand Senior Center, and I would be remiss without thanking people for the donations that were
565 made, and I'll list that; we have donations of a chest freezer, a large popcorn machine, a DVD (digital
566 video disc) player, DVD movies, card tables, records, decorations, stationery and postage stamps were
567 all donated through the kindness and generosity of the people of Surfside Beach and the surrounding
568 communities, and I would thank you for them and say God bless you, and Merry Christmas, and I'm very
569 proud to live here, and thank you again." (Applause)

570
571 **10. COUNCIL COMMENTS.**

572
573 Ms. Dodge: "I wanna thank, personally, and I'm sure every member of this council will verify as
574 well, I want to thank all of the citizens in our town who volunteer to help this town in any capacity, great or
575 small, it doesn't matter, but it makes our town better and better. It's so, so much appreciated. Thank you
576 very much."

577
578 Mr. Smith: "Merry Christmas and Happy New Year."

579
580 Mr. Stevens: "I wanna thank everybody for coming out. I wanna wish everybody in the audience,
581 Mayor, Town Council, staff, everybody a Merry Christmas and a Happy New Year. May all your wishes
582 come true. May your new year be safe, and productive."

583
584 Ms. Kohlmann: "Thank you. I'd just like to wish everybody a Merry Christmas and a Happy New
585 Year, and please remember on Christmas and New Year's the police and firemen are out there working
586 to keep us all protected and we're all home safe and warm and enjoying our families. They, they don't
587 get to do that. So, please remember them. Thank you all."

588
589 Mayor Samples: "Remember Saturday; that's the Christmas parade. It's the 34th annual Surfside
590 Beach Christmas Parade. It begins at two o'clock. Let's keep our fingers crossed and hope that the
591 weather is, is, works with us. (**) There will be some detours out there, but I'm sure, if you've lived here
592 for a little while, you'll figure your way out around the grid, but be nice to those guys and gals that tell you
593 you've gotta drive the other way, cause they're, they're just doing their jobs. God bless you all. Take
594 care. We'll see you next year."

595
596 **11. EXECUTIVE SESSION - Pursuant to FOIA §30-4-70(a)(1) to discuss the appointment of**
597 **a person to a public body (See Business Item 7.B.)**

598
599 Mr. Smith moved to enter executive session at 7:48 p.m. Ms. Dodge seconded. All voted in
600 favor. **MOTION CARRIED.**

601
602 Mayor Samples noted that in the past he had not been clear about citing the reason for entering
603 executive session and said that pursuant to Freedom of Information Act Section 30-4-70(a)(1) to discuss
604 the appointment of a person to a body. He explained that recently he read where a town was being sued
605 for failing to state the purpose of executive sessions and he wanted to comply with statutes.

606
607 Mr. Smith moved to reconvene regular session at 8:01 p.m. Ms. Dodge seconded. All voted in
608 favor. **MOTION CARRIED.**

609
610 Mayor Samples said that no action was taken during executive session.

611
612 Mr. Smith moved to accept the resignation of Ken Harbin from the stormwater committee. Mr.
613 Stevens seconded. All voted in favor. **MOTION CARRIED.**

614
615 Mayor Samples said a vacancy was declared on the stormwater committee.

616
617 **12. ADJOURNMENT.**

618
619 Mr. Smith moved to adjourn the meeting at 8:01 p.m. M. Stevens seconded. All voted in favor.
620 **MOTION CARRIED.**

621
622 Prepared and submitted by,

623
624 _____
625 Debra E. Herrmann, CMC, Town Clerk

626
627 Approved: January 14, 2014

628
629
630 _____
631 Douglas F. Samples, Mayor

632
633 _____
634 Mary Beth Mabry, Mayor Pro Tempore

635
636 _____
637 Ann Dodge, Town Council

638
639 _____
640 Mark L. Johnson, Town Council

641
642 _____
643 Elizabeth A. Kohlmann, Town Council

644
645 _____
646 Roderick E. Smith, Town Council

647
648 _____
649 Randle M. Stevens, Town Council

643 *Clerk's Note: This document constitutes minutes of the meeting that was audio taped. These are*
644 *detailed minutes documenting each member's comments. Appointments to hear audio tapes may be*
645 *scheduled with the town clerk. In accordance with FOIA, meeting notice and the agenda were distributed*
646 *to local media and interested parties. The agenda was posted on the town website, the entry door at*
647 *Town Council Chambers, and in the Town Hall reception area. Meeting notice was also posted on the*
648 *Town marquee. Public Comments and Town Council Comments are transcribed as close to verbatim as*
649 *possible. When (**) is used a section of the tape is inaudible.*

Planning, Building & Zoning Report for the Month of December 2013

There are currently 11 new homes being built in the town and we are reviewing plans for and additional 3. Renovations and additions are being made to homes in town and commercial property so we have been very busy. Building permits rose from 56 in December of 2012 to 103 in 2013.

The Town has started participating in the CPTED (Crime Prevention through Environmental Design) by talking with citizens and commercial property owners about what steps can be taken to enhance their property in hopes to deter vandalism and crime. We have also met with the Public Works Director and requested CPTED be used within the town during pruning of trees/shrubs in parks and rights of ways etc. After Public Works Director consulted with the State Arborist to ensure ISA guidelines were being met Passive Park underwent a comprehensive pruning which included trees being trimmed where limbs are now no lower than 6' and shrubs no higher than 2'. We have received several calls from citizens stating they love the open feel of the park and feel much safer while exercising and walking.

We are working diligently to lower our CRS (Community Rating System) rating. Currently the town is a 9, which means property owners save 5% on their premiums. By reducing the rating, property owners could save even more on premiums especially for those properties located within a SFHA (Special Flood Hazard Area).

OPEN DISPLAYS, BANNERS & TENTS · 2013

Name	Address	Open Display	# of Days	Tent	# of Days	Banner/Temp Sign	# of Days
Bargain Beachwear	1310 Highway 17 South			5/10/13 - 5/27/13	20		
				Total:	20		
Bargain Beachwear	1111 Highway 17 North			5/13/13 - 5/27/13	15		
				7/29/13 - 8/24/13	30		
				Total:	45		
Burke's Outlet	120 Highway 17 North	1/17/13 - 1/21/13	5			2/15/13 - 2/18/13	5
		3/15/13 - 3/18/13	5				
		4/19/13 - 4/22/13	5				
		5/24/13 - 5/28/13	5				
		6/12/13 - 6/21/13	10				
		Total:	30			Total:	5
Carolina Pickers	510 Highway 17 North · A			5/10/13 - 5/19/13	10		
				5/25/13 - 6/3/13	10		
				6/15/13 - 6/29/13	15		
				7/1/13 - 7/15/13	15		
				7/26/13 - 8/4/13	10		
				Total:	60		
Carolina Wholesale	801 Highway 17 South	5/14/13 - 5/28/13	15			11/14/13 - 11/23/13	10
		11/12/13 - 11/26/13	15			11/24/13 - 12/3/13	10
		11/27/13 - 11/11/13	15			12/4/13 - 12/13/13	10
		11/12/13 - 12/26/13	15			12/14/13 - 12/23/13	10
		Total:	60			Total:	40
Charz Family Grill	355 Highway 17 North · B			5/16/13 - 6/4/13	20		
				Total:	20		
Dollar General	1513 Highway 17 South	7/3/13 - 9/3/13	60				
		Total:	60				
Eternal Waves	837 Surfside Drive	6/18/13 - 6/27/13	10				
		6/27/13 - 7/7/13	10				
		7/18/13 - 7/27/13	10				
		7/28/13 - 8/6/13	10				
		Total:	40				
Family Dollar	114 Highway 17 North	4/30/13 - 5/6/13	10			8/26/13 - 8/4/13	10
		6/24/13 - 7/8/13	15			12/6/13 - 12/15/13	10
		12/6/13 - 12/15/13	10			12/23/13 - 1/1/14	10
		Total:	35			Total:	30
First Baptist Church	711 16th Avenue North					6/17/13 - 6/21/13	5
						Total:	5
First Federal Bank	211 Highway 17 North					2/04/13 - 2/13/13	10
						Total:	10

Name	Address	Open Display	# of Days	Tent	# of Days	Banner/Temp Sign	# of Days
Fitness-N-Friendz	353 Highway 17 North B					01/04/13 - 1/14/13	10
						Total:	10
Giants	1001 Highway 17 North			5/13/13 - 5/27/13	15		
				9/30/13 - 10/9/13	10		
				Total:	25		
Golden Egg	415 Highway 17 North					5/9/13 - 5/19/13	10
						Total:	10
Island Surf & Paddle	520 Highway 17 South			11/22/13 - 12/1/13	10	11/22/13 - 12/1/13	10
						12/2/13 - 12/11/13	10
						12/12/13 - 12/21/13	10
						12/22/13 - 12/31/13	10
				Total:	10	Total:	40
Miller & Associates Family Dentistry	1602 Highway 17 North					10/11/13 - 10/20/13	10
						10/21/13 - 10/30/13	10
						10/31/13 - 11/9/13	10
						11/10/13 - 11/19/13	10
						Total:	40
Owl's Nest Furniture	410 Highway 17 North · A	9/3/13 - 9/7/13	5			8/31/13 - 9/9/13	10
		9/10/13 - 9/14/13	5			9/11/13 - 9/20/13	10
		9/17/13 - 9/21/13	5			9/22/13 - 10/1/13	10
		9/24/13 - 9/28/13	5			10/3/13 - 10/12/13	10
		10/8/13 - 10/12/13	5			10/14/13 - 10/23/13	10
		10/15/13 - 10/19/13	5			10/25/13 - 11/3/13	10
		10/22/13 - 10/26/13	5				
		10/29/13 - 11/2/13	5				
		11/5/13 - 11/9/13	5				
		11/12/13 - 11/16/13	5				
		11/19/13 - 11/23/13	5				
		12/26/13 - 12/30/13	5				
		Total:	60			Total:	60
Rite Aid	118 Highway 17 North					5/22/13 - 5/31/13	10
						7/2/13 - 7/11/13	10
						Total:	10
Storesmart	610 Highway 17 North					5/10/13 - 5/29/13	20
						6/1/13 - 6/20/13	20
						6/22/13 - 7/11/13	20
						Total:	60
Surf Diner	11 Ocean Boulevard South					7/30/13 - 8/9/13	10
						10/3/13 - 10/12/13	10
						Total:	20
Surfside Freddie's	1507 Highway 17 South			5/9/13 - 5/24/13	15	5/13/13 - 5/22/13	10

Name	Address	Open Display	# of Days	Tent	# of Days	Banner/Temp Sign	# of Days
				10/1/13 - 10/10/13	10	9/30/13 - 10/9/13	10
				Total:	25	Total:	20
Surfside UMC	800 13th Avenue North					03/30/13 - 04/6/13	7
						8/1/13 - 8/10/13	10
						10/17/13 - 10/26/13	10
						11/16/13 - 11/25/13	10
						Total:	40
Surcees	700 Highway 17 South · B	4/2/13 - 4/6/13	5				
		Total:	5				
Twins	450 Highway 17 North			5/10/13 - 5/19/13	10	5/28/13 - 6/6/13	10
				7/1/13 - 8/14/13	45	8/1/13 - 8/10/13	10
				10/2/13 - 10/6/13	5	8/11/13 - 8/20/13	10
						8/21/13 - 8/30/13	10
						8/31/13 - 9/9/13	10
				Total:	60	Total:	50
Vapor One	803 Highway 17 South · C					11/20/13 - 11/29/13	10
						^ Grand Opening ^	
						Total:	0
Village Furniture	830 8th Avenue South	8/28/13 - 9/6/13	10				
		Total:	10				

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304123	117 4TH AVENUE SOUTH	RES	10/15/2013	12/17/2013	04/13/2014	
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TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER TOTAL PAID: 50.00
TAX MAP PARCEL: 195-04-05-003 TOTAL VALUE: 4,600.00
ZONING DISTRICT: R-3 TOTAL FEE: 50.00
BALANCE: 0.00

CONTRACTOR: 14924 CONLEY KIMBERLY DAWN PHONE: (843) 593-4460
4614 CLARDY LN
MYRTLE BEACH, SC 29588

NOTES: REPLACE SLIDING DOOR & EXTERIOR 36" DOOR, REPLACE ROTTEN WOOD, ADDING HURRICANE CLIPS. - ADDING TO PERMIT \$800 FOR NEW WORK TO BE DONE (12/17/2013 - \$20)

304341	1607 DOGWOOD DRIVE NORTH	POOL1	11/26/2013	12/19/2013	05/25/2014	
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TYPE OF CONSTRUCTION: POOL INSTALLATION OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER TOTAL PAID: 500.00
TAX MAP PARCEL: TOTAL VALUE: 23,000.00
ZONING DISTRICT: R-3 TOTAL FEE: 500.00
BALANCE: 0.00

CONTRACTOR: 9402 PAWLEYS POOLS PHONE: (843) 237-1784
274 HAGLEY DR

NOTES: INSTALL NEW POOL - DOUBLE FEE FOR INSTALL WITHOUT PERMIT.

304347	630 16TH AVENUE SOUTH	PLAN5	12/02/2013	12/02/2013	05/31/2014	
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TYPE OF CONSTRUCTION: ADDITION PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER TOTAL PAID: 148.95
TAX MAP PARCEL: 195-02-06-005 TOTAL VALUE: 5,000.00
ZONING DISTRICT: R-2 TOTAL FEE: 148.95
BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE PHONE:

NOTES: ADDITION TO HOME OVER EXISTING SLAB

TOWN OF SURFSIDE BEACH
 PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304348	1417 OCEAN BOULEVARD SOUTH #1	RES	12/02/2013	12/02/2013	05/31/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: 5 OR + UNITS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 20.00			
TAX MAP PARCEL: 195-07-24-060			TOTAL VALUE: 1,475.20			
ZONING DISTRICT: R-3			TOTAL FEE: 20.00			
			BALANCE: 0.00			
CONTRACTOR: 3388 WINDOW WORLD OF MB			PHONE: (843) 445-9921			
131 CAUSEY ST						
NOTES: 2 REPLACEMENT WINDOWS - DP50						

304349	212 DOGWOOD DRIVE SOUTH	ZONING	12/02/2013	12/02/2013	05/31/2014	
TYPE OF CONSTRUCTION: ZONING PERMIT		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 175.00			
TAX MAP PARCEL: 195-04-07-019			TOTAL VALUE: 0.00			
ZONING DISTRICT: R-3			TOTAL FEE: 175.00			
			BALANCE: 0.00			
CONTRACTOR: 9189 BUCHANAN CONSTRUCTION			PHONE: (843) 458-2676			
317 WOODCREEK DR						
NOTES: VARIANCE REQUEST FOR STAIRWAY IN NEW CONSTRUCTION						

304350	513 14TH AVENUE NORTH	PLAN5	12/03/2013	12/03/2013	06/01/2014	
TYPE OF CONSTRUCTION: ADDITION PLAN REVIEW		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 15.00			
TAX MAP PARCEL: 191-12-17-005			TOTAL VALUE: 4,000.00			
ZONING DISTRICT: R-1			TOTAL FEE: 15.00			
			BALANCE: 0.00			
CONTRACTOR: 9289 N L JOHNSTON CONSTRUCTION CO			PHONE: (843) 828-4126			
114 WILLOW DR S						
NOTES: BUILD THREE (3) WALLS UNDER CAR PORT - PLAN REVIEW						

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304351	120 YAUPON DRIVE NORTH	RES	12/03/2013	12/03/2013	06/01/2014	
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TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-11-019
ZONING DISTRICT: R-3

TOTAL PAID: 15.00
TOTAL VALUE: 1,000.00
TOTAL FEE: 15.00
BALANCE: 0.00

CONTRACTOR: 9173 COMPLETE HOME REPAIR
116 7TH AVE S

PHONE: (843) 222-5118

NOTES: REMOVE PART OF DECK AND ADD STAIRS

304352	617 CEDAR DRIVE NORTH	RES	12/03/2013	12/03/2013	06/01/2014	
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TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-49-001
ZONING DISTRICT: R-1

TOTAL PAID: 20.00
TOTAL VALUE: 2,000.00
TOTAL FEE: 20.00
BALANCE: 0.00

CONTRACTOR: 11333 RED'S HANDYMAN SERVICE
717 7TH AVE N

PHONE: (843) 458-9008

NOTES: REMOVE CEDAR SHAKE SIDING TO FIND A LEAK AND REPLACE WITH NEW VAPOR BARRIER AND NEW CEDAR SHAKES AND FLASHING WHERE NEEDED.

304353	1519 PALMETTO DRIVE NORTH	RES	12/03/2013	12/03/2013	06/01/2014	
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TYPE OF CONSTRUCTION: ADDITION OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-26-010
ZONING DISTRICT: R-1

TOTAL PAID: 125.10
TOTAL VALUE: 5,000.00
TOTAL FEE: 125.10
BALANCE: 0.00

CONTRACTOR: 6727 MOORE SERVICES
5848 CREEKSIDE DR

PHONE: (843) 421-6658

NOTES: INSTALL STORAGE UNDER HOME (15'8"X17'6½")

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304354	1019 POPLAR DRIVE SOUTH	RES	12/03/2013	12/03/2013	06/01/2014	
TYPE OF CONSTRUCTION: ADDITION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER	TOTAL PAID: 81.00
TAX MAP PARCEL: 195-03-07-017	TOTAL VALUE: 20,000.00
ZONING DISTRICT: R-2	TOTAL FEE: 81.00
	BALANCE: 0.00
CONTRACTOR: 1233 DONNIE H STEWART INC	PHONE: (843) 651-3434
2428 HWY 17 S BUSINESS	

NOTES: BUILD AN ADDITION ON BACK OF HOME (CAROLINA ROOM)

304355	1019 POPLAR DRIVE SOUTH	STORM	12/03/2013	12/03/2013	06/01/2014	
TYPE OF CONSTRUCTION: STORMWATER MANAGEMEN		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER	TOTAL PAID: 350.00
TAX MAP PARCEL: 195-03-07-017	TOTAL VALUE: 0.00
ZONING DISTRICT: R-2	TOTAL FEE: 350.00
	BALANCE: 0.00
CONTRACTOR: 1233 DONNIE H STEWART INC	PHONE: (843) 651-3434
2428 HWY 17 S BUSINESS	

NOTES: STORMWATER MANAGEMENT

304356	720 7TH AVENUE NORTH	RES	12/03/2013	12/03/2013	06/01/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER	TOTAL PAID: 65.00
TAX MAP PARCEL: 191-16-59-005	TOTAL VALUE: 10,250.00
ZONING DISTRICT: R-1	TOTAL FEE: 65.00
	BALANCE: 0.00
CONTRACTOR: 14971 RAM JACK OF SOUTH CAROLINA	PHONE: (803) 337-3200
2075 US HWY 21 SOUTH	
RIDGEWAY, SC 29130	

NOTES: FOUNDATION REPAIR - INSTALLING RAMJACK PATENTED STEEL PILES TO LOAD BEARING SOIL.

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304357	117 SEASIDE DRIVE NORTH B	RES	12/03/2013	12/03/2013	06/01/2014	
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TYPE OF CONSTRUCTION: PAINT
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-11-042
ZONING DISTRICT: R-3

CONTRACTOR: 11179 NEWTON BRYAN
24 LIBERY OAK LN

TOTAL VALUE: 7,900.00
TOTAL FEE: 0.00
BALANCE: 0.00
PHONE: (843) 457-6455

NOTES: PAINT EXTERIOR OF HOME - @5% IMPROVEMENT

304358	1110 POPLAR DRIVE NORTH A	TREE0	12/03/2013	12/03/2013	06/01/2014	
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TYPE OF CONSTRUCTION: TREE INSPECTION
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-06-004
ZONING DISTRICT:

NO CONTRACTOR SPECIFIED

TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00

NOTES: TREE INSPECTION

304359	1110 POPLAR DRIVE NORTH A	TREE	12/04/2013	12/04/2013	06/02/2014	
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TYPE OF CONSTRUCTION: TREE REMOVAL
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-06-004
ZONING DISTRICT:

CONTRACTOR: 3327 M & M EXPERT TREE SERVICE
1884 CIR BAY RD

TOTAL PAID: 5.00
TOTAL VALUE: 700.00
TOTAL FEE: 5.00
BALANCE: 0.00
PHONE: (843) 458-3792

NOTES: REMOVAL OF 2 TREES - 1 OAK (DYING - HIT BY LIGHTNING) AND 1 NON-PROTECTED TREE BESIDE OAK.

304360	115 HARBOR LIGHTS DRIVE	POOL0	12/04/2013	12/04/2013	06/02/2014	
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TYPE OF CONSTRUCTION: POOL PLAN REVIEW
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-30-009
ZONING DISTRICT: R-1

TOTAL PAID: 50.00
TOTAL VALUE: 35,000.00
TOTAL FEE: 50.00
BALANCE: 0.00

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
	CONTRACTOR: 7716 POOLS PLUS OF THE CAROLINAS 1228 PORT DR					PHONE: (843) 293-9515

NOTES: FIBERGLASS SWIMMING POOL WITH 4' CONCRETE APRON & 54" BRONZE ALUMINUM
2 RAIL FENCE TO MEET CODE.

304361	720 JUNIPER DRIVE	RES	12/05/2013	12/05/2013	06/03/2014	
	TYPE OF CONSTRUCTION: GENERAL REPAIRS					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued

OWNER: OWNER	TOTAL PAID: 20.00
TAX MAP PARCEL: 195-03-65-016	TOTAL VALUE: 1,500.00
ZONING DISTRICT: R-2	TOTAL FEE: 20.00
	BALANCE: 0.00
CONTRACTOR: 7825 ON-SITE BUILDERS INC 827 44TH AVE NORTH	PHONE: (843) 997-9404

NOTES: REMOVE AND REPLACE OLD FACIA BOARDS.

304362	1024 HOLLYWOOD DRIVE SOUTH E	TREE	12/05/2013	12/05/2013	06/03/2014	
	TYPE OF CONSTRUCTION: TREE REMOVAL					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued

OWNER: OWNER	TOTAL VALUE: 200.00
TAX MAP PARCEL: 195-03-10-021	TOTAL FEE: 0.00
ZONING DISTRICT: R-3	BALANCE: 0.00
CONTRACTOR: 5167 TURNERS REPAIRS 111 MISTY PINE DR	PHONE: (843) 650-7674

NOTES: REMOVAL OF ONE (1) DEAD TREE ON RIGHT SIDE OF FRONT DOOR.

304363	721 SANDY LANE C	COMPL	12/05/2013	12/05/2013	06/03/2014	
	TYPE OF CONSTRUCTION: COMPLAINT					OCCUPANCY GROUP: BUSINESS
						STATUS: Issued

OWNER: OWNER	TOTAL VALUE: 0.00
TAX MAP PARCEL: 191-15-04-022	
ZONING DISTRICT: C-1	BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: COMPLAINT ABOUT SOMEONE LIVING IN BUSINESS

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304364	513 14TH AVENUE NORTH	RES	12/06/2013	12/06/2013	06/04/2014	
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TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 30.00
TAX MAP PARCEL: 191-12-17-005	TOTAL VALUE: 4,000.00
ZONING DISTRICT: R-1	TOTAL FEE: 30.00
	BALANCE: 0.00
CONTRACTOR: 9289 N L JOHNSTON CONSTRUCTION CO	PHONE: (843) 828-4126
114 WILLOW DR S	

NOTES: BUILD THREE (3) WALLS UNDER CAR PORT

304365	115 HIGHWAY 17 NORTH	COPY	12/06/2013	12/06/2013	12/06/2013	
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TYPE OF CONSTRUCTION: COPIES OF DOCUMENTS OCCUPANCY GROUP: TOWN PROPERTY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 1.50
TAX MAP PARCEL: 191-15-14-002	TOTAL VALUE: 0.00
ZONING DISTRICT: C-2	TOTAL FEE: 1.50
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: COPY OF PERMIT REPORT - 15PAGES

304366	114 HIGHWAY 17 NORTH A	OPEN	12/06/2013	12/06/2013	12/11/2013	
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TYPE OF CONSTRUCTION: OPEN DISPLAY OF MDSE OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: FAMILY DOLLAR STORES OF SC INC #287	TOTAL PAID: 25.00
TAX MAP PARCEL: 191-15-06-002	TOTAL VALUE: 0.00
ZONING DISTRICT: C-1	TOTAL FEE: 25.00
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: OPEN DISPLAY: 12/6 - 12/15

TOWN OF SURFSIDE BEACH
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304367	114 HIGHWAY 17 NORTH A	BAN	12/06/2013	12/06/2013	12/20/2013	
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TYPE OF CONSTRUCTION: BANNER
 OCCUPANCY GROUP: RETAIL
 STATUS: Issued

OWNER: OWNER	TOTAL PAID: 25.00
TAX MAP PARCEL: 191-15-06-002	TOTAL VALUE: 0.00
ZONING DISTRICT: C-1	TOTAL FEE: 25.00
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: BANNER: 12/6 - 12/15

304368	11 OCEAN BOULEVARD SOUTH (PIE)	TOWN	12/06/2013	12/06/2013	06/04/2014	
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TYPE OF CONSTRUCTION: DRIVEWAY,SIDEWALK,PATIO
 OCCUPANCY GROUP: TOWN PROPERTY
 STATUS: Issued

OWNER: OWNER	TOTAL VALUE: 38,000.00
TAX MAP PARCEL: 195-04-09-001	TOTAL FEE: 0.00
ZONING DISTRICT: TOWN	BALANCE: 0.00
CONTRACTOR: 9794 J W HARDEE CONSTRUCTION INC	PHONE: (843) 369-9669
5245 HWY 501 W	

NOTES: ASPHALT & CONCRETE PARKING LOT

304369	713 OCEAN BOULEVARD SOUTH #4	RES	12/06/2013	12/06/2013	06/04/2014	
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TYPE OF CONSTRUCTION: GENERAL REPAIRS
 OCCUPANCY GROUP: SINGLE FAMILY
 STATUS: Issued

OWNER: OWNER	TOTAL PAID: 20.00
TAX MAP PARCEL: 195-03-51-009	TOTAL VALUE: 1,200.00
ZONING DISTRICT: R-3	TOTAL FEE: 20.00
	BALANCE: 0.00
CONTRACTOR: 14976 CAVINESS TONY	PHONE: (843) 241-3750
6001 S KINGS HWY UNIT 235	
SURFSIDE BEACH, SC 29575	

NOTES: REPLACE SLIDING GLASS DOOR

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304371	13 CEDAR DRIVE NORTH A-B	TREE0	12/07/2013	12/06/2013	06/05/2014	
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 0.00			
TAX MAP PARCEL: 191-15-32-009			TOTAL FEE: 0.00			
ZONING DISTRICT: R-2			BALANCE: 0.00			
NO CONTRACTOR SPECIFIED						
NOTES: TREE INSPECTION						

304373	1312 DOGWOOD DRIVE NORTH	PLAN6	12/09/2013	12/09/2013	06/07/2014	
TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 25.00			
TAX MAP PARCEL: 191-16-22-001			TOTAL VALUE: 8,000.00			
ZONING DISTRICT: R-1			TOTAL FEE: 25.00			
			BALANCE: 0.00			
CONTRACTOR: 1233 DONNIE H STEWART INC			PHONE: (843) 651-3434			
2428 HWY 17 S BUSINESS						
NOTES: REMOVE AND REPLACE SIX (6) 8X8 TREATED WOOD FOUNDATION PILINGS - PLAN REVIEW						

304374	117 OCEAN BOULEVARD NORTH B	RES	12/09/2013	12/09/2013	06/07/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 20.00			
TAX MAP PARCEL: 195-04-11-009			TOTAL VALUE: 2,000.00			
ZONING DISTRICT: R-3			TOTAL FEE: 20.00			
			BALANCE: 0.00			
CONTRACTOR: 945 RICHARDSON BUILDERS			PHONE: (843) 796-1888			
821 SURFSIDE DR						
NOTES: REPLACE ROTTEN AND DAMAGED WOOD ON OUTSIDE OF HOME.						

304375	318 MELODY LANE	RES	12/09/2013	12/09/2013	06/07/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 25.00			
TAX MAP PARCEL: 195-07-03-004			TOTAL VALUE: 2,650.00			
ZONING DISTRICT: R-2			TOTAL FEE: 25.00			
			BALANCE: 0.00			

TOWN OF SURFSIDE BEACH
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
	CONTRACTOR: 984 BIG D SIDING INC 307 BEATY ST					PHONE: () 248-2880

NOTES: REPLACING EXISTING VINYL SIDING & TRIM

304376	11 OCEAN BOULEVARD SOUTH (PIE)	TOWN	12/10/2013	12/10/2013	06/08/2014	
	TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR					OCCUPANCY GROUP: SINGLE FAMILY
						STATUS: Issued

OWNER: OWNER	TOTAL VALUE: 24,750.00
TAX MAP PARCEL: 195-04-09-001	TOTAL FEE: 0.00
ZONING DISTRICT: TOWN	BALANCE: 0.00
CONTRACTOR: 2032 THOMPSON ROOFING INC	PHONE: (843) 399-0295
110 AP THOMPSON RD	
LONGS, SC 29568	

NOTES: TAPERED 150 INS. 1/8 SLOP PER FT. INSTALLING FIBER TILE FULLY ADHEREED SYSTEM. ALL PENETRATIONS FLASHED TO CODE - ROOF TO MEET CODE (130MPH WINDS WITH 6 NAILS PER SHINGLE)

304377	1601 OCEAN BOULEVARD NORTH	COM	12/10/2013	12/10/2013	06/08/2014	
	TYPE OF CONSTRUCTION: REMODEL					OCCUPANCY GROUP: MOTEL/HOTEL
						STATUS: Issued

OWNER: OWNER	TOTAL PAID: 260.00
TAX MAP PARCEL: 192-09-03-001	TOTAL VALUE: 50,000.00
ZONING DISTRICT: R-3	TOTAL FEE: 260.00
CONTRACTOR: 14639 TUNGSTEN CORPORATION	BALANCE: 0.00
3442 MT PISGAH CEMETERY RD	PHONE: (843) 369-2871
CONWAY, SC 29526	

NOTES: RENOVATION OF 7 UNITS INCLUDING BUILDING, FINISHES, ELECTRICAL AND PLUMBING WORK.

304378	1601 OCEAN BOULEVARD NORTH	COM	12/10/2013	12/10/2013	06/08/2014	
	TYPE OF CONSTRUCTION: MECHANICAL					OCCUPANCY GROUP: MOTEL/HOTEL
						STATUS: Issued

OWNER: OWNER	TOTAL PAID: 70.00
TAX MAP PARCEL: 192-09-03-001	TOTAL VALUE: 5,000.00
ZONING DISTRICT: R-3	TOTAL FEE: 70.00
CONTRACTOR: 6586 AMERIGAS PROPANE LP	BALANCE: 0.00
1407 3RD AVE CONWAY	PHONE: (843) 248-4279

NOTES: DIG UP & REMOVE OLD PROPANE TANKS - COMPLETE WORK AS STARTED IN APRIL

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304380	103 HARBOR LIGHTS DRIVE	ZONING	12/10/2013	12/10/2013	06/08/2014	
TYPE OF CONSTRUCTION: ZONING PERMIT		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER	TOTAL PAID: 25.00
TAX MAP PARCEL: 191-12-30-003	TOTAL VALUE: 0.00
ZONING DISTRICT: R-1	TOTAL FEE: 25.00
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: ZONING FOR NEW ACCESSORY BUILDING

304381	1610 HIGHWAY 17 NORTH	RES	12/10/2013	12/13/2013	06/08/2014	
TYPE OF CONSTRUCTION: FIRE PROTECTION SYSTEMS		OCCUPANCY GROUP: RESTAURANT				
STATUS: Issued						

OWNER: OWNER	TOTAL PAID: 20.00
TAX MAP PARCEL: 191-00-01-021	TOTAL VALUE: 1,331.00
ZONING DISTRICT: PD	TOTAL FEE: 20.00
	BALANCE: 0.00
CONTRACTOR: 2725 MYRTLE BEACH FIRE SAFETY GROUP	PHONE: () 916-8787
1445 CANNON RD	

NOTES: INSTALL A PULL STATION FOR STAND ALONE FRIER.

304382	17 PINWOOD DRIVE SOUTH	RES	12/11/2013	12/11/2013	06/09/2014	
TYPE OF CONSTRUCTION: ZONING PERMIT		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER	TOTAL PAID: 35.00
TAX MAP PARCEL: 195-04-09-017	TOTAL VALUE: 0.00
ZONING DISTRICT: R-3	TOTAL FEE: 35.00
	BALANCE: 0.00
CONTRACTOR: 10134 FOX CHASE BUILDERS LLC	PHONE: (843) 233-9090
1010 DOGWOOD DR N	

NOTES: PLOT PLAN - REVIEW

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304383	117 OCEAN BOULEVARD SOUTH B	RES	12/12/2013	12/12/2013	06/10/2014	
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TYPE OF CONSTRUCTION: GENERAL REPAIRS
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-04-08-011
ZONING DISTRICT: C-3
CONTRACTOR: 9209 CAROLINA CARPENTRY & REMODELIN
872 FOLLY RD
TOTAL PAID: 105.00
TOTAL VALUE: 15,000.00
TOTAL FEE: 105.00
BALANCE: 0.00
PHONE: (843) 293-6899

NOTES: REMOVE FVINYL SIDING AND INSTALL HARDI SIDING ONLY (NO WINDOWS OR DOORS).

304384	0 12TH AVENUE SOUTH WALKOVER	TOWN	12/12/2013	12/12/2013	06/10/2014	
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TYPE OF CONSTRUCTION: PIER,DOCK,BULKHD,WALKOV
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT: TOWN
CONTRACTOR: 9605 TOWN OF SURFSIDE BEACH PUBLIC W
740 SANDY LN
TOTAL VALUE: 0.00
TOTAL FEE: 0.00
BALANCE: 0.00
PHONE: (843) 913-6360

NOTES: REMOVWE AND REPLACE EXISTING BEACH WALKOVER

304385	513 14TH AVENUE NORTH	RES	12/12/2013	12/12/2013	06/10/2014	
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TYPE OF CONSTRUCTION: GENERAL REPAIRS
OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-12-17-005
ZONING DISTRICT: R-1
CONTRACTOR: 9289 N L JOHNSTON CONSTRUCTION CO
114 WILLOW DR S
TOTAL PAID: 50.00
TOTAL VALUE: 1,000.00
TOTAL FEE: 50.00
BALANCE: 0.00
PHONE: (843) 828-4126

NOTES: INSTALL TWO (2) SKYLIGHTS IN HOME.

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304386	1607 DOGWOOD DRIVE NORTH	FINE	12/12/2013	12/19/2013	06/10/2014	
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TYPE OF CONSTRUCTION: FINE

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL:
ZONING DISTRICT: R-3

TOTAL PAID: 200.00
TOTAL VALUE: 0.00
TOTAL FEE: 200.00
BALANCE: 0.00

CONTRACTOR: 9402 PAWLEYS POOLS
274 HAGLEY DR

PHONE: (843) 237-1784

NOTES: FINE - INSTALLING POOL WITHOUT A PERMIT.

304387	119 8TH AVENUE NORTH A	POOL0	12/12/2013	12/12/2013	06/10/2014	
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TYPE OF CONSTRUCTION: POOL PLAN REVIEW

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-15-020
ZONING DISTRICT: R-3

TOTAL PAID: 50.00
TOTAL VALUE: 20,000.00
TOTAL FEE: 50.00
BALANCE: 0.00

CONTRACTOR: 8103 POOL COMPANY INC
647 N CREEKSIDE MI

PHONE: (843) 458-3582

NOTES: BUILD CONCRETE POOL WITH APROX. 500SQ. FT. OF PAVERS.

304388	608 HIGHWAY 17 NORTH	COM	12/12/2013	12/12/2013	06/10/2014	
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TYPE OF CONSTRUCTION: PLUMBING

OCCUPANCY GROUP: RESTAURANT

STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-00-01-132
ZONING DISTRICT: C-1

TOTAL PAID: 152.50
TOTAL VALUE: 15,500.00
TOTAL FEE: 152.50
BALANCE: 0.00

CONTRACTOR: 14979 JAMES KAUFMAN PLUMBING
154 PRIDMORE HOLLOW RD
HENDERSONVILLE, NC 28739

PHONE: (828) 243-4724

NOTES: PLUMBING FOR NEW WAFFLE HOUSE

TOWN OF SURFSIDE BEACH
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304389	608 HIGHWAY 17 NORTH	COM	12/12/2013	12/12/2013	06/10/2014	
TYPE OF CONSTRUCTION: ELECTRICAL		OCCUPANCY GROUP: RESTAURANT				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 167.50			
TAX MAP PARCEL: 191-00-01-132			TOTAL VALUE: 18,000.00			
ZONING DISTRICT: C-1			TOTAL FEE: 167.50			
			BALANCE: 0.00			
CONTRACTOR: 14882 PCD ELECTRIC			PHONE:			
884 CHASE ROAD						
EVANS, GA 30809						
NOTES: ELECTRICAL INSTALL FOR NEW WAFFLE HOUSE.						

304390	608 HIGHWAY 17 NORTH	COM	12/12/2013	12/12/2013	06/10/2014	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: RESTAURANT				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 105.00			
TAX MAP PARCEL: 191-00-01-132			TOTAL VALUE: 14,500.00			
ZONING DISTRICT: C-1			TOTAL FEE: 105.00			
			BALANCE: 0.00			
CONTRACTOR: 14980 HOTCOOLFIX			PHONE: (803) 466-4774			
330 COLONIAL DR						
W COLUMBIA, SC 29172						
NOTES: INSTALL HVAC SYSTEMS AND DUCT WORK FOR WAFFLE HOUSE						

304391	717 7TH AVENUE NORTH	RES	12/12/2013	12/12/2013	06/10/2014	
TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 55.00			
TAX MAP PARCEL: 191-16-62-012			TOTAL VALUE: 4,100.00			
ZONING DISTRICT: R-1			TOTAL FEE: 55.00			
			BALANCE: 0.00			
CONTRACTOR: 7028 BARTH HERBERT L			PHONE: (843) 626-8502			
411 39TH AVE N						
NOTES: REMOVE AND REPLACE ROOF SHINGLES - TO BE INSTALLED PER CODE (130MPH WINDS & 6 NAILS PER SHINGLE)						

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304392	723 PINE DRIVE	RES	12/13/2013	12/13/2013	06/11/2014	
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TYPE OF CONSTRUCTION: REMODEL

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-15-22-005

ZONING DISTRICT: R-2

TOTAL PAID: 17.50

TOTAL VALUE: 5,000.00

TOTAL FEE: 17.50

BALANCE: 0.00

CONTRACTOR: 11082 SEACOAST DEVELOPMENT OF THE C/
812 POPLAR DR S 12

PHONE: (843) 238-9463

NOTES: REMODEL GARAGE - PLAN REVIEW

304393	17 PINWOOD DRIVE SOUTH	REINSP	12/13/2013	12/13/2013	06/11/2014	
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TYPE OF CONSTRUCTION: REINSPECTION

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-04-09-017

ZONING DISTRICT: R-3

TOTAL PAID: 30.00

TOTAL VALUE: 0.00

TOTAL FEE: 30.00

BALANCE: 0.00

CONTRACTOR: 10134 FOX CHASE BUILDERS LLC
1010 DOGWOOD DR N

PHONE: (843) 233-9090

NOTES: RE-REVIEW OF PLOT PLAN

304394	411 HIGHWAY 17 SOUTH	FINE	12/13/2013	12/13/2013	06/11/2014	
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TYPE OF CONSTRUCTION: FINE

OCCUPANCY GROUP: BUSINESS

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-15-10-012

ZONING DISTRICT: C-1

TOTAL PAID: 200.00

TOTAL VALUE: 0.00

TOTAL FEE: 200.00

BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE

PHONE:

NOTES: INSTALLING SIGN WITHOUT PERMIT - FINE

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304395	411 HIGHWAY 17 SOUTH	SIGN	12/13/2013	12/13/2013	06/11/2014	
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TYPE OF CONSTRUCTION: SIGN INSTALLATION OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER TOTAL PAID: 50.00
TAX MAP PARCEL: 191-15-10-012 TOTAL VALUE: 0.00
ZONING DISTRICT: C-1 TOTAL FEE: 50.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE BALANCE: 0.00
PHONE:

NOTES: SIGN INSTALL - DOUBLE FEE

304396	411 HIGHWAY 17 SOUTH	PLAN/S	12/13/2013	12/13/2013	06/11/2014	
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TYPE OF CONSTRUCTION: SIGN PLAN REVIEW OCCUPANCY GROUP: BUSINESS
STATUS: Issued

OWNER: OWNER TOTAL PAID: 7.50
TAX MAP PARCEL: 191-15-10-012 TOTAL VALUE: 0.00
ZONING DISTRICT: C-1 TOTAL FEE: 7.50
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE BALANCE: 0.00
PHONE:

NOTES: NEW SIGN - PLAN REVIEW

304397	1012 MOSS DRIVE	TREE	12/13/2013	12/13/2013	06/11/2014	
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TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER TOTAL PAID: 75.00
TAX MAP PARCEL: 195-03-08-008 TOTAL VALUE: 2,600.00
ZONING DISTRICT: R-2 TOTAL FEE: 75.00
CONTRACTOR: 3440 MASTERCARE CONTRACTING INC BALANCE: 0.00
3531 QUEENS HARBOUR BLVD PHONE: (843) 215-3511

NOTES: REMOVAL OF FIFTEEN (15) PINES

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304398	115 HIGHWAY 17 NORTH	COPY	12/13/2013	12/13/2013	12/13/2013	
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TYPE OF CONSTRUCTION: COPIES OF DOCUMENTS OCCUPANCY GROUP: TOWN PROPERTY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 0.80
TAX MAP PARCEL: 191-15-14-002	TOTAL VALUE: 0.00
ZONING DISTRICT: C-2	TOTAL FEE: 0.80
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: PERMIT REPORT FOR CONSTRUCTION WEEK.

304399	513 14TH AVENUE NORTH	RES	12/13/2013	12/13/2013	06/11/2014	
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TYPE OF CONSTRUCTION: ELECTRICAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 40.00
TAX MAP PARCEL: 191-12-17-005	TOTAL VALUE: 800.00
ZONING DISTRICT: R-1	TOTAL FEE: 40.00
	BALANCE: 0.00
CONTRACTOR: 6944 EXPERT AIR 6294D HWY 707	PHONE: (843) 650-5924

NOTES: ADDING RECEPTACLES

304400	1016 MOSS DRIVE	PLAN6	12/13/2013	12/13/2013	06/11/2014	
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TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 27.50
TAX MAP PARCEL: 195-03-08-010	TOTAL VALUE: 8,500.00
ZONING DISTRICT: R-2	TOTAL FEE: 27.50
	BALANCE: 0.00
CONTRACTOR: 14981 GREAT DAY IMPROVEMENTS 205 PRATHER PARK DR STE A MYRTLE BEACH, SC 29588	PHONE: (843) 685-3908

NOTES: CHANGING SCREENS INTO GLASS - PLAN REVIEW

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304401	217 HOLLYWOOD DRIVE SOUTH	RES	12/16/2013	12/16/2013	06/14/2014	
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TYPE OF CONSTRUCTION: REMODEL

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-03-31-009

ZONING DISTRICT:

TOTAL PAID: 130.00

TOTAL VALUE: 20,000.00

TOTAL FEE: 130.00

BALANCE: 0.00

CONTRACTOR: 14277 TRAIL WILLIAM

521 7TH AVE N

SURFSIDE BEACH, SC 29575

PHONE:

NOTES: REMODEL OF STRUCTURE

304402	811 6TH AVENUE SOUTH	SAFETY	12/16/2013	12/16/2013	06/14/2014	
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TYPE OF CONSTRUCTION: BUSINESS INSPECTION

OCCUPANCY GROUP: BUSINESS

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-15-09-005

ZONING DISTRICT: C-1

TOTAL PAID: 75.00

TOTAL VALUE: 0.00

TOTAL FEE: 75.00

BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE

PHONE:

NOTES: SAFETY INSPECTION

304403	655 6TH AVENUE NORTH	RES	12/16/2013	12/16/2013	06/14/2014	
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TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-16-61-010

ZONING DISTRICT: R-1

TOTAL PAID: 80.00

TOTAL VALUE: 9,300.00

TOTAL FEE: 80.00

BALANCE: 0.00

CONTRACTOR: 14985 LS SPEER CONSTRUCTION

822 WHITE HERON CT

MURRELLS INLET, SC 29576

PHONE: (843) 240-3526

NOTES: REMOVE AND REPLACE ROOF - TO INSTALL PER CODE (130MPH WINDS & 6 NAILS PER SHINGLE)

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304404	613 14TH AVENUE SOUTH #28	RES	12/17/2013	12/17/2013	06/15/2014	
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TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 50.00
TAX MAP PARCEL: 195-03-60-032	TOTAL VALUE: 2,075.00
ZONING DISTRICT: PD	TOTAL FEE: 50.00
	BALANCE: 0.00

CONTRACTOR: 10879 ROOF DOCTOR OF THE CAROLINAS IN PHONE: (843) 251-2772
822 3RD AVE S

NOTES: REMOVE AND REPLACE ROOF - TO BE INSTALLED PER CODE (130MPH WINDS & 6
NAILS PER SHINGLE)

304405	723 PINE DRIVE	RES	12/17/2013	12/17/2013	06/15/2014	
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TYPE OF CONSTRUCTION: REMODEL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 55.00
TAX MAP PARCEL: 191-15-22-005	TOTAL VALUE: 5,000.00
ZONING DISTRICT: R-2	TOTAL FEE: 55.00
	BALANCE: 0.00

CONTRACTOR: 11082 SEACOAST DEVELOPMENT OF THE CA PHONE: (843) 238-9463
812 POPLAR DR S 12

NOTES: GARAGE REMODEL

304406	1312 DOGWOOD DRIVE NORTH	RES	12/17/2013	12/17/2013	06/15/2014	
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TYPE OF CONSTRUCTION: REMODEL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 70.00
TAX MAP PARCEL: 191-16-22-001	TOTAL VALUE: 8,000.00
ZONING DISTRICT: R-1	TOTAL FEE: 70.00
	BALANCE: 0.00

CONTRACTOR: 1233 DONNIE H STEWART INC PHONE: (843) 651-3434
2428 HWY 17 S BUSINESS

NOTES: REMOVE AND REPLACE SIX (6) 8X8 TREATED WOOD FOUNDATION PILINGS

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304407	630 16TH AVENUE SOUTH	RES	12/17/2013	12/17/2013	06/15/2014	
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TYPE OF CONSTRUCTION: ADDITION

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-02-06-005

ZONING DISTRICT: R-2

TOTAL PAID: 55.00

TOTAL VALUE: 5,000.00

TOTAL FEE: 55.00

BALANCE: 0.00

CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE

PHONE:

NOTES: ADDITION TO HOME OVER EXISTING SLAB

304408	121 8TH AVENUE NORTH A	PLAN/R	12/17/2013	12/17/2013	06/15/2014	
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TYPE OF CONSTRUCTION: NEW RESIDENTIAL PLAN REV OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-16-15-008

ZONING DISTRICT: R-3

TOTAL PAID: 636.98

TOTAL VALUE: 283,100.00

TOTAL FEE: 636.98

BALANCE: 0.00

CONTRACTOR: 10134 FOX CHASE BUILDERS LLC

1010 DOGWOOD DR N

PHONE: (843) 233-9090

NOTES: NEW RESIDENTIAL BUILD - PLAN REVIEW

304409	121 8TH AVENUE NORTH A	PLAN1	12/17/2013	12/17/2013	06/15/2014	
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TYPE OF CONSTRUCTION: STORMWATER PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-16-15-008

ZONING DISTRICT: R-3

TOTAL PAID: 350.00

TOTAL VALUE: 0.00

TOTAL FEE: 350.00

BALANCE: 0.00

CONTRACTOR: 10134 FOX CHASE BUILDERS LLC

1010 DOGWOOD DR N

PHONE: (843) 233-9090

NOTES: STORMWATER - PLAN REVIEW

TOWN OF SURFSIDE BEACH
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304410	119 8TH AVENUE NORTH A	RES	12/17/2013	12/17/2013	06/15/2014	
TYPE OF CONSTRUCTION: NEW (RESIDENTIAL)		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER	TOTAL PAID: 1,273.95
TAX MAP PARCEL: 191-16-15-020	TOTAL VALUE: 283,100.00
ZONING DISTRICT: R-3	TOTAL FEE: 1,273.95
	BALANCE: 0.00
CONTRACTOR: 10134 FOX CHASE BUILDERS LLC	PHONE: (843) 233-9090
1010 DOGWOOD DR N	

NOTES: NEW RESIDENTIAL BUILD

304411	119 8TH AVENUE NORTH A	STORM	12/17/2013	12/17/2013	06/15/2014	
TYPE OF CONSTRUCTION: STORMWATER MANAGEMEN		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER	TOTAL PAID: 350.00
TAX MAP PARCEL: 191-16-15-020	TOTAL VALUE: 0.00
ZONING DISTRICT: R-3	TOTAL FEE: 350.00
	BALANCE: 0.00
CONTRACTOR: 10134 FOX CHASE BUILDERS LLC	PHONE: (843) 233-9090
1010 DOGWOOD DR N	

NOTES: STORMWATER MANAGEMENT

304412	629 16TH AVENUE SOUTH E	TREE	12/17/2013	12/17/2013	06/15/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER	TOTAL PAID: 5.00
TAX MAP PARCEL: 195-02-05-006	TOTAL VALUE: 0.00
ZONING DISTRICT: R-2	TOTAL FEE: 5.00
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: REMOVAL OF ONE (1) TREE PUSHING UP DRIVEWAY

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304413	119 8TH AVENUE NORTH A	POOL1	12/17/2013	12/17/2013	06/15/2014	
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TYPE OF CONSTRUCTION: POOL INSTALLATION OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 250.00
TAX MAP PARCEL: 191-16-15-020	TOTAL VALUE: 20,000.00
ZONING DISTRICT: R-3	TOTAL FEE: 250.00
	BALANCE: 0.00
CONTRACTOR: 8103 POOL COMPANY INC	PHONE: (843) 458-3582
647 N CREEKSIDE MI	

NOTES: POOL INSTALLATION - NEW CONSTRUCTION

304414	717 7TH AVENUE NORTH	RES	12/17/2013	12/17/2013	06/15/2014	
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TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 60.00
TAX MAP PARCEL: 191-16-62-012	TOTAL VALUE: 5,500.00
ZONING DISTRICT: R-1	TOTAL FEE: 60.00
	BALANCE: 0.00
CONTRACTOR: 11333 RED'S HANDYMAN SERVICE	PHONE: (843) 458-9008
717 7TH AVE N	

NOTES: REPLACE ROTTEN FACIA & REMOVE/REPLACE ROOF - TO BE INSTALLED PER CODE.

304415	520 8TH AVENUE SOUTH	RES	12/18/2013	12/18/2013	06/16/2014	
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TYPE OF CONSTRUCTION: PLUMBING OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 47.50
TAX MAP PARCEL: 195-03-25-009	TOTAL VALUE: 2,000.00
ZONING DISTRICT: R-1	TOTAL FEE: 47.50
	BALANCE: 0.00
CONTRACTOR: 3732 J E SESSIONS PLUMBING	PHONE: () 293-5820
2427 PARIS LN	

NOTES: PLUMBING ON ADDITION

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304416	710 11TH AVENUE NORTH	RES	12/18/2013	12/18/2013	06/16/2014	
TYPE OF CONSTRUCTION: MECHANICAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 92.50			
TAX MAP PARCEL: 191-12-10-004			TOTAL VALUE: 7,695.00			
ZONING DISTRICT: R-1			TOTAL FEE: 92.50			
			BALANCE: 0.00			
CONTRACTOR: 14217 SWIFT SERVICES HEATING AND COOL			PHONE: (843) 236-9060			
4011 C BELLE TERRE BLVD						
MYRTLE BEACH, SC 29579						
NOTES: REPLACE DUAL FUEL & 36000 BTU PACKAGE UNIT						

304419	215 HIGHWAY 17 NORTH	PLAN6	12/18/2013	12/18/2013	06/16/2014	
TYPE OF CONSTRUCTION: REMODEL PLAN REVIEW		OCCUPANCY GROUP: BUSINESS				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 77.50			
TAX MAP PARCEL: 191-15-15-005			TOTAL VALUE: 25,000.00			
ZONING DISTRICT: C-1			TOTAL FEE: 77.50			
			BALANCE: 0.00			
CONTRACTOR: 9219 UNIVERSAL DESIGNERS INC			PHONE: (843) 241-2336			
11039 LEE CIR						
NOTES: REMODEL EXISTING STORE						

304420	103 HARBOR LIGHTS DRIVE	COPY	12/19/2013	12/19/2013	12/19/2013	
TYPE OF CONSTRUCTION: COPIES OF DOCUMENTS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 3.00			
TAX MAP PARCEL: 191-12-30-003			TOTAL VALUE: 0.00			
ZONING DISTRICT: R-1			TOTAL FEE: 3.00			
			BALANCE: 0.00			
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE			PHONE:			
NOTES: COPY OF PLOT						

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304421	115 HIGHWAY 17 NORTH	COPY	12/19/2013	12/19/2013	12/19/2013	
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TYPE OF CONSTRUCTION: COPIES OF DOCUMENTS OCCUPANCY GROUP: TOWN PROPERTY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 1.00
TAX MAP PARCEL: 191-15-14-002	TOTAL VALUE: 0.00
ZONING DISTRICT: C-2	TOTAL FEE: 1.00
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: CONSTRUCTION WEEK - PERMIT REPORT

304422	213 OCEAN BOULEVARD NORTH B	RES	12/19/2013	12/19/2013	06/17/2014	
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TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 50.00
TAX MAP PARCEL: 195-04-12-023	TOTAL VALUE: 4,000.00
ZONING DISTRICT: R-2	TOTAL FEE: 50.00
	BALANCE: 0.00
CONTRACTOR: 945 RICHARDSON BUILDERS 821 SURFSIDE DR	PHONE: (843) 796-1888

NOTES: REPLACE ROTTEN AND DAMAGED WOOD ON OUTSIDE OF BUILDING.

304423	216 DOGWOOD DRIVE SOUTH	TREE0	12/19/2013	12/19/2013	06/17/2014	
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TYPE OF CONSTRUCTION: TREE INSPECTION OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL VALUE: 0.00
TAX MAP PARCEL: 195-04-07-021	TOTAL FEE: 0.00
ZONING DISTRICT: R-3	BALANCE: 0.00

NO CONTRACTOR SPECIFIED

NOTES: INSPECTION TO ALLOW THE TRIMMING OF NEW GROWTH ON TWO OAK TREES.

304424	627 3RD AVENUE SOUTH	TREE0	12/19/2013	12/19/2013	06/17/2014	
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TYPE OF CONSTRUCTION: TREE INSPECTION OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL VALUE: 0.00
TAX MAP PARCEL: 191-15-30-009	TOTAL FEE: 0.00
ZONING DISTRICT: R-2	BALANCE: 0.00

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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NO CONTRACTOR SPECIFIED

NOTES: INSPECTION TO ALLOW CUTTING OF TREES TO INSTALL FENCE.

304427	611 CEDAR DRIVE SOUTH	RES	12/19/2013	12/19/2013	06/17/2014	
TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER

TAX MAP PARCEL: 195-03-17-006

ZONING DISTRICT: R-1

TOTAL PAID: 75.00

TOTAL VALUE: 8,415.00

TOTAL FEE: 75.00

BALANCE: 0.00

CONTRACTOR: 14830 MONARCH COMPANY LLC

3931 MEGA DR UNIT 4

MYRTLE BEACH, SC 29588

PHONE: (843) 333-2415

NOTES: REMOVE AND REPLACE ROOF - TO BE INSTALLED PER CODE (130MPH WINDS & 6 NAILS PER SHINGLE)

304428	619 14TH AVENUE SOUTH #103	RES	12/20/2013	12/20/2013	06/18/2014	
TYPE OF CONSTRUCTION: ROOF REPLACE OR REPAIR		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER

TAX MAP PARCEL: 195-03-60-070

ZONING DISTRICT: PD

TOTAL PAID: 50.00

TOTAL VALUE: 2,075.00

TOTAL FEE: 50.00

BALANCE: 0.00

CONTRACTOR: 10879 ROOF DOCTOR OF THE CAROLINAS IN

822 3RD AVE S

PHONE: (843) 251-2772

NOTES: REMOVE AND REPLACE ROOF - TO BE INSTALLED PER CODE (130 MPH WINDS & 6 NAILS PER SHINGLE)

304429	121 8TH AVENUE NORTH B	PLAN/R	12/20/2013	12/20/2013	06/18/2014	
TYPE OF CONSTRUCTION: NEW RESIDENTIAL PLAN REV		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						

OWNER: OWNER

TAX MAP PARCEL: 191-16-15-022

ZONING DISTRICT: R-3

TOTAL PAID: 1,422.90

TOTAL VALUE: 316,200.00

TOTAL FEE: 1,422.90

BALANCE: 0.00

CONTRACTOR: 10134 FOX CHASE BUILDERS LLC

1010 DOGWOOD DR N

PHONE: (843) 233-9090

NOTES: NEW RESIDENTIAL BUILD - PLAN REVIEW

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304430	121 8TH AVENUE NORTH B	PLAN1	12/20/2013	12/20/2013	06/18/2014	
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TYPE OF CONSTRUCTION: STORMWATER PLAN REVIEW OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 191-16-15-022
ZONING DISTRICT: R-3

TOTAL PAID: 350.00
TOTAL VALUE: 0.00
TOTAL FEE: 350.00
BALANCE: 0.00

CONTRACTOR: 10134 FOX CHASE BUILDERS LLC
1010 DOGWOOD DR N

PHONE: (843) 233-9090

NOTES: STORMWATER MANAGEMENT - PLAN REVIEW

304431	1601 OCEAN BOULEVARD NORTH	ALARM	12/20/2013	12/20/2013	04/19/2014	
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TYPE OF CONSTRUCTION: ALARM SYSTEM INSTALL OCCUPANCY GROUP: MOTEL/HOTEL
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 192-09-03-001
ZONING DISTRICT: R-3

TOTAL PAID: 65.00
TOTAL VALUE: 7,000.00
TOTAL FEE: 65.00
BALANCE: 0.00

CONTRACTOR: 2725 MYRTLE BEACH FIRE SAFETY GROUP
1445 CANNON RD

PHONE: () 916-8787

NOTES: UPDATE EXISTING ALARM TO WORK WITH ALARM BOX.

304433	1010 MOSS DRIVE	TREE	12/23/2013	12/23/2013	06/21/2014	
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TYPE OF CONSTRUCTION: TREE REMOVAL OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER
TAX MAP PARCEL: 195-03-08-007
ZONING DISTRICT: R-2

TOTAL PAID: 5.00
TOTAL VALUE: 175.00
TOTAL FEE: 5.00
BALANCE: 0.00

CONTRACTOR: 3440 MASTERCARE CONTRACTING INC
3531 QUEENS HARBOUR BLVD

PHONE: (843) 215-3511

NOTES: REMOVAL OF ONE (1) TREE FROM FRONT OF LOT

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304434	153 CEDAR DRIVE NORTH	TREE	12/23/2013	12/23/2013	06/21/2014	
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TYPE OF CONSTRUCTION: TREE REMOVAL

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 191-15-34-004

ZONING DISTRICT: R-1

TOTAL VALUE: 600.00

TOTAL FEE: 0.00

BALANCE: 0.00

CONTRACTOR: 3440 MASTERCARE CONTRACTING INC
3531 QUEENS HARBOUR BLVD

PHONE: (843) 215-3511

NOTES: REMOVAL OF ONE (1) DEAD TREE

304435	1019 POPLAR DRIVE SOUTH	RES	12/23/2013	12/23/2013	06/21/2014	
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TYPE OF CONSTRUCTION: ELECTRICAL

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-03-07-017

ZONING DISTRICT: R-2

TOTAL PAID: 50.00

TOTAL VALUE: 800.00

TOTAL FEE: 50.00

BALANCE: 0.00

CONTRACTOR: 6944 EXPERT AIR
6294D HWY 707

PHONE: (843) 650-5924

NOTES: ADD 1 DUCT & 5 RECEPTICLES

304436	1311 OCEAN BOULEVARD SOUTH	PLAN5	12/23/2013	12/23/2013	06/21/2014	
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TYPE OF CONSTRUCTION: ADDITION PLAN REVIEW

OCCUPANCY GROUP: SINGLE FAMILY

STATUS: Issued

OWNER: OWNER

TAX MAP PARCEL: 195-07-24-001

ZONING DISTRICT: R-3

TOTAL PAID: 25.00

TOTAL VALUE: 3,200.00

TOTAL FEE: 25.00

BALANCE: 0.00

CONTRACTOR: 10569 HARRAHS HOME IMPROVEMENTS
1803 BRAEWOOD CT

PHONE: (843) 455-2333

NOTES: REAR 1ST FLOOR DECK - REMOVE RAILS AND ADD 12" OF DECK, INSTALL STAINLESS
STEEL CABLES FOR RAILS -PLAN REVIEW

TOWN OF SURFSIDE BEACH
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304437	114 HIGHWAY 17 NORTH B	BAN	12/23/2013	12/23/2013	01/06/2014	
TYPE OF CONSTRUCTION: BANNER		OCCUPANCY GROUP: RETAIL				
						STATUS: Issued

OWNER: OWNER	TOTAL PAID: 30.00
TAX MAP PARCEL: 191-15-06-002	TOTAL VALUE: 0.00
ZONING DISTRICT: C-1	TOTAL FEE: 30.00
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: BANNER: 12/23/13 - 1/1/14 (10 DAYS)

304438	630 16TH AVENUE SOUTH	RES	12/26/2013	12/26/2013	06/24/2014	
TYPE OF CONSTRUCTION: ELECTRICAL		OCCUPANCY GROUP: SINGLE FAMILY				
						STATUS: Issued

OWNER: OWNER	TOTAL PAID: 50.00
TAX MAP PARCEL: 195-02-06-005	TOTAL VALUE: 300.00
ZONING DISTRICT: R-2	TOTAL FEE: 50.00
	BALANCE: 0.00
CONTRACTOR: 964 WRIGHT ELECTRIC	PHONE: (843) 215-4650
208 ASHLEY RIVER RD	

NOTES: INSTALLATION OF TWO (2) CEILING FANS

304439	113 13TH AVENUE SOUTH	POOL0	12/27/2013	12/27/2013	06/25/2014	
TYPE OF CONSTRUCTION: POOL PLAN REVIEW		OCCUPANCY GROUP: SINGLE FAMILY				
						STATUS: Issued

OWNER: OWNER	TOTAL PAID: 50.00
TAX MAP PARCEL: 195-07-19-005	TOTAL VALUE: 20,000.00
ZONING DISTRICT: R-3	TOTAL FEE: 50.00
	BALANCE: 0.00
CONTRACTOR: 8103 POOL COMPANY INC	PHONE: (843) 458-3582
647 N CREEKSIDE MI	

NOTES: POOL - PLAN REVIEW

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
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304440	514 8TH AVENUE SOUTH	COPY	12/30/2013	12/30/2013	12/30/2013	
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TYPE OF CONSTRUCTION: COPIES OF DOCUMENTS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 0.50
TAX MAP PARCEL: 195-03-25-012	TOTAL VALUE: 0.00
ZONING DISTRICT: R-1	TOTAL FEE: 0.50
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: COPY OF ALL PERMITS (5)

304441	610 OCEAN BOULEVARD SOUTH	RES	12/30/2013	12/30/2013	06/28/2014	
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TYPE OF CONSTRUCTION: GENERAL REPAIRS OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL VALUE: 0.00
TAX MAP PARCEL: 195-03-54-022	TOTAL FEE: 0.00
ZONING DISTRICT: R-3	BALANCE: 0.00
CONTRACTOR: 8310 GARDEN CITY HOME AND RESORT SVC	PHONE: (843) 357-0730
540 BAY DR EXT	

NOTES: POWER WASH AND PAINT EXTERIOR

304442	450 HIGHWAY 17 NORTH A	SAFETY	12/30/2013	12/30/2013	06/28/2014	
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TYPE OF CONSTRUCTION: BUSINESS INSPECTION OCCUPANCY GROUP: SINGLE FAMILY
STATUS: Issued

OWNER: OWNER	TOTAL PAID: 75.00
TAX MAP PARCEL: 191-15-06-037	TOTAL VALUE: 0.00
ZONING DISTRICT: C-1	TOTAL FEE: 75.00
	BALANCE: 0.00
CONTRACTOR: 6823 OWNER OF PROPERTY/STRUCTURE	PHONE:

NOTES: SAFETY INSPECTION

TOWN OF SURFSIDE BEACH
 PERMIT REPORT BY PERMIT NUMBER

FY 2013-2014

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304443	115 12TH AVENUE SOUTH B	TREE	12/30/2013	12/30/2013	06/28/2014	
TYPE OF CONSTRUCTION: TREE REMOVAL		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL VALUE: 475.00			
TAX MAP PARCEL: 195-07-20-006			TOTAL FEE: 0.00			
ZONING DISTRICT: R-3			BALANCE: 0.00			
NO CONTRACTOR SPECIFIED						
NOTES: BACK LINE TREES OKAY TO REMOVE - DAMAGING POOL.						

304444	914 OCEAN BOULEVARD SOUTH	RES	12/30/2013	12/30/2013	06/28/2014	
TYPE OF CONSTRUCTION: GENERAL REPAIRS		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 299.50			
TAX MAP PARCEL: 195-07-23-020			TOTAL VALUE: 50,583.45			
ZONING DISTRICT: R-3			TOTAL FEE: 299.50			
			BALANCE: 0.00			
CONTRACTOR: 11704 INLET CUSTOM BUILDERS & DESIGN			PHONE: (843) 947-0701			
760 DREAMLAND DR						
NOTES: REPLACE SIDING, SOFFIT & FASCIA - REPLACE EXTERIOR STORAGE UNIT DOORS.						

304445	121 8TH AVENUE NORTH A	NEW/R	12/31/2013	12/31/2013	06/29/2014	
TYPE OF CONSTRUCTION: NEW (RESIDENTIAL)		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 1,273.95			
TAX MAP PARCEL: 191-16-15-008			TOTAL VALUE: 283,100.00			
ZONING DISTRICT: R-3			TOTAL FEE: 1,273.95			
			BALANCE: 0.00			
CONTRACTOR: 10134 FOX CHASE BUILDERS LLC			PHONE: (843) 233-9090			
1010 DOGWOOD DR N						
NOTES: NEW RESIDENTIAL BUILD						

304446	121 8TH AVENUE NORTH A	STORM	12/31/2013	12/31/2013	06/29/2014	
TYPE OF CONSTRUCTION: STORMWATER MANAGEMEN		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER			TOTAL PAID: 350.00			
TAX MAP PARCEL: 191-16-15-008			TOTAL VALUE: 0.00			
ZONING DISTRICT: R-3			TOTAL FEE: 350.00			
			BALANCE: 0.00			
CONTRACTOR: 10134 FOX CHASE BUILDERS LLC			PHONE: (843) 233-9090			

FY 2013-2014

TOWN OF SURFSIDE BEACH
PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
	1010 DOGWOOD DR N					

NOTES: STORMWATER MANAGEMENT

304447	215 15TH AVENUE SOUTH B	TREE	12/31/2013	12/31/2013	06/29/2014	
	TYPE OF CONSTRUCTION: TREE REMOVAL				OCCUPANCY GROUP: SINGLE FAMILY	
					STATUS: Issued	

OWNER: OWNER
TAX MAP PARCEL: 195-07-14-016
ZONING DISTRICT: R-3

TOTAL PAID: 75.00
TOTAL VALUE: 550.00
TOTAL FEE: 75.00
BALANCE: 0.00
PHONE: (843) 650-7674

CONTRACTOR: 5167 TURNERS REPAIRS
111 MISTY PINE DR

NOTES: CUT OAK OVER ROOF - ARBORIST LETTER ON FILE.

304448	911 OCEAN BOULEVARD SOUTH	RES	12/31/2013	12/31/2013	06/29/2014	
	TYPE OF CONSTRUCTION: ELECTRICAL				OCCUPANCY GROUP: SINGLE FAMILY	
					STATUS: Issued	

OWNER: OWNER
TAX MAP PARCEL: 195-07-28-006
ZONING DISTRICT: R-3

TOTAL PAID: 100.00
TOTAL VALUE: 10,989.00
TOTAL FEE: 100.00
BALANCE: 0.00
PHONE: (843) 293-8209

CONTRACTOR: 1291 PEACHTREE ELECTRICAL
196-A STONEBRIDGE DR

NOTES: REMOVE MULTIGANG METERBASE AND REPLACE WITH NEW

304449	1210 OCEAN BOULEVARD NORTH	RES	12/31/2013	12/31/2013	06/29/2014	
	TYPE OF CONSTRUCTION: ELECTRICAL				OCCUPANCY GROUP: 5 OR + UNITS	
					STATUS: Issued	

OWNER: OWNER
TAX MAP PARCEL: 191-16-19-009
ZONING DISTRICT: R-3

TOTAL PAID: 100.00
TOTAL VALUE: 6,700.00
TOTAL FEE: 100.00
BALANCE: 0.00
PHONE: (843) 293-8209

CONTRACTOR: 1291 PEACHTREE ELECTRICAL
196-A STONEBRIDGE DR

NOTES: REMOVE MULTIGANG BETERBASE AND REPLACE WITH NEW.

TOWN OF SURFSIDE BEACH
 PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304450	712 OCEAN BOULEVARD SOUTH B	TREE0	12/31/2013	12/31/2013	06/29/2014	
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER						
TAX MAP PARCEL: 195-03-50-016				TOTAL VALUE: 0.00		
ZONING DISTRICT: R-3				TOTAL FEE: 0.00		
				BALANCE: 0.00		
NO CONTRACTOR SPECIFIED						
NOTES: INSPECTION TO ALLOW THE REMOVAL OF THREE PALMS THAT ARE DOING DAMAGE TO HOUSE						

304451	715 9TH AVENUE SOUTH	TREE0	12/31/2013	12/31/2013	06/29/2014	12/31/2013
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER						
TAX MAP PARCEL: 195-03-06-003				TOTAL VALUE: 0.00		
ZONING DISTRICT: R-1				TOTAL FEE: 0.00		
				BALANCE: 0.00		
NO CONTRACTOR SPECIFIED						
NOTES: INSPECTION TO ALLOW THE REMOVAL OF TWO DYING TREES.						

304452	415 POPLAR DRIVE SOUTH	TREE0	12/31/2013	12/31/2013	06/29/2014	
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER						
TAX MAP PARCEL: 195-03-01-010				TOTAL VALUE: 0.00		
ZONING DISTRICT: R-2				TOTAL FEE: 0.00		
				BALANCE: 0.00		
NO CONTRACTOR SPECIFIED						
NOTES: INSPECTION TO ALLOW THE REMOVAL OF 3 PINES FROM PROPERTY.						

304453	151 CEDAR DRIVE NORTH	TREE0	12/31/2013	12/31/2013	06/29/2014	
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER						
TAX MAP PARCEL: 191-15-34-005				TOTAL VALUE: 0.00		
ZONING DISTRICT: R-1				TOTAL FEE: 0.00		
				BALANCE: 0.00		
NO CONTRACTOR SPECIFIED						
NOTES: INSPECTION TO ALLOW THE REMOVAL OF 2 PINES AND 1 DYING TREE. PLEASE GET PERMIT.						

TOWN OF SURFSIDE BEACH
 PERMIT REPORT BY PERMIT NUMBER

12/01/2013 TO 12/31/2013

<u>PERMIT NO</u>	<u>ADDRESS</u>	<u>PERMIT CLASS</u>	<u>DATE APPLIED</u>	<u>DATE ISSUED</u>	<u>DATE EXPIRED</u>	<u>DATE COMPLETED</u>
304454	657 6TH AVENUE NORTH	TREE0	12/31/2013	12/31/2013	06/29/2014	
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER						
TAX MAP PARCEL: 191-16-61-009			TOTAL VALUE: 0.00			
ZONING DISTRICT: R-1			TOTAL FEE: 0.00			
			BALANCE: 0.00			
NO CONTRACTOR SPECIFIED						
NOTES: INSPECTION TO ALLOW THE REMOVAL OF ONE GUM TREE.						

304455	135 HARBOR LIGHTS DRIVE	TREE0	12/31/2013	12/31/2013	06/29/2014	
TYPE OF CONSTRUCTION: TREE INSPECTION		OCCUPANCY GROUP: SINGLE FAMILY				
STATUS: Issued						
OWNER: OWNER						
TAX MAP PARCEL: 191-12-30-019			TOTAL VALUE: 0.00			
ZONING DISTRICT: R-1			TOTAL FEE: 0.00			
			BALANCE: 0.00			
NO CONTRACTOR SPECIFIED						
NOTES: INSPECTION TO ALLOW THE REMOVAL OF TWO PALMS THAT ARE DYING FROM TERMITES.						

TOTAL NUMBER OF PERMITS:	103
TOTAL VALUATION:	1,754,488.65
TOTAL FEES CHARGED:	11,714.13
TOTAL FEES PAID:	11,714.13

RODNEY KEZIAH
Chief of Police



DOUGLAS F. SAMPLES
Mayor

SURFSIDE BEACH POLICE DEPARTMENT
811 Pine Drive
Surfside Beach, SC 29575

Monthly Activity Report
DEC 2014
(1-DEC-31-DEC 13)
Prepared by Rodney Keziah

INTRODUCTION:

December 2013 statistics show an 11.8% increase in calls for service from last month (937 to 1048). Arrest and Citation data between December 2012 and December 2013 showed a 64% decrease (256 to 156).

I have also included yearly stats for calls for service and arrests for 2012 and 2013.

As always, these numbers will be detailed for you in the Workload / Performance Metrics section of the report.

PERSONNEL ACTIONS:

One personnel action was taken during this reporting period. This action was for a minor policy violation.

We now have all three of our new officers attending the Criminal Justice Academy in Columbia. All training should be completed in March 2014.

HIGH RISK LAW ENFORCEMENT ACTIVITIES:

SBPD officers used two reportable levels of force and no vehicle pursuit during this reporting period (standard handcuffing, escort holds, etc. do not require additional reporting beyond our Uniform Crime Report – see following table for summary).

SBPD - HIGH RISK LAW ENFORCEMENT ACTIVITIES (DEC 2013 Reporting Period)						
DATE	ACTIVITY TYPE	OFFENSE	OFFICERS	ARREST	INJURIES	PROP. DAMAGE
5 DEC	Use of Force	Disorderly Conduct / Resisting Arrest	CPL Ziolkowski / PTL Knight	Yes	None	None
This was the use of empty hand controls, and approved tactics to control and arrest an uncooperative suspect. No injuries to the officers or the suspect.						
31 DEC	Use of Force	Assault 3 rd degree / Disorderly Conduct	SGT Black / PTL Lavender	Yes	Back Pain to Suspect	None
This was the use of an authorized field escort technique to control a disorderly and highly intoxicated suspect.						

TRAINING:

As always, officers maintained their Class 1 Law Enforcement licenses via online training provided by the SC Criminal Justice Academy, and continued to receive their mandated in- service hours through the SC Criminal Justice Academy online.

Communications Personnel completed various MASC/RMS online training to include Sexual Harassment and Awareness, Workplace Ergonomics, Basic First Aid, and Ethical Behavior for Local Government.

Communications Supervisor Tanika Parson also completed MASC/RMS online training Supervisor Skills 101 and 102.

Administrative Division Supervisor Becky Small completed online training in Ethical Behavior for Local Government.

Investigator Brode attended Basic Detective School at SCCJA December 2-13.

Chief Keziah and Lt. Hofmann attended Advanced CPTED training in Greenville SC December 3-5, and obtained National Certified Professional Designation in CPTED.

Lt. Hofmann attended the required Training Manager Development class at SCCJA December 9-13.

PTL Muto attended NCIC Training at SLED December 3-5.

CPT Miller, SGT's Bailey and Black, and CPL Clark attended Basic Immigration Training in Columbia on December 18.

CPL's Clark, Ziolkowski, Ridgeway, and PTL Williams attended an in-house Field Training Officer certification conducted by LT Hofmann.

WORKLOAD / PERFORMANCE METRICS:

As usual, we've included our Monthly Activity Report (along with the same period last year spreadsheet for comparison purposes). Also included are the usual supplemental reports: the Criminal Investigations log and the USMS Fugitive Task Force report.

Sgt. Bailey's participation in the US Marshalls Task Force assisted our agency in clearing 12 of our outstanding warrants and collecting \$5,968 in bond and fine money.

This month, SBPD officers issued 73 written warnings in lieu of Uniform Traffic Tickets or to record vehicles stopped for non-traffic related reasons (these are not reflected in our database totals).

NOTABLE EVENTS / INFORMATION

On DEC 11, SBPD issued a press release detailing the arrest of a cold case murder suspect from Connecticut. Please see attached press release.

On DEC 11, SBPD also issued a press release seeking information into an Arson Fire that occurred on 16th Avenue South. Please see attached press release.

On January 16 from 7:30-9:30 AM, Surfside Beach Police Department and Surfside Beach Fire Department are hosting a Public Safety Forum at the Golden Egg Pancake Restaurant. The event is free for the public, and a great opportunity to meet police and fire personnel, and voice any safety concerns that you may have.

The January 16th event will also be a kick-off for the application period, and take any questions concerning our second SBPD Citizens Police Academy. The academy will begin on Thursday January 30th, and run for 6 consecutive Thursday night sessions. Classes will be held at the Surfside Beach Fire Department Training Room.

Thank you for your continued support of our efforts. Please feel free to call if you have any further questions concerning the monthly report.

SURFSIDE BEACH POLICE DEPARTMENT

**Monthly Activity Report
DEC 2013
(1 DEC – 31 DEC 13)**

ATTACHMENTS

AND

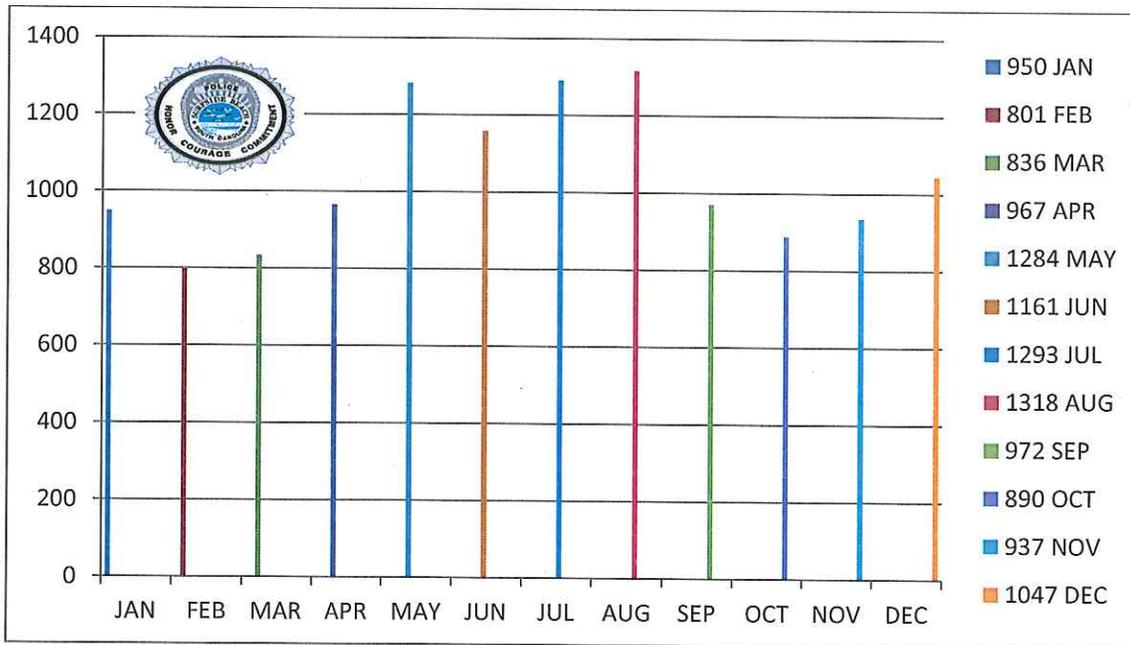
SUPPORTING MATERIALS



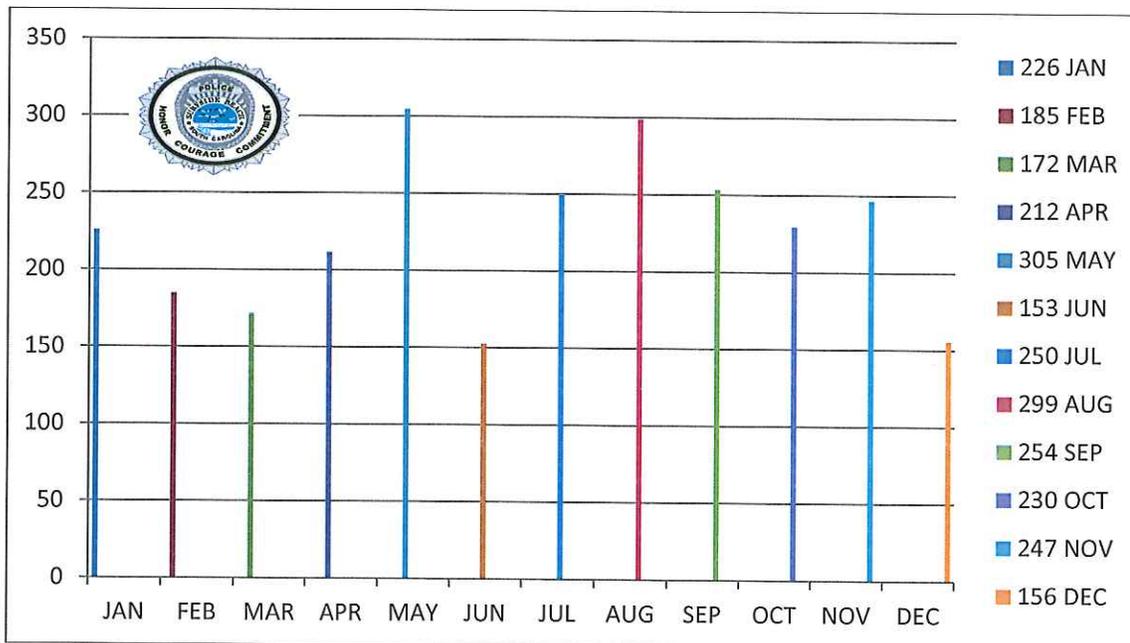
SURFSIDE BEACH POLICE DEPARTMENT

2013 DEPARTMENTAL STATISTICS TABLES AND DATA SUMMARY

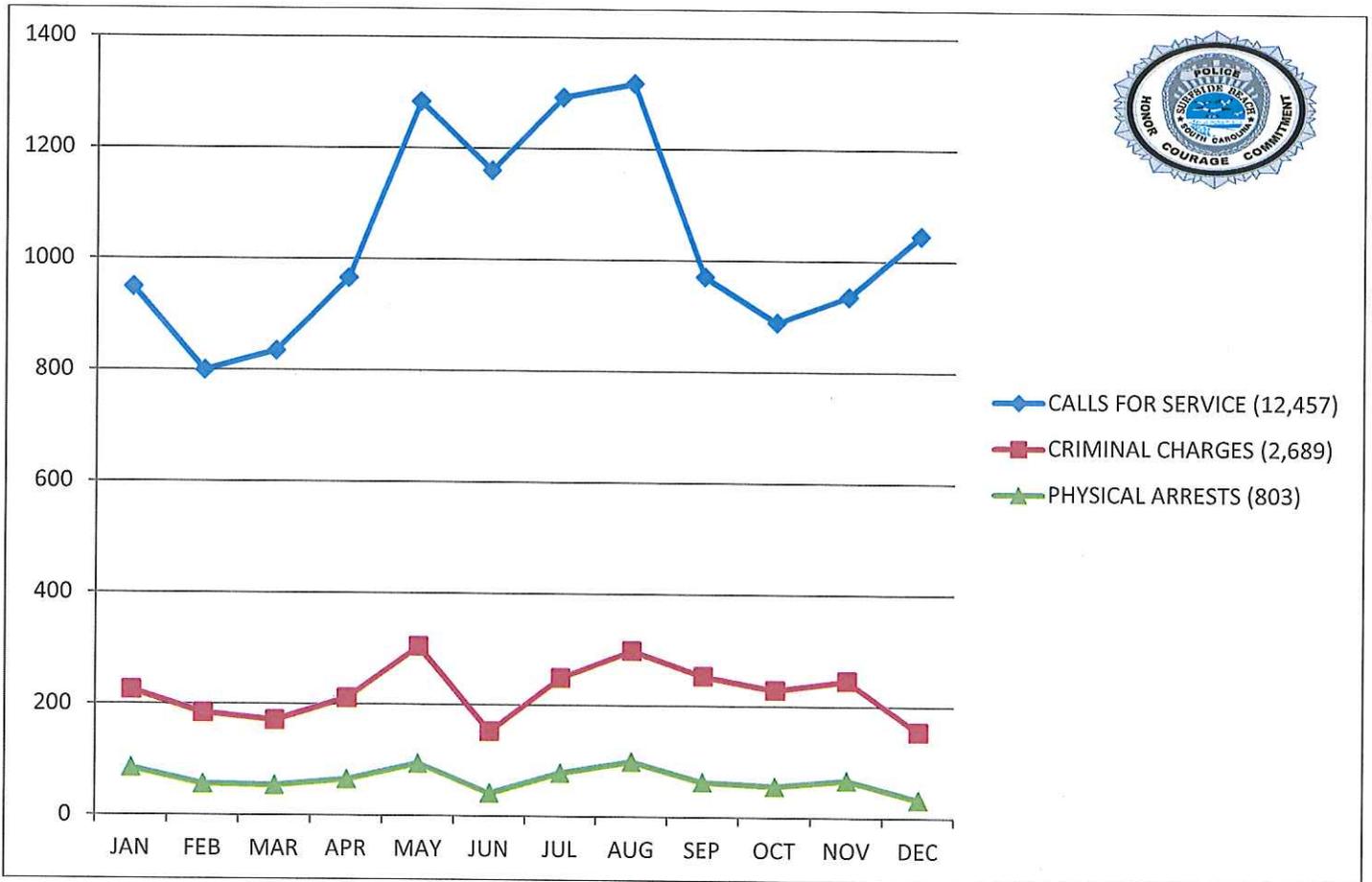
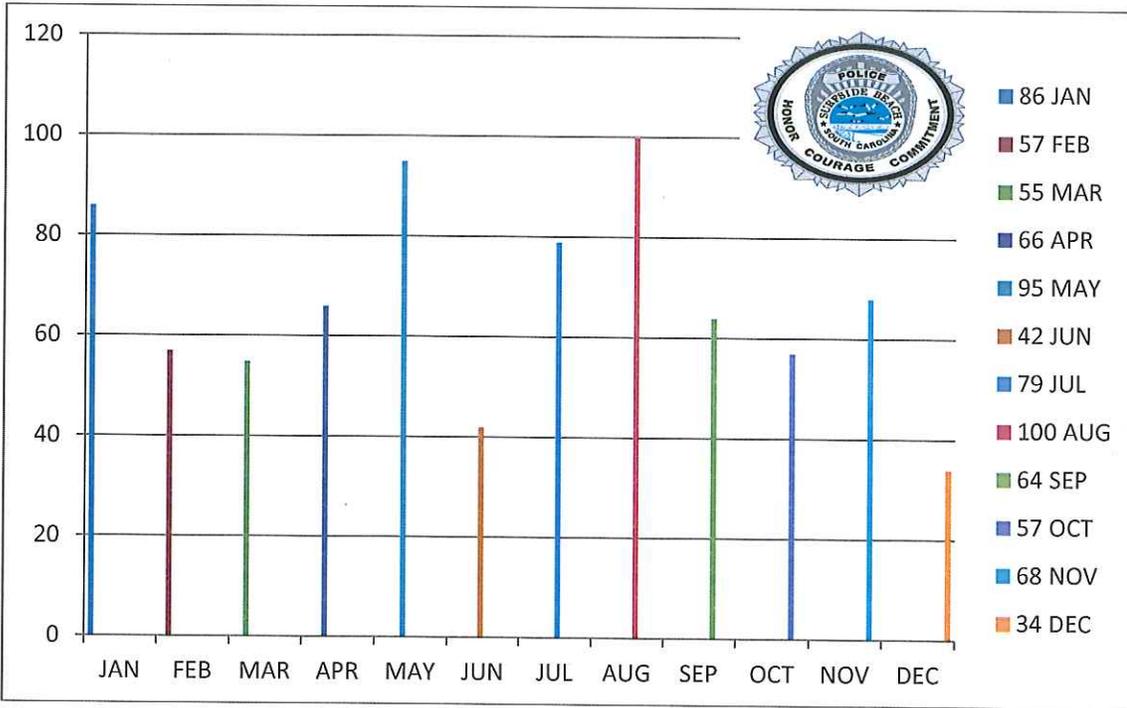
The following tables contain the Police Department's 2013 statistics. The tables provide a monthly summary of Calls For Service, Criminal Charges, and Physical Arrests. Additional tables have also been provided showing trending data for previous years.



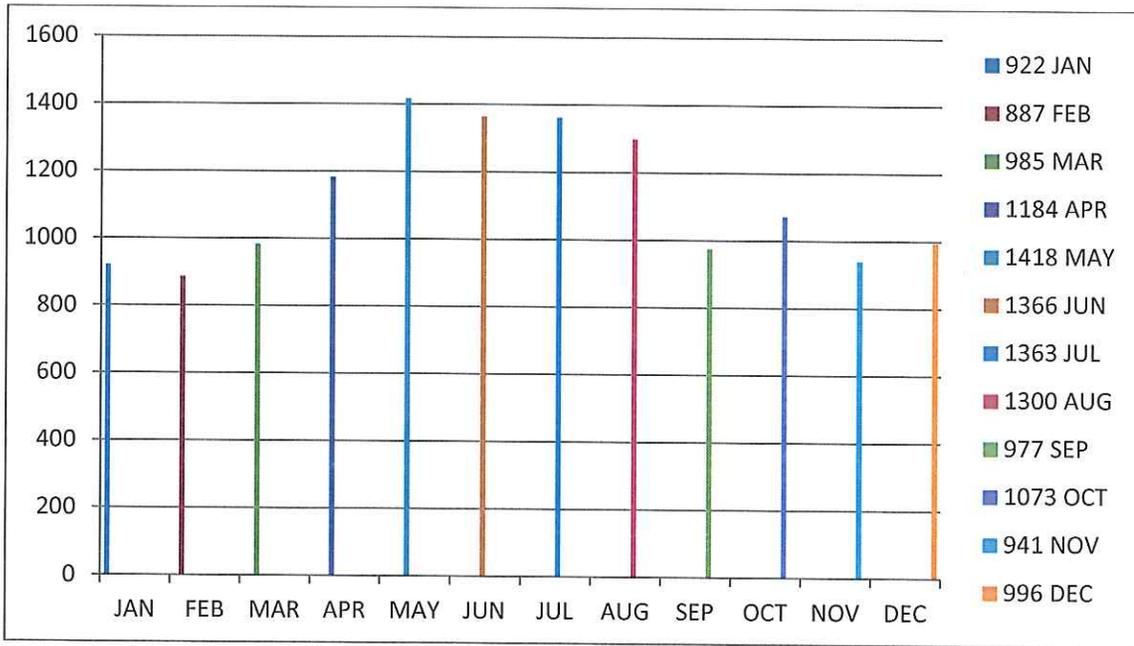
2013 CFS Summary
TOTAL: 12,456



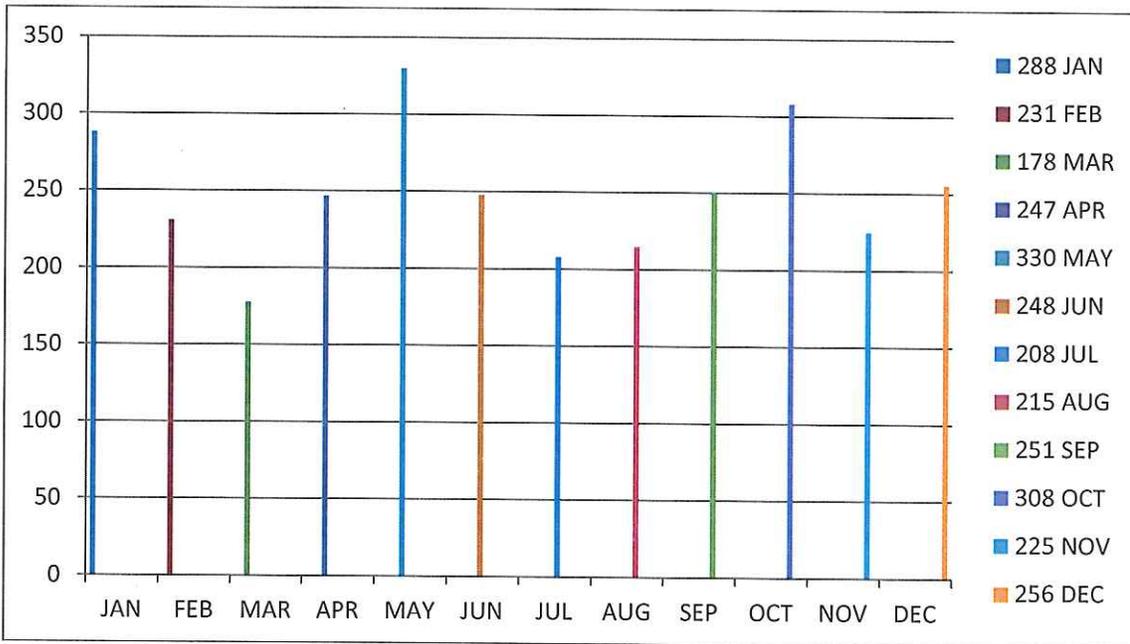
2013 Criminal Charge Summary
TOTAL: 2,689



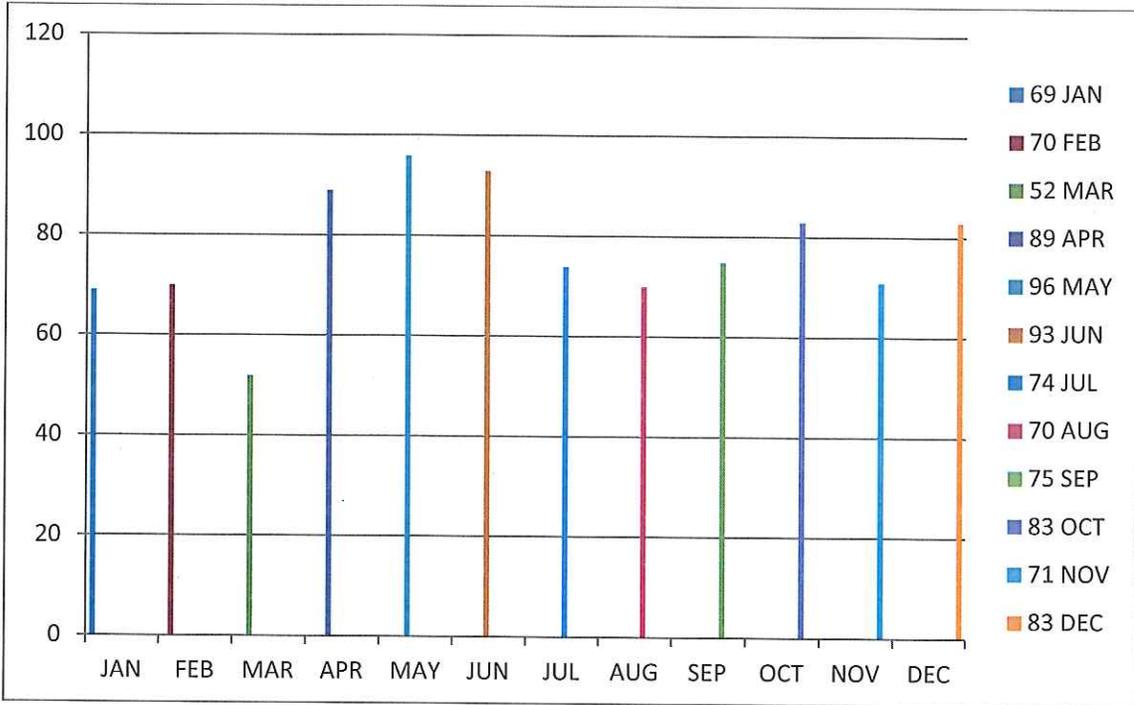
2013 Police Department Statistical Summary



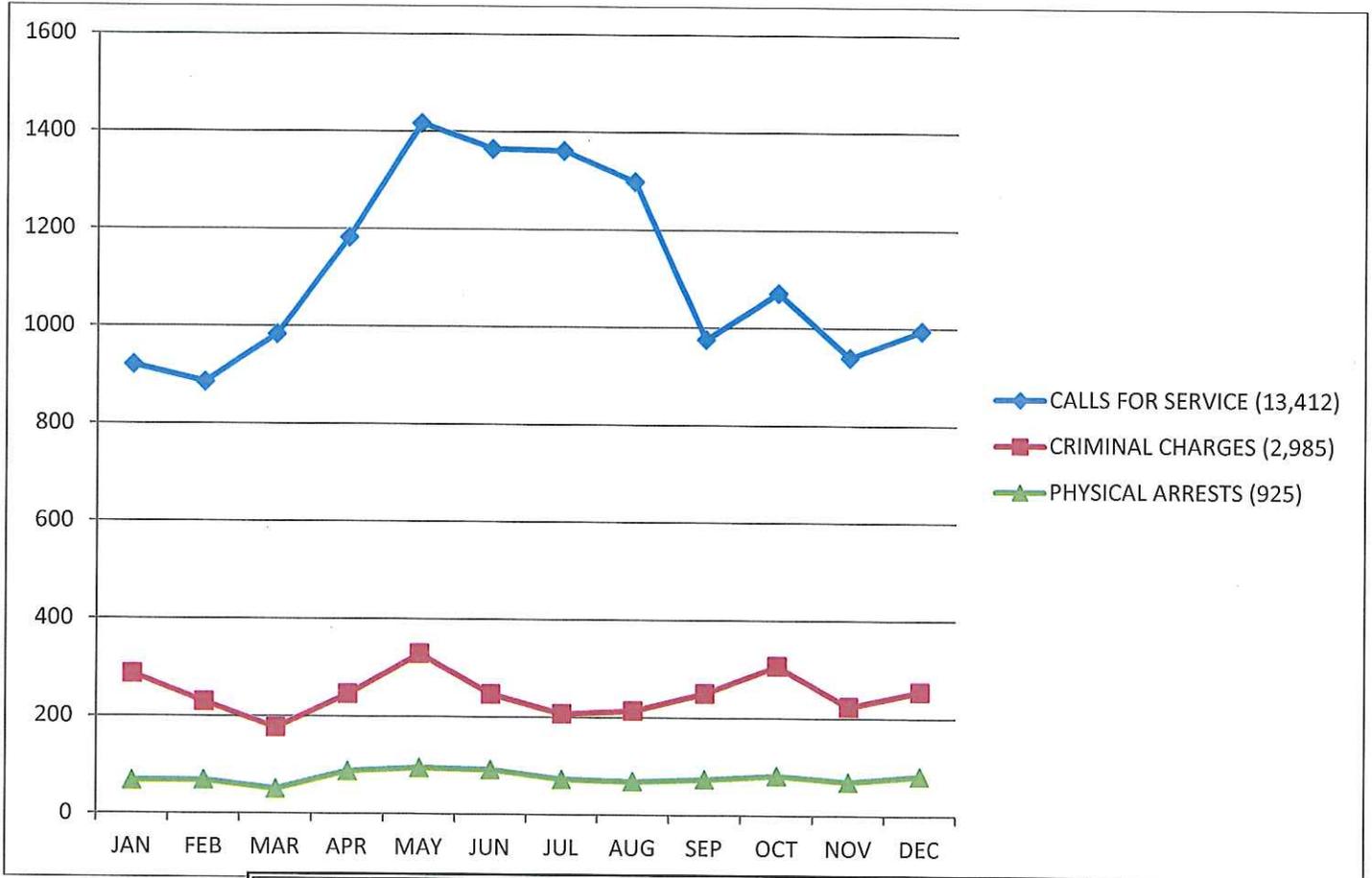
2012 CFS Summary
TOTAL: 13,412



2012 Criminal Charge Summary
TOTAL: 2,985

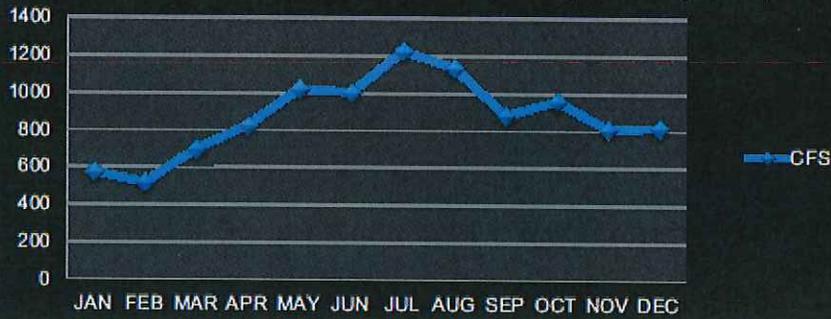


**2012 Arrest
Summary**
TOTAL: 925

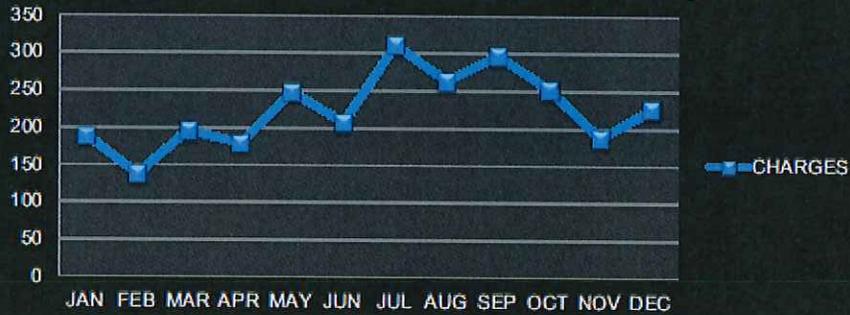


2012 Police Department Statistical Summary

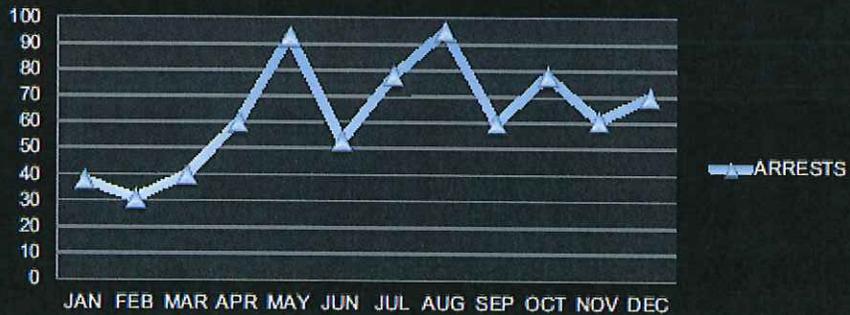
SBPD Call for Service (CFS) Data (2011)



SBPD Criminal Charges (2011)



SBPD Physical Arrests (2011)





Surfside Beach Police Department Monthly Report - 2013 TOTALS

Calls for Service / Field Activities		Charges and Arrests	
911 HANG-UP	35	ACCESSORY TO FELONY	2
ABANDONED PROPERTY	2	ALLOW UNAUTHORIZED OPERATION OF MOTOR VEH	12
ABANDONED VEHICLE	5	ANIMAL AT LARGE	3
ACCIDENT W/ INJURIES	47	ANIMAL CRUELTY	1
ACCIDENT W/ PROPERTY DAMAGE	258	ARMED ROBBERY	3
ACCIDENT W/ TOWN PROPERTY	4	ASSAULT/BATTERY (1ST DEGREE)	4
AGENCY ASSIST	173	ASSAULT/BATTERY (2ND DEGREE)	2
ALARM BUSINESS	387	ASSAULT/BATTERY (3RD DEGREE)	29
ALARM RESIDENCE	328	ASSAULT/BATTERY BY MOB	2
ALARM VEHICLE	0	ATTEMPTED MURDER	1
ALCOHOL VIOLATION	1	BANK FRAUD	9
ANIMAL CALL GENERAL	226	BICYCLE VIOLATIONS	0
ANIMAL CRUELTY	4	BODILY FLUIDS ON AN OFFICER/JAILER	0
ARMED ROBBERY (STRONG)	2	BOMB/POSS. MANUF. TRANSPORT DESTRUCTIVE DEVIC	1
ARMED SUBJECT	3	BREACH OF TRUST	10
ASSAULT GENERAL	57	BREAKING & ENTERING MOTOR VEHICLE	12
ASSAULT VERBAL	14	BURGLARY 1ST DEGREE/ATTEMPT	9
BEACH PATROL	140	BURGLARY 2ND DEGREE/ATTEMPT	7
BOMB THREAT	0	BURGLARY 3RD DEGREE/ATTEMPT	0
BOOKING MISC AGENCIES	250	CARELESS OPERATION	36
BREACH OF TRUST	20	CHILD ENDANGERMENT	1
BURGLARY ATTEMPTED	15	CHILD NEGLECT	3
BURGLARY BUILDING	1	CHILD RESTRAINT VIOLATION	8
BURGLARY BUSINESS	4	CLINGING TO VEHICLES PROHIBITED	1
BURGLARY RESIDENCE	60	CRIMINAL CONSPIRACY	13
BURGLARY VEHICLE	36	CRIMINAL DOMESTIC VIOLENCE	25
CHECK FORGERY	13	CRIMINAL DOMESTIC VIOLENCE HIGH & AGGRAVATED	0
CHILD ABUSE	3	CRIMINAL SEXUAL CONDUCT	4
CITY ORDINANCE VIOLATION	41	CROSSING MEDIAN	2
CIVIL MATTER	166	DEFRAUDING CAB/INNKEEPER	0
CREDIT CARD ABUSE	7	DEFRAUDING RESTAURANT	4
CRIMINAL SEXUAL CONDUCT	3	DISORDERLY CONDUCT/PUBLIC INTOX	195
DEATH INVESTIGATION	5	DISPLAY OF OBSCENE BUMPER STICKER	1
DEBIT CARD ABUSE	8	DRIVER'S LICENSE VIOLATIONS/RESTRICTIONS	17
DECOY CAR	2	DRIVING ACROSS PROPERTY/TRAFFIC CONTROL	0
DEFRAUD CHECK	12	DRIVING LEFT OF CENTER	2
DEFRAUD FOOD BILL	8	DRIVING ON SIDEWALK	0
DEFRAUD GAS	1	DRIVING UNDER SUSPENSION	207
DEFRAUD INNKEEPER	3	DRIVING UNDER THE INFLUENCE	139
DEFRAUD WRECKER	0	DRIVING WITH DOORS OPEN	1
DISABLED VEHICLE	60	DRIVING WITH UNLAWFUL ALCOHOL CONTENT	30
DISORDERLY SUBJECT	99	DRIVING WRONG SIDE OF HIGHWAY	10
DISPATCH TRAINING	2	EQUIPMENT VIOLATION	30
DISTURBANCE DOMESTIC	189	ESCAPE	1
DISTURBANCE MUSIC	50	EXPLOITATION OF A VUNERABLE ADULT	0
DISTURBANCE NOISE	111	FAILURE TO DIM HEADLIGHTS	2



Surfside Beach Police Department Monthly Report - 2013 TOTALS

Calls for Service / Field Activities		Charges and Arrests	
DRUG LAW VIOLATION	18	FAILURE TO GIVE PROPER SIGNAL	3
EMBEZZLEMENT	0	FAILURE TO RENDER AID	1
ESCORT	71	FAILURE TO STOP FOR BLUE LIGHTS	12
ESCORT BUSINESS	3	FAILURE TO SURRENDER DRIVER'S LICENSE	7
ESCORT FUNERAL	1	FAILURE TO YIELD RIGHT OF WAY	39
EXPLOSION	0	FALSE INFORMATION TO LAW ENFORCEMENT	15
FAILURE TO RETURN RENTED PROPERTY	0	FELONY DRIVING UNDER THE INFLUENCE	0
FIGHT	22	FEROCIOUS/MICIOUS DOGS	1
FIRE CALL ASSIST	2	FILING FALSE POLICE REPORT	0
FIREWORKS	262	FINANCIAL TRANSACTION CARD FRAUD	1
FOLLOW UP	569	FINANCIAL TRANSACTION CARD THEFT	0
FOOT PATROL	169	FIREWORKS	5
FOUND ARTICLE	78	FOLLOWING TOO CLOSELY	6
FOUND BIKE	7	FORGERY	9
HARASSMENT	32	FUGITIVE FROM JUSTICE	3
HARASSMENT PHONE	43	GOLF CART VIOLATION	6
HARASSMENT/STALKING	3	GRAND LARCENY	12
HIT/RUN W/INJURIES	0	HABITUAL OFFENDER	3
HIT/RUN W/PROPERTY DAMAGE	33	HANDICAP VIOLATION	1
HORRY COUNTY BOOKING	695	HARASSMENT	0
IDENTITY THEFT	10	HARBORING RUNAWAY	0
IMPROPER PARKING	99	HELMET LAW VIOLATION	5
INCORRIGIBLE JUVENILE	7	ILL TREATMENT OF ANIMALS	8
INDECENT EXPOSURE	9	IMPROPER BACKING	3
INFORMATION	237	IMPROPER EXIT FROM AN ALLEY	1
INTOXICATED DRIVER	89	IMPROPER LANE CHANGE	8
INTOXICATED PEDESTRIAN	85	IMPROPER LIGHTS	26
KIDNAPPING	0	IMPROPER PARKING	0
LASER DEVICES	7	IMPROPER START	2
LITTERING	7	IMPROPER TURN	7
LOST ARTICLE	20	INDECENT EXPOSURE	1
LOST CHILD ON THE BEACH	7	INTERFER WITH POLICE/EMS/FIRE	14
MAIL TAMPERING	1	KIDNAPPING	7
MALICIOUS DAMAGE TO AUTO	13	LARCENY OF A BICYCLE	2
MALICIOUS DAMAGE TO BUSINESS	8	LEAVING THE SCENE (ATTENDED/UNATTENDED/PROP)	15
MALICIOUS DAMAGE TO PROPERTY	30	LIQUOR WITH BROKEN SEAL	9
MALICIOUS DAMAGE TO RESIDENCE	2	LITTERING	7
MEDICAL EMERGENCY	76	LOUD NOISE	1
MENTALLY ILL SUBJECT	8	LOUD NOISE/BARKING DOG	2
MESSAGE DELIVERY	7	MALICIOUS DAMAGE TO PLACE OF WORSHIP	1
MISC BEACH PROBLEM	15	MALICIOUS DAMAGE TO PROPERTY	27
MISC CORRECT LATER	0	MANUFACTURING METH	1
MISSING JUVENILE	8	MINOR POSSESSION ALCOHOL	35
MISSING PERSON	13	MINOR POSSESSION TOBACCO	2
OPEN DOOR BUSINESS	2	MOPED VIOLATIONS	23
OPEN DOOR RESIDENCE	12	MOTORCYCLE GOGGLES VIOLATION	2



Surfside Beach Police Department Monthly Report - 2013 TOTALS

Calls for Service / Field Activities		Charges and Arrests	
OPEN DOOR TOWN PROPERTY	0	NO BUSINESS LICENSE	4
OPEN DOOR VEHICLE	3	NO DRIVER'S LICENSE IN POSSESSION	21
PREMISE CHECK	459	NO MOTORCYCLE DRIVER'S LICENSE	9
PROPERTY FOR DESTRUCTION	5	NO PROOF OF INSURANCE	77
PROWLER	2	NO SC DRIVER'S LICENSE	140
PUBLIC ASSIST	207	NOISE VIOLATION (ANIMAL)	2
RADAR/TRAFFIC CONTROL	127	OBTAIN SIGN/PROPERTY UNDER FALSE PRETENSE	1
REPOSSESSION	25	OPEN CONTAINER (BEER/WINE)	45
ROAD BLOCK	11	OPERATING UNINSURED VEHICLE	94
SANITATION PROBLEM	0	OPERATING UNSAFE VEHICLE	4
SEX CRIMES/VICE	6	PEEPING TOM	0
SHOOTING VICTIM	0	PETIT LARCENY	29
SHOPLIFTING	43	POINT/PRESENT FIREARM	1
SMOKING ORDINANCE VIOLATION	3	POSSESSION OF COCAINE/CRACK/ICE	9
SOLICITATION (RELIGIOUS)	5	POSSESSION OF CONTROLLED SUBSTANCE (MEDS)	30
STABBING VICTIM	1	POSSESSION OF CRIMINAL TOOLS/IMPLEMENTS	7
STOLEN PROPERTY/LARCENY	164	POSSESSION OF DRUG PARAPHERNALIA	62
STOLEN TAG	2	POSSESSION OF FAKE ID	2
STOLEN VEHICLE	35	POSSESSION OF FALSE INSURANCE DOCUMENT(S)	1
STOLEN VEHICLE LOCATED	5	POSSESSION OF HEROIN	1
STREET DEPT PROBLEM	4	POSSESSION OF STOLEN GOODS < \$2000	8
SUICIDE ATTEMPT	6	POSSESSION OF STOLEN GOODS > \$2000	0
SUSPICIOUS CIRCUMSTANCES	254	POSSESSION OF STOLEN VEHICLE	3
SUSPICIOUS PERSON(S)	504	POSSESSION OF WEAPON DURING CRIME	1
SUSPICIOUS VEHICLE(S)	427	POSSESSION WITH INTENT TO DIST MARIJUANA	2
TOWED VEHICLE	10	POSSESSION WITH INTENT TO DIST OTHER	7
TRAFFIC COMPLAINT	100	POSSESSION WITH INTENT NEAR A SCHOOL/PARK	5
TRAFFIC HAZARD	76	PROSTITUTION	0
TRAFFIC STOP	3781	PURSE SNATCHING	3
TRANSPORT	234	RECKLESS DRIVING	56
TRESPASSING	32	RECKLESS OPERATION OF BICYCLE	1
UNKNOWN CALL TYPE	0	REGISTRATION VIOL (EXPIRED TAG/NO REG POSS/ETC)	295
UTILITY PROBLEM	2	RESISTING ARREST	19
VANDALISM GENERAL	13	SEATBELT VIOLATION	130
WARRANT SERVICE	157	SEXUAL EXPLOITATION OF A MINOR	0
WATER DEPT PROBLEM	4	SHOPLIFTING	22
WEATHER RELATED ISSUE	0	SIMPLE POSSESSION OF MARIJUANA	130
WELFARE CONCERN	114	SMOKING ORDINANCE VIOLATION	0
TOTAL	12456	SPEEDING (17 CORRIDOR)	101
		SPEEDING (RESIDENTIAL)	73
		STALKING	3
		STOP SIGN/LIGHT VIOLATION	49
		STOPPING/STANDING ON HIGHWAY 17	2
		STRONGARM ROBBERY	3
		SUPPLYING ALCOHOL TO MINOR	0
		THEFT OF CONTROLLED SUBSTANCE	1



Surfside Beach Police Department Monthly Report - 2013 TOTALS

Calls for Service / Field Activities	Charges and Arrests	
	THREAT OF A PUBLIC OFFICIAL	2
	TOO FAST FOR CONDITIONS	12
	TRAFFICKING	1
	TRESPASSING	6
	UNLAWFUL CARRY OF WEAPON	8
	UNLAWFUL USE OF TELEPHONE	5
	USE/POSSESSION OF ANOTHERS DRIVER'S LICENSE	2
	USE OF VEHICLE W/O PERMISSION	1
	VEHICLE ON BEACH	2
	VIOLATION OF ALCOHOL ON PREMISES	1
	VIOLATION OF PROTECTION ORDER	0
	WEARING MASK VIOLATION	1
	WINDOW TINT VIOLATION	22
	WIPERS WITHOUT LIGHTS	1
	TOTAL	2689
	USE OF DETENTION FACILITY	
	Surfside Beach Police Department	803
	Horry County Police Department	747
	SC Highway Patrol / other agency	247
	TOTAL	1797

SBPD Prisoners Trans. to County Jail



Surfside Beach Police Department - Patrol Division



Monthly Activity Report - 2012 YEAR END TOTALS

Calls for Service / Field Activities		Charges and Arrests	
911 Hang-Ups	68	Accessory to Felony	18
Abandoned Property	2	Allow Unauthorized Operation of Motor Veh	10
Abandoned Vehicle	9	Animal at Large	12
Accident (Injuries)	49	Armed Robbery	3
Accident (property damage only)	339	Assault / Battery (1st degree)	6
Alarm Calls	692	Assault / Battery (2nd degree)	3
Alcohol Violation	7	Assault / Battery (3rd degree)	33
Animal Calls	282	Bank Fraud	27
Armed Subject	5	Bicycle Violations	
Assault	45	Blackmail / Extortion	
Assisting other Agencies	199	Breach of Trust	23
Bomb Threat		Breaking & Entering Motor Vehicle	16
Booking	848	Burglary 1st Degree / attempt	11
Breach of Trust	13	Burglary 2nd Degree / attempt	28
Burglary Attempt	8	Burglary 3rd Degree / attempt	2
Burglary Business/Building	15	Careless Operation	46
Burglary Residence	61	Child Neglect	6
Burglary Vehicle	77	Child Restraint Violation	6
Check Forgery	5	Criminal Domestic Violence	33
Child Abuse	2	Criminal Domestic Violence High & Agg.	7
City Ordinance Violation	49	Criminal Sexual Conduct	
Civil Matter	176	Defrauding Cab	2
Credit Card Abuse	15	Disorderly Conduct	210
Criminal Sexual Conduct	2	Driver's License Violations / Restrictions	24
Death Investigation	11	Driving Under Suspension	255
Debit Card Abuse	6	Driving Under the Influence	157
Decoy Car / Operation	1	Driving Wrong Side of Highway	7
Defraud Check	19	Equipment Violation	15
Defraud Food/Gas Bill	8	Failure to Stop for Blue Lights	9
Defraud Innkeeper	4	Failure to Surrender DL	3
Defraud Wrecker		Failure to Yield Right of Way	33
Disabled Vehicle/Motorist	39	False Information to Law Enforcement	31
Disorderly Subjects	132	Following Too Closely	12
Disturbances	164	Forgery	10
Domestic Dispute	158	Fugitive from Justice	13
Embezzlement		Golf Cart Violation	7
Escorts	72	Grand Larceny	17
Fight	44	Handicap Violation	1
Fireworks	246	Helmet Law Violation	2
Foot Patrol	133	Hitchhiking	
Found Property / Article	106	Improper Lights	24
Harassment Calls	86	Improper Turn	1
Hit and Run Accidents	38	Kidnapping	3
Identity Theft	3	Leaving Scene of Accident	17
Improper Parking	64	Liquor with Broken Seal	7
Incorrigible Juvenile	13	Littering	12
Indecent Exposure	6	Harboring Runaway	1
Information	500	Loud Noise	22
Intoxicated Driver	66	Malicious Damage to Property	24
Intoxicated Pedestrian	82	Minor Possession Alcohol	46
Kidnapping		Minor Possession Cigarettes	6



Surfside Beach Police Department - Patrol Division



Monthly Activity Report - 2012 YEAR END TOTALS

Calls for Service / Field Activities		Charges and Arrests	
Littering	2	MOPED Violations	28
Lost/Found Property	31	Moving Violation (other)	93
Mail Tampering		No DL in Possession	21
Malicious Damage to Auto	19	No Motorcycle DL	4
Malicious Damage to Business	14	No Proof of Insurance	112
Malicious Damage to Property	28	No SC Driver's License	130
Medical Calls/Assisting Fire Dept	84	Noise violation (animal)	2
Mentally Ill Subject	13	Open Container	66
Message Delivery	2	Operating Uninsured Vehicle	115
Misc Beach Problems	20	Petit Larceny	38
Open Door Business	6	Possession Cocaine / Crack / Ice	7
Open Door Residence	11	Possession Controlled Substance	58
Open Door Town Property		Possession Criminal Tools or Implements	26
Open Door Vehicle	2	Possession Heroin	
Other	701	Possession of Weapon during Crime	
Premises Check	586	Possession Stolen Goods < \$2000	20
Prowler	12	Possession Stolen Goods > \$2000	1
Public Assist	247	Possession Stolen Vehicle	4
Radar/Traffic Control	37	Possession with Intent to Dist Marijuana	
Repossessions/Towed Vehicles	21	Possession with Intent to Dist Other	7
Sanitation Problem		Prostitution	8
Sex Crimes/Vice	6	Reckless Driving	99
Shoplifting	48	Registration Violations	322
Smoking Ordinance Violation	6	Resisting Arrest	29
Stolen Property	219	Sexual Exploitation of a Minor	5
Stolen Tag	4	Seatbelt Violation	56
Stolen Vehicle	21	Shoplifting	23
Stolen Vehicle (recovered)	9	Simple Possession Marijuana	117
Street Department Problem	11	Smoking Ord Violation	1
Strong Armed Robbery		Speeding (17 corridor)	98
Suicide Attempt	7	Speeding (residential)	106
Suspicious Circumstances	270	Stop Sign Violation	71
Suspicious Person(s)/Vehicle(s)	1076	Striking Fixtures on Highway	1
Towed Vehicle	3	Strongarm Robbery	1
Traffic Complaints/Hazards	185	Supply Alcohol to Minor	8
Traffic Stops	4022	Trespassing	19
Transport for Bond Hearing	345	Unlawful Carrying of Weapon	15
Trespassing	79	Unlawful Use of Telephone	12
Unknown Call Type		Vehicle on Beach	
Utility Problem	1	Wipers/No Lights	1
Vandalism	15		
Vehicle Accidents		TOTAL	2985
Warrant Service	220		
Water/Street/Utility Problems		USE OF DETENTION FACILITY	
Welfare Concern	55	Horry County Police Department	786
	1	SC Highway Patrol / other agency	167
	4	Surfside Beach Police Department	925
TOTAL	13473	TOTAL	1878

SBPD Prisoners Trans. to County Jail 556



Surfside Beach Police Department

USMS Fugitive Task Force DECEMBER 2013

CHARGE	BOND	DATE	ARREST LOCATION
Total Fines Collected: \$5,968.88 Total Warrants Cleared: 12			



Criminal Investigations

CASE #	OFFENSE TYPE	OPENED	STATUS	WARRANTS
13010296	FTC Fraud/Brode	10/23/2013	Active	
13003175	Death Investigation/Sliker	10/24/2013	Active	
13010829	Grand Larceny/Sliker	11/12/2013	Active	
13010928	Death Investigation/Brode	11/14/2013	Closed	
13010697	A&B 1st/Brode	11/15/2013	Active	
13011365	Burglary;Larceny;MIPP/Sliker	12/9/2013	Closed	
13011540	Attempted Kidnapping/Sliker	12/9/2013	Closed	
13011285	Assault 1st/Brode	12/9/2013	Closed	
13011520	B&E Auto/Sliker	12/9/2013	Closed	
13011314	Petit Larceny/Brode	12/9/2013	Active	
13001529	Grand Larceny; B& E Auto /Sliker	12/9/2013	Arrest	2
13011536	Financial Identity Theft/Brode	12/9/2013	Closed	
13011718	Identity Fraud/Sliker	12/9/2013	Closed	
13011602	Wire Fraud/Brode	12/9/2013	Active	
13011756	Arson/Burglary/Sliker	12/11/2013	Active	
13011923	Burglary;Larceny;MIPP/Brode	12/17/2013	Active	
13011959	Burglary;Larceny;MIPP/Sliker	12/17/2013	Closed	
13012039	Breaking Into Auto;Larceny/Sliker	12/20/2013	Closed	
13012265	Failure to stop/Brode	12/27/2013	Active	
13012319	FTC Fraud/Sliker	12/27/2013	Closed	
13012432	Arson/Burglary/Brode	12/30/2013	Active	
13012459	Breaking Into Auto;Larceny/Sliker	12/30/2013	Active	



Surfside Beach Police Department Monthly Report - November 2013

Calls for Service / Field Activities		Charges and Arrests	
911 HANG-UP	3	ACCESSORY TO FELONY	
ABANDONED PROPERTY		ALLOW UNAUTHORIZED OPERATION OF MOTOR VEH	1
ABANDONED VEHICLE		ANIMAL AT LARGE	
ACCIDENT W/ INJURIES	2	ARMED ROBBERY	
ACCIDENT W/ PROPERTY DAMAGE	19	ASSAULT/BATTERY (1ST DEGREE)	2
ACCIDENT W/ TOWN PROPERTY	1	ASSAULT/BATTERY (2ND DEGREE)	
AGENCY ASSIST	18	ASSAULT/BATTERY (3RD DEGREE)	3
ALARM BUSINESS	25	ASSAULT/BATTERY BY MOB	
ALARM RESIDENCE	29	ATTEMPTED MURDER	
ALARM VEHICLE		BANK FRAUD	
ALCOHOL VIOLATION		BICYCLE VIOLATIONS	
ANIMAL CALL GENERAL	18	BODILY FLUIDS ON AN OFFICER/JAILER	
ANIMAL CRUELTY		BOMB/POSS. MANUF. TRANSPORT DESTRUCTIVE DEVICE	
ARMED ROBBERY (STRONG)		BREACH OF TRUST	
ARMED SUBJECT		BREAKING & ENTERING MOTOR VEHICLE	
ASSAULT GENERAL	2	BURGLARY 1ST DEGREE/ATTEMPT	
ASSAULT VERBAL	1	BURGLARY 2ND DEGREE/ATTEMPT	
BEACH PATROL	1	BURGLARY 3RD DEGREE/ATTEMPT	
BOMB THREAT		CARELESS OPERATION	3
BOOKING MISC AGENCIES	19	CHILD ENDANGERMENT	
BREACH OF TRUST	1	CHILD NEGLECT	
BURGLARY ATTEMPTED		CHILD RESTRAINT VIOLATION	
BURGLARY BUILDING		CLINGING TO VEHICLES PROHIBITED	
BURGLARY BUSINESS		CRIMINAL CONSPIRACY	
BURGLARY RESIDENCE		CRIMINAL DOMESTIC VIOLENCE	1
BURGLARY VEHICLE	2	CRIMINAL DOMESTIC VIOLENCE HIGH & AGGRAVATED	
CHECK FORGERY	1	CRIMINAL SEXUAL CONDUCT	
CHILD ABUSE		CROSSING MEDIAN	
CITY ORDINANCE VIOLATION	4	DEFRAUDING CAB/INNKEEPER	
CIVIL MATTER	6	DEFRAUDING RESTAURANT	2
CREDIT CARD ABUSE		DISORDERLY CONDUCT/PUBLIC INTOX	11
CRIMINAL SEXUAL CONDUCT		DISPLAY OF OBSCENE BUMPER STICKER	
DEATH INVESTIGATION		DRIVER'S LICENSE VIOLATIONS/RESTRICTIONS	1
DEBIT CARD ABUSE		DRIVING ACROSS PROPERTY/TRAFFIC CONTROL	
DECOY CAR		DRIVING LEFT OF CENTER	
DEFRAUD CHECK	2	DRIVING ON SIDEWALK	
DEFRAUD FOOD BILL	2	DRIVING UNDER SUSPENSION	23
DEFRAUD GAS	1	DRIVING UNDER THE INFLUENCE	6
DEFRAUD INNKEEPER		DRIVING WITH DOORS OPEN	
DEFRAUD WRECKER		DRIVING WITH UNLAWFUL ALCOHOL CONTENT	
DISABLED VEHICLE	4	DRIVING WRONG SIDE OF HIGHWAY	
DISORDERLY SUBJECT	4	EQUIPMENT VIOLATION	2
DISPATCH TRAINING	2	ESCAPE	
DISTURBANCE DOMESTIC	7	EXPLOITATION OF A VUNERABLE ADULT	
DISTURBANCE MUSIC	2	FAILURE TO DIM HEADLIGHTS	
DISTURBANCE NOISE	3	FAILURE TO GIVE PROPER SIGNAL	



Surfside Beach Police Department Monthly Report - November 2013

Calls for Service / Field Activities		Charges and Arrests	
DRUG LAW VIOLATION		FAILURE TO RENDER AID	
EMBEZZLEMENT		FAILURE TO STOP FOR BLUE LIGHTS	
ESCORT	7	FAILURE TO SURRENDER DRIVER'S LICENSE	3
ESCORT BUSINESS		FAILURE TO YIELD RIGHT OF WAY	2
ESCORT FUNERAL		FALSE INFORMATION TO LAW ENFORCEMENT	3
EXPLOSION		FELONY DRIVING UNDER THE INFLUENCE	
FAILURE TO RETURN RENTED PROPERTY		FEROCIOUS/VICIOUS DOGS	
FIGHT	1	FILING FALSE POLICE REPORT	
FIRE CALL ASSIST		FINANCIAL TRANSACTION CARD FRAUD	
FIREWORKS		FINANCIAL TRANSACTION CARD THEFT	
FOLLOW UP	45	FIREWORKS	
FOOT PATROL	6	FOLLOWING TOO CLOSELY	1
FOUND ARTICLE	3	FORGERY	1
FOUND BIKE	2	FUGITIVE FROM JUSTICE	
HARASSMENT	2	GOLF CART VIOLATION	
HARASSMENT PHONE	2	GRAND LARCENY	
HARASSMENT/STALKING		HABITUAL OFFENDER	
HIT/RUN W/INJURIES		HANDICAP VIOLATION	
HIT/RUN W/PROPERTY DAMAGE	1	HARASSMENT	
HORRY COUNTY BOOKING	60	HARBORING RUNAWAY	
IDENTITY THEFT		HELMET LAW VIOLATION	
IMPROPER PARKING	5	ILL TREATMENT OF ANIMALS	
INCORRIGIBLE JUVENILE	1	IMPROPER BACKING	
INDECENT EXPOSURE		IMPROPER EXIT FROM AN ALLEY	
INFORMATION	14	IMPROPER LANE CHANGE	1
INTOXICATED DRIVER	2	IMPROPER LIGHTS	1
INTOXICATED PEDESTRIAN	6	IMPROPER PARKING	
KIDNAPPING		IMPROPER START	1
LASER DEVICES		IMPROPER TURN	1
LITTERING	2	INDECENT EXPOSURE	1
LOST ARTICLE	2	INTERFER WITH POLICE/EMS/FIRE	
LOST CHILD ON THE BEACH		KIDNAPPING	
MAIL TAMPERING		LARCENY OF A BICYCLE	
MALICIOUS DAMAGE TO AUTO		LEAVING THE SCENE (ATTENDED/UNATTENDED/PROP)	
MALICIOUS DAMAGE TO BUSINESS		LIQUOR WITH BROKEN SEAL	1
MALICIOUS DAMAGE TO PROPERTY	1	LITTERING	1
MALICIOUS DAMAGE TO RESIDENCE		LOUD NOISE	
MEDICAL EMERGENCY	7	LOUD NOISE/BARKING DOG	
MENTALLY ILL SUBJECT	2	MALICIOUS DAMAGE TO PLACE OF WORSHIP	
MESSAGE DELIVERY	3	MALICIOUS DAMAGE TO PROPERTY	2
MISC BEACH PROBLEM		MANUFACTURING METH	
MISC CORRECT LATER		MINOR POSSESSION ALCOHOL	2
MISSING JUVENILE		MINOR POSSESSION TOBACCO	
MISSING PERSON	2	MOPED VIOLATIONS	
OPEN DOOR BUSINESS		MOTORCYCLE GOGGLES VIOLATION	
OPEN DOOR RESIDENCE		NO BUSINESS LICENSE	



Surfside Beach Police Department Monthly Report - November 2013

Calls for Service / Field Activities		Charges and Arrests	
OPEN DOOR TOWN PROPERTY		NO DRIVER'S LICENSE IN POSSESSION	5
OPEN DOOR VEHICLE		NO MOTORCYCLE DRIVER'S LICENSE	
PREMISE CHECK	34	NO PROOF OF INSURANCE	12
PROPERTY FOR DESTRUCTION		NO SC DRIVER'S LICENSE	20
PROWLER		NOISE VIOLATION (ANIMAL)	
PUBLIC ASSIST	18	OBTAIN SIGN/PROPERTY UNDER FALSE PRETENSE	
RADAR/TRAFFIC CONTROL	19	OPEN CONTAINER (BEER/WINE)	6
REPOSSESSION	3	OPERATING UNINSURED VEHICLE	17
ROAD BLOCK		OPERATING UNSAFE VEHICLE	2
SANITATION PROBLEM		PEEPING TOM	
SEX CRIMES/VICE	1	PETIT LARCENY	1
SHOOTING VICTIM		POINT/PRESENT FIREARM	
SHOPLIFTING	3	POSSESSION OF COCAINE/CRACK/ICE	
SMOKING ORDINANCE VIOLATION		POSSESSION OF CONTROLLED SUBSTANCE (MEDS)	
SOLICITATION (RELIGIOUS)	1	POSSESSION OF CRIMINAL TOOLS/IMPLEMENTS	
STABBING VICTIM		POSSESSION OF DRUG PARAPHERNALIA	6
STOLEN PROPERTY/LARCENY	4	POSSESSION OF FAKE ID	
STOLEN TAG		POSSESSION OF FALSE INSURANCE DOCUMENT(S)	1
STOLEN VEHICLE	2	POSSESSION OF HEROIN	
STOLEN VEHICLE LOCATED		POSSESSION OF STOLEN GOODS < \$2000	
STREET DEPT PROBLEM		POSSESSION OF STOLEN GOODS > \$2000	
SUICIDE ATTEMPT		POSSESSION OF STOLEN VEHICLE	
SUSPICIOUS CIRCUMSTANCES	30	POSSESSION OF WEAPON DURING CRIME	
SUSPICIOUS PERSON(S)	32	POSSESSION WITH INTENT TO DIST MARIJUANA	
SUSPICIOUS VEHICLE(S)	41	POSSESSION WITH INTENT TO DIST OTHER	
TOWED VEHICLE	1	POSSESSION WITH INTENT NEAR A SCHOOL/PARK	
TRAFFIC COMPLAINT	5	PROSTITUTION	
TRAFFIC HAZARD	6	PURSE SNATCHING	
TRAFFIC STOP	343	RECKLESS DRIVING	1
TRANSPORT	15	REGISTRATION VIOL (EXPIRED TAG/NO REG POSS/ETC)	42
TRESPASSING	2	RESISTING ARREST	1
UNKNOWN CALL TYPE		SEATBELT VIOLATION	16
UTILITY PROBLEM		SEXUAL EXPLOITATION OF A MINOR	
VANDALISM GENERAL	1	SHOPLIFTING	
WARRANT SERVICE	15	SIMPLE POSSESSION OF MARIJUANA	6
WATER DEPT PROBLEM		SMOKING ORDINANCE VIOLATION	
WEATHER RELATED ISSUE		SPEEDING (17 CORRIDOR)	11
WELFARE CONCERN	6	SPEEDING (RESIDENTIAL)	12
TOTAL	937	STALKING	
		STOP SIGN/LIGHT VIOLATION	5
		STOPPING/STANDING ON HIGHWAY 17	
		STRONGARM ROBBERY	
		SUPPLYING ALCOHOL TO MINOR	
		THEFT OF CONTROLLED SUBSTANCE	
		THREAT OF A PUBLIC OFFICIAL	
		TOO FAST FOR CONDITIONS	1



Surfside Beach Police Department Monthly Report - November 2013

Calls for Service / Field Activities	Charges and Arrests
TRAFFICKING	
TRESPASSING	
UNLAWFUL CARRY OF WEAPON	
UNLAWFUL USE OF TELEPHONE	
USE/POSSESSION OF ANOTHERS DRIVER'S LICENSE	1
USE OF VEHICLE W/O PERMISSION	
VEHICLE ON BEACH	
VIOLATION OF ALCOHOL ON PREMISES	
VIOLATION OF PROTECTION ORDER	
WEARING MASK VIOLATION	
WINDOW TINT VIOLATION	5
WIPERS WITHOUT LIGHTS	
TOTAL	247
USE OF DETENTION FACILITY	
Surfside Beach Police Department	68
Horry County Police Department	60
SC Highway Patrol / other agency	17
TOTAL	145
SBPD Prisoners Trans. to County Jail	
49	



Surfside Beach Police Department Monthly Report - December 2013

Calls for Service / Field Activities		Charges and Arrests	
911 HANG-UP	4	ACCESSORY TO FELONY	
ABANDONED PROPERTY		ALLOW UNAUTHORIZED OPERATION OF MOTOR VEH	1
ABANDONED VEHICLE	1	ANIMAL AT LARGE	
ACCIDENT W/ INJURIES	2	ANIMAL CRUELTY	1
ACCIDENT W/ PROPERTY DAMAGE	19	ARMED ROBBERY	
ACCIDENT W/ TOWN PROPERTY		ASSAULT/BATTERY (1ST DEGREE)	
AGENCY ASSIST	13	ASSAULT/BATTERY (2ND DEGREE)	
ALARM BUSINESS	41	ASSAULT/BATTERY (3RD DEGREE)	2
ALARM RESIDENCE	29	ASSAULT/BATTERY BY MOB	
ALARM VEHICLE		ATTEMPTED MURDER	
ALCOHOL VIOLATION		BANK FRAUD	
ANIMAL CALL GENERAL	16	BICYCLE VIOLATIONS	
ANIMAL CRUELTY	1	BODILY FLUIDS ON AN OFFICER/JAILER	
ARMED ROBBERY (STRONG)		BOMB/POSS. MANUF. TRANSPORT DESTRUCTIVE DEVICE	
ARMED SUBJECT		BREACH OF TRUST	
ASSAULT GENERAL	2	BREAKING & ENTERING MOTOR VEHICLE	1
ASSAULT VERBAL	2	BURGLARY 1ST DEGREE/ATTEMPT	
BEACH PATROL	42	BURGLARY 2ND DEGREE/ATTEMPT	
BOMB THREAT		BURGLARY 3RD DEGREE/ATTEMPT	
BOOKING MISC AGENCIES	27	CARELESS OPERATION	1
BREACH OF TRUST	1	CHILD ENDANGERMENT	
BURGLARY ATTEMPTED	1	CHILD NEGLECT	
BURGLARY BUILDING	1	CHILD RESTRAINT VIOLATION	1
BURGLARY BUSINESS		CLINGING TO VEHICLES PROHIBITED	
BURGLARY RESIDENCE	3	CRIMINAL CONSPIRACY	
BURGLARY VEHICLE	2	CRIMINAL DOMESTIC VIOLENCE	2
CHECK FORGERY		CRIMINAL DOMESTIC VIOLENCE HIGH & AGGRAVATED	
CHILD ABUSE		CRIMINAL SEXUAL CONDUCT	
CITY ORDINANCE VIOLATION	3	CROSSING MEDIAN	
CIVIL MATTER	3	DEFRAUDING CAB/INNKEEPER	
CREDIT CARD ABUSE		DEFRAUDING RESTAURANT	
CRIMINAL SEXUAL CONDUCT		DISORDERLY CONDUCT/PUBLIC INTOX	8
DEATH INVESTIGATION		DISPLAY OF OBSCENE BUMPER STICKER	
DEBIT CARD ABUSE		DRIVER'S LICENSE VIOLATIONS/RESTRICTIONS	
DECOY CAR		DRIVING ACROSS PROPERTY/TRAFFIC CONTROL	
DEFRAUD CHECK		DRIVING LEFT OF CENTER	
DEFRAUD FOOD BILL		DRIVING ON SIDEWALK	
DEFRAUD GAS		DRIVING UNDER SUSPENSION	9
DEFRAUD INNKEEPER	2	DRIVING UNDER THE INFLUENCE	9
DEFRAUD WRECKER		DRIVING WITH DOORS OPEN	
DISABLED VEHICLE	13	DRIVING WITH UNLAWFUL ALCOHOL CONTENT	
DISORDERLY SUBJECT	5	DRIVING WRONG SIDE OF HIGHWAY	
DISPATCH TRAINING		EQUIPMENT VIOLATION	4
DISTURBANCE DOMESTIC	12	ESCAPE	
DISTURBANCE MUSIC		EXPLOITATION OF A VUNERABLE ADULT	
DISTURBANCE NOISE	2	FAILURE TO DIM HEADLIGHTS	



Surfside Beach Police Department Monthly Report - December 2013

Calls for Service / Field Activities		Charges and Arrests	
DRUG LAW VIOLATION	2	FAILURE TO GIVE PROPER SIGNAL	
EMBEZZLEMENT		FAILURE TO RENDER AID	
ESCORT	2	FAILURE TO STOP FOR BLUE LIGHTS	
ESCORT BUSINESS		FAILURE TO SURRENDER DRIVER'S LICENSE	
ESCORT FUNERAL		FAILURE TO YIELD RIGHT OF WAY	4
EXPLOSION		FALSE INFORMATION TO LAW ENFORCEMENT	
FAILURE TO RETURN RENTED PROPERTY		FELONY DRIVING UNDER THE INFLUENCE	
FIGHT	2	FEROCIOUS/VICIOUS DOGS	
FIRE CALL ASSIST	1	FILING FALSE POLICE REPORT	
FIREWORKS	1	FINANCIAL TRANSACTION CARD FRAUD	
FOLLOW UP	73	FINANCIAL TRANSACTION CARD THEFT	
FOOT PATROL	35	FIREWORKS	
FOUND ARTICLE	5	FOLLOWING TOO CLOSELY	
FOUND BIKE	1	FORGERY	
HARASSMENT	5	FUGITIVE FROM JUSTICE	
HARASSMENT PHONE	2	GOLF CART VIOLATION	
HARASSMENT/STALKING		GRAND LARCENY	1
HIT/RUN W/INJURIES		HABITUAL OFFENDER	
HIT/RUN W/PROPERTY DAMAGE	1	HANDICAP VIOLATION	
HORRY COUNTY BOOKING	53	HARASSMENT	
IDENTITY THEFT	3	HARBORING RUNAWAY	
IMPROPER PARKING	3	HELMET LAW VIOLATION	
INCORRIGIBLE JUVENILE	1	ILL TREATMENT OF ANIMALS	
INDECENT EXPOSURE		IMPROPER BACKING	
INFORMATION	18	IMPROPER EXIT FROM AN ALLEY	
INTOXICATED DRIVER	7	IMPROPER LANE CHANGE	1
INTOXICATED PEDESTRIAN	6	IMPROPER LIGHTS	1
KIDNAPPING		IMPROPER PARKING	
LASER DEVICES		IMPROPER START	
LITTERING		IMPROPER TURN	1
LOST ARTICLE	1	INDECENT EXPOSURE	
LOST CHILD ON THE BEACH		INTERFER WITH POLICE/EMS/FIRE	1
MAIL TAMPERING		KIDNAPPING	
MALICIOUS DAMAGE TO AUTO		LARCENY OF A BICYCLE	
MALICIOUS DAMAGE TO BUSINESS		LEAVING THE SCENE (ATTENDED/UNATTENDED/PROP)	2
MALICIOUS DAMAGE TO PROPERTY	1	LIQUOR WITH BROKEN SEAL	
MALICIOUS DAMAGE TO RESIDENCE		LITTERING	1
MEDICAL EMERGENCY	6	LOUD NOISE	
MENTALLY ILL SUBJECT	1	LOUD NOISE/BARKING DOG	1
MESSAGE DELIVERY		MALICIOUS DAMAGE TO PLACE OF WORSHIP	
MISC BEACH PROBLEM		MALICIOUS DAMAGE TO PROPERTY	2
MISC CORRECT LATER		MANUFACTURING METH	
MISSING JUVENILE	1	MINOR POSSESSION ALCOHOL	
MISSING PERSON		MINOR POSSESSION TOBACCO	
OPEN DOOR BUSINESS		MOPED VIOLATIONS	1
OPEN DOOR RESIDENCE	1	MOTORCYCLE GOGGLES VIOLATION	



Surfside Beach Police Department Monthly Report - December 2013

Calls for Service / Field Activities		Charges and Arrests	
OPEN DOOR TOWN PROPERTY		NO BUSINESS LICENSE	
OPEN DOOR VEHICLE		NO DRIVER'S LICENSE IN POSSESSION	1
PREMISE CHECK	31	NO MOTORCYCLE DRIVER'S LICENSE	1
PROPERTY FOR DESTRUCTION	1	NO PROOF OF INSURANCE	12
PROWLER		NO SC DRIVER'S LICENSE	4
PUBLIC ASSIST	17	NOISE VIOLATION (ANIMAL)	
RADAR/TRAFFIC CONTROL	9	OBTAIN SIGN/PROPERTY UNDER FALSE PRETENSE	
REPOSSESSION		OPEN CONTAINER (BEER/WINE)	5
ROAD BLOCK		OPERATING UNINSURED VEHICLE	3
SANITATION PROBLEM		OPERATING UNSAFE VEHICLE	1
SEX CRIMES/VICE		PEEPING TOM	
SHOOTING VICTIM	1	PETIT LARCENY	
SHOPLIFTING	5	POINT/PRESENT FIREARM	
SMOKING ORDINANCE VIOLATION		POSSESSION OF COCAINE/CRACK/ICE	
SOLICITATION (RELIGIOUS)		POSSESSION OF CONTROLLED SUBSTANCE (MEDS)	
STABBING VICTIM		POSSESSION OF CRIMINAL TOOLS/IMPLEMENTS	
STOLEN PROPERTY/LARCENY	9	POSSESSION OF DRUG PARAPHERNALIA	2
STOLEN TAG		POSSESSION OF FAKE ID	
STOLEN VEHICLE		POSSESSION OF FALSE INSURANCE DOCUMENT(S)	
STOLEN VEHICLE LOCATED		POSSESSION OF HEROIN	
STREET DEPT PROBLEM		POSSESSION OF STOLEN GOODS < \$2000	
SUICIDE ATTEMPT		POSSESSION OF STOLEN GOODS > \$2000	
SUSPICIOUS CIRCUMSTANCES	24	POSSESSION OF STOLEN VEHICLE	
SUSPICIOUS PERSON(S)	29	POSSESSION OF WEAPON DURING CRIME	
SUSPICIOUS VEHICLE(S)	42	POSSESSION WITH INTENT TO DIST MARIJUANA	
TOWED VEHICLE		POSSESSION WITH INTENT TO DIST OTHER	
TRAFFIC COMPLAINT	6	POSSESSION WITH INTENT NEAR A SCHOOL/PARK	
TRAFFIC HAZARD	5	PROSTITUTION	
TRAFFIC STOP	363	PURSE SNATCHING	
TRANSPORT	9	RECKLESS DRIVING	
TRESPASSING		RECKLESS OPERATION OF BICYCLE	1
UNKNOWN CALL TYPE		REGISTRATION VIOL (EXPIRED TAG/NO REG POSS/ETC)	26
UTILITY PROBLEM		RESISTING ARREST	1
VANDALISM GENERAL	1	SEATBELT VIOLATION	5
WARRANT SERVICE	12	SEXUAL EXPLOITATION OF A MINOR	
WATER DEPT PROBLEM		SHOPLIFTING	2
WEATHER RELATED ISSUE		SIMPLE POSSESSION OF MARIJUANA	1
WELFARE CONCERN	5	SMOKING ORDINANCE VIOLATION	
TOTAL	1048	SPEEDING (17 CORRIDOR)	18
		SPEEDING (RESIDENTIAL)	14
		STALKING	
		STOP SIGN/LIGHT VIOLATION	1
		STOPPING/STANDING ON HIGHWAY 17	
		STRONGARM ROBBERY	
		SUPPLYING ALCOHOL TO MINOR	
		THEFT OF CONTROLLED SUBSTANCE	



Surfside Beach Police Department Monthly Report - December 2013

Calls for Service / Field Activities	Charges and Arrests
	THREAT OF A PUBLIC OFFICIAL
	TOO FAST FOR CONDITIONS
	TRAFFICKING
	TRESPASSING
	UNLAWFUL CARRY OF WEAPON
	UNLAWFUL USE OF TELEPHONE
	USE/POSSESSION OF ANOTHERS DRIVER'S LICENSE
	USE OF VEHICLE W/O PERMISSION
	VEHICLE ON BEACH
	VIOLATION OF ALCOHOL ON PREMISES
	VIOLATION OF PROTECTION ORDER
	WEARING MASK VIOLATION
	WINDOW TINT VIOLATION
	3
	WIPERS WITHOUT LIGHTS
	TOTAL
	156
	USE OF DETENTION FACILITY
	Surfside Beach Police Department
	34
	Horry County Police Department
	57
	SC Highway Patrol / other agency
	28
	TOTAL
	119
	SBPD Prisoners Trans. to County Jail
	28



Surfside Beach Police Department - Patrol Division



Monthly Activity Report - DECEMBER 2012

Calls for Service / Field Activities		Charges and Arrests	
911 Hang-Ups	5	Accessory to Felony	3
Abandoned Property		Allow Unauthorized Operation of Motor Veh	6
Abandoned Vehicle	1	Animal at Large	1
Accident (Injuries)	2	Armed Robbery	
Accident (property damage only)	11	Assault / Battery (1st degree)	
Alarm Calls	70	Assault / Battery (2nd degree)	
Alcohol Violation		Assault / Battery (3rd degree)	1
Animal Calls	19	Bank Fraud	
Armed Subject		Bicycle Violations	
Assault		Blackmail / Extortion	
Assisting other Agencies	9	Breach of Trust	
Bomb Threat		Breaking & Entering Motor Vehicle	
Booking	64	Burglary 1st Degree / attempt	
Breach of Trust	3	Burglary 2nd Degree / attempt	
Burglary Attempt		Burglary 3rd Degree / attempt	
Burglary Business/Building	3	Careless Operation	5
Burglary Residence	3	Child Neglect	
Burglary Vehicle	5	Child Restraint Violation	
Check Forgery		Criminal Domestic Violence	3
Child Abuse		Criminal Domestic Violence High & Agg.	
City Ordinance Violation	1	Criminal Sexual Conduct	
Civil Matter	10	Defrauding Cab	
Credit Card Abuse		Disorderly Conduct	9
Criminal Sexual Conduct		Driver's License Violations / Restrictions	1
Death Investigation		Driving Under Suspension	35
Debit Card Abuse		Driving Under the Influence	13
Decoy Car / Operation		Driving Wrong Side of Highway	
Defraud Check	6	Equipment Violation	
Defraud Food/Gas Bill		Failure to Stop for Blue Lights	2
Defraud Innkeeper		Failure to Surrender DL	
Defraud Wrecker		Failure to Yield Right of Way	3
Disabled Vehicle/Motorist	1	False Information to Law Enforcement	7
Disorderly Subjects	6	Following Too Closely	
Disturbances		Forgery	3
Domestic Dispute	7	Fugitive from Justice	3
Embezzlement		Golf Cart Violation	
Escorts	8	Grand Larceny	
Fight	3	Handicap Violation	
Fireworks	9	Helmet Law Violation	
Foot Patrol	12	Hitchhiking	
Found Property / Article	9	Improper Lights	
Harassment Calls	7	Improper Turn	
Hit and Run Accidents	1	Kidnapping	
Identity Theft		Leaving Scene of Accident	
Improper Parking	6	Liquor with Broken Seal	
Incorrigible Juvenile	1	Littering	1
Indecent Exposure			
Information	38	Loud Noise	
Intoxicated Driver	7	Malicious Damage to Property	
Intoxicated Pedestrian	3	Minor Possession Alcohol	
Kidnapping		Minor Possession Cigarettes	



Surfside Beach Police Department - Patrol Division



Monthly Activity Report - DECEMBER 2012

Calls for Service / Field Activities		Charges and Arrests	
Littering	1	MOPED Violations	3
Lost/Found Property		Moving Violation (other)	8
Mail Tampering		No DL in Possession	2
Malicious Damage to Auto	1	No Motorcycle DL	
Malicious Damage to Business		No Proof of Insurance	5
Malicious Damage to Property	2	No SC Driver's License	9
Medical Calls/Assisting Fire Dept	5	Noise violation (animal)	
Mentally Ill Subject		Open Container	1
Message Delivery		Operating Uninsured Vehicle	22
Misc Beach Problems		Petit Larceny	1
Open Door Business		Possession Cocaine / Crack / Ice	1
Open Door Residence	1	Possession Controlled Substance	5
Open Door Town Property		Possession Criminal Tools or Implements	
Open Door Vehicle		Possession Heroin	
Other	25	Possession of Weapon during Crime	
Premises Check	67	Possession Stolen Goods < \$2000	
Prowler		Possession Stolen Goods > \$2000	
Public Assist	14	Possession Stolen Vehicle	
Radar/Traffic Control	12	Possession with Intent to Dist Marijuana	
Repossessions/Towed Vehicles	2	Possession with Intent to Dist Other	1
Sanitation Problem		Prostitution	
Sex Crimes/Vice		Reckless Driving	1
Shoplifting	4	Registration Violations	57
Smoking Ordinance Violation	3	Resisting Arrest	
Stolen Property	9		
Stolen Tag		Seatbelt Violation	5
Stolen Vehicle	2	Shoplifting	4
Stolen Vehicle (recovered)		Simple Possession Marijuana	8
Street Department Problem		Smoking Ord Violation	
Strong Armed Robbery		Speeding (17 corridor)	10
Suicide Attempt		Speeding (residential)	3
Suspicious Circumstances	22	Stop Sign Violation	7
Suspicious Person(s)/Vehicle(s)	67	Striking Fixtures on Highway	
Towed Vehicle		Strongarm Robbery	1
Traffic Complaints/Hazards	10	Supply Alcohol to Minor	1
Traffic Stops	350	Trespassing	2
Transport for Bond Hearing	35	Unlawful Carrying of Weapon	
Trespassing	4	Unlawful Use of Telephone	2
Unknown Call Type		Vehicle on Beach	
Utility Problem		Wipers/No Lights	1
Vandalism	1		
Vehicle Accidents		TOTAL	256
Warrant Service	28		
Water/Street/Utility Problems		USE OF DETENTION FACILITY	
Welfare Concern	1	Horry County Police Department	54
		SC Highway Patrol / other agency	14
		Surfside Beach Police Department	83
TOTAL	996	TOTAL	151

SBPD Prisoners Trans. to County Jail 48



SURFSIDE BEACH POLICE DEPARTMENT

811 Pine Drive
Surfside Beach, SC 29575

MEDIA INFORMATION RELEASE

To: Media Outlets (FOR IMMEDIATE RELEASE)
FROM: Rodney L. Keziah, Chief of Police
DATE: 11 DEC 2013
RE: Surfside Beach Police investigating arson fire on 16th Ave S

.....

Surfside Beach Police Investigators are seeking information into the investigation of an arson fire on 16th Avenue South. The fire occurred at approximately 3:30 AM on December 10, 2013 at a house under construction in the 16th Avenue South and Lakeside Drive area.

A \$1000 cash reward has been offered for any information into the case that may lead to an arrest.

Surfside Beach Police Chief Rodney Keziah said that we are following up on several leads, and hope that the cash reward offer will bring forward further information. Anyone with information can contact Surfside Beach Police at 843-913-6368.

###

SBPD Point of Contact:

Rodney Keziah rkeziagh@surfsidebeach.org 843.913.6351



SURFSIDE BEACH POLICE DEPARTMENT

811 Pine Drive
Surfside Beach, SC 29575

MEDIA INFORMATION RELEASE

To: Media Outlets (FOR IMMEDIATE RELEASE)
FROM: Rodney L. Keziah, Chief of Police
DATE: 11 DEC 2013
RE: Connecticut Cold Case Murder Suspect Arrested in Surfside Beach

.....

A suspect wanted in connection with at 1998 Murder in Connecticut was located and arrested in Surfside Beach on December 10, 2013. Gerald Brian TUTTLE (51 of Surfside Beach) was arrested at a residence on 14th Avenue South in Surfside Beach without incident.

A joint investigation between Surfside Beach PD, Myrtle Beach PD, and the US Marshall's Task Force led investigators to the residence. TUTTLE is currently being held without bond pending extradition back to CT.

Surfside Beach Police Chief Rodney Keziah said that this is another prime example of the inter-agency cooperation and participation between local agencies and the US Marshalls. Anytime you can take a suspected violent crime offender and murder suspect off the streets and out of our communities it is a good day.

###

Photos available from Myrtle Beach Jail

SBPD Point of Contact:

Rodney Keziah rkeziagh@surfsidebeach.org 843.913.6351



**Surfside Beach Fire Department
Town Council Report
January 14, 2014**

**Submitted By
Daniel J. Cimini
Fire Chief**

The following is an activity report of the operations of the Fire Department from December 1, 2013 to December 31, 2013

Fire Runs

Mutual Aid	2
Building Fire	2
Outside Equipment Fire	1
Mobile Property, Vehicle Fire	1
Arcing wire	0
Brush, brush/grass mixture	0
Dumpster, Rubbish, Other	2
Fire Other	1
Total	9

Rescue/Emergency Medical Incident

Rescue/EMS other	1
Medical Assist, assist EMS Crew	28
Emergency Medical	1
Motor Vehicle Accident/no injuries	1
Motor Vehicle Accident/with injuries	2
Motor Vehicle Accident/with Entrapment	0
Total	33

Hazardous Condition / No Fire

Power line Down	1
Vehicle Accident, General Cleanup	1
Hazardous Condition	0
Gas Leak {Natural – Propane}	0
Total	2

Service Call

Smoke or Odor Removal	0
Oil or Other Combustible	1
Person in Distress, other	0
Overheated Motor	1
Assist Invalid	2
Service Call, other	1
Unauthorized Burning	0
Cover Assignment, Stand By, / Move-up	1
Elevator Rescue	0
Total	6

Good Intent Call

Dispatched & Cancelled en-route	4
Other	3
Assist Police Other	1
Total	8

False Alarm/False Call

Alarm System Activation, No Fire	2
False Alarm or False Call, No Fire	3
System Malfunction	3
Smoke Detector Activation	2
Assist Police	1
No Incident Found	2
Total	13

Lost Estimates and Total Incidents

Estimated loss for the December \$50,000.00

The fire loss was from two structure fires that are under investigation as intentionally set fires by Surfside PD, Surfside Fire and Horry County Fire Rescue Fire Investigation Unit.

Total Incidents for December {71}

Additional information for December

All SCBA's {Self Contained Breathing Apparatus} monthly tests per NFPA requirements and repairs were made, adjustments and batteries were completed.

Monthly Turn-out Gear inspection was completed per NFPA Requirements.

All apparatus equipment was checked and inventories verified for compliance to ISO and NFPA requirements.

Surfside Beach Fire Department Volunteer staffing levels have remained the same as last month. We do have 2 new applicants who have put in applications to become a Volunteer. Their applications are pending waiting on background checks.

Fire Prevention Activities

Completed Inspections	5
Pending Re-Inspections	28
Public Education Events	2
Plans Review	0
Pre Fire Plans {New}	0
Pre-Plans Revised / Up-Dated	1
Fire Station Visits	2

Total Fire Prevention Activities for December {38}

During the month the new businesses were inspected in accordance with State, NFPA and ICC codes.

Training

Volunteer and Career personnel dedicated 186 hours to training and 237 hours responding to calls during the month.

During the month of December, Captain Williams held a class on "*Back Injury Prevention*" for all Town employees. This class identified some of the methods that can help prevent back injuries from happening. The class is offered through the Municipal Association of South Carolina (Risk Management Service training). This type of training sessions will help keep the Towns insurance rating from going up and help ensure that all of the Town's employee's are practicing safe work methods.

Career fire personnel have completed the Municipal Association of South Carolina (Risk Management Services on line training) to receive an additional 5 hours of on-line training during the month.

All career personnel continue to do the Centre Learn training to keep up their skills and knowledge to stay up on national trends as a First Responder. There are several different classes each month taken for an additional 2 to 4 hours of training.

The career and volunteer personnel had a great year training and working together.

There have been changes in training that have made a difference in helping the department members grow as a group. Many members feel the department is on the right track to make Town Council and the community of Surfside Beach Proud of their Volunteers.

Staff Report

Captain Prentice Williams: has been holding CPR training for the residents of Surfside Beach. {**“Neighbors Saving Neighbors” Program**} The program has been a huge success; we have given the training to over 50 people so far. The CPR & AED portions of the program will continue each month. The next phase of the program is Basic First Aid; knowing First Aid will be beneficial to our community. Residents will learn how to control bleeding, use an Epi pen, bandaging, and other first aid training methods.

Captain Williams continues to research training needs for our career and volunteer members and has been working with the area departments on joint training. He has developed a good working relationship with area departments that has allowed Surfside Beach Firefighters the ability to go to other departments recruit classes to get there certifications in different classes like {Firefighter I, Driver Operator, & Hazard Material Operations}.

Captain Robert Packard: Continues to work on up-dating our inventories of fire hose, SCBA's, nozzles, fire gear and other small equipment in the department. Once all the information is gathered, Captain Packard will place this information on the station computer system in a file so that any member of the department will be able to locate and identify when the equipment was purchase and replacement propose date.

Captain Packard continues the preparation for the radios re-banding requirements that are being put in place by Horry County Communications and the FCC.

Bids have been received for the Turn-out Gear, Firefighting Nozzles and the Fit Test System for the SCBA Masks. Captain Packard has had the members who are getting new gear measured and the gear has been ordered. As soon as the nozzle inventory is completed we will be ordering the required nozzles to place in inventory.

He is installing asset tags on all equipment that will have identifier numbers so that items can be easily identified by type, date in service and replacement dates. This will allow the Chief to be better prepared for budget preparation.

Captain Ted Sacra: Ted was promoted to the rank of Battalion Captain assigned to “B” Shift and is replacing Mike Hans who retired in December. Captain Sacra was selected from a list of candidates that had previously tested for the position. He was interviewed by the Town Manager along with 3 other candidates. He began his new position on January 3, 2014.

I am happy that Ted was selected; he started as a volunteer in 2007 and has been a loyal employee of the town and fire department since 2007 as a career Engineer.

Ted was assigned several projects during the last year that will help the department become more efficient when responding to vehicle accidents and other emergencies.

He has also been working with several committees in the department along with the training Officer on developing new training techniques.

Engineer Tom Zimpleman: continues to be a very good employee, he has been assisting Captain Packard on several different projects that include station inventories, equipment placement on the apparatus and facilities maintenance.

He is working on the mounting of equipment on Rescue 56 and helping with the Refurb of Engine 58.

He is always looking for something to do and has undertaken the responsibility for the care of the Fire Departments new Mascot. The firefighters and SAFER have adopted a dog who was found by Surfside Police wondering the town. The owner was finally located and gave the dog to the department. She is a 4 month old Blue Heeler mix and is a very loveable animal. She is being trained to help with fire prevention activities.

Engineer Larry Carter: has been reassigned to "A" shift as the engineer replacing Engineer Sacra who was promoted.

Engineer Carter continues to work on building a data base for the building department and fire department to utilize. Using the information gathered during inspections and tactical surveys we are able to contact the owners of a business directly about a problem without having to go through dispatch. He continues to help assisting with the rescue equipment and equipment placement on the rescue truck.

Vacant Engineer Position: the vacant position of engineer will be filled from a list of candidates who previously tested for the position. The Town Manager will be interviewing candidates during the month and selection will be made from the interviews.

Chief Daniel Cimini: During the month I attended the Horry Georgetown Fire Chiefs meeting. I have been working on the bids for the equipment that we budgeted for and have been overseeing the Refurb of Engine 58 as well as the redesign of Squad 56 into a medium duty rescue truck.

Both projects are coming along well and I hope they will be completed by the end of the month of January

Respectfully Submitted

Daniel J. Cimini

Chief of Department



Surfside Beach Fire Department

Town Council Report YEAR END REPORT 2013

**Submitted By
Daniel J. Cimini
Fire Chief**

The following is an activity report of the operations of the Fire Department from January 1, 2013 to December 31, 2013

Fire Runs

Mutual Aid	25
Building Fire	9
Cooking Fire, Confined to container	6
Mobile Property, Vehicle fire	5
Brush, brush/grass mixture	3
Outside Equipment fire	1
Arching Wire	8
Dumpster, Rubbish, Other	4
Fire Other	2
Total	63

Rescue/Emergency Medical Incident

Rescue/EMS other	22
Medical Assist, assist EMS Crew	372
Emergency Incident Other	7
Motor Vehicle Accident/no injuries	39
Motor Vehicle Accident/with injuries	35
Motor Vehicle Accident/with Entrapment	9
Total	484

Hazardous Condition / No Fire

Power Lines Down	3
Hazardous Conditions {Gas Leaks}	9
Total	12

Service Call

Smoke or Odor Removal	11
Overheated Motor	2
Oil or Other Combustible	3
Person in Distress, other	5
Assist Invalid	28
Service Call, other	99
Unauthorized Burning	9
Cover Assignment, Stand By, Move-up	8
Swimmer / Water Rescue	9
Elevator Rescue	2
Total	96

Good Intent Call

Dispatched & Cancelled en-route	20
Other	9
Service Call Other	2
Public Service Assistance	9
Assist Police Other	5
Total	45

False Alarm/False Call

No Incident Found	4
Unintentional Alarm	2
Alarm System Activation, No Fire	19
Malicious False Alarm	1
False Alarm or False Call, No Fire	24
Detector Activation No Fire	11
System Malfunction	5
Smoke Detector Activation {Residential}	18
Total	84

Lost Estimates and Total Incidents

Total Loss for 2013:	\$ 110,500.00
Total Incidents for 2013:	784
Total Incidents for 2012:	722
Increase in calls of:	62

SUMMARY OF 2013

The year 2013 seemed to fly by and was a very busy year for the department. The retirement of personnel and the hiring of new personnel provided the department with some challenges; however, we have a good group of career personnel now.

The volunteers have been reorganized and positions have been implemented to better serve the needs of the volunteers. The creation of a Volunteer Captain and 4 Volunteer Lieutenants now allows for a good chain of command when it comes to the volunteer membership. The span of control is now at an acceptable controllable level with the new volunteer positions.

We have increased the number of volunteers to a level that is allowing our apparatus to get out on calls, taking stress and pressure off the two on duty career personnel since they do not have to worry about how many people will respond from the volunteers and what apparatus would get out.

Our relationship with Horry County Fire Rescue has improved dramatically. We now have an auto-aid understanding that allows for the HCFR to send units on an automatic dispatch to fires and alarm activations. We are now working with them on joint training and they have allowed our career personnel to have access to the Center Learning system which gives our career personnel access to in service type training to keep their skills up on EMS and fire operations.

The Refurb project of Engine 58 is close to completion and is within the budget allotted. We have bid the needed turn-out gear, firefighting nozzles, rescue tools, uniforms and the fit test machine. Orders have been placed for the turn-out gear and the fit test machine. The rescue equipment has been ordered and is expected to arrive sometime this month. The firefighting nozzles will be ordered as soon as the inventory and existing nozzle evaluation is completed.

We completed the design and construction of a training maze for firefighting training with all funds for the project being supplied by SAFER. This prop has been a great tool in the training process.

The Police Department and Fire Department worked on turning an old trailer into a support unit to be used at all types of emergencies, it is equipped with accountability equipment, generator, electric cords, lights, misting fans, tables, chairs and a tent and cooler. This unit is designed to be used on prolong operations to give the command staff a place to conduct the tasks of incident command. It can be used for staging and or rehab, the equipment used for the most part was gathered from other vehicles and reserve items.

The Police and Fire Department have joined in a bid for uniforms picking similar items to give us better buying power with the vendor.

The Police Department and Fire Department have been doing joint water rescue training and have been evaluating the needs to provide good water rescue for our residents and visitors. The drowning of a 14 year old swimmer in July made us realize we were not prepaid for such a rescue operation in regards to the equipment needed to accomplish such a demanding operation.

Since that time we have written an operation plan; purchased some basic water rescue equipment and prepared a request to the A-Tax Committee for additional equipment.

A Fire Department Master Plan has been completed and an Emergency Operations Plan is being worked on to meet the Federal requirements for our Hurricane Emergency Plan.

The training of all our firefighters both career and volunteer has been accepted by the membership. The new style of training that we have implemented is more hands on and better meets the requirements of the South Carolina Fire Academy.

Since being hired in March of 2013 the department and it's personnel have made me feel at home and have been very open to new procedures, SOG's and the new style of training.

We have a great group of emergency services personnel both volunteer and career. It has been my pleasure to serve as your Fire Chief.

Respectfully Submitted

Daniel J. Cimini

Daniel J. Cimini
Chief of Department

and associated defense costs, that arise out of the applicant's use of the dock area, and shall preserve the right of the Town to its choice of defense counsel.

Existing docks shall be considered existing non-conforming and may be repaired but shall not be allowed to add additional square footage.

Property owners having existing docks that are replaced shall be required to adhere to Section 17-417(G) of this code and shall meet the requirements of Section 17-417(I).

New floating docks shall not be permitted.

*Property owners considering building a dock shall consult Surfside Beach Public Works about lake measurements at their location.

SECTIONS 17-418 VIOLATIONS/REMEDIES

A violation of Section 17-417 of this ordinance is hereby declared to be a misdemeanor under the laws of the state, and upon conviction thereof, an offender shall be punished by a fine not to exceed five hundred dollars (\$500.00), plus fees and assessments, or by imprisonment for a period not exceeding thirty (30) days. Each day any violation of this ordinance continues shall constitute a separate offense.

SEVERABILITY. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, that invalidity shall not affect the other provisions of this article, which can be given effect without the invalid provision or application, and to this end the provisions of this article are declared to be severable.

EFFECT OF SECTION HEADINGS. The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

REPEAL AND EFFECTIVE DATE. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this 12th day of July 2013.

Douglas F. Samples, Mayor

Mary Beth Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC, Town Clerk

Decision Paper

Written By: Rodney L. Keziah, Chief of Police

SUBJECT: Amendment of TOSB Ordinance 9-50 *Wrecker and towing services by rotation.*

1. **FOR:** Amendment of the above listed statute by the Town Council to change the beginning date of the emergency services rotational towing list from June 1 to January 1.
2. **PURPOSE:** To provide Police Department staff with a more manageable time frame in which to process applications for the towing service and provide the results to the Town Administrator.
3. **ASSUMPTIONS:**
 - a. It is assumed that the emergency services rotational towing list is an essential component to Police Department operations.
4. **FACTS:**
 - a. The Surfside Beach Police Department routinely tows vehicles in the course of providing law enforcement services to the community.
 - b. The TOSB code of ordinances contains several ordinances that regulate the process by which the Police Department uses area businesses to tow these vehicles.
 - c. TOSB code requires the Police Department to process applications and ensure compliance, submitting the results to the Town Administrator for consideration.
 - d. Currently, TOSB code requires the towing list to begin each June 1, lasting for 1 year.
 - e. Currently, Police Department staff have experienced increases in calls for service over the past several years and the application process takes place during the busy summer months.
 - f. The Police Department's staff believe moving the time for the process into the "off season" will result in a quicker process.
5. **RECOMMENDATION:** Staff recommends TOSB ordinance 9-50 be amended so that the working "...June 1..." be changed to "...January 1...".
6. **RATIONALE FOR RECOMMENDATION:** In order for the towing date to take effect each June 1, Police Department staff must begin the application process several weeks ahead. The Department must verify the business license, insurance, equipment, lot, business location, and review driver and operator records. These records must then be presented to the Town Administrator with sufficient time remaining for approval to be received prior to June 1. This all currently takes place during the busy summer months when calls for service tend to be at their greatest.

EFFECT OF SECTION HEADINGS. The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

REPEAL AND EFFECTIVE DATE. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this ____ day of _____ 2014.

Douglas F. Samples, Mayor

Mary Beth Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC, Town Clerk



State of South Carolina)
County of Horry)
Town of Surfside Beach)

Resolution #14-140

*In Recognition of T. J. "Bill" Harrison, First Mayor of the Town of Surfside Beach
Naming Poplar Park the "T. J. 'Bill' Harrison Memorial Park"*

WHEREAS, the Town of Surfside Beach Town Council in chambers duly assembled in a regularly scheduled meeting held on the 14th day of January 2014 is desirous of recognizing Thomas Jenkins Harrison, also known as T. J. 'Bill' Harrison, the first mayor of the Town of Surfside Beach; and

WHEREAS, Town Council recognizes that a policy was adopted on September 9, 2003 that prohibits naming public properties after individuals; however, that policy was not codified as an ordinance, and Town Council deems it appropriate that this resolution be adopted for the following reasons:

1. T. J. "Bill" Harrison was the first mayor of the Town of Surfside Beach.
2. The Harrison Family has maintained a presence in Surfside Beach since before its inception in 1964.
3. The first town hall office was located in Mr. Harrison's grocery store on Highway 17 South at 3rd Avenue.
4. The town celebrates its 50th Anniversary this year and the 50th Anniversary Focus Group recommended naming Poplar Park in honor of Mr. Harrison.

NOW, THEREFORE, **BE IT RESOLVED** that the Town of Surfside Beach Town Council does hereby formally name the park located on the corner of Surfside and Poplar Drives as the

T. J. "BILL" HARRISON MEMORIAL PARK

BE IT FURTHER RESOLVED that the following steps shall be taken to effect this change:

1. A sign designating the park as the T. J. "Bill" Harrison Memorial Park shall be erected in the park at the corner of Surfside Drive and Poplar Drive.
2. A bronze relief of former Mayor Harrison shall be erected.
3. Said relief shall include former Mayor Harrison's tenure, 1964 to 1967, and such other information as Town Council approves upon recommendation of the town administrator.

4. The town administrator is directed upon adoption of this resolution to implement this change.

BE IT SO RESOLVED, this 14th day January 2014.

Douglas F. Samples, Mayor

Mary M. Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC
Town Clerk

18 December 2013

MEMORANDUM FOR: Surfside Beach Town Council

THROUGH: Town Administrator
FROM: Keep Surfside Beach Beautiful Committee
SUBJECT: Recommendation to Expand Hanging Flower Basket Project

1. Recommendation: The Keep Surfside Beach Beautiful Committee (KSBB) recommends that Council approve expansion of the hanging flower baskets project. We also recommend that a private company be contracted for maintenance. Details are presented in the attachments. Funding source will be determined by Town Council.

2. Background: On July 23, 2013, Surfside Beach Town Council approved a pilot project of two double hanging baskets installed on lampposts in the pier parking lot, provided KSBB members would maintain and water the plants.

Once the baskets were hung, KSBB received many compliments. One business on the pier was inspired to donate 4 additional baskets which were hung along the ramp to the pier. This leads us to believe that expansion of the project may have the additional benefit of encouraging more businesses to participate in our beautification efforts.

Maintenance was performed during the pilot period by KSBB members. We were able to determine by trial and error which plants would survive and look their best. Some concern was expressed over private citizens climbing on ladders in the public parking lot. When the baskets needed to be completely taken down from the posts, we got the job done with a little gracious assistance from Public Works. We strongly recommend the town contract with a private business to ensure meticulous maintenance under KSBB guidance and not overburden town staff.

Being well-aware that the town budget is limited, KSBB voted in November 2013 to pursue an Accommodation Tax grant for expansion of the hanging basket project into more of the C-3 Amusement Area. We were subsequently advised by the Town Administrator that, as written, this would not be an appropriate use of A-Tax funds.

3. Summary: KSBB requests that sufficient funds (as presented in the attachments) be allocated from a source of Council's choosing to expand the hanging flower basket project along Ocean Boulevard in the pier area and along Surfside Drive up to Business 17.


Chair, KSBB

Attachments:

- A. General Comments and Cost Basis
- B. Cost Estimate
- C. Diagram of plan

Attachment A

General Comments:

-It is important not to distribute the baskets too far apart. Concentration will make a greater visual impact.

-There is a budget “tail” to consider. Although purchase of the hardware would be a one-time expense, funds for materials and contractor maintenance would be required annually.

-Purchase of duplicate baskets with water wells—one on display, one being prepared—is strongly recommended for several reasons: It would be cost-effective over time because the contractor would not need to be paid for two trips each time the plants were replaced (They could just take down the old and hang the already prepared replacement). This plan would also allow time for the new plants to take root and flourish before being exposed to harsh weather. Periods of time when the flower baskets would be “down for maintenance” would be avoided.

-Materials and maintenance for the 8 existing baskets (4 from the pilot project and the 4 donated) are included in the cost estimate.

Cost basis:

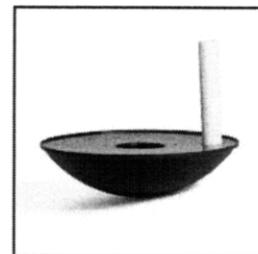
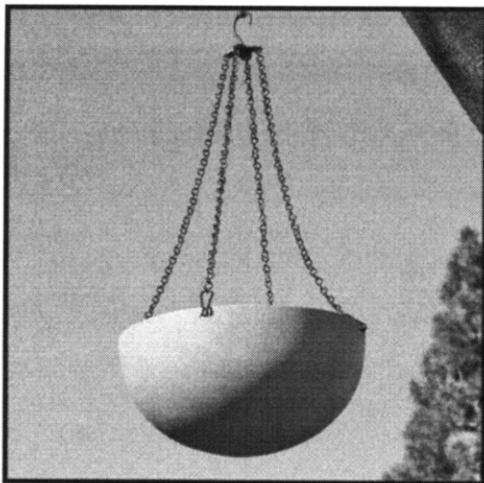
-KSBB estimates are calculated based on the following information from Hooks & Lattice, conversations with two local businesses familiar with plant maintenance, and experience in the pilot project:

Single bracket	\$124.00 each
Double bracket	\$204.00 each
Fiberglass basket with water well	\$107.00 each
Plants/materials per basket	\$50.00 per year
Maintenance by Contractor per basket	\$100.00 per year

Estimates include quantity discounts, taxes and S&H.

Brackets for the 4 baskets in the pier parking lot were previously purchased as part of the pilot project.

Baskets and brackets for the existing 4 baskets on the pier ramp were previously donated to the town.



Attachment B

Estimated Cost of Project*

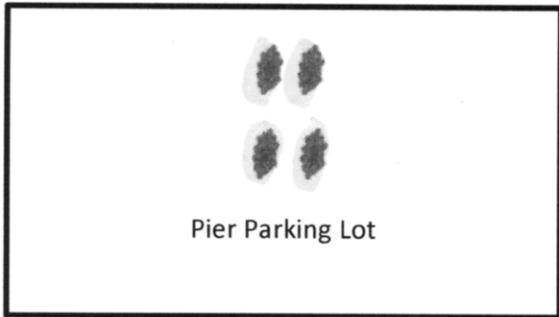
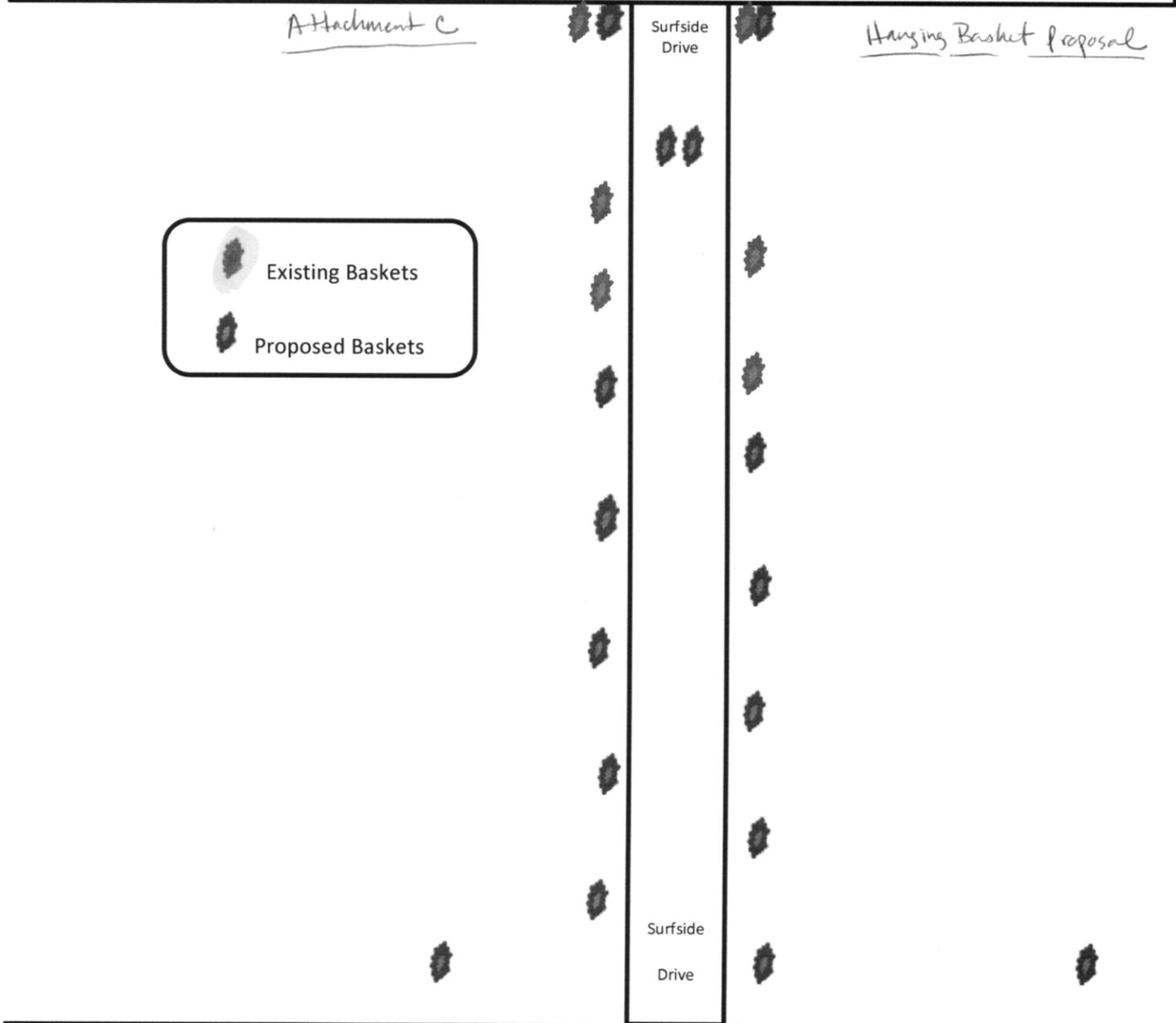
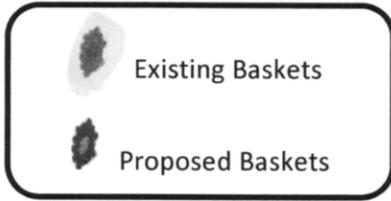
<u>One time cost of hardware</u>	<u>\$8,836</u>
18 single brackets @ \$124 (\$2,232)	
3 double brackets @\$204 (\$612)	
56** fiberglass baskets w/water wells @\$107 (\$5,992)	
<u>Estimated Annual cost of plants and materials</u> (\$50 per basket per year)	<u>\$1,600</u>
<u>Estimated Annual cost of maintenance contract</u> (\$100 per basket per year)	<u>\$3,200</u>
TOTAL (1st year) <u>\$13,636 including plants and maintenance contract</u> (Ongoing) <u>\$4,800 annually for plants and maintenance contract</u>	

*Please be reminded that the town has 8 existing hanging baskets from the pilot project. New fiberglass baskets with water wells for 4 of them and ongoing maintenance for all of them are included in the cost estimates. New baskets are not deemed necessary for the 4 donated baskets along the pier ramp.

**56 includes duplicates for all but 4 locations: 8 for the 4 baskets in pier parking lot, 8 for the 4 baskets along Ocean Blvd, 12 for the 3 double baskets near Business 17, and 28 for the 14 locations along Surfside Drive.

Attachment C

Hanging Basket Proposal



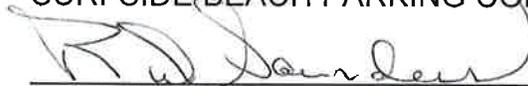
Surf Diner and Pier Outfitters

**Parking Committee Recommendations
January 14, 2014 Town Council Meeting
Agenda Item 7.D.ii**

The Parking Committee met on January 10th to consider recommendations to Town Council regarding the upcoming parking meter season. The following recommendations were approved:

1. The town should continue using Lanier Parking Solutions to manage its parking meters.
2. Leave existing parking meters in place.
3. All signs should include hours of enforcement whether in paid parking or by permit only parking areas. Signs should have white backgrounds with green lettering.
4. Permit parking only from 3rd Avenue South to 3rd Avenue North on Yaupon Drive. Appropriate signage should be posted.
5. Permit parking only along Dogwood Drive and on all streets from Melody Lane to 16th Avenue North beginning at Dogwood Drive and intersecting with Ocean Boulevard. Appropriate signage to be posted.
6. All beach crossover golf cart parking and golf cart parking in paid parking lots should have signs stating golf cart parking by permit only.
7. Parking hours should be amended from "7:00 a.m. to 7:00 p.m." to "9:00 a.m. to 7:00 p.m."
8. Bike Week free motorcycle trailer parking should continue in perpetuity until such time as Town Council decides to change the use; allowed in the 13th Avenue South parking lot and the 16th Avenue North parking lot during the two bike week events.
9. Public works should post proper signage for all areas where "parking by permit only" and/or "paid" parking are allowed.

SURFSIDE BEACH PARKING COMMITTEE



By: Ron Saunders, Chairman

Debra Herrmann

From: Micki Fellner [mfellner@surfsidebeach.org]
Sent: Friday, January 10, 2014 2:21 PM
To: Ron Saunders
Cc: 'Doug Samples'
Subject: Meters

Ron - Still working on a definitive answer for Melody Lane. I also have a call into both the state and county to see if they would allow us to put "No Parking" signs on the south side right of way. I will let you know as soon as I have an answer.

With regard to meters, I stand by my recommendation to purchase the POM's. They are the ones you have to call up the number to associate your credit card but it **DOES** notify you automatically when your time is about to expire. The IPS meters are the ones where you swipe your card but it **DOES NOT** notify you.

The only disadvantages to using the POM ...

- User has to take the time to call the number and associate the card (rather than swipe it)
- System does not allow ability to generate advanced reports in real time (this must be done by manually manipulating data with a time delay)

Financial ramifications ...

We need to replace the 30 loaners and I would suggest purchasing 12 more to replace the last of the Duncan's that we have left on the street. POM's are usually \$545.60 per unit, plus shipping, but we would qualify for the discount which would bring them down to \$379, plus shipping. Total for 42 would be \$15,913.38. We would also need 15 mounting adaptors @ \$46.78 per unit. Total for adaptors would be \$701.70. Total for everything would be \$16,615.08 plus shipping.

Other options we discussed ...

- Utilizing 28 IPS meters, 14 POM's, bases and adaptors which comes to \$28,130.50 plus shipping
- Using all old Duncan meters in the 16th Avenue South on-street lot which would require 6 new POM's (non-discount price) which comes to \$3,273.60 plus shipping. Disadvantages for Duncan meters ...
 - They don't take credit cards
 - There is no accountability for money
 - There is no data reporting capability

MICKI FELLNER

Town Administrator

mfellner@surfsidebeach.org

843.913.6111

<http://www.surfsidebeach.org>

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Micki Fellner

From: Micki Fellner <mfellner@surfsidebeach.org>
Sent: Friday, January 10, 2014 3:19 PM
To: Ron Saunders
Cc: 'Doug Samples'
Subject: Melody Lane Property Line - Meters and No Parking Signs

Ron - Answer from Horry County on jurisdiction is the middle of the road. This comes from Andy Markunas (County Engineer) and Dave Fuss (Stormwater Division). The SCDOT maintenance guy said the state would be happy to install no parking signs on Melody for us but absolutely no parking meters would be allowed on their right of way. I think that is everything I promised you. Please let me know if you need any additional information. Have a good weekend - Micki

MICKI FELLNER
Town Administrator
mfellner@surfsidebeach.org
843.913.6111
<http://www.surfsidebeach.org>

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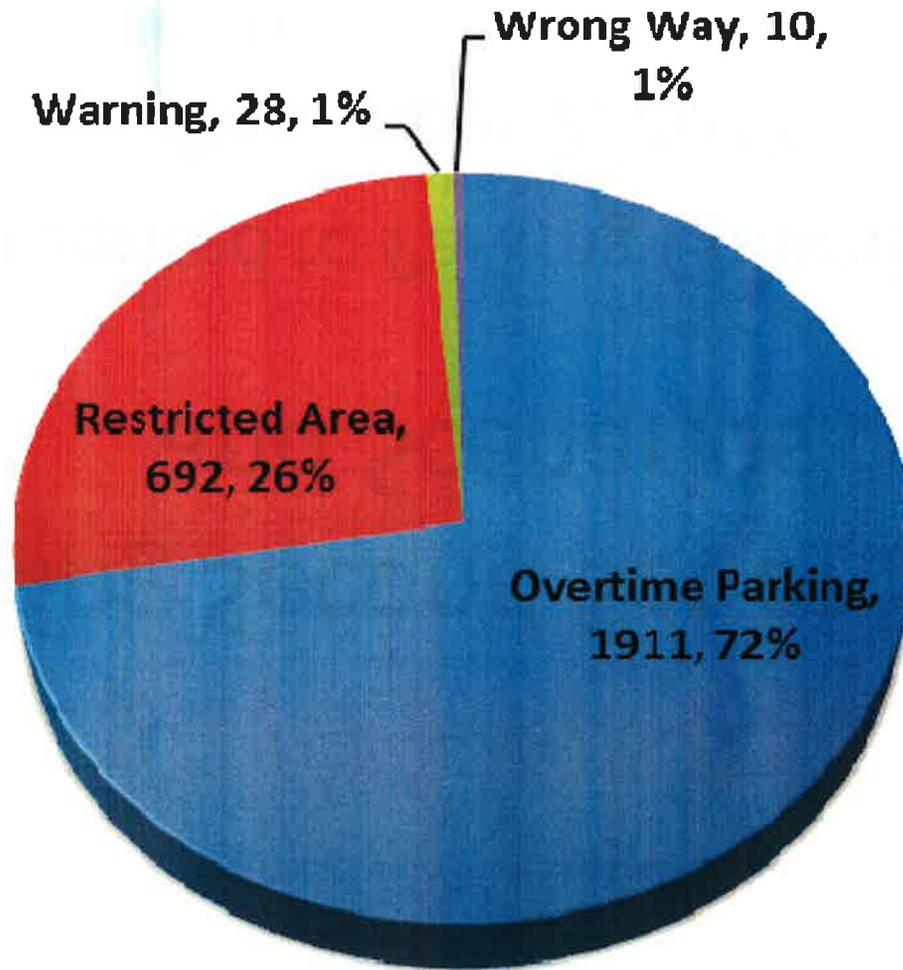
WARNING: All e-mail correspondence to and from this address may be subject to public disclosure under the South Carolina Freedom of Information Act (FOIA), §30-410 SC Code of Laws.

Parking Second Set of Slides and Scenarios

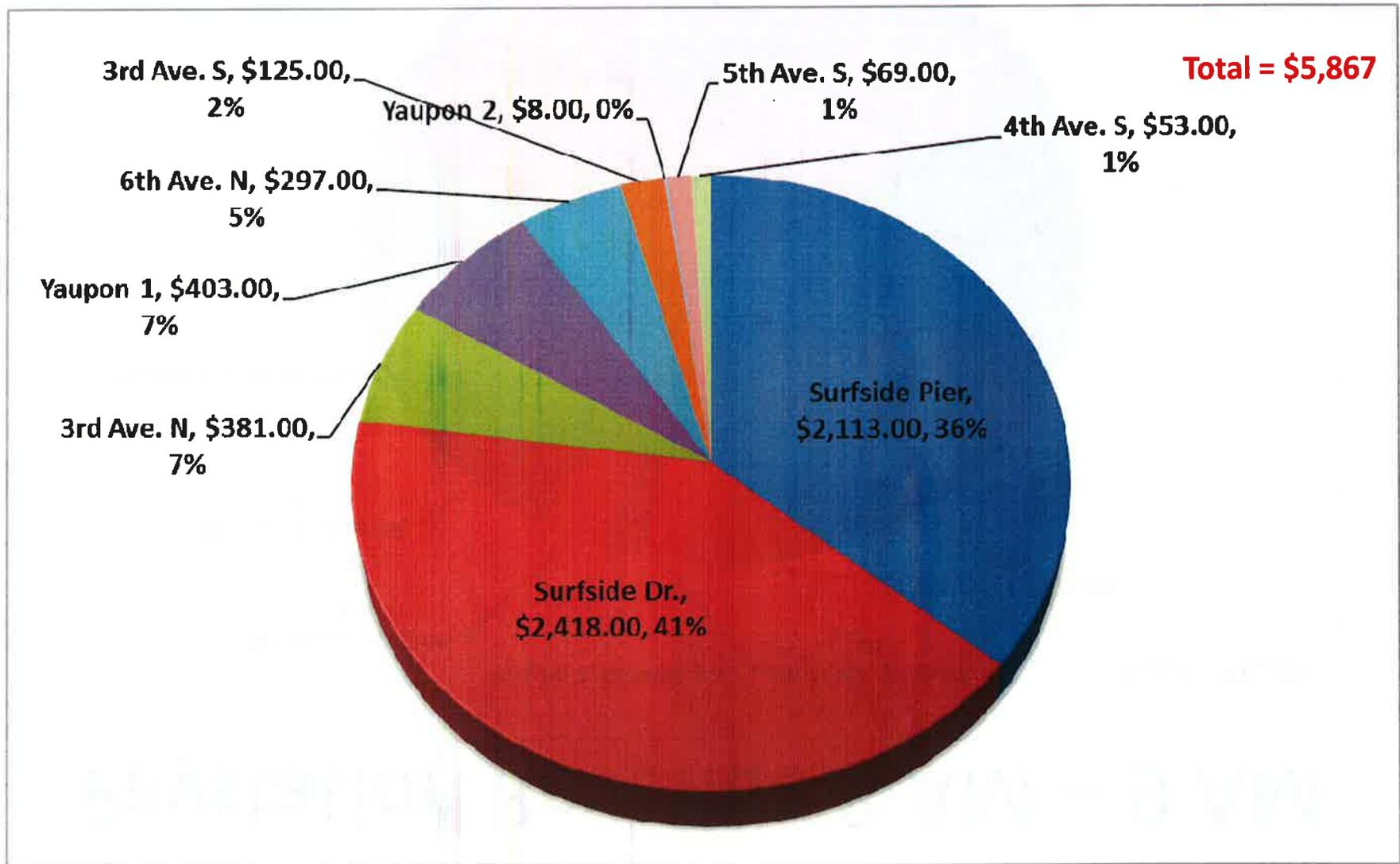
Presented to Parking Committee

December 2, 2013

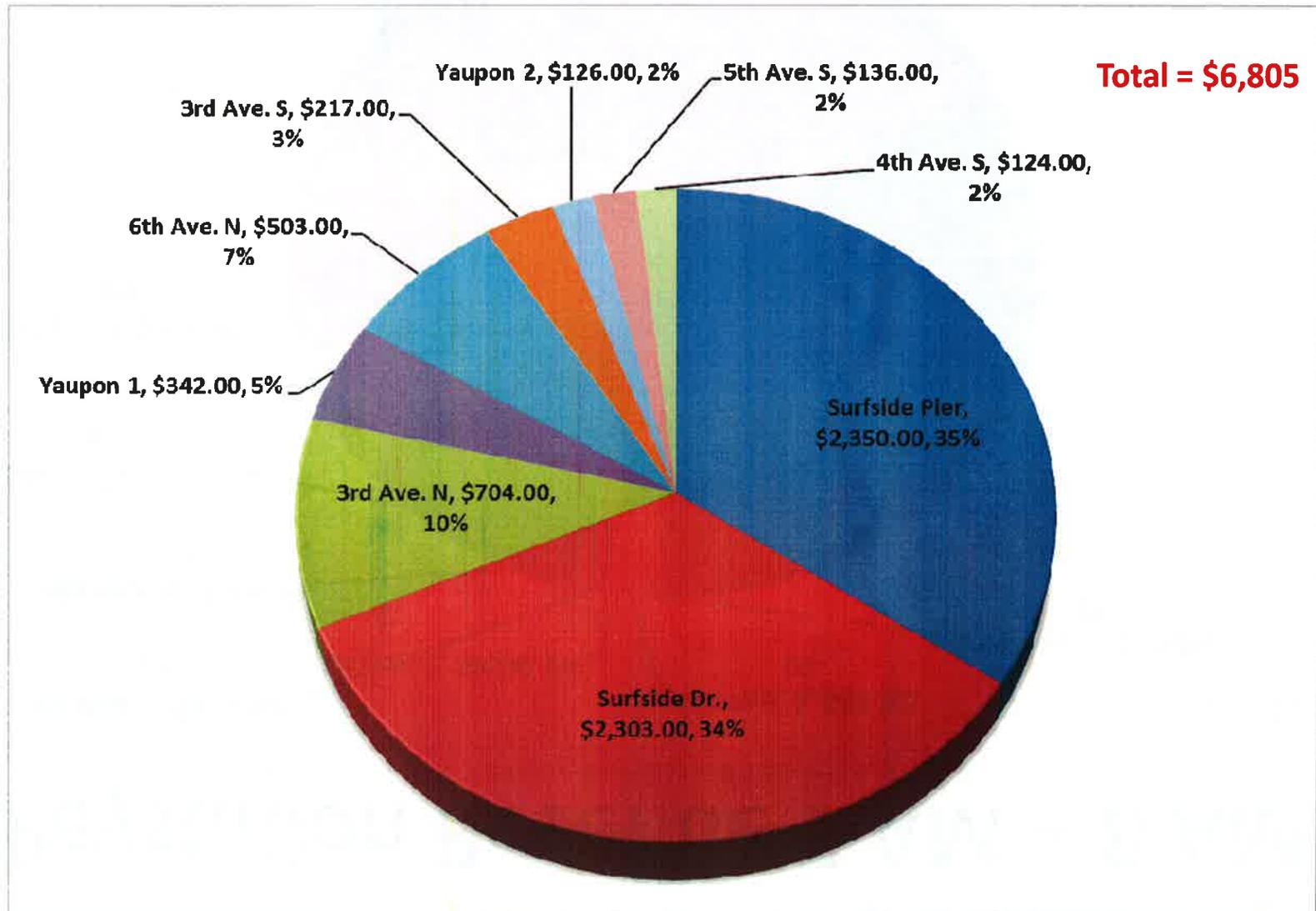
Violations with Description



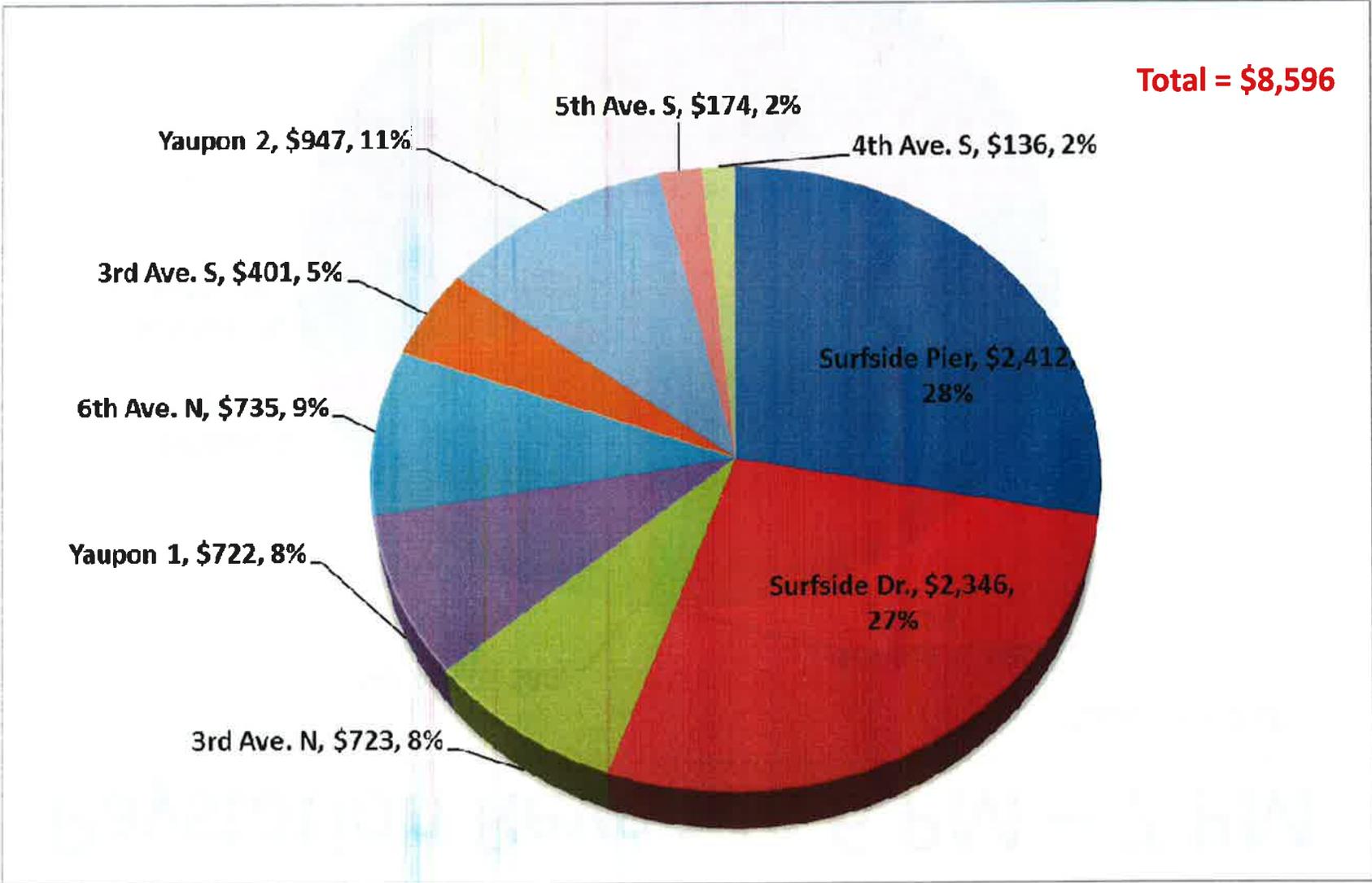
Paystation Revenue 7 AM – 8 AM



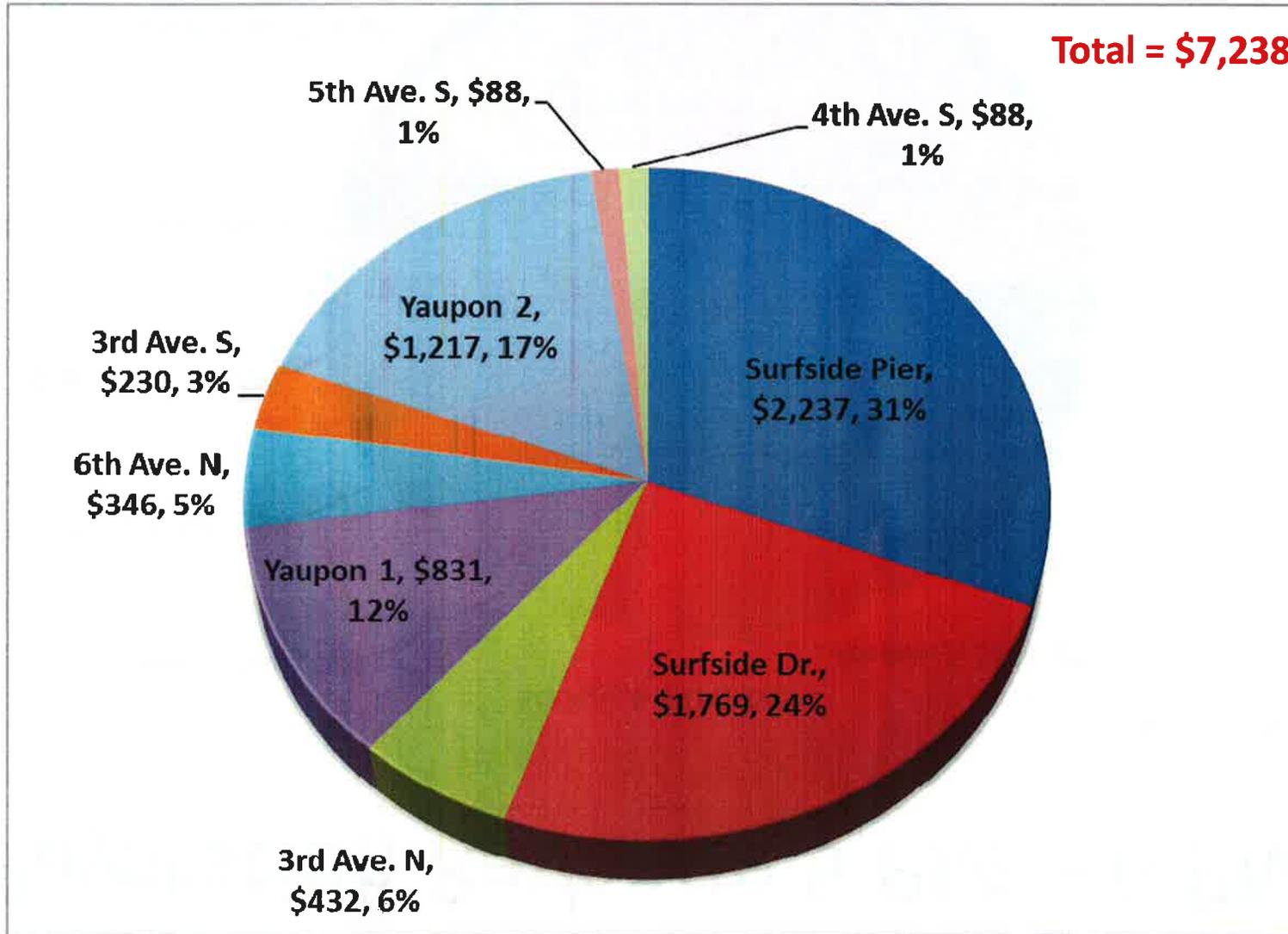
Paystation Revenue 8 AM – 9 AM



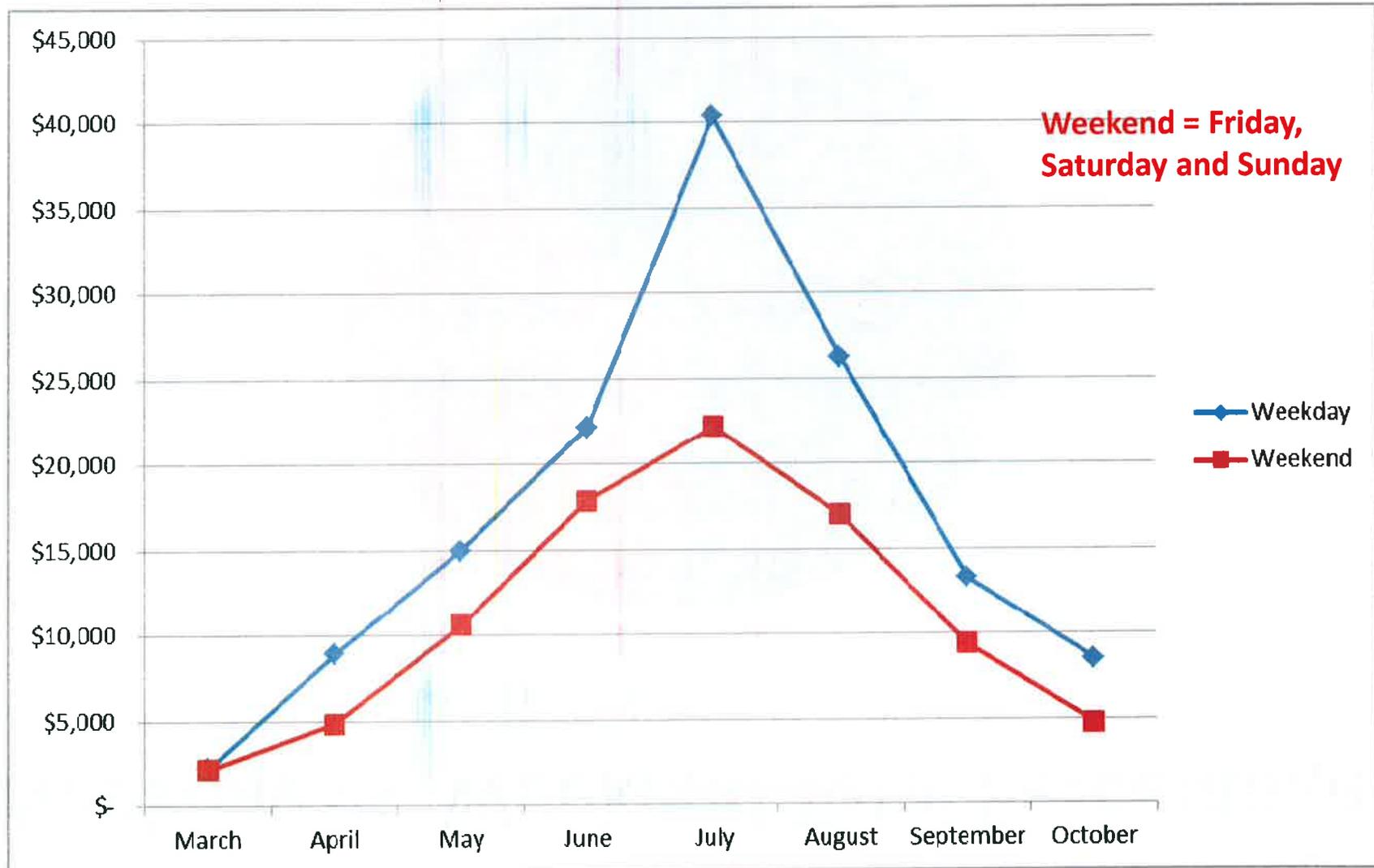
Paystation Revenue 5 PM – 6 PM



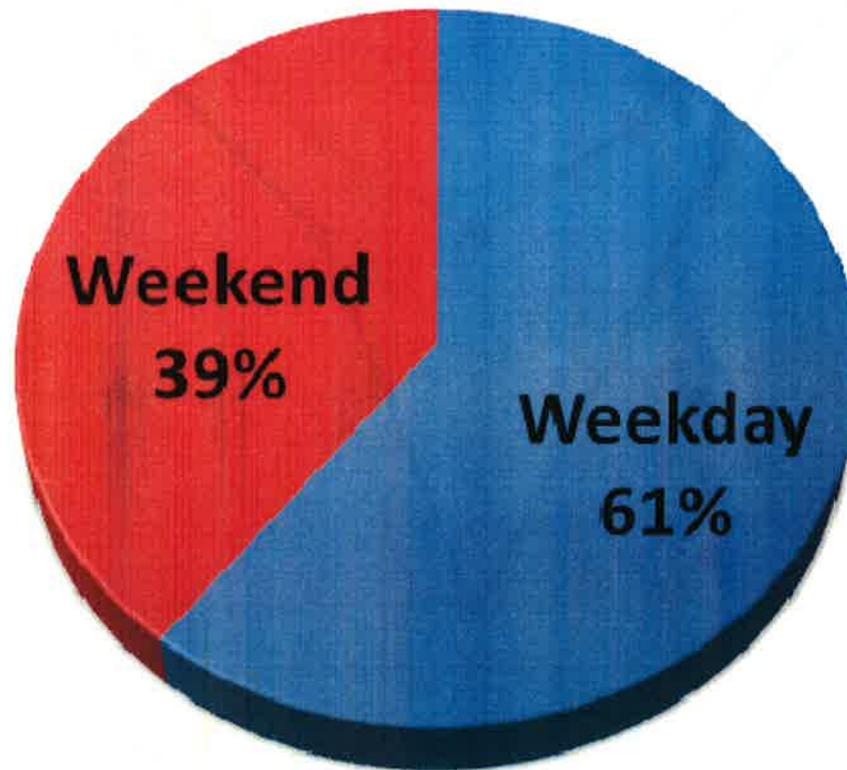
Paystation Revenue 6 PM – 7 PM



Weekday vs. Weekend Revenue



Weekday vs. Weekend Total Percentages



Baseline for Scenarios

	Meter/Paystn Revenue	Citation Revenue	Total Revenue	Lanier Charges	Net Lanier	Other parking Expenses	Net Revenue Parking	Fiscal YTD	Lanier Budget	Var to Budget
2013										
January	\$ -	0	-	5,195	(5,195)		(5,195)		\$ (5,195)	\$ -
February	-	\$ -	\$ -	\$ 7,517	\$ (7,517)	\$ 57	\$ (7,574)		\$ (9,337)	\$ 1,820
March	4,414	600	5,014	11,432	(6,418)	91	(6,509)		(2,455)	(3,963)
April	13,776	1,680	15,456	11,013	4,443	369	4,074		8,333	(3,890)
May	25,585	3,500	29,085	13,694	15,391	756	14,635		16,582	(1,191)
June	40,078	3,985	44,063	13,978	30,085	681	29,404		35,963	(5,878)
								\$ 28,835		
July	63,050	7,775	70,825	15,448	55,377	1,042	54,335		53,248	2,129
August	43,328	7,978	51,306	13,738	37,568	2,747	34,821		31,956	5,612
September	22,690	7,879	30,569	13,239	17,330	1,176	16,154		5,460	11,870
October	13,264	5,801	19,065	12,026	7,039	621	6,418		6,220	819
November	0	1354	1,354	5,340	(3,986)	100	(4,086)		(3,986)	-
December	0	677	677	5,195	(4,518)	50	(4,568)	\$ 103,074	(4,518)	-
FYTD	\$ 142,332	\$ 31,464	\$ 173,796	\$ 64,986	\$ 108,810	\$ 5,736	\$ 103,074	\$ 103,074	\$ 88,380	\$ 20,430
Season	\$ 226,185	\$ 41,229	\$ 267,414	\$ 127,815	\$ 139,599	\$ 7,690	\$ 131,909	\$ 131,909	\$ 132,272	\$ 7,327

12 months Added Jan

	Estimated	Budget
Parking	\$ 226,185	
Citations	41,229	
Total Revenue	\$ 267,414	
Lanier Exp	\$ 127,815	
Other Exp	7,690	
Total Expenses	\$ 135,505	
Net Before Deprec	\$ 131,909	\$ 132,272
Depreciation	\$ (38,300)	6 years
Net after Depreciation	\$ 93,609	

Assumptions

Used 2013 actual , added Expenses for Jan , Nov, Dec
 Citation revenue Nov Dec from Lanier Budget
 Assumes that Citation Revenue stays constant
 Estimated for 2013 season \$ 131,900 before depreciation
 All scenarios would need to have depreciation expense \$38k

1/10/2014 2:55:10 PM

Shoulder Hour Scenarios

Remove 7am-8am		Remove 8am-9am		Remove 7am-9am	
Parking	\$ 226,185	Parking	\$ 226,185	Parking	\$ 226,185
less 7am-8am	(5,867)	less 8am-9am	(6,805)	less 7am-9am	(12,672)
Citations	41,229	Citations	41,229	Citations	41,229
Total Revenue	\$ 261,547	Total Revenue	\$ 260,609	Total Revenue	\$ 254,742
Lanier Exp	\$ 127,815	Lanier Exp	\$ 127,815	Lanier Exp	\$ 127,815
Other Exp	7,690	Other Exp	7,690	Other Exp	7,690
Total Expense:	\$ 135,505	Total Expenses	\$ 135,505	Total Expenses	\$ 135,505
Net	\$ 126,042	Net	\$ 125,104	Net	\$ 119,237
Remove 5pm-6pm		Remove 6pm -7pm		Remove 5pm-7pm	
Parking	\$ 226,185	Parking	\$ 226,185	Parking	\$ 226,185
less 5am-6am	(8,596)	less 6am-7am	(7,238)	less 5pm-7pm	(15,834)
Citations	41,229	Citations	41,229	Citations	41,229
Total Revenue	\$ 258,818	Total Revenue	\$ 260,176	Total Revenue	\$ 251,580
Lanier Exp	\$ 127,815	Lanier Exp	\$ 127,815	Lanier Exp	\$ 127,815
Other Exp	7,690	Other Exp	7,690	Other Exp	7,690
Total Expense:	\$ 135,505	Total Expenses	\$ 135,505	Total Expenses	\$ 135,505
Net	\$ 123,313	Net	\$ 124,671	Net	\$ 116,075
Remove 7am-9am & 5pm-7pm					
Parking	\$ 226,185				
less 7am-9am	(12,672)				
less 5pm-7pm	(15,834)				
Citations	41,229				
Total Revenue	\$ 238,908				
Lanier Exp	\$ 127,815				
Other Exp	7,690				
Total Expense:	\$ 135,505				
Net	\$ 103,403				

Shoulder Month Scenarios

Remove October		Remove oct&7-9am	Remove oct&5-7pm	Remove oct&7-9am5-7pm
Parking	\$ 226,185	\$ 226,185	\$ 226,185	\$ 226,185
less oct	(13,264)	(13,264)	(13,264)	(13,264)
Citations	41,229	41,229	\$ 41,229	\$ 41,229
less oct	(5,801)	(5,801)	(5,801)	(5,801)
oct cit	1354	1354	1354	1354
7-9am Mar- Sept		(11,709)		(11,709)
5-7pm Mar-Sept			(15,128)	(15,128)
Total Revenue	\$ 249,703	\$ 237,994	\$ 234,575	\$ 222,866
Lanier Exp	\$ 127,815	\$ 127,815	\$ 127,815	\$ 127,815
less oct	(12,026)	(12,026)	(12,026)	(12,026)
Oct	5,340	5,340	5,340	5,340
Other Exp	7,690	7,690	\$ 7,690	\$ 7,690
less oct	(621)	(621)	(621)	(621)
Oct	100	100	100	100
Total Expenses	\$ 128,298	\$ 128,298	\$ 128,298	\$ 128,298
Net	\$ 121,405	\$ 109,696	\$ 106,277	\$ 94,568

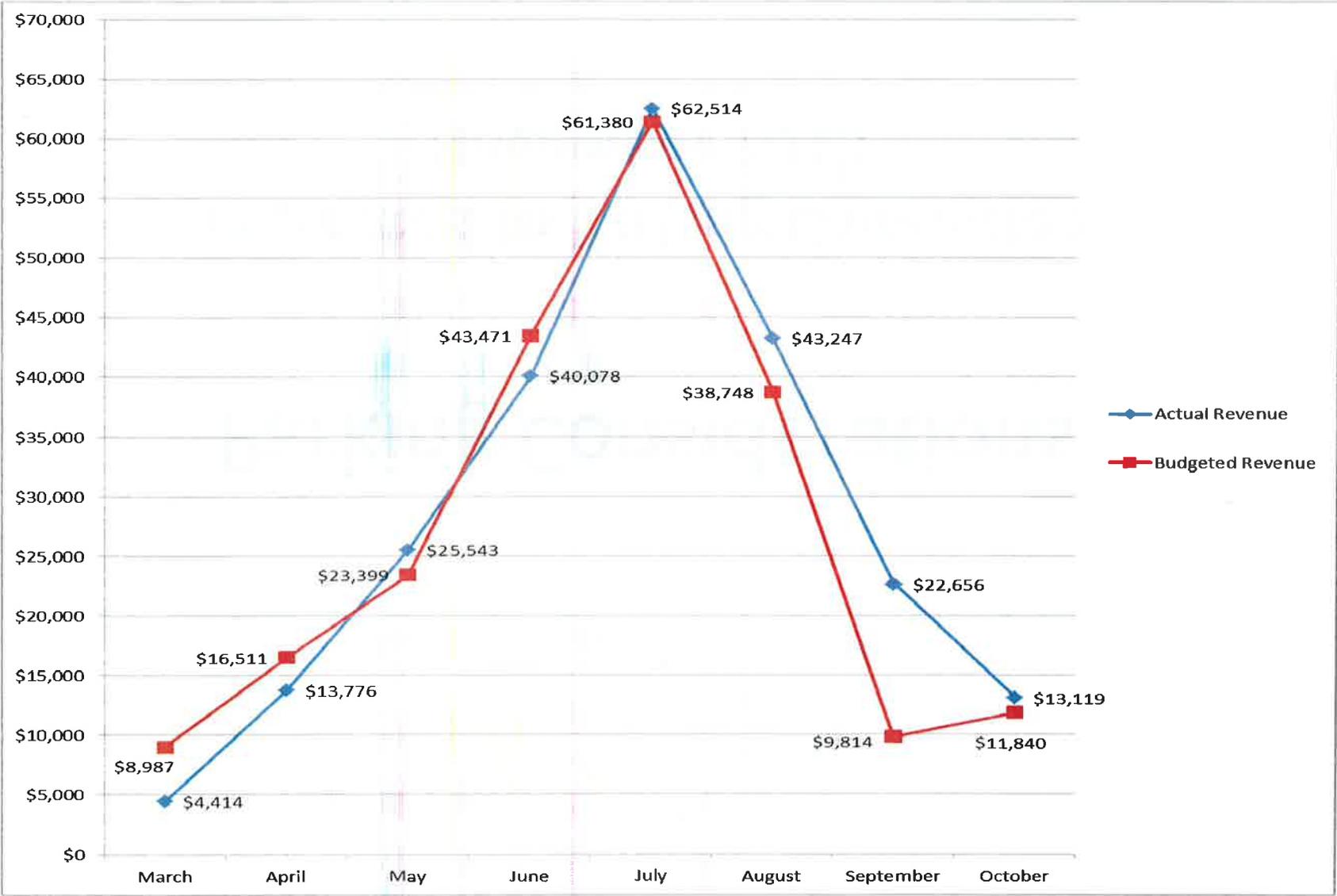
Old Fees

Parking						
Parking Equipment Maintenance Contract	4	\$ 750.00	\$ 6,000.00	4	\$ 750.00	\$ 3,000.00
Parkeon Software	1	\$ 5,400.00	\$ 5,400.00	0.5	\$ 5,400.00	\$ 2,700.00
Frontier Phone Line at Floral	12	\$ 58.00	\$ 696.00	4	\$ 58.00	\$ 696.00
Miriam and Skytel (\$55 per machine for 8 months)	8	\$ 495.00	\$ 3,960.00	4	\$ 495.00	\$ 3,960.00
\$25 per month per machine for 4 months (non-operational)	9	\$ 25.00	\$ 900.00	9	\$ 25.00	\$ 900.00
Repairs and maintenance			\$ 2,976.00			\$ 4,000.00
Enforcement Salaries including retirement			\$ 34,060.00			\$ 17,030.00
Unemployment for enforcement staff			\$ 1,806.00			\$ 903.00
Supplies, uniforms, tickets, etc.						
Equipment		\$13,000.00	\$ -	9	\$13,000.00	\$117,000.00
Operational Costs				6	\$ 3,410.58	\$ 20,463.48
Parking Totals			\$ 55,798.00			\$ 150,189.00
Actual 2010-2011						
Gross revenue (2010-2011)			\$ 180,942.00			
Net (not including ticket books, uniforms, court, etc.)			\$ 125,144.00			
Projected gross revenue 2012-2013 parking						
Gross revenue (2011-2012)			\$ 214,941.00			
Net (not including ticket books, uniforms, court, etc.)			\$ 64,752.00			
Projected gross revenue 2013-2014 parking						
Gross revenue (2011-2012)			\$ 236,435.10			
Net (not including ticket books, uniforms, court, etc.)			\$ 132,847.17			

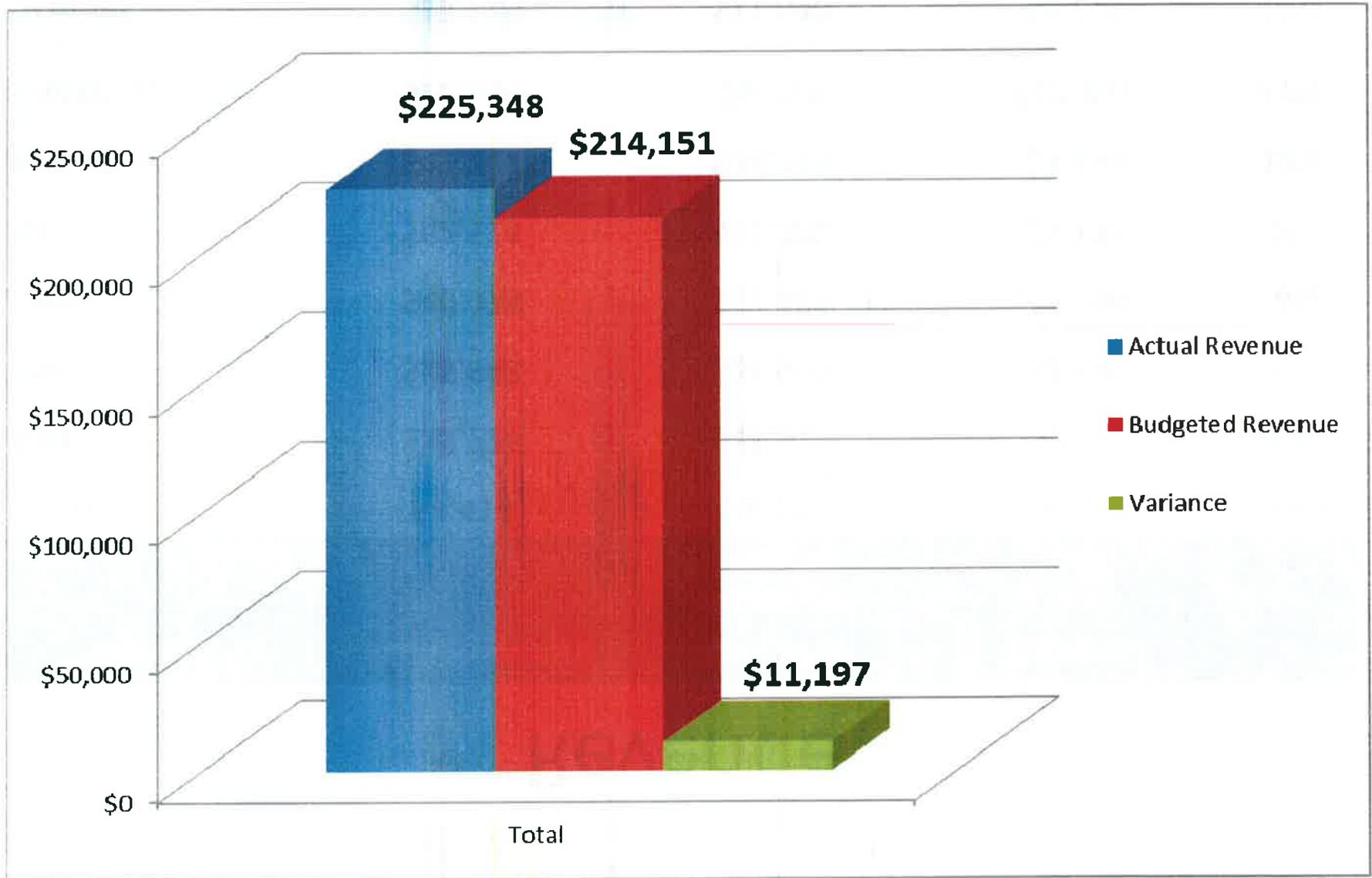
Parking Considerations

Presented to Parking Committee
November 2013

Budgeted vs. Actual Revenue



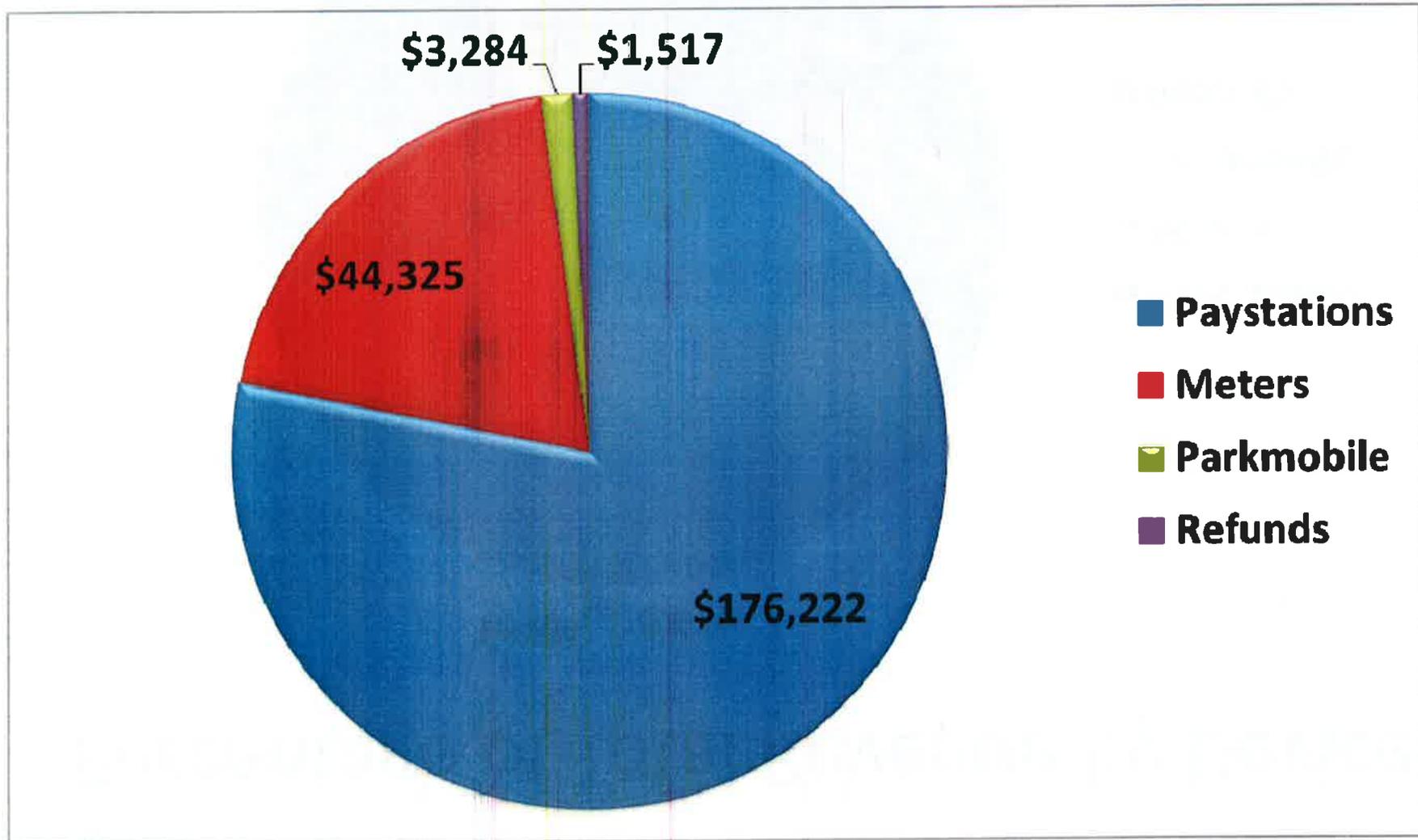
Total Budgeted vs. Actual Revenue



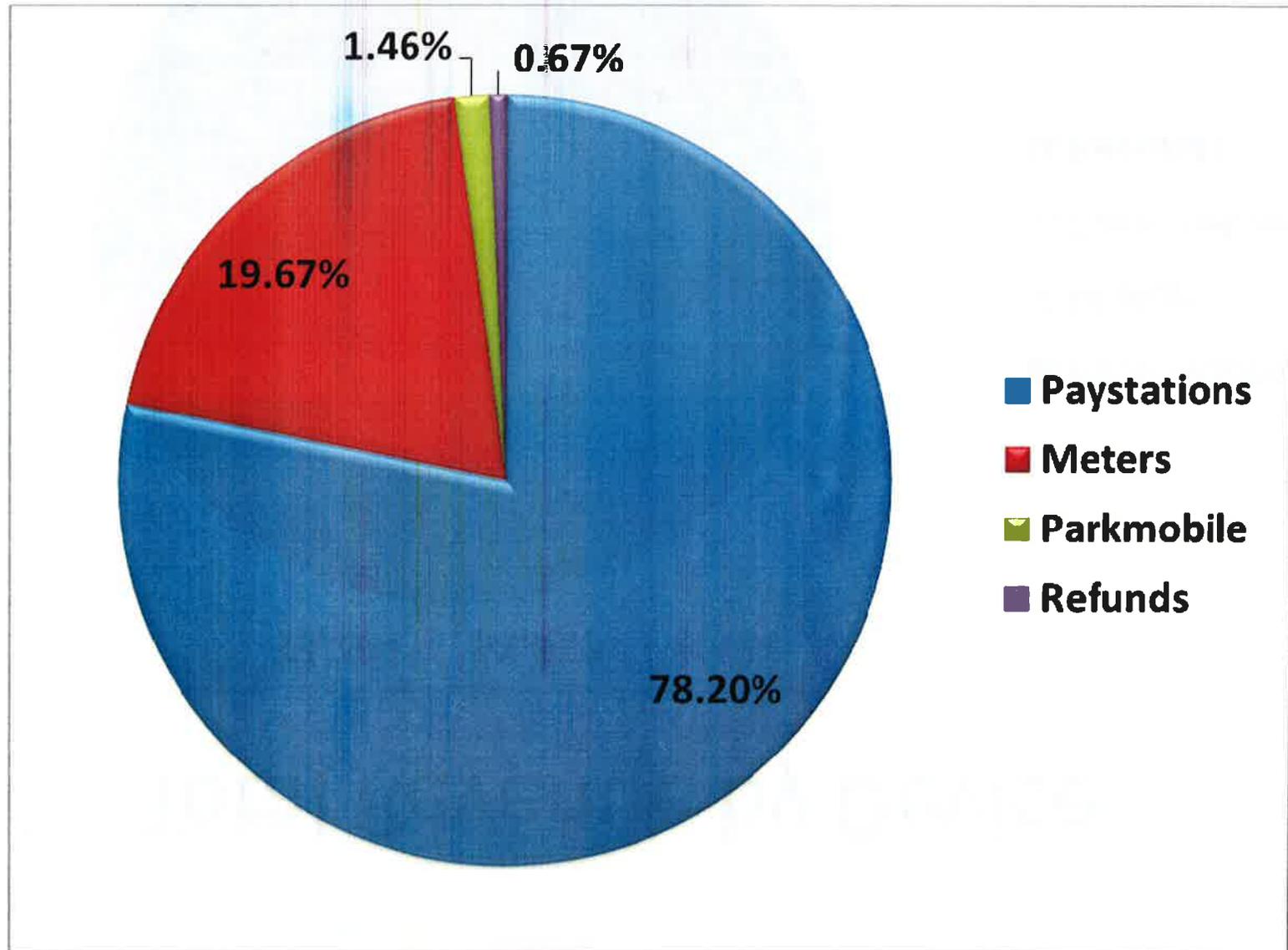
Revenue

Month	Actual Revenue	Budgeted Revenue	Variance	
March	\$4,414	\$8,987	-\$4,574	-104%
April	\$13,776	\$16,511	-\$2,735	-20%
May	\$25,543	\$23,399	\$2,145	8%
June	\$40,078	\$43,471	-\$3,394	-8%
July	\$62,514	\$61,380	\$1,134	2%
August	\$43,247	\$38,748	\$4,499	10%
September	\$22,656	\$9,814	\$12,842	57%
October	\$13,119	\$11,840	\$1,279	10%
Total	\$225,348	\$214,151	\$11,197	5.0%

Total Revenue by Device



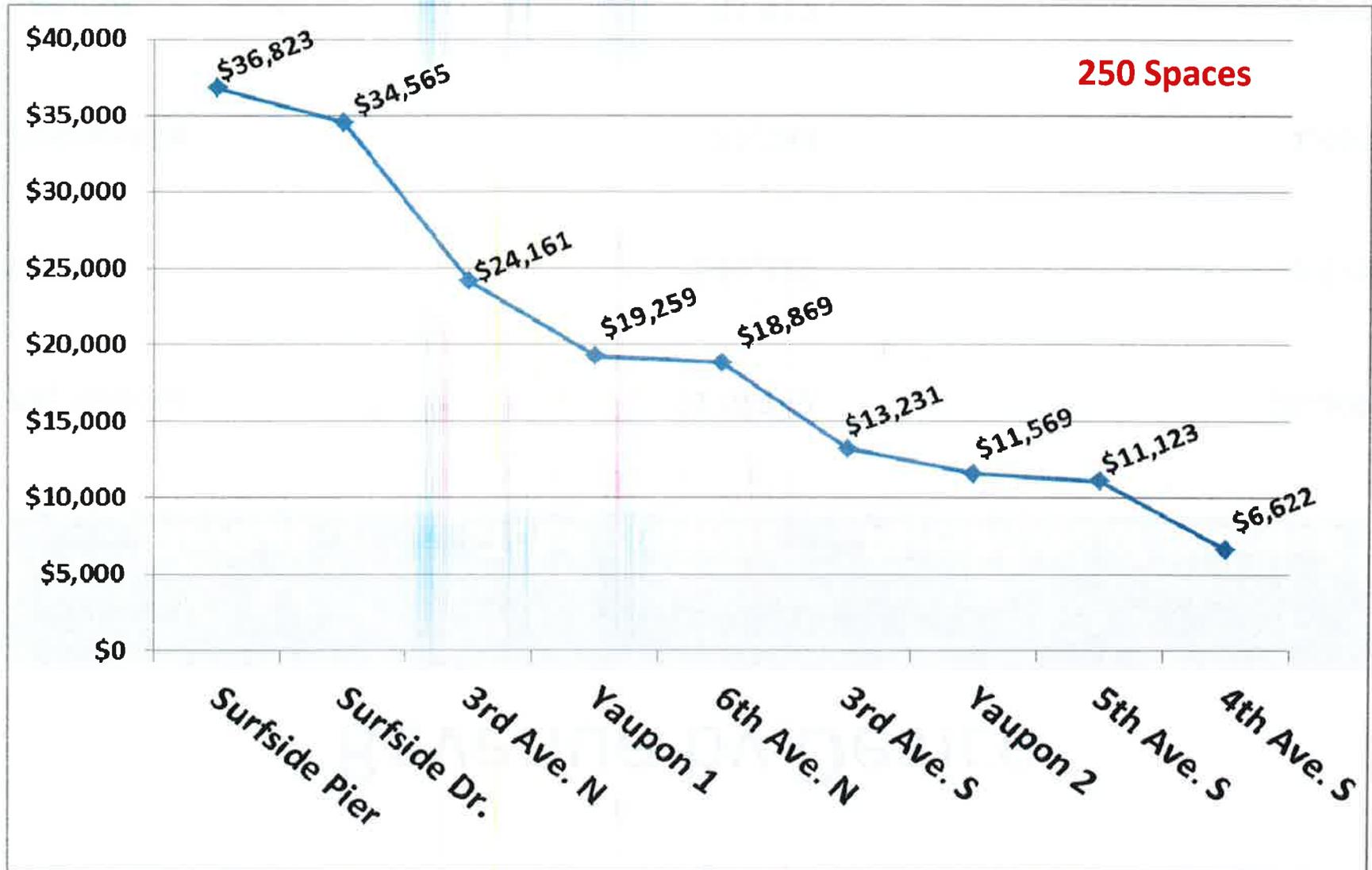
Percentage of Total Revenue by Device



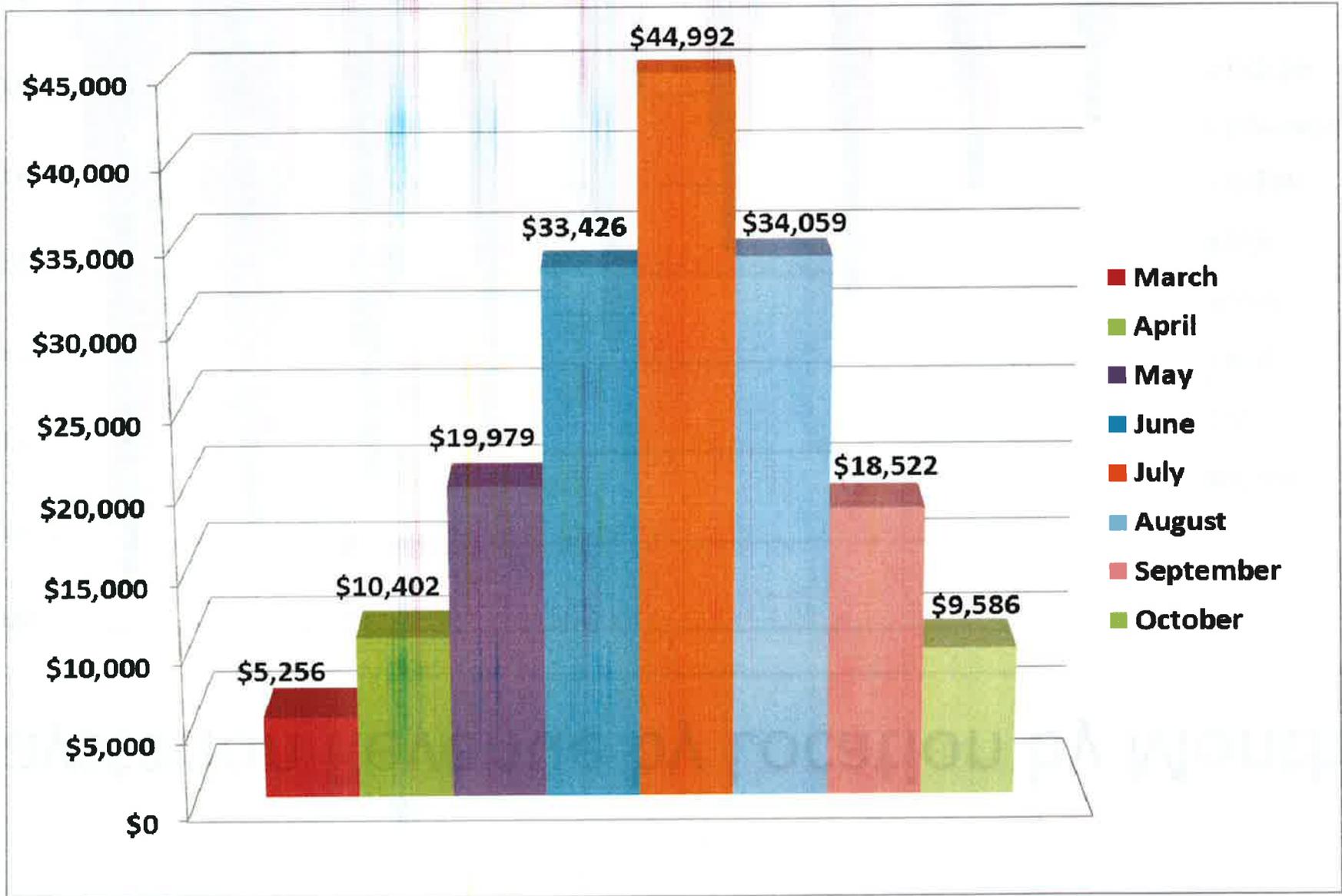
Revenue by Device

Devices	Total Revenue	Percentage of Revenue
Paystations	\$176,222	78.20%
Meters	\$44,325	19.67%
Parkmobile	\$3,284	1.46%
Refunds	\$1,517	0.67%
Total	\$225,348	100.00%

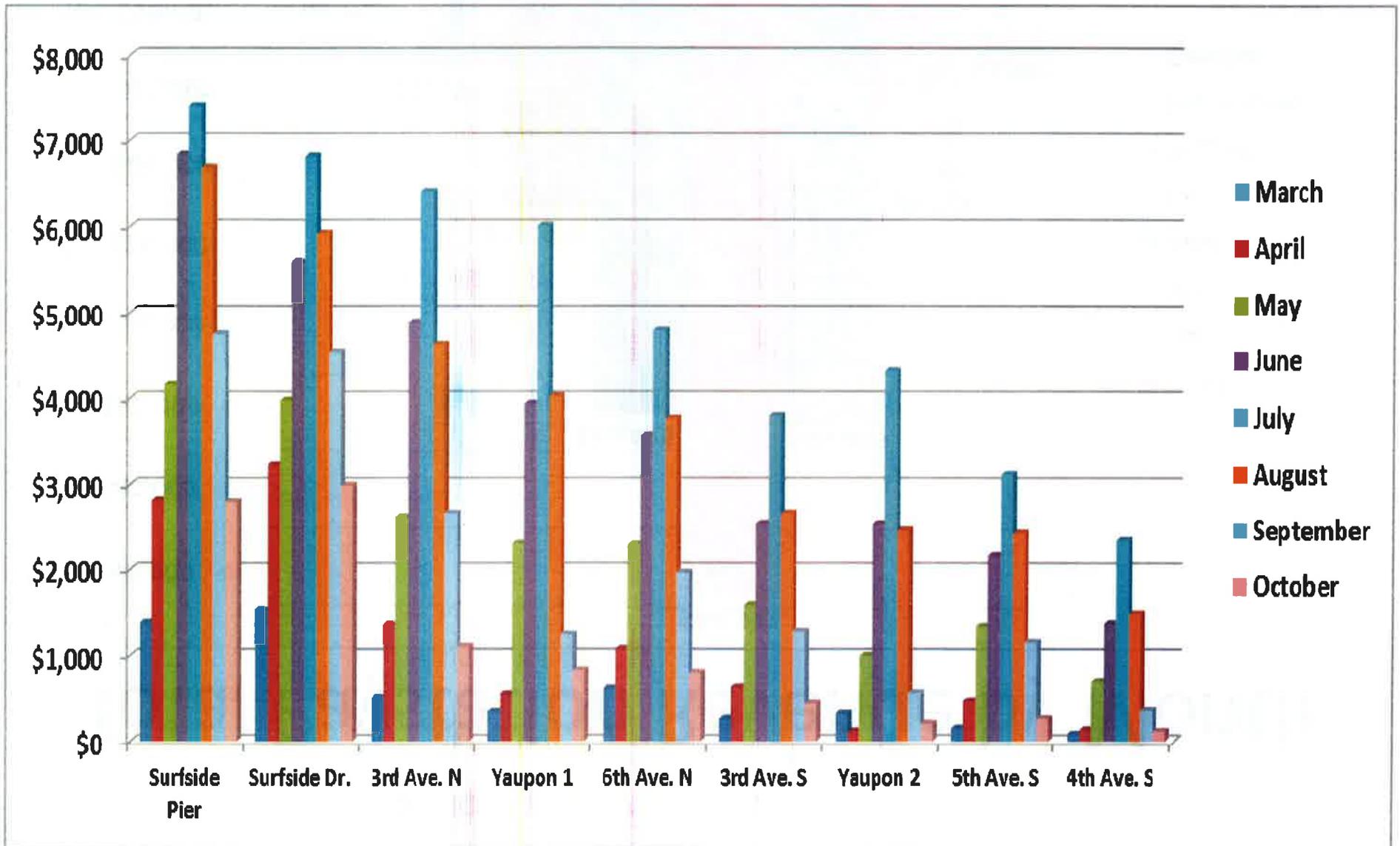
Total Paystation Revenue by Location



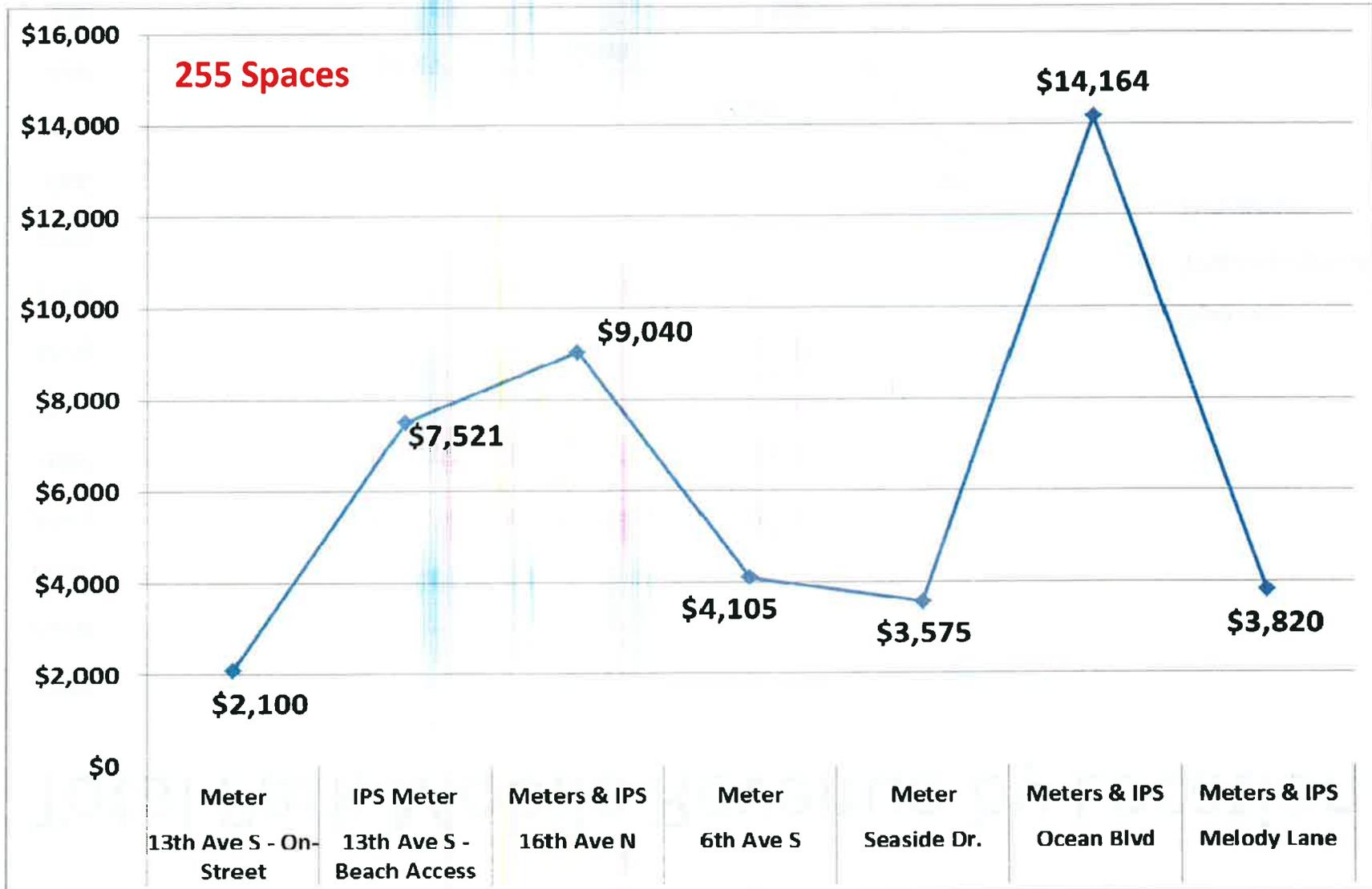
Total Paystation Revenue by Month



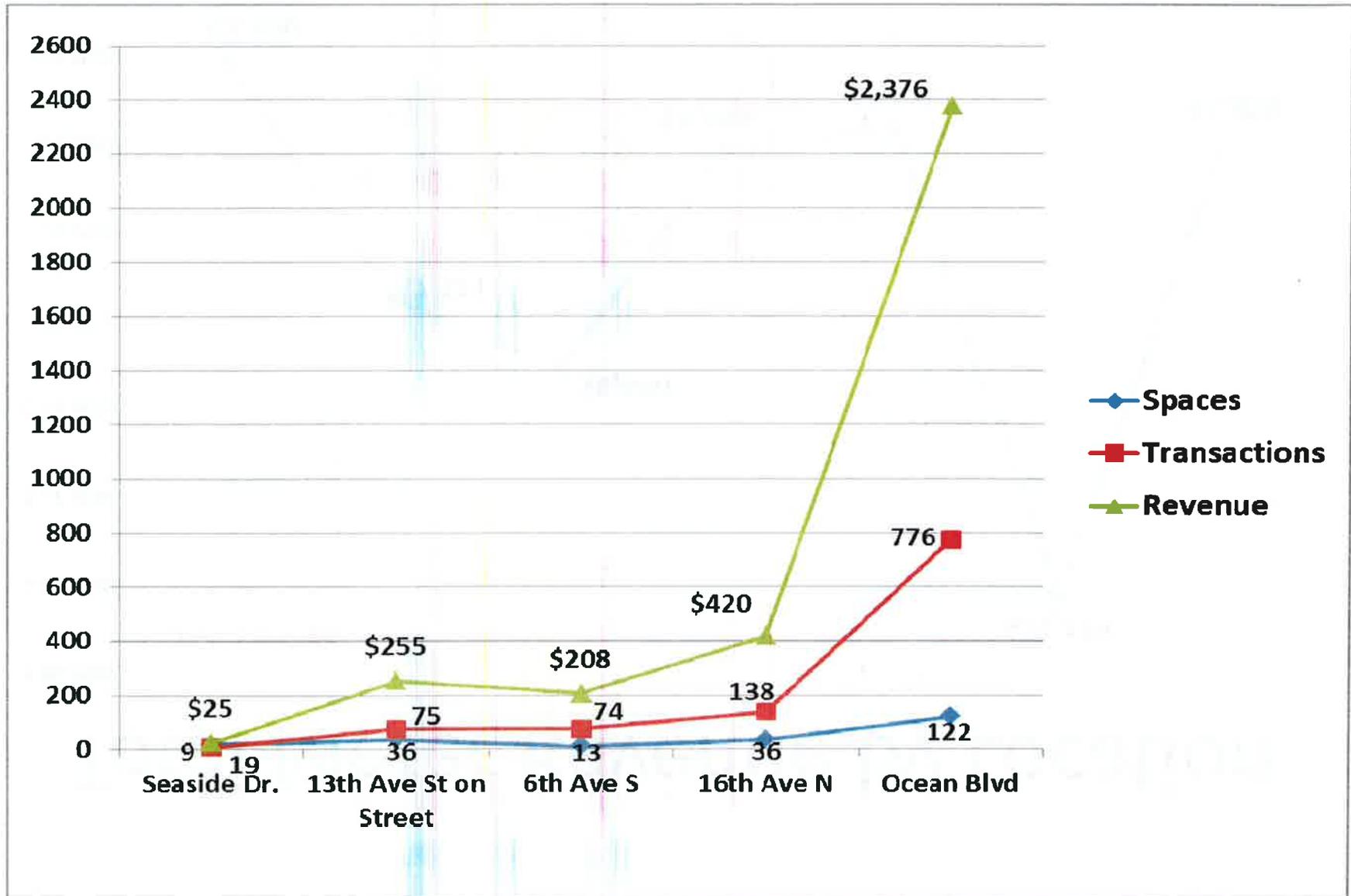
Paystation Revenue by Location by Month



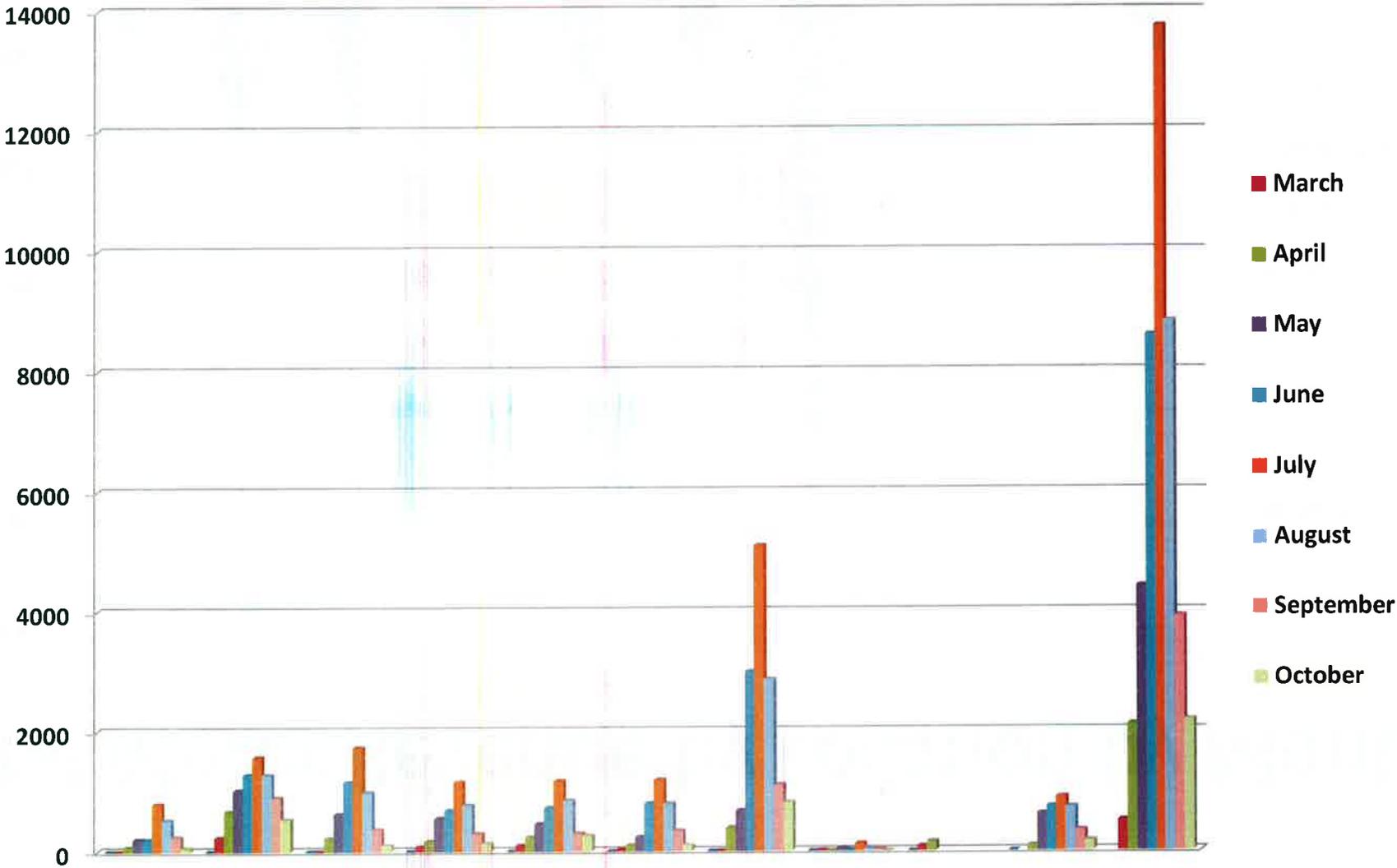
Total Meter Revenue by Location



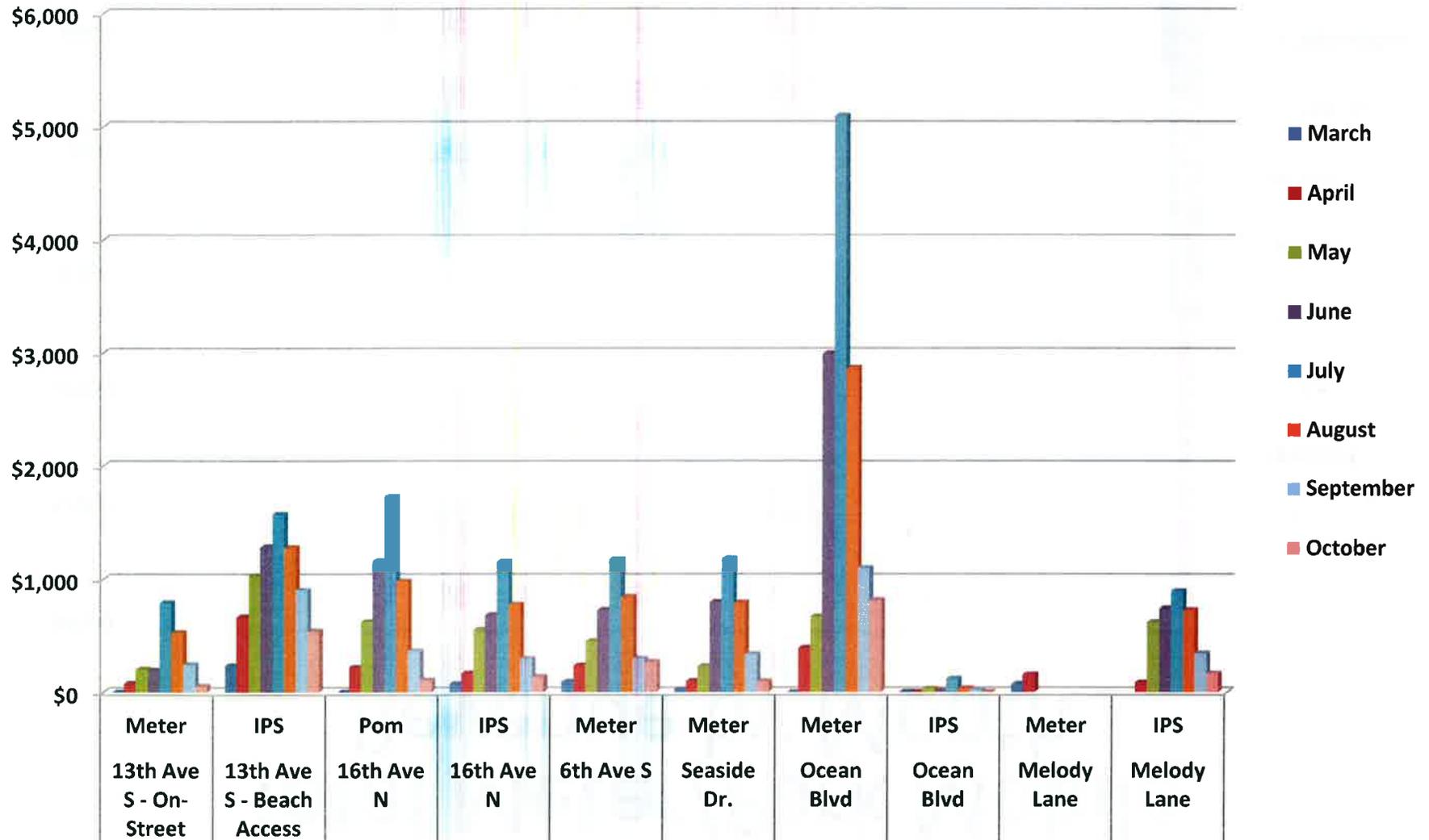
Total Park Mobile Revenue by Location



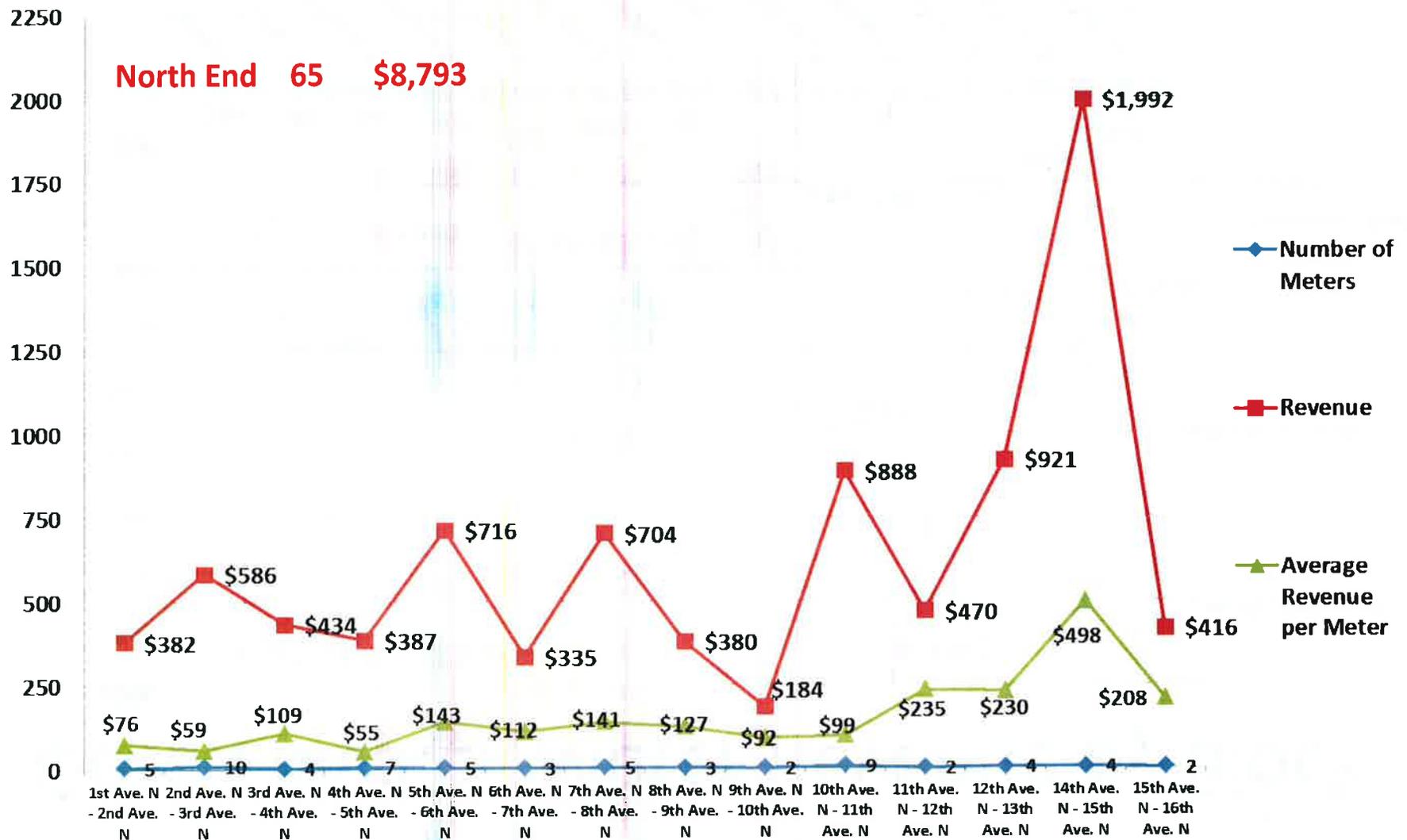
Total Meter/Park Mobile Revenue by Month



Total Meter Revenue by Location by Month



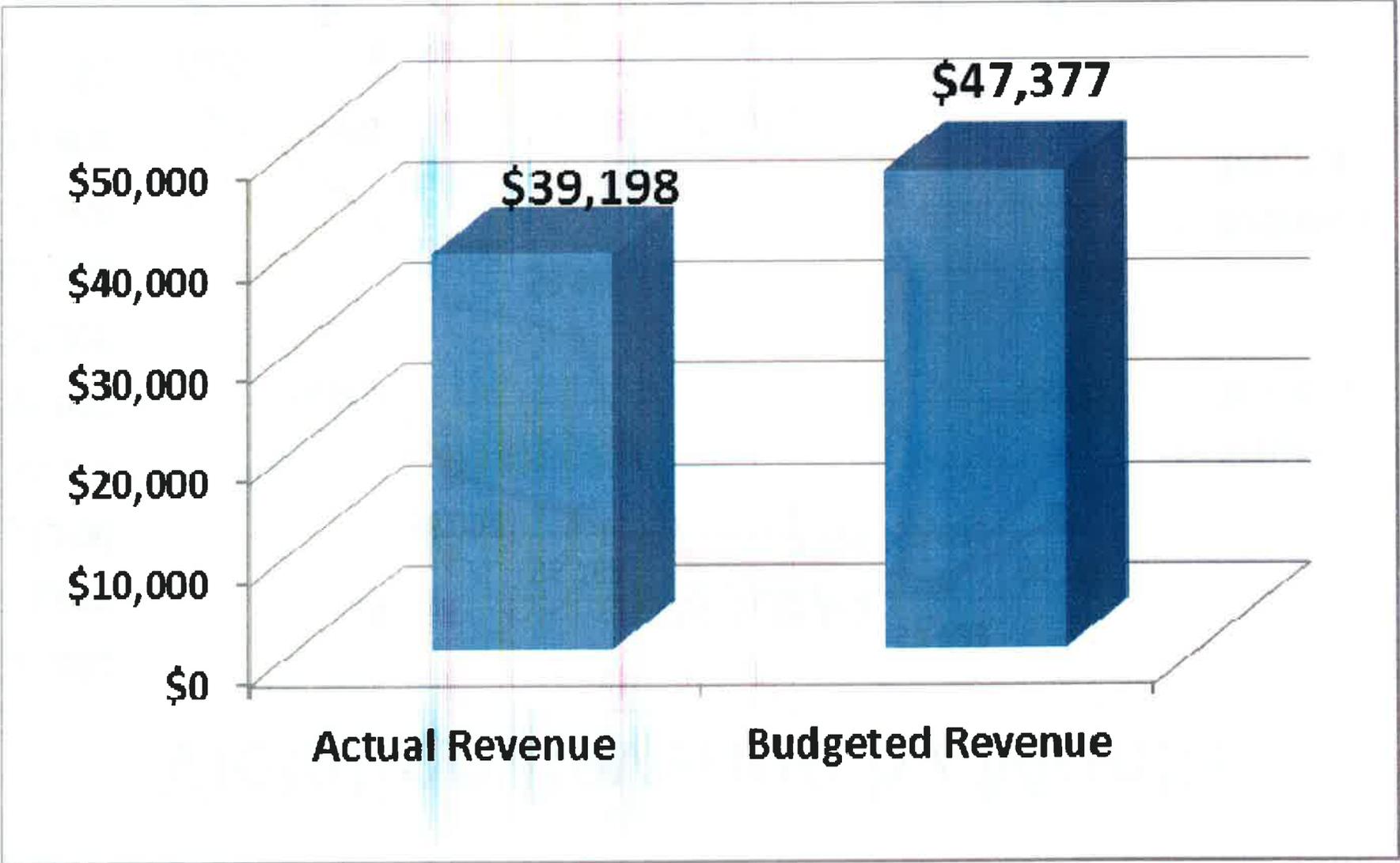
Ocean Blvd. N. Meter Revenue by Block



Ocean Blvd. S. Meter Revenue by Block



Total Violation Revenue



Violation Revenue by Month



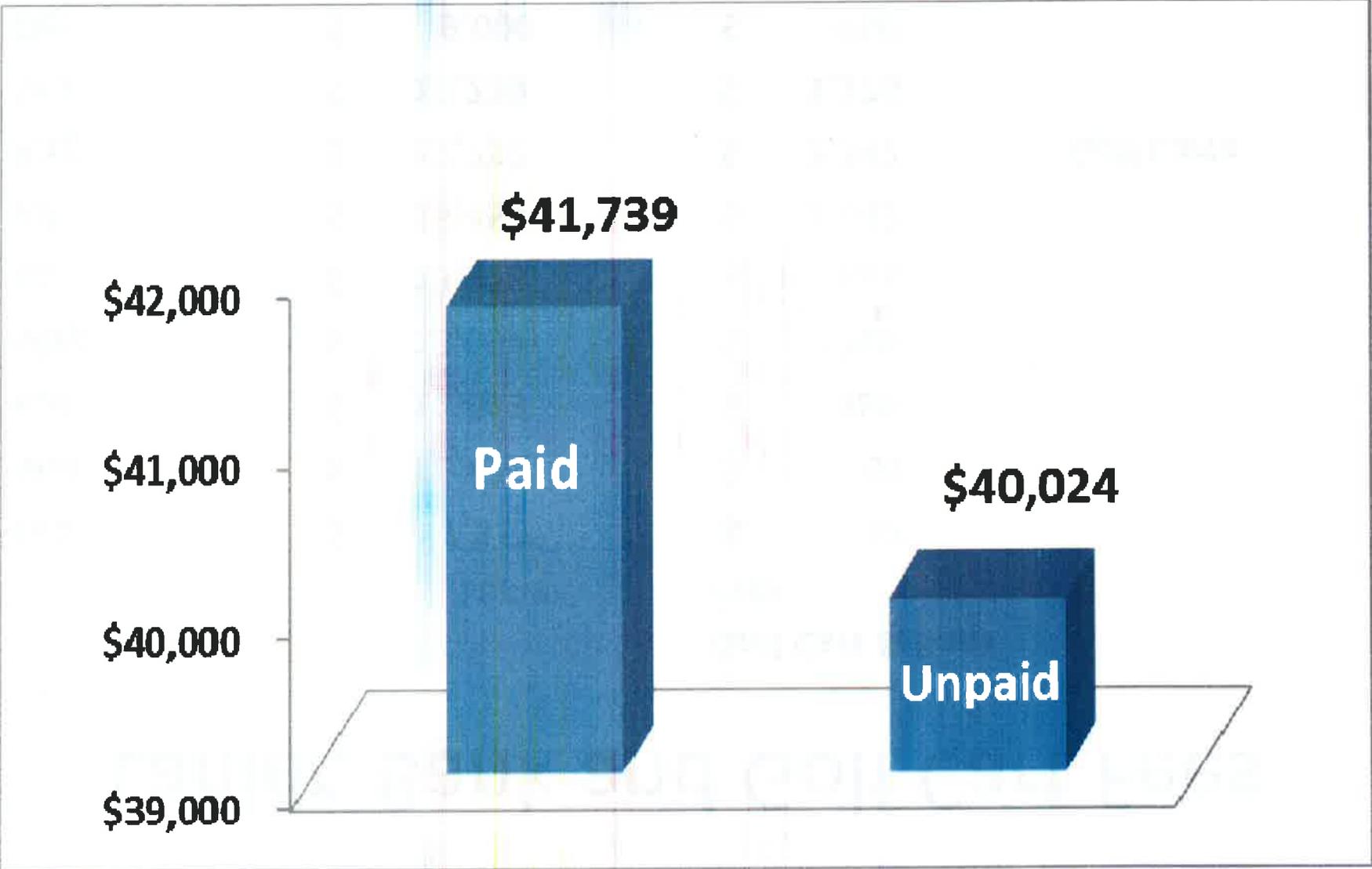
Total Paystation Revenue 7 AM – 9 AM



Total Paystation Revenue 5 PM – 7 PM



Violation Status



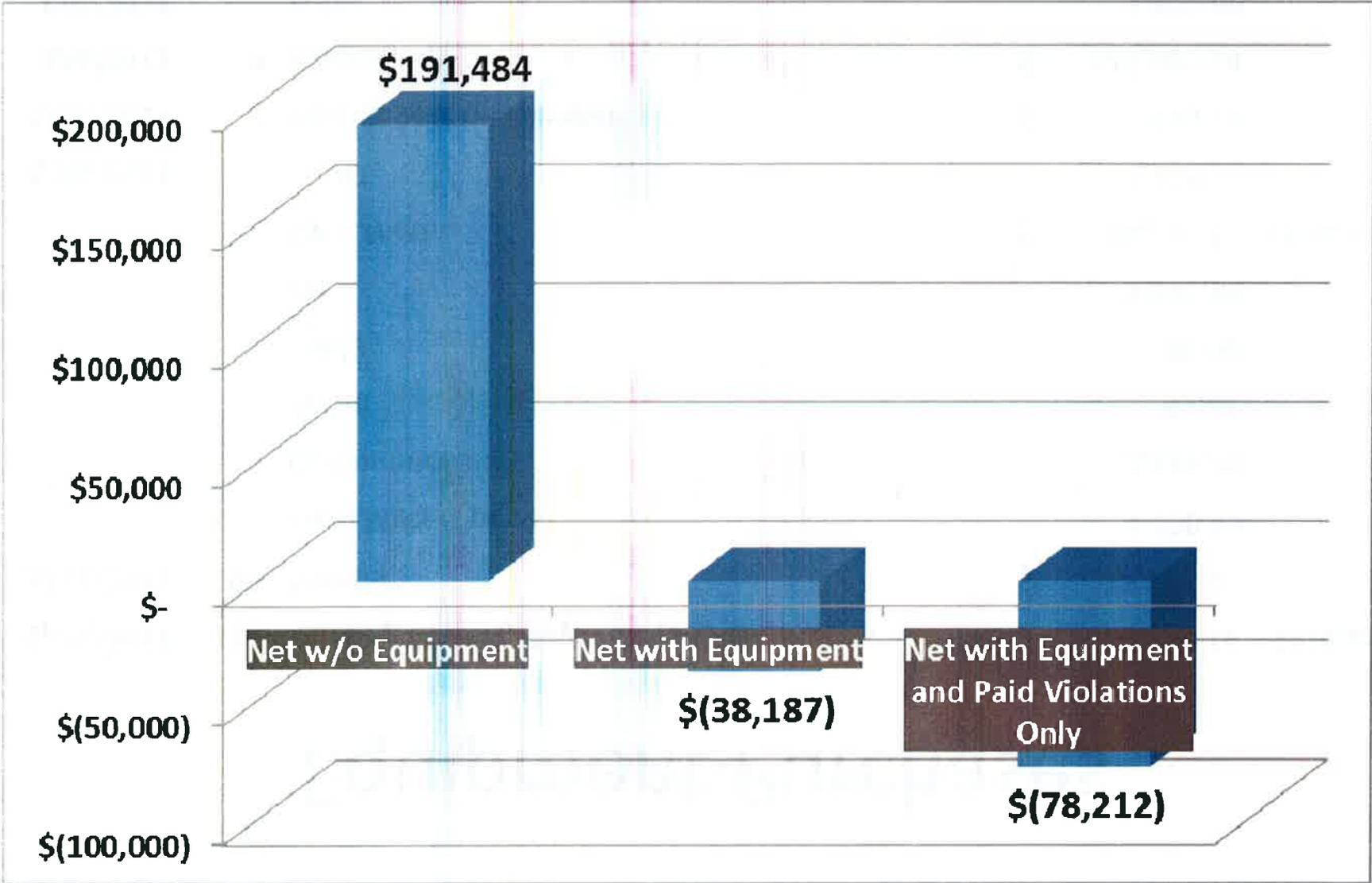
Lanier, Bank and Golf Cart Fees

		Lanier	Golf Cart & Bank fees		
Feb	\$	7,517	\$	57	
Mar	\$	11,432	\$	91	
Apr	\$	11,013	\$	369	
May	\$	13,694	\$	756	
Jun	\$	13,978	\$	681	
Jul	\$	15,454	\$	1,042	
Aug	\$	12,732	\$	2,747	Golf Carts
Sep	\$	13,239	\$	1,176	
Oct	\$	9,000	\$	650	
Nov					
Total		108,059		7,569	

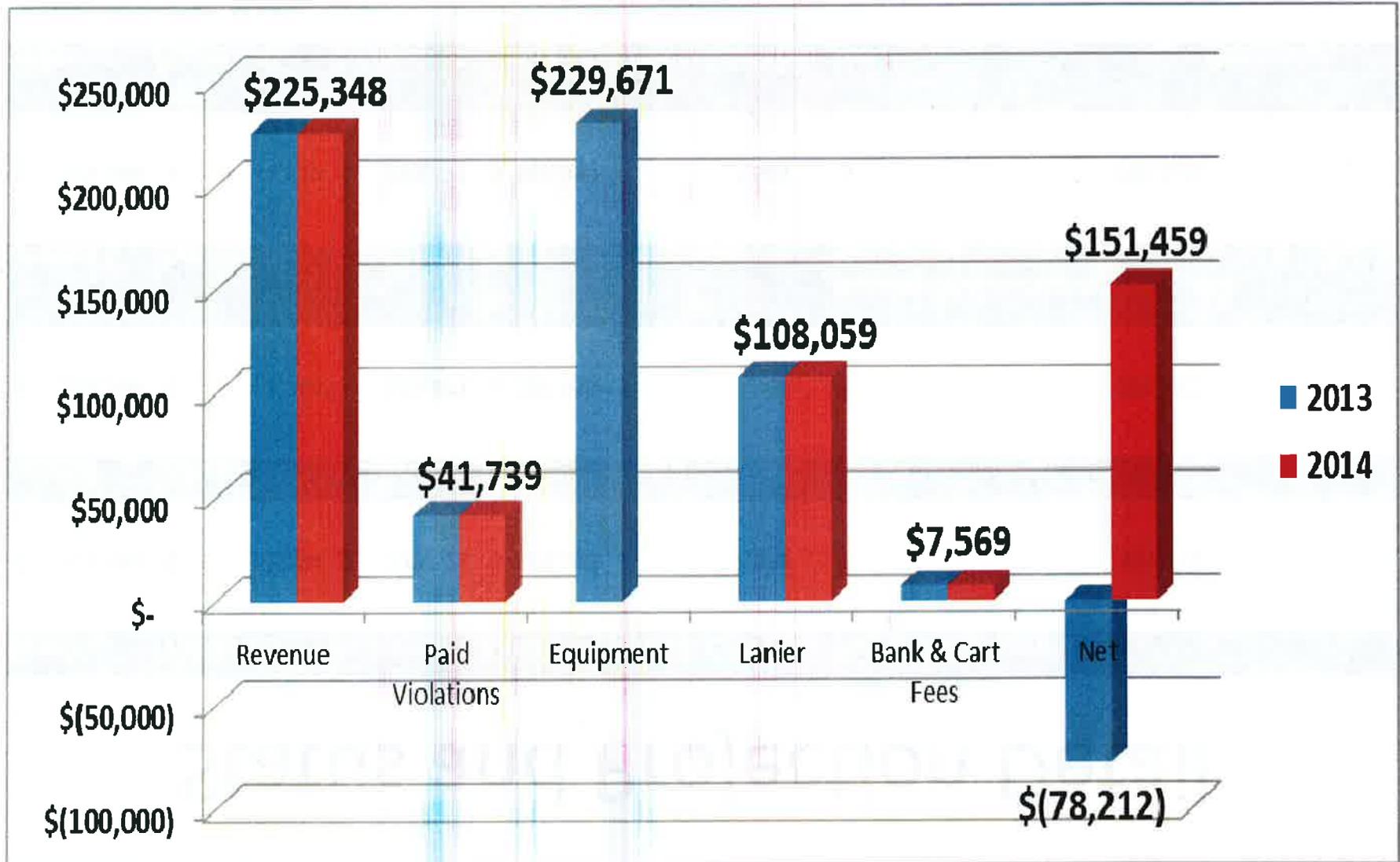
Equipment Purchases

1/29/2013	136	Parking Meters, Keys - Ocean Blvd Meters	\$	56,159.15	\$415 each
2/13/2013	80	Meters	\$	30,153.60	
		Twin Meters posts		4,490.88	
		Communicator		2,135.71	
		Wand		48.22	
		Cable		20.00	
		Tax		2,947.86	
		Total Meters	\$	39,796.27	\$498. each
2/19/2013		EVDO		4,264.06	
2/22/2013	1	Coin Collection Canister	\$	620.70	
5/9/2013	9	paystations	\$	126,600.14	
5/9/2013		poles		1,404.00	
5/31/2013		install costs		826.34	
		Total	\$	229,670.66	

Where We Are Now



Projected Status Close 2014



Status and Projection Detail

Revenue	Violations	Equipment	Lanier	Bank & Cart Fees	Net w/o Equipment	
\$ 225,348	\$ 81,764	\$ 229,671	\$ 108,059	\$ 7,569	\$ 191,484	

Revenue	Violations	Equipment	Lanier	Bank & Cart Fees	Net with Equipment	
\$ 225,348	\$ 81,764	\$ 229,671	\$ 108,059	\$ 7,569	\$ (38,187)	

Revenue	Paid Violations	Equipment	Lanier	Bank & Cart Fees	Net with Equipment and Paid Violations Only	
\$ 225,348	\$ 41,739	\$ 229,671	\$ 108,059	\$ 7,569	\$ (78,212)	

Revenue	Paid Violations	Equipment	Lanier	Bank & Cart Fees	Net	Projection
\$ 225,348	\$ 41,739	\$ 229,671	\$ 108,059	\$ 7,569	\$ (78,212)	2013
\$ 225,348	\$ 41,739		\$ 108,059	\$ 7,569	\$ 151,459	2014



Memorandum

To: Town Council
From: Debra E. Herrmann, CMC, Town Clerk
Date: January 9, 2014
Re: Accommodations Tax Committee Resignation and Appointment

Accommodation Tax Committee. (1 vacancy) The advisory committee makes recommendations to Town Council for accommodations tax expenditures pursuant to South Carolina Code 6-4-10 4(b). Hospitality industry, lodging, or cultural arts representatives encouraged to apply. Town residency or working in town is preferred, but not required.

Mr. Tony Daniell resigned December 4, 2013 via email. Mr. Daniell and his family have moved to California to seek medical treatment for his daughter. Town Council is asked to accept this resignation and appoint a new member pursuant to Town Code of Ordinances Section 2-61.

Advertising to fill the vacancy began on December 6, 2013. It was published on the town website, the town Facebook page, the town clerk Facebook page, and weekly notices that are now delivered to 603 email addresses.

Accommodations Tax Committee Volunteer Submissions:

Melodye Lane-Laveglia

A-tax Jan 14, 2014

Debra Herrmann

From: Debra Herrmann [dherrmann@surfsidebeach.org]
Sent: Wednesday, December 04, 2013 3:35 PM
To: 'randy@harrisonrealtyco.com'
Cc: 'M. Fellner'; 'The Hon. Ann Dodge'; 'The Hon. Beth Kohlmann'; 'The Hon. Doug Samples'; 'The Hon. Mark Johnson'; 'The Hon. Mary Beth Mabry'; 'The Hon. Randle M. Stevens'; 'The Hon. Rod Smith'
Subject: RE: Fwd: A Tax Committee

Mr. Daniell has resigned from the accommodations tax committee. Please see his explanation below.

The position will be advertised and volunteers will be presented to Town Council for consideration after 30 days has passed pursuant to Town Code 2-61(b). Mr. Daniell is a member at large (does not specifically represent lodging, cultural/arts, or hospitality industry.)

Volunteers will be presented at the January 14th regular Town Council meeting.

Debra

Debra Herrmann, CMC, Town Clerk
dherrmann@surfsidebeach.org - 843.913.6333
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From: randy@harrisonrealtyco.com [<mailto:randy@harrisonrealtyco.com>]
Sent: Wednesday, December 04, 2013 3:06 PM
To: Herrmann Debra
Subject: Fw: Fwd: A Tax Committee

FYI. When will he be replaced?

----- Forwarded message -----

From: <tdtdaniell [REDACTED]>
Date: Wed, Dec 4, 2013 at 1:54 PM
Subject: ATax Committee
To: Randy Harrison [REDACTED]

Randy,

We moved to Los Angeles in September to see if we could get my daughter some help with her kidney stones. She has been to Duke, Wake F, Medical U of Chas plus every local doctor, they were getting worse plus she was suffering from constant nausea. Within two weeks of our arrival in LA a doctor, from India, did a biopsy of her stomach and found she had an infection in her stomach wall. Treatment was not a pleasant three weeks but now 90% of the nausea is gone and she is finally getting her fluids up (which impacts her stones) and they

have reduced dramatically. She still has a team of doctors trying to sort out the remaining issues but we made more progress in two months than we did in SC in 4 years of searching for an answer.

All of my household goods are still in Surfside in case this move did not work out but it looks like we are going to be staying. My house will still be my primary residence and we are going to rent for awhile just to make sure. I hope to be able to move back one day.

I need to resign from my position on the ATAX committee. I would guess the Chamber never provided the info they promised but at least we gave it an honest attempt.

I enjoyed serving with you and look forward to seeing you again in the future.

Tony Daniell

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Debra Herrmann

From: Melodye Lane-Laveglia [REDACTED]
Sent: Friday, December 06, 2013 2:14 PM
To: dherrmann@surfsidebeach.org
Subject: Accomodations Tax

Hi Deborah,

I would be interested in serving on the Accommodation Tax Committee if that position has not been filled.

Melodye Lane-Laveglia
[REDACTED] Cedar Drive North
Surfside Beach, SC 29575

[REDACTED]
(843) [REDACTED]

Thanks so much.

Melodye

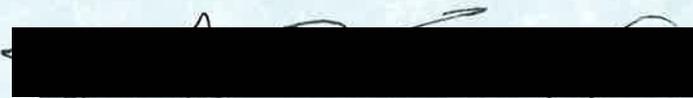
Melodye Lane-Laveglia, CRS, GRI, ABR, e-PRO
Senior Broker Associate
Coldwell Banker Chicora Real Estate

[REDACTED]
[REDACTED]



TOWN OF
SURFSIDE BEACH

YARD OF THE MONTH
Jack & Freda Wycoff
335 14th Ave. S.
January 2014



The Hon. Douglas F. Samples, Mayor

1-6-14
Date

Chairman Nancy Jo Weber, Keep Surfside Beach Beautiful

Date

**Town of Surfside Beach
December 31, 2013
Special Revenue Funds**

Accommodations Fund

	<u>December 2013</u>	<u>YTD 2013-2014</u>	<u>FY 13-14 Budget</u>	<u>Over (Under) Budget</u>	<u>December 2012</u>	<u>YTD 2012-2013</u>
Revenue						
Accommodations Tax	\$ -	\$ 336,064	\$ 450,000	\$ (113,936)	\$ -	\$ 255,745
Special Events/Donations	-	3,127	-	3,127	-	-
Interest Income	43	204	200	4	54	150
Total Revenues	<u>\$ 43</u>	<u>\$ 339,395</u>	<u>\$ 450,200</u>	<u>\$ (110,805)</u>	<u>\$ 54</u>	<u>\$ 255,895</u>
Expenditures						
Police	\$ 3,626	\$ 49,728	\$ 111,634	\$ (61,906)	\$ 13,604	\$ 43,612
Public Works	(2,264)	1,921			18,746	30,105
Utilities	430	3,822	8,500	(4,678)	386	3,609
Special Events	376	29,358	57,140	(27,782)	422	23,571
Grants & Materials & Supplies	-	5,200	11,000	(5,800)	-	5,000
Fireworks Display	-	25,000	25,000	-	-	25,000
Advertising & Promotion	2,800	2,800	18,435	(15,635)	-	2,800
Advertising - MB Chamber (30%)	-	93,319	121,125	(27,806)	69,223	69,223
Trans to General Contractual	9,700	19,400	38,800	(19,400)	-	-
Transfer to Gen Fund	-	40,553	46,250	(5,697)	-	36,538
Total Expenditures	<u>\$ 14,668</u>	<u>\$ 271,101</u>	<u>\$ 437,884</u>	<u>\$ (168,704)</u>	<u>\$ 102,381</u>	<u>\$ 239,458</u>
Net Change in Fund Balance	<u>\$ (14,625)</u>	<u>\$ 68,294</u>	<u>\$ 12,316</u>	<u>\$ 57,899</u>	<u>\$ (102,327)</u>	<u>\$ 16,437</u>
Beginning Fund Balance 7/01/2013		<u>\$ 142,276</u>	<u>\$ 142,276</u>			
Ending Fund Balance		<u>\$ 210,570</u>	<u>\$ 154,592</u>			

Hospitality Fund

	<u>December 2013</u>	<u>YTD 2013-2014</u>	<u>FY 13-14 Budget</u>	<u>Over (Under) Budget</u>	<u>December 2012</u>	<u>YTD 2012-2013</u>
Revenue						
Hospitality Fees	\$ 23,389	\$ 389,958	\$ 625,000	\$ (235,042)	\$ 22,855	\$ 371,909
Meter Revenue	-	-	-	-	-	67,922
Logo/Promotion Sales/Misc	-	-	-	-	65	2,297
Other Revenue (Grants/Donations)	-	-	-	-	-	300
Interest Income	72	459	200	259	266	1,434
Transfer from G.F. Parking fines	-	-	-	-	160	15,480
Total Revenues	<u>\$ 23,461</u>	<u>\$ 390,417</u>	<u>\$ 625,200</u>	<u>\$ (234,783)</u>	<u>\$ 23,346</u>	<u>\$ 459,342</u>
Expenditures						
Police	\$ -	\$ 63,329	\$ 105,310	\$ (41,981)	\$ 13,475	\$ 55,364
Meters	-	-	-	-	182	30,336
Fire	8,939	28,196	98,800	(70,604)	16,219	16,219
Grounds	3,200	5,818	111,700	(105,882)	2,841	11,441
Recreation	54	629	3,200	(2,571)	257	7,412
Professional Services	-	3,694	25,000	(21,306)	-	-
Transfer to Pier	-	-	43,500	(43,500)	-	-
Transfer to General Fund	37,500	223,170	306,696	(83,526)	-	110,470
Total Expenditures	<u>\$ 49,693</u>	<u>\$ 324,836</u>	<u>\$ 694,206</u>	<u>\$ (369,370)</u>	<u>\$ 32,974</u>	<u>\$ 231,242</u>
Net Change in Fund Balance	<u>\$ (26,232)</u>	<u>\$ 65,581</u>	<u>\$ (69,006)</u>	<u>\$ 134,587</u>	<u>\$ (9,628)</u>	<u>\$ 228,100</u>
Beginning Fund Balance 7/01/2013		<u>\$ 369,888</u>	<u>\$ 369,888</u>			
Ending Fund Balance		<u>\$ 435,469</u>	<u>\$ 300,882</u>			

Local Accommodations Fund

	<u>December 2013</u>	<u>YTD 2013-2014</u>	<u>FY 13-14 Budget</u>	<u>Over (Under) Budget</u>	<u>December 2012</u>	<u>YTD 2012-2013</u>
Revenue						
Local Accommodations Tax	\$ 2,977	\$ 94,061	\$ 150,000	\$ (55,939)	\$ 3,068	\$ 92,375
Interest Income	2	33	-	33	27	121
Total Revenues	<u>\$ 2,979</u>	<u>\$ 94,094</u>	<u>\$ 150,000</u>	<u>\$ (55,906)</u>	<u>\$ 3,095</u>	<u>\$ 92,496</u>
Expenditures						
Transfer to General Fund	\$ 10,000	\$ 140,000	\$ 150,000	(10,000)	-	\$ 68,501
Net Change in Fund Balance	<u>\$ (7,021)</u>	<u>\$ (45,906)</u>	<u>\$ -</u>	<u>\$ (45,906)</u>	<u>\$ 3,095</u>	<u>\$ 23,995</u>

**Town of Surfside Beach
December 31, 2013
Enterprise Funds**

Pier Enterprise Fund

	December 2013	YTD 2013-2014	FY 13-14 Budget	Over (Under) Budget	December 2012	YTD 2012-2013
Revenue						
Income Rents/Leases	\$ -	\$ 47,661	\$ 80,000	\$ (32,339)	\$ -	\$ 42,268
Other Income-Admissions	252	31,950	50,000	(18,050)	58	28,898
Other Income-Fishing	871	67,997	112,000	(44,003)	126	64,247
Meter Income-Lanier	-	41,875	75,000	(33,125)	-	25,074
Parking Fines-Lanier	-	7,625	17,000	(9,375)	-	-
Interest Income	19	111	-	111	84	477
Miscellaneous Income	-	-	-	-	-	-
Transfer from Hospitality	-	-	43,500	(43,500)	-	-
Total Revenues	\$ 1,142	\$ 197,219	\$ 377,500	\$ (180,281)	\$ 268	\$ 160,964
Expenses						
Operating Expenses	\$ 2,009	\$ 11,366	\$ 17,700	\$ (6,334)	\$ 2,333	\$ 8,397
Lanier(Operating)	-	12,049	25,000	-	-	-
Bank Fees(Lanier)	8	925	-	-	-	-
Depreciation Expense	28,487	56,973	113,000	(56,027)	-	-
Interest Expense (Loan)	-	8,150	14,710	(6,560)	-	18,335
Transfer General Fund	9,350	18,700	37,400	(18,700)	-	14,055
Total Expenses	\$ 39,854	\$ 108,163	\$ 207,810	\$ (87,621)	\$ 2,333	\$ 40,787
Change in Net Position	\$ (38,712)	\$ 89,056	\$ 169,690	\$ (92,660)	\$ (2,065)	\$ 120,177
Total Net Position - Beginning 7/01/2013		\$ 2,084,888	\$ 2,084,888			
Total Net Position - Ending		\$ 2,173,944	\$ 2,254,578			

Sanitation Fund

	December 2013	YTD 2013-2014	Fy 2013-14 Budget	Over (Under) Budget	December 2012	YTD 2012-2013
Revenue						
Sanitation Fees	\$ 101,345	\$ 685,265	\$ 1,140,000	\$ (454,735)	\$ 76,044	\$ 588,367
Grants, Gain/(Loss) on sale of F/A	-	1,147	-	1,147	351	2,355
Interest Income	112	647	2,800	(2,153)	203	1,104
Total Revenues	\$ 101,457	\$ 687,059	\$ 1,142,800	\$ (455,741)	\$ 76,598	\$ 591,826
Expenses						
Salaries & Operating Expenses	\$ 66,954	\$ 451,956	\$ 935,186	\$ (483,230)	\$ 70,619	\$ 469,100
Depreciation Expense	33,750	67,500	135,000	(67,500)	-	-
Transfer to General Fund	25,000	50,000	100,000	(50,000)	-	17,511
Total Expenses	\$ 125,704	\$ 569,456	\$ 1,170,186	\$ (600,730)	\$ 70,619	\$ 486,611
Change in Net Position	\$ (24,247)	\$ 117,603	\$ (27,386)	\$ 144,989	\$ 5,979	\$ 105,215
Total Net Position - Beginning 7/01/2013		\$ 1,345,375	\$ 1,345,375			
Total Net Position - Ending		\$ 1,317,989	\$ 1,490,364			

Town of Surfside Beach											
Parking 2013-2014											
	Meter/Paystn Revenue	Citation Revenue	Total Revenue	Lanier Charges	Net Lanier	Other parking Expenses	Net Revenue Parking	Fiscal YTD		Lanier Budget	Var to Budget
2013											
February	\$ -	\$ -	\$ -	\$ 7,517	\$ (7,517)	\$ 57	\$ (7,574)			\$ (9,337)	\$ 1,820
March	4,414	600	5,014	11,432	(6,418)	91	(6,509)			(2,455)	(3,963)
April	13,776	1,680	15,456	11,013	4,443	369	4,074			8,333	(3,891)
May	25,585	3,500	29,085	13,694	15,391	756	14,635			16,582	(1,191)
June	40,078	3,985	44,063	13,978	30,084	681	29,403			35,963	(5,878)
								\$ 34,030			
July	63,050	7,775	70,825	15,448	55,377	1,042	54,335			53,248	2,129
August	43,328	7,978	51,306	13,738	37,568	2,747	34,821			31,956	5,612
September	22,690	7,879	30,569	13,239	17,330	1,176	16,154			5,460	11,870
October	13,264	5,801	19,065	12,026	7,039	621	6,418			6,220	819
November	-	2,775	2,775	4,536	(1,761)	198	(1,959)			(3,986)	2,225
December	-	-	-	-	-	41	(41)			(4,518)	4,518
FYTD	\$ 142,332	\$ 32,208	\$ 174,540	\$ 58,987	\$ 115,553	\$ 5,825	\$ 109,728	\$ 109,728		\$ 88,380	\$ 27,172
Season	\$ 226,184	\$ 41,973	\$ 268,157	\$ 116,621	\$ 151,536	\$ 7,779	\$ 143,758	\$ 143,758		\$ 137,467	\$ 14,069
* Estimated											
	Pier Fund					General Fund					
	Meter	Citation	Expenses	Net	Total FY	Meter	Citation	Expenses	Net	Total FY	Total Month
2013											
February	\$ -	\$ -	\$ 1,504	\$ (1,504)		\$ -	\$ -	\$ 6,070	\$ (6,070)		\$ (7,574)
March	2,916	350	2,327	939		1,498	250	9,195	(7,447)		(6,509)
April	6,046	505	2,270	4,281		7,730	1,175	9,112	(207)		4,074
May	8,132	1,300	2,814	6,618		17,453	2,200	11,636	8,017		14,635
June	12,419	1,100	2,932	10,587		27,659	2,885	11,728	18,816		29,403
					\$ 20,920					\$ 13,109	
July	14,220	1,500	3,298	12,422		48,830	6,275	13,192	41,913		54,335
August	12,594	1,675	3,297	10,972		30,734	6,303	13,188	23,849		34,821
September	9,274	1,250	2,883	7,641		13,416	6,629	11,532	8,513		16,154
October	5,787	2,275	2,529	5,533		7,477	3,525	10,118	884		6,417
November	-	925	957	(32)		-	1,850	3,827	(1,977)		(2,009)
December	-	-	8	(8)		-	-	33	(33)		-41
FYTD	\$ 41,875	\$ 7,625	\$ 12,972	\$ 36,528	\$ 36,528	\$ 100,457	\$ 24,582	\$ 51,890	\$ 73,149	\$ 73,149	\$ 109,677
Season	\$ 71,388	\$ 10,880	\$ 24,820	\$ 57,448	\$ 57,448	\$ 154,796	\$ 31,092	\$ 151,519	\$ 86,259	\$ 86,259	\$ 143,707

**Town of Surfside Beach
General Fund
Summary Financial Information
Period Ending November 30, 2013**

	November 2013	YTD FY 2013-14	FY 13-14 Budget	Over/(Under) Budget	November 2012	YTD FY 2012-13
Revenue						
Property Taxes	\$ 217,092	\$ 533,095	\$ 2,367,600	\$ (1,834,505)	\$ 213,931	\$ 461,851
Licenses & Permits	21,628	104,925	1,513,000	(1,408,075)	20,861	197,287
Franchise Fees	17,381	120,570	599,060	(478,490)	16,620	115,500
Fines	9,530	73,231	168,000	(94,769)	14,445	71,629
Interest	232	1,228	5,000	(3,772)	204	1,711
Intergovernmental	4,500	56,890	284,320	(227,430)	2,302	73,023
Recreation Revenue	2,360	9,608	18,000	(8,392)	2,535	13,709
Other Revenue	4,314	21,995	27,800	(5,805)	738	8,877
Lanier Parking	1,850	125,039	172,000	(46,961)	-	-
Other Financing Sources	148,169	603,265	693,856	(90,591)	4,500	278,021
Total Revenue	\$ 427,056	\$ 1,649,846	\$ 5,848,636	\$ (4,198,790)	\$ 276,136	\$ 1,221,608
Expenditures						
Salaries & Benefits						
Salaries	\$ 359,824	\$ 1,141,981	\$ 2,838,067	\$ (1,696,086)	\$ 359,141	\$ 1,129,851
Benefits	101,819	416,414	1,099,957	(683,543)	99,746	397,397
Total Salaries & Benefits	\$ 461,643	\$ 1,558,395	\$ 3,938,024	(2,379,629)	\$ 458,887	\$ 1,527,248
Operating Expenditures						
Administration	\$ 6,302	\$ 33,768	\$ 160,795	\$ (127,027)	\$ 4,855	\$ 39,952
Finance	3,849	48,597	67,750	(19,153)	5,887	43,161
Court	3,120	15,476	38,430	(22,954)	3,114	12,627
Facilities	2,879	10,348	31,095	(20,747)	2,247	13,088
Police	21,666	131,899	287,567	(155,668)	23,934	107,782
Fire	18,362	73,981	164,303	(90,322)	15,044	50,529
Building & Zoning	2,375	12,164	66,790	(54,626)	2,683	27,742
Grounds	5,207	28,200	79,755	(51,555)	3,265	20,612
Public Works	18,672	95,937	211,345	(115,408)	10,769	84,567
Fleet Maintenance	3,602	12,808	30,310	(17,502)	1,788	18,033
Recreation & Special Events	4,056	44,816	131,470	(86,654)	8,646	46,849
Meters-Lanier	3,827	51,858	125,000	(73,142)	-	-
Non Departmental	6,420	36,539	91,200	(54,661)	5,450	37,724
Total Operating Expenditures	\$ 100,337	\$ 596,391	\$ 1,485,810	\$ (889,419)	\$ 87,682	\$ 502,666
Net Revenue/(Expenditures) Before Debt & Capital Expenditures	\$ (134,924)	\$ (504,940)	\$ 424,802	(929,742)	\$ (270,433)	\$ (808,306)
Debt and Capital Expenditures						
Debt Service	\$ (88,108)	\$ (88,108)	\$ 88,098	\$ (176,206)	\$ (90,049)	\$ (96,774)
Capital Replacement	(713)	(713)	(41,000)	(40,287)	-	(123,497)
Capital Improvements	-	(38,709)	(5,000)	33,709	(102,904)	(55,229)
Transfer to Hospitality - Parking fines	-	-	-	-	(1,081)	(15,320)
Total Debt and Capital Expenditures	\$ (88,821)	\$ (127,530)	\$ 42,098	\$ (182,784)	\$ (194,034)	\$ (290,820)
Total Expenditures	\$ 473,872	\$ 2,066,678	\$ 5,511,932	(3,445,254)	\$ 456,520	\$ 1,933,140
Net Change in Fund Balance	\$ (46,816)	\$ (416,832)	\$ 336,704	\$ (753,536)	\$ (180,384)	\$ (711,532)
Beginning Fund Balance 7/01/2013		\$ 3,362,128	\$ 3,362,128			
Ending Fund Balance		\$ 2,945,296	\$ 3,698,832			

**Town of Surfside Beach
Finance Department Report
November 30, 2013**

General Fund	November 2013	YTD FY 13-14	FY 13-14 Budget	Over (Under) Budget	November 2012	YTD FY 12-13
Property Taxes						
Current Property Taxes	\$ 214,426	\$ 525,164	\$ 2,343,600	\$ (1,818,436)	\$ 208,354	\$ 432,382
Motor Carrier Taxes	230	2,595	4,000	(1,405)	140	2,388
Penalties & Prior Year Taxes	2,436	5,336	20,000	(14,664)	5,437	27,081
	\$ 217,092	\$ 533,095	\$ 2,367,600	\$ (1,834,505)	\$ 213,931	\$ 461,851
Licenses and Permits						
Business Licenses - Local	\$ 5,579	\$ 36,465	\$ 685,000	\$ (648,535)	\$ 8,882	\$ 30,292
Business Licenses - MASC	-	1,103	700,000	(698,897)	-	117,016
Animal Licenses	140	1,040	3,000	(1,960)	40	870
Building Permits	15,909	66,317	125,000	(58,683)	11,939	49,109
	\$ 21,628	\$ 104,925	\$ 1,513,000	\$ (1,408,075)	\$ 20,861	\$ 197,287
Franchise Fees						
Santee Cooper (Bi-Annual)	\$ -	\$ -	\$ 265,000	\$ (265,000)	\$ -	\$ -
GSW&SA (Monthly Installments)	17,381	86,906	199,000	(112,094)	16,620	83,100
Time Warner (Quarterly)	-	33,363	125,000	(91,637)	-	32,211
HTC	-	301	460	(159)	-	-
SCANA (Annual)	-	-	9,600	(9,600)	-	189
	\$ 17,381	\$ 120,570	\$ 599,060	\$ (478,490)	\$ 16,620	\$ 115,500
Fines and Forfeits						
Police Fines	\$ 7,905	\$ 60,312	\$ 140,000	\$ (79,688)	\$ 11,172	\$ 48,524
Victims Assistance	1,477	10,913	28,000	(17,087)	2,192	10,614
Parking Fines	148	2,006	-	2,006	1,081	12,491
	\$ 9,530	\$ 73,231	\$ 168,000	\$ (94,769)	\$ 14,445	\$ 71,629
Interest						
	\$ 232	\$ 1,228	\$ 5,000	\$ (3,772)	\$ 204	\$ 1,711
Intergovernmental Revenues						
Aid - Local Government Fund	\$ -	\$ 17,774	\$ 75,000	\$ (57,226)	\$ -	\$ 29,462
Alcohol Permits	4,500	4,500	33,000	(28,500)	-	2,700
Homestead Exemption	-	-	36,000	(36,000)	-	-
Merchants Inventory	-	2,780	11,120	(8,340)	-	2,780
Government Grants	-	1,440	7,500	(6,060)	2,302	6,002
H.C. Recreation Dept.	-	-	11,700	(11,700)	-	-
H.C. Road Maintenance	-	30,396	110,000	(79,604)	-	32,079
	\$ 4,500	\$ 56,890	\$ 284,320	\$ (227,430)	\$ 2,302	\$ 73,023
Other Revenue-Spec Events/Rec						
Miscellaneous Revenues	2,360	9,608	18,000	(8,392)	2,535	13,709
	\$ 2,360	\$ 9,608	\$ 18,000	\$ (8,392)	\$ 2,535	\$ 13,709
Other Revenue						
Miscellaneous Revenues	4,314	21,995	27,800	(5,805)	738	8,877
	\$ 4,314	\$ 21,995	\$ 27,800	\$ (5,805)	\$ 738	\$ 8,877
Lanier Revenue						
Parking Meters-Lanier	\$ -	\$ 100,457	\$ 140,000	\$ (39,543)	\$ -	\$ -
Parking Citations-Lanier	1,850	24,582	32,000	(7,418)	-	-
	\$ 1,850	\$ 125,039	\$ 172,000	(46,961)	\$ -	\$ -
Other Financing Sources						
Sanitation Fund	\$ -	\$ 25,000	\$ 100,000	\$ (75,000)	\$ -	\$ 17,511
Accommodations Tax Fund	-	40,553	46,250	(5,697)	-	36,537
Interest Revenue Pier Enterprise	-	8,150	14,710	(6,560)	-	18,335
Pier Enterprise	-	8,350	33,400	(25,050)	-	14,055
Trans from Hospitality	148,169	185,669	306,696	(121,027)	-	110,470
Local Accommodations Tax Fund	-	130,000	150,000	(20,000)	-	68,501
Sale of Fixed Assets/Insurance Proceeds	-	781	-	781	-	-
Trans A-Tax Contractual Services	-	9,700	38,800	(29,100)	-	-
Trans Pier Contractual	-	1,000	4,000	(3,000)	-	-
Insurance Proceeds	-	9,036	-	9,036	4,500	4,500
Franchisee Reimbursement	-	185,026	-	185,026	-	8,112
Total Other Financing Sources	\$ 148,169	\$ 603,265	\$ 693,856	\$ (90,591)	\$ 4,500	\$ 278,021
Total Revenue & Other Financing Sources	\$ 427,056	\$ 1,649,846	\$ 5,848,636	\$ (4,198,790)	\$ 276,136	\$ 1,221,608

**Town of Surfside Beach
Capital Projects Fund
November 30, 2013**

Capital Projects Fund	November 2013	YTD FY 13-14	FY13-14 Budget	Over (Under) Budget	November 2012	YTD FY 12-13
Revenue						
Property Taxes	\$ 5,443	\$ 15,106	\$ 60,200	\$ (45,094)	\$ 29,814	\$ 64,009
Interest	91	479	-	479	79	400
Misc/Reimbursement	-	525	-	525		
Total Revenue	\$ 5,534	\$ 16,110	\$ 60,200	\$ (44,090)	\$ 29,893	\$ 64,409
Expenditures						
Lakes - Maint. & Enhancements	\$ -	\$ 5,348	\$ 20,500	\$ (15,152)	\$ 110	\$ 7,651
Water Quality/NPDES	665	27,408	34,875	(7,467)	-	11,465
Storm water Improvements	9,325	18,511	539,000	(520,489)	-	15,380
Total Expenditures	\$ 9,990	\$ 51,267	\$ 594,375	\$ (543,108)	\$ 110	\$ 34,496
Net Change in Fund Balance	\$ (4,456)	\$ (35,157)	\$ (534,175)	\$ 499,018	\$ 29,783	\$ 29,913
Beginning Fund Balance 7/01/2013		\$ 596,668	\$ 596,668			
Ending Fund Balance		\$ 561,511	\$ 62,493			

**Town of Surfside Beach
November 30, 2013
Special Revenue Funds**

Accommodations Fund

	November 2013	YTD 2013-2014	FY 13-14 Budget	Over (Under) Budget	November 2012	YTD 2012-2013
Revenue						
Accommodations Tax	\$ -	\$ 336,064	\$ 450,000	\$ (113,936)	\$ -	\$ 255,745
Special Events/Donations	-	-	-	-	-	-
Interest Income	54	160	200	(40)	57	96
Total Revenues	<u>\$ 54</u>	<u>\$ 336,224</u>	<u>\$ 450,200</u>	<u>\$ (113,976)</u>	<u>\$ 57</u>	<u>\$ 255,841</u>
Expenditures						
Police	\$ 5,479	\$ 46,102	\$ 111,634	\$ (65,532)	\$ 358	\$ 30,008
Public Works	115	4,186			1,095	11,359
Utilities	473	3,391	8,500	(5,109)	468	3,223
Special Events	736	28,982	57,140	(28,158)	665	23,150
Grants & Materials & Supplies	-	5,200	11,000	(5,800)	-	5,000
Fireworks Display	-	25,000	25,000	-	-	25,000
Advertising & Promotion	-	-	18,435	(18,435)	2,800	2,800
Advertising - MB Chamber (30%)	93,319	93,319	121,125	(27,806)	-	-
Trans to General Contractual	-	9,700	38,800	(29,100)	-	-
Transfer to Gen Fund	-	40,553	46,250	(5,697)	-	36,536
Total Expenditures	<u>\$ 100,122</u>	<u>\$ 256,433</u>	<u>\$ 437,884</u>	<u>\$ (185,637)</u>	<u>\$ 5,386</u>	<u>\$ 137,076</u>
Net Change in Fund Balance	<u>\$ (100,068)</u>	<u>\$ 79,791</u>	<u>\$ 12,316</u>	<u>\$ 71,661</u>	<u>\$ (5,329)</u>	<u>\$ 118,765</u>
Beginning Fund Balance 7/01/2013		<u>\$ 142,276</u>	<u>\$ 142,276</u>			
Ending Fund Balance		<u>\$ 222,067</u>	<u>\$ 154,592</u>			

Hospitality Fund

	November 2013	YTD 2013-2014	FY 13-14 Budget	Over (Under) Budget	November 2012	YTD 2012-2013
Revenue						
Hospitality Fees	\$ 33,693	\$ 366,568	\$ 625,000	\$ (258,432)	\$ 31,829	\$ 349,054
Meter Revenue	-	-	-	-	641	67,922
Logo/Promotion Sales/Misc	-	-	-	-	68	2,232
Other Revenue (Grants/Donations)	-	-	-	-	-	300
Interest Income	93	388	200	188	278	1,169
Transfer from G.F. Parking fines	-	-	-	-	1,081	15,320
Total Revenues	<u>\$ 33,786</u>	<u>\$ 366,956</u>	<u>\$ 625,200</u>	<u>\$ (258,244)</u>	<u>\$ 33,897</u>	<u>\$ 435,997</u>
Expenditures						
Police	\$ 11,781	\$ 63,329	\$ 105,310	\$ (41,981)	\$ 85	\$ 41,889
Meters	-	-	-	-	3,183	30,153
Fire	4,921	19,257	98,800	(79,543)	-	-
Grounds	-	2,618	111,700	(109,082)	1,906	8,600
Recreation	239	576	3,200	(2,624)	614	7,157
Professional Services	123	3,694	25,000	(21,306)	-	-
Transfer to Pier	-	-	43,500	(43,500)	-	-
Transfer to General Fund	148,169	185,669	306,696	(121,027)	-	110,470
Total Expenditures	<u>\$ 165,233</u>	<u>\$ 275,143</u>	<u>\$ 694,206</u>	<u>(419,063)</u>	<u>\$ 5,788</u>	<u>\$ 198,269</u>
Net Change in Fund Balance	<u>\$ (131,447)</u>	<u>\$ 91,813</u>	<u>\$ (69,006)</u>	<u>\$ 160,819</u>	<u>\$ 28,109</u>	<u>\$ 237,728</u>
Beginning Fund Balance 7/01/2013		<u>\$ 369,888</u>	<u>\$ 369,888</u>			
Ending Fund Balance		<u>\$ 461,701</u>	<u>\$ 300,882</u>			

Local Accommodations Fund

	November 2013	YTD 2013-2014	FY 13-14 Budget	Over (Under) Budget	November 2012	YTD 2012-2013
Revenue						
Local Accommodations Tax	\$ 5,019	\$ 91,084	\$ 150,000	\$ (58,916)	\$ 5,240	\$ 89,308
Interest Income	1	31	-	31	29	93
Total Revenues	<u>\$ 5,020</u>	<u>\$ 91,115</u>	<u>\$ 150,000</u>	<u>\$ (58,885)</u>	<u>\$ 5,269</u>	<u>\$ 89,401</u>
Expenditures						
Transfer to General Fund	<u>\$ -</u>	<u>\$ 130,000</u>	<u>\$ 150,000</u>	<u>(20,000)</u>	<u>\$ -</u>	<u>\$ 68,501</u>
Net Change in Fund Balance	<u>\$ 5,020</u>	<u>\$ (38,885)</u>	<u>\$ -</u>	<u>\$ (38,885)</u>	<u>\$ 5,269</u>	<u>\$ 20,900</u>

**Town of Surfside Beach
November 30, 2013
Enterprise Funds**

Pier Enterprise Fund

	November 2013	YTD 2013-2014	FY 13-14 Budget	Over (Under) Budget	November 2012	YTD 2012-2013
Revenue						
Income Rents/Leases	\$ -	\$ 47,661	\$ 80,000	\$ (32,339)	\$ -	\$ 42,268
Other Income-Admissions	1,222	31,697	50,000	(18,303)	1,243	28,840
Other Income-Fishing	3,689	67,127	112,000	(44,873)	4,310	64,121
Meter Income-Lanier	-	41,875	75,000	(33,125)	64	25,074
Parking Fines-Lanier	-	6,700	17,000	(10,300)	-	-
Interest Income	21	92	-	92	90	393
Miscellaneous Income	-	-	-	-	-	-
Transfer from Hospitality	-	-	43,500	(43,500)	-	-
Total Revenues	\$ 4,932	\$ 195,152	\$ 377,500	\$ (182,348)	\$ 5,707	\$ 160,696
Expenses						
Operating Expenses	\$ 754	\$ 9,357	\$ 17,700	\$ (8,343)	\$ 756	\$ 6,064
Lanier(Operating)	907	12,049	25,000	-	-	-
Bank Fees(Lanier)	50	916	-	-	-	-
Depreciation Expense	-	28,487	113,000	(84,513)	-	-
Interest Expense (Loan)	-	8,150	14,710	(6,560)	-	18,335
Transfer General Fund	-	9,350	37,400	(28,050)	-	14,055
Total Expenses	\$ 1,711	\$ 68,309	\$ 207,810	\$ (127,466)	\$ 756	\$ 38,454
Change in Net Position	\$ 3,221	\$ 126,843	\$ 169,690	\$ (54,882)	\$ 4,951	\$ 122,242
Total Net Position - Beginning 7/01/2013		\$ 2,084,888	\$ 2,084,888			
Total Net Position - Ending		\$ 2,211,731	\$ 2,254,578			

Sanitation Fund

	November 2013	YTD 2013-2014	FY 2013-14 Budget	Over (Under) Budget	November 2012	YTD 2012-2013
Revenue						
Sanitation Fees	\$ 101,116	\$ 583,920	\$ 1,140,000	\$ (556,080)	\$ 79,099	\$ 512,323
Grants, Gain/(Loss) on sale of F/A	-	1,147	-	1,147	373	2,004
Interest Income	111	535	2,800	(2,265)	213	902
Total Revenues	\$ 101,227	\$ 585,602	\$ 1,142,800	\$ (557,198)	\$ 79,685	\$ 515,229
Expenses						
Salaries & Operating Expenses	\$ 87,789	\$ 385,002	\$ 935,186	\$ (550,184)	\$ 91,387	\$ 398,481
Depreciation Expense	-	33,750	135,000	(101,250)	-	-
Transfer to General Fund	-	25,000	100,000	(75,000)	-	17,511
Total Expenses	\$ 87,789	\$ 443,752	\$ 1,170,186	\$ (726,434)	\$ 91,387	\$ 415,992
Change in Net Position	\$ 13,438	\$ 141,850	\$ (27,386)	\$ 169,236	\$ (11,702)	\$ 99,237
Total Net Position - Beginning 7/01/2013		\$ 1,345,375	\$ 1,345,375			
Total Net Position - Ending		\$ 1,317,989	\$ 1,514,611			

**SPECIAL EVENTS DEPARTMENT
DECEMBER 2013/JANUARY 2014
MONTHLY REPORT**

SPECIAL EVENTS

The Turkey Trot was held on Thanksgiving Day in the Surfside Beach pier parking lot. The preliminary report from Mike Shank and Festival Promotions is 1,137 people registered which is down from 1,250 the previous year. This is attributed to the cold weather. Surfside Area Rotary Club 10K Race and the Turkey Trot are one race as of this past race. The Rotary Club raised over \$11,500 through the Turkey Trot which is now their largest fundraising event. Mr. Shank and a representative of the Rotary Club will be attending a council meeting in the future for formal presentation concerning the event.

Since there wasn't a second meeting in December, a brief recap of the Christmas events are as follows: the Tree Lighting was one of the best so far with music from Lakewood chorus and their steel drum band as well as LC3 praise team and the Socastee Bravettes; the Christmas parade was a huge success regardless of the inclement weather with $\frac{3}{4}$ of the entries participating and the bands from Hemingway and Kingstree were great; and the last event was Breakfast with Santa, conducted at the Golden Egg, where 60 children visited with Santa, received a prize bag and had breakfast.

Preparations have begun for the upcoming 50th Anniversary Events listed in the January newsletter. The 50th Anniversary banners have been installed on Highway 17 Business, Surfside Drive and the pier parking lot. Also, please remember that 50th Anniversary merchandise is on sale at the front desk in Town Hall.

UPDATE ON YOUTH ASSOCIATION

As previously stated, Dennis Seman, former President, resigned and moved to Charleston. Tiffany Carroll has been elected to the board to replace Mr. Seman. Dan Flood was elected President, Will Rabon moved to Vice President, Tiffany Carroll became Secretary, and Chris Sullivan remains Treasurer with three members at large.

Currently registration is open for ages 4 to 16 and registration is online only at www.surfsidesports.org. They have been given permission to use the three baseball fields at the Horry County South Strand Complex on Scipio Lane.

The Association is currently seeking sponsorship for 2014 in the form of donations, signs, uniform sponsorship as well as corporate sponsorship with a logo on the uniform sleeve. They also have several committees forming to assist with the 2014 season regarding fundraising, concessions, press box announcers, scorekeepers and field crews. If anyone would like to assist please contact them through www.surfsidesports.org or surfsidesports@gmail.com.

Mr. Flood also asked that I express the Association's gratitude for the renovations to the sign on Glens Bay Road.

UPCOMING EVENTS

1. **SENIORS DANCE** – Friday, February 14th – 7 p.m. to 10 p.m. – Civic Center – reservations required.

PUBLIC WORKS MONTHLY REPORT

November 20, 2013 – January 22, 2014

SANITATION DIVISION (FTEs – 9)

Residential Service – Four carts were delivered, two once the certificates of occupancy had been issued and two per owner request. Eight carts were replaced and one cart was repaired. Four carts were removed from inactive accounts. Sanitation supervisor responded to ten calls regarding ordinance enforcement; twenty-seven calls regarding late put outs and/or questions about bulk/yard debris pick up, one call involving a billing issue, five miscellaneous calls and/or questions and two complaints.

Commercial Service – Service routes continue to be updated based on business needs. Sixteen businesses have reduced service days. Three accounts required extra pick-up services due to overflow. Two accounts, (Plantation Pancake House & Crabby Mike's) have discontinued service due to being closed for renovations and closed for the season. Supervisor explained commercial collection schedules to three new business owners (Surfside Live, Consign @ 5th, & Safe Haven Insurance) and three new businesses (David Allen Designs, Align Chiropractic, & Prorides Customs). Crew responded to four calls regarding ordinance enforcement, two complaints, one follow-up, and answered four miscellaneous calls.

Recycling News – Twelve carts (10-33gallon & 2-95 gallon) have been delivered to town residents and businesses upon request. Two carts were replaced and two carts were removed per request. Supervisor responded to four complaints and five miscellaneous calls with questions about recycling. One hundred and eight new 65-gallon recycle carts have been purchased, and will be distributed throughout the rental district before the summer season.

Scrap Metals – The town received a payment of \$343.40 from Allen's Scrap Metals for materials collected in November and December.

Bid Package – Bid package for the new Front-End Loader trash truck has been posted. Bid opening will take place on Friday, February 28th at 10:00am.

Crews assisted with the Turkey Trot on November 28th, the Tree Lighting Ceremony on December 5th and the Christmas Parade on December 14th.

In November we collected 250.91 tons of solid waste, 28.43 tons of mixed debris, 90.25 tons of yard debris, and 30.50 tons of recyclables. In December we collected 282.84 tons of solid waste, 22.73 tons of mixed debris, 169.02 tons of yard debris, and 30.50 tons of recyclables.

STREETS & DRAINAGE DIVISION (FTEs –8)

The Beach – Swash outlets being dug out to ensure proper water flow as needed. Beach trash and recycle cans are being checked and serviced as needed.

On-going/Special Projects:

- 50/50 Ditch Piping program has been reactivated. Ten applications have been received. Estimates have been sent out to the first three applicants; payment has been received from two of those. Supplies have been ordered and work will commence within the next week, weather permitting.
- Crews have completed approximately 80% of the construction of the 12th Avenue South Beach Access. They will be moving on to 12th Avenue North in the near future.
- Crews have completed major clean-up/maintenance work on Myrtle Lake ditch located between Hollywood Drive and Myrtle Lake, and the canal between Palmetto Lake and Myrtle Lake.
- Street sweeping is being done on Mondays, Wednesdays, and Fridays, weather and time permitting.
- Crews assisted with the Turkey Trot on November 28th, the Tree Lighting Ceremony on December 5th and the Christmas Parade on December 14th.
- Crews continue to perform maintenance and clean-up of drainage ditches and catch basins throughout town.

- Dirt – is still available free of charge to town residents who come to Scipio Lane and load up the dirt themselves between the hours of 8:00am until 3:00pm on the third Saturday of each month. Those requesting delivery must have the Public Works Director or Street Supervisor inspect the delivery site and issue an inspection ticket confirming proper usage of the dirt prior to placing an order at Town Hall. This inspection will insure that the dirt is not being used to fill in ditches and/or swales that would interfere with our storm water drainage. An appointment can be made to pick up dirt other days by calling Public Works at (843) 913-6360.
- Eleven reports were sent to Santee Cooper identifying street lights that were not functioning properly.
- From November 20th through January 15th Public Works assistant answered 397 incoming calls. 283 of those calls dealt with sanitation questions/concerns/complaints; 9 calls were from vendors providing product information and/or quotes; 26 calls dealt with street/drainage issues, streetlights, and questions about driveway inspections and dirt delivery; 22 calls dealt with parks/grounds issues; 18 were internal calls dealing with department and/or personnel issues and/or questions; 21 calls were received for the Public Works Director; 18 calls dealt with miscellaneous questions, wrong departments and/or telemarketers.

GROUNDS DIVISION (FTEs-4)

- Crews removed Christmas decorations and installed the 50th Anniversary banners throughout town.
- Stormwater filtration systems were installed at the dog parks, via catch basin inserts.
- Roof repairs/replacements are being completed to public restrooms.
- Trees were trimmed and low hanging branches removed at Passive Park & the dog parks.
- Maintenance was completed on the ditch at Huckabee Complex.
- Crews are installing plants and palm trees in the new landscaping beds at the Pier.
- Crews continue to spruce up Town properties and parks, as well as weeding and trimming.
- Crews assisted with the Turkey Trot on November 28th, the Tree Lighting Ceremony on December 5th and the Christmas Parade on December 14th.

FLEET MAINTENANCE DIVISION (FTE-2)

From November 20th through January 22nd our mechanics completed eighty-six repairs on Town vehicles and equipment. Five vehicles had flats repaired and nine vehicles had tires replaced. Bi-weekly fleet tires checks and fire extinguisher inspections were completed on all Public Works vehicles and/or equipment. “Preventive” and “Scheduled” maintenance (consisting of lube, oil & filter changes, brake inspections, tire rotations and fluid checks) along with “winterization” were performed on seventy-six Town vehicles and/or equipment.

FACILITIES DIVISION (FTE-2)

- Crews repaired several water leaks caused by the unusually cold weather throughout town.
- Repairs were made to the heating system at the Civic Center.
- Crews completed repairs at the Pier on the gate locking mechanism as well as several light globes.
- Crews assisted with the Turkey Trot on November 28th, the Tree Lighting Ceremony on December 5th and the Christmas Parade on December 14th.

PIER:

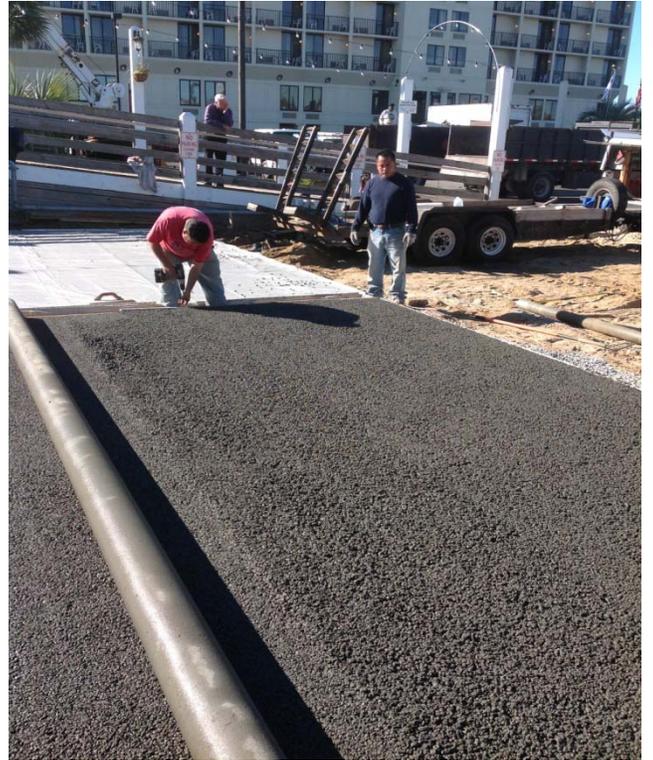
- Thompson Roofing has completed the roof replacement at the Pier restaurant.
- J.W. Hardee has completed the Pier parking lot improvements.

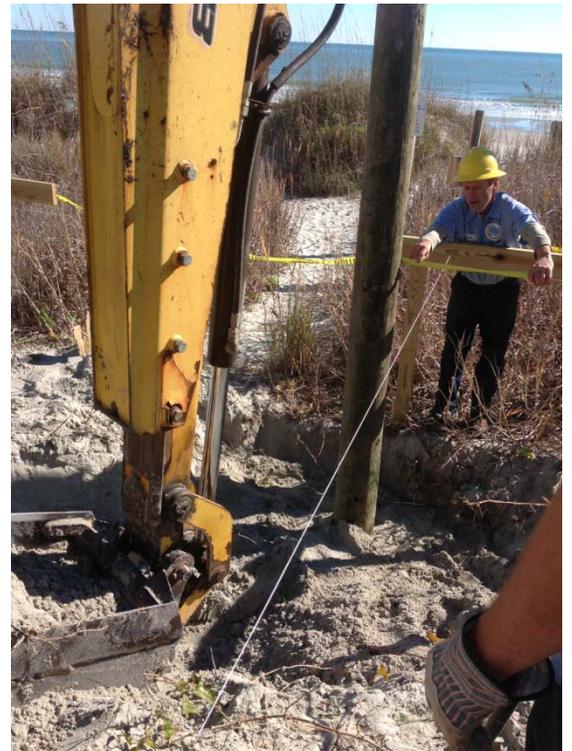
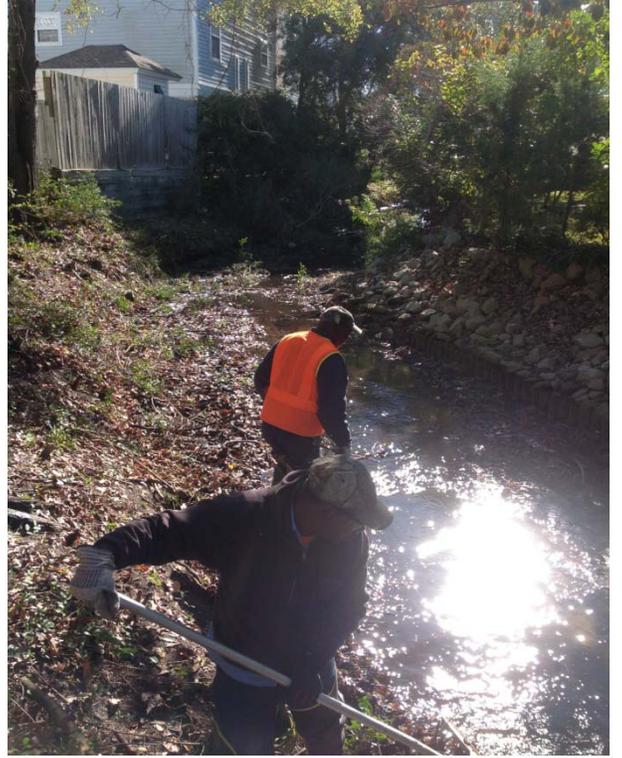
ADDITIONAL NOTES:

Many “THANKS” to all of you who showered Public Works with gifts and goodies during the holiday season. We appreciate you thinking of us!

2014 Sanitation Holiday Schedule is available on line at www.surfsidebeach.org.

SURFSIDE BEACH PUBLIC WORKS – CURRENT EVENTS





Decision Paper

Written By: Rodney L. Keziah, Chief of Police

SUBJECT: Second Reading of Amendment of TOSB Ordinance 9-50 *Wrecker and towing services by rotation.*

1. **FOR:** Amendment of the above listed statute by the Town Council to change the beginning date of the emergency services rotational towing list from June 1 to January 1.
2. **PURPOSE:** To provide Police Department staff with a more manageable time frame in which to process applications for the towing service and provide the results to the Town Administrator.
3. **ASSUMPTIONS:**
 - a. It is assumed that the emergency services rotational towing list is an essential component to Police Department operations.
4. **FACTS:**
 - a. Town Council approved first reading of this ordinance on January 14, 2014. Second reading is submitted without changes.
 - b. The Surfside Beach Police Department routinely tows vehicles in the course of providing law enforcement services to the community.
 - c. The TOSB code of ordinances contains several ordinances that regulate the process by which the Police Department uses area businesses to tow these vehicles.
 - d. TOSB code requires the Police Department to process applications and ensure compliance, submitting the results to the Town Administrator for consideration.
 - e. Currently, TOSB code requires the towing list to begin each June 1, lasting for 1 year.
 - f. Currently, Police Department staff have experienced increases in calls for service over the past several years and the application process takes place during the busy summer months.
 - g. The Police Department's staff believes moving the time for the process into the "off season" will result in a quicker process.
5. **RECOMMENDATION:** Staff recommends TOSB ordinance 9-50 be amended so that the wording "...June 1..." be changed to "...January 1...".
6. **RATIONALE FOR RECOMMENDATION:** In order for the towing date to take effect each June 1, Police Department staff must begin the application process several weeks ahead. The Department must verify the business license, insurance, equipment, lot, business location, and review driver and operator records. These records must then be presented to the Town Administrator with sufficient time remaining for approval to be received prior to June 1. This all currently takes place during the busy summer months when calls for service tend to be at their greatest.

EFFECT OF SECTION HEADINGS. The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

REPEAL AND EFFECTIVE DATE. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this 28th day of January 2014.

Douglas F. Samples, Mayor

Mary Beth Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC, Town Clerk

Decision Paper

Written by: Debra Herrmann, CMC, Town Clerk

1. **SUBJECT:** First Reading Ordinance #14-0770
2. **FOR:** Amend Town Code Section 2-61 Appointment of Committees, Paragraph (b)
3. **PURPOSE:** To require volunteers to submit a resume

4. ASSUMPTIONS;

(a) The town has numerous statutory boards, commissions, and committees, in addition to *ad hoc* committees with term specific appointments.

(b) The town has grown in population over the past which established a population mass that makes it difficult to personally know every citizen

(c) The Town Council is desirous of making appropriate appointments

5. FACTS:

(a) During the January 14, 2014 Town Council meeting, Councilmember Smith brought forth during discussion the need for information about volunteers for the town's various boards, commissions and committees. Town Council directed staff to bring an ordinance amendment to require resumes.

(b) Terms expire and sometimes a volunteer must resign from service creating vacancies

(c) Boards, commissions and committees are essential to comply with State mandates and effectively meet the goals and objectives of the town

6. IMPACT OF SUCCESS OR FAILURE:

(a) Failure to receive a resume will result in councilmembers being uninformed about the volunteers' residency, education, and applicable experience

(b) Receiving a resume will ensure that councilmembers are fully informed and will be in a position to appoint the most suitable volunteer

7. RECOMMENDATION;

a. Approve as presented.

b. RATIONALE FOR RECOMMENDATION:

Approval of this amendment will authorize staff to require resumes from volunteers before their names are presented to Town Council for consideration for appointment.

EFFECT OF SECTION HEADINGS. The headings or titles of the several sections hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of this ordinance.

REPEAL AND EFFECTIVE DATE. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed. This ordinance shall take effect immediately upon approval at second reading by the Town Council of the Town of Surfside Beach, South Carolina.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this ___ day of _____ 2014.

Douglas F. Samples, Mayor

Mary Beth Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC, Town Clerk

Decision Paper

Written by: Debra Herrmann

1. **SUBJECT:** Agenda Item 7.B.ii. First Reading of #13-0771 to amend §9-8, parking hours

2. **FOR:** Amend Section 9-8, Definitions, specifically *dates and times for enforcement of meters and pay station areas only.*

3. **PURPOSE:** To implement the approved formal recommendation of the Surfside Beach Parking Committee, number 7. Parking hours should be amended from “7:00 a.m. to 7:00 p.m.” to “9:00 a.m. to 7:00 p.m.”

4. **ASSUMPTIONS;**

- (a) The reduced hours will benefit the town businesses in the pier district
- (b) The reduced hours will lessen the staff hours required for enforcement

5. **FACTS:**

- (a) Town Council approved said formal recommendation at the January 14, 2014 Town Council Meeting
- (b) Town Administrator was directed to bring 'housekeeping' ordinance to Town Council for consideration

6. **IMPACT OF SUCCESS OR FAILURE:**

- (a) Failure to adopt the amendment would cause the parking hours to remain the same
- (b) Success will be achieved by reducing the hours for paid parking thereby allowing business patrons to park during breakfast hours for free

7. **RECOMMENDATION;**

- a. Approve as presented.

b. **RATIONALE FOR RECOMMENDATION:**

Approval of this will enact the council approved recommendation of the Parking Committee and reduce the hours for all paid parking by two hours daily.

BE IT ORDERED AND ORDAINED by the Mayor and Town Council of the Town of Surfside Beach, South Carolina, in assembly and by the authority thereof, this ____ day of _____ 2013.

Douglas F. Samples, Mayor

Mary Beth Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC, Town Clerk

Draft



State of South Carolina)
County of Horry)
Town of Surfside Beach)

Resolution #14-141

*To Affirm and Document Actions Taken on January 14, 2014
Regarding the Parking Committee Recommendations*

WHEREAS, the Town of Surfside Beach Town Council in chambers duly assembled in a regularly scheduled meeting held on the 28th day of January 2014 is desirous of affirming and documenting its action taken on January 14, 2014 in regards to recommendations made by the Surfside Beach Parking Committee,

NOW, THEREFORE, **BE IT RESOLVED** that the Town of Surfside Beach Town Council does hereby affirm and document its actions taken regarding the nine formal and two informal parking committee recommendations:

Formal recommendations -

1. The town should continue using Lanier Parking Solutions to manage its parking functions.

Ms. Dodge moved to approve the recommendation to continue using Lanier Parking Solutions to handle parking in the town. Mr. Smith seconded. All voted in favor. **MOTION CARRIED.**

2. Leave all existing parking meters and pay stations in place for the ensuing year.

Mr. Stevens moved to accept recommendation 2 as stated. Ms. Dodge seconded. Mayor Pro Tempore Mabry and Councilmembers Dodge, Kohlmann, Smith and Stevens voted in favor. Mayor Samples and Councilmembers Johnson voted against. **MOTION CARRIED.**

3. All signs should include hours of enforcement whether in paid parking or by permit only parking areas. Signs should have white backgrounds with green lettering.

Mayor Samples asked to defer this item until the end and bring it back tonight. If a formal deferral is necessary, it can be done later.

4. Permit parking only from 3rd Avenue South to 3rd Avenue North on Yaupon Drive. Appropriate signage should be posted.

Mr. Stevens moved to adopt number 4 as it reads. Ms. Dodge seconded. Councilmembers Dodge, Kohlmann, Smith and Stevens voted in favor. Mayor Samples, Mayor Pro Tempore Mabry, and Councilmember Johnson voted against. **MOTION CARRIED.**

5. Permit parking only along Dogwood Drive and on all streets from Melody Lane to 16th Avenue North beginning at Dogwood Drive and intersecting with Ocean Boulevard. Appropriate signage to be posted.

Mr. Stevens moved to adopt number 5 as written. Ms. Dodge seconded. Councilmembers Dodge, Kohlmann, Smith and Stevens voted in favor. Mayor Samples, Mayor Pro Tempore Mabry, and Councilmember Johnson voted against. **MOTION CARRIED.**

6. All beach crossover golf cart parking and golf cart parking in paid parking lots should have signs stating golf cart parking by permit only.

Mr. Smith said he had a different motion to offer, and moved that designated golf cart only spaces in all paid parking lots will be by permit only; signs will be erected at all designated golf cart only parking spaces in the paid parking lots that will read golf cart parking by permit only, and all beach accesses without paid parking, golf carts may park for free. Mr. Stevens seconded. Councilmembers Dodge, Kohlmann, Smith and Stevens voted in favor. Mayor Samples, Mayor Pro Tempore Mabry, and Councilmember Johnson voted against. **MOTION CARRIED.**

7. Parking hours should be amended from "7:00 a.m. to 7:00 p.m." to "9:00 a.m. to 7:00 p.m."

Mr. Stevens moved to adopt number 7 as written by the parking committee. Ms. Kohlmann seconded. Mayor Samples, Mayor Pro Tempore Mabry, and Councilmembers Dodge, Johnson, Kohlmann, and Stevens voted favor. Mr. Smith voted against. **MOTION CARRIED.**

8. All Bike Week free motorcycle trailer parking should continue in perpetuity until such time as Town Council decides to change the use; allowed in the 13th Avenue South parking lot and the 16th Avenue North parking lot during the two bike week events.

Mr. Stevens moved to adopt number 8 as written. Ms. Mabry seconded. All voted in favor. **MOTION CARRIED.**

9. Public works should post proper signage for all areas where "parking by permit only" and/or "paid" parking are allowed.

Mr. Stevens moved to adopt number 9 as written by the parking committee. Ms. Dodge seconded. **MOTION WITHDRAWN.** Mr. Adair's input was needed on costs. Proper signage was necessary, but he would like to know the additional cost amount before adoption.

Informal recommendations -

(a) Purchase 30 POM meters to replace the 30 IPF meters, and 12 additional POM meters to replace the 12 old Duncan meters that do not have any data capability. The only disadvantages to using the POM meters compared to the IPS are that the user has to take time

to call the number and associate the card rather than just swiping it. The system does not allow the ability to generate advanced reports in real time; reports must be prepared by manually manipulating the data with a time delay. The town would receive a volume discount and the total cost for the POMS would be \$16,615.08 plus about \$4,000 shipping.

Mr. Smith moved to buy 42 POM meters to be installed per the administrator's direction for a cost of \$16,615, plus shipping. Ms. Mabry seconded. Mayor Pro Tempore Mabry and Councilmembers Dodge, Kohlmann, Smith and Stevens voted in favor. Mayor Samples and Councilmember Johnson voted no. **MOTION CARRIED.**

(b) To ask SCDOT (South Carolina Department of Transportation) to place no parking signs in the rights-of-way along Melody Lane from Dogwood Drive to Ocean Boulevard.

Mr. Stevens moved to adopt the recommendation to request that SCDOT place no parking signs in the rights-of-way along Melody Lane from Dogwood Drive to Ocean Boulevard. Ms. Dodge seconded. Mayor Samples, Mayor Pro Tempore Mabry, and Councilmembers Dodge, Kohlmann, Smith and Stevens voted in favor. Councilmember Johnson voted against. **MOTION CARRIED.**

Formal recommendations Number 3 and Number 9 were deferred until costs could be determined. That information would be presented to Town Council at the next meeting.

BE IT SO RESOLVED, this 28th day January of 2014.

Douglas F. Samples, Mayor

Mary M. Mabry, Mayor Pro Tempore

Ann Dodge, Town Council

Mark L. Johnson, Town Council

Elizabeth A. Kohlmann, Town Council

Roderick E. Smith, Town Council

Randle M. Stevens, Town Council

Attest:

Debra E. Herrmann, CMC
Town Clerk

Decision Paper

Written by: Debra Herrmann

1. **SUBJECT: Agenda Item 7.d.i Parking Committee**

2. **FOR: #3 and #9 Formal Recommendations deferred from January 14, 2014 meeting, those being:**

#3. All signs should include hours of enforcement whether in paid parking or by permit only parking areas. Signs should have white backgrounds with green lettering.

#9. Public works should post proper signage for all areas where “parking by permit only” and/or “paid” parking are allowed.

3. **PURPOSE: For Town Council to consider adoption of the parking committee’s formal recommendations and funding the cost of signage, with an appropriate budget amendment**

4. **ASSUMPTIONS;**

- (a) Town Council will accept formal recommendations #3 and #9
- (b) Town Council will wish to install signage as recommended
- (c) Town Council will approve a budget amendment to fund related expenses

5. **FACTS:**

(a) The Surfside Beach Parking Committee submitted numerous recommendations regarding the town’s parking issues at the January 14th Town Council Meeting

(b) Town Council deferred items #3 and #9, stated above, until such time as related costs could be determined

(c) The parking committee identified 169 permit only and 6 golf cart by permit only parking signs.

(d) Staff recommends using 200 as the number of necessary signs.

Sign Type	Unit Cost	# Required	Total Cost
Reflective Aluminum (Setup fee for sticker waived)	\$13.95	200	\$2,790.00
Standard U-Channel Sign Post	\$26.95	200	\$5,390.00
Attachment Kit (2 bolts and nuts)	\$0.95	200	\$190.00
		Subtotal	\$8,370.00
		Discount (5%)	(\$418.50)
		Shipping and Handling	\$330.00
		Tax	\$636.12
		TOTAL	\$8,917.62

6. IMPACT OF SUCCESS OR FAILURE:

(a) Failure to adopt recommendations #3 and #9 will continue to allow parking on Yaupon and Dogwood Drive without permits

7. RECOMMENDATION;

a. Approve as presented.

b. **RATIONALE FOR RECOMMENDATION:**

Approval of this will direct non-permitted vehicles to metered parking spaces and eliminate visitors from parking in neighborhood rights-of-way on Dogwood and Yaupon Drives.

Permit Only Signs with Sticker



Reflective Aluminum Sign*	1 @ \$13.95	200 Signs = \$2,790.00
Standard U-Channel Sign Post	1 @ \$26.95	200 Posts = \$5,390.00
Attachment Kit (2 bolts and nuts)	1 @ \$0.95	200 Kits = \$190.00

Subtotal: \$8370.00

Discount (5%): \$418.50

New Subtotal After Discount: \$7951.50

Shipping and Handling: \$330.00

Tax: \$636.12

Total: \$8,917.62

*Note: Setup fee for adding sticker waived.

Decision Paper

Written by: Debra Herrmann

1. **SUBJECT: Agenda Item 7.d.ii Parking Committee**
2. **FOR: Yearly Approval Lanier Budget**
3. **PURPOSE: For Town Council to consider adoption of the Lanier Solutions annual parking budget for the year beginning January 14, 2014**

4. ASSUMPTIONS;

- (a) The parking committee will recommend adoption of the proposed Lanier budget (the committee meets Monday, January 27 to discuss)
- (b) Town Council will approve the annual Lanier budget.

5. FACTS:

- (a) Town Council adopted the parking committee's recommendation to continue using Lanier Parking Solutions to manage the town's parking at the January 14, 2014 Town Council Meeting
- (b) The Lanier Parking Solutions contract is for a five year period.
- (c) The Town of Surfside Beach and Lanier annually review the budget and make adjustments pursuant to new directives that are mutually agreeable to both parties.
- (d) The 2014 budget reflects 12 full months of parking revenue and expenses
- (e) The 2013 budget reflects 10 months of revenue and 11 months of expenses.
- (f) The budget reflects the loss of revenue from a 2-hour reduction (7 a.m. to 9 a.m.) of the parking hours for each day

6. IMPACT OF SUCCESS OR FAILURE:

- (a) Failure to approve the recommended budget will eliminate funding for the contract performance and management of the town's parking function
- (b) Success will be achieved by approval

7. RECOMMENDATION:

a. Approve as presented.

b. RATIONALE FOR RECOMMENDATION:

Without budget approval, there would be no funding available for payment under the terms of the Lanier Parking Solutions contract.

Surfside Beach
Annual Revenue & Expense Proforma
12 Month Budget Beginning January, 2013

	Jan-13 Budget	Feb-13 Budget	Mar-13 Budget	Apr-13 Budget	May-13 Budget	Jun-13 Budget	Jul-13 Budget	Aug-13 Budget	Sep-13 Budget	Oct-13 Budget	Nov-13 Budget	Dec-13 Budget	Total Budget
Revenue													
Paystation Revenue	\$ -	\$ -	\$ 8,987.25	\$ 16,510.55	\$ 23,398.80	\$ 43,471.35	\$ 61,380.45	\$ 38,747.70	\$ 9,814.10	\$ 11,840.40	\$ -	\$ -	\$ 214,150.60
Violation	\$ -	\$ -	\$ 1,015.22	\$ 4,060.88	\$ 6,091.31	\$ 6,768.13	\$ 7,444.94	\$ 7,444.94	\$ 7,783.34	\$ 6,768.13	\$ 1,353.63	\$ 676.81	\$ 49,407.33
Total Income	\$ -	\$ -	\$ 10,002.47	\$ 20,571.43	\$ 29,490.11	\$ 50,239.48	\$ 68,825.39	\$ 46,192.64	\$ 17,597.44	\$ 18,608.53	\$ 1,353.63	\$ 676.81	\$ 263,557.93
Payroll & Payroll Expenses													
Wages-Maintenance	\$ -	\$ 2,334.08	\$ 1,750.56	\$ 1,833.92	\$ 1,958.96	\$ 1,667.20	\$ 1,958.96	\$ 1,933.92	\$ 1,792.24	\$ 1,917.28	\$ 833.60	\$ 833.60	\$ 18,714.32
Wages - Enforcement	\$ -	\$ 2,000.64	\$ 2,542.48	\$ 2,250.72	\$ 2,250.72	\$ 2,500.80	\$ 2,250.72	\$ 2,417.44	\$ 2,334.08	\$ 2,292.40	\$ 416.80	\$ 416.80	\$ 21,673.60
Wages-Management	\$ -	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 8,250.00
Taxes, Benefits & W/C	\$ -	\$ 1,576.26	\$ 1,563.34	\$ 1,498.74	\$ 1,537.50	\$ 1,524.58	\$ 1,537.50	\$ 1,550.42	\$ 1,511.66	\$ 1,537.50	\$ 620.12	\$ 620.12	\$ 15,077.74
Payroll Processing Fee	\$ -	\$ 53.39	\$ 52.96	\$ 50.76	\$ 52.08	\$ 51.64	\$ 52.08	\$ 52.51	\$ 51.20	\$ 52.08	\$ 21.00	\$ 21.00	\$ 510.69
Subtotal Payroll	\$ -	\$ 6,714.37	\$ 6,659.33	\$ 6,384.14	\$ 6,549.26	\$ 6,494.22	\$ 6,549.26	\$ 6,604.29	\$ 6,439.18	\$ 6,549.26	\$ 2,641.52	\$ 2,641.52	\$ 64,226.35
Operating Expenses													
Rent or Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Uniforms	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00
Operating Supplies	\$ -	\$ -	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ -	\$ -	\$ 320.00
Paystation Supplies	\$ -	\$ -	\$ 121.50	\$ 121.50	\$ 121.50	\$ 121.50	\$ 121.50	\$ 121.50	\$ 121.50	\$ 121.50	\$ -	\$ -	\$ 972.00
Office Supplies	\$ -	\$ -	\$ 135.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ -	\$ -	\$ 380.00
Parking Tickets / Violations	\$ -	\$ -	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400.00
Handheld Rental	\$ -	\$ -	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00	\$ 390.00	\$ 50.00	\$ 50.00	\$ 3,220.00
Paystation EMS & GSM	\$ -	\$ -	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 135.00	\$ 135.00	\$ 8,190.00
DMV Research	\$ -	\$ -	\$ -	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ -	\$ -	\$ 245.00
Business License	\$ -	\$ 325.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325.00
Subtotal Operating Expense	\$ -	\$ 325.00	\$ 2,426.50	\$ 1,611.50	\$ 1,611.50	\$ 1,611.50	\$ 1,611.50	\$ 1,611.50	\$ 1,611.50	\$ 1,611.50	\$ 185.00	\$ 185.00	\$ 14,402.00
Repairs & Maintenance													
Equipment	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ -	\$ 2,400.00
Service Contracts/Warranties	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ 1,600.00
Subtotal R & M	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 4,000.00
Insurance													
General Liability	\$ -	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 8,446.79
Subtotal Insurance	\$ -	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 8,446.79
Other Expenses													
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cellular Phone	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,100.00
Base Management Fee	\$ -	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 7,645.00
Incentive Management Fee	\$ -	\$ -	\$ 650.16	\$ 1,337.14	\$ 1,916.86	\$ 3,265.57	\$ 4,473.65	\$ 3,002.52	\$ 1,143.83	\$ 1,209.55	\$ 87.99	\$ 43.99	\$ 17,131.27
Accounting Fees	\$ -	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 4,345.00
IT Support	\$ -	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 660.00
Banking Fees	\$ -	\$ 34.40	\$ 33.10	\$ 30.27	\$ 30.52	\$ 30.60	\$ 30.88	\$ 31.28	\$ 30.55	\$ 31.12	\$ 13.04	\$ 12.72	\$ 508.48
Recruiting Fees	\$ -	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 770.00
Gas Expense	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,000.00
Looping	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ 250.00
Travel - Meals	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ -	\$ 125.00
Postage	\$ -	\$ -	\$ -	\$ 112.01	\$ 112.01	\$ 112.01	\$ 224.02	\$ 224.02	\$ 224.02	\$ 224.02	\$ 224.02	\$ 224.02	\$ 1,680.16
Subtotal Other Expenses	\$ -	\$ 1,529.40	\$ 2,103.26	\$ 2,974.42	\$ 3,479.39	\$ 4,903.18	\$ 6,148.55	\$ 4,752.82	\$ 2,818.41	\$ 2,859.70	\$ 1,745.05	\$ 1,600.73	\$ 35,014.91
Total Expenses	\$ -	\$ 9,336.66	\$ 12,456.98	\$ 12,237.95	\$ 12,908.04	\$ 14,276.79	\$ 15,577.20	\$ 14,236.50	\$ 12,136.98	\$ 12,388.35	\$ 5,339.46	\$ 5,195.14	\$ 126,090.05
Net Income/(Loss)	\$ -	\$ (9,336.66)	\$ (2,454.51)	\$ 8,333.48	\$ 16,582.07	\$ 35,962.69	\$ 53,248.19	\$ 31,956.14	\$ 5,460.46	\$ 6,220.18	\$ (3,985.83)	\$ (4,518.33)	\$ 137,467.88

**Surfside Beach
Annual Revenue & Expense Proforma
12 Month Budget Beginning January, 2014**

	Jan-14 Budget	Feb-14 Budget	Mar-14 Budget	Apr-14 Budget	May-14 Budget	Jun-14 Budget	Jul-14 Budget	Aug-14 Budget	Sep-14 Budget	Oct-14 Budget	Nov-14 Budget	Dec-14 Budget	Total Budget	YTD Feb- December	Variance	%
Revenue																
Paystation Revenue	\$ -	\$ -	\$ 4,222.99	\$ 13,488.30	\$ 24,951.34	\$ 38,240.35	\$ 59,013.98	\$ 41,070.08	\$ 21,146.46	\$ 12,308.12	\$ -	\$ -	\$ 214,441.62	\$ 225,519.40	\$ (11,077.78)	-5.17%
Violation	\$ 800.00	\$ 1,275.00	\$ 1,300.00	\$ 2,048.80	\$ 3,750.00	\$ 4,043.05	\$ 6,309.64	\$ 6,691.43	\$ 7,232.46	\$ 5,913.50	\$ 2,400.00	\$ 300.00	\$ 42,063.88	\$ 43,147.45	\$ (1,083.57)	-2.58%
Total Income	\$ 800.00	\$ 1,275.00	\$ 5,522.99	\$ 15,537.10	\$ 28,701.34	\$ 42,283.40	\$ 65,323.62	\$ 47,761.51	\$ 28,378.92	\$ 18,221.62	\$ 2,400.00	\$ 300.00	\$ 256,505.50	\$ 268,666.85	\$ (12,161.35)	-4.74%
Payroll & Payroll Expenses																
Wages-Maintenance	\$ -	\$ 1,359.81	\$ 656.46	\$ 687.72	\$ 773.69	\$ 656.46	\$ 804.95	\$ 656.46	\$ 773.69	\$ 734.61	\$ 937.80	\$ -	\$ 8,041.65	\$ 16,711.24	\$ (8,669.59)	-107.81%
Wages - Enforcement	\$ -	\$ -	\$ 2,907.18	\$ 2,813.40	\$ 2,954.07	\$ 2,813.40	\$ 2,954.07	\$ 2,907.18	\$ 2,860.29	\$ 2,813.40	\$ -	\$ -	\$ 23,022.99	\$ 19,341.67	\$ 3,681.12	15.99%
Wages-Accountant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 916.96	\$ 875.28	\$ 875.28	\$ 916.96	\$ -	\$ -	\$ 3,584.48	\$ -	\$ 3,584.48	100.00%
Wages-Management	\$ 1,083.33	\$ 1,083.33	\$ 1,083.33	\$ 1,083.33	\$ 1,083.33	\$ 1,083.33	\$ 474.33	\$ 474.33	\$ 474.33	\$ 474.33	\$ 865.33	\$ 865.33	\$ 10,127.96	\$ 8,218.70	\$ 1,909.26	18.85%
Taxes, Benefits & W/C	\$ 320.67	\$ 723.17	\$ 1,375.50	\$ 1,357.00	\$ 1,424.08	\$ 1,347.74	\$ 1,524.49	\$ 1,454.32	\$ 1,475.14	\$ 1,462.03	\$ 533.73	\$ 256.14	\$ 13,254.01	\$ 13,724.39	\$ (470.38)	-3.55%
Payroll Processing Fee	\$ 16.25	\$ 36.65	\$ 69.70	\$ 68.77	\$ 72.17	\$ 68.30	\$ 77.25	\$ 73.70	\$ 74.75	\$ 74.09	\$ 27.05	\$ 12.98	\$ 671.66	\$ 464.93	\$ 206.73	30.78%
Subtotal Payroll	\$ 1,420.25	\$ 3,202.96	\$ 6,092.17	\$ 6,010.22	\$ 6,307.34	\$ 5,969.23	\$ 6,752.05	\$ 6,441.27	\$ 6,533.48	\$ 6,475.42	\$ 2,363.91	\$ 1,134.45	\$ 58,702.75	\$ 58,461.13	\$ 241.62	0.41%
Operating Expenses																
Rent or Lease	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 500.00	\$ (200.00)	-66.67%
Float	\$ -	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (250.00)	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Uniforms	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	\$ 422.38	\$ (72.38)	-20.68%
Operating Supplies	\$ -	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 25.00	\$ -	\$ -	\$ 345.00	\$ 325.19	\$ 19.81	5.74%
Paystation Supplies	\$ -	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 196.00	\$ 196.00	\$ 196.00	\$ 135.00	\$ 135.00	\$ -	\$ -	\$ 1,398.00	\$ 720.25	\$ 677.75	48.48%
Office Supplies	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 420.00	\$ 329.11	\$ 90.89	21.64%
Parking Tickets / Violations	\$ -	\$ -	\$ 474.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 474.01	\$ 474.01	\$ -	0.00%
Handheld Rental	\$ 100.00	\$ 100.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 100.00	\$ 100.00	\$ 3,920.00	\$ 3,720.00	\$ 200.00	5.10%
Paystation EMS & GSM	\$ 161.00	\$ 161.00	\$ 1,140.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 990.00	\$ 161.00	\$ 161.00	\$ 8,714.00	\$ 8,880.48	\$ (166.48)	-1.91%
Meter Pole Installation & Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
DMV Research	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 420.00	\$ 389.88	\$ 30.12	7.17%
Business License	\$ -	\$ 850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850.00	\$ 1,077.20	\$ (227.20)	-26.73%
Subtotal Operating Expense	\$ 381.00	\$ 1,756.00	\$ 2,599.01	\$ 1,725.00	\$ 1,725.00	\$ 1,786.00	\$ 1,736.00	\$ 1,736.00	\$ 1,675.00	\$ 1,660.00	\$ 81.00	\$ 331.00	\$ 17,191.01	\$ 16,838.50	\$ 352.51	2.05%
Repairs & Maintenance																
Equipment	\$ -	\$ -	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ -	\$ -	\$ 1,000.00	\$ 1,616.51	\$ (616.51)	-61.65%
Service Contracts/Warranties	\$ -	\$ -	\$ 690.03	\$ 690.03	\$ 690.03	\$ 690.03	\$ 690.03	\$ 690.03	\$ 690.03	\$ 690.03	\$ 690.03	\$ 690.03	\$ 6,900.30	\$ 1,653.44	\$ 5,246.86	76.04%
Subtotal R & M	\$ -	\$ -	\$ 815.03	\$ 815.03	\$ 815.03	\$ 815.03	\$ 815.03	\$ 815.03	\$ 815.03	\$ 815.03	\$ 690.03	\$ 690.03	\$ 7,900.30	\$ 3,269.95	\$ 4,630.35	58.61%
Insurance																
General Liability	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 767.89	\$ 9,214.68	\$ 7,678.90	\$ 1,535.78	16.67%
Inland	\$ 56.25	\$ 56.25	\$ 56.25	\$ 56.25	\$ 56.25	\$ 56.25	\$ 56.25	\$ 56.25	\$ 56.25	\$ 56.25	\$ 56.25	\$ 56.25	\$ 675.00	\$ 675.00	\$ -	100.00%
Subtotal Insurance	\$ 824.14	\$ 824.14	\$ 824.14	\$ 824.14	\$ 824.14	\$ 824.14	\$ 824.14	\$ 824.14	\$ 824.14	\$ 824.14	\$ 824.14	\$ 824.14	\$ 9,889.68	\$ 7,678.90	\$ 2,210.78	22.35%
Other Expenses																
Cellular Phone	\$ 116.00	\$ 116.00	\$ 116.00	\$ 116.00	\$ 116.00	\$ 116.00	\$ 116.00	\$ 116.00	\$ 116.00	\$ 116.00	\$ 116.00	\$ 116.00	\$ 1,392.00	\$ 1,362.01	\$ 29.99	2.15%
Base Management Fee	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 695.00	\$ 8,340.00	\$ 7,845.00	\$ 605.00	8.33%
Incentive Management Fee	\$ 52.00	\$ 82.88	\$ 358.99	\$ 1,009.91	\$ 1,865.59	\$ 2,748.42	\$ 4,246.04	\$ 3,104.50	\$ 1,844.63	\$ 1,184.41	\$ 156.00	\$ 19.50	\$ 16,672.86	\$ 17,483.35	\$ (780.49)	-4.74%
Accounting Fees	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	\$ 4,740.00	\$ 4,345.00	\$ 395.00	8.33%
IT Support	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 720.00	\$ 275.00	\$ 445.00	61.81%
Banking Fees	\$ 9.53	\$ 20.55	\$ 34.12	\$ 31.35	\$ 31.99	\$ 31.42	\$ 33.54	\$ 32.86	\$ 32.68	\$ 32.56	\$ 13.98	\$ 10.98	\$ 315.56	\$ 405.47	\$ (89.91)	-28.48%
Credit Card Fees	\$ 0.56	\$ 0.89	\$ 3.87	\$ 10.88	\$ 20.09	\$ 29.60	\$ 45.73	\$ 33.43	\$ 19.87	\$ 12.76	\$ 1.68	\$ 0.21	\$ 179.57	\$ 214.29	\$ (34.72)	-19.34%
Recruiting Fees	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 840.00	\$ 967.15	\$ (127.15)	-15.14%
Gas Expense	\$ -	\$ 100.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 100.00	\$ -	\$ 1,320.00	\$ 1,316.37	\$ 3.63	0.28%
Mileage Reimbursement	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ 150.00	\$ 162.80	\$ (12.80)	-8.53%
Lodging	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ 300.00	\$ 72.88	\$ 227.12	75.71%
Travel - Meals	\$ -	\$ 10.00	\$ -	\$ 10.00	\$ -	\$ 10.00	\$ -	\$ 10.00	\$ -	\$ 10.00	\$ -	\$ 10.00	\$ 60.00	\$ 40.05	\$ 19.95	33.25%
Postage	\$ 50.00	\$ 50.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 100.00	\$ 50.00	\$ 50.00	\$ 1,150.00	\$ 640.85	\$ 509.15	44.27%
Dues & Subscriptions	\$ -	\$ 45.00	\$ -	\$ -	\$ 45.00	\$ -	\$ -	\$ 45.00	\$ -	\$ -	\$ 45.00	\$ -	\$ 180.00	\$ -	\$ 180.00	100.00%
Subtotal Other Expenses	\$ 1,448.09	\$ 1,720.32	\$ 1,972.98	\$ 2,713.14	\$ 3,538.67	\$ 4,470.44	\$ 5,951.31	\$ 4,926.79	\$ 3,523.18	\$ 2,890.73	\$ 1,702.66	\$ 1,501.69	\$ 36,359.99	\$ 34,910.20	\$ 1,449.79	3.98%
Total Expenses	\$ 4,073.48	\$ 7,503.42	\$ 12,303.33	\$ 12,087.53	\$ 13,210.18	\$ 13,864.84	\$ 16,078.53	\$ 14,743.23	\$ 13,370.83	\$ 12,665.32	\$ 5,661.74	\$ 4,481.31	\$ 130,043.73	\$ 121,158.68	\$ 8,885.05	6.83%
Net Income/(Loss)	\$ (3,273.48)	\$ (6,228.42)	\$ (6,780.34)	\$ 3,449.57	\$ 15,491.16	\$ 28,418.56	\$ 49,245.09	\$ 33,018.28	\$ 15,008.09	\$ 5,556.30	\$ (3,261.74)	\$ (4,181.31)	\$ 126,461.77	\$ 147,608.17	\$ (21,046.40)	-16.64%

Decision Paper

Written by: Micki Fellner

1. **SUBJECT:** Formal jurisdictional determination of town lakes by the Army Corp of Engineers (ACOE)
2. **FOR:** To approve funds for scope of work required to obtain a written jurisdictional determination regarding the town lakes by the (ACOE)
3. **PURPOSE:** To gather formal agency determination for council before the second reading of Ordinance #13-0766.
4. **ASSUMPTIONS:**
 - a. Councilmembers want a jurisdictional determinations by the (ACOE) regarding town lakes
5. **FACTS:**
 - a. Council instructed the Administrator to immediately gather formal agency determinations prior to the second reading of Ordinance #13-0766.
 - b. The ACOE was one of the agencies specifically named by council.
 - c. The Northeast Branch Chief for the Army Corp of Engineers has indicated that to issue a jurisdictional determination for the town lakes they would first require specific paperwork from the town engineer.
 - d. Subsequently a quote was received from the engineer for the scope of work for \$8,950.
 - e. The Administrator cannot approve unbudgeted expenditures over \$5000.
 - f. This expenditure would require a budget amendment.
6. **IMPACT OF SUCCESS OR FAILURE:** If council approves funding then the ACOE could render a jurisdictional determination regarding town lakes.
7. **RECOMMENDATION:** If council requires a jurisdictional determination by the ACOE then they should ask the Administrator to proceed with the expenditure of \$8,950 to fund the scope of work associated with the project.
8. **RATIONALE FOR RECOMMENDATION:** If councilmembers require a jurisdictional determination by the ACOE regarding town lakes prior to making a decision regarding second reading of Ordinance #13-0766 concerning docks, then the expenditure would be necessary.

DDC



Consulting Engineers
Surveyors
Land Planners
Landscape Architects
Environmentalists

January 23, 2014

Transmitted via E-mail and US Mail
mfellner@surfsidebeach.org

Ms. Micki Fellner,
Town Administrator
Town of Surfside Beach
740 Sandy Lane
Surfside Beach, South Carolina 29575

**Re: Proposal for Professional Services
USACOE Jurisdiction Determination for Lakes
Surfside Beach, SC**

Dear Ms. Fellner:

Thank you for this opportunity to provide you with this proposal for professional services which will involve obtaining a letter from the Conway Office of the US Army Corps of Engineers Regulatory Division relative to their jurisdiction determination for the ten (10) lakes located within the Town of Surfside Beach. The lakes are as follows:

- Elizabeth Lake
- Dogwood Lake
- Cherry Lake
- Magnolia Lake
- Rodgers Lake
- Myrtle Lake
- Holly Lake
- Floral Lake
- Palmetto Lake
- Pine Lake

Based on our understanding of the project, DDC Engineers, Inc. has developed the following scope of services and associated fees.

SCOPE OF SERVICES

1. **Drawing Preparation** – A plan view drawing of each lake will be prepared and will include topography based on available Horry County topographic information, location of water lines at the shores, and the location of any lake water level control devices or weirs.
2. **Site Visits** – A site visit to each lake will include the following task:
 - Placement of flag and completion of two (2) Corps Data Sheets at the shoreline of each lake.
 - Photographs of each Data Sheet point, shoreline of each lake, and any water level control devices associated with each lake.
3. **Preparation and Revisions of USACOE Jurisdictional Determination Application** – The package will include the following information:
 - Corps Jurisdictional Determination Application Form
 - Cover Letter
 - Vicinity/Location Maps.

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Myrtle Beach
South Carolina 29577

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- Individual Lake Maps
- Photographs.
- Any Miscellaneous Information.

4. Acquisition, Distribution, and Record Keeping of final USACOE Jurisdiction Determination Letter

FEES

DDC Engineers, Inc. will provide the services to facilitate the USACOE Jurisdictional Determination for each of the ten (10) lakes as described above for the lump sum fee of **Eight Thousand Nine Hundred and Fifty 00/100 Dollars (\$8,950.00)**, invoiced monthly on a percent complete basis. A breakdown of the proposed fee, along with a rate schedule for authorized additional services, is provided.

1.	Drawing Preparation	\$3,900.00
2.	Site Visits	2,850.00
3.	Preparation and Revisions of USACOE Jurisdictional Determination Application	1,800.00
4.	Acquisition, Distribution, and Record Keeping of final USACOE Jurisdiction Determination Letter	<u>400.00</u>
TOTAL FEES:		<u>\$8,950.00</u>

If the services under this Proposal are delayed or continue for a period of more than one (1) year from the date of this Proposal, those fees which are based on hourly rates shall be increased based on DDC Engineers, Inc. hourly rates that are in effect at that time; any change in such fees shall apply only to the unfinished services as of the effective date of such change. Additionally, DDC Engineers, Inc. shall have the right to increase contract fees if the project is delayed due to circumstances beyond DDC Engineers, Inc. control. Said increases shall be commensurate with the hourly rate increase.

EXCLUSIONS

The following are additional services which are not included as part of this proposal, (this is not necessarily an all-inclusive list:

- Public meetings,
- Production of marketing drawings/Color renderings,
- Regulatory application/review fees.
- On-site survey activity.

REIMBURSABLES EXPENSES

Reimbursable expenses include mileage, payment of regulatory application fees, courier service, and the cost of reproduction of plans and other paper media including contract documents, specifications, etc. DDC Engineers, Inc. will invoice for these services at cost plus 15%.



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ADDITIONAL SERVICES

Services, beyond those listed in the Scope of Services will be provided when requested by the Client, on an hourly basis in keeping with the attached Rate Schedule. For those Services, which can be quantified, DDC Engineers, Inc. will provide a formal proposal when requested.

FORM OF AGREEMENT

If our proposal meets with your approval, please initial each page, sign below and return a copy to our office. This will serve as our Notice to Proceed and your acceptance of the *Terms and Conditions* on the reverse side of this Agreement.

Again, thank you for the opportunity to be of service. If you have any questions or need additional information, please give us a call or email.

Respectfully submitted,
DDC ENGINEERS, INC.



John P. Ryder
Environmental Project Manager

Attachment - Published DDC Rates

ACCEPTED: _____ DATE: _____
Ms. Micki Fellner – Town Administrator
Town of Surfside Beach

Terms and Conditions

Performance of Services: DDC shall perform the services outlined on the reverse side of this Agreement in consideration of the stated fee and payment terms.

Additional Services: For additional services not included above, DDC shall be compensated as follows: Hourly, based on hourly rates found in Rate Schedule I Attached hereto and made a part of this Agreement.

Billing/Payment: The Client agrees to pay DDC for all services performed and all costs incurred. Invoices for DDC's services shall be submitted, at DDC's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 10 days, DDC may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% on the unpaid balance. In the event any portion of an account remains unpaid 45 days after the billing, DDC may institute collection action and the Client shall pay all costs of collection, including reasonable attorneys' fees.

Indemnification: The Client shall, to the fullest extent permitted by law, indemnify and hold harmless DDC, his or her officers, directors, employees, agents and subconsultants from and against all damage, liability and cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of DDC.

Information for the Sole Use and Benefit of the Client: All opinions and conclusions of DDC, whether written or oral, and any plans, specifications or other documents and services provided by DDC are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of DDC. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of any third party against either DDC or the Client.

Certifications, Guarantees and Warranties: DDC shall not be required to execute any document that would result in DDC certifying, guaranteeing or warranting the existence of any conditions.

Limitation of Liability: In recognition of the relative risks, rewards and benefits of the project to both the Client and DDC, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, DDC's total liability to the Client for any and all injuries, damages, claims, losses, expenses or claim expenses arising out of this Agreement from any cause or causes, shall not exceed total fee. Such causes include, but are not limited to, DDC's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Ownership of Documents: All documents produced by DDC under this Agreement are instruments of DDC's professional service and shall remain the property of DDC and may not be used by the Client for any other purpose without the prior written consent of DDC. DDC shall retain all common law, statutory, and other reserved rights, including copyright thereto.

Dispute Resolution: Any claims or disputes between the Client and DDC arising out of the services to be provided by DDC or out of this Agreement shall be submitted to nonbinding mediation. The Client and DDC agree to include a similar mediation agreement with all contractors, subcontractors, suppliers and fabricators, providing for mediation as the primary method for dispute resolution among all parties.

Termination of Services: This Agreement may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, the Client shall pay DDC for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

DDC ENGINEERS, INCORPORATED
RATE SCHEDULE I
2014

HOURLY RATES FOR PERSONNEL			
Principal Engineer	\$250.00	Professional Land Surveyor	\$100.00
Director	\$150.00	Survey Crew	\$135.00
Senior Project Manager	\$125.00	Survey Manager	\$75.00
Project Engineer	\$100.00	One Man Survey Crew	\$110.00
Engineering Designer	\$75.00	Construction Coordinator	\$85.00
Engineering Technician	\$60.00	Construction Administration	\$85.00
Stormwater Specialist	\$100.00	Sr. Construction Observer	\$75.00
Senior Planner	\$150.00	Field Engineer	\$65.00
Urban Planner	\$125.00	SCDHEC – CPESC Inspector	\$65.00
Sr. Landscape Architect	\$150.00	Graphic Designer	\$75.00
Landscape Architect	\$125.00	Administrative	\$45.00
Landscape Technician (GIS/CAD)	\$100.00	Project Administrator	\$75.00
Landscape Designer	\$75.00	Regulatory / Governmental Liaison	\$250.00
GIS Analyst	\$100.00	Expert Witness	\$350.00
GIS Technician	\$100.00	Certified Arborist	\$125.00
Senior Environmentalist	\$100.00		

REIMBURSABLE EXPENSES

Description	Rate	Color Printing		
		Size	Color Bond	Photo Bond
Blackline Prints	\$3.00/per sheet			
Travel Expense	\$0.41/mile			
Photocopy – Color	\$0.25/sheet			
Photocopy – B/W	\$0.10/sheet	24 x 36	\$5.00 / sheet	\$9.00 / sheet
Outsourced Expenses	\$ Cost plus 15%	30 x 42	\$8.00 / sheet	\$12.00 / sheet
Courier – Local	\$20/trip	36 x 48	\$11.00 / sheet	\$16.00 / sheet
Courier - +20 miles	\$35/trip	54 x 60	\$22.00 / sheet	\$31.00 / sheet
		54 x 76	\$28.00 / sheet	\$38.00 / sheet
		54 x 96	\$37.00 / sheet	\$50.00 / sheet

THE ABOVE HOURLY RATES MAY BE INCREASED AFTER ONE (1) YEAR FROM DATE OF CONTRACT, OR APPROVED PROPOSAL.

----- Owner's Initials
 Authorized DDC Representative