

# Decision Paper – 4/24/18

Written by: John Adair

1. **SUBJECT:** To obtain Council Consensus to direct the Interim Administrator to sign supplemental scope of work for Pier Building Design, Contract and Bid Services, and Construction Observation with Collins Engineers.

2. **PURPOSE:** To begin design work on the Pier Buildings

3. **ASSUMPTIONS:**

- (a) The Town wishes to waste no time in the replacement schedule of the pier.

4. **FACTS:**

- a) The Town was approved for a capped project, to rebuild a mitigated pier for the Town of Surfside Beach.
- b) Collins Engineers was selected during the RFP process last year, as our design firm of record.
- c) Council, last month, approved initial agreement for Pier Design services, and a building layout option.
- d) Collins Engineers/LS3P shall immediately begin design for the Pier Buildings upon execution of agreement (\$436,850, all inclusive).
- e) Design of the pier buildings must achieve appx. 35% design in order to submit to FEMA to start the Environmental Review Process.
- f) Costs associated with design and consultation have been included in our funding request from FEMA, and are reimbursable under the PA program.

5. **IMPACT OF SUCCESS OR FAILURE:**

- (a) Failure to achieve consensus will result in the pier project being delayed further.

6. **RECOMMENDATION:**

- a. Direct the Interim Administrator to sign the supplemental agreement with Collins Engineers, so that building design may begin. Our goal is to minimize wasted time, and shorten the project to the maximum extent possible.