



**SURFSIDE BEACH TOWN COUNCIL SPECIAL MEETING MINUTES
TOWN COUNCIL CHAMBERS
DECEMBER 22, 2017 ♦ 1:00 P.M.**

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1. CALL TO ORDER. Mayor Childs called the special meeting to order at 1:00 p.m. Mayor Childs, Mayor Pro Tempore Ott, and Councilmembers Courtney, Johnson, Pellegrino, and Stevens were in attendance. Councilmember Samples was absent. A quorum was present. Others present: Administrator Fellner; Finance Director King; Public Works Director Adair, and Events Supervisor Ellis.

2. PUBLIC COMMENTS – AGENDA ITEMS. (3 minutes). There were no public comments.

3. BUSINESS. Bid Approval for Myrtle Swash Culvert Bridge Project. Mr. Adair presented the two bids received, copies of which are on file. The engineer vetted both bids and stated that they were responsive and reasonable. The town received an emergency grant from the Rural Infrastructure Authority (RIA) in the amount of \$500,000 for this project, and has a total budget in this fiscal year of \$625,000. The low bid was \$596,420 that is \$22,170 over the budget. Staff requests approval of the additional \$22,170 from hospitality funds by Town Council so the bid can be awarded to the low bidder, R. H. Moore. A discussion ensued regarding change orders and why they might occur. Mr. Adair explained there are times when unforeseen circumstances come up during construction that would not have been known when the bids were submitted; i.e., how deep piling must be to hit the point of refusal or unmapped buried utility lines. He assured councilmembers that mistakes on the contractor's behalf would not be submitted for payment. The contract cannot be approved until RIA reviews and approves the bid process and contract. Staff would like to submit those documents as soon as possible to avoid any delays, as the RIA is concerned about getting the project underway, because it was requested on an emergency basis. The town's engineer, Thomas & Hutton, will provide oversight during the construction process to ensure proper materials are used and specifications are met.

Mr. Ott moved to approve additional funding of \$22,170 for the Myrtle Swash Culvert Bridge Project. Mr. Johnson second. All voted in favor. **MOTION CARRIED.**

Mr. Ott moved to approve awarding the bid to R. H. Moore as recommended at the price of \$596,420. Mr. Johnson second. Mayor Childs, Mayor Pro Tempore Ott, and Councilmembers Johnson, and Pellegrino voted in favor. Councilmembers Courtney and Stevens voted against. **MOTION CARRIED.**

4. ADJOURNMENT. Mayor Childs adjourned the meeting at 1:21 p.m.

Prepared and submitted by,

Debra E. Herrmann, CMC, Town Clerk

Approved: January 23, 2018

VOTE: Yes No

SURFSIDE BEACH TOWN COUNCIL

Robert F. Childs, III, Mayor

Ron Ott, Mayor Pro Tempore

Town Council Special Meeting
December 22, 2017

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Timothy T. Courtney, Town Council

Mark L. Johnson, Town Council

David L. Pellegrino, Town Council

Julie M. Samples, Town Council

Randle M. Stevens, Town Council

Clerk's Note: This document constitutes minutes of the meeting that was digitally recorded, and not intended to be a complete transcript. Appointments to hear recordings may be made with the town clerk; a free copy of the audio will be given to you provided you bring a new, unopened flash drive. In accordance with FOIA §30-4-80(A) and (E), meeting notice and the agenda were distributed to local media and interested parties via the town's email subscription list. The agenda was posted on the entry door at Town Council Chambers. Meeting notice was also posted on the town website at www.surfsidebeach.org and the marquee.

Approved