



**SURFSIDE BEACH TOWN COUNCIL VISION WORKSHOP
TOWN COUNCIL CHAMBERS
115 US HIGHWAY 17 NORTH, SURFSIDE BEACH, SC
JANUARY 26, 2017 AT 9:00 A.M.**

CALL TO ORDER.

Mayor Childs called the vision workshop to order at 9:00 a.m. Mayor Childs, Mayor Pro Tempore Ott (left at 11:35 a.m., returned at 12:05 p.m.; left at 2:30 p.m., returned at 2:54 p.m.), and Councilmembers Courtney, Johnson, Pellegrino, Samples, and Stevens (arrived at 1:04 p.m.) were in attendance. A quorum was present. Others present: Administrator Fellner; Town Clerk Herrmann; Finance Director King; Fire Chief Otte; Planning, Building & Zoning Director Morris; Police Chief Keziah; Public Works Director Adair, and Events Supervisor Ellis.

Ms. Fellner reminded everyone that the vision meeting is not a budget meeting. This meeting is for Town Council to determine its priorities; what would you like to accomplish next year, and what will have to be done next year to comply with mandates. Regular budget items will not be presented today, but special requests will be brought by each department. "Vision Meeting 2017 Creating a Guide for the FY2017-2018 Budget" was presented, a copy of which is in file.

Major Mandates.

- Beach Renourishment 2017-2018 anticipated final cost for the town \$1,047,480 for this beach renourishment. Reimbursements are pending from the state.
- Beach Renourishment 2028 anticipated cost \$2 million. Propose saving \$200,000 per year to fund. Proposed change to the fund balance ordinance to automatically transfer \$75,000 from hospitality funds, \$75,000 from accommodations tax funds, and \$50,000 from the pier enterprise fund (after the debt to the general fund is retired in 2018) to the capital projects fund under the line item beach renourishment.

Proposed Fund Balance Ordinance Changes.

- Disaster Recovery Reserve Ordinance calls for \$1.2 million by 2020. Propose saving \$75,000 per year beginning FY2018-2019, which will bring the total to \$1.225 million by 2028. Amend the ordinance to state by "2028."
- Unassigned Fund Balance currently has 26-percent (3 months) per the 2016 CAFR (Comprehensive Annual Finance Report.) Continue working towards the goal of 33-percent (4 months.)
- Beach Renourishment proposals were stated in Major Mandates.
- Make other changes from this presentation as approved by Town Council.

Surfside Pier.

- Meeting with Hagerty January 30, 2017
- Meeting with Hagerty and FEMA (Federal Emergency Management Agency) January 31, 2017
- Replacement versus repair issues and concerns

- 53
- 54 • Building Considerations
- 55
- 56 • RFP for design firm with structural engineer
- 57
- 58 • Public input meetings are scheduled in March, April, and May.
- 59

60 Funding Repair/Replacement of Swash Bulkheads and Ocean Boulevard Bridges.

- 61
- 62 • Replace as required with any combination of the following
- 63
- 64 1. Change fund balance ordinance to automatically send 1 mil from stormwater to capital
- 65 projects under new line item for bridge/bulkhead replacement project
- 66
- 67 2. Institute town-wide stormwater utility fee and/or assessment to be placed in capital
- 68 projects bridge/bulkhead replacement project
- 69
- 70 3. Create special stormwater needs district with higher stormwater taxes and/or
- 71 assessments tailored to cover these costs on an ongoing basis for those living in the
- 72 affected areas
- 73
- 74 • Price tag TODAY is \$800,000 per swash (two bulkheads, culvert bridge and alignments with
- 75 permitting and engineering.)
- 76

77 ISSUES AND CONCERNS.

78

79 *Compensation Separation.* Across the board raises, cost of living adjustments, and merit

80 increases do not always work best with respect to employee retention. In the future Town Council may

81 wish to consider public safety separately when deciding these matters during the budgeting process.

82

83 *Rights-of-Way.* The Town Code prohibits anything being placed in the town's rights-of-way.

84 Everything should be moved out of the right-of-way and the town should begin enforcing its code, or the

85 code should be amended. Whatever the decision, the code should be enforced comprehensively. Town

86 Council must direct staff in this regard.

87

88 *Election Considerations.* Propose changing the election from runoff to simple majority and

89 plurality, which would eliminate runoff elections. Change elections to November term with Horry County

90 Elections managing them, to which Town Council said no. A discussion was held regarding filing fees,

91 \$200, a month's salary and other amounts were mentioned. **CONCURRED to consider an ordinance**

92 **to increase the candidate election filing fees.**

93

94 *Long-term Ongoing Ordinance Review.* Staff to review all ordinances with exception of Chapter

95 17 and propose changes to administrator. This would be accomplished over time; outdated,

96 unenforceable ordinances would be presented to Town Council for amendment or repeal.

97

98 *Planning, Building & Zoning.* The landscaping, tree, and sign ordinances are currently being

99 reviewed by the planning commission, with a goal of rewriting the entire zoning ordinance. The design

100 overlay district should be evaluated with a goal of making it more compatible with Horry County's. Code

101 enforcement duties impact property values. Workings towards a "friendly" code enforcement approach.

102

103 *Recess at 10:34 a.m. Reconvened at 10:45 a.m.*

104

105

106 **GENERAL FUND.**

107
108 Committee Funding. **CONCURRED** to deny any committee funding requests for FY2017-2018.
109 Committees are to submit requests to the town administrator to determine whether funds are available.
110

111 Administration. Purchase a Varidesk for the town administrator. **CONCURRED.**

112
113 Court. Purchase two Varidesks for the court offices. **DENIED.** Courtroom Security
114 Enhancement. **DENIED.**

115
116 Finance. Reception counter enlargement, \$5,800±. **CONCURRED** to do immediately if funds
117 are available.

118
119 **GENERAL FUND CAPITAL REPLACEMENT.**

120
121 Digital Marquee. Cost \$42,000±. **DENIED.** A discussion was held about securing donations for
122 the marquee replacement through a private/public partnership. Several members supported the idea.
123 Mayor Childs will follow up.

124
125 Vehicle Replacement. **CONCURRED** to replace the Streets Gator (996), and the Street F350
126 dump body (908) truck in FY2017-2018.

127
128 Public Works. **CONCURRED** to build a sidewalk between 10th Avenue North and Cedar Drive
129 from corner to corner.

130
131 **ACCOMMODATIONS TAX FUND.**

132
133 The proposed funding items were given to Town Council so members would understand the
134 overall picture. No decisions could be made because the committee chairman would not agree to a
135 meeting date prior to this meeting. The accommodations tax committee meeting is scheduled February
136 16th. Committee recommendations will be forthcoming.

137
138 *Note: Mr. Ott left at 11:35 a.m.*

139
140 **HOSPITALITY FUND.**

141
142 **Events and Recreation.**

143
144 **CONCURRED** to fund the Commemorative Wall at the Veteran's Memorial, \$10,000±.

145
146 **DENIED** Floral Clubhouse Renovation.

147
148 *Note: Mr. Ott returned at 12:05 p.m. Lunch Recess: 12:05 p.m. Reconvene at 12:57 p.m.*

149
150 **Fire.** **DENIED** ATV for beach transport.

151
152 **Police.**

153
154 **CONCURRED** to fund the Computer-Aided Dispatch (CAD) system, \$24,000±.

155
156 **CONCURRED** to remodel old Rescue Squad Building, \$28,000±.

157
158 **CONCURRED** to purchase K-9 SUV, \$47,700±.

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159
160 **CONCURRED** to purchase patrol sedan, \$33,100±.

161
162 **CONCURRED** to purchase it equipment for SLED mandates, \$40,000±.

163
164 *Note: Mr. Stevens arrived at 1:04 p.m.*

165
166 Public Works.

167
168 **CONCURRED** to allow bids to be let for the Passive Park Restrooms, \$120,000± for approval by
169 Town Council.

170
171 **DENIED** viewing deck and lake enhancements at Dogwood Lake and Lake Elizabeth.

172
173 *Note: Mr. Ott left at 2:30 p.m.*

174
175 **CAPITAL PROJECTS.**

176
177 Fire.

178
179 New Hydrants and larger water mains. **CONCURRED** to improve 15th Avenue North and Spruce
180 Drive; Magnolia Drive, and 3rd Avenue North and Hollywood drive, \$34,000 approved 2016-2017, plus
181 \$34,000 approved 2017-2018, total cost \$68,000±.

182
183 Public Works.

184
185 **DENIED** 1st Avenue North parking lot paving (next to firehouse.) \$35,000±

186
187 **CONCURRED** to move forward with improvements to 3rd Avenue South from Highway 17 to
188 Poplar Drive using monies available, \$100,000 from SC State, and \$225,000 from CTC. Continue seeking
189 additional monies \$125,000± or keep cost within money on hand.

190
191 Stormwater.

192
193 **CONCURRED** to move forward with Myrtle swash culvert bridge on Ocean Boulevard provided
194 the RIA (Rural Infrastructure Authority) grant is awarded in the amount of \$500,000; additional cost to
195 the town may be as much as \$123,661, which is the worst case scenario.

196
197 **CONCURRED** to add the proposed stormwater utility fee to hear public comments at the
198 workshop scheduled on February 14, 2017 at 5:00 p.m.

199
200 *Note: Mr. Ott returned at 2:54 p.m.*

201
202 **SANITATION FUND.**

203
204 Capital Replacement.

205
206 **CONCURRED** to replace pickup truck (320), \$22,000±

207
208 **CONCURRED** to replace front loading refuse truck (307-1), \$250,000±

209
210
211

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212 **EXECUTIVE SESSION.**

213
214 Mayor Childs called for a motion to enter executive session pursuant to FOIA §30-4-70(a)(1) to
215 discuss employment, appointment, compensation, promotion, demotion, discipline, or release of an
216 employee and pursuant to FOIA §30-4-70(a)(2) to discuss proposed contractual arrangements regarding
217 the proposed sale or purchase of real property. Ms. Samples moved to enter executive session at 3:03
218 p.m. Mr. Courtney second. All voted in favor. **MOTION CARRIED.**

219
220 Ms. Johnson moved to reconvene regular session at 4:06 p.m. Mr. Ott second. All voted in
221 favor. **MOTION CARRIED.**

222
223 Mayor Childs said for the record, "No action was taken during executive session."

224
225 **ADJOURNMENT.**

226
227 Mr. Ott moved to adjourn the workshop at 4:07 p.m. Mr. Johnson second. All voted in favor.
228 **MOTION CARRIED.**

229
230 Prepared and submitted by,

231
232 Approved: February 14, 2017

233 _____
234 Debra E. Herrmann, CMC, Town Clerk

235 _____
236 Robert F. Childs, Mayor

237
238 _____
239 Ron Ott, Mayor Pro Tempore

240 _____
241 Timothy T. Courtney, Town Council

242 _____
243 Mark L. Johnson, Town Council

244 _____
245 David L. Pellegrino, Town Council

246 _____
247 Julie M. Samples, Town Council

248 _____
249 Randle M. Stevens, Town Council

250 Clerk's Note: This document constitutes summary minutes of the meeting that was digitally recorded, and not
251 intended to be a complete transcript. Appointments to hear recordings may be made with the town clerk; a free
252 copy of the audio will be given to you provided you bring a new, unopened flash drive. In accordance with FOIA
§30-4-80(A) and (E), meeting notice and the agenda were distributed to local media and interested parties via the
town's email subscription list. The agenda was posted on the entry door at Town Council Chambers. Meeting notice
was also posted on the town website at www.surfsidebeach.org and the marquee.