

Decision Paper- 10/24/17

Written by: J. Adair, Director of Public Works

1. **SUBJECT:** Award of Highway 17 ECT Conversion - Engineering

2. **PURPOSE:** To award a contract to an engineering firm, to design and administer the Highway 17 underground wiring conversion to take place concurrently with the Highway 17 GSATS road project. Staff recommends award to Stantec.

3. **ASSUMPTIONS:**

Council still wishes to do this project utilizing Santee Cooper franchise funds.

4. **FACTS:**

- (a) Design of the ECT conversion must begin as soon as possible.
- (b) Four firms submitted proposals to perform this work (see bid opening).
- (c) Stantec is the firm designing the GSATS road improvements, and is also the low bidder.

5. **IMPACT OF SUCCESS OR FAILURE:**

- (a) Failure to award the contract will not allow for concurrent construction with road improvements.
- (b) Success will be achieved by having disruption on Highway 17 for the shortest duration possible.

6. **RECOMMENDATION:** Move to award the bid to Stantec in the amount of \$73,400.

7. **RATIONALE FOR RECOMMENDATION:** As the design firm for the GSATS road improvements, also being built next fall, Stantec can perform the design and administration for the underground conversion in an efficient manner, utilizing many resources already in place. By not overlapping some services, they can provide this work at a significantly lower price than the other bidders.

Mayor
Robert F. "Bob" Childs, III

Administrator
Micki Fellner

Town Clerk
Debra E. Herrmann, CMC



Mayor Pro Tem
Ron Ott

Town Council
Timothy T. Courtney
Mark L. Johnson
David L. Pellegrino
Julie M. Samples
Randle M. Stevens

Town of Surfside Beach
"The Family Beach"

BID OPENING RESULTS

**CIVIL ENGINEERING, UTILITY COORDINATION SERVICES, DESIGN SERVICES,
BIDDING AND CONSTRUCTION ADMINISTRATION
UNDERGROUND ECT SERVICE CONVERSIONS ON HIGHWAY 17 BUSINESS**

RFP # 2017-004

BID OPENING – SEPTEMBER 29, 2017, AT 2:00 pm

The bid for the above-referenced project was publicly opened on September 29, 2017 at 2:00 PM.

Public Works Director Adair, and Finance Director King were in attendance.

Public Works Director Adair gave last call at 2:01 PM and announced that four bids were received.

1- Stantec – North Charleston	\$59,300.00 **
2- STV Engineers – North Charleston	\$213,342.66
3- DDC Engineers, Inc.- Myrtle Beach	\$121,350.00
4- Mead & Hunt – Myrtle Beach	\$187,350.00

**After a cursory review of the submissions by Santee Cooper, Stantec was informed of a bid tabulation discrepancy in their submission, resulting in a revised bid of \$73,400.00.

All present were advised that the bids would be examined for adherence to specifications, and that the Town of Surfside Beach reserved the right to accept or reject any bid in the best interest of the Town. The bid was closed at 2:15 PM.

Upon examination for adherence to specifications, and comments considered from Santee Cooper, staff recommends an award to Stantec, as the low bidder (and existing DOT consultant for the Highway 17 GSATS project).

Dedicated people providing quality and responsive service to our community.
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